



**DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE**

CONTRACTORS PERFORMANCE REPORT

CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
07/01/22	09/30/22	01/01/22	12/31/22
Purchaser Order Number		Purchase Order Date	
540 22SD011233K-CRB			

Department

Public Works

Bid Number

Service Commodity

21ITB081321K-CRB

Construction

Contractor

Kemi Construction Company, Inc.

Performance Rating

0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Project Development

(Specification Compliance – Technical Excellence –
Reports/Administration – Personnel Qualification)

☐	0	Vendor achieves and complies with the standards most of the time. Personnel are qualified, responsive and require some directions in performing the work.
☐	1	
☐	2	
☒	3	
☐	4	

2. Design

(Were Milestones Met Per Contract – Reliability
- Responsiveness to Directions/Change
– On Time Completion Per Contract - Liquidated Damages)

☐	0	Vendor achieves milestones most of the time. Some delays but with minimal impact on the delivery of the project. Very responsive and flexible when given work change directives.
☐	1	
☐	2	
☐	3	
☒	4	

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
☐	0	Vendor demonstrates prompt service and delivery of the project. Handles problems in a timely manner.
☐	1	
☐	2	
☐	3	
☒	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
☐	0	Vendor mobilizes in accordance with schedule. Quality of work meet specifications. Documents in invoicing are in order most of the time and are submitted in timely manner.
☐	1	
☐	2	
☒	3	
☐	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
☐	0	Vendor has managed projects from inception to closeout effectively. Key personnel are experienced in their field and conduct themselves professionally.
☐	1	
☐	2	
☐	3	
☒	4	

Overall Performance Rating	3.60	Date	09/21/22
Would you select/recommend this vendor again?	☒ Yes	☐ No	
Rating completed by:	Anton Denev		
Department Head Name:	David Clark		
Department Head Signature			

After completing the form:
 Submit to Purchasing
 Print a copy for your records
 Save the form

Submit

Print

Save

P. Band
 9-26-22.