



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: September 16, 2022

PROJECT: 22RFP043A-CJC, CARF Certification Consultation Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Superior Court-Administration.

Two (2) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Independent Contractor
2. MVP Consulting Group

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by Independent Contractor with a total score of 84.00, is the recommended vendor for the award of 22RFP043A-CJC. CARF Certification Services.


Evaluation Committee Recommendation Letter

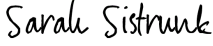
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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:

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John Collins
Director of Accountability Court
Superior Court-Administration

DocuSigned by:

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Sarah Sistrunk
Clinical Director
Superior Court-Accountability Court

DocuSigned by:

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Anthony Warren
Court Program Administration
Superior Court- Accountability Court

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EVALUATION CRITERIA	WEIGHT	Independent Contractor	MVP consulting Group
Project Approach	40%	33.33%	33.33%
Qualification of Key Personnel	15%	15%	11.25%
Relevant Project Experience/Past Performance	15%	13.75%	8.75%
Availability of Key Personnel	13%	11.92%	10.83%
Local Preference	5%	0.00%	0.00%
Service-Disabled Veterans Preference	2%	0.00%	0.00%
Cost Proposal	10%	10.00%	7.74%
TOTAL SCORE:	100.00	84%	71.91%