

BID TABULATION SHEET							
BID NUMBER# 21ITB130203C-MH				Bid Close Date: 6/15/2021			Page 1 of 1
BID DESCRIPTION: Mail Services Operation							
REQUESTING DEPARTMENT: Real Estate and Asset Management							
		VENDOR CODE				VENDOR CODE	NON RESPONSIVE VENDORS AND OTHER INFORMATION
		VS0000049170					
		VENDOR NAME	VENDOR NAME	VENDOR NAME	VENDOR NAME	VENDOR NAME	
		Moore Parners, Inc. dba More Business Solutions					
		ADDRESS	ADDRESS	ADDRESS	ADDRESS	ADDRESS	
		5875 Peachtree Industrial Blvd., Suite 260 Peachtree Corners, GA 30092					
		TELEPHONE	TELEPHONE	TELEPHONE	TELEPHONE	TELEPHONE	
		(770) 225-0321					
		CONTACT:	CONTACT:	CONTACT:	CONTACT:	CONTACT:	
		Denise K. Roath					
No	Service	Description	2022 Cost	2022 Cost	2022 Cost	2022 Cost	2022 Cost
2.1	Mail Delivery	Base Management Fee:	Per Month	Per Month	Per Month	Per Month	Per Month
		This is the recurring monthly compensation for all personnel including personnel for internal and external mail delivery services, and all County equipment, and all internal courier services including supplies, (i.e.ink cartridges, tape, etc.).	\$22,602.75				
2.2	Presort Services	Presort:	Per Month	Per Month	Per Month	Per Month	Per Month
		Presort mailing services (provide cost for a first class letter typed & written) based upon volume of 55,000 pieces per month for all labor and delivery.	\$1,963.92				
2.3	Courier	Rates per delivery for <b>Ground Delivery</b> to post office for certified mail	\$12.75/Per Delivery				
2.4	Envelopes	Odering per <b>1,000</b> pieces processing E-Certified Mail	\$0.18/Per Envelope				
2.5	Envelopes	Ordering per <b>250</b> pieces processing E-Certified Mail	\$0.25/Per Envelope				
	Total Management Fee	Include the proposed base management fee for Mail Services Operation (e.g., internal & external mail delivery staff + equipment + presort cost for 1st class mail for approximately 55,000 + pieces per month to incllude handling fee and 3 digit zip code; courier; bulk mail certificate and all supplies (e.g. tape, ink cartridge, etc.)	\$24,566.67/ Per Month				
Base Bid Amount (Total Management Fee Per Month x 12)			\$294,800.00				
Bid Mailed							
Bid Received		1	CONTACT: Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance				