

Performance Evaluation Details

ID	E2
Project	Communication Services
Project Number	23RFP139170A-CJC
Supplier	AVA TopRight, LLC
Supplier Project Contact	Matthew Fasig (preferred language: English)
Performance Program	Professional Services
Evaluation Period	07/01/2024 to 09/30/2024
Effective Date	12/02/2024
Evaluation Type	Formal
Interview Date	Not Specified
Expectations Meeting Date	Not Specified
Status	Completed
Publication Date	12/02/2024 11:07 AM EST
Completion Date	12/02/2024 11:07 AM EST
Evaluation Score	91

Related Documents

There are no documents associated with this Performance Evaluation

OVERALL RATING GUIDE - PROFESSIONAL SERVICES

- Evaluation Score Range
- Outstanding = 90-100%
- Excellent = 80-89%
- Satisfactory = 70-79%
- Needs Improvement = 50-69%
- Unsatisfactory = -50%

PROJECT MANAGEMENT

17/20

Rating **Excellent:** Project Management that exceeds in some areas. Understanding of project objectives, risks and Contract requirements was above average and required little direction from the User Department.

Comments Project cadence continued on track. All milestones were met.

SCHEDULE

17/20

Rating **Excellent:** Delivered ahead of original completion date with some effort by Consultant to meet or exceed project milestone dates, or on original schedule with increased scope. At times, proactive approach to monitoring and forecasting of project schedule.

Comments The TopRight team met all deadlines and continued to meet with the project team on a weekly basis.

QUALITY OF DESIGN, REPORTS AND DELIVERABLES

20/20

Rating **Outstanding:** Extraordinary quality of deliverables that exceeds requirements in all areas and finished product presents a degree of innovation in work.

Comments During this reporting period the TopRight team produced deliverables and made presentations to the executive team and key project staff. Report quality was outstanding.

COMMUNICATIONS AND CO-OPERATION

20/20

Rating **Outstanding:** Co-operative and proactive response to User Department concerns at all times. Innovative communication approaches with the User Department's team.

Comments This project involves close collaboration. During this period the project team continued to receive and incorporate feedback, and has been responsive to requests for public relations "pushes," media training, and staff training workshops.

OVERSIGHT OF CONTRACTOR COMPLIANCE WITH CONTRACT DOCUMENTS

17/20

Rating **Excellent:** Proactive approach to oversight of Contract compliance. Compliance issues are resolved in a timely manner to the User Department's satisfaction and exceeds expectations in some areas.

Comments TopRight has provided all required documentation in a timely manner.

GENERAL COMMENTS

Comments *Not Specified*