

**2022 BJA Office of Justice Programs
Community Based Violence Intervention and Prevention Initiative
Subrecipient Contract between Fulton County
and
Georgia State University**

This **SUBRECIPIENT CONTRACT** (“Contract”) is made by and between **Fulton County, Georgia**, a political subdivision of the State of Georgia (“Fulton County”), by and through the Fulton County District Attorney FCDA (“FCDA”), and Georgia State University (hereinafter collectively referred to as the “Parties”).

WHEREAS, The FCDA is the recipient 2022 Bureau of Justice Assistance (BJA), Office of Justice Programs (OJP), Community Based Violence Intervention and Prevention Initiative, Award Number15PBJA-22-GG-04732-CVIP, in the amount of \$2,000,000 (the “Grant”); and

WHEREAS, The Grant was awarded to FCDA on October 1, 2022, by the U.S. Department of Justice (DOJ), BJA and OJP as memorialized in the attached award letter, award project description and narrative (see “Schedule 1”); and

WHEREAS, The Grant Period runs from October 1, 2022 through September 30, 2025, and may be extended in one-year increments by the DOJ, BJA; and

WHEREAS, Georgia State University (GSU) and Dr. Dean Dabney, Chair in the Department of Criminal Justice and Criminology at Georgia State University was a named sub awardee in the Grant; and

WHEREAS, Dr. Dean Dabney is the Chair of the Department of Criminal Justice and Criminology at Georgia State University, specializing in the study of police efforts to combat violent crime, operation of homicide units, the use of confidential informants, police response to gun violence, and officer use of discretion and consulting extensively with police metro-Atlanta departments into to evaluate and improve training and operations; and

WHEREAS, Fulton County desires to engage Subrecipient to render certain services hereinafter described in Schedule 1 which is to be wholly financed by the Grant; and

WHEREAS, Subrecipient desires to render such services in connection with the project as a subrecipient of the Grant in compliance of all obligations required from this designation; and

WHEREAS, the Parties deem it to be in the best interest of both parties to enter this Contract under the terms, obligations and conditions expressed herein; and

WHEREAS, this Agreement was approved by the Fulton County Board of Commissioners on July 12, 2023, Agenda Item Number 23-0405; and

NOW THEREFORE, in consideration of the mutual benefits to both Parties, it is hereby agreed as follows:

ARTICLE I. PURPOSE AND RELATIONSHIP

1. **Purpose.** This Contract describes the way in which the Parties will use the Grant to use community-based violence intervention and prevention programs with boys and girls ages 12 to 17 who are at risk of joining gangs, were exposed to gang violence and or been victimized by criminal street gangs or seeking assistance removing themselves from gang activity as well as their parents or guardians. Based on the demographics of court involved youth in Fulton County, the primary demographic of the population served will be African American youth ages 13 to 16.
2. **Independent Contractor.** The relationship of Subrecipient to Fulton County is that of an independent contractor and not of an employee/employer. Neither this Contract, nor any activities described herein, shall be construed as creating a partnership, joint venture, franchise, agency, or other such relationship, and neither Party shall have the right, power, or authority to obligate or bind the other party in any manner whatsoever, without the other party's prior written consent. It is expressly understood that any individual performing services under this Contract on behalf of Subrecipient shall not be deemed to be an employee or independent contractor of Fulton County, and such individual shall not be entitled to tax withholding, workers' compensation, unemployment compensation or any employee benefits, statutory or otherwise, from Fulton County. Subrecipient agrees that it is solely responsible for the reporting and payment of income, social security, and other employment taxes due to the proper taxing authorities with respect to such personnel. This provision shall survive the expiration or termination of this Contract.

ARTICLE II. AWARD AND SCOPE OF SERVICES

1. **Term.** This Agreement becomes effective upon approval by the Board of Commissioners of Fulton County, ("Effective Date") Georgia and will remain in effect until September 30, 2025, or through any approved extensions by the DOJ, BJA.
2. **Award.** The Grant funding in the amount of \$204,300 ("Award Amount") will be provided by Fulton County to Subrecipient to provide services listed in Schedule 2 from the Effective Date to September 30, 2025, or through any approved extensions by the DOJ, BJA.
3. **Disbursement.** Payment shall be contingent on FCDA receipt of an undisputed invoice, and any reports and substantiation materials required by FCDA. All invoices subsequently submitted to verify services rendered are subject to review and approval by the Finance Department-Accounts Payable Division.
4. **Scope of Services.** Subrecipient will provide the services described in Schedule 2 hereto (the "Scope of Services"). Subrecipient shall spend the Award Amount for the purposes described in Scope of Services unless other direct changes are agreed to in writing in advance by Fulton County. In no event will Fulton County be obligated for providing any funding above the total amount of the Award Amount.

ARTICLE III. REPORTING

1. **Maintenance of Records.** Subrecipient shall maintain a financial management system and financial records and shall administer funds received pursuant to this Contract in accordance with all applicable federal and state requirements. Subrecipient shall adopt such additional financial management procedures as may from time to time be prescribed by Fulton County if

required by applicable laws, regulations, or guidelines from its federal and state government funding sources. Subrecipient shall maintain detailed, itemized documentation and records of all income received and expenses incurred pursuant to this Contract.

Subrecipient must maintain all records, books, papers, and other documents related to its performance of the Scope of Services for a period of five years following the termination of this Contract, the end of the 2022 BCJI Grant or such longer period as is necessary for the resolution of any litigation, claim, negotiation, audit, or other inquiry involving this Contract. Such records shall include the full name of individuals served with the Grant funding and where applicable the date of birth, gender, race, and ethnicity of individual receiving assistance. Subrecipient shall make all records, books, papers, and other documents that relate to this Contract available at all reasonable times for inspection, review, and audit by the authorized representatives of Fulton County and the federal government, if so requested.

During the term of this Contract, the Parties shall comply with Federal and State laws and regulations regarding confidentiality of participant records and information.

2. **Financial Reports.** Subrecipient will submit a quarterly progress report of assistance provided to citizens from the allotment provided by Fulton County within 10 days of the end of each calendar month during the Term of this Contract. This quarterly report shall include: (i) name and address of individual receiving assistance; (ii) type of assistance provided; and (iii) total amount of each type of assistance provided and personnel and consultants employed. The progress report is a performance measurement tool administered to assist with monitoring the program performance and compliance. Fulton County will provide the performance template and due dates to the Subrecipient, and the Subrecipient shall submit the reports electronically. The Subrecipient shall register and maintain an updated profile with [SAM.gov](https://www.sam.gov). The County reserves the right to impose additional reporting requirements based on the amount and nature of the award by providing these requirements to the Subrecipient in the County's discretion.
3. **Limitations on Expenditures.** Subrecipient shall not be reimbursed or otherwise compensated for any expenditures incurred or services provided prior to the Effective Date or following the earlier of the expiration or termination of this Contract. Fulton County shall only reimburse Subrecipient for documented expenditures incurred during the Contract Terms that are: (i) Reasonable and necessary to carry out the Scope of Services; (ii) documented by contracts or other evidence of liability consistent with established Fulton County and Subrecipient procedures; and (iii) incurred in accordance with all applicable requirements for the expenditure of funds payable under this Contract.

Any item of expenditure by Subrecipient under the terms of this Contract which is found by auditors, investigators, and other authorized representatives of Fulton County or the federal government to be improper, unallowable, in violation of federal or state law or the terms of this Contract, or involving any fraudulent, deceptive, or misleading representations or activities of Subrecipient, shall become Subrecipient's liability, to be paid by Subrecipient from funds other than those provided by Fulton County under this Contract or any other agreements between Fulton County, and Subrecipient. This provision shall survive the expiration or termination of this Contract.

4. **Audited Financial Statements.** If Subrecipient expends \$750,000.00 or more in federal awards during a fiscal year, Subrecipient acknowledges that it must comply with federal audit requirements, including the preparation of an audit by an independent certified public accountant. During the term of this Contract, the Parties shall comply with Federal and State

laws and regulations regarding confidentiality of participant records and information. If Subrecipient expends less than \$750,000.00 in federal awards in any fiscal year, it is exempt from federal audit requirements, but its records must be available for review by Fulton County and the federal government. Subrecipient shall provide Fulton County with a copy of Subrecipient's most recent audited financial statements, federal Single Audit report, if applicable, and management letter within thirty (30) days after execution of this Contract and thereafter within nine (9) months following the end of Subrecipient's most recently ended fiscal year.

5. **Survival.** This Article shall survive the expiration or termination of this Contract.

ARTICLE IV. COOPERATION IN MONITORING AND EVALUATION

1. **Fulton County Responsibilities.** Fulton County shall monitor, evaluate, and provide guidance and direction to Subrecipient in the conduct of the Scope of Services performed under this Contract. Fulton County has the responsibility to determine whether Subrecipient has spent funds in accordance with applicable laws, regulations, including the federal audit requirements and agreements and shall monitor the activities of Subrecipient to ensure that Subrecipient has met such requirements. Fulton County may require Subrecipient to take corrective action if deficiencies are found. Methods to ensure compliance for federal awards made to the Subrecipient may include pre-award audits, monitoring during the contract and post-award audits.
2. **Subrecipient Responsibilities.** Subrecipient shall permit Fulton County to carry out monitoring and evaluation activities, including any performance measurement system required by applicable law, regulation, funding sources guidelines or by the terms and conditions of the applicable Notice of Prime Award, and Subrecipient agrees to ensure, to the greatest extent possible, the cooperation of its agents, employees and board members in such monitoring and evaluation efforts. This provision shall survive the expiration or termination of this Contract.

Subrecipient shall cooperate fully with any reviews or audits of the activities under this Contract by authorized representatives of Fulton County or the federal government and Subrecipient agrees to ensure to the extent possible the cooperation of its agents, employees, and board members in any such reviews and audits. This provision shall survive the expiration or termination of this Contract.

ARTICLE V. COMPLIANCE WITH GRANT AGREEMENT AND APPLICABLE LAWS

1. **Compliance with Prime Award and Subaward.** Subrecipient shall perform all activities funded by this Contract in accordance with this Contract, Schedule 2, and the applicable contract provisions for non-federal entity contracts under federal awards required under Appendix II to the Uniform Guidance.
2. **Compliance with Applicable Laws.** Subrecipient shall perform all activities funded by this Contract in accordance with all applicable federal, state, and local laws. The term "federal, state and local laws" as used in this Contract shall mean all applicable statutes, rules, regulations, executive orders, directives, or other laws, including all laws as presently in effect and as may be amended or otherwise altered during the Term, as well as all such laws which may be enacted or otherwise become effective during the Term. By entering this Contract, Subrecipient represents and warrants that it is not in violation of any, and complies with all,

federal laws, and regulations applicable to subawardees of federal funds and maintains all required federal, state, and local licenses, certifications, permits and accreditations, including the Uniform Guidance found in 2 C.F.R. 200.

ARTICLE VI. TERMINATION

1. Any Party may terminate this Contract by giving thirty (30) calendar days written notice to the other Party and such termination shall be effective upon the 30th day. Notice of termination shall be given to the appropriate Party at the address shown in Article VII of this Contract.
2. Anything contained herein to the contrary notwithstanding, either party may terminate this agreement effective immediately prior to the expiration of the term, where a material breach has occurred, and the offending party fails to cure said breach within the time allotted
3. Upon expiration of the term of this Contract or termination of the Contract, the Parties shall agree upon any outstanding present and future obligations and performance commitments to one another and shall arrange for a proper accounting and work plan for all such obligations.

ARTICLE VII. NOTICES

For purposes of this Contract, any notices required to be sent to the Parties shall be hand delivered or mailed to the addresses provided below:

To Fulton County:

Fulton County District Attorney
136 Pryor St SW 3rd Fl
Atlanta, GA 30303

Copy to:

Office of the County Manager
141 Pryor Street, Suite 10062
Atlanta, Georgia 30303

Office of the County Attorney
141 Pryor Street, Suite 4038
Atlanta, Georgia 30303

To Subrecipient:

See Notice Address in Schedule 2.

ARTICLE VIII. GENERAL PROVISIONS

1. If any part of this Contract is found to be invalid or unenforceable, or is otherwise stricken, the rest of this Contract shall remain in full force and effect.
2. This Contract constitutes the entire agreement between the Parties. It supersedes any prior oral understandings between them with respect to the matters addressed herein.

3. This Contract may be modified only by written agreement of the Parties, with such modification being subject to approval by the governing bodies of the Parties.
4. Waiver of any term or condition of this Contract shall be effective only if in writing and shall not be construed as a waiver of any subsequent breach or waiver of the same term or condition, or a waiver of any subsequent breach or waiver of the same term or condition, or a waiver of any other term or condition of this Contract. Nothing herein shall constitute or be considered a limitation upon or waiver of the Parties' rights under applicable law.
5. This Contract shall inure to the benefits of and be binding upon the Parties hereto, their successors and assigns. This Contract is not intended to create any rights interest, or benefits in third parties.
6. This Contract shall be governed by the laws of the State of Georgia.
7. This Contract may be executed in any number of counterparts, each of which whenso executed and delivered shall be deemed to be an original without the production of any other counterpart. Any signature delivered via facsimile or other electronic means shall be deemed anoriginal signature hereto.
8. This Contract is not intended to and shall not be construed to give any Third Party any interest or rights (including, without limitation, any Third-Party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Contract.

[Remainder of Page Left Intentionally Blank]

Schedule 1

Award Letter, Award Project Description and Grant Narrative

Schedule 2

Name of Subrecipient: Georgia State University

Subrecipient's UIE Number: SNQ6M7S6TK89

Subrecipient's EIN Number: 58-6002050

Notice Address:

Programmatic:
Dean Dabney
Professor & Chair
Department of Criminal Justice & Criminology
Georgia State University
PO Box 3992
Atlanta, GA 30302-3992

Contractual:
Katherine Pope
Pre-Award Director
Office of Sponsored Programs
PO Box 3999
Atlanta, GA 30302-3999

Award Amount: \$204,300

Description of Scope of Work:

Georgia State University and Dr. Dabney will serve as the Research Partner for "CVIPI Expansion and Enhancement for Fulton County Government." As the Research Partner GUS will evaluate the program and serve as research liaison on the project. Primary responsibilities will include to assist with the implementation of the program and its strategies, identify and suggest evidence-based strategies to tailor to the community, lead the identification and collection of key performance metrics, direct ongoing process and outcome assessments of the program, serve as an active member of the project working group, and employ, where appropriate action research method to inform project goals.

Dr. Dabney will have overall responsibility for subcontract management and direction of all GSU-based research activities to include identification of evidence-based strategies and potential performance metrics, directing process and outcome evaluation efforts, attending working group meetings, and supervising evaluation and action research activities originating at GSU. He, along with the GSU graduate assistants, will receive, secure, code and clean relevant program data, visit FCDAO facilities per specified protocols, and draft and circulate project reports and presentations.

IN WITNESS WHEREOF, the Parties have set their hands and affixed their seals this, the

14th day of November, 2023.

FULTON COUNTY, GEORGIA

SUBRECIPIENT: Georgia State University

Approved:

DocuSigned by:
Robert L. Pitts
14E1B4AA5F8A44A...
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Approved:

DocuSigned by:
Comfort Reeves-Brownell
A6688E78DEBE40F...
Comfort Reeves-Brownell
Assistant Vice President for Research
over the Office of Sponsored Programs

Attest:

DocuSigned by:
Tonya R. Grier
EEC476C4837948D...
Tonya R. Grier
Clerk to the Commission

Approved as to Content:

DocuSigned by:
Natalie Zellner
2D837E9C3082419...
Natalie Zellner, Director
Fulton County District Attorney

Approved as to Form:

Office of the County Attorney
DocuSigned by:
David Lowman
0EC92EDADEFB4B8...

Please select RCS or RM from the checkbox

ITEM#: _____ RCS: __	ITEM#: 23-0405 RM: 6/21/2023 Recess Meeting
RECESS MEETING	REGULAR MEETING

CONTRACT ADDENDUM NO. 001

To Contract No. 23-0405

Between:

Fulton County, Georgia (“County”)

and

Georgia State University (“University”)

Effective Date of Original Contract: 05/07/2025

Addendum Effective Date: 10/22/2025

WHEREAS the County and University entered into the above-referenced Contract 23-0405 (the “Agreement”) for Georgia State University to serve as the Research Partner to evaluate the (CVIPI) Community Violence Intervention Project which is grant funded by the Department of Justice. The overall goal of CVIPI is to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs. AND WHEREAS, during the course of performance under the Agreement, additional expenses have been incurred due to the utilization of the Metro Atlanta Policy Lab for Education (MAPLE). AND WHEREAS, the Parties now agree to amend the Agreement to authorize additional funding to cover the extra expenses and clarify any related scope or schedule changes.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Additional Funding.

The Parties agree to increase the funding available under the Agreement as follows:

- Original Contract Amount: **\$204,300**
- Additional Funds Authorized: **\$12,000**
- New Total Contract Amount: **\$216,300**

2. Purpose of Additional Funds.

- The purpose of this additional funding is for Georgia State to utilize MAPLE, a research center housed in the Andrew Young School of Policy Studies at Georgia State. MAPLE partners with Atlanta area school districts and other stakeholders to evaluate the effectiveness of existing education programs and policies, design and test creative policy solutions, and boost their capacity to interpret the evidence. MAPLE data is used to assess pre/post school attendance, performance and discipline records.
- This represents costs not included in the original Agreement because negotiation of costs for data access had to be contemplated. The MAPLE data was to be one facet of the evaluation alongside the pre/post criminal thinking and risk factor survey data on the CVI participants and pre/post criminal history data. The importance of the MAPLE data increased when FCDAO agreed with the alternative information source of MAPLE and would not allow criminal history checks of participants, remaining compliant with existing laws. To ensure full implementation of the program additional funding is required.

3. Scope and Schedule.

- Except as modified herein, all terms, conditions, deliverables, deadlines, and performance obligations set forth in the original Agreement remain unchanged.
- The University shall ensure that any work requiring the additional funds aligns with the original project goals, and the District Attorney shall have the right to review and approve the additional scope items prior to expenditure of the added funds.

4. Budget and Documentation.

The University shall provide an updated budget or cost-breakdown reflecting how the additional funds will be allocated. Expenditures shall be documented and approved consistent with grant/contract policies, as well as any applicable State of Georgia requirements (including, but not limited to, allowable cost, audit, and reporting standards). The University shall submit an updated budget no later than 14 days from the execution of this addendum, and adhere to submission of any required reporting.

5. Effect of Addendum.

This Addendum shall become part of and be incorporated into the Agreement. Except as specifically amended herein, all other provisions of the Agreement shall remain in full force and effect.

6. Authority.

Each party warrants that the person executing this Addendum on its behalf is duly authorized to do so and that this Addendum constitutes a valid and binding obligation of such party.

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the Addendum Effective Date.

FULTON COUNTY, GEORGIA

By: Robert Pitts
 Name: Robert Pitts
 Title: Chairman
 Date: 03/31/2026 | 6:40 AM EDT



#23-0405 Date: 06/21/2023

GEORGIA STATE UNIVERSITY

By: Katherine Pope
 Name: Katherine Pope
 Title: Director, Pre-Award Services
 Date: Mar 18, 2026

Certificate Of Completion

Envelope Id: 89A91C71-A86D-44DF-AE0D-A513C01CAFFC	Status: Completed
Subject: Complete with Docusign: Signed GSU Subrecipient Contract Approved.pdf, Addendum Maple final in ...	
Parcel ID:	
Employee Name:	
Source Envelope:	
Document Pages: 11	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Alana Gillespie
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	141 Pryor Street
	Purchasing & Contract Compliance, Suite 1168
	Atlanta, 30303
	alana.Gillespie@fultoncountyga.gov
	IP Address: 2601:c2:1d81:27

Record Tracking

Status: Original	Holder: Alana Gillespie	Location: DocuSign
3/26/2026 3:39:24 PM	alana.Gillespie@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	

Signer Events

Signer Events	Signature	Timestamp
Robert Pitts		Sent: 3/30/2026 11:48:11 AM
harriet.thomas@fultoncountyga.gov		Viewed: 3/31/2026 6:40:29 AM
Chairman		Signed: 3/31/2026 6:40:40 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 2600:387:2:824::19	
	Signed using mobile	

Electronic Record and Signature Disclosure:
 Accepted: 3/31/2026 6:40:29 AM
 ID: cd31b310-d3a0-4711-b0f3-0fd6e4f2706f

Tonya Grier		Sent: 3/31/2026 6:40:42 AM
Tonya.Grier@fultoncountyga.gov		Viewed: 3/31/2026 6:48:41 AM
Clerk to the Commission		Signed: 3/31/2026 6:48:55 AM
Fulton County Government	Signature Adoption: Uploaded Signature Image	
Security Level: Email, Account Authentication (None)	Using IP Address: 134.231.232.249	

Electronic Record and Signature Disclosure:
 Accepted: 10/27/2025 11:21:47 AM
 ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events

In Person Signer Events	Signature	Timestamp
In Person Signing Host:	Completed	Sent: 3/26/2026 3:47:25 PM
Dawn Peterson		Viewed: 3/30/2026 11:44:51 AM
Nikki.Peterson@fultoncountyga.gov		Signed: 3/30/2026 11:48:09 AM
In Person Signer:	Using IP Address: 74.174.59.10	
Nikki Peterson		
Security Level: In Person		

Electronic Record and Signature Disclosure:
 Accepted: 3/30/2026 11:44:51 AM
 ID: 4f716245-ee0e-406a-8f20-a2c5181c93c3

Editor Delivery Events

Status	Timestamp
--------	-----------

Agent Delivery Events

Status	Timestamp
--------	-----------

Intermediary Delivery Events

Status	Timestamp
--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Michele Henry Michele.Henry@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/31/2026 6:48:57 AM Viewed: 3/31/2026 6:52:34 AM
---	---------------	--

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	3/26/2026 3:47:25 PM
Certified Delivered	Security Checked	3/31/2026 6:48:41 AM
Signing Complete	Security Checked	3/31/2026 6:48:55 AM
Completed	Security Checked	3/31/2026 6:48:57 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.