

**Agenda Item Summary**BOC Meeting Date
12/18/2019**Requesting Agency**

Information Technology

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to amend existing contract - Department of Information Technology, 19ITBC05212019K-DB, Fulton County Government Computer Hardware Equipment in an amount not to exceed \$875,000.00 to cover net new devices & accessories with (A) Dell Marketing, LP (Round Rock, TX) in the amount of \$500,000.00 and (B) CDW Government (Vernon Hills, IL) in the amount of \$375,000 for specialty computing devices to include iPads, IMacs, MS Surface Pros and supporting peripherals. Effective January 1, 2020 through December 31, 2020.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract and necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

Is this a purchasing item?

Yes

Summary & Background*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: This request is to amend the existing contract to include the purchase of net new devices & accessories (PCs, laptops, monitors, docking stations and other computer related equipment) not a part of the PC-Refresh.

Community Impact: Implementation of the net new devices and accessories will enhance the efficiency of county employees by upgrading the computing peripherals used to deliver services to citizens and visitors to Fulton County.

Department Recommendation: Information Technology recommends approval.

Project Implications: Failure to maintain will result in sluggish performance and ultimately the inability to have departmental applications supported.

Community Issues/Concerns: There are no community concerns with this item.

Agency Director Approval**County Manager's Approval**

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

(404) 612-5800

Signature

Date

Department Issues/Concerns: There are no department concerns with this project.

History of BOC Agenda Item:

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	19-0699	9/04/2019	\$2,325,000.00
Amendment No. 1			\$ 875,000.00
Total revised Amount			\$3,200,000.00

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Total Contract Value: \$875,000.00

(A)

Contract Value: \$500,000.00
Prime Vendor: Dell Marketing, LP
Prime Status: Non-Minority
Location: Round Rock, TX
County: Williamson County
Prime Value: \$500,000.00 or 100.00%

Total Contract Value: \$500,000.00 or 100.00%
Total M/FBE Value: \$-0-

(B)

Contract Value: \$375,000.00
Prime Vendor: CDW Government, LLC
Prime Status: Non-Minority
Location: Vernon Hills, IL
County: Jefferson County
Prime Value: \$375,000.00 or 100.00%

Total Contract Value: \$375,000.00 or 100.00%
Total M/FBE Value: \$-0-

Grand Contract Value: \$875,000.00 or 100.00%
Grand MFBE Value: \$-0-

To protect the interests of the County, the County Attorney shall approve the contract as to form and substance, and make any necessary modification, prior to execution by the Chairman..

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	\$875,000.00 or 100.00%			
Total M/FBE Values	\$-0-			
Total Prime Value	\$875,000.00 or 100.00%			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> Individual departmental funds; Object code 1408 or 1410				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Amendments No.1 to Form of Contract Exhibit 2: Contractors Performance Reports				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Sherri McNair, Asst. CIO, IT, 404-612-5803				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement**Contract Attached:**
No**Previous Contracts:**
Yes**Solicitation Number:**
19ITBC05212019K-DB**Submitting Agency:**
Information
Technology**Staff Contact:**
Sherri McNair**Contact Phone:**
404-612-5803**Description:** Amendment to include net new devices & accessories.**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: \$2,325,000.00
 Previous Adjustments: .
 This Request: \$875,000.00
 TOTAL: \$3,200,000.00

MBE/FBE Participation:

Amount: . %: .
 Amount: . %: .
 Amount: \$-0- 0.00% .
 Amount: . %: .

Grant Information Summary:

Amount Requested: . ☐ Cash
 Match Required: . ☐ In-Kind
 Start Date: . ☐ Approval to Award
 End Date: . ☐ Apply & Accept
 Match Account \$: .

Funding Line 1:Individual
departmental funds;
Object code 1408 or
1410**Funding Line 2:**

.

Funding Line 3:

.

Funding Line 4:

.

KEY CONTRACT TERMS**Start Date:**

January 1, 2020

End Date:

December 31, 2020

Cost Adjustment:

.

Renewal/Extension Terms:

.

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Melendez, Glenn	Date: 12/7/2019
X	County Attorney:	Ringer, Cheryl	Date: 12/10/2019
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 12/10/2019
X	Finance/Budget Analyst/Grants Admin:	Stewart, Hugh	Date: 12/9/2019
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 12/11/2019

AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **Dell Marketing Corporation**

Contract No: **19ITBC05212019K-DB, Fulton County Government
Computer Hardware Equipment Refresh**

Address: **1 Dell Way RR8**
City, State **Round Rock, Texas 78682**

Telephone: **(512) 728-1713**

E-mail: amanda_hudson@dell.com

Contact: **Amanda Hudson**

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with Dell Marketing Corporation to provide desktop devices and accessories, dated 4th day of September, 2019, on behalf of the Department of Information Technology; and

WHEREAS, this amendment will modify the existing contract to include spending authority for the purchase of net new devices & accessories (PCs, laptops, monitors, docking stations and other computer related equipment); and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on **December 18, 2019; BOC Items #19-** .

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 1st day of January 2020 between the County and Dell Marketing Corporation, who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Continue to provide the purchase of enterprise class computing devices (PC's laptops, monitors, docking stations and other computer related equipment as part of the Technology Refresh Sustain Initiative. This is the second phase of the countywide PC Refresh Project.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$500,000.00 (Five Hundred Thousand Dollars and No Cents).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

DELL MARKETING CORPORATION

Robert L. Pitts, Chairman
Board of Commissioners

Amanda Hudson,
Contracts Manager

ATTEST:

ATTEST:

Tonya R. Grier
Interim Clerk to the Commission

Secretary/
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Office of the County Attorney

Notary Public

APPROVED AS TO CONTENT:

County: _____

Nicole Keaton-Hart, Chief
Information Officer

Commission Expires: _____

(Affix Notary Seal)

ITEM#: _____ RCS: _____ RECESS MEETING	ITEM#: _____ RM: _____ REGULAR MEETING
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AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **CDW Government**

Contract No. **19ITBC05212019K-DB, Fulton County Government
Computer Hardware Equipment Refresh**

Address: **230 N Milwaukee Ave**
City, State **Vernon Hills, Illinois 60061**

Telephone: **(877) 401-5319**

E-mail: briafis@cdwg.com

Contact: **Brian Fisher, Sr. Manager, Program Sales**

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **CDW Government** to provide specialty computing devices to include iPads, iMacs, MS Surface Pros and supporting peripherals, dated 4th day of September 2019, on behalf of the **Department of Information Technology**; and

WHEREAS, this amendment will modify the existing contract to include spending authority for the purchase of net new devices & accessories (PCs, laptops, monitors, docking stations and other computer related equipment); and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on **December 18, 2019 BOC Items #19- .**

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 1st day of January 2020, between the County and CDW Government, who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Continue to provide the purchase of enterprise class computing devices (PC's laptops, monitors, docking stations and other computer related equipment as part of the Technology Refresh Sustain Initiative. This is the second phase of the countywide PC Refresh Project.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$375,000.00 (Three Hundred Seventy Five Thousand Dollars and No Cents).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

CDW GOVERNMENT

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

ATTEST:

Brian Fisher, Sr. Manager,
Program Sales

ATTEST:

Tonya R. Grier
Interim Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Secretary/
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

Office of the County Attorney

APPROVED AS TO CONTENT:

Notary Public

County: _____

Nicole Keaton-Hart, Chief
Information Officer

Commission Expires: _____

(Affix Notary Seal)

ITEM#: _____ RCS: _____	ITEM#: _____ RM: _____
RECESS MEETING	REGULAR MEETING

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
GOODS AND COMMODITIES SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
7/1/2019	9/30/2019	4/17/2019	7/31/2019
PO Number			PO Date
Department	Information Technology		
Bid Number	99999-SPD-SPD0000161-0003		
Service Commodity	End- User Computing		
Contractor	CDW Government, LLC		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On time Completion Per Contract)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

19-1133

- ☐ 1
- ☐ 2
- ☐ 3
- ☒ 4

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

- ☐ 0
- ☐ 1
- ☐ 2
- ☐ 3
- ☒ 4

Comments:

Good

Overall Performance Rating:

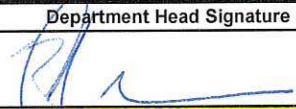
4.0

Would you select/recommend this vendor again?
Check box for Yes. Leave Blank for No)

- ☒ Yes
- ☐ No

Rating completed by:

natasha.rosser

Department Head Name	Department Head Signature	Date
Nicole Keaton Hart		7/29/2019



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
GOODS AND COMMODITIES SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
7/1/2019	9/30/2019	6/19/2019	12/31/2019
PO Number			PO Date
Department	Information Technology		
Bid Number	99999-SPD-SPD0000161-0004		
Service Commodity	End- User Computing		
Contractor	Dell Marketing, LP		

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. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On time Completion Per Contract)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Comments:

Good

19-1133

- ☐ 1
☐ 2
☐ 3
☒ 4

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

Comments:

- ☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

Good

Overall Performance Rating:

4.0

Would you select/recommend this vendor again?
 Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by:

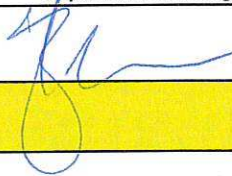
natasha.rosser

Department Head Name

Department Head Signature

Date

Nicole Hart



7/29/2019