



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: October 27, 2022

PROJECT: 22RFP026A-CJC, Fulton County Housing Rehabilitation Program

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Department of Community Development.

Two (2) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. Meals on Wheels Atlanta
2. Push Ministry, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by Meals on Wheels Atlanta with a total score of 89.15%, is the recommended vendor for the award of 22RFP026A-CJC, Fulton County Housing Rehabilitation Program.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:

Mia Redd

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Mia Redd, Deputy Director
Department of Community Development

DocuSigned by:

Kim Benjamin

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Kimberly Benjamin, Community Development Manager
Department of Community Development

DocuSigned by:

Ann Isaac

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Ann Isaac, Program Manager
Department of Community Development

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EVALUATION CRITERIA	WEIGHT	PUSH Ministry, Inc.	Meals On Wheels Atlanta
Approach to Work	25.0%	20.83%	22.92%
Qualifications of Key Personnel	20.0%	15.0%	18.33%
Relevant Project Experience/Past Performance	35.0%	23.33%	32.08%
Availability of Key Personnel	13.0%	7.58%	10.83%
Service Disabled Veterans Preference	2.0%	0.00%	0.00%
Leverage (Other Non-County Funds or in-Kind Donations)	5.0%	5.00%	4.98%
TOTAL SCORE:	100%	71.75%	89.15