



**FULTON
COUNTY**

**CHANGE ORDER #2
FORM TO CONTRACT**

#18RFP120126K-DJ

**WAYFINDING DESIGN AND
SIGNATURE SERVICES**

**DEPARTMENT OF REAL ESTATE AND ASSET
MANAGEMENT**

CHANGE ORDER NO. 2 TO FORM OF CONTRACT

Contractor: **Selbert Perkins Design**

Contract No. **18RFP120126K-DJ, Wayfinding Design and Signature Services**

Address: **2 North Riverside Plaza, Suite 1475**
City, State **Chicago, IL 60606**

Telephone: **(312) 876-1839 or (312) 523-4443**

Email: jlutz@selbertperkins.com

Contact: **John Lutz,**
Partner

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Selbert Perkins Design** to provide/perform Wayfinding Design and Signage Services, dated June 6, 2018, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the purpose for this Change Order is required to make modification to the existing Scope of Work to provide additional services for a comprehensive Wayfinding Static Signage and Services study on the pedestrian traffic flow of the Government Center and Public Safety Building located at 141 Pryor Street & 130 Peachtree Street SW Atlanta, Georgia 30303.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this Change Order 2 was approved by the Fulton County Board of Commissioners on **April 14, 2021, BOC Item #21-0249**.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Change Order No. 2 to Form of Contract is effective as of the 14th day of April, 2021, between the County and **Selbert Perkins Design**, who agree that all Services specified will be performed by in accordance with this Change Order No. 2 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Furnish all materials, labor, tools and equipment to provide a comprehensive Wayfinding Static Signage and Services study on the pedestrian traffic flow of the Government Center and Public Safety Building, located at 141 Pryor Street & 130 Peachtree Street SW Atlanta, Georgia 30303.

Surveying the Interior of the Government Center and Public Safety Building to determine

the Digital and Static Signage necessary to present a cohesive and comprehensive Wayfinding Approach which will continue to improve the Customer Experience.

Phase 1

- Analysis/Survey/Kickoff
- Study Circulation Patterns and ID Destinations Needing Treatments
- Evaluate Existing Architectural Conditions and ID any Crossover Updates to the Courts Wayfinding as a Result
- Design and Specifications for the Assembly Hall

Deliverables:

- Existing Conditions Report and Initial Recommendations
- Preliminary Sign Type and Preliminary Location Plans

Phase 2

- Utilizing Sign Types Developed for the Courts;
 - Identification and Directory Signs
 - Directional Static Signs/Digital Apps
 - Information Signs
 - Regulatory Signs
- Document Sign Locations
- Prepare Bid Package to Accompany Location Plans Including Design Intent Drawings (To Code and ADA Standards), Location Plans, Message Schedule Template, Specifications
- Provide ESTIMATED Costs for Sign Fabrication and Implementation*

The additional Cost for Wayfinding Design and Signage Services (Change Order):

1. Phase I: Analysis	\$11,122.00
2. Phase 2: Programming	\$11,500.00
3. Travel	<u>\$2,000.00</u>
Total Cost	\$24,622.00

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed **\$24,622.00** (Twenty Four Thousand Six Hundred Twenty-Two Dollars and No Cents).
4. **LIABILITY OF COUNTY:** This Change Order No. 2 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the County Manager, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF CHANGE ORDER NO. 2 TO FORM OF CONTRACT:** Except as modified by this Change Order No. 2 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

DocuSigned by:

Robert L. Pitts
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:

Tonya R. Grier
Tonya R. Grier
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

DocuSigned by:

Denzel Stewart
Denzel Stewart, Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

Joseph N. Davis
Joseph N. Davis, Director
Department of Real Estate and Asset Management

CONTRACTOR:

SELBERT PERKINS DESIGN

DocuSigned by:

Robin Perkins
Robin Perkins,
CEO

ATTEST:

DocuSigned by:

Robin Perkins
~~Secretary~~
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

DocuSigned by:

Not Applicable

Notary Public

County: Not Applicable

Commission Expires: Not Applicable
DocuSigned by:

(Affix Notary Seal)

ITEM#: _____ RCS: _____
RECESS MEETING

ITEM#: 2021-0249 RM: 4/14/2021
REGULAR MEETING



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/02/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fucci & Friedman Inc. 186 W Main Street, Suite 9 Sayville NY 11782	CONTACT NAME: PHONE (A/C, No, Ext): (631) 218-9700 FAX (A/C, No): (631) 218-9707 E-MAIL ADDRESS: daffatigato@ffinc.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Sentinel Insurance Co</td> <td></td> </tr> <tr> <td>INSURER B: Hartford Accident and Indemnity</td> <td></td> </tr> <tr> <td>INSURER C: Hartford Casualty Ins Co</td> <td></td> </tr> <tr> <td>INSURER D: Philadelphia Indemnity Insurance</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Sentinel Insurance Co		INSURER B: Hartford Accident and Indemnity		INSURER C: Hartford Casualty Ins Co		INSURER D: Philadelphia Indemnity Insurance		INSURER E:		INSURER F:	
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INSURER F:															
INSURED Selbert Perkins Design Inc. 432 Culver Boulevard Playa Del Rey CA 90293															

COVERAGES**CERTIFICATE NUMBER:** CL214215036**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		12SBAIP2380	03/01/2021	03/01/2022	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						.	\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY	Y		12UECKH2223	03/01/2021	03/01/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	Y		12XHUWU0291	03/01/2021	03/01/2022	EACH OCCURRENCE	\$ 10,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 10,000,000
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		12WECAD0C6H	03/01/2021	03/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Professional Liability	N		PHSD1609811	03/01/2021	03/01/2022	Each Claim	\$2,000,000
							Aggregate	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Wayfinding Design and Signage Services - Proposal 18RFP120126K-DJ.
 Fulton County Government, its' Officials, Officers and Employees are included as additional insured on a primary basis and waiver of subrogation applies on a blanket basis if required by a written contract

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government - Purchasing Department 130 Peachtree Street, S.W. Suite 1168 Atlanta GA 30303-3459	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>Eric P. Fucci</i></p>
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