



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Gateway Center 24/7, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Homelessness

**CSP Funding Priority(ies):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 1. Street Outreach The activities are designed to meet the immediate needs of unsheltered homeless people...,5. Transitional housing bridge housing options for homeless population affected by mental health...,6. Emergency Financial Assistance supported by case management and other supportive services...

**Senior Services:** Not Applicable

**Gateway Center 24/7, Inc., Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
North Fulton Assessment Center	7741 Roswell Road NE	Atlanta	GA	30350	2	1,2,3,4,5,6
South Fulton Assessment Center	5600 Stonewall Tell Rd	College Park	GA	30349	5	1,2,3,4,5,6

**Approach and Design:**

**Gateway Center 24/7, Inc., Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness** will provide services to **38** clients that reside in Fulton County, with CSP funding.

**Gateway Center 24/7, Inc., Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness will provide the following activities and services in Fulton County with**

## **CSP funding:**

Gateway Center's Street Outreach Program addresses the CSP Funding Priority of Homelessness by supporting individuals and families experiencing homelessness in North and South Fulton by providing street outreach to those residing in encampments, vehicles, and other places not meant for human habitation. During these engagements, the Outreach team completes Coordinated Entry assessments and enrollments to help individuals access resources that address both short-term immediate housing needs (shelter) and long-term permanent housing. The team assesses housing status, behavioral health, medical conditions, and additional barriers to ensure individuals and families receive the support they need to secure stable income and permanent housing.

Our specific activities and services to promote three Fulton County Health and Human Services' Strategic Objective Key Performance Indicators are as follows:

Number of people who receive behavioral health services:

Gateway Center's Outreach team members will assist those experiencing homelessness by referring them to appropriate behavioral health and substance abuse support. This is helpful because these challenges are often barriers to securing stable employment and permanent housing. By providing the necessary care and support, individuals can overcome these barriers, make healthier decisions, and develop coping strategies. Gateway Center's Outreach team will refer 26 individuals for behavioral health services, and this support will increase their chances of successfully transitioning into permanent housing and maintaining it, reducing the risk of relapse into homelessness, improving their ability to manage their mental health diagnosis, and increasing their ability to maintain their sobriety.

Number of people who receive permanent supportive housing and support services:

By providing ongoing case management services, Gateway Center's Outreach team will assist 15 individuals in increasing their cash income and gaining access to non-cash mainstream benefits that will support their transition to long-term housing placements. Emergency financial assistance will support 14 individuals experiencing homelessness by offering immediate relief for urgent needs, such as paying for rent, utilities, deposits, food, or transportation expenses. By addressing these critical financial challenges, we help individuals pave the way for long-term solutions through permanent housing.

Percentage change in the homeless population year to year:

Gateway Center's Outreach team assists individuals and families experiencing homelessness in finding appropriate housing based on their individual needs and concerns. This year, funding from CSP will help the Outreach team serve an additional 38 people in North and South Fulton County, providing access to services, quickly assessing needs, and connecting individuals and families with short-term (shelter) and/or long-term (PSH, rapid re-housing, voucher) housing placements.

Our project addresses 3 CSP Funding Priorities in the Homelessness service category as follows:

### **Street Outreach**

The activities are designed to meet the immediate needs of the unsheltered community by connecting them with emergency shelter, housing, and/or critical health services. Gateway Center's Outreach engagement allows service providers to connect with individuals living in encampments, vehicles, and other places not intended for human habitation, who may be disconnected from traditional support systems. Many people experiencing homelessness face barriers like fear, distrust of institutions, or mental health challenges that make them hesitant to seek help. Our Outreach team meets individuals in environments where they feel

comfortable. The Outreach team leads each engagement with a Trauma-Informed Care (TIC) approach, assuming individuals experiencing homelessness are more likely to have a history of trauma. TIC recognizes the presence of trauma symptoms and acknowledges the role trauma may play in an individual's life. Our team utilizes the five guiding principles of TIC when engaging with the unsheltered population: safety, choice, collaboration, trustworthiness, and empowerment. Through advocacy, empowerment, and respect for an individual's autonomy, voice, and self-determination, we encourage the unsheltered community through motivational interviewing to assess their needs and desires as it pertains to basic needs and housing solutions.

This year, Gateway Center's Outreach team will help bridge the gap for 38 individuals and families experiencing homelessness who are reluctant to seek out help throughout North and South Fulton County by meeting them where they are in community. During these engagements, the Outreach team will encourage individuals to participate in Coordinated Entry assessments and enrollments to help individuals and families access resources for both short-term housing solutions (such as shelter) and long-term housing placement support. The team evaluates housing status, behavioral health, medical conditions, and additional barriers to ensure individuals receive the support necessary to secure stable income and permanent housing.

Transitional housing/bridge housing options for the homeless population affected by mental health and/or substance-use disorders, and/or households fleeing domestic violence:

Transitional housing is beneficial for individuals experiencing homelessness who are struggling with mental health and substance abuse issues, as it offers a stable, supportive setting where they can focus on overcoming these barriers to employment and housing while pursuing long-term stability and recovery. Gateway Center's Outreach team will refer a minimum of 20 individuals to transitional housing where they will gain access to case management, treatment programs, and other personalized support services to assist them in successfully transitioning to long-term stable housing placements.

Emergency Financial Assistance supported by case management and other supportive services:

Emergency financial assistance supports individuals experiencing homelessness by offering immediate relief for urgent needs, such as paying for rent, utilities, deposits, food, or transportation expenses. By addressing these critical financial challenges, emergency assistance helps stabilize housing and paves the way for long-term solutions through permanent housing. GWC's Outreach team will provide emergency financial assistance to 14 individuals, helping them with rent, utilities, deposits, food, and transportation expenses.

Reducing barriers to self-sufficiency for individuals experiencing homelessness is essential as it empowers them to regain control over their lives and break the cycle of homelessness. By addressing barriers like unemployment and insufficient income, individuals can focus on improving their mental health, securing stable housing, and improving their well-being. Overcoming these challenges promotes greater independence and decreases reliance on temporary solutions, such as shelters. The Outreach team will support at least 15 individuals experiencing homelessness by reducing barriers to self-sufficiency by increasing their cash income and access to non-cash mainstream benefits that will support their successful transition to stable housing.

To adequately monitor services provided, prevent duplication of services, collect data, and maintain records, Gateway Center utilizes Client Track and Apricot. Gateway Center tracks key information such as barriers to housing, changes in income, and housing placements. We partner with researchers Michelle Ediger, Ph.D., & Christyl Wilson Ebba, Ph.D. for an annual assessment of our program success and ensure our statistics are complete and error-free. Data reports are generated and analyzed on a monthly basis, which is a valuable tool for ensuring the success of this program.

Since our inception almost 20 years ago, Gateway Center has utilized a collective impact service model for all our programs. By using a collective impact model, we leverage the available resources and expertise of other service providers who share our passion of supporting individuals and families experiencing homelessness in becoming stably housed. Gateway Center currently has 16 partners who provide additional services including integrated health care services (Mercy Care, Emory School of Nursing,

and Good Samaritan), job placement, workforce development (Atlanta Technical College, WorkSource Fulton, WorkSource Atlanta, Georgia Works, First Step, Atlanta Center for Self Sufficiency), access to TANF benefits (GA Dept. of Human Resources), adult and financial literacy courses (JP Morgan Chase, Atlanta Public Schools Adult Education Program, PNC Bank), and additional short-term housing placement solutions (Nicholas House, Mary Hall Freedom House, Atlanta Mission, Project Community Connections, Inc.).

### **Designation of CSP Funds:**

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures***- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

***Direct Service Expenditures***- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative	\$0.00



<b>Cost Category</b>	<b>Designation of CSP Funding Award</b>
(5% Admin max of total funds awarded.)	
<b>Operational</b> (25% Operational max of total funds awarded.)	\$0.00
<b>Direct Services</b>	\$30,000.00
<i>Total</i>	\$30,000.00

### **Explanation of Funding Details:**

Administrative (5% max of request): \$0

Operational: \$0

Direct Services: \$30,000

Direct Services: Covers Outreach salary/benefits; outreach engagement mileage, and emergency financial assistance.

For a \$30,000 award, we anticipate spending a portion in the first 6 months of the year and the remainder of this funding will be expended in the second six months of the year.

Gateway Center will used \$30,000.00 in CSP Direct Services Expenditures funding for Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness, which will be applied toward the additional Outreach Case Manager's salary and benefits, mileage incurred in visiting encampments during outreach engagements, and emergency financial assistance including rent and utilities, security or utility deposits, food and transportation assistance to assist individuals and families experiencing homelessness transition to stable housing. This CSP funding will be expended throughout the one-year grant period. As this is an ongoing program, we anticipate that the funding award will be fairly evenly distributed throughout the year, with potential fluctuations in the emergency financial assistance category. CSP funds will be utilized throughout the grant year and expended by December of 2025.

### **Program Performance Measures:**

**Gateway Center 24/7, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.**

**County Defined Performance Measure(s):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 3. Number of individuals placed in Transitional Housing, 5. Number of individuals whose barriers to self-sufficiency are eliminated/ reduced; paths to self-sufficiency created... , 7. Number of individuals receiving emergency financial assistance

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

Gateway Center’s Street Outreach Program for Individuals and Families Experiencing Homelessness will focus on the following County defined program measures for the one-year grant period: (1) refer a minimum of 20 individuals to transitional housing for individuals in the homeless population affected by mental health and/or substance abuse use disorders and/or households fleeing domestic violence; (2) eliminate and reduce barriers to self-sufficiency for 15 individuals experiencing homelessness and create paths to self-sufficiency by increasing income, access to cash or non-cash mainstream benefits; (3) provide 14 individuals experiencing homelessness with emergency financial assistance to assist them with rent, utilities, security and utility deposits, food, and transportation assistance to support their transition to stable housing.

Transitional housing is beneficial for individuals experiencing homelessness who are struggling with mental health and substance abuse issues, as it offers a stable, supportive setting where they can focus on overcoming these barriers to employment and housing while pursuing long-term stability and recovery. Gateway Center’s Outreach team will refer a minimum of 20 individuals experiencing homelessness to transitional housing where they will gain access to case management, treatment programs, and other personalized support services to assist them in successfully transitioning to long-term stable housing placements.

Reducing barriers to self-sufficiency for individuals experiencing homelessness is crucial because it empowers them to regain control over their lives and break the cycle of homelessness. When barriers like unemployment and insufficient income are overcome, individuals can focus on improving their mental health, securing stable housing, and improving their well-being. Overcoming these obstacles enables people to become more independent, reducing their reliance on temporary solutions like shelters. The Outreach team will assist a minimum of 15 individuals experiencing homelessness by reducing barriers to self-sufficiency by assisting them in increasing their cash income and gaining access to non-cash mainstream benefits that will support their successful transition to stable housing.

Emergency financial assistance helps people experiencing homelessness by providing immediate relief for urgent needs, such as paying for rent, utilities, deposits, food, or transportation expenses. By addressing immediate financial hardships, emergency assistance allows individuals and families experiencing homelessness to stabilize their housing with long-term

solutions through permanent housing. GWC's Outreach team will provide 14 individuals with emergency financial assistance to assist them with rent, utilities, deposits, food, and transportation expenses.

Our supporting schedule involves providing these services year-round, of the annual total served, we estimate approximately the same number of people in each category will be served per quarter: Q1: 25%, Q2: 25%, Q3: 25%, Q4: 25%. Gateway Center's team records services and case notes for those we serve at intake, during enrollment, and at discharge into Apricot (Social Solutions), which allows for data collection and the creation of comprehensive reports. In addition, our agency utilizes Client Track as our required Homeless Management Information System (HMIS). Our agency utilizes a contracted evaluation team to assist with providing analysis of data from both systems. Gateway Center utilizes the data that is collected in our programs and compares it to the data provided by our local Continuum of Care providers (Partners for Home and Fulton County) and data made available by Housing and Urban Development (HUD) to set benchmarks and program goals.

### **Agency Defined Performance Measure(s):**

Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness will focus on the following Agency defined program measures for the one-year grant period (note that some individuals will accept assistance in obtaining documents or mental health services without agreeing to participate in Coordinated Entry): (1) the additional Outreach Case Manager will enroll at least 27 individuals experiencing homelessness in North and South Fulton County in Coordinated Entry, to assist team members in evaluating their needs and possible solutions; (2) assist 30 individuals experiencing homelessness in obtaining documents necessary to secure employment and housing including but not limited to identification, birth certificate, and/or social security card; (3) refer 26 individuals experiencing homelessness to behavioral health and/or substance abuse services through outreach engagements.

Outreach engagement is helpful in addressing homelessness because it allows service providers to connect with individuals who may be disconnected from traditional support systems. Many people experiencing homelessness face barriers like fear, distrust of institutions, or mental health challenges that make them hesitant to seek help. Gateway Center's Outreach team helps bridge this gap in both North and South Fulton by engaging with the unsheltered community and providing information about available resources including short-term (shelter) and long-term (permanent) housing placements, healthcare referrals, or employment services, and they can receive immediate assistance tailored to their needs. Building trust through consistent outreach can lead to better long-term engagement and ultimately help people transition out of homelessness and towards self-sufficiency. With the additional Outreach Case Manager, the team will engage with an additional 38 individuals experiencing homelessness in Fulton County, of whom 27 will agree to participate in Coordinated Entry, to assist with a complete evaluation of needs and connection to services.

People experiencing homelessness need help obtaining vital documents to secure employment and housing because these documents are essential for proving identity, eligibility, and background when applying for jobs or housing. Common documents like identification cards, Social Security numbers, and birth certificates are often lost or inaccessible when someone becomes homeless. Without these documents, individuals can face significant barriers when trying to access jobs, government assistance, or secure stable housing. For example, employers typically require identification and proof of eligibility to work, while landlords need documentation for tenant screening processes. Without these basic requirements, individuals may struggle to move forward in securing the resources they need for stability. Gateway Center's Outreach

team will assist at least 30 individuals experiencing homelessness in obtaining these crucial documents, which will play a crucial role in ensuring they can take the necessary actions toward rebuilding their lives and achieving self-sufficiency.

Referring individuals experiencing homelessness to behavioral health and substance abuse support is helpful because these issues are often barriers to securing stable employment and permanent housing. By providing the necessary care and support, individuals can better manage their challenges, make healthier decisions, and develop coping strategies. Gateway Center's Outreach team will refer 26 individuals experiencing homelessness to behavioral health or substance abuse services, and this support will increase their chances of successfully transitioning into permanent housing and maintaining it, reducing the risk of relapse into homelessness, improving their ability to manage their mental health diagnosis, and increasing their ability to maintain their sobriety.

Gateway Center's team records services and case notes for those we serve at intake, during enrollment, and at discharge into Apricot (Social Solutions), which allows for data collection and the creation of comprehensive reports. In addition, our agency utilizes Client Track as our required Homeless Management Information System (HMIS). Our agency utilizes a contracted evaluation team to assist with providing analysis of data from both systems. Gateway Center utilizes the data that is collected in our programs and compares it to the data provided by our local Continuum of Care providers (Partners for Home and Fulton County) and data made available by Housing and Urban Development (HUD) to set benchmarks and program goals.

Our supporting schedule involves providing these services year-round, of the annual total served, we estimate approximately the same number of people in each category will be served per quarter: Q1: 25%, Q2: 25%, Q3: 25%, Q4: 25%.

## **ADDITIONAL REQUIREMENTS**

***Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.***

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

### **Reporting**

***It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

### **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

### **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00.**

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement,

and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

#### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
**[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)**  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**Gateway Center 24/7, Inc.**

**275 Pryor Street SW  
Atlanta, Georgia 30303**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

**ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND  
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for



convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners,

successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Gateway Center 24/7, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

### **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

### **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

## **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

## **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

## **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

## **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

## **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and

applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict

with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



## F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	24 7 Gateway LLC
Project No. and Project Title:	Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness

## CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

880861

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

06/01/2013

Date of Authorization

Raphael Holloway

Authorized Officer or Agent  
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Raphael Holloway

Printed Name (of Authorized Officer or Agent of Contractor)

Raphael Holloway  
Digitally signed by Raphael Holloway  
 Date: 2025.03.05 15:09:08 -05'00'

Signature (of Authorized Officer or Agent)

Chief Executive Officer

Title (of Authorized Officer or Agent of Contractor)

03/05/2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

Latoya Kennedy-Hernandez  
 Notary Public

My Commission Expires: 6/30/2026

[NOTARY SEAL]



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

<b>Contractor's Name:</b>	24 7 Gateway LLC
<b>Project No. and Project Title:</b>	Gateway Center's Street Outreach Program for Individuals and Families Experiencing Homelessness

**FORM G: SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

\_\_\_\_\_  
Federal Work Authorization User Identification  
Number (EEV/E-Verify Company Identification  
Number)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Authorized Officer of Agent  
(Name of Subcontractor)

**N/A - No Subcontractor will  
be used with this project.**

**I hereby declare under penalty of  
perjury that the foregoing is true and  
correct**

\_\_\_\_\_  
Printed Name (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Title (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Signature (of Authorized Officer or Agent)

\_\_\_\_\_  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**FORM G: GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT  
SUBCONTRACTOR AFFIDAVIT****Instructions:**

Subcontractors must attest to compliance with the requirements of O.C.G.A 13-10-91 by executing the Contractor Affidavit provided.

Applicants are required to complete and upload FORM F and FORM G in two (2) places: Bidnet and WebGrants. **Proposal will be deemed ineligible if Forms F&G are not uploaded in both Bidnet and WebGrants**

FORM F: 2025 Georgia Security and Immigration Contractor Affidavit and Agreement  
FORM G: 2025 Georgia Security and Immigration Subcontractor Affidavit.

- Must use templates provided by the Fulton County Purchasing Department.  
Previous year forms will not be accepted.
- **Form F must include name of agency, EEV number, Signature & Notary.**
- **Form G must include name, EEV number, and Signature of subcontractor.**
- **If Form G is not applicable, add agency name and N/A on the document.**

**Upload 1**-Via Purchasing Bid page - BidNet Direct:

<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

**Upload 2** -Via WebGrants under 2025 CSP Eligibility Requirements: <https://fulton.dullestech.net>

**To Complete Fillable Form** - Please enter the all required information,

- ✓ Press "TAB" key to navigate easily through the form. Once you enter your Agency name, it will repopulate throughout the form.
- ✓ Save as: "Form F Agency Name"
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/3/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Marsh & McLennan Agency LLC Mid-Atlantic Division 5555 Glenridge Connector Suite 600 Atlanta GA 30342	<b>CONTACT</b> NAME: Vawnetta Williams PHONE (A/C, No, Ext): 855-210-6003 E-MAIL ADDRESS: Vawnetta.Williams@marshMMA.com FAX (A/C, No):														
<b>INSURED</b> Gateway Center 24/7, LLC 275 Pryor St. SW Atlanta GA 30303	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER B : Church Mutual Insurance Company</td> <td>18767</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Federal Insurance Company	20281	INSURER B : Church Mutual Insurance Company	18767	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Federal Insurance Company	20281														
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

**COVERAGES****CERTIFICATE NUMBER: 449817921****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> CLAIMS-MADE  <input checked="" type="checkbox"/> OCCUR            GEN'L AGGREGATE LIMIT APPLIES PER:  <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC            OTHER:         </div> <div> <input type="checkbox"/> SCHEDULED AUTOS  <input checked="" type="checkbox"/> NON-OWNED AUTOS  <input checked="" type="checkbox"/> Coll=\$1000         </div> </div>	Y	Y	036445825775767	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 3,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 1,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 3,000,000	PRODUCTS - COMP/OP AGG	\$ 1,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000																				
MED EXP (Any one person)	\$ 10,000																				
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GENERAL AGGREGATE	\$ 3,000,000																				
PRODUCTS - COMP/OP AGG	\$ 1,000,000																				
	\$																				
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> ANY AUTO  <input type="checkbox"/> ALL OWNED AUTOS  <input checked="" type="checkbox"/> HIRED AUTOS  <input checked="" type="checkbox"/> Comp=\$1000         </div> <div> <input type="checkbox"/> SCHEDULED AUTOS  <input checked="" type="checkbox"/> NON-OWNED AUTOS  <input checked="" type="checkbox"/> Coll=\$1000         </div> </div>	Y	Y	036445809755221	7/1/2024	7/1/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
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EACH OCCURRENCE	\$ 5,000,000																				
AGGREGATE	\$ 5,000,000																				
	\$																				
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	036445807841748	1/1/2025	1/1/2026	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE</td> <td><input type="checkbox"/> OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td>\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT		\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000	E.L. DISEASE - POLICY LIMIT		\$ 1,000,000		
<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER																				
E.L. EACH ACCIDENT		\$ 1,000,000																			
E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000																			
E.L. DISEASE - POLICY LIMIT		\$ 1,000,000																			
A	Crime			82106300	7/1/2024	7/1/2025	Employee Theft \$500,000														
B	Directors and Officers Professional Liability			036445825775767	7/1/2024	7/1/2025	D&O Limit \$2,000,000 Prof Liab - Incident \$1,000,000														

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Professional Liability: Aggregate: \$3,000,000  
 Locations: Gateway Center, 275 Pryor St. SW, Atlanta, GA 30303  
 Evolution Center, 1135 Jefferson St, NW, Atlanta, GA 30318

Fulton County Government is included as additional insured under the General Liability if required by written contract with respect to the referenced location.

**CERTIFICATE HOLDER****CANCELLATION**

Fulton County Government  
 141 Pryor Street  
 Atlanta GA 30303  
 United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

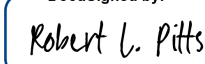
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME

Gateway Center 24/7, Inc.

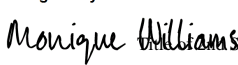
DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

DocuSigned by: Name of Signatory: Raphael Holloway  
  
919DD2EF98CA45C... Title of Signatory: CEO  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

Signed by: Name of 2nd Signatory: Monique Williams  
  
13D5F36B6C1D4AF... Title of Signatory: CFO  
Second Authorized Signature

(Affix County Seal)

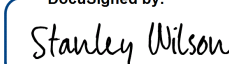


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

## Certificate Of Completion

Envelope Id: 1F3B0A53-7D8C-4916-B1BF-BFCDAD231BDA

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Gateway Center 24/7, Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 26

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 172.56.71.183

## Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/12/2025 7:52:08 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

## Signature

## Timestamp

Raphael Holloway

DocuSigned by:

  
919DD2EF98CA45C...

Sent: 6/12/2025 7:56:15 PM

rholloway@gatewayctr.org

Viewed: 6/12/2025 8:01:25 PM

CEO

Signed: 6/12/2025 8:18:25 PM

Gateway Center

Signature Adoption: Drawn on Device

Security Level: Email, Account Authentication  
(None)

Using IP Address: 172.56.71.247

Signed using mobile

## Electronic Record and Signature Disclosure:

Accepted: 6/12/2025 8:01:25 PM

ID: eb7a9b98-9ab6-4b8b-971b-ec4ba2fec622

Monique Williams

Signed by:

  
13D5F36B6C1D4AF...

Sent: 6/12/2025 8:18:27 PM

mwilliams@gatewayctr.org

Resent: 6/20/2025 2:39:40 PM

Security Level: Email, Account Authentication  
(None)

Resent: 6/23/2025 9:04:29 AM

Viewed: 6/23/2025 9:28:30 AM

Signed: 6/23/2025 9:33:41 AM

Signature Adoption: Pre-selected Style

Using IP Address: 50.233.34.114

## Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 9:28:30 AM

ID: 589ff609-4b30-402a-a52d-916b86fb93d7

Mark Hawks2

**Completed**

Sent: 6/23/2025 9:33:43 AM

mark.hawks@fultoncountyga.gov

Viewed: 6/23/2025 11:52:40 AM

Chief Assistant Purchasing Agent

Signed: 6/23/2025 11:52:52 AM

Purchasing and Contract Compliance

Using IP Address: 74.174.59.4

Security Level: Email, Account Authentication  
(None)

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

DocuSigned by:

  
5E4D76DFB4A0450...

Sent: 6/23/2025 11:52:54 AM

Stanley.Wilson@fultoncountyga.gov

Resent: 6/24/2025 9:45:07 AM

Director

Viewed: 6/24/2025 12:16:07 PM

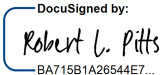


Stanley Wilson

Signed: 6/24/2025 12:16:15 PM

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 75.43.132.102

Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 74.174.59.4	Sent: 6/24/2025 12:16:18 PM Resent: 6/25/2025 1:08:27 PM Viewed: 6/25/2025 3:55:52 PM Signed: 6/25/2025 3:57:50 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/25/2025 3:55:52 PM ID: 217c808b-96be-47aa-b979-4c11ede5313f		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small>  Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/25/2025 3:57:53 PM Viewed: 6/25/2025 3:59:22 PM Signed: 6/25/2025 4:00:11 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/25/2025 3:59:22 PM ID: 509e03eb-290c-4192-8f82-29e305fc1dfa		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/25/2025 4:00:13 PM Viewed: 6/27/2025 2:08:52 PM Signed: 6/27/2025 2:09:36 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small>  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 2:09:38 PM Resent: 6/30/2025 11:50:41 AM Viewed: 6/30/2025 11:52:59 AM Signed: 6/30/2025 11:53:05 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 11:53:08 AM Viewed: 7/1/2025 12:41:18 PM Signed: 7/1/2025 12:41:31 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:41:35 PM Resent: 7/3/2025 10:46:35 AM Viewed: 7/9/2025 10:16:41 AM Signed: 7/9/2025 10:17:02 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:56:13 PM Viewed: 7/9/2025 10:20:59 AM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:56:14 PM Resent: 7/9/2025 10:17:10 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/12/2025 7:56:14 PM Viewed: 7/9/2025 10:21:02 AM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/9/2025 10:17:06 AM Viewed: 7/9/2025 10:20:57 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/12/2025 7:56:14 PM
Certified Delivered	Security Checked	7/9/2025 10:16:41 AM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	7/9/2025 10:17:02 AM
Completed	Security Checked	7/9/2025 10:17:06 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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