



Fulton County Board of Commissioners  
**Agenda Item Summary**

**# 19-0970**

**BOC Meeting Date**  
 11/6/2019

**Requesting Agency**

Department of Real Estate and Asset Management

**Commission Districts Affected**

All Districts

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of lowest responsible bidders- Department of Real Estate and Asset Management, Bid#19ITB119755C-GS, Tree Removal Services Countywide in the total amount of \$120,000 with (A) ArborServ, Inc. (Lithonia, GA) in the amount of \$60,000; and (B) A White Meadows Company, Inc. (Sharpsburg, GA) in the amount of \$60,000, to provide on-site tree removal services countywide under emergency/storm related situation or on an "as needed" basis for Fulton County. Effective dates: January 1, 2020 through December 31, 2020, with two renewal options.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

**Is this a purchasing item?**

Yes

**Summary & Background**

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** This contract furnishes all materials, labor, tools, equipment, transportation and appurtenances necessary to provide on-site tree removal services countywide under emergency/storm related situation or on an "as needed" basis for Fulton County.

The Scope of Work also includes but not limited to:

- Cutting the specified tree down even to the ground so as not to leave any visible stump
- De-limbing chopping/chipping and hauling off the premises.
- Debris must be hauled off immediately upon completion of job.
- Limb removal from living trees must be cut so as not to damage the limb collar.
- Stump grinding may be required on a case by case basis and when required shall be completed in according with (IAW) industry standards.
- All debris from the grinding of the stump shall be removed, unless otherwise specified by the Project Manager.

**Community Impact:** Public safety would be gravely impacted if the area is not cleared immediately.

Agency Director Approval		County Manager's Approval
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**Department Recommendation:** The Department of Real Estate and Asset Management recommends approval of the lowest responsible bidders to provide on-site tree removal services countywide under emergency/storm related situation or on an “as needed” basis for Fulton County for fiscal year 2020.

The recommendation was based on the bidder’s price for labor rates (during regular, after, weekends, holidays & emergency hours), stump grinding and service equipment (bucket trucks, chippers, log loaders, chipper trucks, pick-up trucks, etc.) for hourly rates for each type; to determine the lowest bidder for each of the three (3) geographical areas (Groups: North, Central & South) of Fulton County. The Department received and evaluated five (5) bids to the solicitation. ArborServ, Inc. submitted the overall lowest and A White Meadows submitted the next lowest responsive and responsible bidders to provide on-site tree removal services countywide. Both contractors have current contracts with Fulton County and have performed very good and highly competent as a tree removal contractor for Fulton County as stated in their performance reports.

We recommend \$120,000 in spending authority for sufficient preparedness in responding to the impact demands relates to emergency situation in response to sudden catastrophe events due to storms and disaster recovery. Also other department, piggy-back off this tree removal contract to meet their required service needs.

This contract provides Fulton County with maximum flexibility to having multiple sources for tree cutting services.

Historical Expenditures:

- FY2019: The County as of 10/18/2019, has an expenditure of \$23,670.00
- FY2018: The County has spent \$20,648.00
- FY2017: The County has spent \$49,450.00

**Project Implications:** This contract is utilized for storm related emergencies and/or diseased and dangerous tree removal on County-owned properties.

**Community Issues/Concerns:** None that the Department is aware of.

**Department Issues/Concerns:** If these contracts are not approved, the Department does not have the required skills and equipment to perform on-site tree removal services under emergency/storms related situation.

**History of BOC Agenda Item:** No, new procurement

**Contract & Compliance Information**

*(Provide Contractor and Subcontractor details.)*

**Contract Value: \$120,000.00****(A)****Contract Value: \$60,000.00****Prime Vendor: ArborServ, Inc.****Prime Status: African American Male Business Enterprise-  
Non-Certified****Location: Lithonia, GA****County: DeKalb County****Prime Value: \$60,000.00 or 100.00%****Subcontractor: None****Total Contract Value: \$60,000.00 or 100.00%****Total M/FBE Value: \$60,000.00 or 100.00%****(B)****Contract Value: \$60,000.00****Prime Vendor: A White Meadows Company, Inc.****Prime Status: Non-Minority****Location: Sharpsburg, GA****County: Coweta County****Prime Value: \$60,000.00 or 100.00%****Subcontractor: None****Total Contract Value: \$60,000.00 or 100.00%****Total M/FBE Value: \$60,000.00 or 100.00%****Grand Contract Value: \$120,000.00 or 100.00%****Grand M/FBE Value: \$60,000.00 or 50.00%**

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	
Felicia Strong-Whitaker, Director	(404) 612-5800	

Revised 03/12/09 (Previous versions are obsolete)

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:				
No. Bids Received:				
<b>Total Contract Value</b>	<b>\$120,000.00 or 100.00%</b>			
<b>Total M/FBE Values</b>	<b>\$60,000.00 or 50.00%</b>			
<b>Total Prime Value</b>	<b>\$120,000.00 or 100.00%</b>			
<b>Fiscal Impact / Funding Source</b>	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>			
100-520-5220-1116: General, Real Estate and Asset Management, Professional Services-\$120,000 "Subject to availability of funding adopted for FY2020 by BOC"				
<b>Exhibits Attached</b>	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>			
<b>Exhibit 1:</b> Bid Tabulation Sheet <b>Exhibit 2:</b> Contractor's Performance Reports <b>Exhibit 3:</b> Department Recommendation Memo				
<b>Source of Additional Information</b>	<i>(Type Name, Title, Agency and Phone)</i>			
Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772				

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b>	<b>Phone</b>	
Felicia Strong-Whitaker, Director	(404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

<b>Procurement</b>			
<b>Contract Attached:</b> No		<b>Previous Contracts:</b> Yes	
<b>Solicitation Number:</b> 19ITB119755C-GS		<b>Submitting Agency:</b> Department of Real Estate and Asset Management	<b>Staff Contact:</b> Harry Jordan
		<b>Contact Phone:</b> (404) 612-5933	
<b>Description:</b> Approval of lowest bidders to provide tree removal services Countywide			
<b>FINANCIAL SUMMARY</b>			
<b>Total Contract Value:</b>		<b>MBE/FBE Participation:</b>	
Original Approved Amount: . \$		Amount: %:	
Previous Adjustments: . \$		Amount: %:	
This Request: \$120,000.00		Amount: \$60,000.00 or 50.00%	
TOTAL: \$120,000.00		Amount: %:	
<b>Grant Information Summary:</b>			
Amount Requested: .		<input type="checkbox"/> Cash	
Match Required: .		<input type="checkbox"/> In-Kind	
Start Date: .		<input type="checkbox"/> Approval to Award	
End Date: .		<input type="checkbox"/> Apply & Accept	
Match Account \$: .			
<b>Funding Line</b> 100-520-5220-1116: \$120,000- Subject to availability of funding adopted for FY2020 by BOC	<b>Funding Line 2:</b> .	<b>Funding Line 3:</b> .	<b>Funding Line 4:</b> .
<b>KEY CONTRACT TERMS</b>			
<b>Start Date:</b> 1/1/2020		<b>End Date:</b> 12/31/2020	
<b>Cost Adjustment:</b> .		<b>Renewal/Extension Terms:</b> Two one-year renewal options.	
<b>ROUTING &amp; APPROVALS</b> (Do not edit below this line)			
	<b>Originating Department:</b>		<b>Date:</b>
.	<b>County Attorney:</b>		<b>Date:</b> .
	<b>Purchasing/Contract Compliance:</b>		<b>Date:</b>
	<b>Finance/Budget Analyst/Grants Admin:</b>		<b>Date:</b>
.	<b>Grants Management:</b>		<b>Date:</b> .
.	<b>County Manager:</b>		<b>Date:</b> .

**BID TABULATION SHEET**

BID NUMBER# 19ITB119755C-GS      OPENING DATE: 8/28/2019      PAGE NUMBER: 1 of 1

BID DESCRIPTION: Tree Removal Services Countywide  
 REQUESTING DEPARTMENT: Department of Real Estate and Asset Management

VENDOR CODE		VENDOR CODE		VENDOR CODE		VENDOR CODE	
VENDOR NAME		VENDOR NAME		VENDOR NAME		VENDOR NAME	
Indigo Landscape, LLC	Atlanta Premier Tree Solutions, LLC	A White Meadows Co., Inc.	Arborserv, Inc.	Georgia Power Company			
ADDRESS		ADDRESS		ADDRESS		ADDRESS	
2265 Worthington Dr. Powder Springs, GA 30127	6065 Lkae Oak Landing Cumming, GA 30040	229 Stewart Road Sharpsburg, GA 30277	2290 S. Stone Mountain Lithonia Rd. Lithonia, GA 30058	1001 Prince Ave GA 30606 Athens,			
TELEPHONE		TELEPHONE		TELEPHONE		TELEPHONE	
(678) 851-0837	(404) 252-6448	(770) 253-8098	(770) 484-5626	(404) 290-2473			
CONTACT:		CONTACT:		CONTACT:		CONTACT:	
Shawn Cohen	Jeff Roth	Joshua Meadows	Darryl A. Dorton	Clay Szoke			

NON RESPONSIVE VENDORS AND OTHER INFORMATION

No	Description	Cost	Unit	Cost	Unit	Cost	Unit	Cost	Unit	Cost	Unit	Cost	Unit
<b>LABOR</b>													
1	Regular Hours	\$ 45.00	Person/Per Hour	\$ 85.00	Person/Per Hour	\$ 18.50	Person/Per Hour	\$ 18.00	Person/Per Hour	\$ 160.00	Person/Per Hour		Person/Per Hour
	After Hours	\$ 60.00	Person/Per Hour	\$ 85.00	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 285.00	Person/Per Hour		Person/Per Hour
	Weekends	\$ 65.00	Person/Per Hour	\$ 85.00	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 285.00	Person/Per Hour		Person/Per Hour
	Holidays	\$ 85.00	Person/Per Hour	\$ 95.00	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 27.00	Person/Per Hour	\$ 285.00	Person/Per Hour		Person/Per Hour
	Emergency	\$ 90.00	Person/Per Hour	\$ 95.00	Person/Per Hour	\$ 22.50	Person/Per Hour	\$ 27.00	Person/Per Hour	\$ 315.00	Person/Per Hour		Person/Per Hour
<b>STUMP GRINDING</b>													
	Stump Grinding	\$ 5.50	Per Linear Inch	\$ 2.00	Per Linear Inch	\$ 1.50	Per Linear Inch	\$ 2.00	Per Linear Inch	\$ 15.00	Per Linear Inch		Per Linear Inch
<b>EQUIPMENT</b>													
	Bucket Truck	\$ 175.00	Hourly Rate	\$ 100.00	Hourly Rate	\$ 65.00	Hourly Rate	\$ 65.00	Hourly Rate	\$ 315.00	Hourly Rate		Hourly Rate
	Chipper	\$ 85.00	Hourly Rate	\$ 75.00	Hourly Rate	\$ 48.00	Hourly Rate	\$ 30.00	Hourly Rate	\$ 225.00	Hourly Rate		Hourly Rate
	Log Loader	\$ 85.00	Hourly Rate	\$ 100.00	Hourly Rate	\$ 38.00	Hourly Rate	\$ 30.00	Hourly Rate	\$ 285.00	Hourly Rate		Hourly Rate
	Specify Type:		Bob Cat 750 Skid Steer		Grapple Truck						50 Yard Loader Truck		
10	Chipper Truck	\$ 65.00	Hourly Rate	\$ 75.00	Hourly Rate	\$ 28.00	Hourly Rate	\$ 30.00	Hourly Rate	\$ 90.00	Hourly Rate		Hourly Rate
11	Pick-Up Truck	\$ 65.00	Hourly Rate	\$ 75.00	Hourly Rate	\$ 14.00	Hourly Rate	\$ 15.00	Hourly Rate	\$ 65.00	Hourly Rate		Hourly Rate
12	Crane Truck	\$ 350.00		\$ 150.00						\$ 285.00			
13	Total for Tree Removal (Line Items 1 - 12) Fulton Area Location: North Fulton	\$ 1,175.50		\$ 1,022.00		\$ 303.00		\$ 289.00		\$ 2,610.00			
14	Total for Tree Removal (Line Items 1 - 12) Fulton Area Location: Central Fulton	\$ 1,175.50		\$ 1,022.00		\$ 303.00		\$ 289.00		\$ 2,610.00			
15	Total for Tree Removal (Line Items 1 - 12) Fulton Area Location: South Fulton	\$ 1,175.50		\$ 1,022.00		\$ 303.00		\$ 289.00		\$ 2,610.00			
16	Grand Total for Tree Removal (Line Items 13, 14 & 15)	\$ 3,526.50		\$ 3,066.00		\$ 909.00		\$ 867.00		\$ 7,830.00			
	BASE BID AMOUNT	\$ 3,526.50		\$ 3,066.00		\$ 909.00		\$ 867.00		\$ 7,830.00			

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**# 19-0970**

BIDS MAILED      NO RESPONSE:      DATE RECEIVED:  
 BIDS RECEIVED: 5      NO-BIDS:      DATE COMPLETED:

BID TABULATION SHEET							
BID NUMBER# 09ITB1102K-JD				OPENING DATE:		11/2/2009	P
BID DESCRIPTION: North Service Center							
REQUESTING DEPARTMENT: General				CONTACT			
VENDOR CODE		VENDOR CODE		VENDOR CODE			
VENDOR NAME		VENDOR NAME		VENDOR NAME			
EDT Consturctions. Inc.		Hogan Construction		Mooney Construction,			
ADDRESS		ADDRESS		ADDRESS			
1705 Enterprise Way, Suite 200		5075 Avalon Ridge		251 Heritage Walk.			
TELEPHONE		TELEPHONE		TELEPHONE			
(770)988-0400		(770)242-8588		(770) 516-8860			
CONTACT:		CONTACT:		CONTACT:			
Hassan Anvari, P.E.		Paul Hogan		Tim Mooney			
	QTY	UNIT	TOTAL	UNIT	TOTAL	UNIT \$	TOTAL
GeneralCondition/Requirements	1.00	LS	128,689.00	LS	100,000.00	LS	180,000.00
Site Work & Demolition	1.00	LS	157,137.00	LS	75,000.00	LS	102,000.00
Concrete	1.00	LS	0.00	LS	3,000.00	LS	10,000.00
Masonry/NA	1.00	LS	0.00	LS	0.00	LS	N/A
Structral & Misc. Steel	1.00	LS	0.00	LS	6,000.00	LS	3,000.00
Wood & Plastic	1.00	LS	49,098.00	LS	40,000.00	LS	45,000.00
Moisture Protection	1.00	LS	2,235.00	LS	25,000.00	LS	25,000.00
Doors & Windows	1.00	LS	106,285.00	LS	125,000.00	LS	\$120,000.00
Finishes	1.00	LS	279,938.00	LS	325,000.00	LS	350,000.00
Specialties	1.00	LS	22,103.00	LS	35,000.00	LS	35,000.00
Equipment/NA	1.00	LS	0.00	N/A	N/A	LS	0.00
Furnishing	1.00	LS	15,474.00	LS	2,500.00	LS	7,000.00
Special Construction/NA	1.00	LS	0.00	N/A	N/A	LS	0.00
Conveying System/NA	1.00	LS	0.00	N/A	N/A	LS	0.00



Mechanical	1.00	LS	616,975.00	LS	500,000.00	LS	640,000.00
Electrical	1.00	LS	245,059.00	LS	300,000.00	LS	260,000.00
Sub Total			1,622,993.00		1,536,500.00		1,777,000.00
Contractor Profit			\$84,006.00		N/A		N/A
Contractor Overhead			\$84,006.00		35,000.00		N/A
County Controlled Contingency			\$375,000.00		375,000.00		\$375,000.00
Sub Total			\$1,791,005.00		410,000.00		
Total Base Bid Amount- No Alternate			\$2,166,005		1,946,500.00		\$670,585.00
Alternates							
Alternate 1: Carpet tile		LS	\$29,843.00		58,685.00		(\$24,263.78)
Alternate 2: Replacement damage ceiling tile		LS	\$19,900.00		\$3,388.00		(\$30,150.00)
<b>GRAND</b>			<b>627,898.00</b>		<b>670,568.00</b>		<b>670,585.00</b>
<b>BIDS MA</b>	1,122.00	<b>NO RESPONSE:</b>					
<b>BIDS RE</b>	5.00	<b>NO-BIDS:</b>		<b>CONTACT: Joyce Daniel</b>			

PAGE NUMBER:		1 of 1	
VENDOR CODE		VENDOR CODE	
VENDOR NAME		VENDOR NAME	
Beatty Construction WCCI,		South Core	
ADDRESS		ADDRESS	
6945 Oak Ridge Parkway,		6095 Pine Mountain	
TELEPHONE		TELEPHONE	
(678) 391-4501		(770)499-1393	
CONTACT:		CONTACT:	
Samuel D. Beatty		Jason Herr	
UNIT \$	TOTAL	UNIT \$	TOTAL
LS	83,278.00	Lump	0.00
LS	121,808.00	Lump	157,000.00
LS	10,204.00	Lump	1,000.00
LS		Lump	0.00
LS	2,307.00	Lump	500.00
LS	48,571.00	Lump	53,000.00
LS	2,594.00	Lump	4,000.00
LS	146,129.00	Lump	113,000.00
LS	416,831.00	Lump	375,000.00
LS	29,674.00	Lump	28,000.00
		Lump	0.00
LS	5,183.00	Lump	5,000.00
	0.00	Lump	0.00
	0.00	Lump	0.00

NON RESPONSIVE VENDORS AND OTHER INFORMATION

LS	581,043.00	Lump	626,000.00	
LS	306,978.00	Lump	278,000.00	
	1,754,600.00		1,640,500.00	
		SZ	90,000.00	
		SZ	119,400.00	
	375,000.00		375,000.00	
	375,000.00		584,400.00	
	2,129,600.00		2,224,900.00	
LS	-20,380.00	Lump	12,784.00	
LS	-34,800.00	Lump	48,692.00	
	723,000.00		671,794.00	
		DATE RECEIVED:		
		DATE COMPLETED:		

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2019	3/31/2019	1/1/2019	12/31/2019
PO Number			PO Date
042319-0573			4/23/2019
Department	<b>Real Estate and Asset Management</b>		
Bid Number	<b>16ITB103612C-GS.pdf</b>		
Service Commodity	<b>Tree Removal</b>		
Contractor	Arborserv		

<b>= Unsatisfactory</b>	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
<b>= Poor</b>	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
<b>= Satisfactory</b>	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
<b>= Good</b>	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
<b>= Excellent</b>	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

0  
 1  
 2  
 3  
 4

Vendors employees always wear PPE attire when on the job site as required. Vendor has the proper equipment to handle all tree removal request.

Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

0  
 1  
 2  
 3  
 4

Vendor responds to emergency's in a timely manner as required per the contract. Vendor is very responsive and willing to aid during inclement weather. Vendor has worked on weekends to complete numerous task. Vendor is always willing to do what ever is needed to complete the task.

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

0  
 1

# 19-0970

4

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

0

1

2

3

4

Comments:

Vendor always provides invoices and estimates in a timely manner when requested or required.

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

0

1

2

3

4

Comments:

Darrell is always very responsive to all needs and request

Overall Performance Rating: 3.0

Would you select/recommend this vendor again?

Check box for Yes. Leave Blank for No)

Yes  No

Rating completed by: mark.wade

Department Head Name	Department Head Signature	Date
JOSEPH N. DAVIS		4/3/2019

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2019	3/31/2019	1/1/2019	12/31/2019
PO Number			PO Date
070319-1393			7/3/2019
Department	<b>Real Estate and Asset Management</b>		
Bid Number	<b>16ITB103612C-GS</b>		
Service Commodity	<b>TREE REMOVAL SERVICES</b>		
Contractor	<b>WHITE MEADOWS</b>		

<b>= Unsatisfactory</b>	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
<b>= Poor</b>	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
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<b>= Excellent</b>	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

0

1

2

3

4

Vendor always provides knowledgeable personal. Vendor has the proper equipment to perform every task. personal is safety minded. and well equipped . Employees Always wears PPE when on job site

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

0

1

2

3

4

vendor responds to emergency request in a timely manner regardless of the time During the storms vendor was on standby and ready to respond.

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

0

1

# 19-0970

Vendor always notifies Fulton County of any problems or issues that arise during the job.

4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

0

Comments:

Vendor always provides proper invoice and estimates with no delays.

1

2

3

4

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

0

Comments:

Curt Meadows is always available when needed. David Meadows is always very helpful.

1

2

3

4

Overall Performance Rating: 3.8

Would you select/recommend this vendor again?  
Check box for Yes. Leave Blank for No)

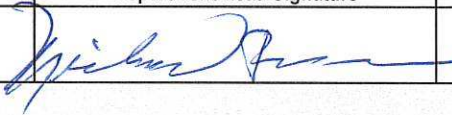
Yes  No

Rating completed by: mark.wade

Department Head Name

JOSEPH N. DAVIS

Department Head Signature



Date

4/2/2019



# INTEROFFICE MEMORANDUM

Joseph N. Davis, Director  
Department of Real Estate and Asset Management  
Phone: (404) 612-3772  
Fax: (404) 612-1002

**TO:** Felicia Strong-Whitaker, Director, Purchasing & Contract Compliance  
**FROM:** Joseph N. Davis, Director *[Signature]*  
**DATE:** October 21, 2019  
**SUBJECT:** Award Recommendation – ITB #19ITB119755C-GS, Tree Removal Services Countywide-FY2020

**RECOMMENDATION:** We are recommending approval of the lowest bidders for Tree Removal Services Countywide, in the total amount of \$120,000 with (A) ArborServ, Inc. (Lithonia, GA) in the amount of \$60,000; and (B) A White Meadows Company, Inc. (Sharpsburg, GA) in the amount of \$60,000, to provide on-site tree removal services countywide under emergency/storm related situation or on an “as needed” basis for Fulton County. Effective dates: January 1, 2020 through December 31, 2020, with two renewal options.

**DISCUSSION:** Five (5) bids were received and evaluated. ArborServ, Inc. submitted the lowest responsible and responsive bid for all three (3) geographical areas (Groups: North, Central & South) in Fulton County; and A White Meadows submitted the next lowest bid for all three (3) areas.

	<b>Recommended Bidder</b>	<b>Award Amount</b>	<b>Recommendation</b>
1	<b>ArborServ Inc.</b>	<b>\$60,000.00</b>	<b>Lowest Bidder with a Based bid Amount of \$867.00</b>
2	<b>A White Meadows</b>	<b>\$60,000.00</b>	<b>2<sup>nd</sup> Lowest with a Based bid Amount of \$909.00</b>
3	Atlanta Premier Tree Solutions		Based bid \$3,066.00
4	Indigo Lawnscape, Inc.		Based bid \$3,526.00
5	Georgia Power Company		Based bid \$7,830.00



# # 19-0970

The recommendation was based on the bidder's price for labor rates (during regular, after, weekends, holidays & emergency hours), stump grinding and service equipment (bucket trucks, chippers, log loaders, chipper trucks, pick-up trucks, etc.) for hourly rates for each type; to determine the lowest bidder for each of the three (3) geographical areas (Groups: North, Central & South) of Fulton County.

We recommend \$120,000 in spending authority for sufficient preparedness in responding to the impact demands relates to emergency situation in response to sudden catastrophe events due to storms and disaster recovery. Also other department, piggy-back off this tree removal contract to meet their required service needs.

This contract provides Fulton County with maximum flexibility to having multiple sources for tree cutting services.

## Historical Expenditures:

- FY2019: The County as of 10/18/2019, has an expenditure of \$23,670.00
- FY2018: The County has spent \$20,648.00
- FY2017: The County has spent \$49,450.00

Subject to availability of funds adopted for FY2020 by BOC for accounts line #100-520-5222-1160 in the amount of \$120,000.00, for total spending authority.

Authorized Signature:

  
Joseph N. Davis  
(By Director/Deputy Director)

Date: 10/21/19

If you require additional information, contact Harry Jordan at (404) 612-5933.

## Attachments:

1. Bid Evaluation Form
2. Bid Tabulation Sheet- 19ITB119755C-GS

C: Michael Ross, Administrator, DREAM  
Harry Jordan, Contract Management Administrator, Purchasing/DREAM  
Gertis Strozier, APA, C Team, Purchasing & Contract Compliance  
Mark Wade, Building Maintenance Manager, Central Fulton, DREAM  
Florene Thornton, Financial Administrator, DREAM



# INTEROFFICE MEMORANDUM

Joseph N. Davis, Director  
Department of Real Estate and Asset Management  
Phone: (404) 612-3772  
Fax: (404) 612-1002

**TO:** Joseph N. Davis, Director *JND*  
**THROUGH:** Michael Ross, Administrator, DREAM  
**FROM:** Mark Wade, Building Maintenance Manager, DREAM  
Anthony Spencer, Administrator Fleet Maintenance & Solid Waste, DREAM  
**DATE:** October 21, 2019  
**SUBJECT:** Tree Removal Services Countywide, ITB #19ITB119755C-GS

The above mentioned ITB are being submitted for your evaluation. Please reviews attached Bid Responses and make your recommendation for award. Annotate your recommendation below:

**Total Award Authority Requested:** \$ 120,000.00 (FY2020)

**Funding Line(s):** 100-520-5220-1160

**RECOMMENDATION/JUSTIFICATION:**

Recommended Bidder	Award Amount	Notes
ArborServ, Inc.	\$60,000.00	Lowest Bidder with Base Bid of \$867.00
A White Meadows	\$60,000.00	2 <sup>nd</sup> Lowest Bidder with Base Bid of \$909.00
<b>Total Amount</b>	<b>\$120,000.00</b>	

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Department Approval Authorization:

Authorized Signature: Florene Thornton Date: 10/22/19  
(DREAM Financial Administrator)

Authorized Signature: Joseph R. Davis Date: 10/22/19  
(By Director/Deputy Director)

Attachments:

1. Tab Sheet #19ITB119755C-GG
2. Bid Responses: 5 (ArborSev, A-White Meadows, Atlanta Premier, Georgia Power Co.& Indigo)

C: Harry Jordan, Contract Management Administrator, Purchasing/DREAM  
Sang Gon Kim, Contracting Officer, Purchasing/DREAM  
Gertis Strozier, APA, C Team, Purchasing & Contract Compliance  
Florene Thornton, Financial Administrator, DREAM



# Department of Purchasing & Contract Compliance

## BID TABULATION SHEET TREE REMOVAL SERVICES COUNTYWIDE

PROJECT NUMBER: 19ITB119755C-GS

DATE: August 28, 2019

TOTAL NUMBER OF BIDDERS: 5

Gertis Strozier, APA

* CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	EVERIFY
ARBORSERV INC.	N/A	\$867.00	821545
A WHITE MEADOWS CO. INC.	N/A	\$909.00	585464
INDIGO LAWNSCAPE INC	N/A	\$3,526.00	830573
ATLANTA PREMIER TREE SOLUTIONS	N/A	\$3,066.00	867983
GEORGIA POWER COMPANY	N/A	\$7,830.00	425539

\*INDICATES BUSINESS IS LOCATED IN FULTON COUNTY

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY FULTON COUNTY REPRESENTATIVES.