

**AMENDMENT NO. 1 TO FORM OF CONTRACT**

Contractor: **Open Hand Atlanta, Inc.**

Address: 1380 W Marietta St NW, Atlanta, Georgia 30318

Telephone: 404-419-1106

E-mail: nkerce@openhandatlanta.org

Contact: Mr. Nathan Kerce, Grants Manager

**W I T N E S S E T H**

WHEREAS, Fulton County (“the County”) entered into a contract (“Contract”) with **Open Hand Atlanta, Inc.** (“Service Provider”) to provide services to Fulton County Citizens on behalf of the Department of Community Development, through the Community Services Program (“CSP”), and the County has appropriated funds for those services, (Agenda Item #25-0398); and

WHEREAS, the Fulton County Board of Commissioners declares its continued commitment to combating food insecurity across the County; and

WHEREAS, the Fulton County Board of Commissioners recognizes the impacts resulting from the Federal shutdown, and the cessation of the Supplemental Nutrition Assistance Program (“SNAP”) benefits may create hardships for Fulton County Citizens; and

WHEREAS, the County wishes to amend the existing contract to increase the original funding award of Thirty Thousand Dollars (\$30,000.00) to the Service Provider by an additional Seventy Thousand Dollars (\$70,000.00), for a total of One Hundred Thousand Dollars (\$100,000.00), to allow the Service Provider to continue to serve constituents within their current Scope of Work; and

WHEREAS, the Service Provider has performed or continues to perform satisfactorily over the period of the Contract; and

WHEREAS, the Board of Commissioners finds that the services provided by **Open Hand Atlanta, Inc.** are in need of additional funding to further provide services to Fulton County Citizens impacted by food insecurity; and

WHEREAS, the amendment to provide additional funding was approved by the Fulton County Board of Commissioners on November 5, 2025, Agenda Item #25-0845.

**NOW, THEREFORE**, the County and **Open Hand Atlanta, Inc.** agree as follows:

This Amendment No. 1 to the Contract is effective upon execution and continues through December 31, 2025, with **Open Hand Atlanta, Inc.** agreeing that all Services specified will be performed in accordance with the original Contract except as provided by this Amendment No. 1 to the Contract prior to December 31, 2025.

1. **SCOPE OF WORK TO BE PERFORMED:**

Except as provided herein, the Scope of Work set forth in the original Contract shall remain the same for this Amendment No. 1 and is incorporated herein by reference.

- **CSP-SNAP Emergency Response funds are designated to support Fulton County citizens and households facing hardships due to disruption of SNAP funding.**

2. **REPORTING:** Contractor will be required to report on the following Performance Metrics:

- Number of meals distributed with additional County funding
- Pounds of food distributed with additional County funding
- Number of people or households served/assisted with additional County funding
- County Geographic area served (North, Central, and/or South Fulton) with additional County funding
- As currently required with the CSP performance report, agencies will be asked to Attest that additional CSP-SNAP funding was used to support Fulton County residents.

1. **COMPENSATION:** The Scope of Work shall be performed by the Service Provider for the **additional funding amount not to exceed \$70,000.00** and for a **total contract amount of \$100,000.00**.

2. **LIABILITY OF COUNTY:** This Amendment No. 1 to the original Contract shall not become binding on the County and the County shall not incur any liability upon same until such Amendment has been executed by the Chairman of the Board of Commissioners, attested to by the Clerk to the Commission and delivered to the Service Provider.

3. **EFFECT OF AMENDMENT NO. 1 TO ORIGINAL CONTRACT:** Except as modified by this Amendment No. 1 to the Contract, the original Contract, and all terms and conditions therein shall remain in full force and effect.

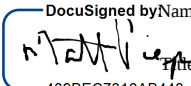
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as of the day and year date first above written.

FULTON COUNTY, GEORGIA

DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Board of Commissioners

CONTRACTOR:

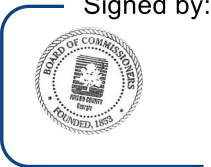
VENDOR NAME    **Open Hand Atlanta, Inc.**

DocuSigned byName of Signatory:    Matthew Pieper  
  
489BEC7316AB448...  
Matthew Pieper, CEO  
Authorized Signature

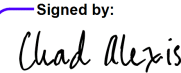
ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

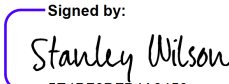
(Affix County Seal)



APPROVED AS TO FORM:

Signed by:  
  
968A614CF1584A5...  
Chad Alexis  
Office of the County Attorney

APPROVED AS TO CONTENT:

Signed by:  
  
5F4D76DFB4A0450...  
Stanley Wilson, Director  
Department of Community Development

Please select RM or 2ND RM from the checkbox

| <input checked="" type="checkbox"/> RM |         | <input type="checkbox"/> 2ND RM |            |
|----------------------------------------|---------|---------------------------------|------------|
| ITEM#:                                 | 25-0845 | RM:                             | 11/05/2025 |
| REGULAR MEETING                        |         | SECOND REGULAR MEETING          |            |

## Certificate Of Completion

Envelope Id: 7057E928-14FE-4163-BB36-4F03C9DFA844

Status: Completed

Subject: Please Docusign: 2025 CSP Amendment (SNAP)-Open Hand Atlanta-BOC Agenda#25-0845

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 3

Signatures: 5

Envelope Originator:

Certificate Pages: 6

Initials: 0

Carlos S. Thomas

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

carlos.thomas@fultoncountyga.gov

IP Address: 134.231.232.249

## Record Tracking

Status: Original

Holder: Carlos S. Thomas

Location: DocuSign

11/12/2025 4:55:54 PM

carlos.thomas@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

## Signature

## Timestamp

Matthew Pieper

DocuSigned by:

Sent: 11/12/2025 4:58:20 PM

mpieper@openhandatlanta.org

Viewed: 11/13/2025 9:17:42 AM

CEO

489BEC7316AB448...

Signed: 11/13/2025 9:18:15 AM

Open Hand Atlanta, Inc.

Signature Adoption: Drawn on Device

Security Level: Email, Account Authentication  
(None)

Using IP Address: 50.168.222.30

## Electronic Record and Signature Disclosure:

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Carlos Thomas

**Completed**

Sent: 11/13/2025 9:18:16 AM

carlos.thomas@fultoncountyga.gov

Viewed: 11/13/2025 9:21:37 AM

Division Manager

Signed: 11/13/2025 9:21:52 AM

Fulton County Government

Using IP Address:

2601:c7:8280:6250:cdc2:793e:296c:1373

Security Level: Email, Account Authentication  
(None)

Signed using mobile

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

Signed by:

Sent: 11/13/2025 9:21:53 AM

Stanley.Wilson@fultoncountyga.gov

Viewed: 11/13/2025 9:23:21 AM

Director

Signed: 11/13/2025 9:23:33 AM

Stanley Wilson

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication  
(None)

Using IP Address: 75.43.132.102

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Lauren Hansford

**Completed**

Sent: 11/13/2025 9:23:34 AM

lauren.hansford@fultoncountyga.gov

Resent: 11/17/2025 12:07:57 PM

Security Level: Email, Account Authentication  
(None)

Using IP Address: 74.174.59.4

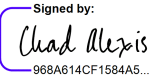
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Signed: 11/17/2025 1:13:07 PM

## Electronic Record and Signature Disclosure:

Accepted: 11/17/2025 1:12:13 PM

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| Signer Events                                                                                                        | Signature                                                                                                                                                                                                         | Timestamp                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <p>Chad Alexis</p> <p>Chad.Alexis@fultoncountyga.gov</p> <p>Security Level: Email, Account Authentication (None)</p> | <p>Signed by:</p>  <p>968A614CF1584A5...</p> <p>Signature Adoption: Pre-selected Style</p> <p>Using IP Address: 74.174.59.10</p> | <p>Sent: 11/17/2025 1:13:09 PM</p> <p>Viewed: 11/18/2025 1:18:19 PM</p> <p>Signed: 11/18/2025 1:18:48 PM</p> |

**Electronic Record and Signature Disclosure:**  
Accepted: 11/18/2025 1:18:19 PM  
ID: 2ebfcf01-3884-4873-83b9-ff7d7701b07c

Nikki Peterson

nikki.peterson@fultoncountyga.gov

Chief Deputy Clerk to the Board of Commissioners

Fulton County Government

Security Level: Email, Account Authentication (None)

**Completed**

Using IP Address: 74.174.59.10

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Viewed: 11/19/2025 3:26:05 PM

Signed: 11/19/2025 3:26:27 PM

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Accepted: 11/27/2017 1:39:37 PM  
ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8

Robert L. Pitts

michael.oconnor@fultoncountyga.gov

Fulton County

Security Level: Email, Account Authentication (None)

DocuSigned by:



BA715B1A26544E7...

Signature Adoption: Pre-selected Style

Using IP Address: 68.208.197.4

Sent: 11/19/2025 3:26:30 PM

Viewed: 11/19/2025 5:53:54 PM

Signed: 11/19/2025 5:53:59 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Tonya Grier

tonya.grier@fultoncountyga.gov

Clerk to the Commission

Fulton County Government

Security Level: Email, Account Authentication (None)

Signed by:



EEC476C4837648D...



Sent: 11/19/2025 5:54:00 PM

Viewed: 11/19/2025 7:06:54 PM

Signed: 11/19/2025 7:07:00 PM

Signature Adoption: Uploaded Signature Image

Using IP Address: 134.231.232.249

**Electronic Record and Signature Disclosure:**  
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ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

| In Person Signer Events      | Signature | Timestamp |
|------------------------------|-----------|-----------|
| Editor Delivery Events       | Status    | Timestamp |
| Agent Delivery Events        | Status    | Timestamp |
| Intermediary Delivery Events | Status    | Timestamp |
| Certified Delivery Events    | Status    | Timestamp |
| Carbon Copy Events           | Status    | Timestamp |

| Carbon Copy Events                                                                                                                                                                                                                                                                     | Status           | Timestamp                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------|
| <div>Cherie Williams<br/>cherie.williams@fultoncountyga.gov<br/>Fulton County Government<br/>Security Level: Email, Account Authentication (None)<br/><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</div>                                            | COPIED           | Sent: 11/12/2025 4:58:19 PM |
| <div>Carlos Thomas<br/>carlos.thomas@fultoncountyga.gov<br/>Division Manager<br/>Fulton County Government<br/>Security Level: Email, Account Authentication (None)<br/><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</div>                           | COPIED           | Sent: 11/12/2025 4:58:20 PM |
| <div>Felicia Strong-Whitaker<br/>Felicia.Strong-Whitaker@fultoncountyga.gov<br/>Chief Purchasing Agent<br/>Fulton County Government<br/>Security Level: Email, Account Authentication (None)<br/><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</div> | COPIED           | Sent: 11/19/2025 7:07:03 PM |
| <div>Elsa Castro<br/>Elsa.Castro@fultoncountyga.gov<br/>Chief Assistant Purchasing Agent<br/>Fulton County Government<br/>Security Level: Email, Account Authentication (None)<br/><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</div>               | COPIED           | Sent: 11/19/2025 7:07:05 PM |
| <div>Mark Hawks<br/>mark.hawks@fultoncountyga.gov<br/>Chief Assistant Purchasing Agent<br/>Purchasing and Contract Compliance<br/>Security Level: Email, Account Authentication (None)<br/><b>Electronic Record and Signature Disclosure:</b><br/>Not Offered via DocuSign</div>       | COPIED           | Sent: 11/19/2025 7:07:06 PM |
| Witness Events                                                                                                                                                                                                                                                                         | Signature        | Timestamp                   |
| Notary Events                                                                                                                                                                                                                                                                          | Signature        | Timestamp                   |
| Envelope Summary Events                                                                                                                                                                                                                                                                | Status           | Timestamps                  |
| Envelope Sent                                                                                                                                                                                                                                                                          | Hashed/Encrypted | 11/12/2025 4:58:19 PM       |
| Certified Delivered                                                                                                                                                                                                                                                                    | Security Checked | 11/19/2025 7:06:54 PM       |
| Signing Complete                                                                                                                                                                                                                                                                       | Security Checked | 11/19/2025 7:07:00 PM       |
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| Payment Events                                                                                                                                                                                                                                                                         | Status           | Timestamps                  |
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

|                            |                                                                                                                                                           |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operating Systems:         | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X                                                                                                     |
| Browsers:                  | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader:                | Acrobat® or similar software may be required to view and print PDF files                                                                                  |
| Screen Resolution:         | 800 x 600 minimum                                                                                                                                         |
| Enabled Security Settings: | Allow per session cookies                                                                                                                                 |

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.