



# Statewide Contract Information Sheet

Statewide Contract Number	99999-SPD-0000127	NIGP Code	Various: See page 7-8
Name of Contract	Automobile Parts and Related Garage Equipment		
Effective Date	11/15/2016	Expiration Date	08/31/22
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## Supplier Information Sheet

Contract Information	
<b>Statewide Contract Number</b>	99999-SPD-SPD0000127-001
<b>PeopleSoft Supplier Number</b>	0000578575
<b>Supplier Name &amp; Address</b>	
Parts Authority Georgia LLC 5944 Peachtree Corners East Norcross, GA 30071	
<b>Contract Administrator</b>	
Ted Hood Division Sales Manager-Southeast 678-575-8889 Ted_hood@genpt.com	
<b>Contact Details</b>	
<b>Ordering Information</b>	1-800-922-8111
<b>Remitting Information</b>	Parts Authority Georgia LLC 5944 Peachtree Corners East Norcross, GA 30071
<b>Delivery Days</b>	Same day delivery upon receipt of Purchase Order (under certain conditions)
<b>Discounts</b>	See Pricing pages
<b>Payment Terms</b>	Net 30 Days
<b>Bid Offer includes</b>	State and Local Government
<b>Acceptable payment method</b>	Supplier will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.



## Supplier Information Sheet

### General Instructions:

The Auto Parts and Related Garage Equipment contract is awarded to the following suppliers: Parts Authority, contract number 99999-SPD-SPD0000127-0001 and NAPA Auto Parts Inc., contract number 99999-SPD-SPD0000127-0002.

This contract is a “Convenience” source for all State of Georgia governmental entities subject to the State Purchasing Act, including but not limited to certain state offices, agencies, departments, boards, bureaus, commissioners, institutions and colleges and universities. The statewide contract(s) is also available on a convenience basis to other Governmental entities such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions of the State of Georgia. All entities authorized to utilize the resulting statewide contract(s) shall be referred to collectively as “Authorized Users.”

This statewide contract hosts 117 auto parts items in TGM Virtual Catalog for both Parts Authority and NAPA Parts Inc. The 117 items are considered the most frequently purchased items in spend and in quantity. For items not listed in Team Georgia Marketplace Virtual Catalog, can be purchased through the Punch-out site in. Both Parts Authority Georgia and NAPA Auto Parts Inc. will have punch out sites shown in TGM.



## General Ordering Instructions

Orders can be placed online, by telephone, email or fax. P-Card Users must identify themselves as a state, city, county or other government entity. To set up accounts user will be required to furnish tax ID number and tax exemption form. Tax exempt status form will be provided by your Agency. Customers will also be given an account number and a user name and password for on-line ordering.

**Auto Parts Only:** Statewide Contract Suppliers Parts Authority Georgia, LLC and NAPA Auto Parts Inc. will deliver to any Authorized User, within the State of Georgia, within four (4) hours from receipt of order (for auto parts only). For items not in the supplier's inventory (sourced goods), at the time of order by an Authorized User, Suppliers will make delivery for back orders within the next business day or a date/time mutually agreed upon by the Supplier and the Authorized User.

<u>Order Time</u>	<u>Delivery Time</u>
07:00 am	11:00 am
08:00 am	12:00 pm
09:00 am	1:00 pm
10:00 am	2:00 pm
11:00 am	3:00 pm
12:00 pm	4:00 pm
1:00 pm	5:00 pm

The "next business day delivery" is measured in the following manner. Orders placed at 1:00 pm or after **may** be subject to next day delivery.

The delivery time frames do not include State recognized holidays.

Suppliers must reference contract number and purchase order number on all invoices. All items shall be delivered F.O.B. Destination. The Supplier bears the risk of loss, injury, or destruction of the item(s) ordered prior to receipt of the item(s) by Authorized Users. Such loss, injury or destruction shall not release the Supplier from any contractual obligations.

**Garage Equipment:** Ordering delivery time and any required installation must be mutually agreed upon by both parties.

State of Georgia Payment Terms for all orders is Net 30.



## **Parts Authority Georgia, LLC.**

Contract Number: 99999-SPD-SPD0000127-0001

Contract Administrator:

Don Garbarino

631-563-2345 Ext. 5509

DGarbarino@partsauthority.com

**Online:** Orders can be placed on line at <http://tgmp.partsauthority.com/> To establish an online account, for non TGM users, contact our Account Specialist @ 770-441-1128 Ext.5655 to set up. There is an automatic default selection for State Agencies that are in Team Georgia Marketplace. Other government entities within the State of Georgia will need to register for an account number. Customer is identified with 1 ship to location and 1 bill to location. Once registration is completed, an account number will be assigned within 24 hrs. or less.

**Email Orders** – [GAorders@partsauthority.com/](mailto:GAorders@partsauthority.com)

**Telephone:** Contact your local Parts Authority Georgia store via telephone by calling 1-800-922-8111 to place an order.

**Fax:** Contact your local Parts Authority Georgia store via fax at 1-800-467-4507 to order parts.

**Walk-in:** Walk into your local Parts Authority Georgia parts store to order parts. Government identification is required.

**Returns/Replacement of Parts** – Contact your Customer Service via telephone by calling 1-800-922-8111. Returns and replacements will be picked up by Parts Authority driver who will pick up the return within 24 hours of notification and issue a credit memo for each item picked up for return. Credit memos are numbered and referenced on subsequent credit invoice for easy reconciliation.

Parts Authority offers a 30-day hassle free return of any item purchased as long as:

- The item has not been installed
- The items is in the original box/package
- The item includes a proof of purchase invoice

Replacements Accepted:



Defective Part: Replaced with same brand item.

Incorrect Application: Part returned and replaced with correct part for vehicle.

**Backorders:** Supplier will notify customer within 30 minutes of receipt of order, if there is a backorder. Auto Parts items hosted in TGM/Virtual catalog, does not display inventory on hand. Therefore, if there is a backorder, the supplier will notify the requestor within 30 minutes of receipt of order via phone call or email.

Orders placed through the Punch-out site, will display inventory on hand for each product. If the balance on hand is zero, and the buyer enters a quantity, the supplier will notify the requestor within 30 minutes via phone upon receipt of order to either offer an alternate product or provide an expected date of when the item or items are in inventory.

#### **Account Set-up:**

- State Agencies that are currently authorized users to place orders on Team Georgia Marketplace Virtual Catalog, have been assigned account numbers by Parts Authority. When using the Punch-Out in Team Georgia Marketplace, authorized user must click down the drop down option tabs to select their **Agency Name** and **Location**. Once the selections are made, click submit to begin the shopping experience.
- Local Government, Universities, Municipalities, and State Agencies that do not have an account, will need to register for an account on the Parts Authority website at: <http://tgmp.partsauthority.com> or [GAorders@partsauthority.com](mailto:GAorders@partsauthority.com)
- Click **Trade Accounts** and complete the requested information and click submit.
- Upon notification from Parts Authority's/ AR Department Accounts, agency will be required to furnish a tax exempt form. Once registration is completed, an account number will be established. Requestor will receive an account number via email within 24 hours.
- Once account information has been received, orders can be placed.
- Go to <http://tgmp.partsauthority.com> or [GAorders@partsauthority.com](mailto:GAorders@partsauthority.com) click the drop down options to select Agency Name and Location. Once the selections are made, click submit to begin the shopping experience.
- On-line registrations can be created on <http://tgmp.partsauthority.com> or [GAorders@partsauthority.com](mailto:GAorders@partsauthority.com)



## Item Schedule 1: Parts Authority Georgia

Parts Authority Georgia, LLC.			Parts Authority Georgia, LLC.		
Auto Parts Price Sheet			Garage and Related Equipment		
Sub-Category #	Sub Category Name	Percentage Discount off List Price	Sub-Category #	Sub Category Name	Percentage Discount off List Price
1	A/C Heating Systems	60%	1	Alignment Systems, Wheel	20%
2	Air Filters	80%	2	Large Vehicle/Bus Wash Systems	0%
3	Air Compressors & Accessories	60%	3	Mechanic Tools	40%
4	Air Conditioning Systems	55%	4	Other Garage Equipment (Not	40%
5	Air Intake Components	60%			
6	Alternators & Starters	60%			
7	Axles & Differentials	65%			
8	Bearings	65%			
9	Belts	62%			
10	Bulbs & Headlamps	60%			
11	Calipers	65%			
12	Catalytic Converters	65%			
13	Clutches	68%			
14	Electrical	55%			
15	Emission Systems	60%			
16	Fans & Blower Motors	60%			
17	Fans & Fan Clutches	60%			
18	Fluid Filters	80%			
19	Fluids	60%			
20	Friction (Pads & Shoes)	65%			
21	Fuel Systems	60%			
22	Gasket Kits & Sets	55%			
23	Hoses	60%			
24	Idlers, Pensioners, & Pulleys	60%			
25	Ignitions	58%			
26	Lenses & Housings	70%			
27	Mounts	55%			
28	Oil	60%			
29	Radiators	64%			
30	Rotor/Drums/Hubs	68%			
31	Seals	65%			
32	Steering	62%			
33	Suspension	62%			
34	Tires & Wheels	60%			
35	Vehicle Batteries	60%			
36	Water Pumps	60%			
37	Wiper Blades & Components	80%			
38	Wiper Motors & Transmissions	65%			
39	Wire	55%			
40	Parts Not Otherwise Classified	50%			



## **NIGP CODES:**

- 06001--Adapters and Clevises, Automotive Parts
- 06002--Accessories, Freightliner
- 06003--Antifreeze
- 06006--Axles, Trailers and Trucks, Tandem and Single
- 06009--Batteries and Charging Stations For Electric Automobiles, Including Recycled Types
- 06012--Batteries, Storage, Including Electrolyte and Recycled Types, Automotive
- 06014--Brake Adjusters
- 06015--Brakes, Electric Controller
- 06018--Brake Fluid, Hydraulic
- 06021--Brakes, Repairs, and Replacements, Not Electric Controller
- 06022--Body and Frame Parts (Not Otherwise Classified)
- 06023--Bushings and Related Items
- 06024--Cables, Looms, and Terminals, Including Fuse Holders, (See 280-75 for Cable and Wire Ties)
- 06027--Cement, Radiator
- 06033--Clamps, Hose
- 06035--Cooling System: Radiators, Complete and Cores; Thermostats; Water Pumps; etc.
- 06036--Electrical Accessories: Alternators, Ammeters, Distributors, Generators, Regulators, Starters, etc.
- 06037--Electrical Parts, Not Ignition, (Not Otherwise Classified)
- 06038--Engines, Diesel, Including Replacement Parts, Automotive
- 06039--Engines, Dual Fuel, Including Replacement Part, Automotive
- 06040--Engines, Gasoline: Complete, Short Block, and Parts
- 06041--Exhaust System: Clamps, Exhaust Pipes, Mufflers, Tailpipes, Catalytic Converters, etc.
- 06042--Filters, Air, Fuel, Oil, Power Steering, Transmission and Water, and PCV Valves
- 06045--Fittings, For Copper Tubing
- 06046--Front End Alignment Parts and Accessories (See 075 for Equipment)
- 06047--Fuel System: Carburetors and Kits, Fuel Pumps, Tanks and Caps, etc.
- 06050--Fuses, Automotive
- 06054--Gaskets and Gasket Material, Automotive
- 06057--Glass and Supplies: Door, Windshield, etc., Automotive
- 06058--Governors, Engine and Road Speed
- 06060--Hose and Hose Fittings: Brake, Heater, Radiator, Vacuum, Washer, Wiper, etc.
- 06061--Hydraulic System Components and Parts
- 06063--Ignition System: Coils, Condensers, Points, Rotors, Spark Plugs (Not Aircraft), Spark Plug Wires, etc.
- 06064--Lubricating System and Parts (See 060-42 for Filters and Class 075 for Equipment)
- 06065--Power and Drive Train Components and Parts
- 06066--Parts and Accessories, Automotive, Miscellaneous (Not Otherwise Classified)
- 06067--Recycled Automotive Parts





## **NIGP CODES: (continued)**

- 06069--Remanufactured Engines, Transmissions, Differentials and Rear Axle Assemblies
- 06070--Replacement Parts for Chrysler (Mopar)
- 06071--Replacement Parts for Ford
- 06072--Replacement Parts for General Motors
- 06073--Replacement Parts for International Harvester
- 06074--Replacement Parts for other than Chrysler, Ford, General Motors, and International Harvester
- 06075--Retread Rubber
- 06078--Retreading Equipment
- 06079--Seals and O-Rings
- 06083--Shock Absorbers, Struts, etc.
- 06084--Springs, Leaves, Suspensions, etc., Including Sway Bars
- 06086--Steering Components and Parts
- 06087--Tire and Tube Repair Items and Vulcanizers
- 06093--Tire Sealing Compound
- 06094--Transmissions, Standard and Automatic, Including Clutch Assemblies and Parts
- 06095--Wheel Bearings and Seals
- 06096--Wheels and Rims, Including Wheel Covers and Hubcaps
- 06097--Windshield Wiper and Washer Assemblies, and Parts, Including Windshield Washer Fluid



## **Renewals/Extensions/Changes:**

Amendment 1 Renewal 1 09/01/2018 - 08/31/2019  
Amendment 2 Renewal 2 09/01/2019 - 08/31/2020  
Amendment 3 Renewal 3 09/01/2020 - 08/31/2021  
Amendment 4 Renewal 4 09/01/2021 - 08/31/2022

### **DOAS Contact Information**

**Name: Donnie Treadway**

**Contract Management Specialist**

**Phone: 404-463-0824**

**email: [donnie.treadway@doas.ga.gov](mailto:donnie.treadway@doas.ga.gov)**

### **Procurement Help Desk**

**Telephone: 404 -657-6000**

**Email: [procurementhelp@doas.ga.gov](mailto:procurementhelp@doas.ga.gov)**