

# CONTRACT DOCUMENTS FOR

# Cooperative Agreement City of Atlanta Contract Number SP-S/DAIM/2210-1230127, for On-Call IT Services

For

Fulton County Department of Information Technology

# **Contract Agreement**

This Agreement for temporary staffing services for the is made and entered into by and between **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter referred to as "County" and **UWORK.COM**, **INC. d/b/ a COVENDIS TECHNOLGIES**, **INC.**, hereinafter referred to as "Covendis" or "Contractor", authorized to transact business in the State of Georgia.

# Contract Documents

County and Vendor agree that the Agreement consists of the following contract documents:

- I. Form of this Contract Agreement
- II. Terms and Conditions of City of Atlanta Contract Number SP-S/DAIM/2210-1230127, for On-Call IT Services
- III. Attachment A, Scope of Work
- IV. Attachment B, Compensation
- V. Attachment C, Service Level Agreement substituting Fulton County or ("County") for "State" or "DOAS"

This Agreement was approved by the Fulton County Board of Commissioners on December 20, 2023, BOC Item # 23-0952 In the amount of \$750,000.00.

## Contract Term

The contract will commence upon January 1, 2024 through August 11, 2024.

## **Contract Modification**

If during performing the services under this Agreement, County and Agency agree that due the nature of the services being provided, it is understood that the County will need flexibility in order to meet the needs of the User Department. Therefore, when it is necessary, the County may make changes to the services as described herein and in the referenced exhibits. Any such changes will be incorporated by written amendments in the form of a Contract Modification. Any modification(s) to this Agreement must be documented in writing in the form of a Purchase Order ("PO") Modification or an Amendment to this Agreement.

The PO Modification form must be approved and signed by the User Department Head or his/her designee and submitted in AMS to the Department of Purchasing & Contract Compliance. The Department of Purchasing & Contract Compliance will issue a PO Modification documenting the modification to this Agreement to the Agency and the User Department. The Amendment and/or supplemental agreement shall conform to the requirements of Fulton County Purchasing Code §102-420 which is incorporated herein by reference.

## **Indemnification**

Covendis shall, to the fullest extent permitted by law, indemnify the County and protect defend, indemnity and hold harmless the County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims arising out of or resulting in whole or part form any actual or alleged act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any firm or subcontractor; or anyone for whose acts any of them may be liable in the performance of the Contract Services;
- b) Violation of any law, statue, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Contractor in the performance of Contract services; or
- c) Liens, claims or actions made by the Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Contractor, or its subcontractor(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit actor, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

## <u>Insurance</u>

Covendis agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the City of Atlanta Special Procurement Contract Number SP-S/DAIM/2210-1230127. Covendis agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

## **Notices**

Notices concerning the termination of this Agreement, notices of alleged or actual violations of the terms or conditions of this Agreement, and other notices of similar importance shall be made:

| By the County to:     | Chief Information Officer<br>Information Technology<br>141 Pryor St S.W, Suite<br>Atlanta, Georgia 30303<br>Attn: Kevin Kerrigan<br>Email: <u>kevin.kerrigan@fultoncountyga.gov</u>   |
|-----------------------|---|
| With a copy to:       | Chief Purchasing Agent<br>Department of Purchasing & Contract Compliance<br>130 Peachtree Street, S.W., Suite 1168<br>Atlanta, Georgia 30303<br>Attn: Felicia Strong-Whitaker<br>Email: <u>felicia.strong-whitaker@fultoncountyga.gov</u> |
| And by the County to: | uWork.com, Inc. d/b/a Covendis Technologies,<br>Inc. 200 Walker Street, SW, Suite B<br>Atlanta, GA 30313<br>Attn: Sarah Loftus<br>Email: <u>Sarah.loftus@covendis.com</u>   |

## **Cooperation with other Consultants**

Contractor will undertake the Project in cooperation with and in coordination with other studies, projects or related work performed for, with or by County's employees, appointed committee(s) or other Consultants. Consultant shall fully cooperate with such other related Consultants and County employees or appointed committees. Consultant shall provide within his schedule of work, time and effort to coordinate with other Consultants under contract with County. Consultant shall not commit or permit any act, which will interfere with the performance of work by any other Consultant or by County employees. Consultant shall not be liable or responsible for the delays of third parties

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

UWORK.COM, INC. D/B/A COVENDIS TECHNOLGIES, INC

Robert L. Pitts 14E1B4AA5F6A44A...

Robert L. Pitts, Chairman Fulton County Board of Commissioners

ATTEST:

Raymond Tsao, CEO Covendis Technologies

ATTEST:

DocuSigned by: Tonya Gricr EEC476C4837648D...

Tonya R. Grier Clerk to the Commission

Secretary/ Assistant Secretary

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Derval Stewart 8B574564AFF0466...

# Office of the County Attorney

# APPROVED AS TO CONTENT:

DocuSigned by: Kerrin Kerrigan E03663FAC4B546B...

# Kevin Kerrigan, CIO Department of Information Technology

Notary Public

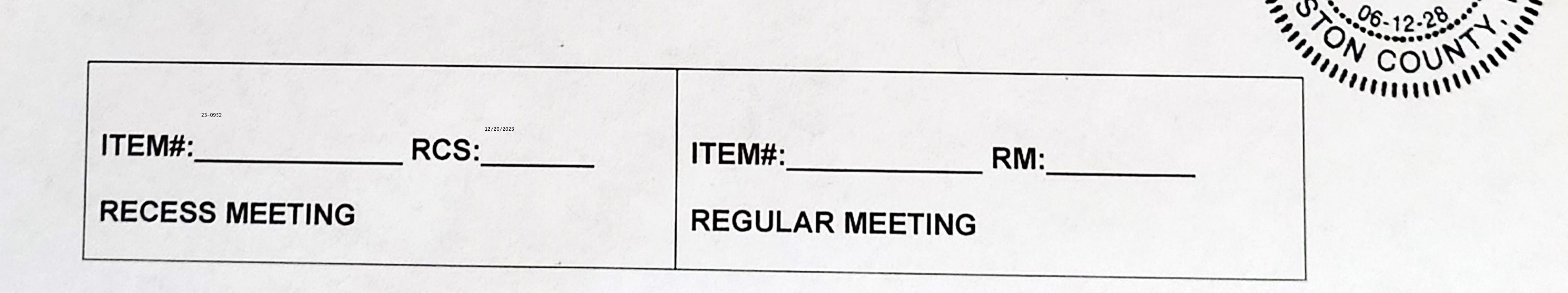
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Commission Expires: 6/m/

(Affix Notary Seal)



# ATTACHMENT A SCOPE OF WORK

# Scope of Services

The Contractor shall provide On-Call IT Services for the Fulton County Department of Information Technology.

- A. The contractor shall provide the temporary staffing positions detailed in Attachment C as well as other critical positions determined by the Chief Information Officer to address business continuity and operations.
- B. Normal Hours of Work

Normal business hours are 8:30 AM to 5:00 PM, Monday through Friday. Completed. Exceptions to these hours (including holidays, Saturdays, and Sundays) must have prior written approval of the County.

C. Observed Holidays

The County observes the following holidays (see Exhibit 1):

| New Year's Day              | Labor Day      |
|-----------------------------|----------------|
| Martin Luther King, Jr. Day | Veteran's Day  |
| Memorial Day                | Thanksgiving   |
| Juneteenth Day              | Christmas      |
| Independence Day            | New Year's Eve |

D. Pay Period

The Contractor's pay periods shall coincide with the County's pay periods (See Exhibit 1).

E. Automated Time and Attendance System

The Agency must utilize an automated time and attendance system to document employees' time and attendance.

F. Dashboard

The contractor shall provide the County with access to the Dashboard to track recruitment and on-boarding efforts.

G. Reporting Responsibility

The Contractor will report directly to the Chief Information Officer of the Department of Information Technology or his designated representative.

H. Work Locations

Temporary Staff positions identified will report to the locations as directed by the County.

I. Contractor shall provide information technology (IT) vendor managed services. The IT vendor managed service is the provision and management of an organization's contingent workforce by Contractor using an end-to-end web-based technology solution. Typical responsibilities of Contractor will include overall program management, reporting and tracking, resource acquisition, performance oversight, need analysis and consultation, consolidated billing, and help desk support.

# Web Based Solution

- The Contractor shall implement and maintain a customized web-based vendor management solution, which should be provided as a service and not as a licensed software that minimally includes the following capabilities:
  - o IT professional staffing search and recruitment capabilities, including specialized and niche IT area.
  - o IT professional candidate resume submission and selection capabilities.
  - o IT professional candidate ranking capabilities.
  - o Reporting capabilities for both standard and ad hoc reports
  - o On-line search and query functions
  - o Ability to capture and manage expenditures.
  - o Ability to track, monitor and manage IT professional performance.
  - o Customization to meet needs.
  - o Timekeeping and invoicing functionality
  - o Ability to complete, approve and transmit SOW to contractor.
  - o Maintain active links to contractor's service level agreements, escalation policy, procedure, and contact information.
  - o Contractor performance feedback capability
  - o Other capabilities related to services as requested.
- Contactor shall provide qualified, competent, licensed, and certified IT professionals with the specific technical expertise, experience, licenses, certifications, and other qualifications requested.
- In cases where special licenses, accreditations, or certification within five business days upon request.
- Contractor shall require any IT professional provided by Contractor to adhere to FCIT and standards.
- Contractor shall submit billing to include frequency minimally, billing must include:
  - o Contractor federal tax identification number
  - o Purchase order number

- o IT professional's name and position
- o Actual hours worked (billed)
- o Hourly rate billed
- o Vendor management services fee
- The contractor is solely responsible for the payment of all salaries, wages, bonuses, social security, taxes, federal and state unemployment insurance, lability and workers' compensation, employee benefits, and all taxes related to IT professionals. The contractor is solely responsible for compliance with all applicable laws relating to its employees, such as wages and hour laws, safety and health requirements and collective bargaining laws, policies, and standards.

## Ordering

• Request for services or deliverables must be submitted in the form of a SOW through Contractor's vendor management solution. The contractor shall prepare a written proposal with pricing and transmit it to the requesting entity within five days of the request being submitted.

## **Requirements for Statements of Work**

- Each SOW must, at a minimum, set forth the following:
  - o Hours, schedule, location of workplace
  - o Clearly defined milestones and deliverables (services) to be provided by Contractor
  - o FCIT requirement for reporting requirements
  - o Documents required from the Contractor (reports, manuals, analysis, other documentation as identified by FCIT)
  - o Applicable technical standards required
  - o FCIT policies and procedures
  - o Applicable time frames or implementation schedule for the deliverable and services
  - o Evaluation, testing, and acceptance requirements
  - o Cost of the deliverables and services per product and pricing schedule, and a payment schedule for the same
  - o Position title and name of IT professional(s) performing under SOW
  - o Support and maintenance obligations, if required
  - o Additional background checks if warranted
- Revisions outside of the scope of the SOW or changing the scope of the SOW will not be allowed. A new SOW must be submitted and approved by all parties.
- Replacement of IT Professional
  - If an IT professional currently performing work separates from the Contractor's employment, the Contractor shall notify FCIT as soon as it becomes aware of said IT professional's departure or ten business days advance notification, whichever is longer. The contractor shall notify FCIT in writing within twenty-four hours in the event of anticipated departure of an IT professional.

- At FCIT's discretion, the Contractor will replace any IT professional with an equally or more experienced IT professional at no additional cost. The Contractor shall submit to FCIT, no later than two business days after the removal of an IT professional, the cost value of the proposed replacement IT professional and such information as FCIT may request for review prior to having the IT professional begin to perform. The Contractor shall also arrange for orderly and timely transfer of knowledge related to the IT professional assignment(s).
- O Upon receipt of written notice of replacement or removal of the IT professional, the Contractor shall immediately re-direct the IT professional's duties relative to FCIT in accordance with the requirement or the notice and if requested, deliver to FCIT all records as may have been accumulated by the IT professional in performance, whether completed or in progress.
- If Contractor provided IT professionals fails to perform or is found to lack the basic skills for which she/he was selected, or the Contractor dismisses any IT professional prior to the end date specified in the purchase order, FCIT shall receive a credit based on the following table:

Number of Workday(s) by the IT Professional (1 through 20 days) Calculation of Customer Credits Credit for total charges of actual days worked or ten days, whichever is less.

# 1 through 20 days Requesting | Hiring State Entity Responsibility

- FCIT shall have the right to interview any potential IT professional candidate to determine their ability to perform the services per the SOW request.
- FCIT shall provide all necessary supplies, equipment, workspace, and parking for the IT professional.
- FCIT shall pay the Contractor for hours worked when a Contractor provides personnel on a specified date and time, and the Contractor's personnel appears on time to perform the specified services.
- FCIT shall have the right to accept or reject any IT professional provided by the Contractor at any time with or without cause. Relationship of IT Professionals to FCIT
- Contractor and the IT professional do not constitute employees of FCIT and shall not be eligible for any compensation, pension, health care or other similar benefits to which an employee may be eligible to receive, regardless of the duration of the IT professional's working relationship with FCIT or any similarity, intentional or otherwise, to an existing classified job description.
- Contractor and IT professional shall identify themselves as Contractor. Contractor and IT professional shall include such designation as part of their email signature.
   FCIT shall communicate with any relevant parties that the Contractor or IT professional is serving in a consulting capacity and is not an FCIT employee.

| Resource Needed                                    | FCIT Team   |
|--|---|
| Database Architect                                 | Applications                                      |
| Web Systems Engineer/Senior<br>Intranet Specialist | Applications                                      |
| Applications Support (Analyst or<br>Engineer)      | Applications                                      |
| Datacenter Operations Engineer                     | Datacenter Operations                             |
| Network Engineer                                   | Network   |
| Storage and Compute<br>Engineer/Systems Engineer   | Infrastructure/Servers                            |
| Endpoint Support Engineer                          | Endpoint  |
| Program Project Manager                            | Project Management Office<br>"PMO"                |
| Business Analyst                                   | Project Management Office<br>"PMO"                |
| Vendor Relationship Manager                        | Administration                                    |
| Organization Change Manager                        | Business<br>Relationship/Organizational<br>Change |
| Training Coordinator                               | Business<br>Relationship/Organizational<br>Change |

# ATTACHMENT B COMPENSATION

## COMPENSATION

Services provided under Attachment A shall be compensated on an hourly rate basis for an amount not to exceed \$750,000.00 (Seven Hundred Fifty Thousand Dollars and Zero Cents). The services provided shall be compensated on an hourly rate basis as detailed in the attached Position and Rate Schedule.

## INVOICING AND PAYMENT

Contractor shall submit weekly invoices for work performed during the previous week, in a form acceptable to the County and accompanied by all support documentation requested by the County, for payment and for services that were completed during the preceding phase. The County shall review for approval of said invoices. The County shall have the right not to pay any invoice or part thereof if not properly supported, or if the costs requested or a part thereof, as determined by the County, are reasonably in excess of the actual stage of completion. Time of Payment: The County shall make payments to Consultant within ten (10) days after receipt of a proper invoice. Parties hereto expressly agree that the above contract term shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Pay Act, O.C.G.A. 13-11-1 et seq., pursuant to 13-11-7(b), and the rates of interest, payment periods, and contract and subcontract terms provided for under the Prompt Pay Act shall have no application to this Agreement; parties further agree that the County shall not be liable for any interest or penalty arising from late payments. Submittal of Invoices: Invoices shall be submitted as follows:

Via Mail:

Fulton County Government 141 Pryor Street, SW Suite 7001 Atlanta, Georgia 30303 Attn: Finance Department – Accounts Payable OR Via Email: Email: Accounts.Payable@fultoncountyga.gov

At minimum, original invoices must reference all of the following information:

- 1) Vendor Information
- a. Vendor Name
- b. Vendor Address
- c. Vendor Code
- d. Vendor Contact Information
- e. Remittance Address
- 2) Invoice Details
- a. Invoice Date
- b. Invoice Number (uniquely numbered, no duplicates)
- c. Purchase Order Reference Number
- d. Date(s) of Services Performed
- e. Itemization of Services Provided/Commodity Units
- 3) Fulton County Department Information (needed for invoice approval)
- a. Department Name
- b. Department Representative Name

Consultant's cumulative invoices shall not exceed the total not-to-exceed fee established for this Agreement.

# ATTACHMENT C SERVICE LEVEL AGREEMENT



# SERVICE LEVEL AGREEMENT

| Scope of Work Requirement  | Performance Goal  | Reporting<br>Requirement  |
|--|---|---|
| Requisition to selection ratio Average time to<br>submit at least three (3) and no more than five (5)<br>qualified candidates.   | Three (3) business<br>days.   | Quarterly   |
| Selected candidates will be available to start and assignment in no more than two (2) weeks.   | Pre-employment<br>Screening will be<br>completed within two<br>(2) weeks of the<br>selection. | Quarterly   |
| Selected candidate will not be released within 1 week, due to misrepresentation of qualifications.   | 95% Satisfaction  | Quarterly   |
| Employee will provide no less than a two (2) week<br>notice when ending an active assignment before<br>the agreed upon end date.   | 95% Compliance  | Quarterly   |
| A replacement resource will be provided with a gap<br>of no more than three (3) business days.   | 95% Compliance  | Quarterly   |
| Contract compliance with state and federal<br>employment regulations, contractor performance,<br>employment regulations, taxes, and insurance.   | 100% Compliance   | Annual audit report<br>submitted to the DOAS<br>Contract Administrator<br>(unless otherwise<br>requested) |
| Customer satisfaction results measuring<br>effectiveness and responsiveness of Supplier to<br>providing services within the scope of this contract.  | No less than 90%<br>Satisfaction  | Quarterly   |
| Supplier shall provide Contingent Workforce Labor<br>to all current and potential sites within the Georgia<br>for all job categories and must have strategies to<br>meet employment demands rural and metro cities<br>and counties. The quality of candidates must be<br>consistent throughout the entire State. | No less than 90%<br>Satisfaction  | Quarterly   |
| The supplier shall have a process to monitor for<br>overcharges and to provide credits to the<br>authorized user within no more than seven (7)<br>business days.   | 100% Compliance   | Quarterly   |

# EXHIBIT 1

# FULTON COUNTY PAY AND HOLIDAY SCHEDULE

# FULTON COUNTY 2024 PAY AND HOLIDAY OBSERVANCES CALENDAR

PAY DAY HOLIDAY PAY PERIOD



| JANUARY |     |             |                     |     |     |     |  |  |
|---------|-----|-------------|---------------------|-----|-----|-----|--|--|
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| 28      | 29  | 30          | 31                  |     |     |     |  |  |
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| 18       | 19  | 20  | 21  | 22                | 23   | 24  |  |  |  |
| 25       | 26  | 27  | 28  | 29                |      |     |  |  |  |
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| 17    | 18  | 19  | 20  | 21             | 22  | 23  |  |  |  |
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| APRIL |     |         |     |     |     |                |  |  |
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| JUNE |     |     |     |     |     |          |  |  |  |  |
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| AUGUST |                   |         |       |     |     |     |  |  |
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| 18     | 19                | 20      | 21    | 22  | 23  | 24  |  |  |
| 25     | 26                | 27      | 28    | 29  | 30  | 31  |  |  |
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| DECEMBER |     |     |     |     |     |             |  |
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| 22       | 23  | 24  | 25  | 26  | 27  | 28          |  |
| 29       | 30  | 31  |     |     |     | C. S. S. S. |  |
|          |     |     |     |     |     |             |  |
|          |     |     |     |     |     |             |  |























New Year's Day Monday January 1

MLK Jr. Day Presid Monday Mo January 15 Febr

President's Day Monday February 19 Memorial Day Monday Monday May 27

**Juneteenth** Wednesday June 19

Independence Day Thursday July 4

ce Day Labor Day y Monday September 2

Veterans Day Monday November 11

**Thanksgiving** Thursday & Friday November 28 &29

Christmas Eve & Day Tuesday & Wednesday December 24 & 25

New Year's Eve Tuesday December 31



# EXHIBIT 2 CERTIFICATE OF INSURANCE

DocuSign Envelope ID: 07989CD2-EF13-4524-B9AC-93A09485B66A

COVETEC-01 CLINARES

| DATE  | (MM/DD/YYYY) |  |
|-------|--------------|--|
| ~ ~ / | 00/0000      |  |

|   |  |               |              |  |                   |                            | cc                         | VETEC-01  |                | CLINARES                       |
|---|--|---------------|--------------|--|-------------------|----------------------------|----------------------------|---|----------------|--------------------------------|
| Ą   | CORD <sup>®</sup>  | CEF           | RTI          | FICATE OF LIA                                    | BIL               | ITY INS                    | SURAN                      | CE  |                | (MM/DD/YYYY)<br><b>28/2023</b> |
| C<br>B  | HIS CERTIFICATE IS ISSUED AS A<br>ERTIFICATE DOES NOT AFFIRMA<br>ELOW. THIS CERTIFICATE OF IN<br>EPRESENTATIVE OR PRODUCER, A              | TIVEL<br>SUR/ | Y O          | R NEGATIVELY AMEND,<br>E DOES NOT CONSTITU       | EXTE              | ND OR ALT                  | ER THE CO                  | VERAGE AFFORDED   | re ho<br>By th | LDER. THIS<br>E POLICIES       |
| lf  | MPORTANT: If the certificate holde<br>SUBROGATION IS WAIVED, subje<br>nis certificate does not confer rights                               | ct to         | the          | terms and conditions of                          | the pol           | icy, certain (             | policies may               |   |                |                                |
| PRO   | DUCER  |               |              |  | CONTAC<br>NAME:   | т                          |                            |   |                |                                |
| 8420  | Iverson Group, LLC<br>0 Senoia Road Ste 208<br>burn, GA 30213  |               |              |  | PHONE<br>(A/C, No | , <sub>Ext):</sub> (678) 3 | 325-7956<br>diverson.co    |   | (678) <i>-</i> | 405-3239                       |
|   |  |               |              |  |                   | INS                        | URER(S) AFFOR              | NDING COVERAGE  |                | NAIC #                         |
|   |  |               |              |  | INSURE            | R A : Hanove               | er Insurance               | )   |                | 22292                          |
| INSU  | JRED   |               |              |  | INSURE            | к в : Citizens             | s Insurance                | Company   |                | 31534                          |
|   | uWork.com, Inc. dba Covendis   |               |              |  |                   |                            |                            | surance Company   |                | 14484                          |
| 200 Walker St SW, Unit B<br>Atlanta, GA 30313 |  |               |              |  | INSURE            | R D : Scottsd              | lale Indemr                | ity Company   |                | 15580                          |
|   |  |               |              |  | INSURE            |                            |                            |   |                |                                |
| <u> </u>                                      | VERAGES CER  | RTIFI         | CATI         | E NUMBER:  |                   |                            |                            | REVISION NUMBER:  |                | 1                              |
|   | HIS IS TO CERTIFY THAT THE POLIC<br>NDICATED. NOTWITHSTANDING ANY I<br>ERTIFICATE MAY BE ISSUED OR MAY<br>XCLUSIONS AND CONDITIONS OF SUCH | REQU<br>′ PER | IREM<br>TAIN | ENT, TERM OR CONDITION<br>, THE INSURANCE AFFORE | N OF A<br>DED BY  | NY CONTRAC                 | CT OR OTHEF                | DOCUMENT WITH RESPE   | ECT TO         | WHICH THIS                     |
| INSR<br>LTR                                   | TYPE OF INSURANCE  |               | SUBF<br>WVD  |  |                   | POLICY EFF<br>(MM/DD/YYYY) | POLICY EXP<br>(MM/DD/YYYY) | LIMIT   | s              |                                |
| A   | X COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE X OCCUR  | x             | x            | ZHA 9669412 11                                   |                   | 8/27/2023                  | 8/27/2024                  | EACH OCCURRENCE<br>DAMAGE TO RENTED<br>PREMISES (Ea occurrence)   | \$<br>\$       | 2,000,000<br>100,000           |
|   |  |               |              |  |                   |                            |                            | MED EXP (Any one person)  | \$             | 10,000                         |
|   |  |               |              |  |                   |                            |                            | PERSONAL & ADV INJURY   | \$             | 2,000,000                      |
|   | GEN'L AGGREGATE LIMIT APPLIES PER:   |               |              |  |                   |                            |                            | GENERAL AGGREGATE   | \$             | 4,000,000                      |
|   | X POLICY PRO-<br>JECT LOC  |               |              |  |                   |                            |                            | PRODUCTS - COMP/OP AGG  | \$<br>\$       | 4,000,000                      |
| Α   |  |               |              |  |                   |                            |                            | COMBINED SINGLE LIMIT<br>(Ea accident)                            | \$             | 1,000,000                      |
|   | ANY AUTO   |               |              | ZHA 9669412 11                                   |                   | 8/27/2023                  | 8/27/2024                  | BODILY INJURY (Per person)  | \$             |                                |
|   | OWNED<br>AUTOS ONLY  SCHEDULED<br>AUTOS    HIRED<br>AUTOS ONLY  NON-OWNED<br>AUTOS ONLY  |               |              |  |                   |                            |                            | BODILY INJURY (Per accident)<br>PROPERTY DAMAGE<br>(Per accident) | \$<br>\$       |                                |
|   |  |               |              |  |                   |                            |                            |   | \$             |                                |
| Α   | X UMBRELLA LIAB X OCCUR  |               |              |  |                   |                            |                            | EACH OCCURRENCE   | \$             | 5,000,000                      |
|   | EXCESS LIAB CLAIMS-MADE  |               |              | UHA-9670106-10                                   |                   | 8/27/2023                  | 8/27/2024                  | AGGREGATE   | \$             | 5,000,000                      |
|   | DED X RETENTION \$   | )             |              |  |                   |                            |                            |   | \$             |                                |
| B   | WORKERS COMPENSATION<br>AND EMPLOYERS' LIABILITY   |               |              |  |                   |                            |                            | X PER OTH-<br>STATUTE ER  |                |                                |
|   | ANY PROPRIETOR/PARTNER/EXECUTIVE   | N/A           |              | WBA9670069                                       |                   | 8/27/2023                  | 8/27/2024                  | E.L. EACH ACCIDENT  | \$             | 1,000,000                      |
|   | (Mandatory in NH)  |               |              |  |                   |                            |                            | E.L. DISEASE - EA EMPLOYEE  | \$             | 1,000,000                      |
|   | If yes, describe under<br>DESCRIPTION OF OPERATIONS below  |               |              |  |                   | 0/07/0000                  | 0/07/000/                  | E.L. DISEASE - POLICY LIMIT                                       | \$             | 1,000,000                      |
| D<br>D  | Professional Liab.<br>Excess Liability   |               |              | EET 13698 03<br>EKI3445783 - 1                   |                   | 8/27/2023<br>8/27/2023     |                            | PROF LIABILITY<br>XS Prof. Liab                                   |                | 5,000,000<br>5,000,000         |
| DES   | CRIPTION OF OPERATIONS / LOCATIONS / VEHIC   | LES (         |              | D 101, Additional Remarks Schedul                | le, may b         | e attached if mor          | e space is requir          | ed)   |                |                                |
|   |  |               | 2.14         | ,  | , <b>, N</b>      |                            |                            |   |                |                                |
|   |  |               |              |  |                   |                            |                            |   |                |                                |
|   |  |               |              |  |                   |                            |                            |   |                |                                |
|   |  |               |              |  |                   |                            |                            |   |                |                                |
|   |  |               |              |  |                   |                            |                            |   |                |                                |
| L   |  |               |              |  |                   |                            |                            |   |                |                                |
| CE  | RTIFICATE HOLDER   |               |              |  | CANC              |                            |                            |   |                |                                |
|   |  |               |              |  |                   |                            |                            |   |                |                                |
|   | Fulton County<br>141 Pryor Street  |               |              |  | THE               | EXPIRATION                 | N DATE TH                  | ESCRIBED POLICIES BE C<br>EREOF, NOTICE WILL<br>Y PROVISIONS.     |                |                                |
|   | Atlanta, GA 30303  |               |              |  | AUT/101           |                            |                            |   |                |                                |
|   |  |               |              |  | AUTHO             | RIZED REPRESE              |                            |   |                |                                |
|   |  |               |              |  |                   | V                          | <u> </u>                   |   |                |                                |

ACORD 25 (2016/03)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# **COMMERCIAL GENERAL LIABILITY BROADENING ENDORSEMENT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SUMMARY OF COVERAGES

| 1.  | Additional Insured by Contract, Agreement or Permit                                 | Included |
|-----|---|----------|
| 2.  | Additional Insured – Primary and Non-Contributory                                   | Included |
| 3.  | Blanket Waiver of Subrogation   | Included |
| 4.  | Bodily Injury Redefined   | Included |
| 5.  | Broad Form Property Damage – Borrowed Equipment, Customers Goods & Use of Elevators | Included |
| 6.  | Knowledge of Occurrence   | Included |
| 7.  | Liberalization Clause   | Included |
| 8.  | Medical Payments – Extended Reporting Period  | Included |
| 9.  | Newly Acquired or Formed Organizations - Covered until end of policy period         | Included |
| 10. | Non-owned Watercraft  | 51 ft.   |
| 11. | Supplementary Payments Increased Limits   |          |
|     | - Bail Bonds  | \$2,500  |
|     | - Loss of Earnings  | \$1000   |
| 12. | Unintentional Failure to Disclose Hazards   | Included |
| 13. | Unintentional Failure to Notify   | Included |

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II – WHO IS AN INSURED**:

# Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit that such person or organization to add an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:
- "Your work" for the additional insured(s) designated in the contract, agreement or permit;
- (2) Premises you own, rent, lease or occupy; or
- (3) Your maintenance, operation or use of equipment leased to you.
- **b.** The insurance afforded to such additional insured described above:
  - (1) Only applies to the extent permitted by law; and
  - (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.
- (4) Will not be broader than coverage provided to any other insured.
- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.
- c. This provision does not apply:
  - (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
  - (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
  - (3) To any lessor of equipment:
    - (a) After the equipment lease expires; or
    - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor
  - (4) To any:
    - (a) Owners or other interests from. whom land has been leased which takes place after the lease for the land expires; or
    - (b) Managers or lessors of premises if:
      - (i) The occurrence takes place after you cease to be a tenant in that premises; or
      - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
  - (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

 d. With respect to the insurance afforded to these additional insureds, the following is added to SECTION III – LIMITS OF INSURANCE:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

- 1. Required by the contract, agreement or permit described in Paragraph a.; or
- **2.** Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

#### 2. Additional Insured – Primary and Non-Contributory

The following is added to **SECTION IV** – **COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **4. Other insurance**:

#### Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss covered under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

#### a. Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

- (1) For the sole negligence of the Additional Insured;
- (2) When the Additional Insured is an Additional Insured under another primary liability policy; or
- (3) when **b.** below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below.

#### b. Excess Insurance

- (1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:
  - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
  - (b) That is Fire insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;
  - (c) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property damage" to premises rented to the Additional Insured or temporarily occupied by the Additional with permission of the owner; or
  - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of SECTION I COVERAGE A BODILY INURY AND PROPERTY DAMAGE LIABILITY.
- (2) When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.
- (3) When this insurance is excess over other Insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:
  - (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
  - (b) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

#### c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first. If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers

#### 3. Blanket Waiver of Subrogation

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damage under this coverage form. The damage must arise out of your activities under a written contract with that person or organization. This waiver applies only to the extent that subrogation is waived under a written contract executed prior to the "occurrence" or offense giving rise to such payments.

#### 4. Bodily Injury Redefined

**SECTION V – DEFINITIONS**, Definition **3.** "bodily injury" is replaced by the following:

- "Bodily injury" means bodily injury, sickness or disease sustained by a person including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".
- 5. Broad Form Property Damage Borrowed Equipment, Customers Goods, Use of Elevators
  - a. SECTION I COVERAGES, COVERAGE A BODILIY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions subparagraph j. is amended as follows:

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

- **b.** The following is added to **SECTION V DEFINTIONS**:
  - 24. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. worked on; or
- **b.** used in your manufacturing process.
- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent

#### 6. Knowledge of Occurrence

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. Duties in the Event of Occurrence, Offense, Claim or Suit:

- e. Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, executive officer or an "employee" designated by you to give us such a notice.
- 7. Liberalization Clause

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

#### Liberalization Clause

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

- 8. Medical Payments Extended Reporting Period
  - a. SECTION I COVERAGES, COVERAGE C MEDICAL PAYMENTS, Paragraph 1. Insuring Agreement, subparagraph a.(3)(b) is replaced by the following:
    - (b) The expenses are incurred and reported to us within three years of the date of the accident; and
  - b. This coverage does not apply if COVERAGE
    C MEDICAL PAYMENTS is excluded either
    by the provisions of the Coverage Part or by
    endorsement.
- Newly Acquired Or Formed Organizations
  SECTION II WHO IS AN INSURED, Paragraph
  3.a. is replaced by the following:
  - **a.** Coverage under this provision is afforded until the end of the policy period.

#### 10. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, subparagraph g.(2) is replaced by the following:

#### g. Aircraft, Auto Or Watercraft

- (2) A watercraft you do not own that is:
  - (a) Less than 51 feet long; and
  - (b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

#### **11. Supplementary Payments Increased Limits**

SECTION I – SUPPLEMENTARY PAYMENTS COVERAGES A AND B, Paragraphs 1.b. and 1.d. are replaced by the following:

- **1.b.** Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
- **1.d.**All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1000 a day because of time off from work.

#### 12. Unintentional Failure to Disclose Hazards

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **6.** Representations:

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

#### **13. Unintentional Failure to Notify**

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. Duties in the Event of Occurrence, Offense, Claim or Suit:

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury" or "property damage" is not covered under this policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

## THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# **XTEND ENDORSEMENT**

This endorsement modifies insurance provided under the following:

#### COMMERCIAL GENERAL LIABILITY COVERAGE PART

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. Who Is An Insured Unnamed Subsidiaries
- B. Who Is An Insured Employees And Volunteer Workers – Bodily Injury To Co-Employees And Co-Volunteer Workers
- **C.** Who Is An Insured Newly Acquired Or Formed Limited Liability Companies
- D. Blanket Additional Insured Persons Or Organizations For Your Ongoing Operations As Required By Written Contract Or Agreement
- E. Blanket Additional Insured Broad Form Vendors
- F. Blanket Additional Insured Controlling interest

#### PROVISIONS

A. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and
- **b.** Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- **b.** After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

- G. Blanket Additional Insured Mortgagees, Assignees, Successors Or Receivers
- Blanket Additional Insured Governmental Entities – Permits Or Authorizations Relating To Premises
- I. Blanket Additional Insured Governmental Entities – Permits Or Authuorizations Relating To Operations
- J. Blanket Additional Insured Grantors Of Franchises
- K. Incidental Medical Malpractice
- L. Blanket Waiver Of Subrogation

For purposes of Paragraph **1**. of Section **II** – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- **b.** An organization other than a partnership, joint venture or limited liability company; or
- c. A trust;

as indicated in its name or the documents that govern its structure.

B. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES AND CO-VOLUNTEER WORKERS

The following is added to Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" while performing duties related to the conduct of your business. COMMERCIAL GENERAL LIABILITY

#### C. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

 The following replaces the first sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization.

 The following replaces the last sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

For the purposes of Paragraph **1**. of Section **II** – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- An organization other than a partnership, joint venture or limited liability company; or
- c. A trust;

as indicated in its name or the documents that govern its structure.

D. BLANKET ADDITIONAL INSURED – PERSONS OR ORGANIZATIONS FOR YOUR ONGONIG OPERATIONS AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is not otherwise an insured under this Coverage Part and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- **a.** Occurs subsequent to the signing of that contract or agreement; and
- b. Is caused, in whole or in part, by your acts or omissions in the performance of your ongoing operations to which that contract or agreement applies or the acts or omissions of any person or organization performing such operations on your behalf.

The limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

#### E. BLANKET ADDITIONAL INSURED – BROAD FORM VENDORS

# The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a vendor and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- **a.** Occurs subsequent to the signing of that contract or agreement; and
- **b.** Arises out of "your products" that are distributed or sold in the regular course of such vendor's business.

The insurance provided to such vendor is subject to the following provisions:

- a. The limits of insurance provided to such vendor will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- **b.** The insurance provided to such vendor does not apply to:
  - Any express warranty not authorized by you or any distribution or sale for a purpose not authorized by you;
  - (2) Any change in "your products" made by such vendor;
  - (3) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - (4) Any failure to make such inspections, adjustments, tests or servicing as vendors agree to perform or normally undertake to perform in the regular course of business, in connection with the distribution or sale of "your products";
  - (5) Demonstration, installation, servicing or repair operations, except such operations performed at such vendor's premises in connection with the sale of "your products"; or
  - (6) "Your products" that, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or on behalf of such vendor.

Coverage under this provision does not apply to:

- Any person or organization from whom you have acquired "your products", or any ingredient, part or container entering into, accompanying or containing such products; or
- **b.** Any vendor for which coverage as an additional insured specifically is scheduled by endorsement.
- F. BLANKET ADDITIONAL INSURED CONTROLLING INTEREST
  - The following is added to SECTION II WHO IS AN INSURED:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- **b.** Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of SECTION II – WHO IS AN INSURED:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIV ERS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed, subsequent to the signing of that contract or agreement; and **b.** Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- **b.** The insurance provided to such person or organization does not apply to:
  - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
  - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

## H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marguees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

COMMERCIAL GENERAL LIABILITY

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS The following is added to SECTION II – WHO IS AN INSURED:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- **b.** Any "bodily injury" or "property damage" included in the "products-completed operations hazard".
- J. BLANKET ADDITIONAL INSURED GRANTORS OF FRANCHISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that grants a franchise to you is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of your operations in the franchise granted by that person or organization.

If a written contract or agreement exists between you and such additional insured, the limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

#### K. INCIDENTAL MEDICAL MALPRACTICE

- 1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:
  - b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

 The following replaces the last paragraph of Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide:

- (a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist, occupational therapist or occupational therapy assistant, physical therapist or speechlanguage pathologist; or
- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.
- 3. The following replaces the last sentence of Paragraph 5. of SECTION III – LIMITS OF INSURANCE:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

 The following exclusion is added to Paragraph 2., Exclusions, of SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:

#### Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of, the insured. 5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

- Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or
- b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.
- The following is added to Paragraph 4.b., Excess Insurance, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph **2.a.(1)** of Section II – Who Is An Insured.

#### L. BLANKET WAIVER OF SUBROGATION

The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- **b.** "Personal and advertising injury" caused by an offense that is committed;

subsequent to the execution of the contract or agreement.

COVETEC-01

CLINARES

| DATE (MM/DD/YYYY) |  |
|-------------------|--|
| 0/20/2022         |  |

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| ACORD  | EF                 | RLI                        | FICATE OF LIA   | <b>BILITY INS</b>                                      | SURAN                                     | CE  |          | (MM/DD/1111)<br>28/2023 |
|--|--------------------|----------------------------|---|--|---|---|----------|-------------------------|
| THIS CERTIFICATE IS ISSUED AS A<br>CERTIFICATE DOES NOT AFFIRMAT<br>BELOW. THIS CERTIFICATE OF INS<br>REPRESENTATIVE OR PRODUCER, A              | IVEL<br>SUR/       | Y OI<br>ANCE               | R NEGATIVELY AMEND,<br>E DOES NOT CONSTITU                              | EXTEND OR AL   | TER THE CO                                | OVERAGE AFFORDED  | BY TH    | E POLICIES              |
| IMPORTANT: If the certificate holde<br>If SUBROGATION IS WAIVED, subje<br>this certificate does not confer rights t                              | ct to              | the                        | terms and conditions of   | the policy, certain                                    | policies may                              |   |          |                         |
| PRODUCER<br>M D Iverson Group, LLC   |                    |                            |   | CONTACT<br>NAME:<br>PHONE<br>(A/C, No, Ext): (678)     | /   | FAX   | (678)    | 405-3239                |
| 8420 Senoia Road Ste 208<br>Fairburn, GA 30213   |                    |                            |   | E-MAIL<br>ADDRESS: info@m                              |   |   | (        |                         |
|  |                    |                            |   | IN   | SURER(S) AFFO                             | RDING COVERAGE  |          | NAIC #                  |
|  |                    |                            |   | INSURER A : Hanove                                     |   |   |          | 22292                   |
| INSURED  |                    |                            |   | INSURER B : Citizen                                    | s Insurance                               | e Company   |          | 31534                   |
| uWork.com, Inc. dba Coven<br>200 Walker St SW, Unit B  |                    | INSURER C :<br>INSURER D : |   |  |   |   |          |                         |
| Atlanta, GA 30313  |                    | INSURER E :                |   |  |   |   |          |                         |
|  |                    |                            |   | INSURER F :  |   |   |          |                         |
| COVERAGES CER  | TIFI               | CATE                       | E NUMBER:   |  |   | <b>REVISION NUMBER:</b>   |          |                         |
| THIS IS TO CERTIFY THAT THE POLICII<br>INDICATED. NOTWITHSTANDING ANY F<br>CERTIFICATE MAY BE ISSUED OR MAY<br>EXCLUSIONS AND CONDITIONS OF SUCH | equ<br>Per<br>Poli | IREMI<br>TAIN,<br>CIES.    | ENT, TERM OR CONDITION<br>THE INSURANCE AFFORM<br>LIMITS SHOWN MAY HAVE | N OF ANY CONTRA<br>DED BY THE POLIC<br>BEEN REDUCED BY | CT OR OTHEF<br>IES DESCRIE<br>PAID CLAIMS | R DOCUMENT WITH RESPE<br>BED HEREIN IS SUBJECT T                  | ECT TO   | WHICH THIS              |
| INSR TYPE OF INSURANCE   | ADDL<br>INSD       | SUBR<br>WVD                |   | POLICY EFF<br>(MM/DD/YYYY)                             | POLICY EXP<br>(MM/DD/YYYY)                | LIMIT   | s        |                         |
| A X COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE X OCCUR  | x                  | x                          | ZHA 9669412 11  | 8/27/2023  | 8/27/2024                                 | EACH OCCURRENCE<br>DAMAGE TO RENTED<br>PREMISES (Ea occurrence)   | \$<br>\$ | 2,000,000<br>100,000    |
|  |                    |                            |   |  |   | MED EXP (Any one person)  | \$       | 10,000                  |
|  |                    |                            |   |  |   | PERSONAL & ADV INJURY   | \$       | 2,000,000               |
|  |                    |                            |   |  |   | GENERAL AGGREGATE   | \$       | 4,000,000               |
| X POLICY PRO-<br>JECT LOC  |                    |                            |   |  |   | PRODUCTS - COMP/OP AGG  | \$<br>\$ | 4,000,000               |
|  |                    |                            |   |  |   | COMBINED SINGLE LIMIT<br>(Ea accident)                            | \$       | 1,000,000               |
| ANY AUTO   |                    |                            | ZHA 9669412 11  | 8/27/2023  | 8/27/2024                                 | BODILY INJURY (Per person)  | \$       |                         |
| OWNED AUTOS ONLY AUTOS   |                    |                            |   |  |   | BODILY INJURY (Per accident)                                      | \$       |                         |
| X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY  |                    |                            |   |  |   | PROPERTY DAMAGE<br>(Per accident)                                 | \$       |                         |
|  |                    |                            |   |  |   |   | \$       | 5,000,000               |
| A X UMBRELLA LIAB X OCCUR<br>EXCESS LIAB CLAIMS-MADE   |                    |                            | UHA-9670106-10  | 8/27/2023  | 8/27/2024                                 | EACH OCCURRENCE   | \$       | 5.000.000               |
| DED X RETENTION \$ 0   | -                  |                            |   |  |   | AGGREGATE   | \$<br>\$ | -,,                     |
| B WORKERS COMPENSATION<br>AND EMPLOYERS' LIABILITY   |                    |                            |   |  |   | X PER OTH-<br>STATUTE ER  | Ψ        |                         |
| AND EMPLOYERS LIABILITY Y / N<br>ANY PROPRIETOR/PARTNER/EXECUTIVE  | N/A                |                            | WBA9670069  | 8/27/2023  | 8/27/2024                                 | E.L. EACH ACCIDENT  | \$       | 1,000,000               |
| (Mandatory in NH)  |                    |                            |   |  |   | E.L. DISEASE - EA EMPLOYEE  | \$       | 1,000,000               |
| If yes, describe under<br>DESCRIPTION OF OPERATIONS below  |                    |                            |   |  |   | E.L. DISEASE - POLICY LIMIT                                       | \$       | 1,000,000               |
|  |                    |                            |   |  |   |   |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHIC  | LES (              | ACORI                      | D 101, Additional Remarks Schedu  | le, may be attached if mo                              | re space is requi                         | red)  |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
|  |                    |                            |   |  |   |   |          |                         |
| CERTIFICATE HOLDER   |                    |                            |   | CANCELLATION   |   |   |          |                         |
| Fulton County Government<br>Dept of Purchasing & Contr<br>130 Peachtree St, SW, Ste 1  |                    | omp                        | liance  |  | N DATE TH                                 | DESCRIBED POLICIES BE C.<br>HEREOF, NOTICE WILL<br>CY PROVISIONS. |          |                         |
| Atlanta, GA 30303  |                    |                            |   |  | ENTATIVE                                  |   |          |                         |
| ACORD 25 (2016/03)   |                    |                            |   | <u>ه</u> ۱۵  | 88-2015 AC                                | ORD CORPORATION.  | All rig  | hts reserved            |
| TOOLD 23 (2010/03)   |                    |                            |   |  | 00-2013 AC                                | UND CONFORMIUN.   | ~n ng    | III I COCIVEU.          |

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# COMMERCIAL GENERAL LIABILITY BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SUMMARY OF COVERAGES

| 1.  | Additional Insured by Contract, Agreement or Permit                                 | Included |
|-----|---|----------|
| 2.  | Additional Insured – Primary and Non-Contributory                                   | Included |
| 3.  | Blanket Waiver of Subrogation   | Included |
| 4.  | Bodily Injury Redefined   | Included |
| 5.  | Broad Form Property Damage – Borrowed Equipment, Customers Goods & Use of Elevators | Included |
| 6.  | Knowledge of Occurrence   | Included |
| 7.  | Liberalization Clause   | Included |
| 8.  | Medical Payments – Extended Reporting Period  | Included |
| 9.  | Newly Acquired or Formed Organizations - Covered until end of policy period         | Included |
| 10. | Non-owned Watercraft  | 51 ft.   |
| 11. | Supplementary Payments Increased Limits   |          |
|     | - Bail Bonds  | \$2,500  |
|     | - Loss of Earnings  | \$1000   |
| 12. | Unintentional Failure to Disclose Hazards   | Included |
| 13. | Unintentional Failure to Notify   | Included |

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II – WHO IS AN INSURED**:

# Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit that such person or organization to add an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:
- "Your work" for the additional insured(s) designated in the contract, agreement or permit;
- (2) Premises you own, rent, lease or occupy; or
- (3) Your maintenance, operation or use of equipment leased to you.
- **b.** The insurance afforded to such additional insured described above:
  - (1) Only applies to the extent permitted by law; and
  - (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.
- (4) Will not be broader than coverage provided to any other insured.
- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.
- c. This provision does not apply:
  - (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
  - (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
  - (3) To any lessor of equipment:
    - (a) After the equipment lease expires; or
    - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor
  - (4) To any:
    - (a) Owners or other interests from. whom land has been leased which takes place after the lease for the land expires; or
    - (b) Managers or lessors of premises if:
      - (i) The occurrence takes place after you cease to be a tenant in that premises; or
      - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
  - (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

 d. With respect to the insurance afforded to these additional insureds, the following is added to SECTION III – LIMITS OF INSURANCE:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

- 1. Required by the contract, agreement or permit described in Paragraph **a.;** or
- **2.** Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

#### 2. Additional Insured – Primary and Non-Contributory

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **4**. Other insurance:

#### Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss covered under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

## a. Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

- (1) For the sole negligence of the Additional Insured;
- (2) When the Additional Insured is an Additional Insured under another primary liability policy; or
- (3) when **b.** below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in  $\mathbf{c}$ . below.

#### b. Excess Insurance

- (1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:
  - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
  - (b) That is Fire insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;
  - (c) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property damage" to premises rented to the Additional Insured or temporarily occupied by the Additional with permission of the owner; or
  - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of SECTION I COVERAGE A BODILY INURY AND PROPERTY DAMAGE LIABILITY.
- (2) When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.
- (3) When this insurance is excess over other Insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:
  - (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
  - (b) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

#### c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first. If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers

#### 3. Blanket Waiver of Subrogation

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damage under this coverage form. The damage must arise out of your activities under a written contract with that person or organization. This waiver applies only to the extent that subrogation is waived under a written contract executed prior to the "occurrence" or offense giving rise to such payments.

#### 4. Bodily Injury Redefined

**SECTION V – DEFINITIONS**, Definition **3.** "bodily injury" is replaced by the following:

- **3.** "Bodily injury" means bodily injury, sickness or disease sustained by a person including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".
- 5. Broad Form Property Damage Borrowed Equipment, Customers Goods, Use of Elevators
  - a. SECTION I COVERAGES, COVERAGE A BODILIY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions subparagraph j. is amended as follows:

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

- **b.** The following is added to **SECTION V DEFINTIONS**:
  - 24. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. worked on; or
- **b.** used in your manufacturing process.
- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent

#### 6. Knowledge of Occurrence

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. Duties in the Event of Occurrence, Offense, Claim or Suit:

- e. Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, executive officer or an "employee" designated by you to give us such a notice.
- 7. Liberalization Clause

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

#### **Liberalization Clause**

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

- 8. Medical Payments Extended Reporting Period
  - a. SECTION I COVERAGES, COVERAGE C MEDICAL PAYMENTS, Paragraph 1. Insuring Agreement, subparagraph a.(3)(b) is replaced by the following:
    - (b) The expenses are incurred and reported to us within three years of the date of the accident; and
  - b. This coverage does not apply if COVERAGE
    C MEDICAL PAYMENTS is excluded either
    by the provisions of the Coverage Part or by
    endorsement.
- Newly Acquired Or Formed Organizations
  SECTION II WHO IS AN INSURED, Paragraph
  3.a. is replaced by the following:
  - **a.** Coverage under this provision is afforded until the end of the policy period.

#### 10. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph 2. Exclusions, subparagraph g.(2) is replaced by the following:

#### g. Aircraft, Auto Or Watercraft

- (2) A watercraft you do not own that is:
  - (a) Less than 51 feet long; and
  - (b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

#### **11. Supplementary Payments Increased Limits**

SECTION I – SUPPLEMENTARY PAYMENTS COVERAGES A AND B, Paragraphs 1.b. and 1.d. are replaced by the following:

- **1.b.** Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
- **1.d.**All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1000 a day because of time off from work.

#### **12. Unintentional Failure to Disclose Hazards**

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **6.** Representations:

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

#### **13. Unintentional Failure to Notify**

The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. Duties in the Event of Occurrence, Offense, Claim or Suit:

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury" or "property damage" is not covered under this policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

## THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# **XTEND ENDORSEMENT**

This endorsement modifies insurance provided under the following:

#### COMMERCIAL GENERAL LIABILITY COVERAGE PART

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. Who Is An Insured Unnamed Subsidiaries
- B. Who Is An Insured Employees And Volunteer Workers – Bodily Injury To Co-Employees And Co-Volunteer Workers
- **C.** Who Is An Insured Newly Acquired Or Formed Limited Liability Companies
- D. Blanket Additional Insured Persons Or Organizations For Your Ongoing Operations As Required By Written Contract Or Agreement
- E. Blanket Additional Insured Broad Form Vendors
- F. Blanket Additional Insured Controlling interest

#### PROVISIONS

A. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and
- **b.** Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- **b.** After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

- G. Blanket Additional Insured Mortgagees, Assignees, Successors Or Receivers
- Blanket Additional Insured Governmental Entities – Permits Or Authorizations Relating To Premises
- I. Blanket Additional Insured Governmental Entities – Permits Or Authuorizations Relating To Operations
- J. Blanket Additional Insured Grantors Of Franchises
- K. Incidental Medical Malpractice
- L. Blanket Waiver Of Subrogation

For purposes of Paragraph **1**. of Section **II** – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- **b.** An organization other than a partnership, joint venture or limited liability company; or
- c. A trust;

as indicated in its name or the documents that govern its structure.

B. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES AND CO-VOLUNTEER WORKERS

The following is added to Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" while performing duties related to the conduct of your business. COMMERCIAL GENERAL LIABILITY

#### C. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

 The following replaces the first sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization.

 The following replaces the last sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

For the purposes of Paragraph **1**. of Section **II** – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- An organization other than a partnership, joint venture or limited liability company; or
- c. A trust;

as indicated in its name or the documents that govern its structure.

D. BLANKET ADDITIONAL INSURED – PERSONS OR ORGANIZATIONS FOR YOUR ONGONIG OPERATIONS AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is not otherwise an insured under this Coverage Part and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- **a.** Occurs subsequent to the signing of that contract or agreement; and
- b. Is caused, in whole or in part, by your acts or omissions in the performance of your ongoing operations to which that contract or agreement applies or the acts or omissions of any person or organization performing such operations on your behalf.

The limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

#### E. BLANKET ADDITIONAL INSURED – BROAD FORM VENDORS

# The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a vendor and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- **a.** Occurs subsequent to the signing of that contract or agreement; and
- **b.** Arises out of "your products" that are distributed or sold in the regular course of such vendor's business.

The insurance provided to such vendor is subject to the following provisions:

- a. The limits of insurance provided to such vendor will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- **b.** The insurance provided to such vendor does not apply to:
  - Any express warranty not authorized by you or any distribution or sale for a purpose not authorized by you;
  - (2) Any change in "your products" made by such vendor;
  - (3) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - (4) Any failure to make such inspections, adjustments, tests or servicing as vendors agree to perform or normally undertake to perform in the regular course of business, in connection with the distribution or sale of "your products";
  - (5) Demonstration, installation, servicing or repair operations, except such operations performed at such vendor's premises in connection with the sale of "your products"; or
  - (6) "Your products" that, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or on behalf of such vendor.

Coverage under this provision does not apply to:

- Any person or organization from whom you have acquired "your products", or any ingredient, part or container entering into, accompanying or containing such products; or
- **b.** Any vendor for which coverage as an additional insured specifically is scheduled by endorsement.
- F. BLANKET ADDITIONAL INSURED CONTROLLING INTEREST
  - The following is added to SECTION II WHO IS AN INSURED:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- **b.** Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of SECTION II – WHO IS AN INSURED:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIV ERS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed, subsequent to the signing of that contract or agreement; and b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- **b.** The insurance provided to such person or organization does not apply to:
  - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
  - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

#### H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marguees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

COMMERCIAL GENERAL LIABILITY

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS The following is added to SECTION II – WHO IS AN INSURED:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- **b.** Any "bodily injury" or "property damage" included in the "products-completed operations hazard".
- J. BLANKET ADDITIONAL INSURED GRANTORS OF FRANCHISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that grants a franchise to you is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of your operations in the franchise granted by that person or organization.

If a written contract or agreement exists between you and such additional insured, the limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

#### K. INCIDENTAL MEDICAL MALPRACTICE

- 1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:
  - b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

 The following replaces the last paragraph of Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide:

- (a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist, occupational therapist or occupational therapy assistant, physical therapist or speechlanguage pathologist; or
- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.
- 3. The following replaces the last sentence of Paragraph 5. of SECTION III – LIMITS OF INSURANCE:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

 The following exclusion is added to Paragraph 2., Exclusions, of SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:

#### Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of, the insured. 5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

- Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or
- b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.
- The following is added to Paragraph 4.b., Excess Insurance, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph **2.a.(1)** of Section II – Who Is An Insured.

#### L. BLANKET WAIVER OF SUBROGATION

The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- **b.** "Personal and advertising injury" caused by an offense that is committed;

subsequent to the execution of the contract or agreement.

# EXHIBIT 3

# GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT

#### STATE OF GEORGIA

#### COUNTY OF FULTON

## FORM 1: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor]** <u>Covendis Technologies</u> on behalf of <u>Fulton County Government</u> has registered with and is participating in a federal work authorization program<sup>\*</sup>,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with <u>Fulton County Government</u>, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the <u>Fulton County Government</u> at the time the subcontractor(s) is retained to perform such service.

490770

| EEV/Basic Pilot Program* User Identification Number                           |
|---|
|   |
| BY: Authorized Officer of Agent   |
| (Insert Contractor Name) COVENDIS TECHNOLOGUES                                |
|   |
| PRESIDENT   |
| Title of Authorized Officer or Agent of Contractor                            |
|   |
| RHYMOND TSAG  |
| Printed Name of Authorized Officer or Agent                                   |
|   |
| Sworn to and subscribed before me this <u>940</u> day of <u>February</u> 2023 |
|   |
| Notary Public: <u>ennifer lecc</u>  |
| County: De Ealb   |
| County: <u>IREATB</u>   |
| Commission Expires: 12.10-2025  |
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<sup>1</sup>O.C.G.A.§ 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to tille 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>&</sup>lt;sup>2\*</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



# **Fulton County**

# Legislation Details

| File #:   | 23-0952     | Version:                       | 1 | Name:         |                        |        |  |  |
|---|-------------|--------------------------------|---|---------------|------------------------|--------|--|--|
| Туре:   |             | Item - Open &<br>le Government |   | Status:       | Passed                 |        |  |  |
| File created:   | 12/6/2023   |                                |   | In control:   | Board of Commissioners |        |  |  |
| On agenda:  | 12/20/2023  | 3                              |   | Final action: | 12/20/2023             |        |  |  |
| Title:Request approval to utilize cooperative purchasing - Information Technology, City of Atlanta, SP-<br>S/DAIM/2210-1230127, On-Call IT Services, in an amount not to exceed \$750,000.00 with<br>uWork.com, Inc. d/b/a Covendis Technologies, Inc., (Atlanta, GA) to provide support for IT services<br>and operation. Effective January 1, 2024, through August 11, 2024.Sponsors: |             |                                |   |               |                        |        |  |  |
| Indexes:  |             |                                |   |               |                        |        |  |  |
| Code sections:  |             |                                |   |               |                        |        |  |  |
| Attachments: 1. Exhibit 1: CITY OF ATLANTA COVENDIS ON-CALL SERVICES RENEWAL 1, 2. Exhibit 2 FY2024<br>Covendis Scope of Work, 3. Exhibit 3: Performance Evaluation   |             |                                |   |               |                        |        |  |  |
| Date  | Ver. Action | n By                           |   | Act           | ion                    | Result |  |  |
|   |             |                                |   |               |                        |        |  |  |