

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Real Estate and Asset Management

BID/RFP# NUMBER: 23ITB138778C-MH

BID/RFP# TITLE: Boiler Inspection and Preventive Maintenance Services

ORIGINAL APPROVAL DATE: 11/1/2023

RENEWAL EFFECTIVE DATES: 1/1/2025 THROUGH 12/31/2025

RENEWAL OPTION #: 1 OF 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$100,000.00

COMPANY'S NAME: Daikin Applied Americas, Inc.

ADDRESS: 1765 West Oak Pkwy

CITY: Marietta

STATE: Georgia

ZIP: 30062

This Renewal Agreement No. ____ was approved by the Fulton County Board of Commissioners on BOC DATE: _____ BOC NUMBER: _____

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA	DAIKIN APPLIED AMERICAS, INC.
	Signed by:
	Joseph Williams
Robert L. Pitts, Chairman	Joseph Williams
Fulton County Board of Commissioners	Owner Sales Direct
ATTEST:	ATTEST:
Tonya R. Grier	Secretary/
Clerk to the Commission	Assistant Secretary
(Affix County Seal)	(Affix Corporate Seal)
AUTHORIZATION OF RENEWAL:	ATTEST:
Joseph N. Davis, Director	Notary Public
Department of Real Estate and Asset Management	
	County:
	Commission Expires:
	(Affix Notary Seal)

ITEM#:	RCS:	ITEM#:	2 nd RM:
REGULAR MEETI	NG	SECOND REC	GULAR MEETING

CERTIFICATE OF INSURANCE

-

Ą	CERTIFICATE OF LIABILITY INSURANCE					DATE (MM/DD/YYYY) 04/03/2023				
С В R	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.									
lf	IPORTANT: If the certificate holder SUBROGATION IS WAIVED, subject is certificate does not confer rights t	to th	ne te	rms and conditions of th	e polic	cy, certain p	olicies may i			
PRO	DUCER				CONTA NAME:	ст GeeAr	n Missi			
	MARSH USA LLC. 400 West Market Street, Suite 700 Louisville, KY 40202				PHONE (A/C, No E-MAIL	Louiou	ille.CertRequest@	FAX (A/C, No	: 212-948	3-0804
	Attn: Louisville.certrequest@marsh.com				ADDRE					NAIC #
CN1	01863513-DAA-GAWU-23-24 2759	Reich		SO	INSUR		itomo Insurance l			22551
INSU	IRED		-			R B : Sentry Cas				28460
	Daikin Applied Americas Inc. 13600 Industrial Park Boulevard					RC: Sentry Insu				24988
	Minneapolis, MN 55441				INSURE					
					INSURE					
					INSURE					
CO	VERAGES CER	TIFIC	CATE	E NUMBER:		-006419911-18		REVISION NUMBER:	5	
	HIS IS TO CERTIFY THAT THE POLICIES									
	IDICATED. NOTWITHSTANDING ANY RE ERTIFICATE MAY BE ISSUED OR MAY									
	XCLUSIONS AND CONDITIONS OF SUCH							D HEREIN IS SUBJECT	IO ALL	THE TERIVIS,
INSR LTR	TYPE OF INSURANCE		SUBR WVD			POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIM	ITS	
A	X COMMERCIAL GENERAL LIABILITY	X	X	GL 2122557		04/01/2023	04/01/2024	EACH OCCURRENCE	\$	1,000,000
	CLAIMS-MADE X OCCUR			(subject to self-insured retentions				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000
				for various perils covered)				MED EXP (Any one person)	\$	10,000
								PERSONAL & ADV INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	2,000,000
	POLICY X PRO- JECT X LOC							PRODUCTS - COMP/OP AGG		2,000,000
	OTHER:								\$	
Α	AUTOMOBILE LIABILITY	Х	Х	BVR8406442 (AOS)		04/01/2023	04/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$	2,000,000
	X ANY AUTO							BODILY INJURY (Per person)	\$,,
А	X OWNED SCHEDULED			BVM8803074 (MA)		04/01/2023	04/01/2024	BODILY INJURY (Per acciden	t) \$	
	AUTOS ONLY AUTOS X HIRED X NON-OWNED							PROPERTY DAMAGE	\$	
	AUTOS ONLY AUTOS ONLY							(Per accident)	\$	
Α	X UMBRELLA LIAB X OCCUR	х	Х	UMB5700287		04/01/2023	04/01/2024	EACH OCCURRENCE	\$	3,000,000
	EXCESS LIAB CLAIMS-MADE					0 110 112020		AGGREGATE	\$	3,000,000
		-						AGGREGATE	\$	-,
В	DED RETENTION \$ WORKERS COMPENSATION		Х	90-20216-002 (Daikin Ded.)		04/01/2023	04/01/2024	X PER OTH- STATUTE ER	φ	
С	AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE			90-20216-003 (Daikin Retro)		04/01/2023	04/01/2024	STATUTE ÉR E.L. EACH ACCIDENT	\$	1,000,000
	OFFICER/MEMBEREXCLUDED?	N / A						E.L. DISEASE - EA EMPLOYE		1,000,000
	If yes, describe under									1.000.000
	DÉSCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$,,
Re: F	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC Replacement/Refurbishment of Air Handling Units 19F	RFP020)819K	- MH						
	n County Government, its officials, officers and emplo non-contributory over any existing insurance and limit					. ,		•		
	ritten contract and allowed by law. Umbrella coverag			•					is applicabl	e where required
., .,				A Providence and contraction						
CF	CERTIFICATE HOLDER CANCELLATION									
					07111]
Fulton County Government SHOULD ANY OF THE ABOVE DESCRIBED POLICIES I Attn: Purchasing Department THE EXPIRATION DATE THEREOF, NOTICE WII 130 Peachtree Street SW, Suite 1168 Accordance with the Policy Provisions. Atlanta, GA 30303 Atlanta, GA 30303				REOF, NOTICE WILL						
	AUTHORIZED REPRESENTATIVE									
							7	Marsh US;	<u>4 9</u> a	ic.

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DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Real Estate and Asset Management

BID/RFP# NUMBER: 23ITB138778C-MH

BID/RFP# TITLE: Boiler Inspection and Preventive Maintenance Services

ORIGINAL APPROVAL DATE: 11/1/2023

RENEWAL EFFECTIVE DATES: 1/1/2025 THROUGH 12/31/2025

RENEWAL OPTION #: 1 OF 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$100,000.00

COMPANY'S NAME: Daikin Applied Americas, Inc.

ADDRESS: 1765 West Oak Pkwy

CITY: Marietta

STATE: Georgia

ZIP: 30062

 This Renewal Agreement No. 1 was approved by the Fulton County Board of

 Commissioners on BOC DATE: 10/16/2024

 BOC NUMBER: 24-0663

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

Docusign Envelope ID: 716376F9-435A-4C20-B76B-9B7F43986A5A

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

Signed by:

Robert L. Pitts 14E1B4AA5F6A44

Robert L. Pitts, Chairman **Fulton County Board of Commissioners**

ATTEST:

-DocuSigned by: Tonya R. Grier

-EEC476C4837648D. Tonya R. Grier **Clerk to the Commission**



(Affix County Seal)

AUTHORIZATION OF RENEWAL:

-Signed by:

Joseph Davis

Joseph N. Davis, Director **Department of Real Estate and Asset** Management

DAIKIN APPLIED AMERICAS, INC.

Signed by: Joseph Williams

Joseph Williams **Owner Sales Direct**

ATTEST:

Secretary/ Assistant Secretary

(Affix Corporate Seal)

ATTEST:

Notary Public

County:

28 Commission Expires: a(Affix 6

	THE Mag Meeting 200 RM:	
REGULAR MEETING	SECOND REGULAR MEETING	

Docusign Envelope ID: 716376F9-435A-4C20-B76B-9B7F43986A5A

Docusign Envelope ID: 716376F9-435A-4C20-B76B-9B7F43986A5A

CERTIFICATE OF INSURANCE

Docusign Envelope ID: 716376F9-435A-4C20-B76B-9B7F43986A5A

Docusign Envelope ID: 716376F9-435A-4C20-B76B-9B7F43986A5A

ACORD [®] C	ERT	ΊF	ICATE OF LIA	BILI	TY INS	URANC	E				(MM/DD/YYYY) 0/2023
THIS CERTIFICATE IS ISSUED AS A CERTIFICATE DOES NOT AFFIRMAT BELOW. THIS CERTIFICATE OF INS REPRESENTATIVE OR PRODUCER, A	IVELY SURAN ND TH	OR ICE E CI	NEGATIVELY AMEND, DOES NOT CONSTITU ERTIFICATE HOLDER.	EXTE TE A (ND OR ALT	ER THE CO BETWEEN T	VER THE	AGE AFFO	NSURER	BY THE (S), AU	E POLICIES JTHORIZED
IMPORTANT: If the certificate holder If SUBROGATION IS WAIVED, subject this certificate does not confer rights f	to the	e ter	rms and conditions of th	ne polic	cy, certain p	olicies may	NAL requ	INSURED p iire an endo	orovisior orsemen	t. Ast	e endorsed. atement on
PRODUCER				CONTA NAME:	ст GeeAr	n Missi					
MARSH USA LLC. 400 West Market Street, Suite 700				PHONE (A/C, N	p, Ext): 866-96	6-4664			FAX (A/C, No):	212-948	-0804
Louisville, KY 40202 Attn: Louisville.certrequest@marsh.com				E-MAIL ADDRE	Louiovi	ille.CertRequest@	@mar	sh.com			
						URER(S) AFFOR					NAIC # 22551
CN101863513-DAA-GAWU-23-24 2759	Reich		50		RA: Mitsui Sum	1990 COST 01	USAI	nc			28460
Daikin Applied Americas Inc.					R B : Sentry Cas	- 20 Bar 200					24988
13600 Industrial Park Boulevard Minneapolis, MN 55441				INSURE		indirect company					
				INSURE	RE:						
				INSURE							
COVERAGES CER THIS IS TO CERTIFY THAT THE POLICIES	TIFIC		NUMBER:		-006419911-18			AMED ABOV			ICY PERIOD
INDICATED. NOTWITHSTANDING ANY RE CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH	EQUIRE PERTA	IMEI	NT, TERM OR CONDITION THE INSURANCE AFFORD	OF AN ED BY	Y CONTRACT THE POLICIE	OR OTHER I S DESCRIBEI	doc d he	UMENT WITH	I RESPE	ст то	WHICH THIS
INSR TYPE OF INSURANCE	ADDL S	UBR			POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)			LIMIT	rs	
A X COMMERCIAL GENERAL LIABILITY	11111111111111111111111111111111111111		GL 2122557		04/01/2023	04/01/2024		HOCCURREN		\$	1,000,000
CLAIMS-MADE X OCCUR			(subject to self-insured retentions					AGE TO RENT		\$	1,000,000
			for various perils covered)				-	DEXP (Any one		\$	10,000
								SONAL & ADV		\$	2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:								VERAL AGGREC		\$	2,000,000
							-			\$	
	Х	Х	BVR8406442 (AOS)		04/01/2023	04/01/2024	CON (Ea	ABINED SINGLE accident)	LIMIT	\$	2,000,000
X ANY AUTO								DILY INJURY (Pe		\$	
A X OWNED SCHEDULED AUTOS ONLY AUTOS			BVM8803074 (MA)	04/01/2023	04/01/2023	04/01/2024	BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)				
X HIRED X NON-OWNED AUTOS ONLY X AUTOS ONLY							(Per	accident)		\$ \$	
	х	х	UMB5700287		04/01/2023	04/01/2024	EAC	HOCCURREN	`E	\$	3,000,000
EXCESS LIAB CLAIMS-MADE		^			04/01/2020		1	GREGATE		\$	3,000,000
DED RETENTION \$										\$	
B WORKERS COMPENSATION		~	90-20216-002 (Daikin Ded.)		04/01/2023	04/01/2024	Х	PER STATUTE	OTH- ER		
C AND EMPLOYERS' LIABILITY Y/N ANYPROPRIETOR/PARTNER/EXECUTIVE N	N/A		90-20216-003 (Daikin Retro)		04/01/2023	04/01/2024		EACH ACCIDE		\$	1,000,000
(Mandatory in NH) If yes, describe under							-	DISEASE - EA			1,000,000
DESCRIPTION OF OPERATIONS below							E.L.	DISEASE - POL	ICY LIMIT	5	.,,
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHIC				le, may b	e attached if mor	e space is requir	ed)				
Re: Replacement/Refurbishment of Air Handling Units 19 Fulton County Government, its officials, officers and emplo	ovees is/a	are ind	cluded as additional insured (excep	t workers	compensation) wi	nere required by v	written	contract and all	owed by law	. This ins	urance is primary
and non-contributory over any existing insurance and limit	ed to liab	ility a	rising out of the operations of the n	amed insu	ired and where re	quired by written	contra	ct. Waiver of su	brogation is	applicabl	e where required
by written contract and allowed by law. Umbrella coverag	e is follow	v form	n, per policy terms and conditions.								
CERTIFICATE HOLDER				CAN	ELLATION						
Fulton County Government Attn: Purchasing Department 130 Peachtree Street SW, Suite 1168				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				ED BEFORE			
Atlanta, GA 30303			AUTHO	RIZED REPRESE							
							arsh T				
					© 19	88-2016 AC	ORE	CORPOR	ATION.	All rig	nts reserved.

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Certificate Of Completion

Envelope Id: 716376F9435A4C20B76B9B7F43986A5A Subject: Renewal -Boiler Inspection - 23ITB138778C-MH - Daikin Applied Americas, Inc. BOC: 10-16-24 Parcel ID: Source Envelope: Document Pages: 8 Signatures: 4 Certificate Pages: 6 Initials: 0 AutoNav: Enabled Stamping: Enabled Time Zone: (UTC-08:00) Pacific Time (US &

Record Tracking

Canada)

Status: Original 11/15/2024 1:47:11 PM Security Appliance Status: Connected Storage Appliance Status: Connected

Signer Events

Joseph Williams joseph.williams@daikinapplied.com Joseph Williams sales manager Daikin Applied Security Level: Email, Account Authentication

Electronic Record and Signature Disclosure: Accepted: 11/16/2024 7:53:10 AM ID: 294f4c72-94f1-4a1f-8e4c-d0c19cf98dca

Joseph Williams2

 ${\it Joseph.williams@daikinapplied.com}$

Joseph Williams sales manager

Daikin Applied

(None)

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Accepted: 11/18/2024 6:01:16 AM

ID: 95594be3-6587-4986-a9bf-a6092ed82095

Mark Hawks

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Complliance

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Joseph Davis

joseph.davis@fultoncountyga.gov

Director

Security Level: Email, Account Authentication (None)

Holder: Mark Hawks mark.hawks@fultoncountyga.gov Pool: StateLocal

Pool: StateLocal Pool: Fulton County Government

Signature

Joseph Williams DF7D2FAFFD1D483...

Signature Adoption: Pre-selected Style Using IP Address: 207.250.114.249

Uploaded paper with hand signature

Signature Adoption: Signed on Paper Using IP Address: 207.250.114.249 Sent: 11/18/2024 5:30:24 AM Resent: 11/18/2024 6:00:04 AM Resent: 11/18/2024 6:00:12 AM Viewed: 11/18/2024 6:01:16 AM Signed: 11/18/2024 7:01:43 AM

Sent: 11/18/2024 7:01:45 AM Viewed: 11/18/2024 10:40:19 AM Signed: 11/18/2024 10:40:28 AM

signed by: Joseph Davis

Completed

Using IP Address: 74.174.59.4

Signature Adoption: Pre-selected Style Using IP Address: 69.236.118.50 Signed using mobile Sent: 11/18/2024 10:40:30 AM Viewed: 11/18/2024 10:42:03 AM Signed: 11/18/2024 10:42:13 AM

Location: DocuSign

Status: Completed

Mark Hawks

141 Pryor Street

Atlana, GA 30303

mark.hawks@fultoncountyga.gov IP Address: 45.20.200.178

Purchasing & Contract Compliance, Suite 1168

Location: DocuSign

Timestamp

Sent: 11/15/2024 2:07:50 PM Resent: 11/16/2024 4:02:04 AM Viewed: 11/16/2024 7:53:10 AM Signed: 11/18/2024 5:30:22 AM

DocuSign

Envelope Originator:

Signer Events Signature **Timestamp Electronic Record and Signature Disclosure:** Accepted: 11/18/2024 10:42:03 AM ID: 63be3abf-043e-4edf-9790-c97ba1b5ef76 Nikki Peterson Sent: 11/18/2024 10:42:14 AM Completed Viewed: 11/19/2024 8:44:12 AM nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Signed: 11/19/2024 8:46:02 AM Using IP Address: 68.208.197.4 Fulton County Government Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 Signed by: Robert L. Pitts Sent: 11/19/2024 8:46:04 AM Robert L. Pitts harriet.thomas@fultoncountyga.gov Viewed: 11/19/2024 10:48:28 AM 14E1B4AA5F6A44A. Chairman Signed: 11/19/2024 10:48:37 AM Security Level: Email, Account Authentication Signature Adoption: Pre-selected Style (None) Using IP Address: 68.208.197.4 **Electronic Record and Signature Disclosure:** Accepted: 11/19/2024 10:48:28 AM ID: a7e3e04f-e6a6-4f5a-9eba-ec20f6a38f06 Tonya R. Grier DocuSigned by Sent: 11/19/2024 10:48:38 AM Tonya R. Grier Viewed: 11/19/2024 10:50:56 AM tonya.grier@fultoncountyga.gov EEC476C4837648D.. Clerk to the Commission Signed: 11/19/2024 10:51:02 AM **Fulton County** Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4 **Electronic Record and Signature Disclosure:** cconted: 3/16/2018 7

Accepted: 3/16/2018 7:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Harry Jordan harry.jordan@fultoncountyga.gov Security Level: Email, Account Authentication	COPIED	Sent: 11/19/2024 10:51:05 AM Viewed: 11/19/2024 5:42:28 PM

(None)
Electronic Record and Signature Disclosure:

Accepted: 10/11/2023 7:29:22 AM ID: ec358950-fb77-42fa-8eaa-e8c74aa6b034

Carbon Copy Events

Khandi Flowers

khandi.flowers@fultoncountyga.gov

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign Status

COPIED

Timestamp

Sent: 11/19/2024 10:51:05 AM Viewed: 11/19/2024 4:40:14 PM

Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	11/15/2024 2:07:50 PM		
Envelope Updated	Security Checked	11/16/2024 4:02:02 AM		
Envelope Updated	Security Checked	11/18/2024 6:00:03 AM		
Envelope Updated	Security Checked	11/18/2024 6:00:03 AM		
Envelope Updated	Security Checked	11/18/2024 10:38:35 AM		
Envelope Updated	Security Checked	11/18/2024 10:38:35 AM		
Envelope Updated	Security Checked	11/18/2024 10:38:35 AM		
Envelope Updated	Security Checked	11/18/2024 10:38:35 AM		
Envelope Updated	Security Checked	11/18/2024 10:38:35 AM		
Certified Delivered	Security Checked	11/19/2024 10:50:56 AM		
Signing Complete	Security Checked	11/19/2024 10:51:02 AM		
Completed	Security Checked	11/19/2024 10:51:05 AM		
Payment Events	Status	Timestamps		
Electronic Pocord and Signature Disclosure				

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Windows® 2000, Windows® XP, Windows
Vista®; Mac OS® X
Final release versions of Internet Explorer® 6.0
or above (Windows only); Mozilla Firefox 2.0
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