

AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **Community Assistance Center**

Address: P.O. Box 501298, Atlanta, Georgia 31150

Telephone: 770-552-4889

E-mail: ceo@ourcac.org

Contact: Mr. Francis Horton, CEO

W I T N E S S E T H

WHEREAS, Fulton County (“the County”) entered into a contract (“Contract”) with **Community Assistance Center** (“Service Provider”) to provide services to Fulton County Citizens on behalf of the Department of Community Development, through the Community Services Program (“CSP”), and the County has appropriated funds for those services, (Agenda Item #25-0398); and

WHEREAS, the Fulton County Board of Commissioners declares its continued commitment to combating food insecurity across the County; and

WHEREAS, the Fulton County Board of Commissioners recognizes the impacts resulting from the Federal shutdown, and the cessation of the Supplemental Nutrition Assistance Program (“SNAP”) benefits may create hardships for Fulton County Citizens; and

WHEREAS, the County wishes to amend the existing contract to increase the original funding award of Fifty Thousand Dollars (\$50,000.00) to the Service Provider by an additional Fifty Thousand Dollars (\$50,000.00), for a total of One Hundred Thousand Dollars (\$100,000.00), to allow the Service Provider to continue to serve constituents within their current Scope of Work; and

WHEREAS, the Service Provider has performed or continues to perform satisfactorily over the period of the Contract; and

WHEREAS, the Board of Commissioners finds that the services provided by **Community Assistance Center** are in need of additional funding to further provide services to Fulton County Citizens impacted by food insecurity; and

WHEREAS, the amendment to provide additional funding was approved by the Fulton County Board of Commissioners on November 5, 2025, Agenda Item #25-0845.

NOW, THEREFORE, the County and **Community Assistance Center** agree as follows:

This Amendment No. 1 to the Contract is effective upon execution and continues through December 31, 2025, with **Community Assistance Center** agreeing that all Services specified will be performed in accordance with the original Contract except as provided by this Amendment No. 1 to the Contract prior to December 31, 2025.

1. **SCOPE OF WORK TO BE PERFORMED:**

Except as provided herein, the Scope of Work set forth in the original Contract shall remain the same for this Amendment No. 1 and is incorporated herein by reference.

- **CSP-SNAP Emergency Response funds are designated to support Fulton County citizens and households facing hardships due to disruption of SNAP funding.**

2. **REPORTING:** Contractor will be required to report on the following Performance Metrics:

- Number of meals distributed with additional County funding
- Pounds of food distributed with additional County funding
- Number of people or households served/assisted with additional County funding
- County Geographic area served (North, Central, and/or South Fulton) with additional County funding
- As currently required with the CSP performance report, agencies will be asked to Attest that additional CSP-SNAP funding was used to support Fulton County residents.

1. **COMPENSATION:** The Scope of Work shall be performed by the Service Provider for the **additional funding amount not to exceed \$50,000.00** and for a **total contract amount of \$100,000.00.**

2. **LIABILITY OF COUNTY:** This Amendment No. 1 to the original Contract shall not become binding on the County and the County shall not incur any liability upon same until such Amendment has been executed by the Chairman of the Board of Commissioners, attested to by the Clerk to the Commission and delivered to the Service Provider.

3. **EFFECT OF AMENDMENT NO. 1 TO ORIGINAL CONTRACT:** Except as modified by this Amendment No. 1 to the Contract, the original Contract, and all terms and conditions therein shall remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as of the day and year date first above written.

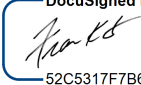
FULTON COUNTY, GEORGIA

DocuSigned by:


BA715B1A26544E7
Robert L. Pitts, Chairman
Board of Commissioners

CONTRACTOR:

VENDOR NAME Community Assistance Center

DocuSigned byName of Signatory: Francis K Horton III

52C5317F7B6F4EF... Title of Signatory: CEO
Authorized Signature

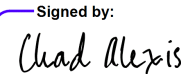
ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

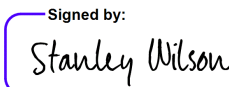
(Affix County Seal)



APPROVED AS TO FORM:

Signed by:

968A614CF1584A5...
Office of the County Attorney

APPROVED AS TO CONTENT:

Signed by:

5F4D76DFB4A0450
Stanley Wilson, Director
Department of Community Development

Please select RM or 2ND RM from the checkbox

☒ RM

☐ 2ND RM

ITEM#: 25-0845 RM: 11/5/2025 REGULAR MEETING	ITEM#: 2ND RM: SECOND REGULAR MEETING
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Certificate Of Completion

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Employee Name:		
Source Envelope:		
Document Pages: 3	Signatures: 5	Envelope Originator:
Certificate Pages: 6	Initials: 0	Carlos S. Thomas
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		carlos.thomas@fultoncountyga.gov
		IP Address: 134.231.232.249

Record Tracking

Status: Original	Holder: Carlos S. Thomas	Location: DocuSign
11/12/2025 4:36:19 PM	carlos.thomas@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
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Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 134.231.232.249	Sent: 11/13/2025 9:48:29 AM Viewed: 11/13/2025 9:51:07 AM Signed: 11/13/2025 9:51:39 AM
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Electronic Record and Signature Disclosure:
Not Offered via Docusign

Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	<div>Signed by: 5E4D76DFB4A0450...</div> Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 11/13/2025 9:51:41 AM Viewed: 11/13/2025 9:55:17 AM Signed: 11/13/2025 9:55:23 AM
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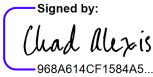
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Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Chad Alexis
Chad.Alexis@fultoncountyga.gov
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
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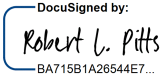
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Nikki Peterson
nikki.peterson@fultoncountyga.gov
Chief Deputy Clerk to the Board of Commissioners
Fulton County Government
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
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Robert L. Pitts
michael.oconnor@fultoncountyga.gov
Fulton County
Security Level: Email, Account Authentication (None)



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Tonya Grier
tonya.grier@fultoncountyga.gov
Clerk to the Commission
Fulton County Government
Security Level: Email, Account Authentication (None)



Signature Adoption: Uploaded Signature Image
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Carbon Copy Events	Status	Timestamp
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Felicia Strong-Whitaker Felicia.Strong-Whitaker@fultoncountyga.gov Chief Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/19/2025 7:03:08 PM
Elsa Castro Elsa.Castro@fultoncountyga.gov Chief Assistant Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/19/2025 7:03:10 PM
Mark Hawks mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/19/2025 7:03:11 PM

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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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