

CONTRACT AGREEMENT - COMMODITIES

This Agreement is effective as of the 1st of January, 2026, by and between Fulton County, a political subdivision of the State of Georgia (hereinafter called the “County”), and the Contractor (“Contractor”) set forth below.

Contractor:	Fortiline Waterworks
ITBC Contract No. & Title:	25ITBC1430608A-ST Corporation Stops and Brass Fittings
Address:	6012 Bayfield Parkway, #107 CONCORD, NC 28027
Telephone:	704-788-9813 / 470-257-3142
Email:	eric.hall@fortiline.com
Contact Name & Title:	Eric Hall, Regional Manager

This agreement was approved by the Fulton County Board of Commissioner on November 19, 2025 and Item # 25-0884.

The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Agreement:

- Exhibit 1: Solicitation Document
- Exhibit 2: Contractor Bid Form Response (attached)
- Exhibit 3: Contract Compliance Document
- Exhibit 4: Certificate of Insurance

1. Contract Term

- 1.1 Initial Term: The initial term of this Agreement will be for one year. This Agreement shall commence on the the 1st day of January 2026 and end on the 31st day of December 2026. The “Commencement Term” of this Agreement shall begin on January 01, 2026, the starting date, and shall end absolutely and without further obligation on the part of the county on the 31st day of December 2026. The Commencement Term shall be subject to events of termination and the County’s termination rights that are described elsewhere in this Agreement. Notwithstanding anything contained in this Agreement, the County’s obligation to make payments provided under this Agreement shall be subject to the County’s annual appropriations of funds for the goods, services, materials, property and/or supplies procured under this Agreement by the County’s governing body and such obligation shall not constitute a pledge of the County’s full faith and credit within the meaning of any constitutional debt limitation.
- 1.2 Renewal Terms: Unless the terms of this Agreement are fulfilled with no further obligation of the part of either party on or before the final date of the Commencement Term as stated above, or unless an event of termination as defined within this Agreement occurs during the Commencement Term, this Agreement may be renewed at the written option of the County upon the approval of the County Board of Commissioners for two (2), one-year (“Renewal Terms”). However, no Renewal Term of this Agreement shall be authorized, nor shall any Renewal Term of this Agreement commence unless and until each Renewal Term has first been approved in writing by the County Board of Commissioners for the calendar year of such Renewal Term. If approved by the County Board of Commissioners, each Renewal Term below shall begin on the 1st day of January for the calendar year of such Renewal Term and shall end no later than the 31st day of December of the calendar year of such Renewal Term:

Option Period	Option Duration	Start Date	End Date
1	1	12 months	01-01-2027
1	2	12 months	01-01-2028

- 1.1.1 Term Subject to Events of Termination: All “Terms” as defined within this Section are subject to the section of this Agreement which pertain to events of termination and the County’s rights upon termination.
- 1.1.2 Same Terms: Unless mutually agreed upon in writing by the parties, or otherwise indicated herein, all provisions and conditions of any Renewal Term shall be exactly the same as those contained within in this Agreement.
- 1.1.3 Statutory Compliance Regarding Purchase Contracts: The parties intend that this Agreement shall, and this Agreement shall operate in conformity with and not in contravention of the requirements of O.C.G.A. § 36-60-13, as applicable, and in the event that this Agreement would conflict therewith, then this Agreement shall be interpreted and implemented in a manner consistent with such statute.

2. Compensation

The total contract amount for the Project shall not exceed \$ 349,862.12 (Three Hundred Forty-Nine Thousand Eight Hundred Sixty Two Dollars and Twelve Cents), which is full payment for a complete scope of work. The detailed costs are provided in Exhibit 2, Bid Form Response.

3. Description of Goods

The Contractor agrees to provide all goods, services, and other deliverables in compliance with the specifications contained in the ITBC solicitation document and the terms of this Agreement.

4. Insurance

The Contractor agrees to maintain insurance during the entire term of this Agreement, including contract renewal options. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

Fortiline Waterworks

Robert L Pitts

Eric Hall

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Eric Hall
Regional Manager

ATTEST:

Tonya R. Grier

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

David Lowman

Office of the County Attorney

APPROVED AS TO CONTENT:

David Clark

David Clark, Director
Public Works

ITEM#: <u>25-0884</u> RM: <u>11/19/2025</u>	ITEM#: _____ 2 ND RM: _____
REGULAR MEETING	SECOND REGULAR MEETING

EXHIBIT 1
SOLICITATION DOCUMENT
(By reference made a part of this Agreement)

EXHIBIT 2

BID FORM RESPONSE

quantities of any of the items of work be increased, the Bidder proposes to provide the item(s) at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that the item(s) will be provided at the unit price bid and will make no claim for anticipated profits for any decrease in quantities; and that actual quantities will be determined upon order, at which time adjustments will be made to the contract amount by direct increase or decrease.

Unit Pricing (The County shall award to the overall lowest responsive and responsible bidder complying with the provisions of this ITBC)

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GROUP A – VALVES AND EXPANSION CONNECTIONS:

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ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	Extended Cost(\$)
1.	Corporation Stop- 3/4" x 3/4" x 3/4" Male Iron Pipe Thread Inlet by Grip Joint for Copper or Plastic Tubing (CTS) Outlet, Ford Meter Box Company Inc. Model # F600-3-NL, AY McDonald Model # 74701 3/4 AWWA inlet X Flare outlet or equal	100	Each	52.31	5,231.00
2.	Corporation Stops- 1" x 1" x 1" AWWA/CC Taper Thread Inlet by Grip Joint for Copper or Plastic Tubing (CTS) Outlet, Ford Meter Box Company Inc. Model # F600-4-NL, AY McDonald Model #74701 1 AWWA inlet x Flare outlet or equal	350	Each	66.82	23,387.00
3.	Ball Valve Curb Stops- 3/4" x 3/4" x 3/4" Flare Copper Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B21- 333W-NL, AY McDonald Model # 76102W 3/4 or equal	7000	Each	64.74	453,180.00
4.	Ball Valve Curb Stops – 3/4" x 1" x 1" Flare Copper Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B21-344-W-NL, AY McDonald Model # 76102W 1X3/4X1 or equal	15	Each	79.28	1,189.20
5.	Ball Valve Curb Stops – 1" x 1" x 1" Flare Copper Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B21-444-NL,AY McDonald Model # 76102 1 or equal	500	Each	92.51	46,255.00
6.	Ball Valve Curb Stops – 3/4" x 3/4" x 3/4" Grip Joint Compression for Copper or Plastic Tubing (CTS) Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B41-333-G-NL, AY McDonald Model # 76102G 3/4 or equal	1	Each	65.02	65.02

7.	Ball Valve Curb Stops – 3/4" x 3/4" x 3/4" Grip Joint for Copper or Plastic Tubing (CTS) Inlet and Outlet, Ford Meter Box Company Inc. Model # B44-333-G-NL, AY McDonald Model # 76100G 3/4 or equal	250	Each	69.59	17,397.50
8.	Ball Valve Curb Stops – 1" x 1" x 1" Grip Joint Compression for Copper or Plastic Tubing (CTS) Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B41-444-G-NL, AY McDonald Model # 76102G 1 BALL or equal	500	Each	96.08	48,040.00
9	Ball Valve Curb Stops – 1" x 1" x 1" Grip Joint for Copper or Plastic Tubing (CTS) Inlet and Outlet, Ford Meter Box Company Inc. Model # B44-444- G-NL, AY McDonald Model # 76100G 1 or equal	20	Each	107.67	2,153.40
10.	Ball Valve Curb Stop – 3/4" x 3/4" x 3/4" Female Iron Pipe Thread Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B11-333W-NL, AY McDonald Model # 76101W3/4 or equal	25	Each	57.95	1,448.75
11.	Ball Valve Curb Stops – 1" x 1" x 1" Female Iron Pipe Thread Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B11-444W-NL, AY McDonald Model # 76101W 1 or equal	25	Each	88.83	2,220.75
12	Ball Valve Curb Stops – 1-1/2" x 1-1/2" x 1-1/2" Female Iron Pipe Thread Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B11-666W-NL, AY McDonald Model# 76101W 1 1/2 or equal	1	Each	179.74	179.74
13.	Ball Valve Curb Stops – 2" x 2" x 2" Female Iron Pipe Thread Inlet by Female Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # B11-777W-NL, AY McDonald Model # 76101W 2 or equal	6	Each	261.70	1,571.20
14.	Straight Dual Cart Check Valves- 1" x 1" x 1" Meter Swivel Nut Inlet by Female Iron Pipe Outlet, Ford Meter Box Company Inc. Model # HHC31-444-NL, AY McDonald Model # 711-4JF54 or equal	750	Each	72.00	54,000.00
15.	Straight Dual Cart Check Valves- 5/8" x 3/4" & 3/4" Integral Female Meter thread Union Inlet by Male Iron Pipe Thread Outlet, Ford Meter Box Company Inc. Model # HHC138-323-NL, AY McDonald Model # 711-3NP 33 or equal	1	Each	60.59	60.59

16	Straight Dual Cart Check Valves – 5/8" x 3/4" & 3/4" Female Meter Thread Union Inlet by Male Meter Thread Outlet, Ford Meter Box Company Inc.	7000	Each	53.01	371,070.00
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	Model # HHCI33-322-NL, AY McDonald Model # 711-3NA 44 or equal				
17.	Expansion Connection- 5/8" x 3/4" & 3/4" Hand Wheel Type, Ford Meter Box Company Inc. Model # EC-23-NL, AY McDonald Model # 714- 2EHG or equal	3000	Each	21.02	63,060.00
	Total: Group A (Lines 1 – 17)				\$ 1,090,508.15

Corporation Stops and Brass Fittings

GROUP B: COUPLINGS

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	EXTENDED COST (\$)
18.	Flare Copper Couplings – 3/4" x 3/4" x 1-13/16" Flare Copper to Female Iron Pipe Thread, Ford Meter Box Company Inc. Model # C21-33-NL, AY McDonald Model # 74754.75 or equal	1	Each	14.25	14.25
19	Flare Copper Couplings 1" x 1" x 2-1/8" Flare Copper to Female Iron Pipe Thread, Ford Meter Box Company Inc. Model # C21-44-NL, AY McDonald Model # 74754 1 or equal	1	Each	21.82	21.82
20	Flare Copper Couplings – 3/4" x 3/4" x 2-1/4" Flare Copper to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C28-33-NL, AY McDonald Model # 74753.75 or equal	50	Each	14.42	721.00
21	Flare Copper Couplings – 1" x 1" x 3-5/8" Flare Copper to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C28-44-NL, AY McDonald Model # 74753 1 or equal	1	Each	20.60	20.60
22	Grip Joint Couplings – 3/4" x 3/4" Grip Joint for Copper or Plastic Tubing (CTS) Both Ends, Ford Meter Box Company Inc. Model # C44-33-G-NL, AY McDonald Model # 74758G 3/4 or equal	100	Each	19.75	1,975.00

23	Grip Joint Couplings – ¾” x 1” Grip Joint for Copper or Plastic Tubing (CTS) Both Ends, Ford Meter Box Company Inc. Model # C44-34-G-NL,AY McDonald Model # 74758G 3/4X1 or equal	20	Each	22.96	459.20
24	Grip Joint Couplings 1” x 1” Grip Joint for Copper or Plastic Tubing (CTS) Both Ends, Ford Meter Box Company Inc. Model # C44-44-G-NL,AY McDonald Model # 74758G 1 or equal	100	Each	22.60	2,260.00
25	Grip Joint Couplings 1-1/2” x 1-1/2” Grip Joint for Copper or Plastic Tubing (CTS) Both Ends, Ford Meter Box Company Inc. Model # C44-66- G-NL, AY McDonald Model # 74758G 1 1/2 or equal	1	Each	75.62	75.62
26	Grip Joint Couplings 2” x 2” Grip Joint for Copper or Plastic Tubing (CTS) Both Ends, Ford	1	Each	102.11	102.11

	Meter Box Company Inc. Model # C44-77-G-NL, AY McDonald Model # 74758G 2 or equal				
27	Grip Joint Tees – ¾” x ¾” Grip Joint for CTS to Grip Joint for CTS by Grip Joint For CTS, Ford Meter Box Company Inc. Model # T444-333-G- NL, AY McDonald Model # 74760G 3/4 or equal	15	Each	47.83	717.45
28	Grip Joint Tees – 1” x 1” Grip Joint for CTS to Grip Joint for CTS by Grip Joint For CTS, Ford Meter Box Company Inc. Model # T444-444-G- NL, AY McDonald Model # 74760G 1 or equal	25	Each	51.14	1,278.50
29	Quick Joint Couplings – 2” x 2” Quick Joint Couplings for Copper or Plastic Tubing (CTS) Both Ends, Ford Meter Box Company Inc. Model # C44-77-Q-NL, AY McDonald Model # 74758Q 2 or equal	6	Each	102.11	612.66
30	Straight Meter Couplings – 5/8” x ¾” & ¾” x 2” Meter Swivel Nut by Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C38-23-2-NL, AY McDonald Model # 74620 3/4X3/4X2.00 or equal	3000	Each	10.24	30,720.00
31	Straight Meter Couplings – 5/8” x ¾” & ¾” x 2- 1/2” Meter Swivel Nut by Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C38-23- 2-5-NL, AY McDonald Model # 74620 3/4X3/4X2.50 or equal	3000	Each	10.00	30,000.00

32	Straight Meter Couplings – 5/8" x 3/4" & 3/4" x 3" Meter Swivel Nut by Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C38-23-3-NL,AY McDonald Model # 74620 3/4X3/4X3.00 or equal	100	Each	12.77	1,277.00
33	Straight Meter Couplings – 5/8" x 3/4" & 3/4" x 12- Meter Swivel Nut by Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C38-23-12-NL, AY McDonald Model # 74620 3/4X3/4X12.00 or equal	1500	Each	52.51	78,765.00
34	Straight Meter Couplings – 1" x 1" x 2-5/8 Meter Swivel Nut by Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C38-44-2-625-NL,AY McDonald Model # 74620 1X1X2.63 or equal	100	Each	15.85	1,585.00
35	Meter Coupling – 1" x 1" x 12" Meter Swivel Nut by Male Iron Pipe Threads, Ford Meter Box Company Inc. Model # C38-44-12-FAB-NL,AY McDonald Model # 74620 1X1X12.00 or equal	250	Each	71.09	17,772.50
36	Lok-Pak Meter Couplings – 1-1/2" x 1-1/2" x 2- 9/16" Meter Flange by Pack Joint for Iron Pipe, Ford Meter Box Company Inc. Model # CF35-66-NL, AY McDonald Model # 7610-55 1 1/2 or equal	10	Each	86.92	869.20
37	Lok-Pak Meter Couplings 2" x 2" x 2-13/16"	100	Each	109.23	10,923.00

	Meter Flange by Pack Joint for Iron Pipe, Ford Meter Box Company Inc. Model # CF35-77-NL, AY McDonald Model # 7610-55 2 or equal				
	Total: Group B (Lines 18-37)				\$ 180,169.91

GROUP C: SETTERS, RESETTERS, AND RETRO SETTERS, MULTI-BRANCH TEES

ITEM NO.	ITEM DESCRIPTION	ESTIATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	EXTENDED COST (\$)
38	Large Size Meter Setters- 1-1/2" FNPT x FNPT, AY McDonald Model #720R600WWFF 666 or equal	1	Each	1,148.56	1,148.56
39	Large Size Meter Setters 2" FNPT x FNPT, AY McDonald Model # 720R700WWFF777 or equal	1	Each	1,147.60	1,147.60
40	40 Series Resetters - 5/8" x 3/4" x 9" Angle Key Valve by Angle Cartridge Dual Check Valve- Meter Thread Inlet and Outlet, Ford Meter Box	10	Each	176.23	1,762.30

	Company Inc.- # VHC42-9W-NL or equal				
41	40 Series Resetters 5/8" x 3/4" x 18" Angle Key Valve by Angle Cartridge Dual Check Valve- Meter Thread Inlet and Outlet, Ford Meter Box Company Inc. Model # VHC42-18W-NL, AY McDonald Model # 718-218LD or equal	10	Each	198.23	1,982.30
42	40 Series Resetters One (1) inch x One (1) x 9" Angle Key Valve by Angle Cartridge Dual Check Valve- Meter Thread Inlet and Outlet, Ford Meter Box Company Inc. Model # VHC44-9W-NL, AY McDonald Model # 718-409LD or equal	10	Each	284.57	2,845.70
43	40 Series Resetters One (1) inch x One (1) x 18" Angle Key Valve by Angle Cartridge Dual Check Valve- Meter Thread Inlet and Outlet, Ford Meter Box Company Inc. Model # VHC44-18W-NL, AY McDonald Model # 718-418LD or equal	1	Each	320.54	320.54
44	Retrossetters- 5/8" x 3/4" Angle Ball Valve Inlet by Angle Cartridge Dual Check Valve Outlet, Ford Meter Box Company Inc. Model # RETRO- CVBHC-NL, AY McDonald Model # 717-204WD or equal	10	Each	182.97	1,829.70
45	Flare Copper Multi-Branch – 1-1/2" x 1" x 1" x 1" Three Flare Copper by Single Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # Y28-346-NL, AY McDonald Model # NA or equal	10	Each	77.48	774.80
46	Flare Copper Multi Branch – 2" x 1" x 1" x 1" Three Flare Copper by Single Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # Y28-347-NL, AY McDonald Model # 708Y3MC 2x1 or equal	10	Each	161.62	1,616.20
Total: Group C (Lines 39-46)				13,427.70	
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	EXTENDED COST (\$)
47	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-750-IP4, AY McDonald Model # 3826 6X1 or equal	10	Each	116.78	1,167.80

48	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-750-IP7, AY McDonald Model # 3826 6X2 or equal	10	Each	146.69	1,466.90
49	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-962-IP7, AY McDonald Model # 3826 8X2 or equal	10	Each	165.65	1,656.50
50	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-1212-IP7, AY McDonald Model # 3826 10X2 or equal	10	Each	211.19	211.19
51	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-1438-IP7, AY McDonald Model # 3826 12X2 or equal	10	Each	240.61	2,406.10
52	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-962-CC3, AY McDonald Model # 3825 8X3/4 or equal	20	Each	144.52	2,890.40
53	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-962-CC4, AY McDonald Model # 3825 8X1 or equal	10	Each	114.52	1,445.20
54	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-1212-CC4, AY McDonald Model # 3825 10X1 or equal	10	Each	179.06	1790.60
55	202B Double Strap Brass Saddles for AC and Ductile Iron Pipe, Ford Meter Box Company Inc. Model # 202B-1438-CC4, AY McDonald Model # 3825 12X1 or equal	10	Each	209.55	2,095.50
Total: Group D (Lines 48-55)					\$ 17,030.90

GROUP E: BUSHINGS, BRASS HEX BUSHINGS, METER FLANG

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	EXTENDED COST (\$)
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56	3/4 inch x 1 inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-34-NL, AY McDonald Model # 72206 1x3/4 or equal	1000	Each	3.76 180	3,760.00
57	3/4 inch x 1-1/2-inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-36-NL, AY McDonald Model # 72206 1 1/2x3/4 or equal	1	Each	19.90	19.90
58	3/4 inch x 2-inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-37-NL, AY McDonald Model # 72206 2x3/4 or equal	1	Each	14.62	14.62
59	One (1) inch x 3/4 inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-43-NL, AY McDonald Model # NA or equal	25	Each	3.76	94.00
60	One (1) inch x 1-1/2-inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-46-NL, AY McDonald Model # NA or equal	10	Each	8.19	81.90
61	One (1) inch x Two (2) inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-47-NL, AY McDonald Model # NA or equal	1	Each	14.62	14.62
62	1-1/2-inch x Two (1) inch Brass Bushing, Female Iron Pipe Thread to Male Iron Pipe Thread, Ford Meter Box Company Inc. Model # C18-67-NL, AY McDonald Model # NA or equal	1	Each	11.81	11.81
63	Meter Flange –1-1/2” Meter Flange x 1-1/2” Female Iron Pipe, Ford Meter Box Company Inc Model # CF31-66-NL, AY McDonald Model # 7610F 1 1/2 or equal	200	Each	47.43	9,486.00
64	Meter Flange – 2” Meter Flange by 2” Female Iron Pipe Thread, Ford Meter Box Company Inc Model # CF31-77-NL, AY McDonald Model # 7610F 2 or equal	200	Each	60.54	12,108.00
Total: Group E (Lines 56-64)					\$ 25,590.85

GROUP F: BRASS STOCK, TEES, ELBOWS

ITEM NO	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (\$)	EXTENDED COST (\$)
65	3/4 inch Straight Lead-Free Pipe Coupling, 3/4" FNPT Type, Merit Brass Model # XNL-111-12 or equal	100	Each	3.71	371.00
66	One (1) inch Straight Lead-Free Pipe Coupling 1" FNPT Type, Merit Brass Model # XNL111-16 or equal	100	Each	5.63	563.00
67	1-1/2 Inch Straight Lead-Free Pipe Coupling 1- 1/2" FNPT Type, Merit Brass Model # XNL111-24 or equal	100	Each	12.01	1,201.00
68	Two (2) inch Straight Lead-Free Pipe Coupling, 2-inch FNPT Type, Merit Brass Model # XNL111- 32 or equal	100	Each	19.76	1,976.00
69	Close MNPT Brass Nipples – 3/4" x Close MNPT Brass Nipples, Merit Brass Inc. Model # 2012- 001 or equal	100	Each	2.31	231.00
70	Close MNPT Brass Nipples – One (1) x Close MNPT Brass Nipples, Merit Brass Inc. Model # 2016-001 or equal	100	Each	3.41	341.00
71	Close MNPT Brass Nipples – One and One-Half (1-1/2) x Close MNPT Brass Nipples, Merit Brass Inc. Model # 2024-001 or equal	100	Each	6.72	672.00
72	Close MNPT Brass Nipples – Two (2) Inch x Close MNPT Brass Nipples, Merit Brass Inc. Model # 2032-001 or equal	100	Each	10.20	1,020.00
73	MNPT Global Brass Nipples – 3/4 inch x two (2) inch MNPT Brass Nipple, Merit Brass Inc. Model # 2012-200 or equal	100	Each	2.94	294.00
74	MNPT Global Brass Nipples – 3/4 inch x four (4) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2012-400 or equal	100	Each	5.07	507.00
75	MNPT Global Brass Nipples – 3/4 inch x six (6) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2012-600 or equal	100	Each	7.43	743.00
76	MNPT Global Brass Nipples – 3/4 inch x twelve	100	Each	14.18	1,418.00

	(12) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2012-1200 or equal				
77	MNPT Global Brass Nipples – One (1) inch x four (4) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2016-400 or equal	100	Each 7.36	736.00	Type text here
78	MNPT Global Brass Nipples – One (1) inch x six (6) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2016-600 or equal	100	Each 10.83	1,083.00	Type text here
79	MNPT Global Brass Nipples – One (1) inch x twelve (12) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2016-1200 or equal	100	Each 21.30	2,130.00	
80	MNPT Global Brass Nipples – One and one-half (1 1/2) inch x two (2) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2024-200 or equal	100	Each 7.18	718.00	
81	MNPT Global Brass Nipples – One and one-half (1 1/2) inch x four (4) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2124-400 or equal	100	Each 12.90	1,290.00	
82	MNPT Global Brass Nipples – One and one-half (1 1/2) inch x six (6) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2124-600 or equal	100	Each 19.03	1,903.00	
83	MNPT Global Brass Nipples – One and one-half (1 1/2) inch x twelve (12) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2124-1200 or equal	100	Each 37.36	3,736.00	
84	MNPT Global Brass Nipples – Two (2) inch x Four (4) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2132-400 or equal	100	Each 16.59	1,659.00	
85	MNPT Global Brass Nipples – Two (2) inch x Six (6) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2132-600 or equal	100	Each 24.50	2,450.00	
86	MNPT Global Brass Nipples – Two (2) inch x Twelve (12) inch MNPT Brass Nipples, Merit Brass Inc. Model # 2132-1200 or equal	100	Each 48.24	4,824.00	

87	Straight Lead-Free Pipe Tee, 1-1/2-inch FNPT x FNPT x FNPT, Merit Brass Inc. Model# XNL106- 24 or equal	100	Each 19.41	1,941.00
88	Straight Lead-Free Pipe Tee, Two (2) inch FNPT x FNPT x FNPT, Merit Brass Inc. Model# XNL106-32 or equal	100	Each 31.94	3,194.00
89	Ninety (90) degree FNPT Pipe Elbow - 3/4 inch 90 Degree Pipe Elbow, FNPT Type, Merit Brass Inc. Model# XNL101-12 or equal	100	Each 4.64	464.00
90	Ninety (90) Degree FNPT Pipe Elbow - One (1) inch 90 Degree Pipe Elbow, FNPT Type, Merit Brass Inc. Model# XNL101-16 or equal	100	Each 7.12	712.00
91	Ninety (90) Degree FNPT Pipe Elbow - 1-1/2-inch 90 Degree Pipe Elbow FNPT Type, Merit Brass Inc. Model# XNL101-24 or equal	100	Each 14.18	1,418.00
92	Ninety (90) Degree FNPT Pipe Elbow - Two (2) Inch 90 Degree Pipe Elbow, FNPT Type, Merit Brass Inc. Model# XNL101-32 or equal	100	Each 23.05	2,305.00
93	Rubber Coupling Gaskets – 3/4" Rubber Gaskets for 5/8", 3/4", One (1) and 1-1/4-inch Meter Coupling Connections, Ford Meter Box Company Inc Model# GT-114 or equal	3000	Each .12	360.00
94	Rubber Coupling Gaskets – One (1) inch Rubber Gaskets for 5/8", 3/4", One (1) and 1-1/4-inch Meter Coupling Connections, Ford Meter Box Company Inc Model# GT-120 or equal	3000	Each .16	480.00
Total: Group F (Lines 65-94)				\$ 40,740.00

BID TOTALS PER GROUP:

	SUMMARIES	TOTALS
Group A Lines: (1– 17)	Valve and Expansion Connections	\$ 1,090,508.15

Total: Group B Lines: (18-37)	Couplings	\$ 180,169.91 <u>169.91</u> here
Group C Lines: (39-46)	Setters, Re-setters, Retro-setters; Multi-Branch Tees	\$ 43,427.70 <u>1</u>
Group D Lines: (48-55)	Saddles Type text here	\$ 17,030.90 <u>17,030.90</u>
Group E Lines: (56-64)	Bushings; Hex-bushings; Meter Flanges Type text here	\$ 25,590.85 <u>25,590.85</u>
Group F Lines: (65-94)	Brass Stock: Nipples; Tees; Elbows; Type text here	\$ 40,740.00 <u>40,740.00</u> here
TOTAL BID AMOUNT	Group A - F (Lines 1 – 94)	\$ 1,367,467.51 <u>1,367,467.51</u>

In the case of computational errors, the correct product of Estimated Quantities and Unit Prices shall equal the Total Price for each Item and correct sum of Total (extended) Price for all Items shall be the Total Bid Amount

This is an indefinite quantity indefinite delivery contract. The pricing form(s) are used to establish the overall lowest bidder and the unit price for items. The actual dollar amount of the contract awarded will be based upon funds budgeted and available. No minimum quantity of materials is guaranteed to be purchased under this contract.

Renewal year price increase(s) in this contract, if exercised by Fulton County shall be limited to the bid prices offered under this solicitation and subsequent contract unless otherwise specifically accepted by Fulton County, but in no instance shall exceed the consumer price index. The term "consumer price index" shall mean the consumer price index published by the Bureau of Labor statistics of the U.S. Department of Labor with particular reference to the average shown on such index for all terms.

The County agrees to compensate the Contractor for all the materials provided under this Agreement in an amount not to exceed \$349,862.12 (Three Hundred Forty-Nine Thousand, Eight Hundred Sixty Two Dollars and Twelve Cents.) The detailed costs are provided on the attached Bid Form/Awarded Lines.

EXHIBIT 3

CONTRACT COMPLIANCE DOCUMENT



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Fortiline, Inc.
Project No. and Project Title:	Fortiline Bid: 6702429

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

1817159
Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

4/4/2023
Date of Authorization

CARA CARROLL
Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Eric Hall
Printed Name (of Authorized Officer or Agent of Contractor)

Regional Manager
Title (of Authorized Officer or Agent of Contractor)

[Signature]
Signature (of Authorized Officer or Agent)

12/1/25
Date Signed

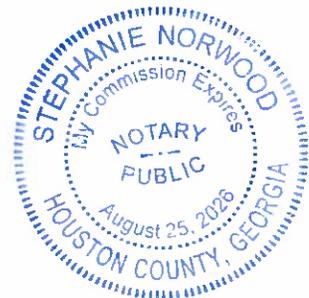
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

1st DAY OF December, 2025

Stephanie Norwood
Notary Public

[NOTARY SEAL]

My Commission Expires: 08/25/2026



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

FORM C: OFFEROR'S DISCLOSURE FORM AND QUESTIONNAIRE

1. Please provide the names and business addresses of each of the Offeror's firm's officers and directors.

For the purposes of this form, the term "Offeror" means an entity that responds to a solicitation for a County contract by either submitting a proposal in response to a Request for Proposal or a Request for Qualification or a Bid in response to an Invitation to Bid. Describe accurately, fully and completely, their respective relationships with said Offeror, including their ownership interests and their anticipated role in the management and operations of said Offeror.

See ATTACHED

2. Please describe the general development of said Offeror's business during the past five (5) years, or such shorter period of time that said Offeror has been in business.

See ATTACHED

3. Please state whether any employee, agent or representative of said Offeror who is or will be directly involved in the subject project has or had within the last five (5) years: (i) directly or indirectly had a business relationship with Fulton County; (ii) directly or indirectly received revenues from Fulton County; or (iii) directly or indirectly receives revenues from the result of conducting business on Fulton County property or pursuant to any contract with Fulton County. Please describe in detail any such relationship.

See ATTACHED

**SECRETARY'S CERTIFICATE
OF
REECE SUPPLY, LLC d/b/a REECE BATH + KITCHEN**

November 10, 2025

I, Andy Iverson, the duly elected Assistant Secretary - General Counsel of Reece Supply, LLC d/b/a Reece Bath + Kitchen (the "Company"), DO HEREBY CERTIFY that:

1. Attached hereto as Exhibit A is a true and complete copy of the current elected, and confirmed officers and directors for the Company.

IN WITNESS WHEREOF, the undersigned has executed and delivered this Secretary's Certificate as of the date first written above.



By: _____
Andy Iverson
Assistant Secretary, General Counsel
of: Reece Supply, LLC



Exhibit A

Reece Supply, LLC (a Texas Limited Liability Company) D&O

Officers

Claude A.S. Hornsby (Executive Chair)
Sasha Nikolic (Group President)
Mark Wardley (President, Plumbing)
James Healy (CEO Reece USA)
Sherry Becken (CFO & Treasurer & Secretary)
Bailey Weinberg (CPEO)
Gary Hibbs (VP)
Amanda J. Malburg (VP & Asst. Secretary)
Chris Oosterbaan (VP)
Andy Iverson (Asst Secretary)

LITIGATION DISCLOSURE:

Failure to fully and truthfully disclose the information required, may result in the disqualification of your bid or proposal from consideration or termination of the Contract, once awarded.

1. Please state whether any of the following events have occurred in the last five (5) years with respect to said Offeror. If any answer is yes, explain fully the following:

(a) whether a petition under the federal bankruptcy laws or state insolvency laws was filed by or against said Offeror, or a receiver fiscal agent or similar officer was appointed by a court for the business or property of said Offeror;

Circle One: YES NO

(b) whether Offeror was subject of any order, judgment, or decree not subsequently reversed, suspended or vacated by any court of competent jurisdiction, permanently enjoining said Offeror from engaging in any type of business practice, or otherwise eliminating any type of business practice; and

Circle One: YES NO

(c) whether said Offeror's business was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to said Offeror, which directly arose from activities conducted by the business unit or corporate division of said Offeror which submitted a bid or proposal for the subject project. If so please explain.

Circle One: YES NO

2. Have you or any member of your firm or team to be assigned to this engagement ever been indicted or convicted of a criminal offense within the last five (5) years?

Circle One: YES NO

3. Have you or any member of your firm or team been terminated (for cause or otherwise) from any work being performed for Fulton County or any other Federal, State or Local Government?

Circle One: YES NO

4. Have you or any member of your firm or team been involved in any claim or litigation adverse to Fulton County or any other federal, state or local government, or private entity during the last three (3) years?

Circle One: YES NO

5. Has any Offeror, member of Offeror's team, or officer of any of them (with respect to any matter involving the business practices or activities of his or her employer), been notified within the five (5) years preceding the date of this offer that any of them are the target of a criminal investigation, grand jury investigation, or civil enforcement proceeding?

Circle One:

YES

NO

If you have answered "YES" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, the name of the court and the file or reference number of the case, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

NOTE: If any response to any question set forth in this questionnaire has been disclosed in any other document, a response may be made by attaching a copy of such disclosure. (For example, said Offeror's most recent filings with the Securities and Exchange Commission ("SEC") may be provided if they are responsive to certain items within the questionnaire.) However, for purposes of clarity, Offeror should correlate its responses with the exhibits by identifying the exhibit and its relevant text.

Disclosures must specifically address, completely respond and comply with all information requested and fully answer all questions requested by Fulton County. Such disclosure must be submitted at the time of the bid or proposal submission and included as a part of the bid/proposal submitted for this project. Disclosure is required for Offerors, joint venture partners and first-tier subcontractors.

Failure to provide required disclosure, submit officially signed and notarized documents or respond to any and all information requested/required by Fulton County can result in the bid/proposal declared as non-responsive. This document must be completed and included as a part of the bid/proposal package along with other required documents.

[SIGNATURES ON NEXT PAGE]

Under penalty of perjury, I declare that I have examined this questionnaire and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this 15th day of December, 2025

FORTUNE INC. 12/1/25
(Legal Name of Proponent) (Date)

[Signature] 12/1/25
(Signature of Authorized Representative) (Date)

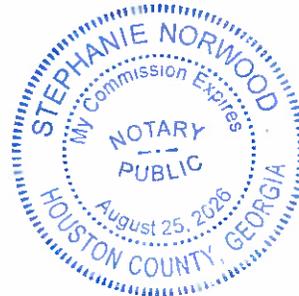
REGIONAL MANAGER
(Title)

Sworn to and subscribed before me,

This 15th day of December, 2025

Stephanie Norwood
(Notary Public) (Seal)

Commission Expires 08/25/2026
(Date)



FORM D: GEORGIA PROFESSIONAL LICENSE CERTIFICATION

NOTE: Please complete this form for the work your firm will perform on this project.

Contractor's Name:

Performing work as: Prime Contractor Subcontractor/Sub-Consultant

Professional License Type:

Professional License Number:

Expiration Date of License:

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed:

Date:

(ATTACH COPY OF LICENSE)

N/A

**STATE OF GEORGIA
COUNTY OF FULTON**

FORM E: LOCAL PREFERENCE AFFIDAVIT OF BIDDER/OFFEROR

I hereby certify that pursuant to Fulton County Code Section 102-377, the Bidder/Offeror _____ is eligible to receive local preference points and has a staffed, fixed, physical, place of business located within Fulton County and has had the same for at least one (1) year prior to the date of submission of its proposal or bid and has held a valid business license from Fulton County or a city within Fulton County boundaries for the business at a fixed, physical, place of business, for at least one (1) year prior to the date of submission of its proposal or bid.

Affiant further acknowledges and understands that pursuant to Fulton County Code Section 102-377, in the event this affidavit is determined to be false, the business named herein shall be deemed "non-responsive" and shall not be considered for award of the applicable contract.

(BUSINESS NAME)

(FULTON COUNTY BUSINESS ADDRESS)

(OFFICIAL TITLE OF AFFIANT)

(NAME OF AFFIANT)

(SIGNATURE OF AFFIANT)

Sworn to and subscribed before me,

This _____ day of _____, 20__

(Notary Public) (Seal)

Commission Expires: _____
(Date)

N/A

**STATE OF GEORGIA
COUNTY OF FULTON**

**FORM F: SERVICE DISABLED VETERAN PREFERENCE AFFIDAVIT OF
BIDDER/OFFEROR**

I hereby certify that pursuant to Fulton County Code Section 102-378, the Bidder/Offeror _____ is eligible to receive Service Disabled Veteran Business Enterprise preference points and is independent and continuing operation for profit, performing a commercially useful function, and is 51 percent owned and controlled by one or more individuals who are disabled as a result of military service who has been honorably discharged, designated as such by the United States Department of Veterans Affairs.

Affiant further acknowledges and understands that pursuant to Fulton County Code Section 102-378, in the event this affidavit is determined to be false, the business named herein shall be deemed "non-responsive" and shall not be considered for award of the applicable contract.

(BUSINESS NAME)

(FULTON COUNTY BUSINESS ADDRESS)

(OFFICIAL TITLE OF AFFIANT)

(NAME OF AFFIANT)

(SIGNATURE OF AFFIANT)

Sworn to and subscribed before me,

This _____ day of _____, 20____

(Notary Public) (Seal)

Commission Expires: _____
(Date)

N/A

EXHIBIT A – PROMISE OF NON-DISCRIMINATION

"Know all persons by these presents, that I/We (ERIC HALL),
Name

Title REGIONAL MANAGER

Company Name FORTILINE INC

Hereinafter "Company", in consideration of the privilege to bid on or obtain contracts funded, in whole or in part, by Fulton County, hereby consent, covenant and agree as follows:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with any bid submitted to Fulton County for the performance of any resulting there from,
- 2) It is and shall be the policy of this Company to provide equal opportunity to all businesses seeking to contract with this Company without regard to the race, color, gender or national origin of the ownership of this business,
- 3) The promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption,
- 4) The promise of non-discrimination as made and set forth herein shall be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain,
- 5) The failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Board to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract; and
- 6) The bidder shall provide such information as may be required by the Director of Purchasing & Contract Compliance pursuant to Section 102-436 of the Fulton County Non-Discrimination in Purchasing and Contracting Policy.

NAME: ERIC HALL

TITLE: REGIONAL MANAGER

SIGNATURE: 

CERTIFICATION: The undersigned certifies that he/she has read, understands and agrees to be bound by the Bid/Proposer provisions, including the accompanying Exhibits and other terms and conditions regarding sub-contractor utilization. The undersigned further certifies that he/she is legally authorized by the Bidder/Proposer to make the statement and representation in this Form and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder/Proposer knowing them to be false, or if there is a failure of the intentions, objectives and commitments set forth herein, then in any such event, the Contractor's acts or failure to act, as the case may be, shall constitute a material breach of the contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and in lieu of, any other rights and remedies the County may have for other defaults under the contract.

By submitting this form, it is understood that every firm listed as a subcontractor has been properly notified and has verified its intention to participate.

Signature:  Title: REGIONAL MANAGER

Business or Corporate Name: FORTILINE INC.

Address: 210 EVERGREEN IND. PALMETTO GA 30268

Telephone: (978) 471-1303

Fax Number: ()

Email Address: ERK.HALL@FORTILINE.COM

PROTECTION OF PROPERTY

Contractor/Vendor will adequately protect its own work from damage, will protect Fulton County Government's property from damage or loss and will take all necessary precautions during the progress of the work to protect all persons and the property of others from damage or loss.

Contractor/Vendor shall take all necessary precautions for the safety of employees of the work and shall comply with all applicable provisions of the Federal, State and local safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

Contractor/Vendor shall erect and properly maintain at all times as required by the conditions and progress of the work, all necessary safeguards for the protection of its employees, Fulton County Government employees and the public and shall post all applicable signage and other warning devices to protect against potential hazards for the work being performed (Where Applicable).

CONTRACTOR/VENDOR ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREEING TO COMPLY WITH THE AFOREMENTIONED STATEMENTS, AND THE REPRESENTATIVE OF THE CONTRACTOR/VENDOR IDENTIFIED BELOW IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING CONTRACTOR/VENDOR.

COMPANY: Fortiline, Inc.

SIGNATURE:



NAME: Eric Hall

TITLE: Regional Manager

DATE: 09-09-25

EXHIBIT 4

CERTIFICATE OF INSURANCE

DocuSign INSTRUCTIONS

The DocuSign instructions below explain the following:

- How to sign a DocuSign document
- How to seal a DocuSign document
- How to upload attachments to a DocuSign document

How to sign a DocuSign document

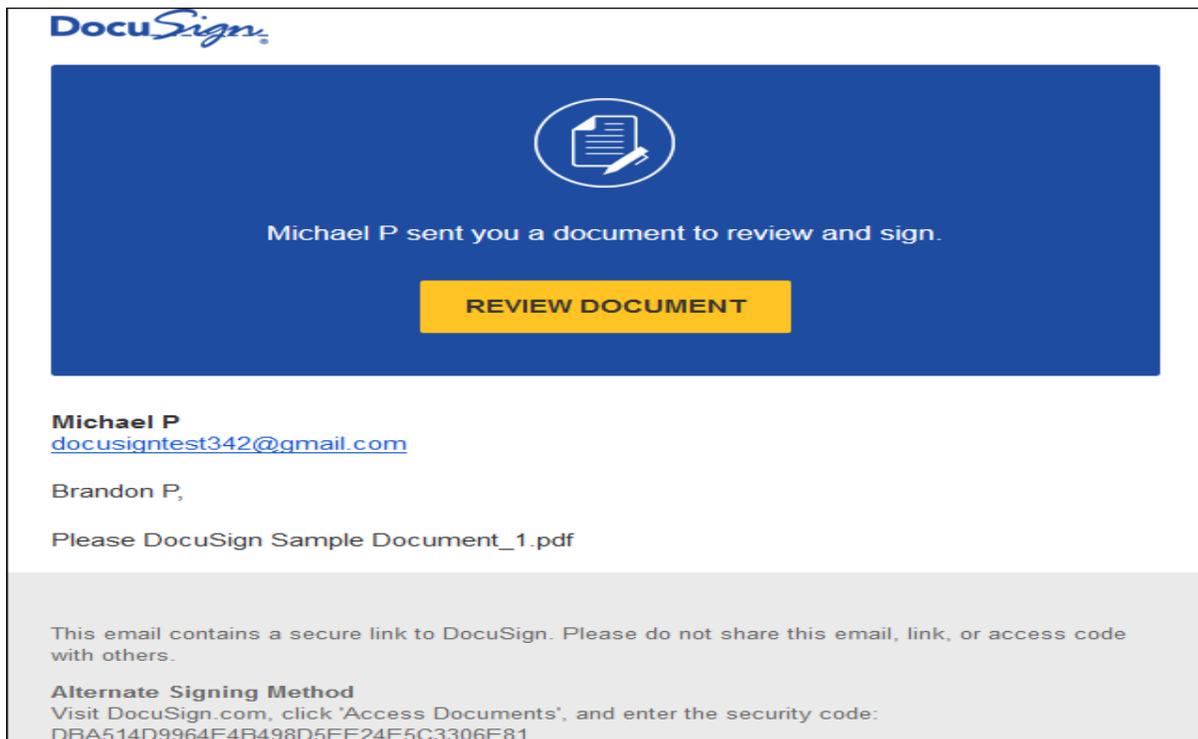
When someone sends you a DocuSign document for your electronic signature, you will receive an email from DocuSign sent on behalf of the sender (Fulton County Government).

Step 1: Review the DocuSign email

Open the email and review the message from the sender. Click **REVIEW DOCUMENT** to begin the signing process.

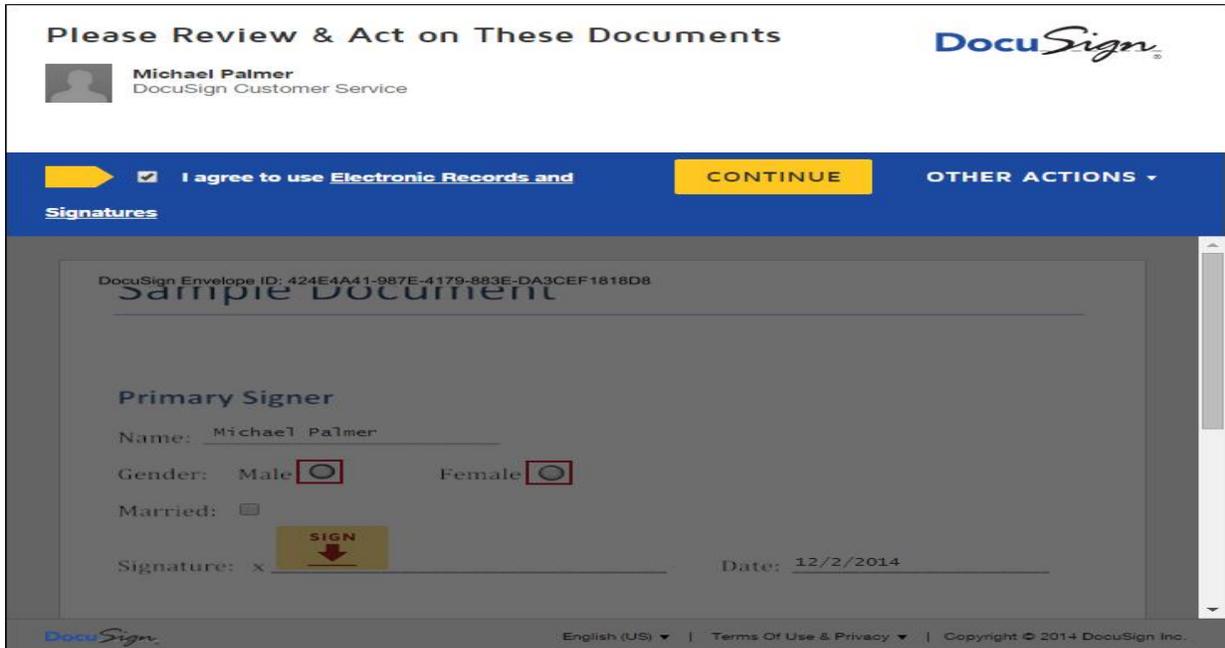
Note: Your experience as a signer may also vary depending on how the document sender wants you to sign. New signers have a different experience than returning signers and signers with a DocuSign account. To learn more, watch [Sign Video](#) by clicking the link.

[Sign Video](#)



Step 2: Agree to sign electronically

Review the consumer disclosure, and select the checkbox **I agree to use Electronic Records and Signatures**. Click **CONTINUE** to begin the signing process.

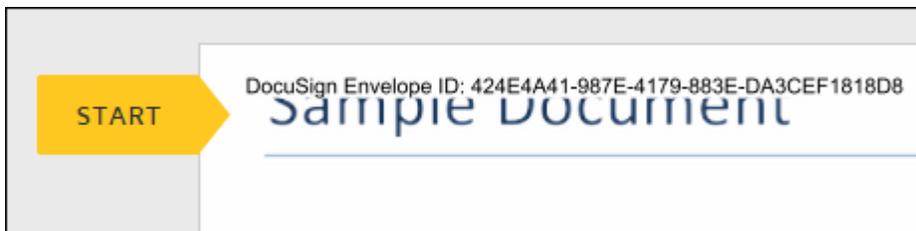


Important! To view and sign the documents, you must agree to conduct business electronically.

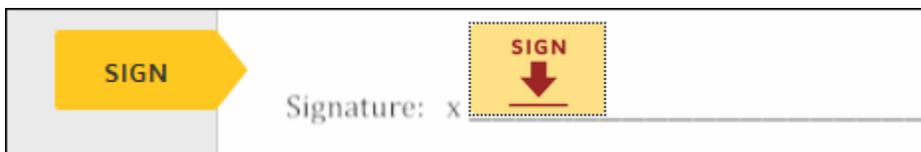
Note: To view additional options, click **OTHER ACTIONS**. For more information of other actions available, please review our [Signing Documentation](#).

Step 3: Start the signing process

1. Click the **START** tag on the left to begin the signing process.



You are taken to the first tag requiring your action.



2. Click the **SIGN** tag. You are asked to Adopt Your Signature.

Adopt Your Signature

Confirm your name, initials, and signature.

Full Name
Michael P

Initials
MP

Select Style Draw

Preview

DocuSigned by:
Michael P
02367A3E9D33485...

DS
MP

[Change Style](#)

By clicking Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL

Step 4: Verify your name

Verify that your name and initials are correct. If not, change them as needed.

Step 5: Adopt a signature

Do one of the following:

- Accept the default signature and initial style, and go to the next step.
- Click **Change Style**, and select a different signature option.
- Click **Draw**. Draw your signature/initials using a mouse, or your finger or a stylus on a touchscreen.

Adopt Your Signature

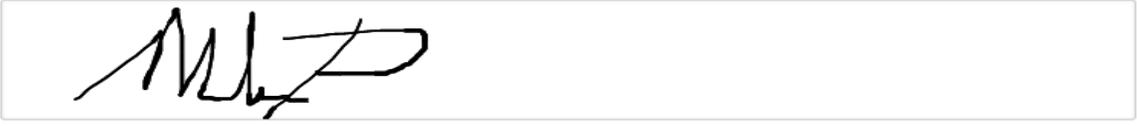
Confirm your name, initials, and signature.

Full Name
Michael P

Initials
MP

Select Style Draw

Draw your signature Clear



By clicking Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL

Step 6: Save your signature

Click **ADOPT AND SIGN** to adopt and save your signature information and return to the document.

Step 7: Confirm signing

When you finish clicking all signature tags in the document, confirm signing by clicking **FINISH**.

AGREED TO:
Social Security Number [REDACTED]
Signature *David Guerrero*
Printed Name David Guerrero
Date: 7/14/2014

AGREED TO:
Signature \s2\ _____
Printed Name \s2\ _____
Date: _____

A message appears stating that you have completed your document. You can now download a PDF copy or print a copy of the document. The sender receives an email with the signed document attached, and the signed document appears in their DocuSign account.

How to Seal a Document

Step 1: To save the signature and seal

- Please get a white sheet of paper
- Sign and affix the seal to the paper
- Scan signature and seal to desktop (**Scan cannot be saved as .pdf. Must be saved as .jpeg or .bmp**)
- Or take a picture of the signature and seal with cell phone camera – send picture to email then save to desktop
- Once seal is properly saved to desktop and correct format (.jpeg or .bmp) – Open electronic contract from DocuSign email
- Correctly fill out designated fields
- Here is an example of a signed seal.



- If you are required to affix seal; you will be prompted to populate these fields:
Once you double click the signature flag on the contract, it will bring you to this screen
- Upload the document

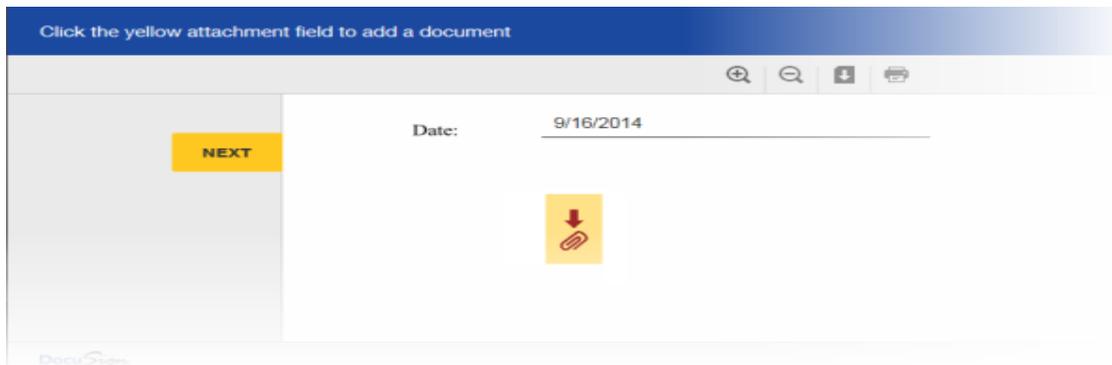


- After you Click **UPLOAD**, you will be taken to the following screen
- Click **UPLOAD YOUR SIGNATURE**
- This action will send you to your desktop
- Select the save Seal image
- Then the Signature and Seal will be uploaded to the electronic document

How to upload attachments to a DocuSign document

The Signer Attachment feature has a request for the signer to provide supporting documentation to the sender by uploading to the DocuSign® envelope during the signing process.

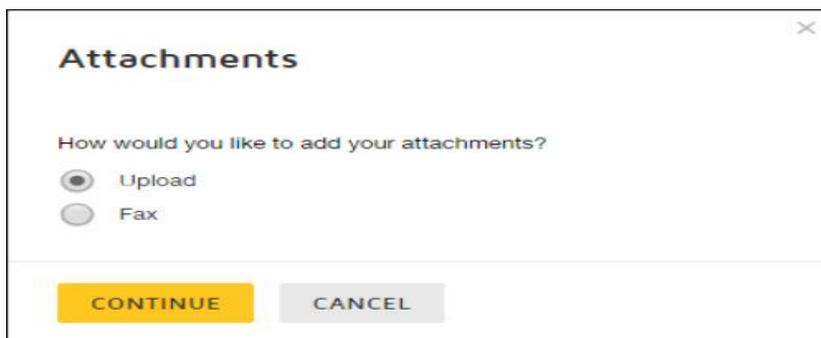
When the signer reaches an attachment field, the signer is prompted to provide a document.



The steps taken by the signer depends on how they will submit the requested documents; by uploading them. The signer follows the instructions below:

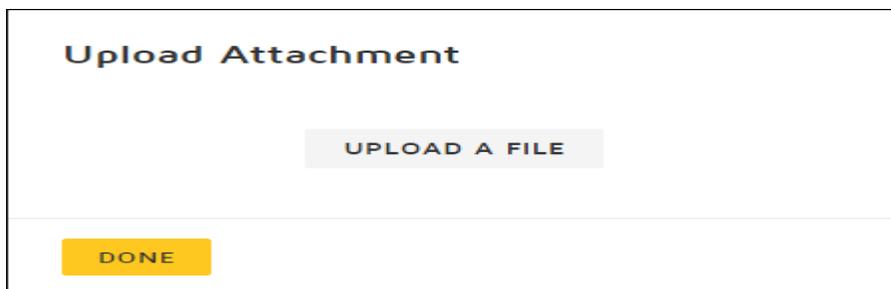
Uploading Your Documents

If you want to upload the requested document, you must have an electronic copy (such as a scanned copy) of the document saved as a file on your computer. Click the attachment field, the Attachments dialog box is shown.



The image shows a dialog box titled "Attachments" with a close button (X) in the top right corner. Below the title, the text reads "How would you like to add your attachments?". There are two radio button options: "Upload" (which is selected) and "Fax". At the bottom of the dialog, there are two buttons: "CONTINUE" (highlighted in yellow) and "CANCEL" (greyed out).

To upload the files, select **Upload** and click **CONTINUE**.



The image shows a dialog box titled "Upload Attachment". In the center, there is a button labeled "UPLOAD A FILE". At the bottom left, there is a button labeled "DONE" (highlighted in yellow).

After uploading the file, you will be asked if you want to add another attachment. Add other attachments as needed following the same upload process.

After uploading the attachments, click **DONE** to continue the signing process. The system attaches the file as a new page after the current page and replaces the attachment field with an upload icon.

After uploading all your attachments, finish adding any more information to the document and review the documents.

After the documents have been uploaded and all other tags are filled out or signed, you can complete the signing process normally.

Certificate Of Completion

Envelope Id: 236C2041-CD26-4CE8-87D1-F30347CCB0E8

Status: Completed

Subject: Contract Agreement 25ITBC1430608A-ST Corporate Stops and Brass Fittings...

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 41

Signatures: 5

Envelope Originator:

Certificate Pages: 6

Initials: 0

Shondra Turner

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

shondra.turner@fultoncountyga.gov

IP Address: 144.125.34.76

Record Tracking

Status: Original

Holder: Shondra Turner

Location: DocuSign

12/2/2025 10:48:59 AM

shondra.turner@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Eric Hall

eric.hall@fortiline.com

Security Level: Email, Account Authentication (None)

Sent: 12/2/2025 11:11:27 AM

Viewed: 12/2/2025 11:22:29 AM

Signed: 12/2/2025 2:27:16 PM

Signature Adoption: Drawn on Device

Using IP Address:

2607:fb90:e316:4888:58b4:f7ba:338e:932f

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 12/2/2025 11:22:29 AM

ID: f712d1c7-a806-418a-8249-c0a54a8fb561

David Clark

david.clark@fultoncountyga.gov

Director

Public Works

Security Level: Email, Account Authentication (None)

Sent: 12/2/2025 2:27:18 PM

Viewed: 12/6/2025 7:40:23 AM

Signed: 12/6/2025 7:41:12 AM

Signature Adoption: Pre-selected Style

Using IP Address:

2607:fb90:e3a2:c1cf:10d2:e4ee:80e3:76e6

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 11/13/2017 1:07:14 PM

ID: 62e0a41e-60ea-4640-a1cb-69bfc2cfa732

David Lowman

david.lowman@fultoncountyga.gov

Security Level: Email, Account Authentication (None)

Sent: 12/6/2025 7:41:14 AM

Viewed: 12/8/2025 8:09:35 AM

Signed: 12/8/2025 8:12:20 AM

Signature Adoption: Pre-selected Style

Using IP Address:

2601:c6:c07f:a440:7412:5411:63b:6de1

Electronic Record and Signature Disclosure:

Accepted: 12/8/2025 8:09:35 AM

ID: 5c9358e3-1947-491c-8fbf-1185a97a3323

Carbon Copy Events	Status	Timestamp
Brian Jones brian.jones@fultoncountyga.gov President-Elect Fulton County Government Security Level: Email, Account Authentication (None)	COPIED	Sent: 12/9/2025 10:04:41 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	12/2/2025 11:11:27 AM
Envelope Updated	Security Checked	12/2/2025 11:13:09 AM
Certified Delivered	Security Checked	12/9/2025 10:04:14 AM
Signing Complete	Security Checked	12/9/2025 10:04:33 AM
Completed	Security Checked	12/9/2025 10:04:41 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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Enabled Security Settings:	Allow per session cookies

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