



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Chief Purchasing Agent,  
Director of Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM

**DATE:** September 6, 2023

**SUBJECT:** Recommendation Award – ITB #23ITB138778C-MH,  
Boiler Inspection and Preventive Maintenance Services  
FY2024

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**Recommendation:** We are recommending approval of the lowest bidder for, ITB #23ITB138778C-MH, Boiler Inspection and Preventive Maintenance Services in the amount of \$100,000 with Daiken Applied Americas, Inc. (Marietta, GA), to provide standby on-site boiler inspection and preventive maintenance services for 27 boilers on an “as needed” basis for boilers located within selected Fulton County facilities. Effective dates: January 1, 2024 through December 31, 2024, with two renewal options.

**DISCUSSION:** The recommendation for the award was based on the bidders’ prices for hourly rates during normal and weekends/holidays; cost for on-site preventive maintenance inspection and services for 27 boilers located within Fulton County facilities; and bidder’s submittal of required professional certified trained technician licenses such as: Georgia Boiler Certificate of Authority to Install, Maintain or Service Boilers and Boiler License Four through First Class Engineers and Chief Engineer, to provide boiler inspection and preventive maintenance services for Fulton County facilities which is a criteria to be considered for an award with Fulton County.

The Department received and evaluated one (1) bid to the solicitation. Daikin Applied Americas, Inc. submitted the only responsible and responsive base bid amount of \$27,051; and therefore we recommend Daikin to provide standby on-site preventive maintenance inspection and services for 27 boilers on an “as needed” basis located within selected Fulton County facilities. Daikin Applied has provided various HVAC services for Fulton County and has performed very good and highly competent as a HVAC/Boiler contractor for Fulton County as stated in their performance reports.

Recommended Bidder	Base Bid Amount	Award Authority
Daiken	<b>\$27,051.00</b>	\$100,000.00

Daiken have a current contract with Fulton County and have performed very good as a Contractor for Fulton County as stated in their performance reports.

The \$100,000 in spending authority is requested because this is a time and materials contract that requires covering the cost for replacement of all parts/ components and labor for inspections, and maintenance repairs for FY2024.

Authorized Signature: *Joseph Davis*  
Joseph N. Davis Date: 10/4/2023  
**(By Director/Deputy Director)**

If you require additional information, contact Joanna Hernandez at (404) 612-6127.

Cc. Tim Dimond, Deputy Director, DREAM  
John Adams, Administrator, DREAM  
Dexter Dyer, Building Maintenance Manager, DREAM  
Carlos Sutton, Trades Manager, DREAM  
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance  
Harry Jordan, Contract Administrator, DREAM  
Khandi Flowers, Contract Administrator, Purchasing & Compliance/DREAM  
Joanna Hernandez, Contracting Officer, Purchasing & Compliance/DREAM