

# Contract Renewal Evaluation Form

<b>Date:</b>	<b>July 20, 2023</b>
<b>Department:</b>	<b>Real Estate and Asset Management</b>
<b>Contract Number:</b>	<b>22ITB135741C-GS</b>
<b>Contract Title:</b>	<b>Fire Sprinkler Protection System Maintenance Services</b>

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

These are services and maintenance requirements mandated in NFPA -1 the Fire and Life Safety Code. Requirements for these services are mandated in NFPA (National Fire Prevention Association) Specification 25, "Inspection, Testing and Maintenance of Water based fire protection systems". The Code calls for State licensed contractors to carry out this work. The scope of work is defined and no reduction is possible. However internal resources are used for inspection and repair where a contractor's license is not mandated. This contract furnishes all materials, labor, tools, equipment and appurtenances necessary to provides three (3) quarterly inspection of sprinkler system and associated alarms, one annual inspection, testing and repair, where necessary, of the sprinkler system and fire pumps for all Fulton County facilities equipped with Fire Sprinklers. This contract is also used for rectification of deficiencies observed during quarterly or annual inspections.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

**Internet search of pricing for same product or service:**

	Date of search:	Click here to enter a date.
	Price found:	Click here to enter text.
	Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:		Click here to enter text.

**Explanation / Notes:**

The existing prices for fire sprinkler protection system maintenance reflect the current market rates as of today. This service was conducted in accordance with all applicable provisions of the Fulton County Purchasing Code Section 102-373, all Competitive Sealed Bids.

**Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Ongoing daily maintenance & service.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	<b>Prices are comparable to Fulton County.</b>

**Explanation / Notes:**

**Other (Describe in detail the analysis conducted and the outcome):**

It is difficult to make a reasonable cost analysis in this type of services. Each building is unique in the design of fire safety requirements and no two buildings can probably have similar installations. Therefore comparing costs incurred on a different group of buildings with that for a certain group of Fulton County buildings may not yield useful information.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

**The County spent \$419,232.48 in FY2022. The County expenditures as of 7/20/2023, is \$61,530.55**

4. **Does the renewal option include an adjustment for inflation?**  Yes  No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**  Yes  No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

[Click here to enter text.](#)

5. **Is this a seasonal item or service?**     Yes     No

6. **Has an analysis been conducted to determine if this service can be performed in-house?**     Yes  
 No    **If yes, attach the analysis.**

The County does not have the resources, neither in numbers nor in qualification and training to undertake this job that requires State issued license. This job is defined in Codes NFPA – 1 Fire and Life safety Codes and NFPA – 25 Inspection and Testing of Water Based Fire Protection Systems. It is therefore determined that the County cannot perform these tasks in-house

7. **What would be the impact on your department if this contract was not approved?**

If this contract is not approved, Fulton County will not be in compliance with the State Fire Marshall and the NFPA 25, Inspection Testing and Maintenance of Water-Based Fire Protection Systems. These are activities mandated by the State Fire Marshal and a requirement for accreditation of law enforcement agencies like Sheriff Department, Emergency Communication Department and Marshall Department. Non-compliance also could result in potential life-safety risks for employees and visitors to County buildings.

Vijay Nair, Central Bldg. Maintenance Mgr.  
Willie Perryman, Greater Bldg. Maintenance Mgr.

**Prepared by**

Joe Davis, Director

**Department Head**

July 20, 2023

**Date**

[Click here to enter a date.](#)

**Date**