

REVISED 4/16/24

1 **A RESOLUTION ESTABLISHING POLICIES LIMITING THE USE OF FULTON
2 COUNTY STAFF FOR CERTAIN EVENTS BY MEMBERS OF THE FULTON COUNTY
3 BOARD OF COMMISSIONERS; AND FOR OTHER PURPOSES.**

4
5 **WHEREAS**, the members of the Fulton County Board of Commissioners ("BOC")
6 hold and participate in various events in their districts and throughout Fulton County (the
7 "County") in their role as elected officials and as part of representing their constituents
8 and the County; and

9 **WHEREAS**, at various times Commissioners seek to utilize the services of staff
10 from County departments and entities within the County for events, including staff from
11 the Department of External Affairs and FGTV; and

12 **WHEREAS**, these events increasingly occur outside of normal weekday business
13 hours, on weekends, and during holidays; and

14 **WHEREAS**, the BOC desires to implement policies limiting Commissioners' use
15 of County staff at events held or participated in by BOC members to ensure that the use
16 of County staff does not negatively impact the routine business of the County, does not
17 interfere with the important day-to-day work performed by County staff, and does not
18 result in overtime pay; and

19 **WHEREAS**, the BOC finds it to be in the best interest of the County and County
20 staff for Commissioners to utilize their Commissioner staff at Commissioner events and
21 limit other County staff's involvement at such events; and

22 **WHEREAS**, the BOC finds it to be in the best interest of the County for the BOC
23 to implement certain policies limiting County staff's, as opposed to Commissioner staff's,
24 involvement in Commissioner events; and

1 **WHEREAS**, pursuant to the County's home rule powers found in the Constitution
2 of the State of Georgia, Art. 9, § 2, ¶ 1(a), the BOC is authorized to adopt reasonable
3 ordinances, resolutions, or regulations relating to the County's affairs for which no
4 provision has been made by general law and which is not inconsistent with the
5 Constitution or any local law applicable thereto.

6 **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners hereby
7 establishes the policies set forth in Exhibit A, attached hereto and incorporated herein by
8 reference, with regard to members of the Board of Commissioners use of Fulton County
9 departmental staff at events held or participated in by members of the Board of
10 Commissioners.

11 **BE IT FINALLY RESOLVED**, that this Resolution will take effect upon its adoption
12 and all resolutions and parts of resolutions in conflict with this Resolution are hereby
13 repealed to the extent of such conflict.

14 **PASSED AND ADOPTED** by the Board of Commissioners of Fulton County,
15 Georgia this 17th day of April, 2024.



**FULTON COUNTY
BOARD OF COMMISSIONERS**

Sponsored by:



Commissioner Bridget Thorne
District 1

ATTEST:



Tonya R. Grier, Clerk to the Commission

1 APPROVED AS TO FORM:
2
3

Y. Soo Jo

4 _____
5 Y. Soo Jo, County Attorney
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EXHIBIT A

Policies on County Staff Support for Commissioner Events

The following policies are hereby adopted by the Fulton County Board of Commissioners to relieve the burden on County staff as well as prioritize the day-to-day work of the County.

1. Commissioners shall prioritize using their own district staff to support events.
2. Commissioners shall avoid the appearance of using County staff and facilities for campaign purposes. Public outreach about County services should be conducted primarily by individual departments and the Department of External Affairs. Individual Commissioners should generally collaborate and join the efforts of individual departments rather than schedule their own outreach events on behalf of departments.
3. Commissioners shall provide the request for County staff support in writing a minimum of 14 days in advance of the event. As an exception, the following departments shall be provided with 30 days notice: External Affairs (to provide publicity and or promotion of the event) and DREAM (to provide set-up and tear down of equipment). Requests outside of these timeframes should not be sent to department heads.
4. A Commissioner shall only request County staff for six (6) events per quarter that take place at a non-Fulton County facility or after normal working hours (for example: if a staff person's normal working hours end at 5 pm, any time after that would fall under this provision. Any Saturday, Sunday or holiday are considered outside of normal working hours unless a particular employee or department regularly works during those times such as library staff). The after working hours provision applies to events held at both Fulton County facilities and non-Fulton County facilities. Any events that occur during normal working hours should not interfere with normal departmental operations.
5. County staff participation and scheduling is subject to the direction of the department head and not at the direction of an individual commissioner.
6. Commissioners shall not expect County staff to attend or provide supplies, materials, and equipment to an event of a municipality, government agency (other than Fulton County), non-profit, or commercial organization, such as vendor fairs, NPU meetings/events, town hall meetings, grand openings, or ribbon cuttings.
7. County staff shall not be used to boost coverage of a Commissioner's attendance at third party events. For purposes of this section, a third party event is defined as an event that is not held or funded by a County department or where the event is not approved, held or supported by the full Board of Commissioners. County staff should also not be

requested to prepare materials or goody bags for Commissioners to take to third party events.

8. Department heads may involve county staff, supplies, materials, and equipment subject to their individual discretion and alignment with departmental goals. Department heads are not obligated to support Commissioner's events when it would interfere with their normal operations and departmental goals.