



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM 

**DATE:** September 28, 2021

**SUBJECT:** Recommendation Award – ITB #21ITB130553C-CG, Locks, Doors & Hardware Countywide -FY2022

**Recommendation:** We are recommending approval of the lowest bidders for, ITB #21ITB130553C-CG, Locks, Doors & Hardware Countywide in the total amount of \$90,000, with (A) Overhead Door of Atlanta dba D.H. Pace Company, Inc. (Atlanta, GA) in the amount of \$55,000; and (B) Acme Security, Inc., (Smyrna, GA) in the amount of \$35,000 to provide on-site locksmith services to include the installation of new locks and door hardware as required and to supply lock and door hardware for Fulton County facilities on an “as needed” basis. This bid does not include service for vehicles. Effective dates: January 1, 2022, through December 31, 2022, with two (2) renewal options.

**DISCUSSION:** The recommendation for the awards was based on the bidders' prices with given quantities for each parts/labor and service hours for **(A)** Lock Hardware and Parts; **(B)** Door Hardware, Door Closers and Parts; and **(C)** Locksmith Services for normal, weekends and holidays business hours; and totaling all three (3) Groups to determine the lowest Base Bid Amount to provide Locks, Doors and Hardware Countywide Services on an “as needed” basis for Fulton County.

The Department received and evaluated two (2) bids to the solicitation. After careful review of each of the two (2) bid responses, we have recommended DH Pace Company for submitting the overall lowest base bid @ \$145,019.35 and Acme Security, Inc. submitting the next lowest base bid @ \$192,385.00, to provide on-site locksmith services for Fulton County facilities for FY2022. Having multiple vendors will provide the County with maximum flexibility and sufficient resources to respond to the service needs.

Recommended Bidders	Base Bid Amount	Award Authority
DH Pace dba Overhead Door of Atlanta	<b>\$145,019.35</b>	\$55,000.00
Acme Security, Inc.	<b>\$192,385.00</b>	\$35,000.00

Both contractors have a current contracts with Fulton County and has performed very good and highly competent as a locksmith contractors for Fulton County as stated in their performance reports.

These are time and material contracts. The requested spending authority in the total amount of \$90,000 will cover costs for replacement/component parts and hourly locksmith services for FY2022.

Funding for this recommendation is subject to availability of funds adopted for FY2022 by BOC for account #100-520-5221-1116 in the amount of \$90,000.

Authorized Signature: Joseph Davis Date: 9/28/2021  
(By Director/Deputy Director)

If you require additional information, contact Harry Jordan at (404) 612-5933.

Cc. Tim Dimond, Deputy Director, DREAM  
Mike Ross, Administrator, DREAM  
Vijay Nair, Building Maintenance Manager, DREAM  
Willie Perryman, Building Maintenance Manager, DREAM  
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance  
Gertis Strozier, APA, C Team, Purchasing & Contract Compliance  
Harry Jordan, Contract Management Administrator, Purchasing/DREAM  
Sang Gon Kim, Contracting Officer, Purchasing/DREAM



## INTEROFFICE MEMORANDUM

**TO:** Joseph Davis, Director, DREAM

**THRU:** Michael Ross, Administrator, DREAM

**FROM:** Vijay Nair, Building Maintenance Manager;

**DATE:** September 21, 2021

**SUBJECT:** Evaluation/Recommendation – 21ITB130553C-  
GS Lock, Doors and Hardware Countywide

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The above mentioned ITB are being submitted for your evaluation. Please review it carefully and make your recommendation for award. You may retain this copy of the bid package.

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**Total Award Amount Requested:** \$ 90,000

**Contract Term:** January 1, 2022 through December 31, 2022

**Funding Line:** 100-520-5221-1116 : \$ 90,000 (2022)

### RECOMMENDATION/JUSTIFICATION:

Recommended Vendor	Award Authority	Notes
Overhead Door Company	\$ 55,000	Lowest bidder
Acme security Inc	\$ 35,000	2 <sup>nd</sup> lowest

Recommend award of contract to both bidders. OverhedDoor Co quoted the lowest price and therefore major share of the award is recommended to them. ACME Security will be awarded a contract as a backup, this service being of high value in priority and security. ACME Security is our existing contractor

Spending authority requested is based on funding from other agencies also. About 20-30% of work carried out is for special locking devices normally funded by other agencies

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### Attachment:

1. 2 Bid Responses

Authorized Signature: JOSEPH DAVIS  
(By Director/Deputy Director)

Date: 9/28/2021