

**AMENDMENT NO. 1 TO THE CONTRACT FOR SERVICES AGREEMENT
BETWEEN FULTON COUNTY, GEORGIA AND CONTRACTOR**

Contractor: City of Hapeville
Address: 3468 North Fulton Avenue
City, State Hapeville, GA 30354
Telephone: 404-669-2100
E-mail: ncales@hapeville.org
Contact: Nikki Cales

W I T N E S S E T H

WHEREAS, pursuant to O.C.G.A. § 36-1-19.1, Fulton County is authorized under the laws of the State of Georgia to enter into contracts for services with individuals, corporations and institutions, for purely charitable purposes, including benevolent purposes for arts and humanities, and to purchase services from such individuals, corporations and institutions; and

WHEREAS, City of Hapeville has submitted to the Fulton County Department of Arts & Culture ("FCAC") an application for Fulton County funding associated with the Fulton County Contracts for Services program for arts-related services, and the Fulton County Arts Council has recommended that this funding be made available to City of Hapeville by the Fulton County Board of Commissioners ("BOC"); and

WHEREAS, on June 18, 2025, the Fulton County BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0476; and

WHEREAS, Fulton County ("County") entered into a Contract for Services Agreement with City of Hapeville to provide arts-related services, dated June 18, 2025; and

WHEREAS, on September 17, 2025, the BOC approved Resolution 25-0721, which amended Fulton County's budget to increase the departmental budget for the FCAC by an additional \$1,700,000.00 based on current underruns in the County's overall Fiscal Year 2025 budget; and

WHEREAS, in light of Resolution 25-0721, the Fulton County Arts Council made new recommendations to the BOC, which included an additional contribution amount of \$3,500 for Contractor; and

WHEREAS, on October 15, 2025, the BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0786.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to the Contract for Services Agreement between Fulton County, Georgia and City of Hapeville (“the Parties”) is effective as of this the 15 day of October 2025. The Parties agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the original Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Contractor is to perform the Scope of Work set forth in the original Contract.
2. **COMPENSATION:** The services described under the Scope of Work in the original Contract shall be performed by Contractor for a total additional amount not to exceed **\$3500** (THREE THOUSAND FIVE HUNDRED DOLLARS).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman of the Fulton County Board of Commissioners, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. _1_ TO FORM OF CONTRACT:** Except as modified by this Amendment No. _1_ to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

Amendment

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

FULTON COUNTY, GEORGIA

CONTRACTOR: Type full legal Company Name

CFS STAFF

Robert L. Pitts

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

ATTEST:

Mayor Alan Hallman

Type Name Here ,Board Chair

ATTEST: Please select Attest or Notary from the checkbox

☒ Attest
☐ Notary

Tonya R. Grier

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

Tim Young

Type Name Here ,Executive Director

(Affix Corporate Seal)



Attach the
LOA using
the paper
clip.

ATTEST:

Chad Alexis

Office of the County Attorney

APPROVED AS TO CONTENT:

Notary Public

(LOA)

County: _____

Commission Expires: _____

(Affix Notary Seal)

David Manuel

David Manuel, Director
Fulton County Department of Arts &
Culture

Please select RCS or RM

RCS

☒ RM

Attach a copy of
the notarized
signature page &
LOA

ITEM#: _____ RM: _____
REGULAR MEETING

ITEM#: 25-0786 2nd RM: 10/15/2025
SECOND REGULAR MEETING

LEGAL
STAFF

ALAN HALLMAN
MAYOR

MICHAEL RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II



December 15, 2025

Letter of Authority

To Whom It May Concern:

This letter certifies that Tim Young (Tyoung@hapeville.org, 404-669-2100) has the authority to enter into a contract on behalf of the City of Hapeville with the Fulton County Commission under the guidance of the Fulton County Arts Council.

Sincerely,

A handwritten signature in blue ink that reads 'Sharee Steed'. The signature is fluid and cursive, with the first name 'Sharee' and the last name 'Steed' clearly visible.

Sharee Steed
City Clerk, City of Hapeville

Certificate Of Completion

Envelope Id: 2C87F3AA-ADEE-4446-9648-9CB07123DE52

Status: Completed

Subject: Please DocuSign: City of Hapeville- 2025 CONTRACTS FOR SERVICES- - AMENDMENT - Agenda Item - 25-0786

Parcel ID:

Employee Name: Tim Young

Source Envelope:

Document Pages: 4

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Tasha Tavaras

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Tasha.Tavaras@fultoncountyga.gov

IP Address: 2600:1700:37bf:

Record Tracking

Status: Original

Holder: Tasha Tavaras

Location: DocuSign

12/10/2025 1:09:05 PM

Tasha.Tavaras@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Mayor Alan Hallman

ahallman@hapeville.org

Mayor

City of Hapeville

Security Level: Email, Account Authentication
(None)

Mayor Alan Hallman

Signature Adoption: Pre-selected Style

Using IP Address:

2601:c1:4080:ce10:e5f7:dfdb:225d:e43b

Sent: 12/10/2025 1:13:11 PM

Resent: 12/12/2025 1:34:00 PM

Viewed: 12/13/2025 9:42:48 PM

Signed: 12/13/2025 9:43:04 PM

Electronic Record and Signature Disclosure:

Accepted: 12/13/2025 9:42:48 PM

ID: 0c5a2be6-518c-4c9a-8ac6-98537ac757cb

Tim Young

tyoung@hapeville.org

Security Level: Email, Account Authentication
(None)

Tim Young



Signature Adoption: Pre-selected Style

Using IP Address: 50.146.107.154

Sent: 12/10/2025 1:13:11 PM

Resent: 12/12/2025 1:34:00 PM

Resent: 12/15/2025 9:48:29 AM

Resent: 12/15/2025 1:13:48 PM

Viewed: 12/15/2025 2:08:25 PM

Signed: 12/15/2025 2:28:06 PM

Electronic Record and Signature Disclosure:

Accepted: 12/12/2025 1:10:01 PM

ID: 10185132-af44-41aa-a95e-afe84a007873

Tasha Tavaras

Tasha.Tavaras@fultoncountyga.gov

CFS Specialist

Fulton County Government!

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address:

2600:1700:37bf:8100:6966:45ad:6c78:c2ea

Sent: 12/15/2025 2:28:09 PM

Viewed: 12/15/2025 2:47:07 PM

Signed: 12/15/2025 2:47:21 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
David Manuel david.manuel@fultoncountyga.gov Director of Arts & Culture Security Level: Email, Account Authentication (None)	<i>David Manuel</i> Signature Adoption: Pre-selected Style Using IP Address: 2600:1700:8df6:1810:e4e3:d3db:731:132b	Sent: 12/15/2025 2:47:24 PM Viewed: 12/16/2025 8:51:51 AM Signed: 12/16/2025 8:52:00 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 12/16/2025 8:52:02 AM Resent: 12/16/2025 8:55:36 AM Viewed: 12/16/2025 9:45:05 AM Signed: 12/16/2025 9:46:56 AM
Electronic Record and Signature Disclosure: Accepted: 12/16/2025 9:45:05 AM ID: 44041bf5-4af4-4cd3-8629-a1dd8fb8e22a		
Chad Alexis Chad.Alexis@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<i>Chad Alexis</i> Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 12/16/2025 9:46:58 AM Viewed: 12/16/2025 6:01:44 PM Signed: 12/16/2025 6:02:27 PM
Electronic Record and Signature Disclosure: Accepted: 12/16/2025 6:01:44 PM ID: 16ea7e5c-c58b-48af-b090-78aedd72d85f		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.10	Sent: 12/16/2025 6:02:29 PM Viewed: 12/17/2025 11:08:23 AM Signed: 12/17/2025 11:08:41 AM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Fulton County Security Level: Email, Account Authentication (None)	<i>Robert L. Pitts</i> Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 12/17/2025 11:08:45 AM Viewed: 12/17/2025 11:27:27 AM Signed: 12/17/2025 11:27:43 AM
Electronic Record and Signature Disclosure: Accepted: 12/17/2025 11:27:27 AM ID: 7c74cf35-5a0a-4d91-abd3-95c8b61c23b4		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None)	<i>Tonya Grier</i>  Signature Adoption: Uploaded Signature Image Using IP Address: 74.174.59.10	Sent: 12/17/2025 11:27:45 AM Viewed: 12/17/2025 5:22:54 PM Signed: 12/17/2025 5:23:05 PM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Accepted: 10/27/2025 11:21:47 AM ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Tasha Tavaras Tasha.Tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None)	VIEWED Using IP Address: 2600:1700:37bf:8100:19ac:5c09:966a:27d	Sent: 12/10/2025 1:12:59 PM Viewed: 12/10/2025 1:13:07 PM Completed: 12/10/2025 1:13:10 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Brian Jones brian.jones@fultoncountyga.gov President-Elect Fulton County Government Security Level: Email, Account Authentication (None)	COPIED	Sent: 12/17/2025 5:23:08 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Shantras Lakes shantras.lakes@fultoncountyga.gov Contracts for Services Program Manager Fulton County Government Security Level: Email, Account Authentication (None)	COPIED	Sent: 12/17/2025 5:23:10 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tasha Tavaras tasha.tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None)	COPIED	Sent: 12/17/2025 5:23:12 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/17/2025 5:22:54 PM
Signing Complete	Security Checked	12/17/2025 5:23:05 PM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	12/17/2025 5:23:12 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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