



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 24RFP013124C-MH**

**2024 CONSOLIDATED COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**



STATE OF GEORGIA

COUNTY OF FULTON

FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with [insert name of prime contractor (Agency)] THE STEAM GENERATION on behalf of Fulton County Government has registered with and is participating in a federal work authorization program<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

693655  
EEV/Basic Pilot Program\* User Identification Number

The STEAM GENERATION  
Name of Contractor (Agency)

[Signature]  
BY: Authorized Signature of Officer or Agent of Contractor

PRESIDENT/LEO  
Title of Authorized Officer or Agent of Contractor of Contractor

MAUREEN MYRIE  
Printed Name of Authorized Officer or Agent of Contractor

Sworn to and subscribed before me this 26<sup>th</sup> day of February, 2024.

Notary Public: Nicola N Kipp

County: Newton

Commission Expires: 05/08/2026

Nicola N Kipp  
NOTARY PUBLIC  
Newton County, GEORGIA  
My Commission Expires  
05/08/2026

<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



STATE OF GEORGIA

COUNTY OF FULTON

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

THE STEAM GENERATION  
N/A NON APPLICABLE

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>3</sup> under a contract with [insert name of prime contractor (Agency)] on behalf of Fulton County Government has registered with and is participating in a federal work authorization program\*,<sup>4</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

ELV/Basic Pilot Program\* User Identification Number of Subcontractor

Name of Subcontractor (Individual/Agency)

BY: Authorized Signature Officer or Agent of Subcontractor

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent of Subcontractor

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public: \_\_\_\_\_

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

<sup>3</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., IFB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>4</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].





36%



FW: **Waiver** - The STEAM Generation - Approved **External** **Inbox**



Edwards, Doris Jun 11

to me ▾



Your **waiver** request is **approved** for Workmen's Comp. coverage. Please upload the COI along with this email as a single document. Thanks

Doris Edwards CPM®

Grant Administrator

Youth and Community Services Division | Department of Community Development



[137 Peachtree Street, SW, Atlanta | Georgia 30303](#)

404-613-8998 (office) | 404-612-3474 (efax)

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Website | Facebook | Twitter | Instagram | FGTV | #OneFulton E-News





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Roundtable Insurance LLC 2400 Lake Park Drive Suite 240 Smyrna GA 30080	<b>CONTACT</b> NAME: Jacquelyn Bernard PHONE (A/C, No, Ext): (770) 726-8700 FAX (A/C, No): (470) 863-6066 E-MAIL: info@theroundtablefirm.com <b>INSURER(S) AFFORDING COVERAGE</b> <table style="width: 100%;"> <tr> <td style="width: 80%;">INSURER A: UNITED STATES LIAB INS CO</td> <td style="width: 20%;">NAIC # 25895</td> </tr> <tr><td colspan="2">INSURER B:</td></tr> <tr><td colspan="2">INSURER C:</td></tr> <tr><td colspan="2">INSURER D:</td></tr> <tr><td colspan="2">INSURER E:</td></tr> <tr><td colspan="2">INSURER F:</td></tr> </table>	INSURER A: UNITED STATES LIAB INS CO	NAIC # 25895	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER A: UNITED STATES LIAB INS CO	NAIC # 25895												
INSURER B:													
INSURER C:													
INSURER D:													
INSURER E:													
INSURER F:													
<b>INSURED</b> The STEAM Generation 7144 SILVER MINE XING AUSTELL GA 30168-7454													

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			NPP1633659	07/01/2024	07/01/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input checked="" type="checkbox"/> OTHER: Professional Liability						Abuse & Molestation	\$ \$1,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input type="checkbox"/> <b>UMBRELLA LIAB</b>			XL 1656930	07/01/2024	07/01/2025	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> <b>EXCESS LIAB</b>						AGGREGATE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED RETENTION \$							
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Directors and Officers			NDO1596474	03/15/2024	03/15/2025	DO	500,000 / 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Fulton County Government - Purchasing Department  130 Peachtree St SW Suite 1159 Atlanta GA 30303	<p><b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b></p> <p><b>AUTHORIZED REPRESENTATIVE</b></p> <p style="text-align: center;"><i>Jacquelyn Bernard</i></p>
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/30/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

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<b>PRODUCER</b> NORTHEAST AGENCIES 1414 S TRYON ST, CHARLOTTE, NC 28203	<b>CONTACT</b> NAME: Progressive Commercial Lines Customer and Agent Servicing PHONE (A/C, No, Ext): 1-800-444-4487      FAX (A/C, No): E-MAIL ADDRESS: progressivecommercial@email.progressive.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
INSURER A : Progressive Specialty Insurance Company	
NAIC # 32786	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

**INSURED**  
 The STEAM Generation, Inc.  
 7144 Silver Mine Crossing SE  
 Austell, GA 30168

## COVERAGES

**CERTIFICATE NUMBER:** 341255308314543909D053024T211210

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	973524922	09/29/2023	09/29/2024	COMBINED SINGLE LIMIT (Ea accident) \$100,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	See ACORD 101 for additional coverage details.	N	N	973524922	09/29/2023	09/29/2024	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Fulton County Government  
 141 Pryor St. S.W.  
 Atlanta, GA 30303

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Mark P. [Signature]*

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AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_



ADDITIONAL REMARKS SCHEDULE

AGENCY NORTHEAST AGENCIES		NAMED INSURED The STEAM Generation, Inc. 7144 Silver Mine Crossing SE Austell, GA 30168
POLICY NUMBER 973524922		
CARRIER Progressive Specialty Insurance Company	NAIC CODE 32786	EFFECTIVE DATE: 09/29/2023

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

**Additional Coverages**

Insurance coverage(s)	Limits
Uninsured/Underinsured Motorist	\$100,000 Combined Single Limit

**Description of Location/Vehicles/Special Items**

Scheduled autos only	
2017 MAZDA 3 3MZBN1K73HM140851	
Comprehensive	\$1,000 Ded
Collision	\$1,000 Ded
Medical Payments	\$5,000

Liability coverage may not apply to all scheduled vehicles.



**CONTRACT AGREEMENT**

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2024**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **The STEAM Generation Inc. (TSG)** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

**WITNESSETH**

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 17, 2024, BOC#24-0350**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

.....



**INDEX OF ARTICLES**

- ARTICLE 1. PARTIES AND TERM**
- ARTICLE 2. SCOPE OF CONTRACTOR’S DUTIES**
- ARTICLE 3. COMPENSATION FOR SERVICES**
- ARTICLE 4. RECORD KEEPING**
- ARTICLE 5. INDEMNIFICATION**
- ARTICLE 6. TERMINATION OF AGREEMENT FOR CAUSE**
- ARTICLE 7. INDEPENDENT CONTRACTOR STATUS**
- ARTICLE 8. INSURANCE**
- ARTICLE 9. AMENDMENTS AND MODIFICATIONS TO AGREEMENT**
- ARTICLE 10. SUBCONTRACTING**
- ARTICLE 11. ASSIGNABILITY**
- ARTICLE 12. SEVERABILITY OF TERMS**
- ARTICLE 13. PRECEDENCE OF AGREEMENT**
- ARTICLE 14. EQUAL EMPLOYMENT OPPORTUNITY**
- ARTICLE 15. CAPTIONS**
- ARTICLE 16. GOVERNING LAW**
- ARTICLE 17. JURISDICTION**

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter “Board Chair”) represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County’s sovereign immunity or any individual’s official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2024**, until midnight **12/31/2024**.

(e) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR’S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Consolidated Community Services Program (CCSP)**

**CCSP Service Category:** Children and Youth Services

#### **CCSP Funding Priority(ies):**

**Children and Youth:** In school Afterschool Out of School Programs to help bring up academic...,Programs focusing on kindergarten readiness...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable



**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**Veterans Services:** Not Applicable

**The STEAM Generation Inc. (TSG), Path 2 Kindergarten (P2K): Bridging Educational Disparities for under resourced and neurodiverse children through Early Childhood**

**STEAM Education** will provide services at the following locations at specified times during the contract period of **01/01/2024** through **12/31/2024**:

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
Berean SDA Church	291 Hamilton E. Holmes Drive	Atlamta	Ga	30318	6	6
Berean Junior Christian Academy	401 Hamilton E. Holmes Drive	Atlanta	GA	30318	6	6
Conley Hills Elementary School	2580 Delowe Dr	East point	Ga	30344	6	6
Adamsville Library	3424 M.L.K. Jr Dr SW	Atlanta	Ga	30331	6	6
Ison Springs Elementary	8261 Ison Rd NE	Sandy springs	Ga	30350	2	2



<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
School						
Mimosa Elementary School	1550 Warsaw Rd	Roswell	Ga	30076	1	1
Feldwood Elementary School	5790 Feldwood Rd	College park	Ga	30349	5	5
Hutchinson Elementary School	650 Cleveland Ave SW	Atlanta	Ga	30315	4	4

### **Approach and Design:**

**The STEAM Generation Inc. (TSG), Path 2 Kindergarten (P2K): Bridging Educational Disparities for under resourced and neurodiverse children through Early Childhood STEAM Education** will provide services to **45** clients that reside in Fulton County, with CCSP funding.

**The STEAM Generation Inc. (TSG), will provide the following activities and services in Fulton County with CCSP funding:**

P2K employs a comprehensive service delivery strategy working closely with the child and parent facilitating play-based STEAM education to achieve objectives and make a lasting impact. P2K will impact 52 students and 32 parents/guardians, engaging them 4-5 days a week in STEAM concepts over 12 months. Services will be provided at the partnership school Berean Junior Christian Academy, one of metro Atlanta’s oldest educational institutions providing quality education since 1906. Throughout its rich history, the founders, and subsequently its caretakers and dedicated parents, recognized the need of ensuring a Christ-centered education for students in the region. It was a time when “Jim Crow” laws prevailed in the post-Reconstruction South. Separate and “unequal”



schools were ingrained in the laws of the land (*Plessy vs Ferguson*). After the turn of the century, the vision to build and complete a 50,000 square-foot facility was realized and on this campus housed Berean Christian Junior Academy, GAAA and the Berean Christian Day Care, an early learning center.

**STEAM Kindergarten Readiness Assessment:** Before enrolling children in P2K, TSG will conduct an assessment on 52 participants to evaluate the social, emotional, and physical development of the child. This includes an additional 20 slots for those students presenting with special needs. This helps us understand the unique needs and strengths of each child, enabling us to provide personalized support and intervention.

**Involving Parents and Families:** An essential aspect of our program is involving parents and families in their child's learning journey. We recognize the significant role parents play in a child's development and, as such, empower them with the knowledge and tools to actively participate in their child's education. Parent workshops, training sessions, and take-home materials enable parents to reinforce STEAM concepts at home, extending the learning experiences beyond the classroom.

**Early Learning Specialist:** To ensure the quality of our program and the effectiveness of our interventions, an Early Learning Specialist oversees the development and implementation of the curriculum. The specialist works closely with STEAM coaches, parents, and community partners to design engaging activities that align with early childhood education best practices.

**Marketing and Outreach Efforts:** We allocate funds to support marketing and outreach efforts to reach and enroll children, we actively promote P2K to increase awareness and participation.

#### **Impact and Outcomes:**

P2K aims to make a significant impact on the lives of the children and families it serves, with several anticipated outcomes:

**Closing the Achievement Gap:** By providing early STEAM education to children from low-income communities, we expect to see a 85% reduction in the achievement gap. Equipped with enhanced problem-solving skills, critical thinking abilities, and creativity, these children will be better prepared for success in primary school and beyond.

**Fostering Lifelong Learners:** By igniting curiosity and a passion for learning at an early age, P2K aims to foster lifelong learners who are enthusiastic about exploring the world and pursuing knowledge in various STEAM fields.

**Creating a Strong STEAM Pipeline:** P2K's focus on early childhood STEAM education lays the foundation for a strong STEAM pipeline. By nurturing interest and aptitude in these subjects from an early age, we aim to see increased participation and success in STEAM-related fields at higher education levels and beyond. To measure the success of KSP, we employ a comprehensive approach that includes various methods and systems. Metrics are used to measure the level of parental involvement and engagement. This may include participation in workshops, volunteer hours, and completion of take-home activities.

Specific key measures and tools include:

\*Kindergarten Readiness Assessment Tool.

\*Pre and Post-Program Surveys.



**\*Progress Monitoring and Observations.**

**\*Attendance Records.**

**\*Quantitative and Qualitative Data Analysis.**

**\*Kindergarten Readiness Assessment Tool.**

This tool is administered at the beginning of the program to assess the social, emotional, and physical development of Pre-K children. It provides valuable insights into each child's strengths and areas that may need additional support for a successful transition to kindergarten.

**Pre and Post-Program Surveys:**

Surveys are conducted with parents and guardians to gather their perceptions and feedback about the program before their child's enrollment and after the program's completion. These surveys assess changes in parents' knowledge, confidence, and involvement in their child's STEAM education.

**Progress Monitoring and Observations:**

The Early Learning Specialist regularly monitors the progress of each child during the program. Observations and data on each child's engagement, participation, and skill development are recorded to track individual growth

**Attendance Records:**

Attendance records are maintained to track the consistent participation of children and parents in P2K activities. Regular attendance is crucial for ensuring the program's impact and long-term benefits.

**Academic Assessments:**

Assessments specific to STEAM subjects are conducted periodically to evaluate each child's academic progress in reading readiness, math concepts, and other related skills.

**Parent Engagement Metrics:**

Metrics are used to measure the level of parental involvement and engagement in the program. This may include participation in workshops, volunteer hours, and completion of take-home activities.



**Long-Term Tracking:**

To evaluate the long-term impact of P2K, we maintain contact with alumni families and track their educational achievements.

**Program Evaluation Surveys:**

Feedback surveys are distributed to all program stakeholders, including parents, children, educators, and community partners, to assess their overall satisfaction and provide suggestions for program improvements.

**Partnership Assessments:**

Evaluations of partnerships with schools, community centers, and other organizations are conducted to gauge the effectiveness of collaboration and identify areas for further improvement.

**Quantitative and Qualitative Data Analysis:**

All collected data is analyzed using quantitative and qualitative methods to measure program outcomes, identify trends, and draw evidence-based conclusions.

Through these measures and evaluation tools, P2K aims to continuously assess the program's success and make data-driven decisions to enhance its effectiveness. Regular feedback and analysis allow us to refine our approach, tailor interventions, and ensure that P2K bridges educational disparities.

TSG works closely with educational consultants from the Bright from the Start: Georgia DECAL and Fulton County Schools Jump Start program. In addition receives support and resources from Georgia State of Hope Ecosystem. The Berean Junior Christian Academy and all of its components including the Church brings a wealth of opportunities for engagement and referrals for families. Finally, In Community Family Support assists to make our programs accessible to as many children as possible and actively work with families to explore options that best suit their needs.

**Designation of CSP Funds:**

Based on the awarded amount of **\$25,000.00**, the CCSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenses-*** CCSP Funds that are spent on executive / management staff and administrative support staff salaries, salary fringe, and benefits; etc.).

***Operational Expenditures-*** CCSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as office/ warehouse lease or mortgage expenses,



office supplies (pens, toner, paper, etc.), utility expenses, transportation expenses (staff travel expenses), marketing/catalogs, etc.

**Direct Service Expenditures-** CCSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, public transportation costs, etc.) , scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

**The maximum amount of CCSP funds allowed for administrative purposes (executive staff salaries and benefits only) is 5% of funds awarded.** Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CCSP Funding Award
<b>Administrative</b> (5% Admin max of funds awarded.)	\$1,250.00
<b>Operational</b>	\$6,528.00
<b>Direct Services</b>	\$17,222.00
<i>Total</i>	\$25,000.00

**Explanation of Funding Details:**

- 1. TSG Current Fiscal Year Budget:Total Budget: \$150,000
- 2. Program Budget for the P2K Initiative (January 2024 - December 2024):
- Total P2K Ask: \$25,000



- Direct Cost - Working 1on1 with Special Needs Students (Pre-K to 8th Grade): \$8,611
- Direct Cost - P2K (3-5 year olds): \$8,611
- Administrative Costs (5% of \$25,000): 1250 Grant Administration
- Operational Costs: **\$6,528** (printing, advertising, audit, insurance, postage, student participant educational support, computer software, program curriculum, program supplies and materials, criminal history checks, vehicle mileage and facility use fees)
- Note:
- P2K Ask is within 30% of the TSG fiscal operating budget.
- Budgetary Schedule/Timeline for the Contract Period (January 2024 - December 2024):
- January- June 2024:
- Allocate \$8,611 for P2K direct cost and working 1on1 with special needs students.
- Allocate \$3,264 for Operational Costs
- July- December 2024:
- Allocate \$8,611 for P2K direct cost and working with special needs students.
- Allocate \$3,264 for Operational Costs
- Allocate \$1250 for Administrative Costs
- June December 2024:
- Review and adjust the budget if necessary.
- This breakdown provides a clear overview of the budgetary details for the proposed plan for the P2K Initiative during the specified contract period.
- A \$25,000 allocation for P2K will support a direct portion of the salary for an Early Learning Specialist (ELS), program materials & supplies, supportive services for program participants, and administrative costs.
- Early Learning Specialist (ELS): A portion of the funds will be allocated to maintain an experienced and qualified ELS, that oversees the development and implementation of the curriculum, design engaging activities, and provides support to STEAM coaches, parents, and community partners. The ELS will ensure that our curriculum aligns with best practices in early childhood education and the developmental needs of neurodiverse learners. TSG will be able to successfully implement age-appropriate, engaging, and impactful learning experiences for replication in other areas.
- Marketing and Outreach Efforts: A portion of the funds will be allocated to marketing and outreach efforts to raise awareness about P2K within the service area community. In collaboration with



stakeholders, we will promote the program to reach and enroll targeted children from the community.

- **Procurement of Materials and Supplies:** The funds will be used to procure educational materials, STEAM equipment, art supplies, and learning resources required for the playgroups, and one on one sessions. These materials will enrich the learning experiences and facilitate hands-on, play-based activities for the children.
- **Parent Workshops and Training:** Funds will be dedicated to organizing parent workshops and training sessions. These workshops will empower parents with knowledge and tools to actively support their child's STEAM learning at home, fostering a strong home-school partnership.
- **Kindergarten Readiness Assessment Tool:** A portion of the funds will be allocated to the implementation of the Kindergarten Readiness Assessment Tool. This tool will provide valuable insights into each child's developmental progress and inform personalized support and interventions.
- By utilizing the \$25,000 funds in this manner, P2K aims to deliver a high-quality and effective program that addresses the specific need for early childhood STEAM education. The investment will ensure that the children and families have access to the necessary resources and support, ultimately leading to improved academic readiness, enhanced STEAM interest, and increased opportunities for a brighter future.

### **Program Performance Measures:**

**The STEAM Generation Inc. (TSG) agrees to track and report program performance to the Fulton County Department of Community Development.**

#### **County Defined Performance Measure(s):**

**Children and Youth:** Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...,Number of students assessed as ready for kindergarten

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**Veterans Services:** Not Applicable



**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2024 through 12/31/2024:**

- **P2K stands out as a unique and innovative solution by conducting an assessment that evaluates the social, emotional, and physical development of the child, helping parents understand their unique needs and strengths.**
- **Performance Measure**
- **\*Focus on 3-5 year olds: Many interventions target older students, P2K fosters a love for learning and curiosity from an early age.**
- **\*Play-Based Learning: Play is a natural and effective way for young children to learn and explore, making education fun and engaging.**
- **\*Involvement of Parents: P2K recognizes the pivotal role parents play in a child's development. By actively involving parents we create a supportive home environment that reinforces STEAM concepts beyond the classroom.**
- **STEAM Kindergarten Readiness Assessment the personalized support and intervention based on this assessment ensure that each child receives the appropriate guidance. The assessment aims to provide valuable insights into each child's strengths and areas that may need additional support to ensure a successful transition to kindergarten and beyond.**
- **The outcomes from the Kindergarten Readiness Assessment Tool include:**
- **Personalized Support: The assessment results offer a personalized understanding of each child's unique needs, abilities, and developmental progress. With this information, STEAM coaches tailor interventions and support to address specific areas where a child may require additional attention or enrichment.**
- **Identification of Developmental Milestones: The assessment tool helps identify whether each child is meeting age-appropriate developmental milestones. This insight allows early identification of potential delays or challenges in the child's development, enabling early intervention and support.**
- **Understanding Social and Emotional Skills: Assess social and emotional skills, including communication, cooperation, empathy, and self-regulation. By understanding a child's social and emotional competencies, STEAM coaches are equipped to implement strategies to enhance their social interactions and emotional well-being.**
- **Cognitive and Language Development: The tool evaluates cognitive and language development, including early literacy and numeracy skills. This provides crucial information about a child's**



readiness for kindergarten-level academics and allows for targeted instruction and learning experiences.

- **Preparation for Academic Success:** The outcomes of the Kindergarten Readiness Assessment Tool help inform STEAM coaches about each child's preparedness for kindergarten. By addressing any gaps in academic readiness, P2K can ensure that children have a strong foundation for academic success.
- **STEAM Coach-Parent Collaboration:** The assessment results facilitate meaningful conversations amongst parents and in-turn empowers conversations with teachers. Through this collaboration, parents gain insights into their child's strengths and areas of improvement, enabling them to actively participate in their child's learning journey.
- **Evidence-Based Decision-Making:** The data collected from the assessment provides an evidence-based foundation for decision-making within the P2K program. It guides curriculum design, intervention planning, and individualized support for each child, ensuring that resources are allocated efficiently and effectively.
- **Monitoring Progress Over Time:** By conducting the Kindergarten Readiness Assessment at the beginning of the program, P2K can measure each child's growth and progress throughout the year. Regular assessment allows educators and parents to track improvements and make adjustments to support the child's development continuously.
- **Program Evaluation:** The assessment tool also plays a role in evaluating the overall effectiveness of the P2K program. By analyzing the aggregate data, P2K can assess the program's impact on children's development and use the insights to enhance the program in the future.
- These outcomes contribute to P2K's overarching goal of equipping children from low-income communities with the necessary skills and readiness to succeed academically and in life.
- **Long-Term Engagement:** P2K offers a sustained and long-term engagement with children, running playgroups for over 12 months. This extended duration allows for deeper learning, skill-building, and meaningful relationships between children, parents, and STEAM coaches.
- **Early Learning Specialist:** P2K employs an Early Learning Specialist who works closely with teachers, parents, and community partners to design engaging and developmentally appropriate activities. The specialist's expertise ensures the program's quality and alignment with best practices in early childhood education. P2K aims to make a significant impact on narrowing the educational disparities and fostering a love for learning and exploration in STEAM subjects. As a result, P2K stands out from existing initiatives and offers a promising and effective approach to create a brighter future for the children it serves.

**Agency Defined Performance Measure(s):**



**Success for Kindergarten P2K and its Target Population: (3-5 years old, parent engagement, special needs)**

**\*performance measures**

**\*Closing the Achievement Gap:**

**Increased academic readiness among 3-5year old children from low-income communities.**

**Higher engagement and participation in classroom activities, indicating a more positive attitude towards learning.**

**Reduced disparity in academic performance compared to their more privileged peers.**

**\*Fostering Early STEAM Interest:**

**Greater curiosity and enthusiasm for STEAM subjects among young learners.**

**Positive attitudes towards experimentation and problem-solving.**

**Increased interest in exploring STEAM-related fields in the future.**

**\*Empowering Parents as Partners in Education:**

**Enhanced parental involvement and engagement in their child's education.**

**Improved confidence in parents to actively support their child's STEAM learning.**

**Positive feedback from parents about the impact of P2K on their child's development.**

**\*Personalized Support for Each Child:**

**Working one on one with kids who present with special needs based on inceased accesibility.**

**Tailored interventions based on the Kindergarten Readiness Assessment Tool results.**

**Individualized learning plans to address specific developmental needs.**

**Regular progress monitoring to track each child's growth and achievements.**

**\*Strong Home-School Partnership:**

**Improved communication and collaboration between parents and teachers.**

**Regular attendance and active participation in P2K activities by both children and parents.**

**Positive feedback from parents about feeling included in their child's learning journey.**



## **ADDITIONAL REQUIREMENTS**

**Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2024 Consolidated Community Services Program 24RFP013124C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

## **Reporting**



***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 12, 2024, and January 10, 2025)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CCSP funding may result in reimbursement of CCSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CCSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

### **Expenditure of Funds**

11. Contractor is prohibited from utilizing CCSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor's failure to adhere to this requirement will result in one or

more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

### **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00**.

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2024 Consolidated Community Services Program 24RFP013124C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.



#### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 12, 2024 for the period January 1, 2024-June 30, 2024; and January 10, 2025 for the period July 1, 2024-December 31, 2024.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development  
c/o: Youth and Community Services Division  
[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)  
137 Peachtree Street, SW  
Atlanta, Georgia 30303**

To Contractor:

**The STEAM Generation Inc. (TSG)  
7144 silver mine xing  
Austell, Georgia 30168**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

#### **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

#### **ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2024**, and shall terminate on **12/31/2024**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding



termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **The STEAM Generation Inc. (TSG)**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

## **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

## **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**



(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

#### **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

#### **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

#### **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

#### **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words “shall not discriminate” shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers’ representative of the Contractor’s commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.



#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **The STEAM Generation, Inc.**

DocuSigned by:  
*Robert L. Pitts*  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

DocuSigned by: Name of Signatory: Maureen Myrie  
*Maureen Myrie*  
Title of Signatory: President/CEO  
1E9553AD7217408...  
Authorized Signature

ATTEST:

ATTEST:

DocuSigned by:  
*Tonya R. Grier*  
FEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

DocuSigned by: Name of 2nd Signatory: **Walford Myrie**  
*Walford Myrie*  
Title of 2nd Signatory: **Walford Myrie**  
188930BF49594FA...  
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
*David Lowman*  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
*Stanley Wilson*  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 24-0350 2ND RM: 5/15/2024
REGULAR MEETING	SECOND REGULAR MEETING



Certificate Of Completion

Envelope Id: D7F824FF0A9F495DA127EE85B5D8FB1F		Status: Completed
Subject: Please DocuSign: 2024 CCSP Contract-The STEAM Generation, Inc.-BOC Agenda#24-0350		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 32	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 136.55.230.223

Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
7/23/2024 11:20:14 AM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: DocuSign

Signer Events	Signature	Timestamp
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Maureen Myrie	<div>DocuSigned by:</div> <div>Maureen Myrie</div> <div>1E9553AD7217408...</div>	Sent: 7/23/2024 12:07:12 PM
dev@steamgeneration.org		Viewed: 7/24/2024 12:09:23 AM
Security Level: Email, Account Authentication (None)		Signed: 7/24/2024 12:10:08 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 24.125.116.57	

Electronic Record and Signature Disclosure:  
Accepted: 7/24/2024 12:09:23 AM  
ID: d1b9852e-644b-49f6-9159-abcbeb7cce21

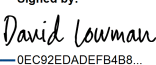



Walford Myrie	<div>DocuSigned by:</div> <div>Walford Myrie</div> <div>188930BF49594FA...</div>	Sent: 7/24/2024 12:10:10 AM
wmyrie@gmail.com		Resent: 7/29/2024 11:39:39 AM
Security Level: Email, Account Authentication (None)		Resent: 7/31/2024 10:55:20 PM
	Signature Adoption: Pre-selected Style	Resent: 8/8/2024 6:22:22 PM
	Using IP Address: 68.132.202.77	Viewed: 8/8/2024 10:56:00 PM
		Signed: 8/8/2024 10:57:26 PM

Electronic Record and Signature Disclosure:  
Accepted: 8/1/2024 12:49:48 PM  
ID: da6d3ff5-6825-4c3c-8ae5-ac64015bef2a

Mark Hawks2	<div>Completed</div>	Sent: 8/8/2024 10:57:30 PM
mark.hawks@fultoncountyga.gov		Viewed: 8/9/2024 10:15:26 AM
Chief Assistant Purchasing Agent		Signed: 8/9/2024 10:24:36 AM
Purchasing and Contract Compliance	Using IP Address: 45.20.200.178	

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

Stanley Wilson	<div>DocuSigned by:</div> <div>Stanley Wilson</div> <div>5E4D78DFB4A0450...</div>	Sent: 8/9/2024 10:24:39 AM
Stanley.Wilson@fultoncountyga.gov		Viewed: 8/9/2024 10:40:05 AM
Director		Signed: 8/9/2024 10:40:11 AM
Stanley Wilson	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 76.209.103.30	

Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 74.174.59.4	Sent: 8/9/2024 10:40:15 AM Resent: 8/13/2024 12:55:10 PM Viewed: 8/14/2024 9:45:57 AM Signed: 8/14/2024 9:47:24 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 8/14/2024 9:45:57 AM ID: b70c4765-1890-438f-90f8-4a7e07217bd1		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<div> <div>Signed by:</div> <div>  <div>0EC92EDADEFB4B8...</div> </div> </div> <div>           Signature Adoption: Pre-selected Style            Using IP Address: 74.174.59.4         </div>	Sent: 8/14/2024 9:47:27 AM Viewed: 8/14/2024 9:49:13 AM Signed: 8/14/2024 9:50:47 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 8/14/2024 9:49:13 AM ID: d2afdc98-307b-4b71-9f50-b006174cd7c5		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 68.208.197.4	Sent: 8/14/2024 9:50:52 AM Viewed: 8/14/2024 9:55:26 AM Signed: 8/14/2024 9:56:02 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<div> <div>DocuSigned by:</div> <div>  <div>BA715B1A26544E7...</div> </div> </div> <div>           Signature Adoption: Pre-selected Style            Using IP Address: 68.208.197.4         </div>	Sent: 8/14/2024 9:56:05 AM Viewed: 8/14/2024 10:12:24 AM Signed: 8/14/2024 10:12:32 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	<div> <div>DocuSigned by:</div> <div>  <div>EEC476C4837648D...</div> </div> </div> <div>  </div> <div>           Signature Adoption: Pre-selected Style            Using IP Address: 74.174.59.10         </div>	Sent: 8/14/2024 10:12:36 AM Viewed: 8/14/2024 12:16:41 PM Signed: 8/14/2024 12:17:01 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 8/14/2024 12:17:06 PM Viewed: 8/14/2024 12:28:37 PM Signed: 8/14/2024 12:28:43 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/23/2024 12:07:11 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/23/2024 12:07:11 PM Resent: 8/14/2024 12:28:50 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/23/2024 12:07:12 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 8/14/2024 12:28:47 PM Viewed: 8/14/2024 1:29:19 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/23/2024 12:07:11 PM
Certified Delivered	Security Checked	8/14/2024 12:28:37 PM



Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	8/14/2024 12:28:43 PM
Completed	Security Checked	8/14/2024 12:28:47 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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