

**AMENDMENT NO. 1 TO FORM OF CONTRACT**

Contractor: **APM Equus Holdings Corporation dba Arbor E&T, LLC dba Equus Workforce Solutions**

Contract No.: **22RFP0119B-PS, WIOA One Stop Operator**

Address: **9200 Shelbyville Road, Suite 210**  
City, State **Louisville, KY 40222**

Telephone: **414-552-8422**

Email: **Chytania.Brown@equusworks.com**

Contact: **Chytania Brown**  
**Vice President of Operations**

**W I T N E S S E T H**

WHEREAS, Fulton County ("County") entered into a Contract with APM Equus Holdings Corporation dba Arbor E&T, LLC dba Equus Workforce Solutions to provide comprehensive One Stop Operator Services for the Fulton County Local Workforce Development Board dated April 20, 2022, on behalf of the Economic Development department; and

WHEREAS, the County wishes to amend the existing contract to Include required federal award identification information into sub-awards; and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on May 6, 2026 and BOC# 26-0239.

**NOW, THEREFORE**, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of May 6, 2026, between the County and APM Equus Holdings Corporation dba Arbor E&T, LLC dba Equus Workforce Solutions, who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:**

Amend existing contract - Select Fulton, 22RFP0119B-PS, for Workforce Development Division, branded as WorkSour001, contract Include required federal award identification information into sub-awards, issued to sub-recipients granted for Workforce Innovation and Opportunity Act (WIOA) funding passed-through

Technical College System of Georgia (TCSG) in accordance with Workforce Implementation Guidance Letter, (WIG) GA-19-001, contract assurances. The distinction identifies a sub-recipient from a vendor and clearly identifies as such in the terms of the contract. In compliance with the Uniform Grant Guidance, (2 CFR PART 200 and 2CFR § 200.330 2 CFR 200.332(b)(1)(ii).

All requirements of the sub-award, including requirements imposed by Federal statutes, regulations, and the terms and conditions of the Federal award; Any additional requirements that the pass-through entity imposes on the sub-recipient for the pass-through entity to meet its responsibilities under the Federal award apply.

**Addendum:**

**Company's UEI #:** (MSYFSPW9KMD3) Sub-recipient's unique entity identifier as active in SAM.GOV) 2 CFR 200.332(b)(1)(ii)

GRANT PERIODS: 4/01/2024 – 6/30/2026; 4/01/2025 – 6/30/2027

PROGRAM TITLE/TITLE: WIOA, One Stop Operator

AMOUNT: \$112,500

**FAIN:** 24A55AW000059, 24A55AT000060, 24A55AY000074, 25A55AW000130, and 25A55AT000157, and 25A55AY000159

**ALN:** 17.258, 17.259, and 17.278

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$0.00 approved by BOC.
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

**[INTENTIONALLY LEFT BLANK]**

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

**FULTON COUNTY, GEORGIA**

CONTRACTOR:

**APM EQUUS HOLDINGS  
CORPORATION dba ARBOR  
E&T, LLC dba EQUUS  
WORKFORCE SOLUTIONS**

*Robert L. Pitts*

\_\_\_\_\_  
Robert L. Pitts, Chairman  
Fulton County Board of  
Commissioners

*Doug Cotter*

\_\_\_\_\_  
Doug Cotter  
CEO

ATTEST:

*Tonya R. Grier*

\_\_\_\_\_  
Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

*Chad Alexis*

\_\_\_\_\_  
Office of the County Attorney

APPROVED AS TO CONTENT:

*Samir Abdullahi*

\_\_\_\_\_  
Samir Abdullahi, Director  
Select Fulton

<b>ITEM#:</b> <u>26-0239</u> <b>RM:</b> <u>05/06/2026</u>	<b>ITEM#:</b> _____ <b>2<sup>ND</sup> RM:</b> _____
<b>REGULAR MEETING</b>	<b>SECOND REGULAR MEETING</b>



# Fulton County

## Legislation Details

**File #:** 26-0239      **Version:** 1      **Name:**

**Type:** Consent - Infrastructure and Economic Development      **Status:** Agenda Ready

**File created:** 4/2/2026      **In control:** Board of Commissioners

**On agenda:** 5/6/2026      **Final action:**

**Title:** Request approval to amend an existing contract - Department of Economic Development, Select Fulton Workforce Development Division, 22RFP0119B-PS, WIOA One Stop Operator Services, to Include required federal award identification information into sub-awards with Arbor E&T, LLC dba Equus Workforce Solutions (Equus) (Louisville, KY) to provide coordination of providers for the Fulton County Local Workforce Development Board. Effective upon BOC approval. 100% grant funded. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Amendent Agreement No.1 Form Arbor ET dba Equus - OSO, 2. Contract Performance Report Professional Services Form OSO- Equus copy

Date	Ver.	Action By	Action	Result
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## Certificate Of Completion

Envelope Id: EB2E8B3E-78EE-8F34-83BA-8B23365096DD

Status: Completed

Subject: Amendment No. 1, Equus Workforce Solutions, WIOA One Stop Operator, BOC# 26-0239

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 5

Signatures: 5

Envelope Originator:

Certificate Pages: 7

Initials: 0

Phyllis Stewart

AutoNav: Enabled

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, 30303

Phyllis.Stewart@fultoncountyga.gov

IP Address: 169.224.182.188

## Record Tracking

Status: Original

Holder: Phyllis Stewart

Location: DocuSign

5/11/2026 2:08:30 PM

Phyllis.Stewart@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

## Signer Events

## Signature

## Timestamp

Doug Cotter

Doug.Cotter@equusworks.com

CEO

Arbor E&T, LLC DBA Equus

Security Level: Email, Account Authentication  
(None)

*Doug Cotter*

Signature Adoption: Pre-selected Style  
Using IP Address: 170.85.72.86

Sent: 5/13/2026 1:55:04 PM

Resent: 5/14/2026 9:23:04 AM

Resent: 5/20/2026 8:06:01 AM

Viewed: 5/20/2026 8:39:25 AM

Signed: 5/20/2026 8:39:34 AM

### Electronic Record and Signature Disclosure:

Accepted: 5/20/2026 8:39:25 AM

ID: 667bf5f9-dcd0-4d0e-9198-39918ead3441

Phyllis Stewart

phyllis.stewart@fultoncountyga.gov

Security Level: Email, Account Authentication  
(None)

**Completed**

Using IP Address: 134.231.232.250

Sent: 5/20/2026 8:39:37 AM

Viewed: 5/20/2026 8:40:37 AM

Signed: 5/20/2026 8:40:56 AM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Samir Abdullahi

Samir.Abdullahi@fultoncountyga.gov

Deputy Director

Yergan Jones

Security Level: Email, Account Authentication  
(None)

*Samir Abdullahi*

Signature Adoption: Pre-selected Style  
Using IP Address: 98.62.109.129  
Signed using mobile

Sent: 5/20/2026 8:41:00 AM

Viewed: 5/20/2026 10:06:14 AM

Signed: 5/20/2026 10:06:27 AM

### Electronic Record and Signature Disclosure:

Accepted: 5/20/2026 10:06:14 AM

ID: d1fe1f4f-3334-4ca4-a058-e36e3ea768ff

Lauren Hansford

Lauren.Hansford@fultoncountyga.gov

Security Level: Email, Account Authentication  
(None)

**Completed**

Using IP Address: 74.174.59.4

Sent: 5/20/2026 10:06:30 AM

Viewed: 5/20/2026 3:14:56 PM

Signed: 5/20/2026 3:15:40 PM

### Electronic Record and Signature Disclosure:

Accepted: 5/20/2026 3:14:56 PM

ID: 4c638d19-7428-4556-b926-53a680d2977a

Signer Events	Signature	Timestamp
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Chad Alexis  
 Chad.alexis@fultoncountyga.gov  
 Security Level: Email, Account Authentication (None)

*Chad Alexis*

Signature Adoption: Pre-selected Style  
 Using IP Address: 74.174.59.10

Sent: 5/20/2026 3:15:43 PM  
 Resent: 5/26/2026 8:11:31 AM  
 Viewed: 5/26/2026 3:29:00 PM  
 Signed: 5/26/2026 3:30:10 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/26/2026 3:29:00 PM  
 ID: 808c6a4c-e50e-40cd-b069-8106981da036

Nikki Peterson  
 Nikki.Peterson@fultoncountyga.gov  
 Chief Deputy Clerk to the Board of Commissioners  
 Fulton County Government  
 Security Level: Email, Account Authentication (None)

**Completed**

Using IP Address: 74.174.59.10

Sent: 5/26/2026 3:30:15 PM  
 Viewed: 5/26/2026 3:46:22 PM  
 Signed: 5/26/2026 3:46:38 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

Robert L. Pitts  
 Robb.Pitts@fultoncountyga.gov  
 Chairman  
 Security Level: Email, Account Authentication (None)

*Robert L. Pitts*

Signature Adoption: Pre-selected Style  
 Using IP Address: 2600:387:2:824::12  
 Signed using mobile

Sent: 5/26/2026 3:46:41 PM  
 Viewed: 5/27/2026 6:08:27 AM  
 Signed: 5/27/2026 6:08:37 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/27/2026 6:08:27 AM  
 ID: 2925e836-6d16-4965-978f-ba6601c6f42f

Tonya Grier  
 Tonya.Grier@fultoncountyga.gov  
 Clerk to the Commission  
 Fulton County Government  
 Security Level: Email, Account Authentication (None)

*Tonya Grier*

Signature Adoption: Uploaded Signature Image  
 Using IP Address: 134.231.232.249

Sent: 5/27/2026 6:08:41 AM  
 Viewed: 5/27/2026 6:55:04 AM  
 Signed: 5/27/2026 6:55:10 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/27/2025 11:21:47 AM  
 ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Chytania Brown  
 Chytania.Brown@equusworks.com  
 Security Level: Email, Account Authentication (None)

**VIEWED**

Using IP Address: 165.225.56.119

Sent: 5/12/2026 2:41:39 PM  
 Viewed: 5/13/2026 1:55:03 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/13/2026 1:55:03 PM  
 ID: c197bf67-dc54-41c4-9d9a-24144bcb13e9



<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Updated	Security Checked	5/12/2026 2:41:38 PM
Envelope Updated	Security Checked	5/12/2026 2:41:38 PM
Envelope Updated	Security Checked	5/12/2026 2:41:38 PM
Envelope Updated	Security Checked	5/12/2026 2:41:38 PM
Envelope Updated	Security Checked	5/12/2026 2:41:38 PM
Certified Delivered	Security Checked	5/27/2026 6:55:04 AM
Signing Complete	Security Checked	5/27/2026 6:55:10 AM
Completed	Security Checked	5/27/2026 6:55:16 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.