

**Agenda Item Summary**BOC Meeting Date
9/16/2020**Requesting Agency**

Real Estate and Asset Management

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution by the Fulton County Board of Commissioners approving the First Amendment to the Technical Assistance Panel Agreement with the Urban Land Institute Atlanta for the purpose of helping to identify redevelopment opportunities in support of the Airport Master Plan for the Fulton County Executive Airport – Charlie Brown Field; authorizing the Chairman or the County Manager to execute the First Amendment to the Technical Assistance Panel Agreement; and for other purposes.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

According to O.C.G.A. § 36-60-13, each County or municipality in this state shall be authorized to enter into multiyear lease, purchase, or lease purchase contracts of all kinds for the acquisition of goods materials, real and personal property, services and supplies.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Open and Responsible Government

Is this a purchasing item?

No

Summary & Background*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The Fulton County Board of Commissioners approved the Technical Assistance Panels (TAPs) application with the Urban Land Institute Atlanta (ULI) for the purpose obtaining their assistance with the development of a Real Estate Master Plan for the redevelopment of the Fulton County Executive Airport at the Board of Commissioners meeting held January 8, 2020 as Agenda Item 20-0004.

Because of the COVID-19 health pandemic the Department of Real Estate and Asset Management is requesting the approval of the Fulton County Board of Commissioners to amend the terms of the Technical Assistance Panels application with the Urban Land Institute Atlanta for the purpose of extending the deliverable date for the Real Estate Master Plan for the redevelopment of the Fulton County Executive Airport.

In accordance with County policy, the amendment of an existing contract involving the County must be approved by the Board of Commissioners and in writing,

Community Impact: The anticipated long-term impact will be the implementation of a Real Estate

Agency Director Approval**County Manager's
Approval****Typed Name and Title**Joseph N. Davis, Director, Department of Real Estate
and Asset Management**Phone**

404-612-3772

Signature**Date**

Master Plan for the redevelopment of Fulton County Airport and the community in which it is located that will provide the highest possible return for the financial investments that will be made and improving the quality of life for all residents within the community.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval of the First Amendment to the Technical Assistance Panel Agreement with the Urban Land Institute for the purpose extending the delivery date of the Airport Redevelopment Master Plan.

Project Implications: The Department of Real Estate and Asset Management Staff will have access to educational resources and information that will be critical for the development and implementation of the Airport’s Real Estate Master Plan once it is created.

Community Issues/Concerns: None.

Department Issues/Concerns: None.

History of BOC Agenda Item: The Fulton County Board of Commissioners approved the initial agreement at the meeting held January 8, 2020 as Agenda Item 20-0004.

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	
Joseph N. Davis, Director, Department of Real Estate and Asset Management	404-612-3772	

Revised 03/12/09 (Previous versions are obsolete)

20-0653

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> No additional funding is required to amend the agreement, the \$7500.00 fee for services to be provided by the Urban Land Institute Atlanta will be paid from funding line 200-540-5601-1160				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Resolution Exhibit 2: First Amendment to the Technical Assistance Panel Agreement with the Urban Land Institute Atlanta				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Ellis G. Kirby, Deputy Chief Operating 404.612.5919				

Agency Director Approval		County Manager's Approval
Typed Name and Title Joseph N. Davis, Director, Department of Real Estate and Asset Management	Phone 404-612-3772	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Procurement

Contract Attached: .	Previous Contracts: .		
Solicitation Number: .	Submitting Agency: .	Staff Contact: .	Contact Phone: .

Description:.**FINANCIAL SUMMARY**

Total Contract Value:	MBE/FBE Participation:
Original Approved Amount: .	Amount: . %: .
Previous Adjustments: .	Amount: . %: .
This Request: .	Amount: . %: .
TOTAL: .	Amount: . %: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

Funding Line 1: .	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: .	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Davis, Joseph	Date: 9/11/2020
X	County Attorney:	Stewart, Denva	Date: 9/11/2020
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 9/11/2020

1 A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS
2 APPROVING THE FIRST AMENDMENT TO THE TECHNICAL ASSISTANCE
3 PANEL AGREEMENT WITH THE URBAN LAND INSTITUTE ATLANTA FOR
4 THE PURPOSE OF HELPING TO IDENTIFY REDEVELOPMENT
5 OPPORTUNITIES IN SUPPORT OF THE AIRPORT MASTER PLAN FOR THE
6 FULTON COUNTY EXECUTIVE AIRPORT – CHARLIE BROWN FIELD;
7 AUTHORIZING THE CHAIRMAN OR THE COUNTY MANAGER TO EXECUTE
8 THE FIRST AMENDMENT TO THE TECHNICAL ASSISTANCE PANEL
9 AGREEMENT; AND FOR OTHER PURPOSES.

10
11 WHEREAS, Fulton County, Georgia, is a political subdivision of state
12 Georgia and committed to the practice of optimizing its assets for the purpose of
13 providing the highest level of governmental services and improving the quality of
14 life for all residents and visitors; and

15 WHEREAS, the Fulton County Executive Airport – Charlie Brown Field
16 and the community in which it is located are at critical stages of their economic
17 life cycles and requiring innovative ideas for redevelopment that will improve the
18 quality of life for community residents and visitors; and

19 WHEREAS, in preparation for development of an Airport Master Plan for
20 the Fulton County Executive Airport – Brown Field, in accordance with the
21 requirements of the Federal Aviation Administration (FAA) and the Georgia
22 Department of Transportation (GDOT), Fulton County and the Urban Land
23 Institute, on behalf of the Urban Land Institute Atlanta (“ULI”), entered into a
24 Technical Assistance Panel (“TAP”) Agreement effective the 8th day of January,
25 2020 (Agenda Item #) 20-0004; and

26 WHEREAS, the purpose of the TAP is to provide a technical assistance
27 panel related to the redevelopment strategies for Fulton County Executive Airport
28 – Charlie Brown Field; and

29 WHEREAS, due to the spread of COVID-19 pandemic in Fulton County
30 and the metro Atlanta area, the original timing for deliveries under the TAP
31 requires an extension of time; and

32 NOW THEREFORE, IT IS HEREBY RESOLVED, that the Board of
33 Commissioners of Fulton County, Georgia hereby approves the First Amendment
34 to the Technical Assistance Panel Agreement with the Urban Land Institute

Atlanta for the purpose of extending the delivery timelines as reflected in substantially the form of the First Agreement to the Technical Assistance Panel Agreement attached hereto as Exhibit "A."

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Chairman or County Manager to execute the First Amendment to the Technical Assistance Panel Agreement and related documents after approval as to form by the County Attorney who shall make necessary modifications to these documents to protect the interests of Fulton County prior to execution.

BE IT FINALLY RESOLVED, that this Resolution shall become effective upon its adoption, and that all resolutions and parts of resolutions in conflict with this Resolution are hereby repealed to the extent of the conflict.

SO PASSED AND ADOPTED, this _____ day of September, 2020.

FULTON COUNTY BOARD OF COMMISSIONERS

Robert L. Pitts, Chairman

ATTEST:

Tonya R. Grier
Interim Clerk to the Commission

APPROVED AS TO FORM:

Patrise Perkins-Hooker
County Attorney

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AMENDMENT NO. 1 TO TECHNICAL ASSISTANCE PANEL (TAP) AGREEMENT

Contractor: **ULI – The Urban Land Institute on behalf of the Urban Land Institute Atlanta**

Address: **1372 Peachtree Street, NE, Atlanta, Georgia 30309**
Telephone: **(404) 331-1800**

Email: **sarah.kirsch@uli.org**

Contact: **Sarah S. Kirsch, Executive Director, ULI Atlanta**

W I T N E S S E T H

WHEREAS, Fulton County, Georgia (the “County”) entered into an Technical Assistance Panel (“TAP”) Agreement (the “Agreement”) effective the 8th day of January, 2020 with ULI – The Urban Land Institute on behalf of the Urban Land Institute Atlanta (“ULI”), wherein ULI is to provide a technical assistance panel related to the redevelopment strategies for Fulton County Executive Airport – Charlie Brown Field (the “Airport”), via Agenda Item # 20-0004; and

WHEREAS, due to the spread of COVID-19 in the County, the original timing of the TAP has been rescheduled; and

WHEREAS, the Parties desire to amend the Agreement by amending the second paragraph of the Agreement, titled Services; Schedule of Performance, to provide for the new dates for certain services.

NOW, THEREFORE, the County and ULI agree as follows:

1. Reference to “March 2020” in Services; Schedule of Performance is changed to “September 30, 2020 and October 1, 2020”.
2. Reference to “June 30, 2020” in Services; Schedule of Performance is changed to “December 30, 2020”.

All other terms, conditions and provisions of the original Technical Assistance Panel (“TAP”) Agreement shall remain unchanged and shall continue in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Amendment No. 1 to the Technical Assistance Panel (TAP) Agreement to be executed by their duly authorized representatives as of the day and year date first above written.

[Signatures on Following Page]

FULTON COUNTY, GEORGIA

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Attest: _____
Tonya R. Grier
Interim Clerk to the Commission

APPROVED AS TO FORM:

Patrise Perkins-Hooker
County Attorney

**ULI – THE URBAN LAND INSTITUTE
on behalf of the URBAN LAND INSTITUTE
ATLANTA**

Sarah S. Kirsch
Executive Director, ULI Atlanta