



Fulton County Board of Commissioners
Agenda Item Summary

20-0633

BOC Meeting Date
9/16/2020

Requesting Agency

Juvenile Court

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of recommended proposal - Fulton County Juvenile Court, RFP# 20RFP125479A-CJC, Accountability Courts Treatment Modalities with DIVAS, Inc. (Atlanta, GA) in the amount of \$46,465.50 to provide Accountability Courts Treatment Modalities upon execution of contract through June 30, 2021, with two (2) renewal options. This spending request is completely grant funded.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-374 and 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Justice and Safety

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work:

The Fulton County Juvenile Court (FCJC) seeks to further its mission to rehabilitate children and restore families through the continued provision of accountability courts therapeutic treatment modalities to children and families involved in juvenile drug court and family dependency treatment court. These support services include family/group reintegration and prevention services, as well as individual assessments and evaluations. The models utilized include: Cognitive Behavioral Intervention for Substance Abuse (CBI/SA), Trauma Recovery and Empowerment Model (TREM), Thinking for a Change (T4C) and Individualized Treatment Coordination.

Community Impact:

Countywide impact includes the provision of therapeutic treatment services to children and families in an effective manner that leads to the successful completion of court ordered supervision conditions; family reunification; and the reduction of juvenile delinquency re-offense rates by providing high quality and high fidelity service delivery for children and families.

Department Recommendation:

The Juvenile Court recommends contracts be awarded for the implementation of accountability courts treatment services to court involved children and families.

Agency Director Approval

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

404-612-5800

Signature

Date

**County Manager's
Approval**

Project Implications: No future implications exist.	
Community Issues/Concerns: No issues have been raised.	
Department Issues/Concerns: The Department does not have concerns.	
History of BOC Agenda Item: New Procurement	
Contract & Compliance Information	(Provide Contractor and Subcontractor details.)

NA

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 461-405-FD20-1160: Grant, Juvenile Courts, Professional Services - \$37,465.50 461-405-DC20-1160: Grants, Juvenile Courts, Professional Services - \$9,000.00				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit-1: Evaluation Committee Recommendation Exhibit-2: Contractor Performance Report Exhibit-3: Tabulation Sheet				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Caren Cloud, Director, Administration and Court Support Services, (404) 613-4799				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone 404-612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement**Contract Attached:**
No**Previous Contracts:**
NO**Solicitation Number:**
20RFP125479A-CJC**Submitting Agency:**
Juvenile Court**Staff Contact:**
Reiko Ward**Contact Phone:**
(404) 613-4455**Description: Accountability Courts Treatment Modalities****FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: .

Previous Adjustments: .

This Request: .

TOTAL: .

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: . %: .

Amount: . %: .

Grant Information Summary:

Amount Requested: \$46,465.50

Match Required: .

Start Date: 7/1/2020

End Date: 6/30/2021

Match Account \$: .

☐

Cash

☐

In-Kind

☐

Approval to Award

☐

Apply & Accept

Funding Line 1:

461-405-FD20-1160

Funding Line 2:

461-405-DC20-1160

Funding Line 3:

.

Funding Line 4:

.

KEY CONTRACT TERMS**Start Date:**

.

End Date:

.

Cost Adjustment:

.

Renewal/Extension Terms:

.

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Cloud, Caren	Date: 8/26/2020
X	County Attorney:	Martinez, Dominique	Date: 9/9/2020
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 9/9/2020
X	Finance/Budget Analyst/Grants Admin:	Ash, Angela	Date: 8/28/2020
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 9/9/2020

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
9/11/2019	6/30/2020	9/11/2019	6/30/2020
PO Number			PO Date
405 19SC120025A-CT1			
Department	Juvenile Court		
Bid Number	19CT120025A		
Service Commodity	Evidence Based Treatment Services		
Contractor	DIVAS, Inc		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

The vendor provides services in a highly efficient manner consistent with standards of service for accountability courts therapeutic treatment.

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

☐ 0
☐ 1
☐ 2
☐ 3
☒ 4

The vendor consistently provides services within the agreed upon service delivery timeline

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

☐ 0
☐ 1

20-0633

quickly responds to any inquiries and exhibits willingness to resolve any concerns.

☐ 3

☒ 4

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

The vendor has provided excellent treatment services for accountability courts participants, meeting the department's expectations.

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

Comments:

☐ 0

☐ 1

☐ 2

☐ 3

☒ 4

Appropriate treatment credentials and licensures have been maintained, as reported by the provider.

Overall Performance Rating: 4.0

Would you select/recommend this vendor again?
Check box for Yes. Leave Blank for No)

☒ Yes ☐ No

Rating completed by:

reiko.ward

Department Head Name

Department Head Signature

Date

Caren Cloud

Caren Cloud

8/7/2020



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: July 22, 2020

PROJECT: 20RFP1250479A-CJC, Accountability Courts Treatment Modalities

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Juvenile Court.

Two (2) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. DIVAS, Incorporated
2. Focus7, LLC

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by DIVAS, Incorporated with a total score of 89.56, is the recommended vendor for the award of 20RFP1250479A-CJC, Accountability Courts Treatment Modalities.

20-0633

Evaluation Committee Recommendation Letter

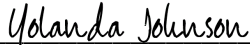
July 22, 2020

Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

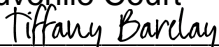
SELECTION COMMITTEE MEMBERS:

DocuSigned by:



Yolanda Johnson, Director, Court and Family Services
Juvenile Court

DocuSigned by:



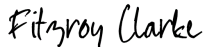
Tiffany Barclay, Accountability Courts Administrator
Juvenile Court

DocuSigned by:



Tamara Jones, Juvenile Probation Officer
Juvenile Court

DocuSigned by:



Fitzroy Clarke
Juvenile Probation Officer
Juvenile Court

Evaluation Committee Recommendation Letter

July 22, 2020

Page | 3

EVALUATION CRITERIA	WEIGHT	DIVAS, Incorporated	FOCUS7, Inc.
Project Plan	30	26.25	15
Qualifications of Key Personnel	25	23.44	7.81
Relevant Project Experience/Past Performance	20	17.50	10
Availability of Key Personnel	10	9.38	3.75
<i>Service Disabled Veterans Preference</i>	2	0	0
<i>Cost Proposal</i>	13	13	0
TOTAL SCORE:	100.00	89.57	36.56