



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Raksha Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Homelessness

**CSP Funding Priority(ies):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 5. Transitional housing bridge housing options for homeless population affected by mental health...,6. Emergency Financial Assistance supported by case management and other supportive services...

**Senior Services:** Not Applicable

**Raksha Inc., Housing Assistance and Advocacy for South Asian Survivors of Domestic & Sexual Violence** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
Raksha, Inc	Confidential Location (Domestic Violence Organization)	Confidential Location	GA	30355	NA	1,2,3,4,5,6

**Approach and Design:**

**Raksha Inc.,** Housing Assistance and Advocacy for South Asian Survivors of Domestic & Sexual Violence will provide services to **18** clients that reside in Fulton County, with CSP funding.

**Raksha Inc.,** Housing Assistance and Advocacy for South Asian Survivors of Domestic & Sexual Violence **will provide the following activities and services in Fulton County with CSP funding:**

**Housing Assistance Services to Support CSP Funding Priorities**

Raksha's Housing Assistance Program ensures that survivors of domestic and sexual violence in Fulton County have access to safe, stable housing and wraparound support as they work to rebuild their lives. Survivors often face barriers to securing housing due to financial abuse, eviction history, immigration challenges, and lack of rental history which make housing assistance and long-term stability planning essential.

Our program moves quickly to prevent survivors from becoming homeless and supports them through:

- Rapid rehousing for those who are ready to move into permanent housing with support
- Transitional housing assistance for survivors who need time to secure stable housing and more intense supportive services
- Emergency financial assistance to cover rent and utility payments and other housing related costs
- Case management and economic empowerment to build long-term financial stability

Our trauma-informed, survivor-centered approach is aligned with Fulton County Homelessness CSP funding strategies and goes beyond just providing immediate crisis relief. Survivors receive the support they need to stay housed, gain financial independence, and heal from trauma while ensuring their safety, improving mental health outcomes, and increasing self-sufficiency.

### **How Raksha's Housing Assistance and Advocacy Program Works**

1. Intake & Assessment: Survivors are referred to Raksha or call our hotline. Survivors complete a brief intake and are either assigned to a Raksha advocate or referred to another organization that will better meet their needs. After being assigned to an advocate, survivors meet with them to assess their housing needs, financial situation, and safety concerns.
2. Housing Assistance: Depending on need, survivors receive rental assistance, transitional housing support, or landlord referrals. Raksha advocates help survivors find and secure safe and affordable housing.
3. Emergency Financial Assistance: Raksha provides short-term rental, utility, and moving assistance as needed to prevent displacement and eviction.
4. Economic Empowerment: Clients can request economic empowerment opportunities that match their interests (small business start-up costs, career training, education) to help them stay housed long-term. Survivors work with their advocate to create an economic empowerment plan.
5. Behavioral Health & Wraparound Support: Clients have access to free trauma-informed therapy, ongoing case management, advocacy, and emergency financial assistance as needed, and referrals.

By combining housing support with case management, accessible culturally and linguistically appropriate mental healthcare, and emergency financial assistance and economic empowerment opportunities, Raksha helps survivors move from crisis to independence which makes them less likely to continue to struggle to remain housed.

### **Alignment with Fulton County Health & Human Services Key Performance Indicators (KPIs)**

Although Raksha's primary CSP funding priority is Homelessness, Raksha's program directly contributes to four of Fulton County's Health & Human Services Key Performance Indicators (KPIs). Some of these KPIs intersect with other CSP funding priorities because they are closely tied to the supportive services we provide for Homelessness.

1. Reducing percentage of residents who experience food insecurity: Many survivors struggle with food insecurity

due to financial instability and abuse. We provide access to a culturally appropriate food pantry and grocery gift cards.

2. Increasing the number of people who receive behavioral health services: Survivors often experience PTSD, anxiety, and trauma. Raksha's program provides access to trauma-informed therapy and case management.
3. Improving Fulton County's health rankings: By ensuring stable housing, economic empowerment, and access to mental health resources, we contribute to improving social and economic health metrics throughout the county.
4. Reducing homelessness rates: By providing preventive rental assistance, rehousing support, and economic empowerment, we ensure survivors and their families avoid homelessness and remain housed long-term.

### **Meeting CSP Funding Priorities in Homelessness Prevention**

Raksha's Housing Assistance and Advocacy Program addresses five CSP funding priorities under the Homelessness category:

1. Rapid Rehousing: We work with a network of landlords and hotel owners to quickly secure safe, affordable housing for survivors leaving unsafe living situations.
2. Homeless Prevention & Mental Health Support: We provide support to survivors in avoiding evictions and provide rental assistance, mental health therapy, and case management to build survivor self-sufficiency.
3. Transitional Housing for Domestic Violence Survivors: Survivors who need more support securing long-term, secure housing can receive more long term housing assistance along with wraparound services to support them in remaining stably housed long term..
4. Emergency Financial Assistance: When necessary, we support survivors' emergency financial assistance needs through covering rent payments, utility payments, moving costs, food costs, and other basic necessities. Survivors also receive help creating an economic empowerment plan to work toward being able to cover these needs themselves.
5. Homeless Prevention and awareness strategies/programs: Our community outreach increases awareness of our services and encourages community members to reach out to use for assistance if they are fleeing violence and at risk of homelessness.

### **Community Collaborations to Strengthen Service Delivery**

Raksha partners with multiple agencies and organizations to provide a holistic network of support for survivors. Raksha has MOUs with members of Fulton County Family Violence Task Force to provide trainings on the impact of domestic violence on immigrants and LGBTQI+ communities for law enforcement, legal representatives and advocates. These partners include Tapestry, Inc, Partnership Against Domestic Violence (PADV), Ahimsa House, Cherokee Family Violence Center, Jewish Family & Career Services, Atlanta Volunteer Lawyers Foundation, the Office of the Fulton County District Attorney, and more. We also provide mutual referrals and technical assistance as needed. We also partner with Noor Family Services on our OVW Transitional Housing Program. We have worked together to secure funding and launch our programs over the past three years. Raksha is a founder and member of the Immigrant and Refugee Housing Justice Coalition which is comprised of organizations that serve immigrant and refugee survivors of domestic violence (Tapestry, Karibu Community Legacy, Center of Pan Asian Community Services, New American Pathways, House of Globalization, Women's Resource Center, and Georgia Coalition Against Domestic Violence). This collaboration came out of a need to find creative solutions for immigrant and refugee survivors who are often not eligible for traditional programming. We often provide referrals and mutual technical assistance with these organizations. Raksha has worked with the Housing Justice League to translate some of their housing materials into various South Asian languages.

These partnerships allow Raksha to provide culturally specific services while ensuring survivors also have access to other specialized services.

### **Designation of CSP Funds:**

Based on the awarded amount of **\$35,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures***- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

***Direct Service Expenditures***- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

<b>Cost Category</b>	<b>Designation of CSP Funding Award</b>
<b>Administrative</b> (5% Admin max of total funds awarded.)	\$1,750.00
<i>Total</i>	\$35,000.00



<b>Cost Category</b>	<b>Designation of CSP Funding Award</b>
<b>Operational</b> (25% Operational max of total funds awarded.)	\$8,750.00
<b>Direct Services</b>	\$24,500.00
<i>Total</i>	\$35,000.00

## **Explanation of Funding Details:**

### **Budget Justification**

Administrative Expenditures (\$1,750) – 5%: Administrative costs will support grant oversight.

Planned Expenditures Include:

- Salary & Fringe Benefits for Administrative Staff (Executive Director)

Operational Expenditures (\$8,750) – 25%: Operational costs will support essential infrastructure needs that support program delivery.

Planned Expenditures Include:

- Supplies & Equipment for Case Management & Client Support (Printers, Toner, Paper, etc.)
- Staff Transportation Costs for On-Site Housing Assistance & Advocacy
- Salary and Fringe benefits for the Director of Grants to support grant reporting & compliance

Direct Services Expenditures (\$24,500) – 70%: Direct Services funds will provide emergency financial assistance, advocacy, and wraparound services for survivors at risk of homelessness in Fulton County. Funding will provide emergency financial assistance for basic necessities such as housing, food, and transportation and economic empowerment opportunities for survivors at risk of homelessness in Fulton County.

Planned Expenditures Include:Emergency Rental Assistance & Utility Payments

- Short-Term Transitional Housing & Hotel Assistance
- Public Transportation Assistance for Clients (MARTA cards, Uber vouchers, gas gift cards)
- Case Management & Survivor Support Services (Case Management, Advocacy, and Referrals)
- Salary & Fringe Benefits for Direct Service Personnel (Advocates)

### **Spending Plan for Two Contract Performance Reporting Periods**

January – June 2025 (First Half of Contract Year)

- Administrative Costs: \$875

- Operational Costs: \$4,375
- Direct Services: \$5,250
- Total: \$10,500

July – December 2025 (Second Half of Contract Year)

- Administrative Costs: \$875
- Operational Costs: \$4,375
- Direct Services: \$19,250 (Increased spending on direct rental assistance and long-term housing stabilization efforts after funding becomes available)
- Total: \$24,500

**How CSP Funding Supports the Proposed Need**

The \$35,000 in CSP funding will ensure that survivors of domestic and sexual violence in Fulton County receive the emergency financial assistance, advocacy, and wraparound services necessary to prevent homelessness and achieve long-term stability.

Specifically, this funding will

- Ensure Fulton County survivors fleeing domestic violence have immediate access to safe housing solutions through rapid rehousing and transitional housing assistance.
- Prevent evictions and homelessness by providing rental and utility assistance and landlord advocacy.
- Support housing stability by funding case management and survivor advocacy personnel who coordinate housing support and wraparound services.
- Connect survivors to behavioral health, financial, and legal resources to increase their long term self-sufficiency.

Raksha expects to serve at least 18 survivors and their families by ensuring they receive the emergency housing and wraparound support necessary for long term stability.

Raksha's Housing Assistance Program directly aligns with Fulton County's Homelessness Prevention and Rapid Rehousing priorities by ensuring that survivors receive the emergency support and wraparound services necessary to achieve long-term stability. We have requested increased funding this year because we expect funding cuts throughout the coming year that will impact our ability to fully meet client needs in Fulton County.

**Program Performance Measures:**

**Raksha Inc. agrees to track and report program performance to the Fulton County Department of Community Development.**

**County Defined Performance Measure(s):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 1. Number of potential instances of homelessness prevented, 2. Number of individuals assisted through rapid re-housing, 3. Number of individuals placed in Transitional Housing

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

To align with Fulton County’s CSP funding priorities, Raksha will report on the following three County-defined performance measures

**Number of potential instances of homelessness prevented:** Tracks the number of survivors at risk of homelessness who receive rental assistance, eviction prevention support, or transitional housing aid to ensure housing stability.

Target Outcome:

At least 80% of survivors receiving prevention support will remain stably housed for six months or longer.

Methods:

- Offer wraparound supportive services.
- Work with landlords when clients are at risk of eviction and collaborate with landlords and hotel owners to quickly secure emergency housing placements.
- Provide emergency housing, food, utility and transportation assistance, moving assistance, and utility support to stabilize housing.

Data Collection & Tracking Tools:

- Apricot Database (secure client management database) to track advocacy and financial assistance provided.
- Follow-up surveys to confirm housing stability post-assistance.

**Number of individuals assisted through rapid re-housing:** Survivors are moved into safe housing through advocacy and emergency assistance.

Target Outcome:

- At least 80% of rapid re-housing clients will remain stably housed six months after initial assistance.

Methods

- Assess survivors' housing and financial needs.
- Provide short-term rental assistance and other financial assistance as needed.
- Offer wraparound supportive services.

Data Collection & Tracking Tools:

- Apricot Database to track clients assisted
- Client Assistance Requests to track emergency financial assistance requests met
- Landlord agreements & lease documents.

**Number of individuals placed in Transitional Housing: Survivors who receive rental assistance and wraparound services as they work toward stability and permanent housing.**

Target Outcome:

- At least 90% of survivors placed in transitional housing will remain stably housed six months after initial assistance.

Methods:

- Secure transitional housing placements in safe, survivor-friendly accommodations.
- Offer wraparound supportive services.

Data Collection & Tracking Tools:

- Apricot Database to track number of survivors served
- Progress on housing plan.
- Post-housing follow-up surveys

**Quarter 1 (January – March 2025)**

Number of potential instances of homelessness prevented: Assist at least 2 survivors through rental assistance, eviction prevention, or transitional housing support.

Number of individuals assisted through rapid re-housing: Secure safe housing placements for at least 1 survivors.

Number of individuals placed in transitional housing: Assist at least 1 survivors with transitional housing placements.

**Quarter 2 (April – June 2025)**

Number of potential instances of homelessness prevented: Assist at least 2 survivors through rental assistance, eviction prevention, or transitional housing support.

Number of individuals assisted through rapid re-housing: Secure permanent housing placements for at least 1 survivors.

Number of individuals placed in transitional housing: Assist at least 1 survivors with transitional housing support.

### **Mid-Year Program Evaluation & Report**

Compile data on service delivery and submit a six-month performance report to Fulton County.

### **Quarter 3 (July – September 2025)**

Number of potential instances of homelessness prevented: Assist at least 4 survivors through rental assistance, eviction prevention, or transitional housing support.

Number of individuals assisted through rapid re-housing: Secure housing placements for at least 2 survivors.

Number of individuals placed in transitional housing: Assist at least 1 survivors with transitional housing placement and support.

### **Quarter 4 (October – December 2025)**

Number of potential instances of homelessness prevented: Assist at least 4 survivors through rental assistance, eviction prevention, or transitional housing support.

Number of individuals assisted through rapid re-housing: Secure housing placements for at least 4 survivors.

Number of individuals placed in transitional housing: Assist at least 1 survivors with transitional housing placement.

### **Final Program Evaluation & Report**

Analyze full-year impact data and submit final performance report to Fulton County.

### **Cumulative Annual Impact Targets**

Total Survivors Served: 18

Survivors Assisted with Rapid Rehousing: 6

Survivors Placed in Transitional Housing: 4

### **Agency Defined Performance Measure(s):**

In addition to the required County performance measures, Raksha will track the following three agency-defined performance measures to evaluate long-term housing stability, well-being, and engagement with wraparound services.

**Percentage of survivors who remain in stable housing for at least 6 months post-assistance: Measures long-term housing retention to ensure survivors do not re-enter homelessness.**

Target Outcome:

- At least 90% of participants remain housed for six months or longer.

Methods:

- Provide ongoing case management and wraparound services to support survivors in remaining housed.
- Collaborate with survivors to secure affordable, safe housing that meets their needs.

Data Collection & Tracking Tools:

- Record housing stability at 3 months and 6 months after initial assistance.
- Use Apricot Database to track survivors served and case management provided
- Use follow-up conversations to assess housing stability (more culturally appropriate way of reaching our clients)

**Percentage of survivors who report an improvement in well-being after receiving housing assistance: Measures survivor reported changes in mental health, financial security, and overall well-being following housing support.**

Target Outcome:

- 95% of clients will report improved well-being in post-assessments.

Methods:

- Provide trauma-informed wraparound services including therapy, advocacy, legal advocacy, and economic empowerment

Data Collection & Tracking Tools:

- Pre- and post-program assessments.
- Apricot Database to track number of clients served and assessment results

**Number of survivors receiving comprehensive case management and wraparound services: Measures the percentage of participants who voluntarily receive additional supportive services beyond emergency financial assistance, including mental health, advocacy, referrals, and economic empowerment opportunities.**

Target Outcome:

- At least 75% of survivors will receive at least one additional service beyond emergency financial assistance (100% of survivors who request services will receive them, but we do not require using wraparound services as a condition of assistance).

Methods:

- Complete comprehensive intakes that record client needs and how Raksha staff can meet them.
- Offer referrals for legal assistance, additional housing support, etc

Data Collection & Tracking Tools:

- Apricot Database to logs referrals and services provided

### **Quarter 1 (January – March 2025)**

Percentage of survivors who remain in stable housing for at least 6 months post-assistance: Follow up with Q1 participants at 3 months to assess housing stability.

Percentage of survivors who report an improvement in well-being after receiving housing assistance: At least 95% of surveyed survivors report improved mental health, financial security, or self-sufficiency.

Number of survivors receiving comprehensive case management and wraparound services: Aim for at least 4 survivors engaging in at least one additional service (mental health, legal, economic empowerment).

### **Quarter 2 (April – June 2025)**

Percentage of survivors who remain in stable housing for at least 6 months post-assistance: Follow up with Q1 survivors at 6 months and Q2 survivors at 3 months to assess housing stability.

Percentage of survivors who report an improvement in well-being after receiving housing assistance: At least 95% of surveyed survivors report improved well-being.

Number of survivors receiving comprehensive case management and wraparound services: Aim for at least 3 survivors engaging in at least one additional service.

### **Mid-Year Program Evaluation & Report**

Compile data on service delivery and submit six-month performance report to Fulton County.

### **Quarter 3 (July – September 2025)**

Percentage of survivors who remain in stable housing for at least 6 months post-assistance: Follow up with Q2 survivors at 6 months and Q3 survivors at 3 months.

Percentage of survivors who report an improvement in well-being after receiving housing assistance: At least 95% of surveyed survivors report improved well-being.

Number of survivors receiving comprehensive case management and wraparound services: Aim for at least 3 survivors engaging in at least one additional service.

### **Quarter 4 (October – December 2025)**

Percentage of survivors who remain in stable housing for at least 6 months post-assistance: Follow up with Q3 survivors at 6 months and Q4 survivors at 3 months.

Percentage of survivors who report an improvement in well-being after receiving housing assistance: At least 95% of surveyed survivors report improved well-being.

Number of survivors receiving comprehensive case management and wraparound services: Aim for at least 2 survivors engaging in at least one additional service.

### **Final Program Evaluation & Report**

Analyze full-year impact data and submit final performance report to Fulton County.

### **Cumulative Annual Impact Targets**

Total Survivors Served: 18

Survivors Remaining Housed After Six Months: 90%

Survivors Reporting Improved Well-Being: 95%

Survivors Engaging in Wraparound Services: At least 75%

### **ADDITIONAL REQUIREMENTS**

***Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.***

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton*



County Logo.

## **Reporting**

***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)** to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

## **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A "capital expenditure" is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of "capital expenditure" (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor's failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency

to recoup funding that are not reimbursed by the deadline.

### **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$35,000.00**.

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such

records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**Raksha Inc.**  
**P.O. Box 12337**  
**Atlanta, Georgia 30355**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor

further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

#### **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

#### **ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder

on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Raksha Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as

well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

#### **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

#### **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

#### **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

#### **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor

without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

#### **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

#### **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the

labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.





#25RFP020325C-MH  
2025 Community Services Program

Purchasing Forms &amp; Instructions

STATE OF GEORGIA

COUNTY OF FULTON

## FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor (Agency)]** Raksha, Inc

on behalf of Fulton County Government has registered with and is participating in a federal work authorization program<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

205905

EEV/Basic Pilot Program\* User Identification Number

Raksha, Inc

Name of Contractor (Agency)

BY: Authorized Signature of Officer or Agent of Contractor

Executive Director

Title of Authorized Officer or Agent of Contractor of Contractor

Aparna Bhattacharyya

Printed Name of Authorized Officer or Agent of Contractor

Sworn to and subscribed before me this 8 day of March, 2025.

Notary Public:

County: DeKalbCommission Expires: 06/03/2028

<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

#25RFP020325C-MH  
2025 Community Services Program

Purchasing Forms & Instructions

STATE OF GEORGIA

COUNTY OF FULTON

**FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT**

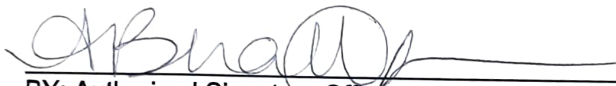
By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>3</sup> under a contract with **[Insert name of prime contractor (Agency)]** Raksha, Inc on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program<sup>\*, 4</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

**205905**

EEV/Basic Pilot Program\* User Identification Number of Subcontractor

**Raksha, Inc**

Name of Subcontractor (Individual/Agency)



BY: Authorized Signature Officer or Agent of Subcontractor

**Executive Director**

Title of Authorized Officer or Agent of Subcontractor

**Aparna Bhattacharyya**

Printed Name of Authorized Officer or Agent of Subcontractor

Sworn to and subscribed before me this 8 day of March, 2025.

Notary Public: 

County: Dekalb

Commission Expires: 06/03/2025



<sup>3</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>4</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/14/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Chastain & Associates Ins P.O. Box 1908  Athens GA 30603		<b>CONTACT NAME:</b> Joy Chasteen <b>PHONE (A/C, No, Ext):</b> (706) 543-2575 <b>FAX (A/C, No):</b> (706) 543-4847 <b>E-MAIL ADDRESS:</b> jchasteen@chastain-assoc.com																						
<b>INSURED</b> Raksha, Inc. P.O. Box 12337  Atlanta GA 30355		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>INSURER A:</b> Security National Insurance Company</td> <td style="text-align: center;">19879</td> </tr> <tr> <td colspan="2"><b>INSURER B:</b> Wesco Insurance Company</td> <td style="text-align: center;">25011</td> </tr> <tr> <td colspan="2"><b>INSURER C:</b> Technology Insurance Company, Inc.</td> <td style="text-align: center;">42376</td> </tr> <tr> <td colspan="2"><b>INSURER D:</b> Travelers Casualty and Surety Company of America</td> <td style="text-align: center;">31194</td> </tr> <tr> <td colspan="2"><b>INSURER E:</b></td> <td></td> </tr> <tr> <td colspan="2"><b>INSURER F:</b></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	<b>INSURER A:</b> Security National Insurance Company		19879	<b>INSURER B:</b> Wesco Insurance Company		25011	<b>INSURER C:</b> Technology Insurance Company, Inc.		42376	<b>INSURER D:</b> Travelers Casualty and Surety Company of America		31194	<b>INSURER E:</b>			<b>INSURER F:</b>		
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<b>INSURER F:</b>																								

**COVERAGES****CERTIFICATE NUMBER:** CL2481444338**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y	Y	SPP1780323 05	08/27/2024	08/27/2025	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000	
							MED EXP (Any one person) \$ 5,000	
							PERSONAL & ADV INJURY \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000	
	OTHER:						Social Services \$ 1,000,000	
A	<b>AUTOMOBILE LIABILITY</b>	Y	Y	SPP1780323 05	08/27/2024	08/27/2025	<b>COMBINED SINGLE LIMIT (Ea accident)</b> \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO							BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY						<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	PROPERTY DAMAGE (Per accident) \$
							\$	
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>	Y	Y	WUM 1930634-03	08/27/2024	08/27/2025	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> <b>EXCESS LIAB</b>						AGGREGATE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE						\$	
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000							
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	N/A	Y	KWS1324984	08/27/2024	08/27/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000	
							E.L. DISEASE - POLICY LIMIT \$ 500,000	
D	Non-Profit Organization D&O Employment Practices Liability			105670403	08/27/2024	08/27/2025	D&O \$1,000,000	
							EPL \$1,000,000	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations

**CERTIFICATE HOLDER****CANCELLATION**
 Fulton County Government, Its Employees, Servants and Agents  
 141 Pryor St SW

Atlanta

GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY****GENERAL LIABILITY ENHANCEMENT: NONPROFIT**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

It is understood and agreed that the following extensions only apply in the event that no other specific coverage for the indicated loss exposure is provided under this policy. If such specific coverage applies, the terms, conditions and limits of that coverage are the sole and exclusive coverage applicable under this policy, unless otherwise noted on this endorsement. The following is a summary of the Limits of Insurance and additional coverages provided by this endorsement. **For complete details on specific coverages, consult the policy contract wording.**

<b>Coverage Applicable</b>	<b>Limit of Insurance</b>	<b>Page #</b>
Extended Property Damage	Included	2
Limited Rental Lease Agreement Contractual Liability	\$100,000 limit	2
Non-Owned Watercraft	Less than 58 feet	2
Damage to Property You Own, Rent, or Occupy	\$50,000 limit	2
Damage to Premises Rented to You	\$1,000,000	2
HIPAA	Clarification	3
Medical Payments	\$20,000	4
Medical Payments – Extended Reporting Period	3 years	4
Athletic Activities	Amended	4
Supplementary Payments – Bail Bonds	\$10,000	4
Supplementary Payment – Loss of Earnings	\$1,500 per day	4
Employee Indemnification Defense Coverage	\$25,000	4
Key and Lock Replacement – Janitorial Services Client Coverage	\$20,000 limit	4
Additional Insured – Newly Acquired Time Period	Amended	5
Additional Insured – Medical Directors and Administrators	Included	5
Additional Insured – Managers and Supervisors (with Fellow Employee Coverage)	Included	5
Additional Insured – Broadened Named Insured	Included	5
Additional Insured – Funding Source	Included	6
Additional Insured – Home Care Providers	Included	6
Additional Insured – Managers, Landlords, or Lessors of Premises	Included	6
Additional Insured – Lessor of Leased Equipment	Included	6
Additional Insured – Grantors of Permits	Included	6
Additional Insured – Vendor	Included	6
Additional Insured – Franchisor	Included	7
Additional Insured – As Required by Contract	Included	7
Additional Insured – Owners, Lessees, or Contractors	Included	7
Additional Insured – State or Political Subdivisions	Included	7
Additional Insured – Trustees, Officials, Members of the Board of Governors, Rabbi, Clergymen or Deacons	Included	8
Duties in the Event of Occurrence, Claim or Suit	Included	8

Unintentional Failure to Disclose Hazards	Included	8
Transfer of Rights of Recovery Against Others To Us	Clarification	8
Liberalization	Included	8
Bodily Injury – includes Mental Anguish	Included	8
Personal and Advertising Injury – includes Abuse of Process, Discrimination	Included	9
Aggregate Limit Per Location	Included	9

#### A. Extended Property Damage

**Section I – Coverages, Coverage A Bodily Injury and Property Damage Liability**, Subsection 2. **Exclusions**, Paragraph a. is deleted in its entirety and replaced by the following:

##### a. Expected or Intended Injury

“Bodily injury” or property damage” expected or intended from the standpoint of the insured. This exclusion does not apply to “bodily injury” or “property damage” resulting from the use of reasonable force to protect persons or property.

#### B. Limited Rental Lease Agreement Contractual Liability

**Section I – Coverages, Coverage A Bodily Injury and Property Damage Liability**, Subsection 2. **Exclusions**, Paragraph b. **Contractual Liability** is amended to include the following:

- (3) Based on the named insured's request at the time of claim, we agree to indemnify the named insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their client, up to \$100,000. This coverage extension only applies to rental lease agreements. This coverage is excess over any renter's liability insurance of the client.

#### C. Non-Owned Watercraft

**Section I – Coverages, Coverage A Bodily Injury and Property Damage Liability**, Subsection 2. **Exclusions**, Paragraph g. (2) is deleted in its entirety and replaced by the following:

- (2) A watercraft you do not own that is:
  - (a) Less than 58 feet long; and
  - (b) Not being used to carry persons or property for a charge;

This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to the insured whether primary, excess or contingent.

#### D. Damage to Property You Own, Rent or Occupy

**Section I – Coverages, Coverage A Bodily Injury and Property Damage Liability**, Subsection 2. **Exclusions**, Paragraph j. **Damage to Property**, Item (1) is deleted in its entirety and replaced with the following:

- (1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property, unless the damage to property is caused by your client, up to a \$50,000 limit. A client is defined as a person under your direct care and supervision.

#### E. Damage to Premises Rented to You

1. If damage by fire to premises rented to you is not otherwise excluded from this Coverage Part, the word “fire” is changed to “fire, lightning, explosion, smoke, or leakage from automatic fire protective systems” where it appears in:

- a. The last paragraph of **Section I – Coverages, Coverage A Bodily Injury and Property Damage Liability**, Subsection 2. **Exclusions**; is deleted in its entirety and replaced by the following:

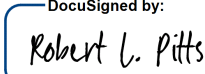
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

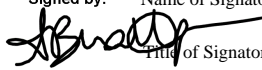
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Raksha Inc.**

DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

Signed by: Name of Signatory: Aparna Bhattacharyya  
  
Title of Signatory: Executive Director  
E51CED31552248B...  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

DocuSigned by: Name of 2nd Signatory: **Manisha Anna Lance**  
  
Title of 2nd Signatory: **Interim Deputy Director**  
2542FA8E67E04CA...  
Second Authorized Signature

(Affix County Seal)

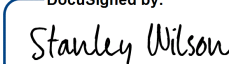


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING



## Certificate Of Completion

Envelope Id: EDD1ED42-888E-42DF-B62E-AA24F846C453

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Raksha Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 31

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.19.24

## Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/14/2025 7:03:48 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

Aparna Bhattacharyya

director@raksha.org

Executive Director

Raksha, Inc

Security Level: Email, Account Authentication  
(None)

## Signature

Signed by:

E51CED31552248B...

## Timestamp

Sent: 6/14/2025 7:07:42 PM

Resent: 6/20/2025 2:40:17 PM

Viewed: 6/20/2025 2:51:56 PM

Signed: 6/20/2025 2:52:57 PM

Signature Adoption: Drawn on Device

Using IP Address: 2600:387:f:5c10::b

Signed using mobile

## Electronic Record and Signature Disclosure:

Accepted: 6/20/2025 2:51:56 PM

ID: 4a0f7f3a-ec3e-4c3e-9513-7d0190e6a997

Manisha Lance

advocate@raksha.org

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

2542EA8E67E04CA...

Sent: 6/20/2025 2:52:59 PM

Resent: 6/23/2025 9:08:22 AM

Viewed: 6/23/2025 10:00:21 AM

Signed: 6/23/2025 10:01:57 AM

Signature Adoption: Pre-selected Style

Using IP Address:

2601:c6:d701:16e0:4cfa:f79e:3fd2:eb63

## Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 10:00:21 AM

ID: 2b128045-6bc9-4ae6-8914-4222f6fcb823

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication  
(None)

**Completed**

Using IP Address: 74.174.59.4

Sent: 6/23/2025 10:01:59 AM

Viewed: 6/23/2025 11:50:18 AM

Signed: 6/23/2025 11:50:27 AM

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign



Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450...  Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/23/2025 11:50:30 AM Resent: 6/24/2025 9:44:30 AM Viewed: 6/24/2025 12:26:24 PM Signed: 6/24/2025 12:26:29 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 74.174.59.4	Sent: 6/24/2025 12:26:32 PM Resent: 6/25/2025 1:08:43 PM Viewed: 6/25/2025 3:41:09 PM Signed: 6/25/2025 3:42:47 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/25/2025 3:41:09 PM ID: df3058ce-1027-4445-82ba-39aa28fed713		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8...  Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/25/2025 3:42:49 PM Viewed: 6/25/2025 3:43:36 PM Signed: 6/25/2025 3:44:25 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/25/2025 3:43:36 PM ID: b46b6ce5-40cf-4ae5-b60d-fdcfae556913		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/25/2025 3:44:27 PM Viewed: 6/27/2025 2:20:48 PM Signed: 6/27/2025 2:21:55 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7...  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 2:21:58 PM Resent: 7/1/2025 12:09:37 PM Viewed: 7/1/2025 12:23:49 PM Signed: 7/1/2025 12:23:54 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 7/1/2025 12:23:57 PM Viewed: 7/1/2025 1:04:04 PM Signed: 7/1/2025 1:04:17 PM
<b>Electronic Record and Signature Disclosure:</b>		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4  Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 1:04:20 PM Resent: 7/3/2025 10:47:32 AM Viewed: 7/9/2025 10:09:25 AM Signed: 7/9/2025 10:09:31 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/14/2025 7:07:41 PM Viewed: 7/9/2025 10:14:43 AM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/14/2025 7:07:41 PM Resent: 7/9/2025 10:09:38 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/14/2025 7:07:42 PM Viewed: 7/9/2025 10:13:39 AM
Dian DeV Vaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/9/2025 10:09:34 AM Viewed: 7/9/2025 10:14:55 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/14/2025 7:07:41 PM
Certified Delivered	Security Checked	7/9/2025 10:09:25 AM
Signing Complete	Security Checked	7/9/2025 10:09:31 AM
Completed	Security Checked	7/9/2025 10:09:34 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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