

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Real Estate and Asset Management

BID/RFP# NUMBER: 23ITB138805C-GS (C)

BID/RFP# TITLE: Carpet, Carpet Tile Installation and Repair Services Countywide

ORIGINAL APPROVAL DATE: 4/17/2024

RENEWAL EFFECTIVE DATES: 1/1/2025 THROUGH 12/31/2025

RENEWAL OPTION #: 1 **OF** 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$75,000.00

COMPANY'S NAME: Brad Construction Company II, LLC

ADDRESS: 3406 Florence Circle

CITY: Powder Springs

STATE: GA

ZIP: 30127

This Renewal Agreement No. <u>1</u> was approved by the Fulton County Board of

Commissioners on BOC DATE: <u>10/16/2024</u> BOC NUMBER: <u>24-0683</u>

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA	BRAD CONSTRUCTION COMPANY II, LLC
Signed by:	DocuSigned by:
Robert L. Pitts	46919D1C6FFC42D
Robert L. Pitts, Chairman	Jameel Hanif
Fulton County Board of Commissioners	Principal
ATTEST:	ATTEST:
Tonya R. Grier	
Tonya R. Grier	Secretary/
Clerk to the Commission	Assistant Secretary
No. of the last of	,
(Affix County Seal)	(Affix Corporate Seal)
AUTHORIZATION OF RENEWAL:	ATTEST:
Signed by:	Signed by:
Joseph N. Davis	C54C66C2375E453
Joseph N. Davis, Director	Notary Public
Department of Real Estate and Asset	
Management	Fayette
	County:
	March 26, 2027
	Commission Expires:
	Signed by:
	(Affix Notary Seal)
	The source of th
	annu.
	24-0683c 10/16/2024
ITEM#: RCS:	ITEM#: 2 nd RM:
REGULAR MEETING	SECOND REGULAR MEETING

CERTIFICATE OF INSURANCE

24-0682 Real Estate and Asset Management

Request approval to renew existing contracts - Department of Real Estate and Asset Management, 23ITB110923C-GS, HVAC On Call Maintenance Services Countywide in an amount not to exceed \$1,200,000.00 with (A) Mechanical Services, Inc. (Hapeville, GA) in an amount not to exceed \$400,000.00; (B) Trane U.S., Inc. (Atlanta, GA) in an amount not to exceed \$350,000.00; (C) 5 Seasons Mechanical LLC (Norcross, GA) in an amount not to exceed \$250,000.00; and (D) JR Hobbs Co. - Atlanta, LLC (Lawrenceville, GA) in an amount not to exceed \$200,000.00, to provide standby on-site HVAC on call maintenance services of air conditioning systems on an "as needed" basis for all County facilities. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2025, through December 31, 2025.

24-0683 Real Estate and Asset Management

Request approval to renew existing contracts - Department of Real Estate and Asset Management, 23ITB138805C-GS, Carpet, Carpet Installation and Repair Services Countywide, in an amount not to exceed \$345,000.00 with (A) G.S.A.T. Restoration, Inc. dba Paul Davis of North Atlanta (Norcross, GA) in an amount not to exceed \$145,000.00; (B) HPI Floor, LLC (Atlanta, GA) in an amount not to exceed \$125,000.00; and (C) Brad Construction Company II (Fayetteville, GA) in the amount not to exceed \$75,000.00, to provide carpet, carpet tile installation and repair services on an "as-needed" basis for Countywide facilities. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2025, through December 31, 2025.

24-0684 Real Estate and Asset Management

Request approval to renew existing contracts - Department of Real Estate and Asset Management, 23ITB138804C-GS, Electrical on Call Maintenance Services Countywide in an amount not to exceed \$375,000.00, with (A) Capital City Electrical Services, LLC (Norcross, GA) in an amount not to exceed \$165,000.00; (B) ALL-N-1 Security Services, Inc. (Atlanta, GA) in an amount not to exceed \$160,000.00; and (C) Electrify Atlanta, LLC (Roswell, GA) in an amount not to exceed \$50,000.00, to provide standby on-site electrical on-call maintenance services on an "as needed" basis for all Fulton County facilities. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2025, through December 31, 2025.

COUNTY MANAGER'S ITEMS

Open & Responsible Government

24-0685 County Manager

Presentation of the Fulton County Operational Report.

24-0686 Finance

Presentation, review, and approval of October 16, 2024, Budget Soundings and Resolution.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

this certificate does not confer right	s to the ce	ertificate holder in lieu of	such endorsement(S).	, quite un ondoisemer	ii. A State	mient or
State Farm State Farm			NAME: Jerome	Hubbard			
Jerome Hubbard Sr ir	ne Agonov	Ino	(A/C, No, Ext): ZZ3-C		FAX (A/C, No):	229-883-	4810
431 Pine Ave	ns Agency	ITIC	E-MAIL ADDRESS: Jerome	@JeromeHul	obard.com		
Albany			IN	ISURER(S) AFFO	RDING COVERAGE		NAIC#
INSURED	V 1994	GA 31701	INSURER A: State F	arm Mutual Au	utomobile Insurance Compan	ıv	25178
MOUNED			INSURER B:				
lomas I I I if I B I G			INSURER C:				
Jameel Hanif and Brad Co	nstruction (Company II LLC	INSURER D:				
500 Lanier Ave W Ste 801			INSURER E :				
Fayetteville		GA 30214	INSURER F:				
COVERAGES CE	ERTIFICAT	ΓE NUMBER:			REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICI INDICATED. NOTWITHSTANDING ANY CERTIFICATE MAY BE ISSUED OR MA EXCLUSIONS AND CONDITIONS OF SUC USER	Y PERTAIN H POLICIES	I, THE INSURANCE AFFOR S. LIMITS SHOWN MAY HAV	TO MILL CONTINAC	OK OTHER	RED NAMED ABOVE FOR T	HE POLICY CT TO WH O ALL THE	PERIOD IICH THIS TERMS,
TYPE OF INSURANCE	ADD SUI	D POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP		•	
COMMERCIAL GENERAL LIABILITY			(WINDO/TTTT)	(WINDLINYYYY)	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
CLAIMS-MADE OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
	-					\$	
GEN'L AGGREGATE LIMIT APPLIES PER:	-					\$	
PRO-						\$	
OTHER:					PRODUCTS - COMP/OP AGG	\$	
AUTOMOBILE LIABILITY		-				\$	
ANY AUTO					COMBINED SINGLE LIMIT (Ea accident)	\$	
OMMUTE		749 0474-B05-11D	08/05/2024	02/05/2025		\$ 1,000,00	10
I HIRED NON-OWNED	Y		00/00/2024	02/03/2023		\$ 1,000,00	
AUTOS ONLY AUTOS ONLY					PROPERTY DAMAGE	\$ 1,000,00	
		886 5309-B15-11B	08/15/2024	02/15/2025		\$ 1,000,00	10
UMBRELLA LIAB OCCUR						\$	
EXCESS LIAB CLAIMS-MADI	E				10000010	\$	
WORKERS COMPENSATION						\$ \$	
AND EMPLOYERS' LIABILITY	.				PER OTH-		
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	71				E1 E40114001E	\$	
(Mandatory in NH)	N/A					\$	
If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$	
					E.L. DISEASE - POLICY LIMIT	\$	
ESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLA	CLES (ACORI	D 101 Additional Remarks School	ula marcha de la 116				
4 Ford F250 SD VIN: 1FT7W2BT	7FFB3901	IR	ule, may be attached if mor	e space is requir	ed)		
5 Ford Trans 250 VIN: 1FTNR3XV	/3FKA2959	98					
ERTIFICATE HOLDER							
- THE HOLDER			CANCELLATION				
			SHOULD ANY OF THE EXPIRATION ACCORDANCE WIT	DATE INF	ESCRIBED POLICIES BE CA FREOF, NOTICE WILL BE Y PROVISIONS.	NCELLED E	BEFORE
Fulton County Government			AUTHORIZED REPRESEN	COLUMN A PRODUCTION OF THE	A CONTRACTOR OF THE CONTRACTOR		
141 Pryor St SW			A EPRESEN	. A		10.50	
Atlanta	***	GA 30303	C. Rica	Lyle	lson		
			@ 198	18-2015 ACC	RD CORPORATION AL		

BRADCON-07

RANDERSONSCI

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER. AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Meghan Holder				
Oakbridge Insurance Agency 16 Hampton St	PHONE FAX (A/C, No, Ext): (A/C, No):				
McDonough, GA 30253	E-MAIL ADDRESS: meghanholder@strawninsurance.com				
	INSURER(S) AFFORDING COVERAGE	NAIC #			
	INSURER A : Harford Mutual Insurance Company				
INSURED	INSURER B : Builders Insurance (an Association Captive Compar	у 10704			
Brad Construction Company II LLC	INSURER C: Capitol Specialty Ins Co	10328			
500 W. Lanier Avenue Suite 801	INSURER D:				
Fayetteville, GA 30214	INSURER E:				
	INSURER F:				

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMIT	s	
A	Х	COMMERCIAL GENERAL LIABILITY	INOD	,,,,,		(MINUSSITITITY		EACH OCCURRENCE	\$	1,000,000
		CLAIMS-MADE X OCCUR	X		MP10825006	7/29/2024	7/29/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	300,000
								MED EXP (Any one person)	\$	10,000
								PERSONAL & ADV INJURY	\$	1,000,000
	GEN	N'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000
		POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$	2,000,000
		OTHER:							\$	
	AUT	TOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
		ANY AUTO						BODILY INJURY (Per person)	\$	
		OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
		HIRED NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$	
									\$	
Α	Х	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$	2,000,000
		EXCESS LIAB CLAIMS-MADE	X		CU104732910	7/29/2024	7/29/2025	AGGREGATE	\$	
		DED X RETENTION \$ 10,000						AGG	\$	2,000,000
В	WOF	RKERS COMPENSATION EMPLOYERS' LIABILITY						X PER OTH-ER		
	ANY	PROPRIETOR/PARTNER/EXECUTIVE			WCV0223426 08	7/29/2024	7/29/2025	E.L. EACH ACCIDENT	\$	1,000,000
	OFFI (Mar	ICER/MEMBER EXCLUDED?	N/A					E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
		s, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT		1,000,000
Α	_	ipment Floater			MP10825006	7/29/2024	7/29/2025	Rented/Leased	Ť	250,000
С	Pol	lution Liability			EV2024046301	8/23/2024	8/23/2025	Occurrence/Aggregate		2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured per form CG2037 in regards to the General Liability if required by contract. Umbrella follows form

CERTIFICATE HOLDER	CANCELLATION
Fulton County Government 141 Pryor St. SW Atlanta. GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Allama, CA 00000	AUTHORIZED REPRESENTATIVE
	Rachel and

CANCELL ATION

CEDTIEICATE HOLDED

POLICY NUMBER: MP10825006

COMMERCIAL GENERAL LIABILITY CG 20 37 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations	
ANY PERSON OR ORGANIZATION THAT HAS ENTERED INTO A WRITTEN CONSTRUCTION CONTRACT OR WRITTEN CONSTRUCTION AGREEMENT WITH THE NAMED INSURED	Various	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.		

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

- The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- **2.** Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Certificate Of Completion

Envelope Id: 3CCEE34746A84047B3C724DF251314D9

Subject: 23ITB138805C-GS (C) Carpet, Carpet Tile Installation and Repair Services Countywide 2025 Renewal

Parcel ID:

Employee Name: Source Envelope:

Document Pages: 7 Certificate Pages: 6 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US &

Canada)

Signatures: 5 Initials: 0 Stamps: 2

Envelope Originator: Gertis Strozier 141 Pryor Street

Purchasing & Contract Compliance, Suite 1168

Atlana, GA 30303

Status: Completed

gertis.strozier@fultoncountyga.gov IP Address: 76.198.156.253

Record Tracking

Status: Original

10/18/2024 4:14:07 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Gertis Strozier

gertis.strozier@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: DocuSign

Signer Events

Jameel Hanif, Principal jhanif@bradconstruction.com

Principal

Brad Construction Co. II

Security Level: Email, Account Authentication

(None)

Signature

Signature Adoption: Drawn on Device

Using IP Address: 73.106.95.236

Signed using mobile

Timestamp

Sent: 10/18/2024 5:03:18 PM Viewed: 10/18/2024 8:51:17 PM Signed: 10/18/2024 8:54:57 PM

Electronic Record and Signature Disclosure:

Accepted: 10/18/2024 8:51:17 PM ID: 70c9bb7a-c9ad-49ec-aa32-7b378cab5b7f

Falonda

fhanif@bradconstruction.com

Security Level: Email, Account Authentication

(None)

Sent: 10/18/2024 8:57:47 PM Viewed: 10/18/2024 8:59:43 PM Signed: 10/18/2024 9:00:50 PM

Signature Adoption: Drawn on Device Using IP Address: 73.106.95.236

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 10/18/2024 8:59:43 PM

ID: bb5a957b-acaf-498d-96b5-2d3bc35063e0

Gertis Strozier

gertis.strozier@fultoncountyga.gov Assistant Purchasing Agent CRM SERVICES, LLC

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Completed

Using IP Address: 76.198.156.253

Sent: 10/18/2024 9:00:54 PM Viewed: 11/1/2024 12:47:20 AM

Signed: 11/1/2024 10:02:04 AM

Signer Events Signature **Timestamp** Joseph N. Davis Sent: 11/1/2024 10:02:07 AM Joseph N. Davis joseph.davis@fultoncountyga.gov Viewed: 11/1/2024 9:42:46 PM Signed: 11/3/2024 4:51:49 AM Director Security Level: Email, Account Authentication Signature Adoption: Pre-selected Style (None) Using IP Address: 69.236.118.50 Signed using mobile **Electronic Record and Signature Disclosure:** Accepted: 11/3/2024 4:51:40 AM ID: f7f77c2e-92ab-4954-9b16-0701bbfaff3c Nikki Peterson Sent: 11/3/2024 4:51:52 AM Completed nikki.peterson@fultoncountyga.gov Viewed: 11/3/2024 4:53:39 AM Chief Deputy Clerk to the Board of Commissioners Signed: 11/4/2024 2:25:27 PM Using IP Address: 68.208.197.4 **Fulton County Government** Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 Signed by: Robert L. Pitts Sent: 11/4/2024 2:25:31 PM Robert L. Pitts harriet.thomas@fultoncountyga.gov Viewed: 11/4/2024 9:21:16 PM 14F1B4AA5F6A44A Chairman Signed: 11/4/2024 9:21:31 PM Security Level: Email, Account Authentication Signature Adoption: Pre-selected Style (None) Using IP Address: 166.137.175.13 Signed using mobile **Electronic Record and Signature Disclosure:** Accepted: 11/4/2024 9:21:16 PM ID: 47f5b5d9-82b1-4d3a-adb0-9ec620958463 Tonya R. Grier Sent: 11/4/2024 9:21:34 PM Tonya R. Grier tonya.grier@fultoncountyga.gov Viewed: 11/4/2024 9:24:07 PM EEC476C4837648D. Signed: 11/5/2024 7:02:08 AM Clerk to the Commission **Fulton County** Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191 **Electronic Record and Signature Disclosure:** Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4 Gertis Strozier Sent: 11/5/2024 7:02:13 AM Completed gertis.strozier@fultoncountyga.gov Viewed: 11/10/2024 11:37:17 PM Assistant Purchasing Agent Signed: 11/20/2024 10:04:00 AM Using IP Address: 74.174.59.4 CRM SERVICES, LLC

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events Signature **Timestamp Editor Delivery Events Status Timestamp Agent Delivery Events Status Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@futoncountyga.gov	COPIED	Sent: 11/20/2024 10:04:05 AM
Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:Not Offered via DocuSign

Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	10/18/2024 5:03:18 PM		
Envelope Updated	Security Checked	11/1/2024 10:01:03 AM		
Certified Delivered	Security Checked	11/10/2024 11:37:17 PM		
Signing Complete	Security Checked	11/20/2024 10:04:00 AM		
Completed	Security Checked	11/20/2024 10:04:05 AM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows
	Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0
	or above (Windows only); Mozilla Firefox 2.0
	or above (Windows and Mac); Safari [™] 3.0 or
	above (Mac only)
PDF Reader:	Acrobat® or similar software may be required
	to view and print PDF files
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