

**INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF ELECTION SERVICES
BETWEEN FULTON COUNTY, GEORGIA and
CITY OF COLLEGE PARK, GEORGIA**

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 18 day of March, 2024, between Fulton County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of College Park, Georgia ("City"), a municipal corporation lying wholly or partially within the County (each a "Party" and collectively the "Parties").

WHEREAS, the Parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient, and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, the City desires to contract with the County to conduct the City's 2024 general election and potential runoff elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to contract for any period not exceeding fifty (50) years for the provision of facilities or services which they are authorized by law to provide, including an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality, via adoption of an ordinance, may authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality may request that the county perform all duties as superintendent of elections as specified in Title 21 of Georgia Law.

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

ARTICLE 1 - CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the Parties that any elections which the County has agreed to perform based on the City's request ("City Elections") shall be conducted in compliance with all applicable federal, state, and local legal requirements.

1.2 For each election that the City would like the County to perform, the City, at its sole option, shall submit to County a request for the County to conduct the City's election, in the form attached hereto as Exhibit A. Requests must be made and received at the address specified in the Notice Section below no later than March 31, 2024 to allow the County sufficient advance time and notice to adequately prepare to conduct the City Election. If a request is not made and received within the prescribed time, the County shall not conduct the City's election even if the City has so requested the County conduct an election.

1.3 In the event the City requires a special election as defined by O.C.G.A. § 21-2-2(33), the City and the County shall confer as allowed by law and determine the cost the City will pay for the County's election services, and a mutually convenient date to conduct any such election.

ARTICLE 2 - TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by the Chairman or on behalf of the governing authority of Fulton County, Georgia and will terminate on December 31, 2024, unless otherwise terminated as set forth herein.

ARTICLE 3 - DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, and contingent upon the City's timely request and agreement by the County to conduct a City election, each Party shall provide any or all of the following enumerated services for the election to be held May 21, 2024, and any associated runoff elections which may occur:

3.1 The County, through the Department of Registration and Elections ("DRE") or their designee(s), shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising, and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by O.C.G.A. § 21-2-224(e), a list of electors;
- f) Performing duties of elections Superintendent and absentee ballot clerk for the May 21, 2024 City Election;

- g) Performing logic and accuracy testing as required by Sections 183-1-12-.08 of the Official Compilation of Rules and Regulations of the State of Georgia;
- h) Providing staff, equipment and supplies for conducting the May 21, 2024 City general election at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by O.C.G.A. § 21-2-493, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed; and
- j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts.

3.2 The City shall be responsible for:

- a) Recommending, with the understanding that the County shall make the final determination of, early voting sites and hours of operation to the County in conformance with current election laws and regulations;
- b) Adopting Election ordinances pursuant to O.C.G.A. § 21-2-45(c);
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-in candidates, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*;
- d) Fixing and publishing the qualifying fee as required by O.C.G.A. § 21-2-131;
- e) Collecting and retaining the qualifying fee as required by O.C.G.A. § 21-2-131, as it may be amended;
- f) Performing filing officer duties as required by the Georgia Government Transparency and Campaign Finance Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- g) Verifying the City's voter list and street maintenance files by April 26, 2024.
- h) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- i) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

- j) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

ARTICLE 4 - COMPENSATION AND CONSIDERATION

4.1 In consideration, the City shall pay the estimated cost the County will incur while conducting the City's requested election services.

4.2 The City's estimated payment is presently \$0.00, as the County does not anticipate any additional cost to provide the City's requested election services.

4.3 If the actual cost to the County to conduct the City's requested elections services exceeds the City's estimated payment, the City shall pay such excess amount to the County within thirty (30) days of the County's request for such payment. Failure on the part of the City to remit payment timely is a material breach of this Agreement.

4.4 Notwithstanding any provision in this Agreement to the contrary, and in compliance with O.C.G.A. § 21-2-45(c), the City understands and agrees that it shall be responsible for paying all costs incurred by the County in performing the City's requested election services.

ARTICLE 5 - LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registration and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 To the extent allowed by law, the City agrees to defend and hold harmless the County with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without limitation, reasonable attorney's fees and legal expenses) to which the County may be subjected as a consequence of or as a result of any error, omission, tort, intentional tort, willful misconduct, or any other negligence on the part of the City and/or its employees.

5.4 To the extent allowed by law, the County agrees to defend and hold harmless the City with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without limitation, reasonable attorney's fees and legal expenses) to which the City may be subjected as a consequence of or as a result of willful misconduct on the part of the County and/or its employees.

5.5 It is the intent of the Parties for them, along with their officials, officers, employees and agents to be covered under the auspices of any applicable immunity granted by law, including sovereign immunity and official or qualified immunities.

5.6 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

ARTICLE 6 - EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DRE and under the supervision of the Fulton County Director of the DRE.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

ARTICLE 7 - RECORDKEEPING AND REPORTING

7.1 The DRE is the central repository for all DRE records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

ARTICLE 8 - E-VERIFY AND TITLE VI

Each Party agrees that it will comply with all E-Verify and Title VI requirements and execute any documents reasonably required related to such compliance. Further, each Party agrees that any contracts let for work completed pursuant to this Agreement shall contain all required E-Verify and Title VI requirements under applicable law.

ARTICLE 9 - AUTHORIZATION

Each of the individuals executing this Agreement on behalf of his or her respective Party agrees and represents to the other Party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or council in accordance with all applicable laws and spread upon the minutes thereof. The Parties hereto agree that this Agreement is an intergovernmental contract and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia 1983.

ARTICLE 10 - TERMINATION AND REMEDIES

Either Party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever or no reason at all, by notice in writing to the other Party delivered at least thirty (30) days prior to the effective date of the termination. Upon termination, the City shall be responsible for any and all costs the County has incurred, for preparation and/or performance of the City Election, up to receipt of notice to terminate this Agreement. Without terminating this Agreement, the County may suspend, delay, or interrupt all or any part of its responsibilities under this Agreement for the period of time that the County determines appropriate for its convenience.

ARTICLE 11 - NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested, or statutory overnight delivery. The Parties further agree to provide to each other non-binding duplicate electronic mail notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Superintendent or by the County to the City Clerk. Notices shall be addressed to the Parties at the following addresses:

If to the County: Fulton County Board of Registration and Elections
 Attn: Director
 130 Peachtree St SW, Suite 2186
 Atlanta, Georgia 30303

With a copy to: Fulton County Office of the County Attorney
 Attn: County Attorney
 141 Pryor Street SW, Suite 4038
 Atlanta, Georgia 30303

If to the City: City Clerk Shavala Ames

3667 Main Street

College Park, Georgia 30337

With a copy to: City Attorney Winston Denmark

Denmark Ashby Attorneys

100 Hartsfield Centre Pkwy, Suite 400
Atlanta, Georgia 30354

ARTICLE 12 - NON-ASSIGNABILITY

Neither Party shall assign any of the obligations or benefits of this Agreement.

ARTICLE 13 - ENTIRE AGREEMENT

The Parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the Parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All Parties must sign any subsequent changes in the Agreement.

ARTICLE 14 - SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any Party institute suit concerning this Agreement, venue shall be in the Superior Court of Fulton County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one Party by reason of the rule of construction that a document is to be construed more strictly against the Party who itself or through its agent prepared the same, it being agreed that the agents of all Parties have participated in the preparation hereof.

ARTICLE 15 - BINDING EFFECT

This Agreement is intended for the benefit of the Parties hereto and is not for the benefit of, nor may any provision hereof be enforced by, any other person.

ARTICLE 16 - COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument. Electronic signatures shall have the same weight and effect of wet signatures.

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

FULTON COUNTY, GEORGIA

Robert L. Pitts

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

5/22/2024

DATE:

Attest: *Tonya R. Grier*

Tonya R. Grier, Clerk to Commission



APPROVED AS TO FORM:

Y. Soo Jo

Y. Soo Jo, County Attorney

APPROVED AS TO SUBSTANCE:

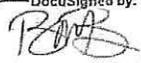
Nadine Williams

Nadine Williams, Director
Fulton County Department of Registration
and Elections

[Signatures Continued on Following Page]

ITEM # 24-0259 SRM 4 / 17 24
SECOND REGULAR MEETING

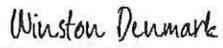
CITY OF COLLEGE PARK, GEORGIA

DocuSigned by:

25A00C77CB0E436...

Mayor



APPROVED AS TO FORM:

DocuSigned by:

1E3E430D100142D...

City Attorney

APPROVED AS TO SUBSTANCE:

DocuSigned by:

20012A0337EC438...

City Clerk

EXHIBIT A

As per the Agreement executed on March 18, 2024, the City of College Park, hereby requests that Fulton County conduct its General and potential Runoff Elections beginning on May 21, 2024 within the boundary of Fulton County.

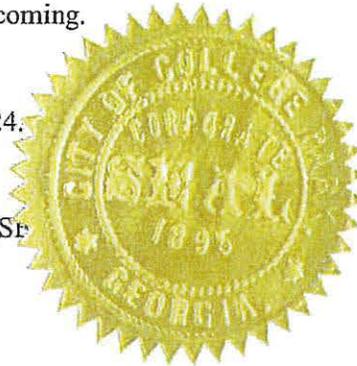
The last day to register to vote in this election is April 22, 2024.

The list of early voting locations will be forthcoming.

This 25 day of March, 2024.

DocuSigned by:

26612A0367EC403... (Seal)
City Clerk



Fulton County, Georgia agrees to conduct the City of College Park's General and potential Runoff Elections beginning on May 21, 2024, within the boundary of Fulton County.

This _____ day of _____, 2024.

Robert L. Pitts

Robert L. Pitts, Chairman
Fulton County Board of Commissioners



[https://fc0365.sharepoint.com/sites/CountyAttorney/CAContracts/Elections/2023 Elections Municipal IGA/02.24.23 2023 IGA - ELECTIONS TEMPLATE for Cities.docx](https://fc0365.sharepoint.com/sites/CountyAttorney/CAContracts/Elections/2023%20Elections%20Municipal%20IGA/02.24.23%202023%20IGA%20-%20ELECTIONS%20TEMPLATE%20for%20Cities.docx)

ITEM # 24-0259 SRM 4/17/24
SECOND REGULAR MEETING



DEPARTMENT OF REGISTRATION & ELECTIONS
5600 CAMPBELLTON FAIRBURN RD,
FAIRBURN, GEORGIA 30213
(404) 612-7020

2024 FOR QUESTIONS TO BE PLACED ON THE BALLOT

1. WILL YOU BE PLACING ANY QUESTIONS ON THE BALLOT? YES NO
IF NO, SIGN, DATE AND RETURN THIS FORM. IF YES PLEASE COMPLETE BELOW:

PLEASE PROVIDE A COPY OF THE RESOLUTION, A SHORT TITLE, AND THE QUESTION VERBIAGE.

OFFICE TYPE: Municipal wide

DISTRICT TYPE: [Click here to enter text.](#)

SHORT TITLE (Question Title to Appear on Ballot)
City of Atlanta Special Purpose Municipal Option Sales Tax (Vote for One)
QUESTION (Question to Appear on Ballot)
"Shall a special 1 percent sales and use tax be reimposed in the City of Atlanta for a period of time not to exceed 16 calendar quarters and for the raising of not more than One Billion One Hundred Million Dollars and Zero Cents (\$1,100,000,000.00) for the purpose of funding water and sewer projects and costs?"

Example

SPECIAL ELECTION FULTON COUNTY	
Fulton County Transportation Special Purpose Local Option Sales and Use Tax (T-SPLOST) Referendum (Vote for One)	SHORT TITLE
"Shall an additional .75 percent sales tax be collected in that part of Fulton County, Georgia, outside of the City of Atlanta, for five years for the purpose of transportation improvements and congestion reduction?"	QUESTION
<input type="radio"/> Yes <input type="radio"/> No	

COMPLETED BY: Corrine A. Lindo

TITLE: Municipal Clerk

SIGNATURE:

~~Click here to enter text.~~ 

DATE:

February 19, 2024



DEPARTMENT OF REGISTRATION & ELECTIONS
5600 CAMPBELLTON FAIRBURN RD,
FAIRBURN, GEORGIA 30213
(404) 612-7020

ELECTION MAY 21, 2024 FOR QUESTIONS TO BE PLACED ON THE BALLOT

1. WILL YOU BE PLACING ANY QUESTIONS ON THE BALLOT? YES NO
IF NO, SIGN, DATE AND RETURN THIS FORM. IF YES PLEASE COMPLETE BELOW:

PLEASE PROVIDE A COPY OF THE RESOLUTION, A SHORT TITLE, AND THE QUESTION VERBIAGE.

OFFICE TYPE: Select Type

DISTRICT TYPE: [Click here to enter text.](#)

SHORT TITLE (Question Title to Appear on Ballot)	
City of College Park Municipal Option Sales Tax (Vote for One)	
QUESTION (Question to Appear on Ballot)	
() YES	"Shall a special one (1%) percent sales and use tax be imposed in the City of College Park for a period not to exceed four (4) years and for the raising of not more than \$50,000,000 for the purpose of water and sewer projects and costs?"
() NO	

Example

SPECIAL ELECTION FULTON COUNTY	
Fulton County Transportation Special Purpose Local Option Sales and Use Tax (T-SPLOST) Referendum (Vote for One)	→ SHORT TITLE
"Shall an additional .75 percent sales tax be collected in that part of Fulton County, Georgia, outside of the City of Atlanta, for five years for the purpose of transportation improvements and congestion reduction?"	→ QUESTION
<input type="radio"/> Yes <input type="radio"/> No	

COMPLETED BY: Click here to enter text.

TITLE: Click here to enter text.

SIGNATURE: Click here to enter text.

DATE: Click here to enter text.



Fulton County

Legislation Text

File #: 24-0257, Version: 1

Department

Registration & Elections

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of an Intergovernmental Agreement, Registration & Elections, to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on May 21, 2024, and General Election Runoff on June 18, 2024, for the City of Atlanta and City of College Park.

(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Under the provision of the Georgia Election Code, Section 21-2-45(c)(2), City may, by ordinance, authorize the County to conduct such election.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6

Is this a purchasing item?

No

Summary & Background: Fulton County has been requested to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on May 21, 2024, and The General Election Runoff on June 18, 2024, for the City of Atlanta and City of College Park.

Scope of Work: Intergovernmental Agreement for Fulton County to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on May 21, 2024, and The General Election Runoff on June 18, 2024, for the City of Atlanta and City of College Park.

Community Impact: Registration and Elections staff is not aware of any community impact.

Department Recommendation: Department of Registration & Elections requests approval.

Project Implications: The approval of this proposed Intergovernmental Agreement will ensure the Department to follow state election laws.

Community Issues/Concerns: Department of Registration & Elections is not aware of any community issues or concerns with this proposed Intergovernmental Agreement (IGA).

Department Issues/Concerns: Department of Registration & Elections has no issues or concerns with this proposed Intergovernmental Agreement (IGA).

Fiscal Impact / Funding Source: None

Exhibits Attached:

Exhibit 1A: Intergovernmental Agreement: City of Atlanta

Exhibit 1B: Intergovernmental Agreement: City of College Park

Exhibit 2A: City of Atlanta May Ballot Question

Exhibit 2B: City of College Park May Ballot Question

Contact Information:

Nadine Williams, Director, Registration and Elections, 404-612-3130



Fulton County

Legislation Details

File #: 24-0257 **Version:** 1 **Name:**

Type: Consent - Open & Responsible Government **Status:** Agenda Ready

File created: 3/1/2024 **In control:** Board of Commissioners

On agenda: 4/17/2024 **Final action:**

Title: Request approval of an Intergovernmental Agreement, Registration & Elections, to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on May 21, 2024, and General Election Runoff on June 18, 2024, for the City of Atlanta and City of College Park. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Sponsors:

Indexes:

Code sections:

Attachments: 1. EXHIBIT 1B: IGA CITY OF COLLEGE, 2. EXHIBIT 2A: CITY OF ATLANTA MAY BALLOT QUESTION, 3. EXHIBIT 2B: CITY OF COLLEGE PARK MAY BALLOT QUESTION

Date	Ver.	Action By	Action	Result
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