

**FULTON COUNTY BOARD OF COMMISSIONERS
FIRST REGULAR MEETING**

August 5, 2026
10:00 AM



Fulton County Government Center
Assembly Hall
141 Pryor Street SW
Atlanta, Georgia 30303



A G E N D A

CALL TO ORDER: Chairman Robert L. Pitts

ROLL CALL: Tonya R. Grier, Clerk to the Commission

Robert L. Pitts, Chairman (At-Large)
Bridget Thorne, Commissioner (District 1)
Bob Ellis, Commissioner (District 2)
Dana Barrett, Commissioner (District 3)
Vacant (District 4)
Marvin S. Arrington, Jr., Commissioner (District 5)
Khadijah Abdur-Rahman, Vice Chair (District 6)

INVOCATION: Reverend Clifton Dawkins, Jr., County Chaplain

PLEDGE OF ALLEGIANCE: Recite in unison

ANNOUNCEMENTS

PLEASE SWITCH ALL ELECTRONIC DEVICES (CELL PHONES, PAGERS, PDAs, ETC.) TO THE SILENT POSITION DURING THIS MEETING TO AVOID INTERRUPTIONS.

IF YOU NEED REASONABLE MODIFICATIONS DUE TO A DISABILITY, INCLUDING COMMUNICATIONS IN AN ALTERNATE FORMAT PLEASE CONTACT THE OFFICE OF THE CLERK TO THE COMMISSION. FOR TDD/TTY OR GEORGIA RELAY SERVICE ACCESS DIAL 711.

CONSENT AGENDA**26-0431 Board of Commissioners**

Adoption of the Consent Agenda - All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the First Regular Meeting Agenda for separate consideration.

26-0432 Board of Commissioners

Proclamations for Spreading on the Minutes.

Proclamation recognizing "Savvy Girl Consulting Appreciation Day." **(Arrington)**
July 17, 2026

Proclamation recognizing "Georgia's Founding Fathers Appreciation Day."
(Arrington)
July 17, 2026

Proclamation recognizing "Dr. Ruth Hilson Pace Remembrance Day."
(Abdur-Rahman)
July 22, 2026

Proclamation recognizing "Valena York Henderson Appreciation Day." **(Pitts)**
July 25, 2026

Proclamation recognizing "Global Diaspora Day." **(Arrington)**
July 25, 2026

Proclamation recognizing "Terrie Aham Appreciation Day." **(Abdur-Rahman)**
July 26, 2026

Proclamation recognizing "Grace Elizabeth Grier Appreciation Day." **(Pitts)**
July 30, 2026

Proclamation recognizing "Eloise Gay Dukes Remembrance Day." **(Arrington)**
July 31, 2026

Proclamation recognizing "Eagle Scout Venkat Guduri Appreciation Day." **(Thorne)**
August 1, 2026

Proclamation recognizing "Eagle Scout Aryesh Musalgaonkar Appreciation Day."
(Thorne)
August 1, 2026

Proclamation recognizing "Eagle Scout Max Ryan Chandran Appreciation Day."
(Thorne)
August 1, 2026

Proclamation recognizing "Eagle Scout Sujay Sai Akula Appreciation Day."
(Thorne)
August 1, 2026

Proclamation recognizing "Anthony T. Knight Remembrance Day." **(Arrington)**
August 1, 2026

Proclamation recognizing "Just Us Friends 30th Reunion Day." **(Arrington)**
August 1, 2026

Commissioners' District Board Appointments

26-0433 Board of Commissioners **FULTON COUNTY ARTS COUNCIL**

The Arts Council shall be composed of fifteen (15) residents of the county. Initially, each member of the Board of Commissioners shall appoint two persons to serve on the council, one person to serve for a one-year term and one person to serve a two-year term. No term of any member shall extend beyond the term of the District Commissioner who appointed the member to serve on the Arts Council Board; thereafter, each year, each member of the Board of Commissioners shall appoint one member for a two-year term. Each member may continue to serve beyond his/her term until replaced. The Chairman of the Arts Council shall be appointed to a two-year term by a majority vote of the Board of Commissioners. The Council shall elect a Vice-Chairman and a secretary from its membership.

Term = 2 years

Term below expired: 12/31/2022

Vacant **(Barrett)**

Commissioner Barrett has nominated Renee Gardner for a District appointment to a term ending December 31, 2026.

Spreading on the Minutes**26-0434 Board of Commissioners****HOSPITAL AUTHORITY OF FULTON COUNTY (NORTHSIDE)**

The Board of Commissioners shall submit a slate of three (3) names, per position, to the Hospital Authority of Fulton County, for selection of one (1) person to be appointed by the Authority for each position.

Term = 4 years

The Board of Trustees of the Hospital Authority of Fulton County (Northside), at its meeting on July 22, 2026, reappointed the following appointees for terms ending April 1, 2030 and appointed one appointee for an unexpired term ending April 1, 2029, in accordance with a slate of names submitted by the Board of Commissioners at its June 3, 2026 First Regular Meeting:

Doug MacDonald (Position#4)

Barbara Pare' (Position #7)

Steve Moss, M.D. (Position #8)

Stephen Wells, M.D. (Position #9)

Open & Responsible Government**26-0435 Registration & Elections**

Request approval of an Intergovernmental Agreement (IGA) with Registration & Elections and City of Atlanta for the purpose of conducting an election related to the Education Special Purpose Local Option Sales Tax (ESPLOST) in conjunction with the General Election / Non-Partisan Election, November 3, 2026. Effective upon BOC approval.

26-0436 Registration & Elections

Request approval of an Intergovernmental Agreement with City of Sandy Springs to conduct Special Elections in conjunction with the General Election on November 3, 2026, for the City of Sandy Springs. Effective upon BOC approval.

26-0437 Real Estate and Asset Management

Request approval of a recommended proposal - Department of Real Estate and Asset Management, 25RFP1469666C-MH, Vending Machine Services Countywide with Coca-Cola Bottling Company United, Inc. (Union City, GA), to provide sustainable vending services which include healthy snack foods and beverages Countywide. Effective upon execution of the contract through December 31, 2030, with one (1) two-year renewal option. This is a revenue-generating contract.

26-0438 Real Estate and Asset Management

Request approval of a Water Vault Easement Dedication of 73 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

26-0439 Real Estate and Asset Management

Request approval of a Water Vault Easement Dedication of 65 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

26-0440 Real Estate and Asset Management

Request approval of a Water Vault Easement Dedication of 74 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

26-0441 Real Estate and Asset Management

Request approval of change order less than 10% - Department of Real Estate and Asset Management, 24RFP020124K-JA Design-Build Services for North Fulton HHS Center, in an amount not to exceed \$186,442.91 with Beck PMI, Joint Venture, comprised of The Beck Group and Peachtree Mechanical Inc. (Atlanta, GA), to modify the existing contract to facilitate the execution of twelve (12) additional services required for the completion of construction and renovation of the North Fulton HHS Center located at 4700 North Point Parkway, Alpharetta, GA 30022, and to add an additional sixty (60) days to the initial contract term of 270 calendar days to accommodate material lead times for the additional services associated with this Change Order No. 2. Effective upon BOC approval.

Arts and Libraries**26-0442 Arts and Culture**

Request approval of a statewide contract - Department of Arts & Culture, SWC 99999-SPD-0000136-0008, Temporary Staffing Services with Corporate Temps Inc. (Norcross, Georgia) at no additional cost to provide temporary staffing services for an additional six (6) month period. Effective dates: July 1, 2026 through December 31, 2026.

Health and Human Services**26-0443 Public Works**

Request approval of a Service Account Agreement Letter - Department of Public Works, Drinking Water Laboratory, and Related Services in the amount not to exceed \$30,000.00 from the State of Georgia / DNR - Environmental Protection Division (EPD) (Atlanta, GA), to provide drinking water laboratory and related services for the contract period effective from July 1, 2026, to June 30, 2027. Effective upon BOC approval.

26-0444 Senior Services

Request approval to renew an existing contract and increase the spending authority - Senior Services 25RFP1366504A-JWT, Consumer Directed Services - Fiscal Management with Guardiantrac, LLC d/b/a GT Independence for a total contract amount of \$23,310.00. This action exercises the first and only renewal option. No renewal options remain. Effective date July 1, 2026 through June 30, 2027.

FIRST REGULAR MEETING AGENDA**26-0445 Board of Commissioners**

Adoption of the First Regular Meeting Agenda.

26-0446 Board of Commissioners

Ratification of Minutes.

First Regular Meeting Post Agenda Minutes, July 15, 2026

First Regular Meeting Minutes, July 15, 2026

Special Called Meeting Post Agenda Minutes, August 3, 2026

26-0447 Board of Commissioners

Presentation of Proclamations and Certificates.

Proclamation recognizing "Talaya Parker Appreciation Day." **(Arrington/Barrett)**

Proclamation recognizing "Destiny Drake Appreciation Day."
(Abdur-Rahman/Pitts)

PUBLIC HEARINGS**26-0448 Board of Commissioners**

Public Comment - Citizens are allowed to voice County related opinions, concerns, requests, etc. during the Public Comment portion of the Commission meeting. **Priority for public comment will be given to Fulton County citizens and those individuals representing businesses or organizations located within Fulton County, including their employees, whether such persons are commenting in-person, via emails or via Zoom or other electronic media (i.e., phone call). Non-Fulton County citizens will only be heard after all in-person Fulton County citizens, representatives of business and organizations located within Fulton County, including their employees, have been heard and the time allotted for public comment has not expired, except as otherwise provided in this code section. County staff shall verify the residency of each public speaker prior to such person being heard by the board. Speakers will be granted up to two minutes each. Members of the public will not be allowed to yield or donate time to other speakers. The Public Comment portion of the meeting will not exceed sixty (60) minutes at the First Regular Meeting, nor will this portion exceed sixty (60) minutes at the Second Regular Meeting.** In the event the 60-minute time limit is reached prior to public comments being completed, public comment will be suspended and the business portion of the BOC meeting will commence. Public comment will resume at the end of the meeting. For more information or to arrange a speaking date, contact the Clerk's Office.

26-0449 County Manager

Public Hearing to accept and consider public comments regarding modifications to the Fee Schedule for the Environmental Health Division of the Fulton County Board of Health.

COUNTY MANAGER'S ITEMS**Health and Human Services****26-0450 County Manager**

Presentation: Fulton County Board of Health Quarterly Report.

26-0451 County Manager

Request approval of a Resolution of the Fulton County Board of Commissioners to approve a modification of the Fulton County Board of Health's Fees for Environmental Health Services to reduce certain fee amounts; remove certain fees; add new fees; and for other purposes. Effective 30 days from BOC approval.

26-0452 Behavioral Health and Developmental Disabilities

Request approval to replace one (1) voting member of the seven (7) members of the Fulton County Opioid Abatement Advisory Council ("Opioid Advisory Council). Behavioral Health & Developmental Disabilities (BHDD) requests approval of one (1) nominee, Shawn Mason, as a voting member of the Fulton County Regional Advisory Council for the Opioid Abatement Program. This nominee shall fill the spot vacated by former member Robin Buckley and will serve as a survivor of the disease of addiction as a person with lived experience, as specified in the council's requirements. This nominee shall serve at the pleasure of the Board of Commissioners up to an initial term of two (2) years.

The Opioid Advisory Council shall consist of the following voting members: (1) a designee of the Fulton County Sheriff's Office, as nominated by the Sheriff and confirmed by the Board of Commissioners; (2) a member designated by the executive team of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (3) a member of the Fulton County Board of Health, as nominated by the Fulton County Board of Health and confirmed by the Board of Commissioners; (4) an academic member with a background in substance use and recovery, as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (5) a substance use disorder treatment provider within Fulton County licensed by the Georgia Department of Community Health (DCH), as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (6) a survivor of the disease of addiction or a family member who has lost a loved one to the disease, as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (7) a designee of the Fulton County Superior Court, as nominated by Fulton County Superior Court Administration and confirmed by the Board of Commissioners.

These seven (7) voting members shall serve at the pleasure of the Board of Commissioners up to an initial term of two (2) years. In addition, the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities shall serve as an ex-officio member of the Council, providing insight and guidance without holding voting rights.

Open & Responsible Government**26-0453 Human Resources Management**

Request approval of a Memorandum of Agreement between Fulton County Government and the University of Georgia Research Foundation, Inc. (UGARF) to provide the Certified Public Manager's Training Program (CPM or Certified Public Manager Program) for Fulton County employees at a cost not to exceed \$175,000 annually, with an initial term beginning July 1, 2026 and ending June 30, 2027, and four (4) automatic one-year renewal terms for a total potential contract value not to exceed \$875,000.

26-0454 Registration & Elections

Request approval of a statewide contract - Registration & Elections, Georgia Secretary of State, PE-47800-SS-2024-000000006, Sole Source - KNOWiNK in the amount of \$297,700.00 with KNOWiNK, LLC (St. Louis, MO)) to provide mailing & voter communication services such as precinct card mailings, communication notices and printing and mailing of absentee ballots. Effective upon approval through December 31, 2026.

26-0455 Real Estate and Asset Management

Request approval of a statewide contract - Department of Real Estate and Asset Management, SWC #99999-001-SPD0000220-0006, Public Safety Technologies, Equipment, and Services in the total amount not to exceed \$581,114.60 with Prologic ITS, LLC (Dallas, GA), for the purchase, delivery, and installation of emergency vehicle equipment packages for the upfit of 11 total Inmate Transport Vans for the Fulton County Sheriff's Department. This is a one-time procurement.

26-0456 Real Estate and Asset Management

Request approval of lowest responsible bidders - Department of Real Estate and Asset Management, 26ITB1607343C-JNJ, Asphalt/Concrete Pavement Maintenance and Repair Services in the total amount not to exceed \$200,000.00 with (A) Deerfield Asphalt Paving Company (Atlanta, GA) in the amount not to exceed \$105,000.00 and (B) Paramount Cutting Contracting (Loganville, GA) in the amount not exceed \$95,000.00, to provide asphalt/concrete pavement maintenance and repair services on an as-needed basis. Effective January 1, 2027 through December 31, 2027, with two renewal options.

26-0457 Real Estate and Asset Management

Request approval to increase spending authority - Department of Real Estate and Asset Management, 24ITB1312273C-GS, Solid Waste Disposal and Recycling Services Countywide, in the total amount not to exceed \$130,000.00 with (A) Latham Home Sanitation Company, Inc. (Loganville, GA) in an amount not to exceed \$105,000.00 and (C) Arrow, Inc. dba Arrow Waste, (Conley, GA) in an amount not to exceed \$25,000.00, to cover the costs for additional solid waste disposal and recycling services Countywide for the remainder of FY2026. Effective upon BOC approval.

COMMISSIONERS' ACTION ITEMS**26-0416 Board of Commissioners**

Request approval of a Resolution to increase economic opportunity on the Westside; to support the creation of affordable commercial space for local small businesses by approving the release of funds previously set aside; to assist in neighborhood stabilization; to catalyze private investment; and for other purposes. (Barrett) (HELD ON 7/15/26)

26-0458 Board of Commissioners

Request approval of a Resolution by the Fulton County Board of Commissioners to dissolve the Fulton County HIV/AIDS Prevention, Care, and Policy Advisory Committee due to inactivity; to provide for the orderly wind-down and transfer of its records; and for other purposes. **(Ellis)**

26-0459 Board of Commissioners

Request approval of a Resolution by the Fulton County Board of Commissioners amending the Rules of Procedure of the Board of Commissioners to provide that a voting item receiving four or more negative votes shall not be automatically continued to a subsequent meeting; and for other purposes. **(Ellis)**

26-0460 Board of Commissioners

Request approval of a Resolution by the Fulton County Board of Commissioners, to re-establish a Budget Commission to assist in the development of the County's annual budget; to provide for its purpose, composition, selection, eligibility, and duties; to amend Section 2-261 of the Fulton County Code of Ordinances; to add Section 2-263 of the Fulton County Code of Ordinances; to repeal conflicting Resolutions; and for other purposes. **(Ellis/Abdur-Rahman)**

26-0461 Board of Commissioners

Request approval of a Resolution by the Fulton County Board of Commissioners opposing the provision of tax abatements or other financial incentives by any Development Authority within Fulton County for Data Center Projects; urging the Development Authority of Fulton County to decline to entertain or approve any such incentive; and for other purposes. **(Thorne/Ellis)**

26-0462 Board of Commissioners

Request approval of an Ordinance to amend Chapter 2 (Administration), Article II (officers and employees), Division 2 (Code of Ethics), Section 2-77 of the Code of Laws of Fulton County relating to the Code of Ethics regarding unemployed officers and employees; and for other purposes. **(Pitts/Abdur-Rahman)**

Commissioners' Full Board Appointments**26-0463 Board of Commissioners**
BOARD OF HEALTH (FULTON COUNTY)

The Board of Commissioners has four appointees, pursuant to HB 885 (2016) and Georgia Code Section 31-3-2 (2016). One member shall be the chief executive officer of the governing authority of the County and shall serve as a member while holding their offices as chief executive officer of the governing authority of the County. One member to be appointed by the governing authority of the County shall be a physician actively practicing in the County; however, the governing authority may appoint a person licensed as a nurse or dentist under Chapter 26 or 11 of Title 43, or any other person having a familiarity with and concern for the provision of medical services in the County. One member to be appointed by the governing authority of the County shall be a consumer, a representative of a consumer, or a person from an advocacy agency or group, which member will represent on the Board the County's consumers of health services. And one member to be appointed by the governing authority of the County shall be a consumer member who will represent on the Board the County's needy, underprivileged, or elderly community. Initial terms are staggered. After these initial terms, members appointed shall take office the first day of January immediately following the expiration of the immediately preceding term of that office and serve terms of six years and until their successors are appointed and qualified.

Term = 6-year terms, after the initial terms

Term below expired: 12/31/2018

Renay Blumenthal (**Consumer/Advocate BOC-4/Eaves**)

Chairman Pitts has nominated Renay Blumenthal for a reappointment to a term expiring December 31, 2030.

26-0464 Board of Commissioners
BOARD OF HEALTH (FULTON COUNTY)

Term below expired: 12/31/2025

Kathi Amille Earles (**Physician BOC-3/Pitts**)

Chairman Pitts has nominated Kathi Amille Earles for a reappointment to a term expiring December 31, 2031.

COMMISSIONERS' PRESENTATION AND DISCUSSION ITEMS**26-0465 Board of Commissioners**

Discussion: Update - Implementation of five-point plan **(Pitts)**

26-0466 Board of Commissioners

Discussion: Data Centers: 2026 growth in assessed value **(Ellis)**

26-0467 Board of Commissioners

Discussion: Update - Jail Capacity Planning **(Barrett)**

EXECUTIVE SESSION**26-0468 Board of Commissioners**

Executive **(CLOSED)** Sessions regarding litigation **(County Attorney)**, real estate **(County Manager)**, and personnel **(Pitts)**.

ADJOURNMENT



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0432

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Proclamations for Spreading on the Minutes.

Proclamation recognizing "Savvy Girl Consulting Appreciation Day." **(Arrington)**
July 17, 2026

Proclamation recognizing "Georgia's Founding Fathers Appreciation Day." **(Arrington)**
July 17, 2026

Proclamation recognizing "Dr. Ruth Hilson Pace Remembrance Day." **(Abdur-Rahman)**
July 22, 2026

Proclamation recognizing "Valena York Henderson Appreciation Day." **(Pitts)**
July 25, 2026

Proclamation recognizing "Global Diaspora Day." **(Arrington)**
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Proclamation recognizing "Terrie Axam Appreciation Day." **(Abdur-Rahman)**
July 26, 2026

Proclamation recognizing "Grace Elizabeth Grier Appreciation Day." **(Pitts)**
July 30, 2026

Proclamation recognizing "Eloise Gay Dukes Remembrance Day." **(Arrington)**
July 31, 2026

Proclamation recognizing "Eagle Scout Venkat Guduri Appreciation Day." **(Thorne)**
August 1, 2026

Proclamation recognizing "Eagle Scout Aryesh Musalgaonkar Appreciation Day." **(Thorne)**
August 1, 2026

Proclamation recognizing "Eagle Scout Max Ryan Chandran Appreciation Day." **(Thorne)**
August 1, 2026

Proclamation recognizing "Eagle Scout Sujay Sai Akula Appreciation Day." **(Thorne)**
August 1, 2026

Proclamation recognizing “Anthony T. Knight Remembrance Day.” **(Arrington)**
August 1, 2026

Proclamation recognizing “Just Us Friends 30th Reunion Day.” **(Arrington)**
August 1, 2026



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0435

Meeting Date: 8/5/2026

Department

Registration & Elections

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of an Intergovernmental Agreement (IGA) with Registration & Elections and City of Atlanta for the purpose of conducting an election related to the Education Special Purpose Local Option Sales Tax (ESPLOST) in conjunction with the General Election / Non-Partisan Election, November 3, 2026. Effective upon BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Under the provision of the Georgia Election Code, Section 21-2-45(c)(2), City may, by ordinance, authorize the County to conduct such election.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☐
- District 1 ☐
- District 2 ☐
- District 3 ☒
- District 4 ☒
- District 5 ☒
- District 6 ☒

Is this a purchasing item?

No

Summary & Background: Registration and Elections recommend approval of the Intergovernmental Agreement (IGA) between Fulton County, Registration & Elections with and City of Atlanta for the purpose of conducting an election related to the Education Special Purpose Local Option Sales Tax (ESPLOST). This action authorizes the Department to administer and manage all election related services required for placing the ESPLOST measure on the ballot.

Scope of Work: The Department will provide all services necessary to conduct the ESPLOST election. This includes voter registration management, ballot preparation, early voting administration, Election Day operations, tabulation of votes, certification of results, and all required reporting. The

Department will also ensure compliance with all applicable state and local election laws.

Community Impact: Approval of the IGA ensures that voters within the City of Atlanta can participate in the ESPLOST referendum, which funds capital improvements that directly support safe, modern, and effective learning environments. The election provides a mechanism for community input.

Department Recommendation: The Department recommends approval of the IGA to ensure a legally compliant and efficiently managed election process.

Project Implications: Timely approval of the IGA supports the Department's ability to meet statutory deadlines for ballot placement.

Community Issues/Concerns: The Department is not aware of community issues / concerns regarding this request.

Department Issues/Concerns: Without approval of the IGA, the Department could face challenges meeting statutory deadlines for conducting the election.

Exhibits Attached

Exhibit 1: Intergovernmental Agreement

Contact Information title

Nadine Williams, Director, Registration and Elections, 404-612-3130

Fiscal Impact / Funding Source: N/A

**INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF ELECTION SERVICES BETWEEN FULTON
COUNTY, GEORGIA AND
CITY OF ATLANTA, GEORGIA**

THIS INTERGOVERNMENTAL AGREEMENT is entered into this **15th** day of **July, 2026**, between Fulton County, Georgia (“County”), a political subdivision of the State of Georgia, and the City of Atlanta, Georgia (“City”), a municipal corporation lying wholly or partially within the County (each a “Party” and collectively the “Parties”).

WHEREAS, the Parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient, and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, the City desires to contract with the County to conduct the City’s 2026 general election, potential runoff elections, and referendum elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to contract for any period not exceeding fifty (50) years for the provision of facilities or services which they are authorized by law to provide, including an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality, via adoption of an ordinance, may authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality may request that the county perform all duties as superintendent of elections as specified in Title 21 of Georgia Law.

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

ARTICLE 1 - CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of all elections which the City requests the County to conduct, including all runoffs which may be necessary. It is the intent of the Parties that any elections which the County has agreed to perform based on the City’s request (“City Elections”) shall be conducted in compliance with all applicable federal, state, and local legal requirements.

1.2 For each election that the City would like the County to perform, the City, at its sole option, shall submit to County a request for the County to conduct the City's election, in the form attached hereto as Exhibit A. Requests must be made and received at the address specified in the Notice Section below no later than August 1, 2026 to allow the County sufficient advance time and notice to adequately prepare to conduct the City Election. If a request is not made and received within the prescribed time, the County shall not conduct the City's election even if the City has so requested the County conduct an election.

1.3 In the event the City requires a special election as defined by O.C.G.A. § 21-2-2(33), the City and the County shall confer as allowed by law and determine the cost the City will pay for the County's election services, and a mutually convenient date to conduct any such election.

ARTICLE 2 - TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by the Chairman or on behalf of the governing authority of Fulton County, Georgia and will terminate on December 31, 2026, unless otherwise terminated as set forth herein.

ARTICLE 3 - DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, and contingent upon the City's timely request and agreement by the County to conduct a City election, each Party shall provide any or all of the following enumerated services for the election to be held November 3, 2026, and any associated runoff elections which may occur:

3.1 The County, through the Department of Registration and Elections ("Elections Department") or their designee(s), shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising, and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by O.C.G.A. § 21-2-224(e), a list of electors;
- f) Performing duties of elections Superintendent and absentee ballot clerk for the November 3, 2026 Election;

- g) Performing logic and accuracy testing as required by Sections 183-1-12-.08 of the Official Compilation of Rules and Regulations of the State of Georgia;
- h) Providing staff, equipment, and supplies for conducting the November 3, 2026 general election at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by O.C.G.A. § 21-2-493, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed; and
- j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts or municipal precincts.

3.2 The City shall be responsible for:

- a) Recommending, with the understanding that the County shall make the final determination of, early voting sites and hours of operation to the County in conformance with current election laws and regulations;
- b) Adopting Election ordinances pursuant to O.C.G.A. § 21-2-45(c);
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-in candidates, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*;
- d) Fixing and publishing the qualifying fee as required by O.C.G.A. § 21-2-131;
- e) Collecting and retaining the qualifying fee as required by O.C.G.A. § 21-2-131, as it may be amended;
- f) Performing filing officer duties as required by the Georgia Government Transparency and Campaign Finance Commission for all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- g) Verifying the City's voter list and street maintenance files by October 4, 2026.
- h) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- i) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

- j) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

ARTICLE 4 - COMPENSATION AND CONSIDERATION

4.1 In consideration, the City shall pay the estimated cost the County will incur while conducting the City's requested election services.

4.2 The City's estimated payment is presently \$1.00.

4.3 If the actual cost to the County to conduct the City's requested elections services exceeds the City's estimated payment, the City shall pay such excess amount to the County within thirty (30) days of the County's request for such payment. Failure on the part of the City to remit payment timely is a material breach of this Agreement.

4.4 Notwithstanding any provision in this Agreement to the contrary, and in compliance with O.C.G.A. § 21-2-45(c), the City understands and agrees that it shall be responsible for paying all costs incurred by the County in performing the City's requested election services.

ARTICLE 5 - LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registration and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County because of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 To the extent allowed by law, the City agrees to defend and hold harmless the County with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without

limitation, reasonable attorney's fees and legal expenses) to which the County may be subjected as a consequence of or as a result of any error, omission, tort, intentional tort, willful misconduct, or any other negligence on the part of the City and/or its employees.

5.4 To the extent allowed by law, the County agrees to defend and hold harmless the City with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without limitation, reasonable attorney's fees and legal expenses) to which the City may be subjected as a consequence of or as a result of willful misconduct on the part of the County and/or its employees.

5.5 It is the intent of the Parties for them, along with their officials, officers, employees, and agents to be covered under the auspices of any applicable immunity granted by law, including sovereign immunity and official or qualified immunities.

5.6 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

ARTICLE 6 - EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the Elections Department and under the supervision of the Fulton County Director of the Elections Department.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

ARTICLE 7 - RECORDKEEPING AND REPORTING

7.1 The Elections Department is the central repository for all Elections Department records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

ARTICLE 8 - E-VERIFY AND TITLE VI

Each Party agrees that it will comply with all E-Verify and Title VI requirements and execute any documents reasonably required related to such compliance. Further, each Party agrees that any contracts let for work completed pursuant to this Agreement shall contain all required E-Verify and Title VI requirements under applicable law.

ARTICLE 9 - AUTHORIZATION

Each of the individuals executing this Agreement on behalf of his or her respective Party agrees and represents to the other Party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or council in accordance with all applicable laws and spread upon the minutes thereof. The Parties hereto agree that this Agreement is an intergovernmental contract and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia 1983.

ARTICLE 10 - TERMINATION AND REMEDIES

Either Party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever or no reason at all, by notice in writing to the other Party delivered at least thirty (30) days prior to the effective date of the termination. Upon termination, the City shall be responsible for any and all costs the County has incurred, for preparation and/or performance of the City Election, up to receipt of notice to terminate this Agreement. Without terminating this Agreement, the County may suspend, delay, or interrupt all or any part of its responsibilities under this Agreement for the period of time that the County determines appropriate for its convenience.

ARTICLE 11 - NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested, or statutory overnight delivery. The Parties further agree to provide to each other non-binding duplicate electronic mail notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Superintendent or by the County to the City Clerk. Notices shall be addressed to the Parties at the following addresses:

If to the County: Fulton County Board of Registration and Elections
 Attn: Director
 130 Peachtree St SW, Suite 2186
 Atlanta, Georgia 30303

With a copy to: Fulton County Office of the County Attorney
 Attn: County Attorney
 141 Pryor Street SW, Suite 4038
 Atlanta, Georgia 30303

If to the City:

City Clerk

With a copy to:

City Attorney

(Remainder of page intentionally left blank.)

ARTICLE 12 - NON-ASSIGNABILITY

Neither Party shall assign any of the obligations or benefits of this Agreement.

ARTICLE 13 - ENTIRE AGREEMENT

The Parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the Parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All Parties must sign any subsequent changes in the Agreement.

ARTICLE 14 - SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant, or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any Party institute suit concerning this Agreement, venue shall be in the Superior Court of Fulton County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one Party by reason of the rule of construction that a document is to be construed more strictly against the Party who itself or through its agent prepared the same, it being agreed that the agents of all Parties have participated in the preparation hereof.

ARTICLE 15 - BINDING EFFECT

This Agreement is intended for the benefit of the Parties hereto and is not for the benefit of, nor may any provision hereof be enforced by, any other person.

ARTICLE 16 - COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument. Electronic signatures shall have the same weight and effect of wet signatures.

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day, and year first above written.

FULTON COUNTY, GEORGIA

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DATE:

Attest: _____
Tonya R. Grier, Clerk to Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney

APPROVED AS TO SUBSTANCE:

Nadine Williams, Director
Fulton County Department of Registration
and Elections

[Signatures Continued on Following Page]

CITY OF ATLANTA, GEORGIA

_____ (SEAL)

Mayor

APPROVED AS TO FORM:

City Attorney

APPROVED AS TO SUBSTANCE:

City Clerk

EXHIBIT A

As per the Agreement executed on _____, the City of Atlanta, hereby requests that Fulton County conduct its General and potential Runoff Elections beginning on November 3, 2026, within the boundary of Fulton County.

The last day to register to vote in this election is October 5, 2026.

The list of early voting locations will be forthcoming.

This _____ day of _____, 2026.

City Clerk (SEAL)

Fulton County, Georgia agrees to conduct the City of Atlanta's General and potential Runoff Elections beginning on November 3, 2026, within the boundary of Fulton County.

This _____ day of _____, 2026.

Robert L. Pitts, Chairman
Fulton County Board of Commissioners (SEAL)



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0436

Meeting Date: 8/5/2026

Department

Registration & Elections

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of an Intergovernmental Agreement with City of Sandy Springs to conduct Special Elections in conjunction with the General Election on November 3, 2026, for the City of Sandy Springs. Effective upon BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Under the provision of the Georgia Election Code, Section 21-2-45(c)(2), City may, by ordinance, authorize the County to conduct such election.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

All Districts

District 1

☒

District 2

☒

District 3

☒

District 4

☐

District 5

☐

District 6

☐

Is this a purchasing item?

No

Summary & Background: Fulton County, Registration & Elections has been requested to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on November 3, 2026, and the General Election Runoff on December 1, 2026., for the City of Sandy Springs.

Scope of Work: Intergovernmental Agreement for Fulton County to conduct Special Elections in conjunction with the General Election / Non-Partisan Election on November 3, 2026, and the General Election Runoff on December 1, 2026., for the City of Sandy Springs.

Community Impact: The approval of this proposed Intergovernmental Agreement will ensure the

Departments adheres to the state election laws.

Department Recommendation: Department of Registration & Elections requests approval.

Project Implications: The approval of this proposed Intergovernmental Agreement will ensure the Department to follow state election laws.

Community Issues/Concerns: Department of Registration & Elections is not aware of any community issues or concerns with this proposed Intergovernmental Agreement.

Department Issues/Concerns: Department of Registration & Elections has no issues or concerns with this proposed Intergovernmental Agreement.

Exhibits Attached:

Exhibit 1: Intergovernmental Agreement:

Contact Information:

Nadine Williams, Director, Registration and Elections, 404-612-3130

Fiscal Impact / Funding Source: N/A

**INTERGOVERNMENTAL AGREEMENT FOR THE
PROVISION OF ELECTION SERVICES BETWEEN
FULTON COUNTY, GEORGIA and
CITY OF SANDY SPRINGS, GEORGIA**

THIS INTERGOVERNMENTAL AGREEMENT is entered into this ____ day of _____, 2026, between Fulton County, Georgia (“County”), a political subdivision of the State of Georgia, and the **City of Sandy Springs**, Georgia (“City”), a municipal corporation lying wholly or partially within the County (each a “Party” and collectively the “Parties”).

WHEREAS, the Parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient, and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, the City desires to contract with the County to conduct the City’s 2026 special election on November 3, 2026, to include advance voting and a potential runoff election for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to contract for any period not exceeding fifty (50) years for the provision of facilities or services which they are authorized by law to provide, including an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality, via adoption of an ordinance, may authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality may request that the county perform all duties as superintendent of elections as specified in Title 21 of Georgia Law.

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

ARTICLE 1 - CONDUCT OF ELECTIONS

This Agreement will govern the conduct of all elections which the City requests the County to conduct, including any runoffs which may be necessary. It is the intent of the Parties that any elections which the County has agreed to perform based on the City’s request (“City Elections”) shall be conducted in compliance with all applicable federal, state, and local legal requirements.

ARTICLE 2 - TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by the Chairman or on behalf of the governing authority of Fulton County, Georgia and will terminate on December 31, 2026, unless otherwise terminated as set forth herein.

ARTICLE 3 - DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, and contingent upon the City's timely request and agreement by the County to conduct a City election, each Party shall provide the following enumerated services for the election to be held November 3, 2026, and any associated runoff election which may occur:

3.1 The County, through the Department of Registration and Elections ("Elections Department") or their designee(s), shall be responsible for:

- a)** Designating early and advance voting sites and hours;
- b)** Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c)** Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d)** Hiring, training, supervising, and paying poll officers and absentee ballot clerks;
- e)** Preparing and submitting to the City Clerk, as required by O.C.G.A. § 21-2-224(e), a list of electors;
- f)** Performing duties of elections Superintendent and absentee ballot clerk for the November 3, 2026, City Election;
- g)** Performing logic and accuracy testing as required by Rule 183-1-12-.08 of Georgia's State Election Board Rules and Regulations;
- h)** Providing staff, equipment, and supplies for conducting the November 3, 2026, City special election at City polling places on City Election days and for conducting recounts as may be required;
- i)** Providing staff, equipment, and supplies for conducting any advance voting for the November 3, 2026 City special election at City polling places on City Election days and for conducting recounts as may be required;

- j) Providing staff, equipment, and supplies for conducting any advance voting or Election Day voting for any runoff election required by the November 3, 2026, election;
- k) Certifying City Election returns as required by O.C.G.A. § 21-2-493, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk; and
- l) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts or municipal precincts.

3.2 The City shall be responsible for:

- a) Recommending, with the understanding that the County shall make the final determination of, early voting sites and hours of operation to the County in conformance with current election laws and regulations;
- b) Adopting Election ordinances pursuant to O.C.G.A. § 21-2-45(c);
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-in candidates, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*;
- d) Fixing and publishing the qualifying fee as required by O.C.G.A. § 21-2-131;
- e) Collecting and retaining the qualifying fee as required by O.C.G.A. § 21-2-131, as it may be amended;
- f) Performing filing officer duties as required by the Georgia Government Transparency and Campaign Finance Commission for all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- g) Verifying the City's voter list and street maintenance files by October 4, 2026.
- h) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- i) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and
- j) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

ARTICLE 4 - COMPENSATION AND CONSIDERATION

4.1 In consideration for the County's election services, the City shall pay the estimated cost that the County will incur while conducting the City's requested election services.

4.2 The estimated cost of conducting the City's election is presently \$1.00, and the County does not anticipate any additional cost to provide the City's requested election services for the Special Election on November 3, 2026, or a runoff election, if required. However, this amount is subject to recalculation if the County incurs costs specific to the conduct of the requested election or a requisite runoff election.

4.3 Notwithstanding anything else in this Agreement to the contrary, in compliance with O.C.G.A. § 21-2-45(c), the City understands and agrees that it shall be responsible for paying all costs incurred by the County in performing election services which the City has requested from the County.

ARTICLE 5 - SECURITY

5.1 The City shall be solely responsible for providing security at City polling places during the election periods in this Agreement. Additionally, the City shall ensure that the security personnel provided strictly comply with the Law Enforcements Guidelines attached hereto as Exhibit B. The City shall be responsible for any liability resulting from any claims or litigation arising from or pertaining to the acts or omissions of the security personnel provided by the City.

5.2 The County shall not be responsible for providing security at the polling places during the election periods in this Agreement. Furthermore, the County shall not be responsible for any liability resulting from any claims or litigation arising from or pertaining to the acts or omissions of the security personnel not provided by the County, or the security personnel provided by the City. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

ARTICLE 6 - LEGAL RESPONSIBILITIES

6.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registration and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

6.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

6.3 It is the intent of the Parties for them, along with their officials, officers, employees and agents to be covered under the auspices of any applicable immunity granted by law, including sovereign immunity, and official or qualified immunities.

6.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

ARTICLE 7 - EMPLOYMENT STATUS

7.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation, and disciplinary functions.

7.2 All County personnel assigned under this Agreement are and will continue to be part of the Elections Department and under the supervision of the Fulton County Director of the Elections Department.

7.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

ARTICLE 8 – VOTE REVIEW PANEL

O.C.G.A. § 21-2-483 requires the creation of a vote review panel to manually review ballots rejected by the central tabulator. This statute further requires that in partisan elections, the Chief Judge of the Superior Court of Fulton County, Georgia (“Chief Judge”) shall appoint two electors of the City, to serve on a vote review panel. To assist with this requirement, the City agrees to provide the County with a list of no less than five responsible and morally upstanding electors of the City, from which the Chief Judge may choose. This list shall be provided no later than 60 days before an election.

ARTICLE 9 - RECORDKEEPING AND REPORTING

9.1 The Elections Department is the central repository for all Elections Department records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

9.2 Except as limited by any provision of state or federal law, the City may request, review, and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

ARTICLE 10 - E-VERIFY AND TITLE VI

Each Party agrees that it will comply with all E-Verify and Title VI requirements and execute any documents reasonably required related to such compliance. Further, each Party agrees that any independent contractor agreements executed in furtherance of this Agreement shall contain all required E-Verify and Title VI requirements under applicable law.

ARTICLE 11 - AUTHORIZATION

Each of the individuals executing this Agreement on behalf of his or her respective Party agrees and represents to the other Party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or council in accordance with all applicable laws and spread upon the minutes thereof. The Parties hereto agree that this Agreement is an intergovernmental contract and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia.

ARTICLE 12 - TERMINATION AND REMEDIES

Either Party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever or no reason at all, by notice in writing to the other Party delivered at least thirty (30) days prior to the effective date of the termination. Upon termination, the City shall be responsible for all costs the County has incurred, for preparation and/or performance of the City Election, up to receipt of notice to terminate this Agreement. Without terminating this Agreement, the County may suspend, delay, or interrupt all or any part of its responsibilities under this Agreement for the period of time that the County determines appropriate for its convenience.

ARTICLE 13 - NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested, or statutory overnight delivery. The Parties further agree to provide to each other non-binding duplicate electronic mail notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Superintendent or by the County to the City Clerk. Notices shall be addressed to the Parties at the following addresses:

If to the County: Fulton County Board of Registration and Elections
 Attn: Director
 5600 Campbellton Fairburn Road
 Union City, GA 30213

With a copy to: Fulton County Office of the County Attorney
 Attn: County Attorney
 141 Pryor Street SW, Suite 4038
 Atlanta, Georgia 30303

If to the City: City Clerk

With a copy to: City Attorney

ARTICLE 14 - NON-ASSIGNABILITY

Neither Party shall assign any of the obligations or benefits of this Agreement.

ARTICLE 15 - ENTIRE AGREEMENT

This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All Parties must sign any subsequent changes in the Agreement.

ARTICLE 16 - SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any Party institute suit concerning this Agreement, venue shall be in the Superior Court of Fulton County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting the same shall not apply a presumption that the terms hereof shall be more strictly construed against one Party by reason of the rule of construction that a document is to be construed more strictly against the Party who itself or through its agent prepared the same, it being agreed that the agents of all Parties have participated in the preparation hereof.

ARTICLE 17 - BINDING EFFECT

This Agreement is intended for the benefit of the Parties hereto and is not for the benefit of, nor may any provision hereof be enforced by, any other person.

ARTICLE 18 - COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument. Electronic signatures shall have the same weight and effect of wet signatures.

[Signatures on Following Page]

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

FULTON COUNTY, GEORGIA

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DATE:

Attest: _____
Tonya R. Grier, Clerk to Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney

APPROVED AS TO SUBSTANCE:

Nadine Williams, Director
Fulton County Department of Registration
and Elections

[Signatures Continued on Following Page]

CITY OF SANDY SPRINGS, GEORGIA

_____ (SEAL)

Mayor

APPROVED AS TO FORM:

City Attorney

APPROVED AS TO SUBSTANCE:

City Clerk



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0437

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of a recommended proposal - Department of Real Estate and Asset Management, 25RFP1469666C-MH, Vending Machine Services Countywide with Coca-Cola Bottling Company United, Inc. (Union City, GA), to provide sustainable vending services which include healthy snack foods and beverages Countywide. Effective upon execution of the contract through December 31, 2030, with one (1) two-year renewal option. This is a revenue-generating contract.

Requirement for Board Action

In accordance with Purchasing Code Section 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Commission Districts Affected

All Districts X

District 1

District 2

District 3

District 4

District 5

District 6

Is this a purchasing item?

Yes

Summary & Background This contract provides vending services with consistent operating standards for County employees and the general public. The vending contractor will offer a variety of food and beverage options, which include, but are not limited to, FDA Nutrition Wellness and FIT Pick designations.

Scope of Work: This contract furnishes all labor, materials, supplies, services, and equipment to operate vending machines located in Fulton County facilities, including the Government Center Complex, Justice Center Tower, Juvenile Justice Center, Libraries, Fulton County Executive Airport, and other County-owned or leased facilities.

Types of products may include, but are not limited to: hot beverages; soups; carbonated soft drink; calories count beverage vending program; fruit/juice drinks; bottled water; sandwich products; snacks

nuts to include but not limited to candy, chips, crackers, pastry, health/low calorie, gum/mints, popcorn, and ice cream/frozen desserts, toothpaste, health & beauty products, and reverse vending. No tobacco or alcoholic products may be offered or sold at any time, and there must be equal access to all national brands of products at all locations for County employees and customers/visitors.

Community Impact: This contract accommodates the vending needs of daily juror pools, Fulton County Agencies, and the public, by providing quality snack foods and beverages.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

After reviewing four (4) qualified firm's proposals, and evaluating and considering all available information related to the requirements and evaluation criteria of the RFP (25RFP1469666C-MH), the Evaluation Committee has determined that the proposal submitted by Coca-Cola Bottling Company United, Inc. (84.59%) is the recommended vending contractor to provide Vending Machine Services Countywide for Fulton County for a five-year term through December 31, 2030 (see Exhibit 1).

The recommended proposer has a current contract with Fulton County and has performed excellently (rating of 94%) for the Department of Real Estate and Asset Management as stated in their performance report (see Exhibit 2).

Project Implications: This vending services contract provides the highest quality healthy snack foods and beverage products with consistent operating standards.

Community Issues/Concerns: None that the Department is aware.

Department Issues/Concerns: If this contract is not approved, the County will not be able to accommodate the vending needs of clients, jurors, and patrons with quality food and beverage at County-own facilities.

Contract Modification No, this is a new procurement

Compliance Information

Contract Value:	\$Revenue Generated
Prime Vendor:	Coca-Cola Bottling Company United, Inc.
Prime Status:	Non-Minority
Location:	Union City, GA
County:	Fulton County
Prime Value:	\$Revenue Generated
Contract Value:	\$ Revenue Generated or 100.00%
Certified Value:	\$ Revenue Generated or 100.00%

Exhibits Attached

Exhibit 1: Evaluation Committee Recommendation Letter

Exhibit 2: Performance Evaluation

Contact Information

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$0.00

Previous Adjustments: \$0.00

This Request: Revenue Generating

TOTAL: Revenue Generating

Fiscal Impact / Funding Source**Funding Line 1:**

468-215-2150-5276: Human Resources, Revenue- Generated

Key Contract Terms	
Start Date: Upon contract execution for a five-year term	End Date: 12/31/2030
Cost Adjustment:	Renewal/Extension Terms: ☐ (1) two-year renewal option

Overall Contractor Performance Rating: 94**Would you select/recommend this vendor again?**

Yes

Report Period Start:
1/1/2026**Report Period End:**
3/31/2026



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: May 25, 2026

PROJECT: "25RFP1469666C-MH - Vending Machine Services Countywide FY26"

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Department of Real Estate and Asset Management.

Four (4) qualified firms submitted proposals for evaluation and consideration for award of the Vending Machine Services Countywide FY26 for this project:

1. Coca-Cola Bottling Company United, Inc
2. A-Action Vending Service Inc.
3. Sodexo, Inc.
4. Rich & Delicious Vending LLC

After review of the technical proposal the following firms were short-listed:

1. Coca-Cola Bottling Company United, Inc
2. A-Action Vending Service Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Coca-Cola Bottling Company United, Inc** with a total score of **84.59**, is the recommended vendor for the award of #25RFP1469666C-MH - Vending Machine Services Countywide FY26.

Evaluation Committee Recommendation Letter
May 25, 2026May 30, 2026Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

Lattice Brown

Lattice Brown,
LB

Amy von Keisch

Amy von-Keisch,
Jury Clerk

John W Adams

John W Adams,
Administrator, Build & Grounds, D.R.E.A.M.

Evaluation Committee Recommendation Letter
 May 25, 2026May 30, 2026Page | 3

EVALUATION CRITERIA	WEIGHT	Coca-Cola Bottling Company United, Inc	A-Action Vending Service Inc.
Project Plan/Approach to Work	20	16.67	11.67
Qualification of Key Personnel	10	8.33	6.67
Relevant Project Experience/Past Performance	20	16.67	11.67
Availability of Key Personnel	15	12.5	6.25
Local Preference	5	5	0
Service Disabled Veterans Preference	2	0	0
Cost Proposal	28	25.42	28
TOTAL SCORE:	100.00	84.59	64.26

**To sum Total Score columns highlight the row and press F9*

Performance Evaluation Details

ID	E9
Project	Fit Pick Micro Market, Vending Machines & Catered Events
Project Number	15RFP96985C-DR
Supplier	CCBCU
Supplier Project Contact	Jeremy Pullen (preferred language: English)
Performance Program	Professional Services
Evaluation Period	01/01/2026 to 03/31/2026
Effective Date	04/08/2026
Evaluation Type	Formal
Interview Date	Not Specified
Expectations Meeting Date	Not Specified
Status	Completed
Publication Date	04/08/2026 02:53 PM EDT
Completion Date	04/08/2026 02:53 PM EDT
Evaluation Score	94

Related Documents

Related Documents	Size	Uploaded Date
Sodexo CPR 01-01-26 to 03-31-26.pdf [pdf]	1 Mb	04/08/2026 02:50 PM EDT

OVERALL RATING GUIDE - PROFESSIONAL SERVICES

Evaluation Score Range
Outstanding = 90-100%
Excellent = 80-89%
Satisfactory = 70-79%
Needs Improvement = 50-69%
Unsatisfactory = -50%

PROJECT MANAGEMENT

20/20

Rating	Outstanding: Project Management practices that exceed in the areas of scope, schedule, budget, quality of work and risk/issue management. Complete understanding of project objectives, risks and Contract requirements.
Comments	Coca-Cola's project management is very good. They understand the project objectives, risks and contract requirements and are consistent in meeting the objectives. This evaluation is primarily of the Coca-Cola United vending services because the snack vendor and supplier for the Micro Markets is Sodexo but there is not a separate contract for that vendor. A manual evaluation of Sodexo is attached to this Performance Evaluation.

SCHEDULE

17/20

Rating	Excellent: Delivered ahead of original completion date with some effort by Consultant to meet or exceed project milestone dates, or on original schedule with increased scope. At times, proactive approach to monitoring and forecasting of project schedule.
Comments	The contractor is consistent with delivery schedules for products and project milestones. They are proactive in monitoring soda vending machines and forecasting of low sales for various locations, which they report to the department for discussion of adjustments.

QUALITY OF DESIGN, REPORTS AND DELIVERABLES

17/20

Rating	Excellent: Deliverables exceed requirements in some areas and remainder of items delivered are high quality.
--------	---

Comments	Some machines are older but still operational and of good quality. The vendor is prompt in replacing equipment as needed. The prime, Coca-Cola Bottling Co. is amenable to changing the subcontractor due to low performance and responsiveness if requested by the user department. User decided at this time to wait on requesting replacement due to the end of the contract term being near.
-----------------	--

COMMUNICATIONS AND CO-OPERATION

20/20

Rating	Outstanding: Co-operative and proactive response to User Department concerns at all times. Innovative communication approaches with the User Department's team.
Comments	Coca-Cola Bottling Co. is very co-operative and proactive in responding to concerns at all times. Regularly communicates with the user department regarding possible approaches to increasing low sales volume and new and innovative equipment that may be considered for adjustments.

OVERSIGHT OF CONTRACTOR COMPLIANCE WITH CONTRACT DOCUMENTS

20/20

Rating	Outstanding: Outstanding oversight of the Contractor and ability to bring the Contractor into compliance in an expedited manner.
Comments	Coca-Cola continues to be very proactive with handling of any compliance issues and quickly resolving those within a timely manner. There were no compliance issues this quarter.

GENERAL COMMENTS

Comments	The Prime, Coca-Cola Bottling Company, United does an outstanding job of managing the vending contract as they are very responsive and always timely with service and delivery. Because Sodexo (ItsInReach) purchased the Vendedge company, which was the original subcontractor on this contract through the Coca-Cola Bottling Co., it presented some difficulties with the prime's management of this subcontractor. Sodexo, the subcontractor manages or stocks the markets and all the snack machines, so the user department works directly with Sodexo (ItsInReach) regarding the snack machines and market locations. The Micro Markets are not doing well but there is no separate contract with this vendor to review performance. Separate CPR form for Sodexo is attached.
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Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0438

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of a Water Vault Easement Dedication of 73 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

Requirement for Board Action

Board action is required pursuant to Article XXXIV. - Development Regulations, 34.4.1 Land disturbance permit prerequisites. In addition, pursuant to Fulton County Code Section 1-117, the Board of Commissioners has exclusive jurisdiction and control in directing and controlling all the property of the County, as they may deem expedient, according to and to exercise such other powers as are granted by law or are indispensable to their jurisdiction over County matters.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

- All Districts ☐
- District 1 ☐
- District 2 ☒
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

No

Summary & Background

Scope of Work: The proposed Canton on Mayfield Project, a residential development, requires a water line easement dedication. Fulton County development regulations require that all new water service line connections acknowledge Fulton County's ownership interests in the area(s) where a connection is being made to the County's water system before recording the Final Plat. The

easement area to be conveyed consists of 73 square feet and is in Land Lot(s) 1197 of the 2nd District, 2nd Section of Fulton County, Georgia.

Community Impact: The community will benefit from the extension of the County's water system and the addition of a residential development.

Department Recommendation: The Department of Real Estate and Asset Management recommends acceptance of the easement dedication.

Project Implications: Easement dedications by the legal owner of record to Fulton County are made a part of public records and grant Fulton County access as necessary to perform construction, maintenance, and upgrades to the water system once the proposed improvements are installed on the owner's property.

Community Issues/Concerns: None

Department Issues/Concerns: None

Fiscal Impact / Funding Source

Acceptance of this easement dedication does not involve the expenditure or the receipt of funds.

[BLANK SPACE ABOVE THIS LINE IS FOR THE SOLE USE OF THE CLERK OF SUPERIOR COURT]

THIS DOCUMENT MAY BE RECORDED ONLY BY PERSONNEL OF THE FULTON COUNTY LAND DIVISION

Return Recorded Document to:
Fulton County Land Division 141
Pryor Street, S.W. - Suite 8021
Atlanta, Georgia 30303

Project Name : Canton on Mayfield
Tax Parcel Identification No.: 22-4822-1252-016-1; 22-4814-1197-088-2; 22-4822-1252-103-7
Land Disturbance Permit No.: WRN24-072
Zoning/Special Use Permit No.: CLUP-21-03/Z-21-04/V-21-09
(if applicable)

For Fulton County Use Only

Approval Date: _____

Initials: _____

WATER VAULT EASEMENT (Corporate Form)

STATE OF GEORGIA,
COUNTY OF FULTON

This indenture entered into this 30th day of March, 20 26, between Mayfield Canton Development Group, LLC, a Georgia limited liability company, duly organized under the laws of the State of Georgia, party of the first part (hereinafter referred to as Grantor), and FULTON COUNTY, a Political Subdivision of the State of Georgia, party of the second part.

WITNESSETH, that for and in consideration of \$1.00 cash in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged and in consideration of the benefit which will accrue to the undersigned from the installation of a water vault, water meter, and appurtenances on subject property, and in consideration of the benefits which will accrue to the subject property from the installation of a water vault, water meter, and appurtenances on the subject property, said Grantor has granted, bargained, sold and conveyed and by these presents does grant, bargain, sell and convey to the party of the second part and to successors and assigns the right, title, and privilege of an easement on subject property located in land lot(s) 1197 of the 2nd District, 2nd Section (if applicable) of Fulton County, Georgia, and more particularly described as follows: To wit:

Canton on Mayfield - Lot 2

Project Name

[See Exhibit "A" attached hereto and made a part hereof]

This right and easement herein granted being to occupy such portion of my property as would be sufficient for the construction, installation, access, maintenance and upgrade of a water vault, water meter and appurtenances according to the location and size of said water vault, water meter and appurtenances

appurtenances as shown on the map on file in the office of the Public Works Department of Fulton County, and which size and location may be modified from time to time including in the future after the date of this document to accommodate said water vault, water meter and appurtenances within the aforesaid boundaries of the above-described easement.

For the same consideration, Grantor(s) hereby convey and relinquish to FULTON COUNTY a right of access over Grantor's remaining lands as necessary for FULTON COUNTY to perform maintenance and repairs on the water vault structure, water meter and appurtenances on both a routine and emergency basis.

Grantor hereby warrants that it has the right to sell and convey this easement and right of access and binds itself, its successors and assigns forever to warrant and defend the right and title to the above described water vault easement unto the said FULTON COUNTY, its successors and assigns against the claims of all persons whomever by virtue of these presents.

Said Grantor hereby waives for itself, its successors and assigns all rights to any further compensation or claim to damages on account of the installation, access, upgrade or maintenance of said water vault, water meter and appurtenances for the use of the property as herein agreed.

IN WITNESS HEREOF said party of the first part has hereunto affixed its hand and seal on the day and year first above written.

Signed, sealed and delivered this 30th
day of March, 20 26
in the presence of:

County Barnett
Witness

Lisa Shippe
Notary Public
[NOTARIAL SEAL]
LISA GLAUBER SHIPPEL
MY COMMISSION EXPIRES
APRIL 18 2026
FULTON COUNTY, GA
NOTARY PUBLIC

GRANTOR: Mayfield Canton Development Group, LLC

CORPORATE NAME

By:

[Signature]

Print Name: Chris Davis

Title: Manager

By:

Print Name:

Title:

[CORPORATE SEAL]

Exhibit "A"
LEGAL DESCRIPTION
Canton on Mayfield
Water Easement A – Lot 2

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 1197 of the 2nd District, 2nd Section, lying in the City of Alpharetta, of Fulton County, Georgia and being more particularly described as follows:

COMMENCING at an iron pin set at the intersection of the southerly right of way of Mayfield Road and the easterly right of way of Canton Street; from said point, following South 23 degrees 38 minutes 47 seconds West a distance of 110.24 feet to a point at the easterly right of way of Canton Street; and said point being the true POINT OF BEGINNING;

From said point as thus established;

Thence, leaving the right of way of Canton Street;

South 89 degrees 44 minutes 15 seconds East, a distance of 9.28 feet to a point;

Thence, South 7 degrees 54 minutes 44 seconds West, a distance of 8.63 feet to a point;

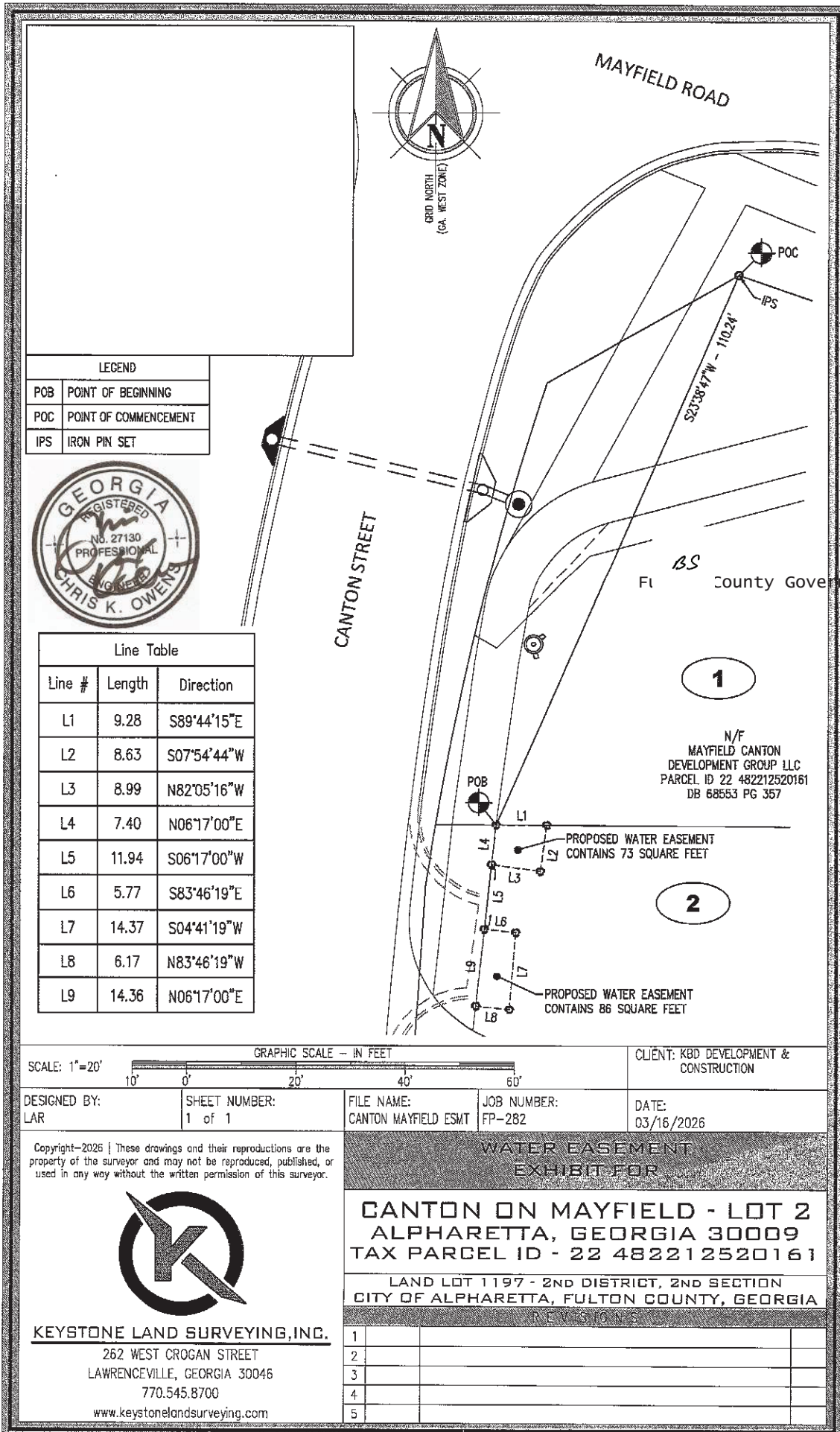
Thence, North 82 degrees 5 minutes 16 seconds West, a distance of 8.99 feet to a point;

Thence, North 6 degrees 17 minutes 0 seconds East, a distance of 7.40 feet to a point;

Said point being the TRUE POINT OF BEGINNING.

The described water easement contains approximately 73 square feet, or 0.002 acres.

Exhibit "A-1"





Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0439

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of a Water Vault Easement Dedication of 65 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

Requirement for Board Action

Board action is required pursuant to Article XXXIV. - Development Regulations, 34.4.1 Land disturbance permit prerequisites. In addition, pursuant to Fulton County Code Section 1-117, the Board of Commissioners has exclusive jurisdiction and control in directing and controlling all the property of the County, as they may deem expedient, according to and to exercise such other powers as are granted by law or are indispensable to their jurisdiction over County matters.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

- All Districts ☐
- District 1 ☐
- District 2 ☒
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

No

Summary & Background:

Scope of Work: The proposed Canton on Mayfield Project, a residential development, requires a water line easement dedication. Fulton County development regulations require that all new water service line connections acknowledge Fulton County's ownership interests in the area(s) where a connection is being made to the County's water system before recording the Final Plat. The

easement area to be conveyed consists of 65 square feet and is in Land Lot(s) 1252 of the 2nd District, 2nd Section of Fulton County, Georgia.

Community Impact: The community will benefit from the extension of the County's water system and the addition of a residential development.

Department Recommendation: The Department of Real Estate and Asset Management recommends acceptance of the easement dedication.

Project Implications: Easement dedications by the legal owner of record to Fulton County are made a part of public records and grant Fulton County access as necessary to perform construction, maintenance, and upgrades to the water system once the proposed improvements are installed on the owner's property.

Community Issues/Concerns: None

Department Issues/Concerns: None

Fiscal Impact / Funding Source

Acceptance of this easement dedication does not involve the expenditure or the receipt of funds.

[BLANK SPACE ABOVE THIS LINE IS FOR THE SOLE USE OF THE CLERK OF SUPERIOR COURT]

THIS DOCUMENT MAY BE RECORDED ONLY BY PERSONNEL OF THE FULTON COUNTY LAND DIVISION

Return Recorded Document to:
Fulton County Land Division 141
Pryor Street, S.W. – Suite 8021
Atlanta, Georgia 30303

Project Name: Canton on Mayfield
Tax Parcel Identification No.: 22-4822-1252-016-1; 22-4814-1197-086-2; 22-4822-1252-103-7
Land Disturbance Permit No.: WRN24-072
Zoning/Special Use Permit No.: CLUP-21-03/Z-21-04/V-21-09
(if applicable)

For Fulton County Use Only

Approval Date: _____

Initials: _____

WATER VAULT EASEMENT (Corporate Form)

STATE OF GEORGIA,
COUNTY OF FULTON

This indenture entered into this 30th day of March, 20 26, between Mayfield Canton Development Group, LLC, a Georgia limited liability company duly organized under the laws of the State of Georgia, party of the first part (hereinafter referred to as Grantor), and FULTON COUNTY, a Political Subdivision of the State of Georgia, party of the second part.

WITNESSETH, that for and in consideration of \$1.00 cash in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged and in consideration of the benefit which will accrue to the undersigned from the installation of a water vault, water meter, and appurtenances on subject property, and in consideration of the benefits which will accrue to the subject property from the installation of a water vault, water meter, and appurtenances on the subject property, said Grantor has granted, bargained, sold and conveyed and by these presents does grant, bargain, sell and convey to the party of the second part and to successors and assigns the right, title, and privilege of an easement on subject property located in land lot(s) 1252 of the 2nd District, 2nd Section (if applicable) of Fulton County, Georgia, and more particularly described as follows: To wit:

Canton on Mayfield - Lot 9

Project Name

[See Exhibit "A" attached hereto and made a part hereof]

This right and easement herein granted being to occupy such portion of my property as would be sufficient for the construction, installation, access, maintenance and upgrade of a water vault, water meter and appurtenances according to the location and size of said water vault, water meter and appurtenances

appurtenances as shown on the map on file in the office of the Public Works Department of Fulton County, and which size and location may be modified from time to time including in the future after the date of this document to accommodate said water vault, water meter and appurtenances within the aforesaid boundaries of the above-described easement.

For the same consideration, Grantor(s) hereby convey and relinquish to FULTON COUNTY a right of access over Grantor's remaining lands as necessary for FULTON COUNTY to perform maintenance and repairs on the water vault structure, water meter and appurtenances on both a routine and emergency basis.

Grantor hereby warrants that it has the right to sell and convey this easement and right of access and binds itself, its successors and assigns forever to warrant and defend the right and title to the above described water vault easement unto the said FULTON COUNTY, its successors and assigns against the claims of all persons whomever by virtue of these presents.

Said Grantor hereby waives for itself, its successors and assigns all rights to any further compensation or claim to damages on account of the installation, access, upgrade or maintenance of said water vault, water meter and appurtenances for the use of the property as herein agreed.

IN WITNESS HEREOF said party of the first part has hereunto affixed its hand and seal on the day and year first above written.

Signed, sealed and delivered this 30th
day of March, 20 26
in the presence of:

Christy Bennett
Witness

Lisa Shippeel
Notary Public
[NOTARIAL SEAL]
LISA SHIPPEL
MY COMMISSION EXPIRES
APRIL 18 2026
FULTON COUNTY, GA
NOTARY PUBLIC

GRANTOR: Mayfield Canton Development Group, LLC
CORPORATE NAME

By: 

Print Name: Chris Davis

Title: Manager

By: _____

Print Name: _____

Title: _____

[CORPORATE SEAL]

Exhibit "A"
LEGAL DESCRIPTION
Canton on Mayfield
Water Easement – Lot 9

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 1252 of the 2nd District, 2nd Section, lying in the City of Alpharetta, of Fulton County, Georgia and being more particularly described as follows:

COMMENCING at an iron pin set at the intersection of the southerly right of way of Mayfield Road and the easterly right of way of Canton Street; from said point, following South 13 degrees 21 minutes 26 seconds West a distance of 220.78 feet to a point at the easterly right of way of Canton Street; and said point being the true POINT OF BEGINNING;

From said point as thus established;

Thence, leaving the right of way of Canton Street;

North 89 degrees 14 minutes 43 seconds East, a distance of 9.55 feet to a point;

Thence, South 2 degrees 17 minutes 56 seconds East, a distance of 6.27 feet to a point;

Thence, South 83 degrees 12 minutes 54 seconds West, a distance of 9.70 feet to a point;

Thence, following along the right of way of Canton Street;

North 01 degree 21 minutes 13 seconds West, a distance of 7.28 feet to a point;

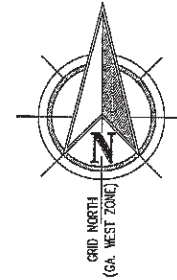
Said point being the TRUE POINT OF BEGINNING.

The described water easement contains approximately 65 square feet, or 0.001 acres.

Exhibit "A-1"

Line Table		
Line #	Length	Direction
L1	9.55	N89°14'43"E
L2	6.27	S02°17'56"E
L3	9.70	N83°12'54"E
L4	7.28	N01°21'13"W

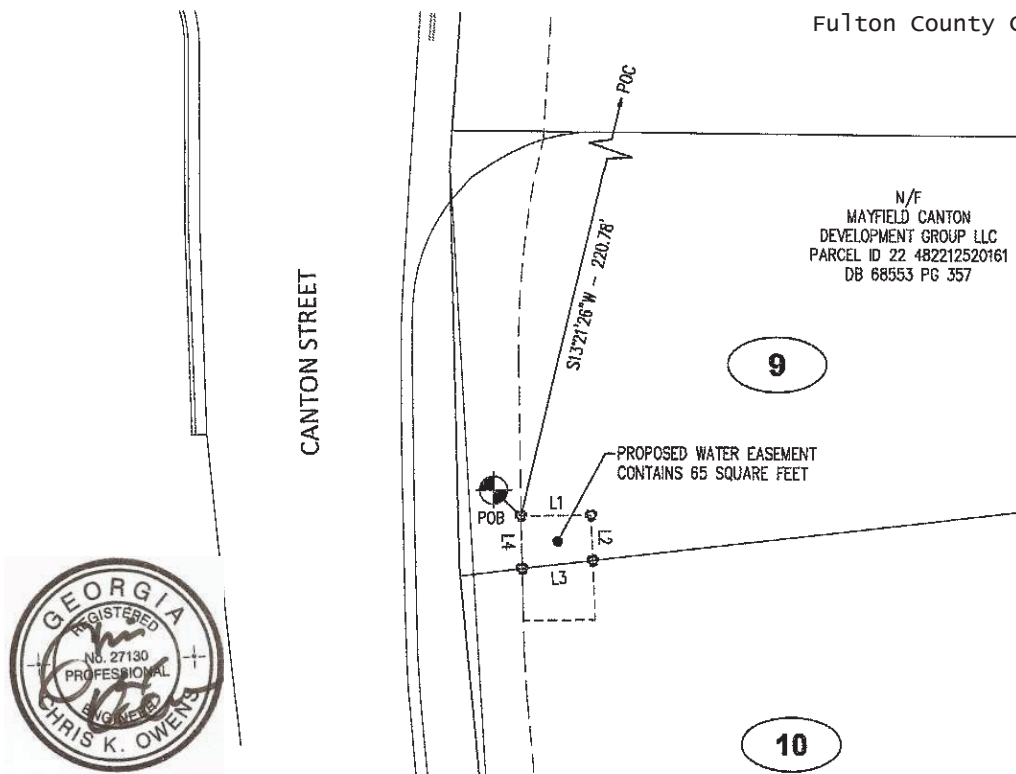
LEGEND	
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
DB/PG	DEED BOOK/PAGE



POC: AN IRON PIN SET AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF MAYFIELD ROAD AND THE EASTERLY RIGHT OF WAY OF CANTON STREET.

BS

Fulton County Government



SCALE: 1"=20'		GRAPHIC SCALE - IN FEET		CLIENT: KBD DEVELOPMENT & CONSTRUCTION
DESIGNED BY: LAR	SHEET NUMBER: 1 of 1	FILE NAME: CANTON MAYFIELD ESMT	JOB NUMBER: FP-282	
				DATE: 03/16/2026

Copyright-2026 | These drawings and their reproductions are the property of the surveyor and may not be reproduced, published, or used in any way without the written permission of this surveyor.



KEYSTONE LAND SURVEYING, INC.

262 WEST CROGAN STREET
LAWRENCEVILLE, GEORGIA 30046
770.545.8700

www.keystonelandsurveying.com

WATER EASEMENT EXHIBIT FOR	
CANTON ON MAYFIELD - LOT 9	
ALPHARETTA, GEORGIA 30009	
TAX PARCEL ID - 22 482212520161	
LAND LOT 1252 - 2ND DISTRICT, 2ND SECTION	
CITY OF ALPHARETTA, FULTON COUNTY, GEORGIA	
REVISED	
1	
2	
3	
4	
5	



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0440

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of a Water Vault Easement Dedication of 74 square feet to Fulton County, a political subdivision of the State of Georgia, from Mayfield Canton Development Group, LLC, for the purpose of constructing the Canton on Mayfield Project at 93 Canton Street, Alpharetta, Georgia 30009.

Requirement for Board Action

Board action is required pursuant to Article XXXIV. - Development Regulations, 34.4.1 Land disturbance permit prerequisites. In addition, pursuant to Fulton County Code Section 1-117, the Board of Commissioners has exclusive jurisdiction and control in directing and controlling all the property of the County, as they may deem expedient, according to and to exercise such other powers as are granted by law or are indispensable to their jurisdiction over County matters.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

- All Districts ☐
- District 1 ☐
- District 2 ☒
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

No

Summary & Background:

Scope of Work: The proposed Canton on Mayfield Project, a residential development, requires a water line easement dedication. Fulton County development regulations require that all new water service line connections acknowledge Fulton County's ownership interests in the area(s) where a connection is being made to the County's water system before recording the Final Plat. The

easement area to be conveyed consists of 74 square feet and is in Land Lot(s) 1252 of the 2nd District, 2nd Section of Fulton County, Georgia.

Community Impact: The community will benefit from the extension of the County's water system and the addition of a residential development.

Department Recommendation: The Department of Real Estate and Asset Management recommends acceptance of the easement dedication.

Project Implications: Easement dedications by the legal owner of record to Fulton County are made a part of public records and grant Fulton County access as necessary to perform construction, maintenance, and upgrades to the water system once the proposed improvements are installed on the owner's property.

Community Issues/Concerns: None

Department Issues/Concerns: None

Fiscal Impact / Funding Source

Acceptance of this easement dedication does not involve the expenditure or the receipt of funds.

[BLANK SPACE ABOVE THIS LINE IS FOR THE SOLE USE OF THE CLERK OF SUPERIOR COURT]

THIS DOCUMENT MAY BE RECORDED ONLY BY PERSONNEL OF THE FULTON COUNTY LAND DIVISION

Return Recorded Document to:
Fulton County Land Division 141
Pryor Street, S.W. - Suite 8021
Atlanta, Georgia 30303

Project Name : Canton on Mayfield
Tax Parcel Identification No.: 22-4822-1252-016-1; 22-4814-1197-086-2; 22-4822-1252-103-7
Land Disturbance Permit No.: WRN24-072
Zoning/Special Use Permit No.: CLUP-21-03/Z-21-04/V-21-09
(if applicable)

For Fulton County Use Only

Approval Date: _____

Initials: _____

WATER VAULT EASEMENT (Corporate Form)

STATE OF GEORGIA,
COUNTY OF FULTON

This indenture entered into this 30th day of March, 20 26, between Mayfield Canton Development Group, LLC, a Georgia limited liability company, duly organized under the laws of the State of Georgia, party of the first part (hereinafter referred to as Grantor), and FULTON COUNTY, a Political Subdivision of the State of Georgia, party of the second part.

WITNESSETH, that for and in consideration of \$1.00 cash in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged and in consideration of the benefit which will accrue to the undersigned from the installation of a water vault, water meter, and appurtenances on subject property, and in consideration of the benefits which will accrue to the subject property from the installation of a water vault, water meter, and appurtenances on the subject property, said Grantor has granted, bargained, sold and conveyed and by these presents does grant, bargain, sell and convey to the party of the second part and to successors and assigns the right, title, and privilege of an easement on subject property located in land lot(s) 1252 of the 2nd District, 2nd Section (if applicable) of Fulton County, Georgia, and more particularly described as follows: To wit:

Canton on Mayfield - Lot 10

Project Name

[See Exhibit "A" attached hereto and made a part hereof]

This right and easement herein granted being to occupy such portion of my property as would be sufficient for the construction, installation, access, maintenance and upgrade of a water vault, water meter and appurtenances according to the location and size of said water vault, water meter and appurtenances

appurtenances as shown on the map on file in the office of the Public Works Department of Fulton County, and which size and location may be modified from time to time including in the future after the date of this document to accommodate said water vault, water meter and appurtenances within the aforesaid boundaries of the above-described easement.

For the same consideration, Grantor(s) hereby convey and relinquish to FULTON COUNTY a right of access over Grantor's remaining lands as necessary for FULTON COUNTY to perform maintenance and repairs on the water vault structure, water meter and appurtenances on both a routine and emergency basis.

Grantor hereby warrants that it has the right to sell and convey this easement and right of access and binds itself, its successors and assigns forever to warrant and defend the right and title to the above described water vault easement unto the said FULTON COUNTY, its successors and assigns against the claims of all persons whomever by virtue of these presents.

Said Grantor hereby waives for itself, its successors and assigns all rights to any further compensation or claim to damages on account of the installation, access, upgrade or maintenance of said water vault, water meter and appurtenances for the use of the property as herein agreed.

IN WITNESS HEREOF said party of the first part has hereunto affixed its hand and seal on the day and year first above written.

Signed, sealed and delivered this 30th
day of March, 20 26
in the presence of:

Christy Bennett
Witness



GRANTOR: Mayfield Canton Development Group, LLC
CORPORATE NAME

By: Chris Davis

Print Name: Chris Davis

Title: Manager

By: _____

Print Name: _____

Title: _____

[CORPORATE SEAL]

Exhibit "A"
LEGAL DESCRIPTION
Canton on Mayfield
Water Easement – Lot 10

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 1252 of the 2nd District, 2nd Section, lying in the City of Alpharetta, of Fulton County, Georgia and being more particularly described as follows:

COMMENCING at an iron pin set at the intersection of the southerly right of way of Mayfield Road and the easterly right of way of Canton Street; from said point, following South 12 degrees 53 minutes 32 seconds West a distance of 227.83 feet to a point at the easterly right of way of Canton Street; and said point being the true POINT OF BEGINNING;

From said point as thus established;

Thence, leaving the right of way of Canton Street;

North 83 degrees 12 minutes 54 seconds East, a distance of 9.70 feet to a point;

Thence, South 2 degrees 17 minutes 56 seconds East, a distance of 8.10 feet to a point;

Thence, South 89 degrees 14 minutes 58 seconds West, a distance of 9.78 feet to a point;

Thence, following along the right of way of Canton Street;

North 01 degree 23 minutes 15 seconds West, a distance of 7.08 feet to a point;

Said point being the TRUE POINT OF BEGINNING.

The described water easement contains approximately 74 square feet, or 0.002 acres.

Exhibit "A-1"

Line Table		
Line #	Length	Direction
L1	9.70	S83°12'54"W
L2	8.10	S02°17'56"E
L3	9.78	S89°14'58"W
L4	7.08	N01°23'15"W

LEGEND	
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
DB/PG	DEED BOOK/PAGE



POC: AN IRON PIN SET AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF MAYFIELD ROAD AND THE EASTERLY RIGHT OF WAY OF CANTON STREET.

BS

Fulton County Government

CANTON STREET

N/F
MAYFIELD CANTON
DEVELOPMENT GROUP LLC
PARCEL ID 22 482212520161
DB 68553 PG 357

9

10

PROPOSED WATER EASEMENT
CONTAINS 74 SQUARE FEET



SCALE: 1"=20'

GRAPHIC SCALE - IN FEET

10' 0' 20' 40' 60'

CLIENT: KBD DEVELOPMENT & CONSTRUCTION

DESIGNED BY:
LAR

SHEET NUMBER:
1 of 1

FILE NAME:
CANTON MAYFIELD ESMT

JOB NUMBER:
FP-282

DATE:
03/16/2026

Copyright-2026 | These drawings and their reproductions are the property of the surveyor and may not be reproduced, published, or used in any way without the written permission of this surveyor.



KEYSTONE LAND SURVEYING, INC.

262 WEST CROGAN STREET
LAWRENCEVILLE, GEORGIA 30046
770.545.8700
www.keystonelandsurveying.com

WATER EASEMENT
EXHIBIT FOR

CANTON ON MAYFIELD - LOT 10
ALPHARETTA, GEORGIA 30009
TAX PARCEL ID - 22 482212520161

LAND LOT 1252 - 2ND DISTRICT, 2ND SECTION
CITY OF ALPHARETTA, FULTON COUNTY, GEORGIA

1		
2		
3		
4		
5		



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0441

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of change order less than 10% - Department of Real Estate and Asset Management, 24RFP020124K-JA Design-Build Services for North Fulton HHS Center, in an amount not to exceed \$186,442.91 with Beck PMI, Joint Venture, comprised of The Beck Group and Peachtree Mechanical Inc. (Atlanta, GA), to modify the existing contract to facilitate the execution of twelve (12) additional services required for the completion of construction and renovation of the North Fulton HHS Center located at 4700 North Point Parkway, Alpharetta, GA 30022, and to add an additional sixty (60) days to the initial contract term of 270 calendar days to accommodate material lead times for the additional services associated with this Change Order No. 2. Effective upon BOC approval.

Requirement for Board Action

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract and necessary for completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract, shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

All Districts	☒
District 1	☐
District 2	☐
District 3	☐
District 4	☐
District 5	☐
District 6	☐

Is this a purchasing item?

Yes

Summary & Background: On November 20, 2024, as Item 24-0797, the Board of Commissioners (BOC) approved the award of 24ITB020124K-JA, Design/Build Services for North Fulton Health Human Services (HHS) Center, in the total amount of \$15,417,450.00 to Beck PMI, Joint Venture, comprised of The Beck Group and Peachtree Mechanical Inc., to provide design/build services for the construction and renovation of the County-owned property located at 4700 North Point Pkwy.

On January 21, 2026, as Item 26-0020, the BOC approved Change Order No. 1 in the amount of \$706,765.91 for modification to existing contract for additional required work for the project.

Now, we are recommending approval of Change Order No. 2 in the total amount of \$186,442.91 with Beck PMI Group, Joint Venture (General Contractor) to allow the execution of 12 additional services and for an additional 60 calendar days to be added to the initial contract term.

The Georgia Department of Developmental Disabilities has notified the Department of Real Estate and Asset Management (DREAM) and HHS representatives of a need to improve the functionality of their space and to make it HIPAA-complaint.

Scope of Work: The additional Owner Controlled Contingency costs covering the 12 PCOs (change directives) are shown in the following table:

Project Change Order	Description of Change Order	Amount
PCO #32	Add a new drywall partition and door to Developmental Disabilities Room #1402	\$9,498.00
PCO #33	Repair the smoke door at the elevator lobby area	\$41,557.38
PCO #34	Additional non-wayfinding signage	\$3,564.00
PCO #35	Add additional electrical outlets for 2 nd floor BOH	\$56,612.00
PCO #38	Additional furniture requested by Developmental Disabilities and Senior Services, and Adult Behavioral Health	\$37,961.00
PCO #40	Remove and replace damaged window	\$2,943.00
POC #42	Provide additional signage	\$5,356.00
POC #43	Provide privacy locks at exam room 2628/1416	\$1,612.00
POC #44	Provide additional software for server migration	\$1,666.00
POC #45	Add partition and card readers to commissioner's corridor	\$9,420.53
POC #46	Add additional electrical/data outlets to relocate the network printer for Senior Services MFD	\$6,220.00
POC #47	Add additional paint at accent walls on FCO mark-up	\$1,483.00
	Owner Controlled Contingency	\$10,500.00
	Total	\$188,392.91

	Contingency Balance	-\$1,950.00
	Total Amount of Change Order No. 2	\$186,442.91

The recommended General Contractor (CG) will work in collaboration with the DREAM-Project Management Team.

Community Impact: The successful completion of this new location for several Health and Human Services initiatives ensures that citizens of North Fulton and surrounding areas can access these critical services to meet their needs.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval of Change Order No. 2

Project Implications: Once completed, this project will allow the providers at 4700 North Point Pkwy to provide critical Health and Human Services to the citizens of Fulton County in one location.

Community Issues/Concerns: None that the Department is aware.

Department Issues/Concerns: If this Change Order is not approved, the County does not have the capacity, or the expertise, to perform the Design/Build services for the construction and renovation to the new Fulton County Health and Human Services Center for North Fulton.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	24-0797	11/20/24	\$15,417,450.00
Change Order No. 1	26-0020	1/21/26	\$706,765.91
Change Order No. 2			\$186,442.91
Total Revised Amount			\$16,310,658.82

Contract & Compliance Information

Contract Value: \$186,442.91
Prime Vendor: The Beck Group - Non-Minority/Peachtree Mechanical Inc. (JV)
Prime Status: The Beck Group (\$149,154.33 or 80.00%) and Peachtree Mechanical Inc. - White Female American Business Enterprise (\$37,288.58 or 20.00%)
Location: Atlanta, GA
County: Fulton County
Total Contract Value: \$186,442.91 or 100.00%
Total Certified Value: \$37,288.58 or 20.00%

Exhibits Attached

Exhibit 1: Change Order No. 2 to Form of Contract
Exhibit 2: Change Order Cost Proposals
Exhibit 3: Additional Services Request for 4700 (PCOs)
Exhibit 4: Performance Evaluation

Contact Information

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount:	\$15,417,450.00
Previous Adjustments:	\$706,765.91
This Request:	\$186,442.91
TOTAL:	\$16,310,658.82

Fiscal Impact / Funding Source**Funding Line 1:**

540-520-5200-1424: Capital, Real Estate and Asset Management, Renovations- \$186,442.91

Key Contract Terms	
Start Date: Upon BOC Approval	End Date: Completion of Construction project as determined by the County
Cost Adjustment:	Renewal/Extension Terms: Add an additional 60 days to the initial 270 calendar days

Agenda Item No.: 26-0441

Meeting Date: 8/5/2026

Overall Contractor Performance Rating: 82

Would you select/recommend this vendor again?

Yes

Report Period Start:
1/8/2026

Report Period End:
4/7/2026

CHANGE ORDER NO. 2 TO FORM OF CONTRACT

Contractor: **Beck PMI, JV**

Contract No. **24RFP020124K-JA, Design-Build Services for
North Fulton HHS Center**

Address: **3500 Lenox Road, Suite 250**
City, State **Atlanta, Georgia 30326**

Telephone: **(404) 949-2300**

E-mail: **benwatkins@beckgroup.com**

Contact: **Ben Watkins, Regional Director**

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Beck PMI, JV**, to provide/perform design-Build Services for Fulton County North Fulton HHS Center, dated December 23, 2024, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the purpose of this change order is required to make modification to the existing Contract for additional funding to increase the Owner Controlled Contingency which allows the execution of 12 additional services for the completion of design services and construction project of approximately 108,000 sq. ft. of renovations and connected areas for the Fulton County North Fulton HHS Center, 4700 North Point Parkway, Alpharetta, GA 30022.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on **August 5, 2026, BOC Item #26-**.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Change Order No. 2 to Form of Contract is effective as of the 5th day of August 2026, between the **Beck PMI, JV** who agree that all Services specified will be performed in accordance with this Change Order No. 2 of Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Modify the existing Contract Owner Controlled Contingency to allow the execution of 12 additional services required for the completion of construction and renovation of North Fulton HHS Center located at 4700 North Point Parkway, Alpharetta, GA 30022, and to add an additional 60 days to the initial 270 calendar days to accommodate lead-times for the completion of 12 total additional services associated with this Change Order No. 2.

The additional Owner Controlled Contingency costs covering the 12 PCOs are shown in the following table:

Project Change Order	Description of Change Order	Amount
PCO #32	Add a new drywall partition and door to Developmental Disabilities Room #1402	\$9,498.00
PCO #33	Repair the smoke door at the elevator lobby area	\$41,557.38
PCO #34	Additional non-wayfinding signage	\$3,564.00
PCO #35	Add additional electrical outlets for 2 nd floor BOH	\$56,612.00
PCO #38	Additional furniture requested by Developmental Disabilities and Senior Services, and Adult Behavioral Health	\$37,961.00
PCO #40	Remove and replace damages window	\$2,943.00
PCO #42	Provide additional signage	\$5,356.00
PCO #43	Provide privacy locks at exam room 2628/1416	\$1,612.00
PCO #44	Provide additional software for server migration	\$1,666.00
PCO #45	Add partition and card readers to commissioner's corridor	\$9,420.53
PCO #46	Add additional electrical/data outlet to relocate the network printer for Senior Services MFD	\$6,220.00
PCO #47	Add additional paint at accent walls on FCO markup	\$1,483.00
	Owner Controlled Contingency	\$10,500.00
	Total	\$188,392.91
	Contingency Balance	-\$1,950.00
	Total Cost of Change Order No. 2	\$186,442.91

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed **\$186,442.91** (One Hundred Eighty-Six Thousand Four Hundred Forty-Two Dollars and Ninety-One Cents).
3. **LIABILITY OF COUNTY:** This Change Order No. 2 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested

to by the Clerk to the Commission and delivered to Contractor.

4. **EFFECT OF CHANGE ORDER NO. 2 TO FORM OF CONTRACT:**
Except as modified by this Change Order No. 2 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

BECK PMI, JV

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Ben Watkins,
Regional Director

ATTEST:

ATTEST:

Tonya R. Grier
Chief Deputy Clerk to the Commission

Secretary/
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Office of the County Attorney

Notary Public

APPROVED AS TO CONTENT:

County: _____

Joseph N. Davis, Director
Department of Real Estate and Asset
Management

Commission Expires: _____

(Affix Notary Seal)

ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: _____ 2 nd RM: _____ SECOND REGULAR MEETING
---	--



June 19, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 NP - Additional Pricing Requests
North Fulton Health & Human Services
PCO#032 - Developmental Disabilities Reception Wall

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Add drywall partition and door to Developmental Disabilities Room #1402

The cost for this Work is:

<u>\$13,902</u>	
- \$4,404.00	Credit for Card reader
<u>\$9,498.00</u>	Revised price with locking hardware on door

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:

Timothy Dimond
A424AE8892AA434...

6.26.26

Owner Authorization Signature

Timothy Dimond

Name

Deputy Director

Title

Date

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: **North Fulton HHS**

Date:

June 19, 2026

Description of Change: **PCO#032 - Developmental Disabilities Reception Wall**

Per Owner Request - Add drywall partition and door to Developmental Disabilities Room #1402

1. Materials/Subcontracts (see attached itemized breakdown)	\$6,073
2. Rent of Equipment (see attached itemized breakdown)	\$1,289
3. Labor (see attached itemized breakdown)	\$3,654
SUBTOTAL #1	\$11,016
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 10.00%	\$1,102
7. General Liability Insurance Coverage @ 0.92%	\$128
8. Builder's Risk Insurance Coverage @ 0.03%	\$4
9. Subcontractor Default Insurance Coverage @ 1.40%	\$85
10. Gross Receipts Tax @ 0.09%	\$10
11. Design @ 7.5% (varies)	\$826
11. Payment and Performance Bonds @ 0.62%	\$68
SUBTOTAL #2	\$13,240
12. Profit @ 5.00%	\$662
TOTAL COST OF CHANGE ORDER	\$13,902



April 13, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 NP - Pricing Request for Senior Services
North Fulton Health & Human Services
PCO#033 - Smoke Door Repair Revision 1

Dear Tim,

Described below are the scope, cost and schedule implications.

Replace Motor at Level 2 Stair Smoke Door. Revision 1 also includes costs for maintenance work already completed, decommissioning two existing smoke doors, and an optional 3 year maintenance service.

The cost for this Work is: ~~\$43,000~~ \$41,557.38

Sincerely,
Beck

Assistant Project Manager



Owner Authorization Signature
Timothy Dimond

Name
Deputy Director

Title

6.29.26

Date



April 13, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 NP - Pricing Request for Senior Services
North Fulton Health & Human Services
PCO#033 - Smoke Door Repair Revision 1

Dear Tim,

Described below are the scope, cost and schedule implications.

Replace Motor at Level 2 Stair Smoke Door. Revision 1 also includes costs for maintenance work already completed, decommissioning two existing smoke doors, and an optional 3 year maintenance service.

The cost for this Work is: ~~-\$43,009~~ \$41,557.38

Sincerely,
Beck

Assistant Project Manager

Owner Authorization Signature

Date

Name

Title

Exhibit A



SUMMARY - CHANGES IN THE WORK

Project: North Fulton HHS

Date: April 13, 2026

Description of Change: **PCO#033 - Smoke Door Repair Revision 1**

Replace Motor at Level 2 Stair Smoke Door. Revision 1 also includes costs for maintenance work already completed, decommissioning two existing smoke doors, and an optional 3 year maintenance service.

1. Materials/Subcontracts (see attached itemized breakdown)	\$13,379
2. Rent of Equipment (see attached itemized breakdown)	\$13,379
3. Labor (see attached itemized breakdown)	\$6,798
SUBTOTAL #1	\$35,556
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 5.00%	\$3,556
7. General Liability Insurance Coverage @ 0.92%	\$396
8. Builder's Risk Insurance Coverage @ 0.03%	\$13
9. Subcontractor Default Insurance Coverage @ 1.40%	\$215
10. Gross Receipts Tax @ 0.09%	\$32
11. Design @ 7.5% (varies)	\$2,667
11. Payment and Performance Bonds @ 0.62%	\$220
SUBTOTAL #2	\$42,654
12. Profit @ 5.00%	\$355
TOTAL COST OF CHANGE ORDER	\$43,009

\$41,557.38

**Includes 3
year
maintenance
agreement
with Maxson
(optional)**

The Beck Group



QUANTITY BY: Ashley Gavilla
PR BY: Ashley Gavilla
PROJECT: North Fulton HHS
Date: April 13, 2026

Optional

PCO Estimate										
#	Description of Work Items	W/M		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB	
	<u>Work Breakdown</u>									
	<u>Smoke Door Repair</u>									
	Replace Motor	1	LS		\$13,179.31		\$0	\$13,179	\$0	\$13,179
	Motor Repair Labor	1	LS	\$4,997.60			\$4,998	\$0	\$0	\$4,998
	<u>Diagnostic Visits</u>	1	LS			\$4,875.00	\$0	\$0	\$4,875	\$4,875
	Decomission (2) Existing Doors	1	LS			\$600.00	\$0	\$0	\$600	\$600
	<u>3 Year Maintenance for (4) Smoke Doors</u>	1	LS			\$7,380.00	\$0	\$0	\$7,380	\$7,380
	Taxes	1	LS			\$2,023.67	\$0	\$0	\$2,024	\$2,024
	<u>Electrical</u>									
	Electrical Conduit and Wiring	8	HRS	\$75.00	\$25.00		\$600	\$200		\$800
	Fire Alarm Reinstallation	8	HRS	\$75.00			\$600			\$600
	Drywall Patching	1	LS			\$500.00	\$0		\$500	\$500
	Paint	2	HRS	\$75.00			\$600			\$600

Work Order Quote: 3919

Serv. Site: North Fulton HHS
Address: 4700 North Point Parkway
One Alliance Center
Alpharetta, GA 30022 US
Req. By: **On:** 03/23/2026
Phone:

Customer: HCBeck, LTD
Address: 3500 Lenox Road, NE Suite 250
One Alliance Center
Atlanta, GA 30326-4429 US
Contact: Alexis Jones
Phone: 256-651-9301

Scope Seq: 1 Replace motor

Maxson to provide and install a complete new Retro Fit fire door operator on the 2nd floor. Alarm connections and any demolition or construction needs are to be taken care of by others. New conduit and wiring will need to be provided by others for photo eyes. . Check all components and make sure everything is working properly. Adjust and lube as needed. List any additional repairs needed for quoting. Fill out test sheets and leave copies with the customer. Quote is valid for 30 days and is based off normal hours of business, Mon-Fri, 8am - 5pm.

52.6 man hours. They use a two man team. So they are saying this is a 26 hr job for team. They also say that this includes travel; mileage.

- 1) Repair Material \$13179.31
- 2) Repair Labor \$4997.60
- 3) Diagnostic Trips Labor Only - \$4875
- 4)Decommissioning of Two Doors Labor Only - \$600
- 5) Three Years Maintenance for (4) Smoke Doors - \$2460 (annually)

51.4 man hours. That is 26 hours of diagnostic trips (2 man crew).

6.4 hour project.

Initials: _____

Scope Seq. Flat Price Totals

Sub Total:	26,111.91
Tax Basis:	26,111.91
Tax Total:	2,023.67
Price Total:	28,135.58

Work Order Quote: 3919

Serv. Site: North Fulton HHS
Address: 4700 North Point Parkway
One Alliance Center
Alpharetta, GA 30022 US
Req. By: **On:** 03/23/2026
Phone:

Customer: HCBeck, LTD
Address: 3500 Lenox Road, NE Suite 250
One Alliance Center
Atlanta, GA 30326-4429 US
Contact: Alexis Jones
Phone: 256-651-9301

Scope Seq: 2 Install Counter Fire Door

Maxson to provide and install (1) 16' x 11'2" McKeon FSFD Fire door with 120v motor operator, white powdercoat finish, auto test with photo eyes on the 2nd floor. Alarm connections and any demolition or construction needs are to be taken care of by others. New conduit and wiring will need to be provided by others for photo eyes. Check all components and make sure everything is working properly. Adjust and lube as needed. List any additional repairs needed for quoting. Fill out test sheets and leave copies with the customer. Quote is valid for 30 days and is based off normal hours of business, Mon-Fri, 8am - 5pm.

Initials: _____

Scope Seq. Flat Price Totals	
Sub Total:	64,374.51
Tax Basis:	64,374.51
Tax Total:	4,989.02
Price Total:	69,363.53

Work Order Quote: 3919

Serv. Site: North Fulton HHS
Address: 4700 North Point Parkway
One Alliance Center
Alpharetta, GA 30022 US

Req. By: **On:** 03/23/2026
Phone:

Customer: HCBeck, LTD
Address: 3500 Lenox Road, NE Suite 250
One Alliance Center
Atlanta, GA 30326-4429 US

Contact: Alexis Jones
Phone: 256-651-9301

Totals for Work Order Quote: 3919

Signature: _____ **Date:** _____
Title: _____

What is this?!?

Quote Flat Price Totals	
Sub Total:	90,486.42
Tax Basis:	90,486.42
Tax Total:	7,042.70
Price Total:	97,499.12

Maxson Conditions of Service Quote

1. Maxson and Associates, Inc. referred to hereafter as "Maxson" has devoted time, money and resources toward preparing this quote in exchange for Customer's express agreement that the parties shall have a binding contract consistent with the terms of this service quote and Customer unconditionally and irrevocably accepts this service quote if it (A) in any way uses or relies on the service quote or information therein to prepare "Customer's quote" for the project at issue and Customer is awarded a contract for the work; or (B) divulges the quote or any information therein to others competing with Subcontractor for the work.
2. Asking or allowing Maxson to commence work or make preparations for work will constitute acceptance by Customer of this service quote.
3. Maxson will begin work on submittals based on a letter of intent to award contract confirming the dollar amount to be awarded, unless deposits are required to begin the submittal process.
4. A change in the price of an item of materials of more than 5% between the date of this service quote and the date of installation shall warrant an equitable adjustment in the agreement price.
5. Maxson shall maintain insurance with coverage and limits only as provided by Maxson's existing insurance program evidenced by its certificate of insurance available on request. Neither Maxson or its insurance provider will indemnify or hold harmless Customer, its employees, agents, independent contractors, or indemnitees against liability for damages arising out of bodily injury or property damage proximately caused by or resulting from the negligence of the Customer's employees, agents, independent contractors, or indemnitees. Subcontractor shall have no obligation to indemnify any party to the extent any claim is caused by the acts or omissions of Customer or other parties not related to Maxson and Associates, Inc. If a claim occurs which is covered by Maxson and Associates, Inc.'s indemnification obligations, Maxson and Associates, Inc. shall have sole control of the defense, settlement or other compromise of such claim and Customer shall reasonably cooperate with Maxson and Associates, Inc. in the defense of such claim. In no event shall Maxson and Associates, Inc. be liable for any indirect damages of any kind, including without limitation, consequential damages, lost profits, lost savings or other economic losses, incidental damages, punitive damages or cover damages, even if such damages are foreseeable or Customer has been advised of the possibility of such damages.
6. Maxson's schedule of values shall be used to determine progress payments, including payments for materials stored at Maxson and Associates, Inc. insured warehouse. Pursuant of the Prompt Payment Act in the states of NC, SC and GA, payment by the Owner to the Customer shall not be a condition precedent to payment by the Customer to Maxson. If the Customer does not receive payment from the Owner for any cause, which is not the fault of Maxson, Customer shall still be obligated to pay Maxson in a reasonable amount of time (no greater than 60 days) for work satisfactorily performed. If Maxson does not receive payment after this time from Customer, Maxson shall stop work without penalty until payment has been made.
7. Partial progress billings for materials ahead of installation completion will be required if materials cannot be installed at time of their shipment.
8. Material ordered at the direction of the General Contractor, but not ready for installation, is able to be stored at Maxson and Associates insured and protected warehouse for 30 days at no cost. However, storage that extends beyond 30 days will be charged a monthly rate based on \$1.5 per square foot of storage space required.
9. Retainage shall not be withheld on deposit amounts, materials purchases, or labor amounts.
10. All sums not paid when due shall bear interest at the rate of 1K% per month from due date until paid or the maximum rate permitted by law whichever is less; and all costs of collection, including a reasonable attorney's fee, shall be paid by Customer. The proper venue to resolve any disputes arising under the subcontract shall be the place where the project is located, and the laws of said place shall govern all such disputes.
11. If using Textura (or similar online payment services) for contract payment, .25% of the contract value or a minimum of \$100 shall be added to the contract amount.
12. Maxson shall be entitled to equitable adjustments of the contract price, including but not limited to any increased costs of labor, supervision, equipment or materials, and reasonable overhead and profit, for any modification of the project schedule differing from the bid schedule, and for any other delays, acceleration, out-of-sequence work and schedule changes beyond its reasonable control, including but not limited to those caused by labor unrest, fires, floods, acts of nature or government, wars, embargos, vendor priorities and allocations, transportation delays, suspension of work for non-payment or as ordered by Customer, or other delays caused by Customer or others. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Maxson shall be entitled to terminate the agreement. Maxson change quote must be processed in not more than (thirty) 30 days or as otherwise indicated on the change quote.
13. Any changes to the agreement will be performed only by an executed change order. Any change order to add scope to Maxson's work shall be based upon the submitted schedule of values. Deductive change orders are to be based upon manufacturer's policies and discount tiers available for revised quantity. Deductive change orders for material shall not be accepted once material has been released for fabrication.
14. THE ELPRESS WARRANTIES SET FORTH IN THE AGREEMENT DOCUMENTS ARE PROVIDED IN LIEU OF ALL OTHER WARRANTIES, ELPRESS OR IMPLIED, AND THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY MAXSON AND ASSOCIATES, INC. Maxson is not responsible for special, incidental or consequential damages, and Maxson's liability for delay damages shall not exceed 5% of the original agreement amount. Maxson is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, texture and performance standards. All warranty claims must be received by Maxson not more than one (1) year after completion of Maxson work, and Maxson must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.
15. Except as specifically required by the work and specifications included in this service quote, Customer shall furnish all temporary site facilities, including but not limited to site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, break and lunch facilities, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, ventilation, weather protection, fire protection, and trash and recycling services.
16. To the extent that performance and payment bonds premiums are indicated as included in this service quote, the bond forms must be Maxson's bonding company's standard forms, unless otherwise approved by the bonding company.
17. Neither party shall assign the subcontract, in whole or in part, without the written consent of the other.
18. Maxson shall not participate in a consolidated insurance program ("wrap-up") unless the first page of this service quote indicates that Maxson shall participate subject to the ASA Wrap-Up Insurance Bid Conditions (2016).
19. Regardless of any language to the contrary contained in a waiver, waivers of lien or bond rights shall exclude retainage, unbilled changes, billed and unpaid changes, and claims which have been asserted in writing or which have not yet become known to Maxson, and shall either apply only through the date of work for which Maxson has been paid in full, or shall be conditional upon receipt of funds to Maxson's account.
20. Maxson and Associates, Inc. requires the following items be in its possession in order to release material for fabrication: 1. Executed agreement; 2. Approved submittals with all finish and color selections made; 3. Field verified dimensions or a signed letter to hold dimensions guaranteeing dimensions will be provided in accordance with our provided shop drawings.
21. Material is released for fabrication on a "Just in Time" basis. If Material is shipped according to schedule but cannot be installed due to delays by the Customer or any of its other independent contractors, Maxson shall be allowed to invoice and be paid for stored material. The amount billed for the material shall correspond to the Schedule of Values and shall include overhead and profit and not be limited to Maxson's material cost only. Material shall be stored at Maxson's insured warehouse and Maxson shall provide an insurance certificate for the stored material, pictures and a bill of sale as required. Contractor may inspect the material at any time.
22. Cancelled orders are subject to a cancellation fee prior to release for fabrication. If after release for fabrication, then all material must be paid for 100%, per the Schedule of Values.
23. Payments made via credit card will be subject to a 3% charge applied to charged amount to cover processing fees to run the credit card as payment.
24. If this quote is signed by Customer, all contract terms and language referenced herein shall be binding and the signed quote shall represent our entire agreement, or shall be incorporated unamended into Customer's contractual agreement, and the terms of this document shall override any conflicting language therein.

RE: 2026-04-03 PCO#033 - Smoke Door Repair

From Ashley Gavilla <AshleyGavilla@beckgroup.com>

Date Tue 4/14/2026 3:10 PM

To Jahn, Evan <Evan.Jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

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This message came from outside Fulton County Government. Use caution with links/attachments.

Hi Evan,

See email below. It is \$95/hr for 16hrs for each man. This also includes their lodging, mileage, per diems.

Re: 2026-04-03 PCO#033 - Smoke Door Repair

Summarize



RJ Grawe <rgrawe@maxsonassociates.com>

To Ashley Gavilla

Cc Alexis Jones; Adam Kurczek; Kyle Summitt

You replied to this message on 4/10/2026 11:06 AM.

If there are problems with how this message is displayed, click here to view it in a web browser.



Thu 4/9/2026 5:53 PM

Be aware: email sender is external.

Ashley/Alexis,

The hourly rate is \$190 for a 2 man team. This is what we would have used in the estimate sheet. This would have been for 16 hours of labor. In addition, this part would have included travel costs such as per diem, lodging, mileage, etc.

The total cost for the quote + prior trips would be as follows:

3 previously made trips (including this week) = \$4875 + tax

Approved quote = \$18,156.91 + tax

Total cost = \$23031.91 + tax



**ASHLEY
GAVILLA**

PROJECT ENGINEER
DIRECT CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326





Peachtree Mechanical
Re: HHS Fulton Alpharetta Smoke Door
Attn: Aladdin Koja

We propose to furnish all cost related to the electrical installation of this project, per the plans and specifications provided for the sum of eight hundred dollars (\$800.00).

Scope of work:

1. Provide Labor and Materials for Disconnect/Reconnect of Smoke Doors
 1. Assumed all Circuitry in Good Working Order

Proposal #7341 - Fire Alarm connection to smoke door



Blackwater Technologies
202 Deer Run Ln Bremen GA 30110
P: 770-820-8317
F: 678-664-0072
License #: LVU406320
Proposal Date: 04-02-2026

Prepared By

Tommy Watson
twatson@blackwater-tech.com

Prepared For

Fulton County Health Services Building
4700 North Point Pkwy Alpharetta GA 30022-2427
Aladdin Koja
akoja@peachtreemechanical.com

--

Scope Of Work

This proposal is for reconnecting the fire alarm relay to the smoke door that is being repaired/replaced. The relay is existing this proposal is for labor only. Any parts would be an addition to this total.

Description	Quantity	Unit Price	Total
Fire Alarm Service - Fire Alarm Service Labor	4.0	\$150.00	\$600.00
Sub Total			\$600.00
Tax Amount (7.000%)			\$0.00
Total Amount			\$600.00

RE: 2026-04-03 PCO#033 - Smoke Door Repair

From Ashley Gavilla <AshleyGavilla@beckgroup.com>

Date Tue 4/21/2026 10:56 AM

To Jahn, Evan <Evan.Jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

 5 attachments (9 MB)

Re: 2026-04-03 PCO#033 - Smoke Door Repair; WO#14911_NFPA-80 Compliance for Fire-Rated Doors_3_Ian B McPherson_2026-03-27_7f48cb9c031c4487b96a473da87e7be5.pdf; WO#14911_NFPA-80 Compliance for Fire-Rated Doors_3_Ian B McPherson_2026-03-27_ad637a07ec124103b7c9d6fcd5cbdf6.pdf; WO#14911_NFPA-80 Compliance for Fire-Rated Doors_3_Ian B McPherson_2026-03-27_5fdcf90da0dd4468b5d1caa3658ec5da.pdf; WO#14911_NFPA-80 Compliance for Fire-Rated Doors_3_Ian B McPherson_2026-03-27_9cc4ca7fe2ac4ac3a9183a5595025ee1.pdf;

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Evan,

See notes below and attached from Maxson.

Ashley,

Here is the service summary accompanied with the 2 invoices for those services. Trips 1&2 were billed together and Trip 3 was billed separate. I apologize for the spelling/grammar as these are raw technician notes.

Emergency Service visit 3/23:

Scope Notes Mar 23 2026 10:11PM BY Travis L Tucker: Customer wanted me to look at all (6) doors while on site today. i worked on (2) of the Mckeen Fire doors on 2nd floor and they both have the same issue. The brake solenoid inside the Motor isn't disengaging correctly to allow the door free fall to the floor off of the alarm. Customer requests us to land and verify alarm is working. Fire alarm guy confirmed all alarm wires have 24volts running to operator. The customer C.O was today that is why there was a big rush on one of the doors because the door was stuck in the ceiling and will not roll down. I voltage checked all components and the power coming in is steady and the Fire alarm voltage is staying consistent as well. I talked with Dave at McKeon and he recommended the operators to be replaced due to the age. He said " The older motors like that have grease that turns hard inside the motor and causes damage to the solenoid inside, and the door wont work correctly, Even if the solenoid is rebuilt There will be problems in the next couple of months, Replace the operator" I recommend chris W. still pay a visit to the site to look through the other fire doors on site, but i feel like they need to upgrade all of these doors to new operators. These operators have date stamps of 4-15-1998. There is a Horizontal rolling steel door that doesnt have a safety edge on it and with the current operators a monitored safety edge wouldn't work correctly unless a new operator is installed. it also has a gap from the floor to bottom of door that is quite large, I believe this would fail inspection due to an air gap

Service visit 3/27:

Mar 27 2026 5:52PM BY Ian B McPherson: Arrived to discover wiring had been altered significantly from factory and 5 of the 6 doors were not operational. Only the second level stair door worked. The two second floor hallway doors are now decommissioned and not required. The second floor stair works but needs a relay from alarm . The door in front of the glass wall on second floor has a brake that is sticking on the operator. These doors predate bottom bar numbers and there is no id number on operator. The door is steel and 15'x12'. Operator is 120v and uses 50 chain. (We hope to contact mckeen and confirm model of operator). After lots of testing chris was able to assess that the operators on both floors needed a relay to reliably drop. The alarm technician only had one relay available so we were only able to get the first floor operational. We confirmed that the second floor stair way will operate once relay is installed.

Service visit 4/8:

Scope Notes Apr 8 2026 3:05PM BY Christopher J Weaver: Found that the smaller door on the first floor was buzzing was able to adjust the limit so that the brakes solenoid would suck all the way in due to the Grease hardening overtime. It was not sucking in where the current limit was set. Apr 8 2026 3:05PM BY Christopher J Weaver: Measured the shaft and Keyway so we can finish ordering the operator for the window door on the second floor Apr 8 2026 3:08PM BY Christopher J Weaver: Surveyed the Side coiling door to see what it would take to disable the door. We need the flat plate to put back in the tension wheel of the shaft. Then that door could be discontinued. The small door leading to the hallway also surveyed that one to see what we need to do to discontinue it. I believe we can go above ceiling drill holes through the guide and install bolts turn the power off allow the door to sit onto the bolts and that one will be disabled Apr 8 2026 3:08PM BY Christopher J Weaver: Met with the electricians explained to him where I needed wires ran to for the photo eyes that go with the new operator for the door on the second floor in front of the glass. He is also going to install me a whip in case the electrical ends up being too short for the new operator. Apr 8 2026 3:09PM BY Christopher J Weaver: Spoke with customer once again about getting some sort of paperwork from the fire marshal or their department stating that we are allowed to disable those two doors and explain to her that we cannot do it until we have that paperwork for liability reasons Apr 8 2026 3:10PM BY Christopher J Weaver: Also surveyed for any demolition that may be needed to install the operator



ASHLEY GAVILLA

PROJECT ENGINEER
DIRECT CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326



This e-mail may be privileged and confidential. If you are not the intended recipient, please delete from all computers.

From: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>
Sent: Monday, April 20, 2026 11:24 AM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>
Subject: Re: 2026-04-03 PCO#033 - Smoke Door Repair

Be aware: email sender is external.

Need to know what each trip was for; dates of trips; and hours for each trip.

Thanks,

EVAN JAHN | SENIOR PROJECT MANAGER

LEED ACCREDITED PROFESSIONAL

HEERY/RUSSELL, A JOINT VENTURE|

PLEASE NOTE NEW ADDRESS & OFFICE PHONE

1636 Connally Drive, East Point, GA 30344-2558

404-612-4754 (OFFICE) | 404-557-9609 (CELL)

From: Ashley Gavilla <AshleyGavilla@beckgroup.com>

Sent: Tuesday, April 14, 2026 3:10 PM

To: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

Subject: RE: 2026-04-03 PCO#033 - Smoke Door Repair

Hi Evan,

See email below. It is \$95/hr for 16hrs for each man. This also includes their lodging, mileage, per diems.

Re: 2026-04-03 PCO#033 - Smoke Door Repair

Summarize



RJ Grawe <rgrawe@maxsonassociates.com>

To: Ashley Gavilla

Cc: Alexis Jones; Adam Kurczek; Kyle Summitt

You replied to this message on 4/10/2026 11:06 AM.

If there are problems with how this message is displayed, click here to view it in a web browser.



Thu 4/9/2026 5:53 PM

Be aware: email sender is external.

Ashley/Alexis,

The hourly rate is \$190 for a 2 man team. This is what we would have used in the estimate sheet. This would have been for 16 hours of labor. In addition, this part would have included travel costs such as per diem, lodging, mileage, etc.

The total cost for the quote + prior trips would be as follows:

3 previously made trips (including this week) = \$4875 + tax

Approved quote = \$18,156.91 + tax

Total cost = \$23031.91 + tax



**ASHLEY
GAVILLA**

PROJECT ENGINEER

DIRECT CELL 404 702 3021

THE BECK GROUP

3500 LENOX RD NE

SUITE 250

ATLANTA, GA 30326



From: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>

Sent: Tuesday, April 14, 2026 1:52 PM

To: Ashley Gavilla <AshleyGavilla@beckgroup.com>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

Subject: Re: 2026-04-03 PCO#033 - Smoke Door Repair

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Ashley - Can they break down the hours and rate for the labor?

Thanks,

EVAN JAHN | SENIOR PROJECT MANAGER

LEED ACCREDITED PROFESSIONAL

HEERY/RUSSELL, A JOINT VENTURE |

PLEASE NOTE NEW ADDRESS & OFFICE PHONE

1636 Connally Drive, East Point, GA 30344-2558

404-612-4754 (OFFICE) | 404-557-9609 (CELL)

From: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>

Sent: Thursday, April 9, 2026 8:47 AM

To: Ashley Gavilla <AshleyGavilla@beckgroup.com>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

Subject: Re: 2026-04-03 PCO#033 - Smoke Door Repair

Thanks, regarding labor cost...can you please have them break down the hours and the rate.

Thanks,

EVAN JAHN | SENIOR PROJECT MANAGER

LEED ACCREDITED PROFESSIONAL

HEERY/RUSSELL, A JOINT VENTURE |

PLEASE NOTE NEW ADDRESS & OFFICE PHONE

1636 Connally Drive, East Point, GA 30344-2558

404-612-4754 (OFFICE) | 404-557-9609 (CELL)

From: Ashley Gavilla <AshleyGavilla@beckgroup.com>

Sent: Wednesday, April 8, 2026 9:04 PM

To: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>

Subject: Fw: 2026-04-03 PCO#033 - Smoke Door Repair

Evan,

See breakdown of pricing from Maxson below.

Thank you,

Get [Outlook for iOS](#)

**ASHLEY
GAVILLA**

PROJECT ENGINEER
DIRECT CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326



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From: Alexis Jones <AlexisJones@beckgroup.com>
Sent: Wednesday, April 8, 2026 1:12 PM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>
Subject: Re: 2026-04-03 PCO#033 - Smoke Door Repair

They didn't put it in a PDF cause their estimator was out but this is their breakout.

Material = \$13,179.31
Labor = \$4997.60
Tax = \$1407.16
Total = \$19564..07

**ALEXIS
JONES**

PROJECT ENGINEER
CELL 256 651 9301

THE BECK GROUP
3500 LENOX ROAD
SUITE 250
ATLANTA, GA 30326



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From: Ashley Gavilla <AshleyGavilla@beckgroup.com>
Sent: Monday, April 6, 2026 12:53 PM
To: Alexis Jones <AlexisJones@beckgroup.com>
Subject: Fw: 2026-04-03 PCO#033 - Smoke Door Repair

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**ASHLEY
GAVILLA**

PROJECT ENGINEER
CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326



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From: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>
Sent: Friday, April 3, 2026 12:52:32 PM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>; Dimond, Timothy <Timothy.Dimond@fultoncountyga.gov>; Bakare, Samuel <Samuel.Bakare@fultoncountyga.gov>; Ndulue, Hilary <Hilary.Ndulue@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>; Flieg, Robin <Robin.Flieg@fultoncountyga.gov>
Cc: Jeff Landefeld <JeffLandefeld@beckgroup.com>
Subject: Re: 2026-04-03 PCO#033 - Smoke Door Repair

Be aware: email sender is external.

Ashley - Can you request Maxson break out material cost; labor (hrs and rate) as well as give a schedule as far as material lead time and installation duration. Thanks.

Thanks,

EVAN JAHN | SENIOR PROJECT MANAGER

LEED ACCREDITED PROFESSIONAL

HEERY/RUSSELL, A JOINT VENTURE |

PLEASE NOTE NEW ADDRESS & OFFICE PHONE

1636 Connally Drive, East Point, GA 30344-2558

404-612-4754 (OFFICE) | 404-557-9609 (CELL)

From: Ashley Gavilla <AshleyGavilla@beckgroup.com>
Sent: Friday, April 3, 2026 10:36 AM
To: Dimond, Timothy <Timothy.Dimond@fultoncountyga.gov>; Bakare, Samuel <Samuel.Bakare@fultoncountyga.gov>; Ndulue, Hilary <Hilary.Ndulue@fultoncountyga.gov>; Jahn, Evan <Evan.Jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>; Armond Borders <armond.borders@turntown.com>; Flieg, Robin <Robin.Flieg@fultoncountyga.gov>
Cc: Jeff Landefeld <JeffLandefeld@beckgroup.com>
Subject: 2026-04-03 PCO#033 - Smoke Door Repair

Good morning,

Please see the attached PCO for the replacement of the motor on the Level 2 smoke door. To maintain the schedule associated with our TCO, we have released the motor for ordering.

Let us know if you have any questions.

Best,

**ASHLEY
GAVILLA**

PROJECT ENGINEER
DIRECT CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326



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NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

Service Provider

HQ Service Dispatch
11009 Downs Road
Pineville, NC 28134
704-588-6980

Customer

HCBeck, LTD
3500 Lenox Road, NE Suite 250 One
Alliance Center
Atlanta, GA 30326-4429

Service Site

North Fulton HHS
4700 North Point Parkway One Alliance
Center
Alpharetta, GA 30022

Door Identification

Door Number Second floor glass

Door Location Second floor glass

Legend

"P" represents "Pass," "F" represents "Fail" Fail

NFPA-80 5.2.3.8.2

(1) Labels are clearly visible and legible. P

(2) No open holes or breaks exist in surfaces of either the door or frame. P

(3) Slats, endlocks, bottom bar, guide assembly, curtain entry, hood, and flame baffle are correctly installed and intact for rolling steel doors. P

(4) Glazing, vision light frames, and glazing beads are intact and securely fastened in place, if so equipped. P

(5) Curtain, barrel, and guides are aligned, level, plumb, and true for rolling steel fire doors. P

(6) Expansion clearance is maintained in accordance with the manufacturer's listing. P

(7) Drop release arms and weights are not blocked or wedged. P

(8) Mounting and assembly bolts are intact and secured. P

(9) Attachments to jambs are with bolts, expansion anchors, or as otherwise required by the listing. P

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

NFPA-80 5.2.3.8.2

(10) Smoke Detectors, if equipped, are installed and operational. F

(11) No parts are missing or broken. F

(12) Fusible links, if equipped, are in the correct location; chain/cable, s-hooks, eyes, and so forth, are in good condition; the cable or chain is not kinked, pinched, twisted, or inflexible; and links are not painted or coated with dust or grease. P

(13) Auxiliary hardware items that interfere or prohibit operation are not installed on the door or frame. P

(14) No field modifications to the door assembly have been performed that void the label. P

(15) Doors have an average closing speed of not less than 6in./sec (152mm/sec) or more than 24in./sec (610mm/sec). F

NFPA-80 5.2.3.9.1

All fire doors, fire shutters, and fire window assemblies shall be inspected and tested to check for proper operation and full closure. F

NFPA-80 5.2.3.9.2

Resetting of the automatic-closing device shall be done in accordance with the manufacturer's specifications. F

NFPA-80 5.2.3.9.3

5.2.3.9.3.1 Rolling steel fire doors shall be drop-tested twice. F

5.2.3.9.3.2 The first test shall be to check for proper operation and full closure. F

5.2.3.9.3.3 A second test shall be done to verify that the automatic-closing device has been reset correctly. F

Notes

Notes

Operator failed to release door on testing, and dry contact relay is required for alarm connection.

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson



Signatures

Customer Signature

Customer Name (Printed)

Technician Signature

Ian McPherson

Completion Date 03/27/2026

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

Service Provider

HQ Service Dispatch
11009 Downs Road
Pineville, NC 28134
704-588-6980

Customer

HCBeck, LTD
3500 Lenox Road, NE Suite 250 One
Alliance Center
Atlanta, GA 30326-4429

Service Site

North Fulton HHS
4700 North Point Parkway One Alliance
Center
Alpharetta, GA 30022

Door Identification

Door Number First floor glass

Door Location First floor glass

Legend

"P" represents "Pass," "F" represents "Fail" Pass

NFPA-80 5.2.3.8.2

(1) Labels are clearly visible and legible. P

(2) No open holes or breaks exist in surfaces of either the door or frame. P

(3) Slats, endlocks, bottom bar, guide assembly, curtain entry, hood, and flame baffle are correctly installed and intact for rolling steel doors. P

(4) Glazing, vision light frames, and glazing beads are intact and securely fastened in place, if so equipped. P

(5) Curtain, barrel, and guides are aligned, level, plumb, and true for rolling steel fire doors. P

(6) Expansion clearance is maintained in accordance with the manufacturer's listing. P

(7) Drop release arms and weights are not blocked or wedged. P

(8) Mounting and assembly bolts are intact and secured. P

(9) Attachments to jambs are with bolts, expansion anchors, or as otherwise required by the listing. P

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

NFPA-80 5.2.3.8.2

(10) Smoke Detectors, if equipped, are installed and operational. P

(11) No parts are missing or broken. P

(12) Fusible links, if equipped, are in the correct location; chain/cable, s-hooks, eyes, and so forth, are in good condition; the cable or chain is not kinked, pinched, twisted, or inflexible; and links are not painted or coated with dust or grease. P

(13) Auxiliary hardware items that interfere or prohibit operation are not installed on the door or frame. P

(14) No field modifications to the door assembly have been performed that void the label. P

(15) Doors have an average closing speed of not less than 6in./sec (152mm/sec) or more than 24in./sec (610mm/sec). P

NFPA-80 5.2.3.9.1

All fire doors, fire shutters, and fire window assemblies shall be inspected and tested to check for proper operation and full closure. P

NFPA-80 5.2.3.9.2

Resetting of the automatic-closing device shall be done in accordance with the manufacturer's specifications. P

NFPA-80 5.2.3.9.3

5.2.3.9.3.1 Rolling steel fire doors shall be drop-tested twice. P

5.2.3.9.3.2 The first test shall be to check for proper operation and full closure. P

5.2.3.9.3.3 A second test shall be done to verify that the automatic-closing device has been reset correctly. P

Notes

Notes

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson



Signatures

Customer Signature

Customer Name (Printed)

Technician Signature

Ian McPherson

Completion Date 03/27/2026

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

Service Provider

HQ Service Dispatch
11009 Downs Road
Pineville, NC 28134
704-588-6980

Customer

HCBeck, LTD
3500 Lenox Road, NE Suite 250 One
Alliance Center
Atlanta, GA 30326-4429

Service Site

North Fulton HHS
4700 North Point Parkway One Alliance
Center
Alpharetta, GA 30022

Door Identification

Door Number Second floor stairwell

Door Location Second floor stairwell

Legend

"P" represents "Pass," "F" represents "Fail" Fail

NFPA-80 5.2.3.8.2

(1) Labels are clearly visible and legible. P

(2) No open holes or breaks exist in surfaces of either the door or frame. P

(3) Slats, endlocks, bottom bar, guide assembly, curtain entry, hood, and flame baffle are correctly installed and intact for rolling steel doors. P

(4) Glazing, vision light frames, and glazing beads are intact and securely fastened in place, if so equipped. P

(5) Curtain, barrel, and guides are aligned, level, plumb, and true for rolling steel fire doors. P

(6) Expansion clearance is maintained in accordance with the manufacturer's listing. P

(7) Drop release arms and weights are not blocked or wedged. P

(8) Mounting and assembly bolts are intact and secured. P

(9) Attachments to jambs are with bolts, expansion anchors, or as otherwise required by the listing. P

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

NFPA-80 5.2.3.8.2

(10) Smoke Detectors, if equipped, are installed and operational. F

(11) No parts are missing or broken. F

(12) Fusible links, if equipped, are in the correct location; chain/cable, s-hooks, eyes, and so forth, are in good condition; the cable or chain is not kinked, pinched, twisted, or inflexible; and links are not painted or coated with dust or grease. P

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(14) No field modifications to the door assembly have been performed that void the label. P

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5.2.3.9.3.3 A second test shall be done to verify that the automatic-closing device has been reset correctly. F

Notes

Notes Door manually tested, dry contact relay required for alarm testing

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson



Signatures

Customer Signature

Customer Name (Printed)

Technician Signature

Ian McPherson

Completion Date 03/27/2026

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

Service Provider

HQ Service Dispatch
11009 Downs Road
Pineville, NC 28134
704-588-6980

Customer

HCBeck, LTD
3500 Lenox Road, NE Suite 250 One
Alliance Center
Atlanta, GA 30326-4429

Service Site

North Fulton HHS
4700 North Point Parkway One Alliance
Center
Alpharetta, GA 30022

Door Identification

Door Number First floor hall

Door Location First floor hall

Legend

"P" represents "Pass," "F" represents "Fail" Pass

NFPA-80 5.2.3.8.2

(1) Labels are clearly visible and legible. P

(2) No open holes or breaks exist in surfaces of either the door or frame. P

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(5) Curtain, barrel, and guides are aligned, level, plumb, and true for rolling steel fire doors. P

(6) Expansion clearance is maintained in accordance with the manufacturer's listing. P

(7) Drop release arms and weights are not blocked or wedged. P

(8) Mounting and assembly bolts are intact and secured. P

(9) Attachments to jambs are with bolts, expansion anchors, or as otherwise required by the listing. P

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson

NFPA-80 5.2.3.8.2

(10) Smoke Detectors, if equipped, are installed and operational. P

(11) No parts are missing or broken. P

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All fire doors, fire shutters, and fire window assemblies shall be inspected and tested to check for proper operation and full closure. P

NFPA-80 5.2.3.9.2

Resetting of the automatic-closing device shall be done in accordance with the manufacturer's specifications. P

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5.2.3.9.3.3 A second test shall be done to verify that the automatic-closing device has been reset correctly. P

Notes

Notes

NFPA-80 Compliance for Fire-Rated Doors

14911 North Fulton HHS

Created By: Ian B McPherson



Signatures

Customer Signature

Customer Name (Printed)

Technician Signature

Ian McPherson

Completion Date 03/27/2026



June 24, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: PCO Request
North Fulton Health & Human Services
PCO#034 - Signage Additions R1

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

The cost for this Work is: \$3,564

Beck requests authorization to use funds from the Owner Allowance to fund this scope of work.

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

6.26.26

Owner Authorization Signature

Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: **North Fulton HHS**Date: **June 24, 2026**Description of Change: **PCO#034 - Signage Additions R1**

Per Owner Request - Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

1. Materials/Subcontracts (see attached itemized breakdown)	<u>\$3,298</u>
2. Rent of Equipment (see attached itemized breakdown)	<u>\$0</u>
3. Labor (see attached itemized breakdown)	<u>\$0</u>
SUBTOTAL #1	<u>\$3,298</u>
5. Labor Burden (varies): (<u>37.5%</u> of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	<u>\$0</u>
6. Field Office Overhead @ 5.00%	<u>\$0</u>
7. General Liability Insurance Coverage @ 0.92%	<u>\$30</u>
8. Builder's Risk Insurance Coverage @ 0.03%	<u>\$1</u>
9. Subcontractor Default Insurance Coverage @ 1.40%	<u>\$46</u>
10. Gross Receipts Tax @ 0.09%	<u>\$3</u>
11. Design @ 7.5% (varies)	<u>\$0</u>
11. Payment and Performance Bonds @ 0.62%	<u>\$20</u>
SUBTOTAL #2	<u>\$3,399</u>
12. Profit @ 5.00%	<u>\$165</u>
TOTAL COST OF CHANGE ORDER	<u>\$3,564</u>

The Beck Group



QUANTITY BY: Ashley Gavilla
 PR BY: Ashley Gavilla
 PROJECT: North Fulton HHS
 Date: June 24, 2026

PCO Estimate

#	Description of Work Items	WM		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB	
<u>Work Breakdown</u>										
Signage Additions										
	Additional Non-Wayfinding Signage	1	LS			\$5,138.60			\$5,139	\$5,139
	Owner Not Approved	1	LS			(\$3,487.60)			(\$3,488)	(\$3,488)
	Adolescent Behavioral Health	1	LS			\$1,647.01			\$1,647	\$1,647

Scope qualifications:

Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

SUB TOTAL							\$0	\$0	\$3,298	\$3,298
PAYROLL TAXES/INS	0.00%									\$0
Overhead	0.00%									\$0
General Liability Insurance	0.92%									\$30
Builder's Risk	0.03%									\$1
Subcontractor Default Insurance	1.40%									\$46
Gross Receipts Tax	0.09%									\$3
Payment and Performance Bonds	0.62%									\$20
Design (varies)	0.00%									\$0
PROFIT	5.00%									\$165
COST TYPE TOTAL										\$3,564
GRAND TOTAL										\$3,564



April 20, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: PCO Request
North Fulton Health & Human Services
PCO#034 - Signage Additions

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

The cost for this Work is:

~~\$7,007~~

Beck requests authorization to use funds from the Owner Allowance to fund this scope of work.

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

Owner Authorization Signature

Date

Name

Title

Exhibit A

BECK

SUMMARY - CHANGES IN THE WORK

Project: North Fulton HHS

Date:

April 20, 2026

Description of Change: **PCO#034 - Signage Additions**

Per Owner Request - Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

1. Materials/Subcontracts (see attached itemized breakdown)	\$6,786
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$0
SUBTOTAL #1	\$6,786
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6 Field Office Overhead @ 5.00%	\$0
7. General Liability Insurance Coverage @ 0.92%	\$64
8. Builder's Risk Insurance Coverage @ 0.03%	\$2
9. Subcontractor Default Insurance Coverage @ 1.40%	\$95
10. Gross Receipts Tax @ 0.09%	\$6
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$43
SUBTOTAL #2	\$6,997
12. Profit @ 5.00%	\$11
TOTAL COST OF CHANGE ORDER	\$7,007

See next page. Recommend
\$2,090.96



QUANTITY BY: Ashley Gavilla
PR BY: Ashley Gavilla
PROJECT: North Fulton HHS
Date: April 20, 2026

PCO Estimate

#	Description of Work Items	WM		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB	
Work Breakdown Signage Additions Additional Non-Wayfinding Signage Adolescent Behavioral Health										
1	LS					\$1,647.01			\$1,647	\$1,647

Recommend for approval:

- \$238.00 for repainting letters
- Rules & Reg - \$282.00
- Tobacco Free - \$138.00
- Front Door Logo - \$394.00
- Front Door Vinyl - \$224.00

Sub-total - \$1,276.00

Install - \$375.00

Total - \$1,651.00

Scope qualifications:
 Reflects costs for additional non-wayfinding signage that was added during submittal review. As well as request for "Child and" to be added to ABH

SUB TOTAL					\$0	\$0	\$6,786	\$6,786
PAYROLL TAXES/INS	0.00%							\$0
Overhead	0.00%							\$0
General Liability Insurance	0.92%							\$64
Builder's Risk	0.03%							\$2
Subcontractor Default Insurance	1.40%							\$95
Gross Receipts Tax	0.09%							\$6
Payment and Performance Bonds	0.62%							\$43
Design (varies)	0.00%							\$0
PROFIT	5.00%							\$11
COST TYPE TOTAL								\$7,007
GRAND TOTAL								\$7,007

Disagree that signage added during submittal review should be an add to contractor. Contractor had signage in their price/contract. Just because signage was added during the submittal process does not constitute a change. Signage submittal was reviewed for completeness and compliance with Fulton County standards.

\$1,651.00 -Total from Above on this page.
\$1,647.00 - Adolescent BH change
 \$3,298.00 - Subtotal
 \$30.34 GL
 \$0.99 Builders Risk
 \$46.17 Sub default ins
 \$2.97 GR tax
 \$20.45 P&P bond
 \$164.90 TBG Profit
 Total Recommended - \$3,563.82

Capital Signs
5380 Webb Pkwy NW Lilburn, Georgia 30047
info@capitalsigns.com
(770) 564-8582
Fax : (770) 564-0392



Tax ID: 58-217-0276
https://capitalsigns.com

Quote 6106

North Fulton HHS Add FULCO

SALES REP INFO
Philip Panos
philip@capitalsigns.com
(404) 502-6433

QUOTE DATE
Wed, 04/15/2026
QUOTE EXPIRY DATE
Fri, 05/15/2026
TERMS
Net 30

REQUESTED BY
The Beck Group
3500 Lenox Rd NE, Suite 250
Atlanta, GA 30326

INSTALL ADDRESS
North Fulton HHS
4700 North Point Parkway
Alpharetta, GA 30022

CONTACT INFO
Alexis Jones
AlexisJones@beckgroup.com
(256) 651-9301

About this Quote:

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	A63 Room Identity ADA Width: 8.5 Inches Height: 7 Inches Photopolymer Acrylic .25" 0.0 Painted Finish with Clear Coat 0.0	58	Each	\$77.00	\$4,466.00	Y
2	Office Identity ADA Width: 8.5 Inches Height: 7 Inches Backer Insert Slot Painted Finish with Clear Coat 0.0 Photopolymer Acrylic .125" 0.0 Acrylic - .125" Cast Clear 0.0	7	Each	\$-87.00	\$-609.00	Y
3	Room Number Printed Vinyl Graphic Width: 7 Inches Height: 1.25 Inches Contour Cut 3M IJ175CV3 Graphic Film 0.0 3M 8520 Matte Overlamine 0.0	165	Each	\$-15.00	\$-2,475.00	Y
4	Wayfinding/Directory Wall Mounted Sign with Applied Vinyl Graphics Width: 20 Inches Height: 38.88 Inches Colors: 2 Acrylic - .125" Cast Clear 0.0 3M 7725-22 Matte Black Vinyl 0.0	2	Each	\$145.00	\$290.00	Y
5	ST D5 Rules and Regulations Sign with Direct Printed Graphics Width: 22 Inches Height: 36 Inches Painted Finish with Clear Coat 0.0 Acrylic - .25" Cast White 7328 0.0	1	Each	\$282.00	\$282.00	Y
6	Max Occupancy Width: 5 Inches Height: 5 Inches Painted Finish with Clear Coat 0.0 Acrylic - .25" Cast White 7328 0.0	5	Each	\$75.00	\$375.00	Y

OK

code compliant

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
7	Tobacco Free Sign with Direct Printed Graphics Width: 12 Inches Height: 14 Inches Painted Finish with Clear Coat 0.0 Acrylic - .25" Cast White 7328 0.0	1	Each	\$138.00	\$138.00	Y
	OK					
8	Lobby Logo Printed Vinyl Graphic Width: 129.13 Inches Height: 24 Inches Contour Cut 3M IJ175CV3 Graphic Film 0.0 3M 8520 Matte Overlamine 0.0	1	Each	\$621.00	\$621.00	Y
9	Front Door Logo Printed Vinyl Graphic Width: 20 Inches Height: 38.88 Inches Contour Cut 3M 8520 Matte Overlamine 0.0 3M IJ175CV3 Graphic Film 0.0	2	Each	\$197.00	\$394.00	Y
	OK					
10	Door Vinyl Width: 24 Inches Height: 12 Inches Colors: 1 3M 7725-20 Matte White Vinyl 0.0	4	Each	\$56.00	\$224.00	Y
	OK					
11	Sign Frame EVAC APCO Fullview FV.1117 0.0	2	Each	\$248.00	\$496.00	Y
12	Small Wayfinding/Directory Wall Mounted Sign with Applied Printed Vinyl Graphics Width: 12 Inches Height: 24 Inches Acrylic - .125" Cast Clear 0.0 3M IJ175CV3 Graphic Film 0.0 3M 8520 Matte Overlamine 0.0	2	Each	\$108.00	\$216.00	Y
13	Flat-Cut Letters REPAINT 6" TALL "DEPARTMENT NAME" Width: 72 Inches Height: 24 Inches Painted Finish with Clear Coat 0.0 Acrylic - .25" Cast Clear 0.0 Color 1: Painted	2	Each	\$119.00	\$238.00	Y
	Ok with this. Re-painting of Senior Day entry letters to white.					
14	Installation Installation	1	Each	\$3,760.00	\$3,760.00	N
15	Design Computer Layout and Drawings	1	Each	\$1,440.00	\$1,440.00	N

TERMS AND CONDITIONS:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra change over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Capital signs, Inc. workers are fully covered by workmen's compensation insurance. The sale contemplated herein shall constitute a conditional sale, i.e. title shall not pass to the customer until the purchase price and all charges have been paid in full. Capital Signs, Inc. shall have the right to come onto the customer's premises and remove and reclaim its product until paid in full. The customer shall be further liable for the reasonable costs, labor, and expenses of recover of said product. Capital Signs, Inc. does not accept returns. All products are manufactured to the customer's specifications and cannot be returned for a refund. All sales are final and no return will be accepted. This quote excludes any applicable tariffs or duties, which are the sole responsibility of the buyer.

INSTALLATION:

Installation costs are for normal soil conditions. Should abnormal conditions be present (rock, granite, sand, springs or other), additional charges will be due and owed. Capital Signs, Inc. is not responsible for the damage of unmarked private utilities. Removal of existing signs and repairs are not included, unless specified above.

LIMITED WARRANTY:

Capital Signs, Inc. warrants its products from defects in material and workmanship under normal use and service for a period of twelve (12) months from installation. This warranty does not extend to damage caused by acts of God, vandalism, theft, abuse, mis-use, power failure, impact with a foreign object, or normal wear and tear.

SHIPPING:

Capital Signs, Inc. Is not responsible for damage to its products during transit. The customer must inspect the product immediately upon receipt and notify the carrier of said damage. Customer shall not remove product from crate until same is inspected by carrier, and claims should be made directly, against carrier.

Subtotal:	\$4769	\$9,856.00
Sales Tax (7.75%):	\$369.60	\$360.84
Total:	\$5138.60	\$10,216.84

SIGNATURE:

DATE:

Capital Signs
 5380 Webb Pkwy NW Lilburn, Georgia 30047
 info@capitalsigns.com
 (770) 564-8582
 Fax : (770) 564-0392



Tax ID: 58-217-0276
 https://capitalsigns.com

Quote 6120

North Fulton HHS Child And

SALES REP INFO
 Philip Panos
 philip@capitalsigns.com
 (404) 502-6433

QUOTE DATE
 Fri, 04/17/2026
 QUOTE EXPIRY DATE
 Sun, 05/17/2026
 TERMS
 Net 30

REQUESTED BY
 The Beck Group
 3500 Lenox Rd NE, Suite 250
 Atlanta, GA 30326

INSTALL ADDRESS
 North Fulton HHS
 4700 North Point Parkway
 Alpharetta, GA 30022

CONTACT INFO
 Alexis Jones
 AlexisJones@beckgroup.com
 (256) 651-9301

About this Quote:

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	Flat-Cut Letters "CHILD AND" Width: 42.7 Inches Height: 6 Inches Painted Finish with Clear Coat 0.0 Acrylic - .25" Cast Clear 0.0 Color 1: Painted White	1	Each	\$376.00	\$376.00	Y
2	Directory Change Small Printed Vinyl Graphic Width: 12 Inches Height: 23.5 Inches 3M IJ175CV3 Graphic Film 0.0 3M 8520 Matte Overlamine 0.0	1	Each	\$56.00	\$56.00	Y
3	Directory Change Large Printed Vinyl Graphic Width: 20 Inches Height: 39 Inches 3M IJ175CV3 Graphic Film 0.0 3M 8520 Matte Overlamine 0.0	3	Each	\$84.00	\$252.00	Y
4	Installation Installation	1	Each	\$670.00	\$670.00	N
5	Design Computer Layout and Drawings	1	Each	\$240.00	\$240.00	N

Additional raised letters at the Adolescent Behavioral Health Entrance. Also includes changing four directories to reflect the name change. Does not include changing the door signage at entry to Child and Adolescent Behavioral Health.

~~This does not include changing "Developmental Disabilities" to "Intellectual / Developmental Disabilities". If added, would be approximately another \$650 for letters; \$350 install; \$250 design and one directory change at \$84.00 totaling \$1,334.00 plus tax.~~

TERMS AND CONDITIONS:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra change over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Capital signs, Inc. workers are fully covered by workmen's compensation insurance. The sale contemplated herein shall constitute a conditional sale, i.e. title shall not pass to the customer until the purchase price and all charges have been paid in full. Capital Signs, Inc. shall have the right to come onto the customer's premises and remove and reclaim its product until paid in full. The customer shall be further liable for the reasonable costs, labor, and expenses of recover of said product. Capital Signs, Inc. does not accept returns. All products are manufactured to the customer's specifications and cannot be returned for a refund. All sales are final and no return will be accepted. This quote excludes any applicable tariffs or duties, which are the sole responsibility of the buyer.

INSTALLATION:

Installation costs are for normal soil conditions. Should abnormal conditions be present (rock, granite, sand, springs or other), additional charges will be due and owed. Capital Signs, Inc. is not responsible for the damage of unmarked private utilities. Removal of existing signs and repairs are not included, unless specified above.

LIMITED WARRANTY:

Capital Signs, Inc. warrants its products from defects in material and workmanship under normal use and service for a period of twelve (12) months from installation. This warranty does not extend to damage caused by acts of God, vandalism, theft, abuse, mis-use, power failure, impact with a foreign object, or normal wear and tear.

SHIPPING:

Capital Signs, Inc. Is not responsible for damage to its products during transit. The customer must inspect the product immediately upon receipt and notify the carrier of said damage. Customer shall not remove product from crate until same is inspected by carrier, and claims should be made directly, against carrier.

Subtotal:	\$1,594.00
Sales Tax (7.75%):	\$53.01
Total:	\$1,647.01

SIGNATURE:**DATE:**



May 18, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 North Point (Board of Health Add Electrical)
North Fulton Health & Human Services
PCO#035 - BOH Adds Revision 2

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Add additional electrical outlets for the 2nd floor Board of Health space per the provided markup. As well as an additional sink.
Revision 2 - Includes BOH Reception Partitions

The cost for this Work is: \$56,612

Sincerely,
Beck

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

6.26.26

Owner Authorization Signature
Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: North Fulton HHSDate: May 18, 2026Description of Change: **PCO#035 - BOH Adds Revision 2**

Per Owner Request - Add additional electrical outlets for the 2nd floor Board of Health space per the provided markup. As well as an additional sink.

Revision 2 - Includes BOH Reception Partitions

1. Materials/Subcontracts (see attached itemized breakdown)	\$44,272
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$360
SUBTOTAL #1	\$44,632
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6 Field Office Overhead @ 5.00%	\$4,463
7. General Liability Insurance Coverage @ 0.92%	\$521
8. Builder's Risk Insurance Coverage @ 0.03%	\$17
9. Subcontractor Default Insurance Coverage @ 1.40%	\$620
10. Gross Receipts Tax @ 0.09%	\$40
11. Design @ 7.5% (varies)	\$3,347
11. Payment and Performance Bonds @ 0.62%	\$277
SUBTOTAL #2	\$53,917
12. Profit @ 5.00%	\$2,696
TOTAL COST OF CHANGE ORDER	\$56,612

The Beck Group



QUANTITY BY: Ashley Gavilla
 PR BY: Ashley Gavilla
 PROJECT: North Fulton HHS
 Date: May 18, 2026

PCO Estimate

#	Description of Work Items	W/M		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB	
	<u>Work Breakdown</u>									
	BOH Electrical/Data									
		1	LS			\$19,603.50			\$19,604	\$19,604
	ADD Electrical ONLY (2110, 2111, 2227,2210, 2311)	1	incl							\$0
	ADD Electrical ONLY (2223,2324,2312,2313, 2417)	1	incl							\$0
	Drywall Patching and Painting	8	hrs	\$45.00			\$360			\$360
	BOH Plumbing									
	ADD Sink (2236)	1	LS			\$16,298.10			\$16,298	\$16,298
	Countertop cutting	1	LS			\$500.00			\$500	\$500
	BOH Reception Desk Partitions									
	Glass Partitions	1	LS			\$7,870.00			\$7,870	\$7,870
	Scope qualifications:									
	SUB TOTAL						\$360	\$0	\$44,272	\$44,632
	PAYROLL TAXES/INS	0.00%								\$0
	Overhead	10.00%								\$4,463
	General Liability Insurance	0.82%								\$521
	Builder's Risk	0.03%								\$17
	Subcontractor Default Insurance	1.40%								\$620
	Gross Receipts Tax	0.09%								\$40
	Payment and Performance Bonds	0.62%								\$277
	Design (varies)	7.50%								\$3,347
	PROFIT	5.00%								\$2,696
	COST TYPE TOTAL									\$56,612
	GRAND TOTAL									\$56,612

REQ-00306879.cmdrw

MILTON JONES CO
N. FULTON HEALTH &
HUMAN SERVICES

Carlee Hawkins

EMAIL:

hawkinscad@hniworkplacefurnishin

DATE:

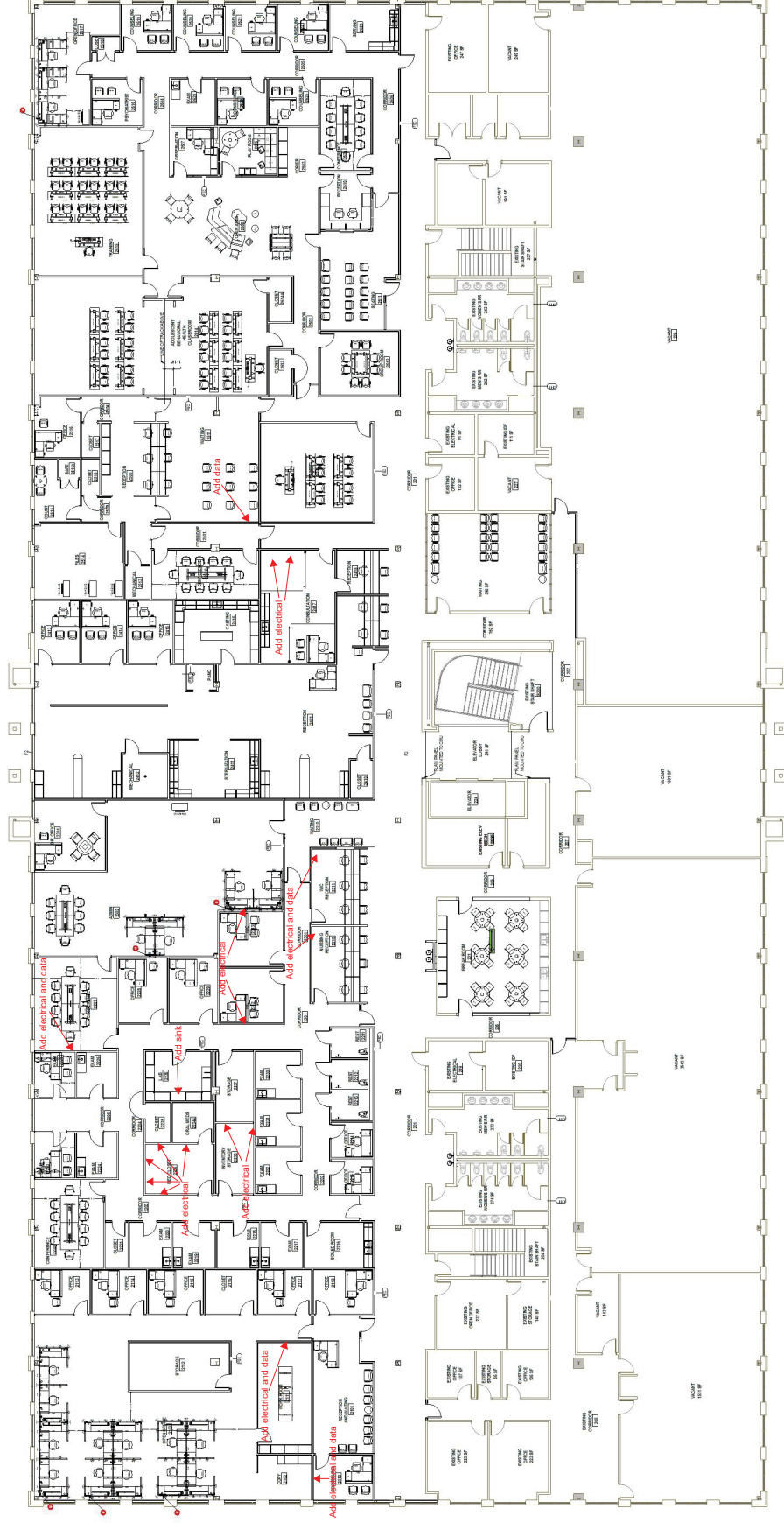
12/8/2025

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of products and applications consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

SCALE: NTS

5/21

126





Date: 05/6/2025

Peachtree Mechanical Inc. is pleased to provide the following proposal for the North Fulton HHS Project.

General Scope of Work Overview:

- Provide Labor and Materials for Installation of (16) Duplex Receptacles within Floor 2
 - Provide and Install 12/2C MC Cable from Nearest 120V Source to New Locations
- No Data rough in included provided by others

Electrical Scope: \$18,170.00

Engineered Drawings: \$500.00

Sub Total: \$18,670.00

5% OHP: \$933.50

Additional Power Base..... \$19,603.50

If you have any questions, please do not hesitate to contact us! Thanks again for the opportunity.

Respectfully,

Aladdin Koja
Peachtree Mechanical Inc.



Peachtree Mechanical
Re: HHS Fulton Alpharetta Additional Power REV 1
Attn: Aladdin Koja

We propose to furnish all cost related to the electrical installation of this project, per the plans and specifications provided for the sum of eighteen thousand one hundred seventy dollars (\$18,170.00).

Scope of work:

1. Provide Labor and Materials for Installation of (16) Duplex Receptacles within Floor 2
 1. Provide and Install 12/2C MC Cable from Nearest 120V Source to New Locations

Price Breakdown:
Labor: \$6,375.00 (85 Hours at \$75.00)
Materials: \$11,795.00

Ashley Gavilla

From: Aladdin Koja <akoja@peachtreemechanical.com>
Sent: Monday, April 27, 2026 9:00 PM
To: Ashley Gavilla
Cc: Aladdin Koja
Subject: RE: HHS 4700 North Point (PCO Request)
Attachments: Peachtree Mechanical Inc. - Board of Health Sink Add.pdf; Change_Order_Log.xlsx

Be aware: email sender is external.

Ashley,

Please see attached for the additional sink. This is not an easy task as the new sink requested is not near any mains.

We do not have any drywall, painting, countertop cutting which you will need to carry. As well as removing ceiling tiles for us to run the pipe as there is no mains that is close to where they want the sink.

I have revised the open change order log to reflect everything now. The two highlighted in yellow is the board of health items. The green items are accurate and completed items.

Thank You.

Very Respectfully,

Aladdin Koja

Peachtree Mechanical Inc.

Akoja@peachtreemechanical.com

Cell: 770-773-0511

Office: 770-460-5155

Privileged and/or confidential information may be contained in this message. If you are not the addressee indicated in this message (or are not responsible for delivery of this message to that person) , you may not copy or deliver this message to anyone. In such case, you should destroy this message and notify the sender by reply e-mail. If you or your employer do not consent to Internet e-mail for messages of this kind, please advise the sender. Peachtree Mechanical, Inc. does not provide or endorse any opinions, conclusions or other information in this message that do not relate to the official business of the company or its subsidiaries.

From: Aladdin Koja <akoja@peachtreemechanical.com>
Sent: Monday, April 27, 2026 3:01 PM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>
Cc: Aladdin Koja <akoja@peachtreemechanical.com>
Subject: RE: HHS 4700 North Point (PCO Request)

Ashley,

Hopefully I will have it to you this evening. Waiting for the backup I have the number just no back up yet.

Thank You.



Date: 04/27/2025

Peachtree Mechanical Inc. is pleased to provide the following proposal for the North Fulton HHS Project.

General Scope of Work Overview:

- New PSK-1 Sink and faucet with associated piping materials, fixture, insulation, and labor
 - Countertop Cutting, Drywall/sheetrock repair, Painting, Excluded.

Electrical Scope: \$15,272.00
Engineered Drawings: \$250.00
Sub Total: \$15,522.00
5% OHP: \$776.10

Additional Board of Health Sink..... \$16,298.10

If you have any questions, please do not hesitate to contact us! Thanks again for the opportunity.

Respectfully,

Aladdin Koja
Peachtree Mechanical Inc.



To: Peachtree Mechanical

Subject: New PSK-1 Sink with associated piping materials, fixture, insulation, and labor

Scope of Work:

1. Piping materials including pipe, fittings, hanger, supports, and hole core: \$6,296.00
2. [1] PSK-1 sink: [PSK-1]: \$726.00
3. Insulation: \$750.00
4. Labor: 100 hrs x \$75 = \$7,500.00

Estimated Cost: **\$15,272.00 [fifteen thousand two hundred seventy-two dollars]**

Respectfully,

Joe Parrish

President



Clearvue Glass and Mirror Co.

1900 W Oak Cir Ste B • Marietta, GA 30062-2248 • Phone: 404-524-5616

60-25 North Fulton HHS Center
Job Address:
4700 North Point Parkway
Alpharetta, GA 30022

Print Date: 5-15-2026

Glass Partitions

Change Order ID: **60-25-JK-0004**

Provide a 30" tall glass partition with clear anodized posts and channel using 1/4" clear tempered glass at the Nursing, WIC, Dental, and Travel Nursing stations. See attached shop drawings and product literature.

Items	Description	Price
	Buildertrend Flat Rate	\$7,870.00

Total price: \$7,870.00



CATALOG **CRL93G**

BIG RED

93G

GLASS AND GLAZING

Glass and Glazing | Tools, Machinery, and Equipment

Sealants, Adhesives, and Fasteners | Door and Window Replacement Hardware

Auto Glass Tools and Hardware | Truck, Van, RV, and Automotive Windows

The Gateway to crlaurence.com

The Original Web Catalog Designed to Work Directly With Our Website

CRL
U.S. ALUMINUM
crlaurence.com

Serving the Glass Industry for Over 130 Years

CRL Design Series Aluminum Partition Posts

- Stock Post Sizes for Immediate Shipment
- Standard Heights of 12", 18", and 24" (305, 457, and 610 mm) are Available in Four Finishes
- 14", 16", and 30" (356, 406, and 762 mm) Standard Heights are Also Available in Satin Anodized Only
- Eight Standard Configurations – End, Center, Corner, 3-Way, 4-Way, 135 Degree Center (LH and RH), and 45 Degree Center
- Aluminum Tubing With Full Length Channels for 1/4" (6 mm) Thick Glass
- Top Cap and Mounting Base Included

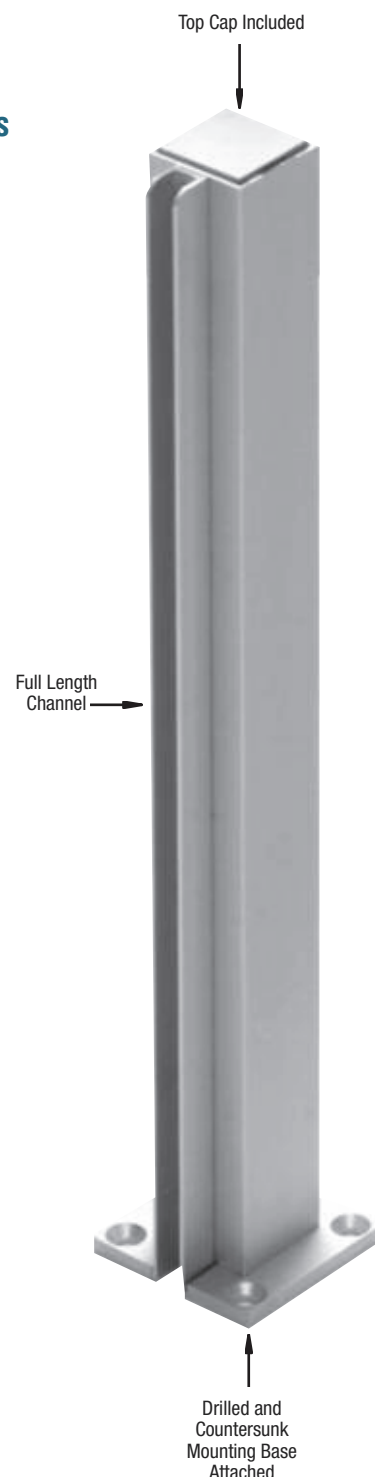
CRL Design Series Partition Posts are very popular, available in the standard stock sizes shown on the opposite page, and are ready for immediate delivery. These Posts have been used for years in banks, offices, and restaurants. A slim line profile and easy-to-install Mounting Base have made them a favorite in the industry. The glass can be secured into the glazing channels using Cat. No. 33SC Clear Silicone, or with the glazing vinyl provided for 1/4" (6 mm) or 3/16" (4.8 mm) glass. Each Post contains one attached Top Cap, one attached Mounting Base, and four Wood Screws for mounting.



MORE INFORMATION
crlaurence.com



These Posts are stock sizes and are ready to ship to you. If you require Custom Posts we can fabricate these to ship from Los Angeles, California within three to five working days. Please go to crlaurence.com/partition-posts for more information on Custom Design Series Partition Posts. Also, for Do-it-Yourselfers we offer component parts so you can fabricate completed units in your own shop. See pages GG182-GG183 for more information.



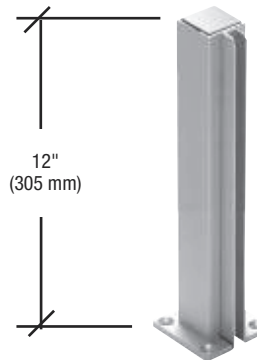
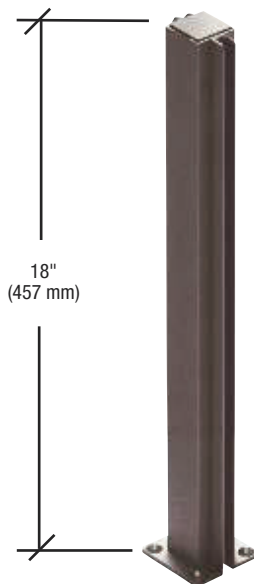
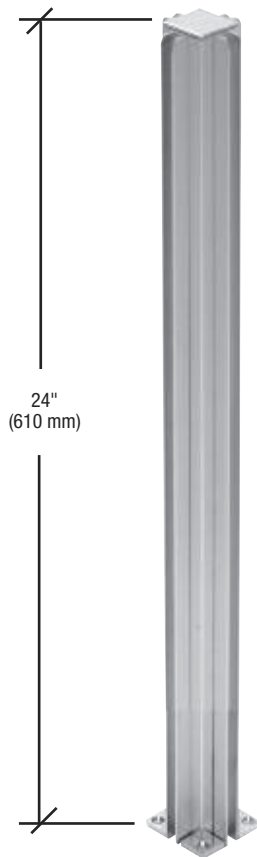
CRL Design Series Aluminum Partition Posts

- Stock Post Sizes for Immediate Shipment

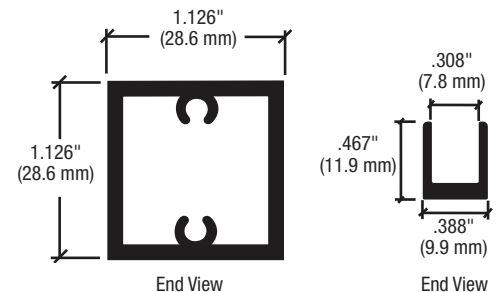
MORE INFORMATION
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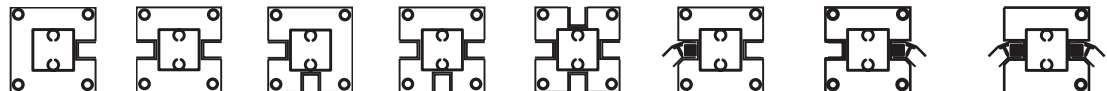
MORE SIZES
crlaurence.com



Cross Section of Post and Glass Channel Extrusions



These fully assembled Design Series Posts measure 1-1/8" (28.6 mm) square. Post Mounting Base Plates measure 2" (50.8 mm) square. Glazing Channels measure full length and rise 15/32" (11.8 mm) from the post surface. Glazing Vinyl for 1/4" (6 mm) and 3/16" (5 mm) glass is supplied to fill glass channel.



POST FINISHES	POST HEIGHT	END	CENTER	90 DEGREE CORNER	3-WAY	4-WAY	135 DEGREE RH CENTER	135 DEGREE LH CENTER	45 DEGREE CENTER
Satin Anodized	12" (305 mm)	D990A12E	D990A12C	D990A12CR	D990A123W	D990A124W	D990A12135R	D990A12135L	D990A1245C
	14" (355 mm)	D990A14E	D990A14C	D990A14CR	D990A143W	D990A144W	D990A14135R	D990A14135L	D990A1445C
	16" (406 mm)	D990A16E	D990A16C	D990A16CR	D990A163W	D990A164W	D990A16135R	D990A16135L	D990A1645C
	18" (457 mm)	D990A18E	D990A18C	D990A18CR	D990A183W	D990A184W	D990A18135R	D990A18135L	D990A1845C
	24" (610 mm)	D990A24E	D990A24C	D990A24CR	D990A243W	D990A244W	D990A24135R	D990A24135L	D990A2445C
	30" (762 mm)	D990A30E	D990A30C	D990A30CR	D990A303W	D990A304W	D990A30135R	D990A30135L	D990A3045C
Brite Anodized	12" (305 mm)	D990BA12E	D990BA12C	D990BA12CR	D990BA123W	D990BA124W	D990BA12135R	D990BA12135L	D990BA1245C
	18" (457 mm)	D990BA18E	D990BA18C	D990BA18CR	D990BA183W	D990BA184W	D990BA18135R	D990BA18135L	D990BA1845C
	24" (610 mm)	D990BA24E	D990BA24C	D990BA24CR	D990BA243W	---	D990BA24135R	D990BA24135L	D990BA2445C
Brite Gold Anodized	12" (305 mm)	D990BGA12E	D990BGA12C	D990BGA12CR	D990BGA123W	---	D990BGA12135R	D990BGA12135L	D990BGA1245C
	18" (457 mm)	D990BGA18E	D990BGA18C	D990BGA18CR	D990BGA183W	---	D990BGA18135R	D990BGA18135L	D990BGA1845C
	24" (610 mm)	D990BGA24E	D990BGA24C	D990BGA24CR	D990BGA243W	---	D990BGA24135R	D990BGA24135L	D990BGA2445C
Duranodic Bronze	12" (305 mm)	D990DU12E	D990DU12C	D990DU12CR	D990DU123W	D990DU124W	D990DU12135R	D990DU12135L	D990DU1245C
	18" (457 mm)	D990DU18E	D990DU18C	D990DU18CR	D990DU183W	D990DU184W	D990DU18135R	D990DU18135L	D990DU1845C
	24" (610 mm)	D990DU24E	D990DU24C	D990DU24CR	D990DU243W	D990DU244W	D990DU24135R	D990DU24135L	D990DU2445C

Minimum order: 1 each. All Post Kits can be combined for quantity pricing.

go to crlaurence.com to search for

partition-posts

Search

or enter the Catalog Number for complete product information

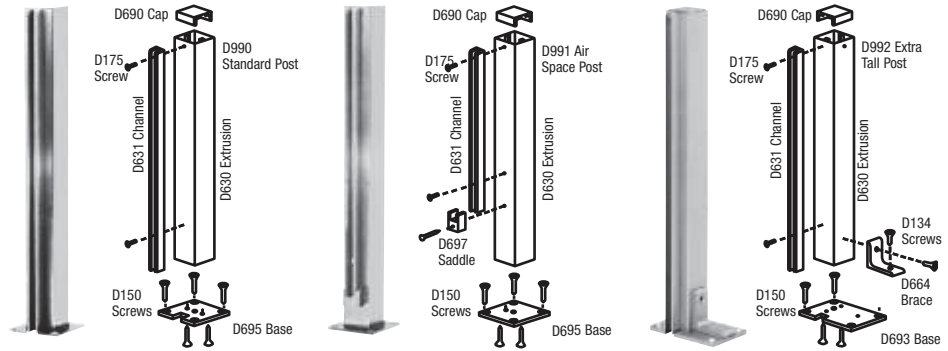
GG181

TOLL Phone: (800) 421-6144
FREE Fax: (800) 262-3299
From Anywhere in the U.S. or Canada

CRL
ALUMINUM 135

"Make Your Own" Design Series Partition Posts With CRL Components

- Assemble the Aluminum Partition Posts You Need in Your Own Shop and Save Time
- With a Very Minimal Parts Inventory You Will Always Be Ready to Provide Your Customers With the Partitions They Want Without Delay

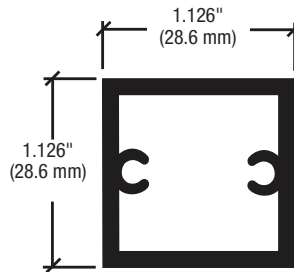


CRL Square Post Extrusion

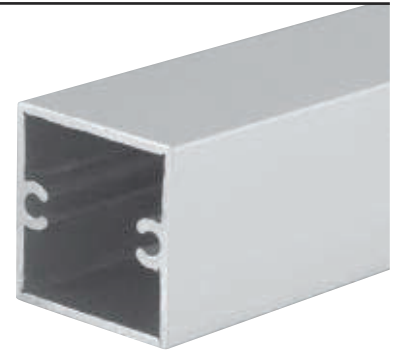
Partition Post Stock is 1.126" (28.6 mm) square extruded aluminum in your choice of four beautiful finishes: Satin Anodized, Duranodic Bronze, Brite Anodized, and Brite Gold Anodized. 12 foot (3.66 m) stock lengths are ready to be cut into any length posts required.

CAT. NO.	FINISH
D630A	Satin Anodized
D630DU	Duranodic Bronze
D630BA	Brite Anodized
D630BGA	Brite Gold Anodized

Minimum order: 1 stock length. All CRL Aluminum Extrusions can be combined for quantity pricing. Packing charge added to orders of less than 10 combined lengths. F.O.B. CRL service centers. Specify cutting instructions if stock lengths are to be shipped via U.P.S.



MORE INFORMATION
crlaurence.com

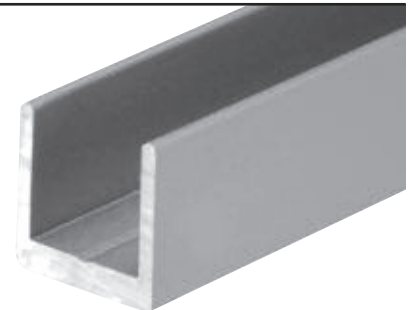
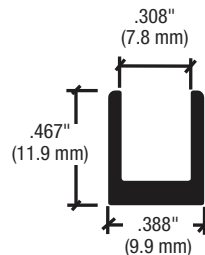


CRL U-Channel

U-Channel is available in the same four finishes as our D630 Square Extrusion. The .308" (7.8 mm) channel width allows for vinyl packing around glass of 3/16", 7/32", and 1/4" (5 to 6 mm) thickness. Fasten to Square Extrusion with pop rivets or Cat. No. D175 Screws. Available in 12 foot (3.66 m) stock lengths you cut to required size.

CAT. NO.	FINISH
D631A	Satin Anodized
D631DU	Duranodic Bronze
D631BA	Brite Anodized
D631BGA	Brite Gold Anodized

Minimum order: 1 stock length. All CRL Aluminum Extrusions can be combined for quantity pricing. Packing charge added to orders of less than 10 combined lengths. F.O.B. CRL service centers. Specify cutting instructions if stock lengths are to be shipped via U.P.S.



NOTE: If using 3/8" (10 mm) thick glass, D321 or D604 U-Channel must be used. View them at crlaurence.com for exact inside Channel dimensions that will be appropriate for your glass thickness. D321 and D604 U-Channels will require that you wet glaze the glass.

Make 135 Degree Posts for Special Installations

With CRL's 135 Degree H-Bar you're not restricted to rectangular Partition Post layouts. Use D634 in place of D631 Glass Channel to create 135 Degree Posts in either End or Center configurations. Fasten D637M Square Bar Stock to D630 Square Extrusion with D134 Screws, then fit D634 over D637M to make a 135 degree glass angle. D634 comes in four finishes to match our Square Extrusion and Glass Channel.

CAT. NO.	DESCRIPTION	FINISH
D634A	135 Degree H-Bar	Satin Anodized
D634DU	135 Degree H-Bar	Duranodic Bronze
D634BA	135 Degree H-Bar	Brite Anodized
D634BGA	135 Degree H-Bar	Brite Gold Anodized
D637M	Bar Stock	Mill

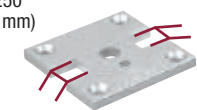
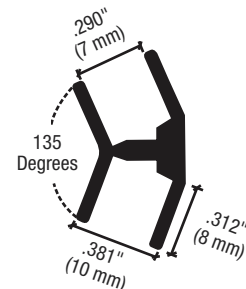
Minimum order: 1 stock length. All CRL Aluminum Extrusions can be combined for quantity pricing. Packing charge added to orders of less than 10 combined lengths. F.O.B. CRL service centers. Specify cutting instructions if stock lengths are to be shipped via U.P.S.



D634A 135 Degree H-Bar



D637M Square Bar Stock

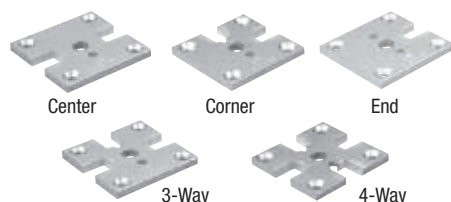
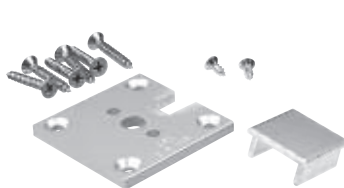


135 Degree Center Post Base Configuration Shown



CRL Design Series Partition Post Base Plate Kits

CRL Partition Post Base Plate Kits contain either a 2" x 2" (51 x 51 mm) or 2" x 3" (51 x 76 mm) Base Plate, plus Top Cap and all hardware required. Use with CRL D630 Square Tubing and D631 Glass Channel, and you have everything you need.



2" X 2" BASE KIT FOR POSTS UP TO 24" (610 MM)

CAT. NO.	CONFIGURATION	FINISH
D1990AC	Center	Satin Anodized
D1990ACR	Corner	Satin Anodized
D1990AE	End	Satin Anodized
D1990A3W	3-Way	Satin Anodized
D1990A4W	4-Way	Satin Anodized

Minimum order: 1 each. Duranodic bronze, brite anodized, and brite gold anodized available by special order only.

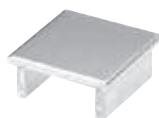
2" X 3" BASE KIT FOR POSTS OVER 24" (610 MM)

CAT. NO.	CONFIGURATION	FINISH
D1993AC	Center	Satin Anodized
D1993ACR	Corner	Satin Anodized
D1993AEL	Left End	Satin Anodized
D1993AER	Right End	Satin Anodized

Minimum order: 1 each. Duranodic bronze, brite anodized, and brite gold anodized available by special order only.

CRL Design Series Partition Post Components

CRL Top Cap for D630 Post Extrusion.



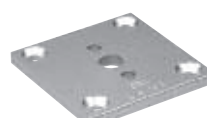
D691A
Flange Cap

MORE INFORMATION
crlaurence.com

CAT. NO.	FINISH
D691A	Satin Anodized
D691DU	Duranodic Bronze
D691BA	Brite Anodized
D691BGA	Brite Gold Anodized

Minimum order: 1 each.

CRL Standard 2" x 2" (51 x 51 mm) Base for Post Extrusion. Screws included.

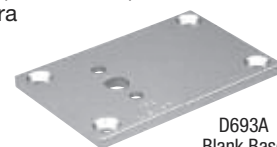


D695A
Blank Base

CAT. NO.	FINISH
D695A	Satin Anodized
D695DU	Duranodic Bronze
D695BA	Brite Anodized
D695BGA	Brite Gold Anodized

Minimum order: 1 each.

CRL 2" x 3" (51 x 76 mm) Base for extra tall posts. Screws included.



D693A
Blank Base

CAT. NO.	FINISH
D693A	Satin Anodized
D693DU	Duranodic Bronze
D693BA	Brite Anodized
D693BGA	Brite Gold Anodized

Minimum order: 1 each.

CRL Post Saddle used for lower support of glass on Design Series Posts with an air space. Order Cat. No. D175 Screws Separately.



D697A
Saddle

CAT. NO.	FINISH
D697A	Satin Anodized
D697DU	Duranodic Bronze
D697BA	Brite Anodized
D697BGA	Brite Gold Anodized

Minimum order: 1 each.

CRL Mounting Screws. 100 per box. Minimum order is 100 each.



CAT. NO. D134
#6 x 1/2" Mounting
Screw for
D664 Brace



CAT. NO. D150
#8 x 1" Mounting Screw
for D695 2" x 2" Base
or D693 2" x 3" Base



CAT. NO. D175
#5 x 3/4" Mounting Screw
for D697 Saddle

CRL Brace used on extra tall posts with D693 2" x 3" Base. Order Cat. No. D134 Screws separately.

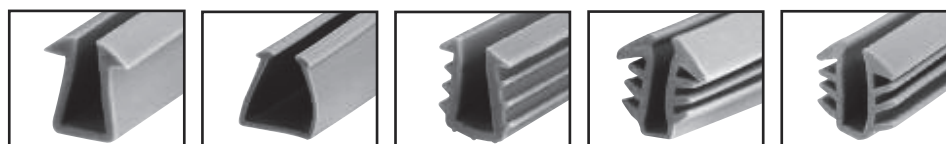


D664A

CAT. NO.	FINISH
D664A	Satin Anodized
D664DU	Duranodic Bronze
D664BA	Brite Anodized
D664BGA	Brite Gold Anodized

Minimum order: 1 each.

CRL Glazing Vinyl for Design Series Partition Posts



D749

D751

D752

D753

D754

CRL Glazing Vinyls are made to fit D631 Glass Channel, normally used for 1/4" glass, to accommodate glass or other glazing materials 7/32", 3/16", 1/8" or 1/16" thick. When glazing is completed, all that remains visible is a neat "bead" that gives the framed glass or other glazing material a finished professional appearance. Available in gray color only.

• Available in Five Sizes

100 FOOT (30.5 M) ROLL CAT. NO.	GLASS THICKNESS	1000 FOOT (305 M) ROLL CAT. NO.
D749C	7/32" (5.5 mm)	D749M
D751C	1/4" (6 mm)	D751M
D752C	3/16" (5 mm)	D752M
D753C	1/8" (3.2 mm)	D753M
D754C	1/16" (1.6 mm)	D754M

Minimum order: 1 roll. Sizes can be combined for quantity pricing.

go to crlaurence.com to search for

partition-posts

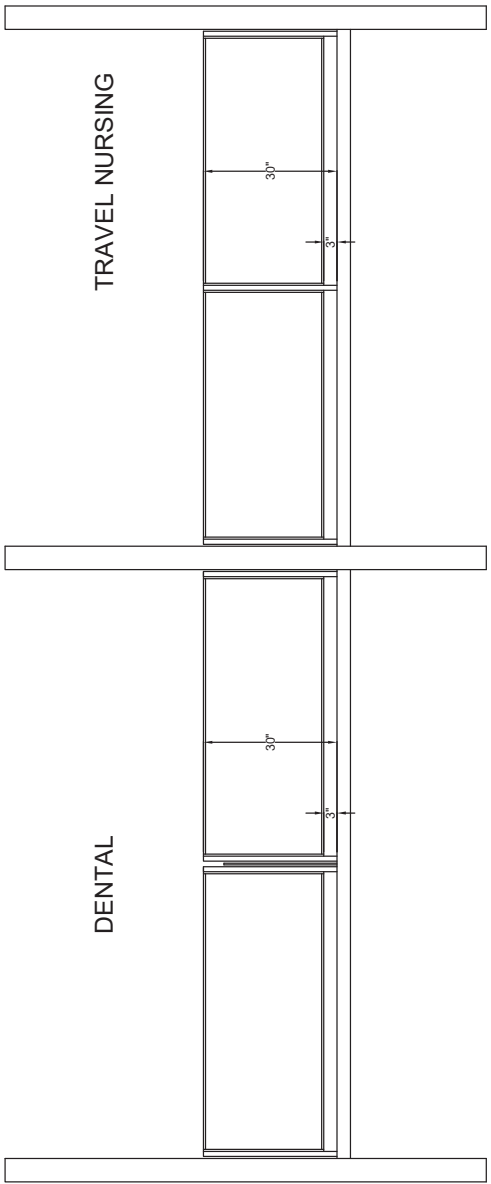
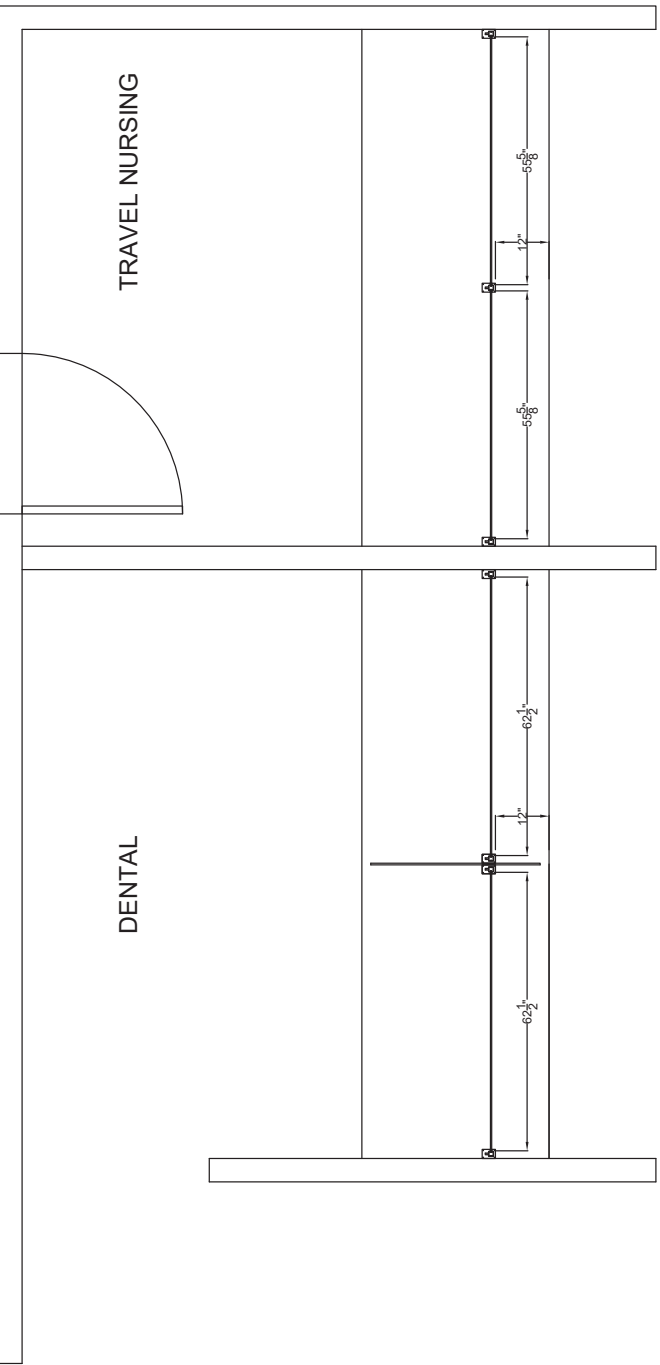
Search

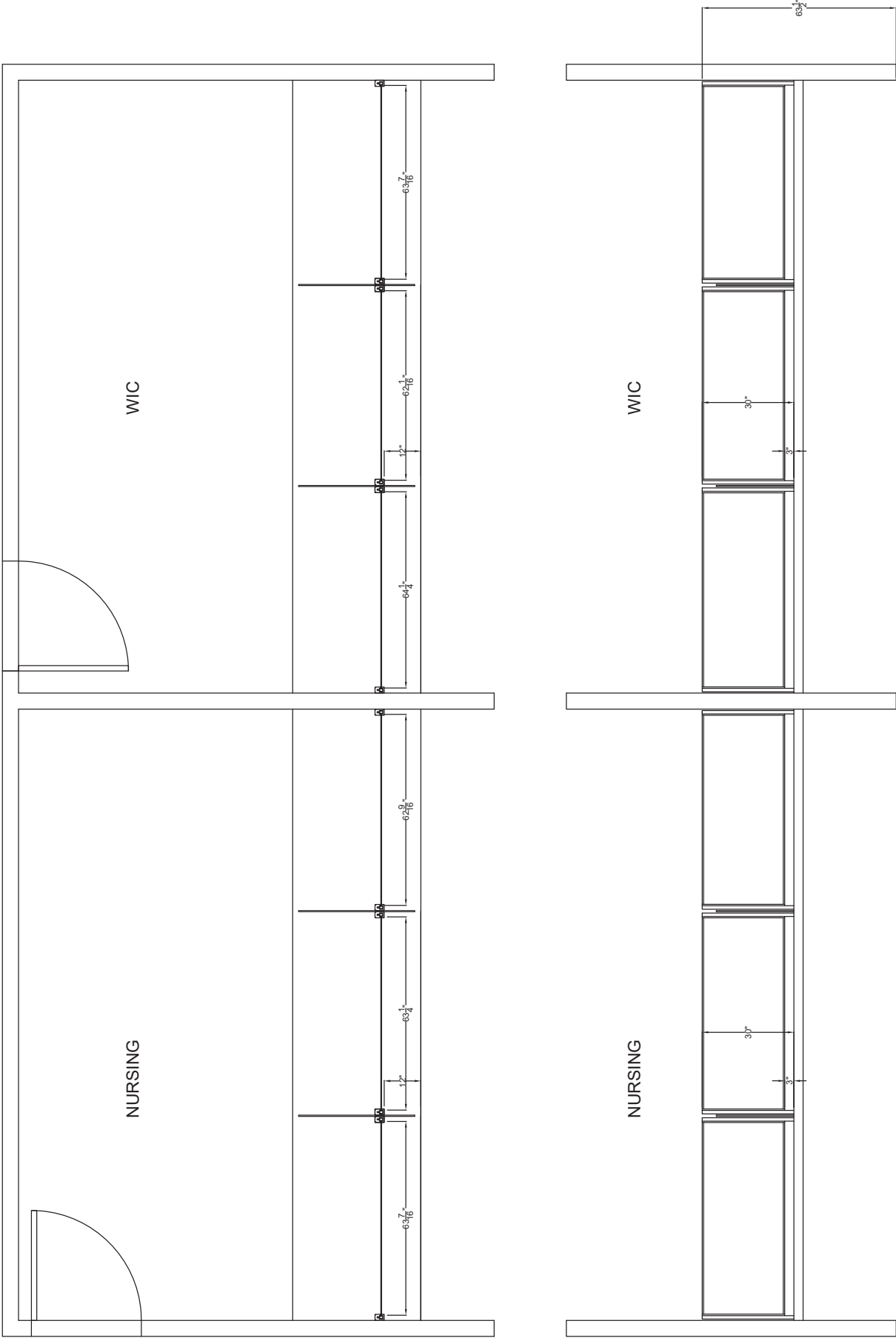
or enter the Catalog Number for complete product information

GG183

TOLL Phone: (800) 421-6144
FREE Fax: (800) 262-3299
From Anywhere in the U.S. or Canada

CRL
US ALUMIN 137







June 22, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: FW HHS 4700 North Point (Furniture)
North Fulton Health & Human Services
PCO#038 -Furniture Adds R3

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Reflects costs for additional furniture requested by Developmental Disabilities and Senior Services. **and Adult Behavioral Health**

The cost for this Work is: \$37,961

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

6.26.26

Owner Authorization Signature

Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: **North Fulton HHS**Date: **June 22, 2026**Description of Change: **PCO#038 -Furniture Adds R3**

Per Owner Request - Reflects costs for additional furniture requested by Developmental Disabilities and Senior Services.

1. Materials/Subcontracts (see attached itemized breakdown)	<u>\$31,893</u>
2. Rent of Equipment (see attached itemized breakdown)	<u>\$0</u>
3. Labor (see attached itemized breakdown)	<u>\$0</u>
SUBTOTAL #1	<u>\$31,893</u>
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	<u>\$0</u>
6. Field Office Overhead @ 10.00%	<u>\$3,189</u>
7. General Liability Insurance Coverage @ 0.92%	<u>\$349</u>
8. Builder's Risk Insurance Coverage @ 0.03%	<u>\$11</u>
9. Subcontractor Default Insurance Coverage @ 1.40%	<u>\$446</u>
10. Gross Receipts Tax @ 0.09%	<u>\$29</u>
11. Design @ 7.5% (varies)	<u>\$0</u>
11. Payment and Performance Bonds @ 0.62%	<u>\$235</u>
SUBTOTAL #2	<u>\$36,153</u>
12. Profit @ 5.00%	<u>\$1,808</u>
TOTAL COST OF CHANGE ORDER	<u>\$37,961</u>

The Beck Group

BECK

QUANTITY BY: Ashley Gavilla

PR BY: Ashley Gavilla

PROJECT: North Fulton HHS

Date: June 22, 2026

PCO Estimate

#	Description of Work Items	WM		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT																																																																																																																								
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB																																																																																																																									
Work Breakdown Developmental Disabilities Furniture ADD Additional Furniture 1 LS \$23,195.00 \$23,195 \$23,195 Senior Services Furniture ADD 1513D Instructor Desk and Chair Grommets and Cable Management 1512 Table and Chairs Racks 1127 Vertical Files 1 LS \$8,697.83 \$8,698 \$8,698																																																																																																																																		
Scope qualifications:																																																																																																																																		
<table> <tr> <td colspan="6">SUB TOTAL</td> <td>\$0</td> <td>\$0</td> <td>\$31,893</td> <td>\$31,893</td> </tr> <tr> <td colspan="2">PAYROLL TAXES/INS</td> <td colspan="4">0.00%</td> <td></td> <td></td> <td></td> <td>\$0</td> </tr> <tr> <td colspan="2">Overhead</td> <td colspan="4">10.00%</td> <td></td> <td></td> <td></td> <td>\$3,189</td> </tr> <tr> <td colspan="2">General Liability Insurance</td> <td colspan="4">0.92%</td> <td></td> <td></td> <td></td> <td>\$349</td> </tr> <tr> <td colspan="2">Builder's Risk</td> <td colspan="4">0.03%</td> <td></td> <td></td> <td></td> <td>\$11</td> </tr> <tr> <td colspan="2">Subcontractor Default Insurance</td> <td colspan="4">1.40%</td> <td></td> <td></td> <td></td> <td>\$446</td> </tr> <tr> <td colspan="2">Gross Receipts Tax</td> <td colspan="4">0.09%</td> <td></td> <td></td> <td></td> <td>\$29</td> </tr> <tr> <td colspan="2">Payment and Performance Bonds</td> <td colspan="4">0.62%</td> <td></td> <td></td> <td></td> <td>\$235</td> </tr> <tr> <td colspan="2">Design (varies)</td> <td colspan="4">0.00%</td> <td></td> <td></td> <td></td> <td>\$0</td> </tr> <tr> <td colspan="2">PROFIT</td> <td colspan="4">5.00%</td> <td></td> <td></td> <td></td> <td>\$1,808</td> </tr> <tr> <td colspan="6">COST TYPE TOTAL</td> <td></td> <td></td> <td></td> <td>\$37,961</td> </tr> <tr> <td colspan="6">GRAND TOTAL</td> <td></td> <td></td> <td></td> <td>\$37,961</td> </tr> </table>											SUB TOTAL						\$0	\$0	\$31,893	\$31,893	PAYROLL TAXES/INS		0.00%							\$0	Overhead		10.00%							\$3,189	General Liability Insurance		0.92%							\$349	Builder's Risk		0.03%							\$11	Subcontractor Default Insurance		1.40%							\$446	Gross Receipts Tax		0.09%							\$29	Payment and Performance Bonds		0.62%							\$235	Design (varies)		0.00%							\$0	PROFIT		5.00%							\$1,808	COST TYPE TOTAL									\$37,961	GRAND TOTAL									\$37,961
SUB TOTAL						\$0	\$0	\$31,893	\$31,893																																																																																																																									
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PO Box 473, Jefferson, GA 30549
888-817-7907

QUOTATION & CONTRACT

DATE	QUOTE#
04/22/26	MJ260043A
SALES REP	PAYMENT TERMS
Chip Jones	Net 30

BILL TO:

ASHLEY GAVILLA
THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326-4228

PH: 404-702-3021

CUSTOMER PURCHASE ORDER

FINAL LOCATION:

ASHLEY GAVILLA
FULTON CO HHS
THE BECK GROUP
4700 NORTH POINT PARKWAY
ALPHARETTA, GA 30022-2427

PH: 404-702-3021

ITEM#	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
1	1.00	HON SURCHARGE HNI Surcharge - 3% of Total Invoice	\$ 495.30	\$ 495.30
2	1.00	Minton Jones FREIGHT FREIGHT FOR EXAM TABLE	\$ 0.00	\$ 0.00
3	1.00	Minton Jones FREIGHT FREIGHT CHARGE FOR RACKS	\$ 0.00	\$ 0.00
4	1.00	Tara Installation Services-INSTALL ONLY TAR INSTALL DELIVERY & INSTALLATION	\$2,495.00	\$2,495.00

SENSORY ROOM

5		SENSORY ROOM -- ITEM LIST PRICE: \$13,724.00		
6	1.00	HON HECSOSQ .N \$(2) .PNS 009 .P P71 SQUARE OTTOMAN .N = None \$(2) = Grade 2 Uph .PNS = Appoint Seating 009 = Mandarin .P = Appoint Seating P71 = Mandarin -- ITEM LIST PRICE: \$1,852.00 -- TAG/LOCATION: Tangram SS,OSQ,OSQ	\$ 897.94	\$ 897.94
7	2.00	HON HECSRB .N \$(1) .UR 95 .P P71 BENCH .N = None	\$ 742.30	\$1,484.60



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ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
		\$(1) = Grade 1 Uph .UR = Contourett 95 = Navy .P = Plinth P71 = Black -- ITEM LIST PRICE: \$1,531.00 -- TAG/LOCATION: Tangram SS,RB,RB		
8	1.00	HON HECSR .N \$(1) .UR 42 .P P71 PERCH .N = None \$(1) = Grade 1 Uph .UR = Contourett 42 = Pumpkin .P = Plinth P71 = Black -- ITEM LIST PRICE: \$1,766.00 -- TAG/LOCATION: Tangram SS,RP,RP	\$ 856.24	\$ 856.24
9	1.00	HON HECSR .N \$(2) .WP 23 .P P71 PERCH .N = None \$(2) = Grade 2 Uph .WP= Whisper Vinyl 23 = Luggage .P = Plinth P71 = Black -- ITEM LIST PRICE: \$1,852.00 -- TAG/LOCATION: Tangram SS,RP,RP	\$ 897.94	\$ 897.94
10	1.00	HON HECSRST .N \$(1) .UR 95 .P P71 STEP .N = None \$(1) = Grade 1 Uph .UR = Contourett 95 = Navy .P = Plinth P71 = Black -- ITEM LIST PRICE: \$1,297.00 -- TAG/LOCATION: Tangram SS,RST,RST	\$ 628.85	\$ 628.85
11	1.00	HON HECSRST .N \$(2) .PNS 009 .P P71 STEP .N = None	\$ 656.97	\$ 656.97



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ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
		\$(2) = Grade 2 Uph .PNS = Appoint Seating 009 = Mandarin .P = Appoint Seating P71 = Mandarin -- ITEM LIST PRICE: \$1,355.00 --TAG/LOCATION: Tangram SS,RST,RST		
12	1.00	HON HEFL1 \$(1) .EMP 12 FLOOR LOUNGE \$(1) = Grd 1 Uph .EMP = Emphasis 12=River -- ITEM LIST PRICE: \$1,270.00 -- TAG/LOCATION: Confetti,HEFL1,HEFL1	\$ 615.76	\$ 615.76
13	1.00	HON HEFL1 \$(1) .UR 95 FLOOR LOUNGE \$(1) = Grd 1 Uph .UR = Contourett 95 = Navy -- ITEM LIST PRICE: \$1,270.00 -- TAG/LOCATION: Confetti,HEFL1,HEFL1	\$ 615.76	\$ 615.76
SENSORY ROOM Subtotal:				\$6,654.06
CLASSROOM 1418				
14		CLASSROOM 1418 -- ITEM LIST PRICE: \$1,839.00		
15	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$927.00 -- TAG/LOCATION: 10500 SER.Classroom 1418,BBF	\$ 370.80	\$ 370.80
16	1.00	HON H10578 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 60W X 30D X 29-1/2H \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut	\$ 364.80	\$ 364.80



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ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
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-- ITEM LIST PRICE: \$912.00
-- TAG/LOCATION: 10500 SER.Classroom 1418,30/60

CLASSROOM 1418 Subtotal: \$ 735.60

Classroom 1419

17 Classroom 1419

-- ITEM LIST PRICE: \$1,839.00

18	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$927.00 -- TAG/LOCATION: 10500 SER.Classroom 1419,BBF	\$ 370.80	\$ 370.80
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19	1.00	HON H10578 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 60W X 30D X 29-1/2H \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$912.00 --TAG/LOCATION: 10500 SER.Classroom 1419,30/60	\$ 364.80	\$ 364.80
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20	2.00	Minton Jones ALESW503624SR RACK, INDUSTRIAL FOUR-SHELF WIRE SHELVING KIT, 36"W X 24D X 72H, SILVER -- TAG/LOCATION: STORAGE ROOMS 1419 AND 1421A	\$ 156.00	\$ 312.00
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Classroom 1419 Subtotal: \$1,047.60

Classroom 1421

21 Classroom 1421

-- ITEM LIST PRICE: \$4,569.00

22	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut	\$ 370.80	\$ 370.80
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ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
-- ITEM LIST PRICE: \$927.00 --TAG/LOCATION: 10500 SER.Classroom Sink Room 1421,BBF				
23	1.00	HON H10578 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 60W X 30D X 29-1/2H \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$912.00 --TAG/LOCATION: 10500 SER.Classroom Sink Room 1421,30/60	\$ 364.80	\$ 364.80
24	2.00	HON HTFXM29 \$(P1) .PST PRESIDE 29.5H X-BASE FOR 36 & 42 TOPS \$(P1) = P1 Paint Opts .PST = Titanium -- ITEM LIST PRICE: \$710.00 -- TAG/LOCATION: Preside LM,Classroom Sink Room 1421,29H	\$ 249.58	\$ 499.16
25	2.00	HON HTLD42 .GOW .N \$(L1STD) .LDW1 Preside 42"Round Shaped Laminate Top .G = Edge Option: 2MM/Flat DW = Select Edge Finish: Designer White .N = Select Grommet: No Grommets \$(L1STD)= Select Laminate: Grd L1 Standard Laminates .LDW1 = Select Grade 1 Laminate Finish: Designer White 15051 -- ITEM LIST PRICE: \$655.00 --TAG/LOCATION: Laminate table tops.Classroom Sink Room 1421,36	\$ 230.24	\$ 460.48
Classroom 1421 Subtotal:				\$1,695.24
Classroom 1420				
26		Classroom 1420 -- ITEM LIST PRICE: \$1,839.00		
27	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/SW X 22-3/4D \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$927.00 -- TAG/LOCATION: 10500 SER.Computer Lab 1420,BBF	\$ 370.80	\$ 370.80



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Chip Jones	Net 30

ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
28	1.00	HON H10578 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 60W X 30D X 29-1/2H \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$912.00 -- TAG/LOCATION: 10500 SER.Computer Lab 1420,30/60	\$ 364.80	\$ 364.80

Classroom 1420 Subtotal: \$ 735.60

Open Room 1402

29		Open Room 1402 -- ITEM LIST PRICE: \$16,687.00		
30	10.00	HON HCLQT .WO.CC1 .F .S .IM \$(1) .UR 93 .NL .SB .T HON CLIQ TASK CHAIR .WO= Weight Activated .CC1 = Conference Cylinder .F = Fixed .S = Black All-Surface Caster .IM = 4-Way Black \$(1) = Grade 1 Uph .UR = Contourett 93 = Nimbus .NL = No Lumbar .SB = Standard Base .T = Black -- ITEM LIST PRICE: \$837.00 --TAG/LOCATION: CLIQ,Open Room 1402,HCLQT	\$ 294.22	\$2,942.20
31	1.00	HON HQB INTERLINK IQ POWER BASE IN-FEED -- ITEM LIST PRICE: \$725.00 --TAG/LOCATION: MOTVAT TBL,Open Room 1402,BIF	\$ 254.85	\$ 254.85
32	1.00	HON HQH5-E-3P1U2B .SVR ELLORAB G2 FLPTOP FOR IQ/3 PWR/1 DUAL USB/2 BLNK .SVR = Silver -- ITEM LIST PRICE: \$605.00 --TAG/LOCATION: MOTVAT TBL,Open Room 1402,HQH5-E-3P1U2B	\$ 212.67	\$ 212.67



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ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
33	1.00	HON HQB5-E-3P3B .SVR ELLORAB G2 FLIP-TOP PORT FOR IQ-3 AC PWR-3 BLANK .SVR = Silver -- ITEM LIST PRICE: \$550.00 --TAG/LOCATION: MOTVAT TBL,Open Room 1402,HQB5-E-3P3B	\$ 193.33	\$ 193.33
34	1.00	HON HQB3 INTERLINK IQ POWER JUMPER 3FT -- ITEM LIST PRICE: \$152.00 --TAG/LOCATION: MOTVAT TBL,Open Room 1402,3ft	\$ 53.43	\$ 53.43
35	1.00	HON HTLC48144 .G KI .G2 \$(L1STD) .LKI1 2 piece-PRESIDE 144W X 48D RECTANGULAR SHAPED LAMINATE TOP .G = 2MM/Flat KI = Kingswood Walnut .G2 = Cut Out For Flip Top Port \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$1,737.00 -- TAG/LOCATION: Laminate table tops,Open Room 1402,48/144	\$ 610.58	\$ 610.58
36	1.00	HON HTLCRED57 \$(L1STD) .LKI1 .KI \$(L1STD) .LKI1 .V PR6 .N PRESIDE 20X57 36H HOSPITALITY CREDENZA \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut .KI = Kingswood Walnut \$(L1STD)= Grd L1 Standard Laminates .LKI1 = Kingswood Walnut .V = HLSTL Door Pull PR6 = Silver .N = No Cutout -- ITEM LIST PRICE: \$3,269.00 --TAG/LOCATION: PRESIDE LM,Open Room 1402,20x57	\$1,149.10	\$1,149.10
37	1.00	HON HTTLEG144 \$(P1) .PST PRESIDE ALUMINUM T LEG FOR 144 TABLE TOPS \$(P1) = P1 Paint Opts .PST = Titanium -- ITEM LIST PRICE: \$1,279.00 -- TAG/LOCATION: Preside LM,Open Room 1402,29H	\$ 449.59	\$ 449.59



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Chip Jones	Net 30

ITEM#	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
Open Room 1402 Subtotal:				\$5,865.75

Nurse Exam Room 1416

38		Nurse Exam Room 1416		
39	1.00	Minton Jones MDR300700 EXAM BED, MANUAL ADJ, 600LBS RATING, SEAMLESS TOP, 4"DEEP DRAWERS-2 ON FRONT. LOCKING STEP WITH SKID RESISTANT TREAD. 27"W X 54"L X 32"H, 2 YEAR WARRANTY, SPECIFY BASE COLOR: CREAM WHITE OR PEARL GRAY. SPECIFY VINYL TOP: SMOKE, WINDSOR WINDE, CAMBRIDGE BLUE, EARTHEN BROWN, FAWN, NJNJA, EMERALD. SPECIFY DRAWER FRONTS: BEIGE, NATURAL OAK, GRAY --TAG/LOCATION: NURSE EXAM ROOM 1416	\$1,803.19	\$1,803.19

Nurse Exam Room 1416 Subtotal: \$1,803.19

WE ARE PLEASED TO QUOTE THE FOLLOWING ITEMS FOR YOUR APPROVAL. THESE ITEMS ARE SUBJECT TO THE TERMS AND CONDITIONS OF THE SALE WHICH ARE PART OF THIS AGREEMENT. THE MERCHANDISE WILL BE ORDERED UPON RECEIPT OF THIS SIGNED CONTRACT AND DEPOSIT. THIS OFFER WILL EXPIRE 30 DAYS FROM THE QUOTATION DATE. THIS QUOTATION, WHEN ACCEPTED IS A CONTRACT BINDING ON BOTH PARTIES AND IS NOT SUBJECT TO CHANGE OR CANCELLATION EXCEPT BY WRITTEN CONSENT BY BOTH PARTIES.

X _____ Date **04/22/26**
Chip Jones

Minton Jones

X _____ Date _____

Title _____

THE BECK GROUP

SUBTOTAL	\$21,527.34
FREIGHT	\$0.00
DELIVERY/SET-UP	\$0.00
SALES TAX (7.75%)	\$1,668.37
TOTAL	\$23,195.71

DEPOSIT REQUESTED \$0.00

BALANCE! \$23,195.71

SENIOR SERVICES

MINTON•JONES
OFFICE, JANITORIAL SUPPLIES & FURNITURE

PO Box 473, Jefferson, GA 30549
888-817-7907

QUOTATION & CONTRACT

DATE	QUOTE #
06/17/26	MJ260084A
SALES REP	PAYMENT TERMS
Chip Jones	Net 30

BILL TO:

ASHLEY GAVILLA
THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326-4228

PH: 404-702-3021

CUSTOMER PURCHASE ORDER

SEN SVC COMP LAB 1513D & 1512

& Adult Behavioral Health

FINAL LOCATION:

ASHLEY GAVILLA
FULTON CO HHS
THE BECK GROUP
4700 NORTH POINT PARKWAY
ALPHARETTA, GA 30022-2427

PH: 404-702-3021

ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
1	1.00	Tara Installation Services-INSTALL ONLY TAR INSTALL DELIVERY & INSTALLATION FIELD CUT AND INSTALL GROMMETS AND CABLE MGMT TRAYS -- TAG/LOCATION: SEN SVCS, COMP LAB 1513D	\$ 650.00	\$ 650.00
2	1.00	HON TARIFF HON TARIFF	\$ 169.33	\$ 169.33
3	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$955.00 -- TAG/LOCATION: 10500 SER,LEVEL 1 - COMPUTER LAB 1513D,BBF	\$ 370.80	\$ 370.80
4	1.00	HON H10598 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 48W X 30D X 29-1/2H \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$873.00 -- TAG/LOCATION: 10500 SER,LEVEL 1 - COMPUTER LAB 1513D,30/48	\$ 364.80	\$ 364.80
5	6.00	HON HFLDGRMT4 FIELD INSTALLABLE GROMMET 3-1/2 DIAMETERPLATINUM -- ITEM LIST PRICE: \$52.00 -- TAG/LOCATION: LAM ACC,LEVEL 1 - COMPUTER LAB 1513D,HFLDGRMT4	\$ 33.50	\$ 201.00
6	1.00	HON HIWMM .Y1 .A .S .IM \$(1) .UR 96 .BL .SB .T IGNITION 2 TASK MID-BACK .Y1 = Synchro-Tilt W Seat Slider	\$ 325.52	\$ 325.52



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Chip Jones	Net 30

ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
		.A = Height and Width Adj. Arm .S = Black All-Surface Caster .IM = 4-Way Black \$(1) = Grade 1 Uph .UR = Contourett 96 = Ocean .BL = Black Adjustable Lumbar .SB = Standard Base .T = Black -- ITEM LIST PRICE: \$961.00 -- TAG/LOCATION: IGNITION2,LEVEL 1 - COMPUTER LAB 1513D,HIWMM		
7	6.00	HON HJTRGH36 .P 36 CABLE MANAGEMENT TRAY - BLACK ONLY .P = Black -- ITEM LIST PRICE: \$130.00 -- TAG/LOCATION: HON WIRE MANAGEMENT,LEVEL 1 - COMPUTER LAB 1513D,HJTRGH36	\$ 83.70	\$ 502.20
8	1.00	HON H10502 \$(L1STD) .LKI1 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$955.00 -- TAG/LOCATION: 10500 SER,LEVEL 1 - COUNSELING 1512,BBF	\$ 370.80	\$ 370.80
9	1.00	HON H10561 \$(L1STD) .LKI1 LKI1 10500 SERIES RETURN SHELL 29-1/2H X 48W X 24D \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$731.00 -- TAG/LOCATION: 10500 SER,LEVEL 1 - COUNSELING 1512,24/48	\$ 345.00	\$ 345.00
10	1.00	HON H10578 \$(L1STD) .LKI1 LKI1 10500 SERIES DESK SHELL 60W X 30D X 29-1/2H \$(L1STD) = Grd L1 Standard Laminates .LKI1 = Kingswood Walnut LKI1 = Kingswood Walnut -- ITEM LIST PRICE: \$940.00 -- TAG/LOCATION: 10500 SER,LEVEL 1 - COUNSELING 1512,30/60	\$ 364.80	\$ 364.80



PO Box 473, Jefferson, GA 30549
888-817-7907

QUOTATION & CONTRACT	
DATE	QUOTE #
06/17/26	MJ260084A
SALES REP	PAYMENT TERMS
Chip Jones	Net 30

ITEM #	QTY	PRODUCT	UNIT PRICE	EXT. PRICE
11	2.00	HON H315 .P \$(P1) .P 310 Series Vertical File 5 Drawer Letter w/Lock .P = Lock Opts: Standard Random Key Lock \$(P1) = Select Paint Color: P1 Paint Opts .P = Select Grade 1 Paint: Black -- ITEM LIST PRICE: \$1,721.00 -- TAG/LOCATION: ROOM 1127	\$ 799.99	\$ 1,599.98
12	18.00	Minton Jones ALESW503624SR RACK, INDUSTRIAL FOUR-SHELF WIRE SHELVING KIT, 36"W X 24D X 72H, SILVER -- ITEM LIST PRICE: \$417.00 -- TAG/LOCATION: ADULT BEHAVIORAL HEALTH	\$ 156.00	\$ 2,808.00
13	1.00	Minton Jones FREIGHT FREIGHT ON RACKS -- TAG/LOCATION: ADULT BEHAVIORAL HEALTH	\$ 0.00	\$ 0.00

WE ARE PLEASED TO QUOTE THE FOLLOWING ITEMS FOR YOUR APPROVAL. THESE ITEMS ARE SUBJECT TO THE TERMS AND CONDITIONS OF THE SALE WHICH ARE PART OF THIS AGREEMENT. THE MERCHANDISE WILL BE ORDERED UPON RECEIPT OF THIS SIGNED CONTRACT AND DEPOSIT. THIS OFFER WILL EXPIRE 30 DAYS FROM THE QUOTATION DATE. THIS QUOTATION, WHEN ACCEPTED IS A CONTRACT BINDING ON BOTH PARTIES AND IS NOT SUBJECT TO CHANGE OR CANCELLATION EXCEPT BY WRITTEN CONSENT BY BOTH PARTIES.

X _____ Date 06/17/26
Chip Jones
Minton Jones

X _____ Date _____
Title _____
THE BECK GROUP

SUBTOTAL	\$8,072.23
FREIGHT	\$0.00
DELIVERY/SET-UP	\$0.00
SALES TAX (7.75%)	\$625.60
TOTAL	\$8,697.83
DEPOSIT REQUESTED	\$0.00
BALANCE	\$8,697.83



May 6, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: FW HHS 4700 North Point (Furniture)
North Fulton Health & Human Services
PCO#040 - Damaged Window

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Remove and replace window damaged by nature

The cost for this Work is: \$2,943

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

5.26.26

Owner Authorization Signature

Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: **North Fulton HHS**

Date: May 6, 2026

Description of Change: **PCO#040 - Damaged Window**

Per Owner Request - Remove and replace window damaged by nature

1. Materials/Subcontracts (see attached itemized breakdown)	\$2,473
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$0
SUBTOTAL #1	\$2,473
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 5.00%	\$247
7. General Liability Insurance Coverage @ 0.92%	\$27
8. Builder's Risk Insurance Coverage @ 0.03%	\$1
9. Subcontractor Default Insurance Coverage @ 1.40%	\$35
10. Gross Receipts Tax @ 0.09%	\$2
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$18
SUBTOTAL #2	\$2,803
12. Profit @ 5.00%	\$140
TOTAL COST OF CHANGE ORDER	\$2,943

The Beck Group

QUANTITY BY: Ashley Gavilla

PR BY: Ashley Gavilla

PROJECT: North Fulton HHS

Date: May 6, 2026

PCO Estimate

#	Description of Work Items	WM		UNIT PRICES			DISTRIBUTION OF COSTS			AMOUNT
		QTY	UNIT	LABOR	MATL	SUB	LABOR	MATL	SUB	
Work Breakdown Damaged Window Replacement Remove and replace window damaged by nature 1LS\$2,472.87\$2,473\$2,473										
Scope qualifications:										
SUB TOTAL							\$0	\$0	\$2,473	\$2,473
PAYROLL TAXES/INS										\$0
Overhead										\$247
General Liability Insurance										\$27
Builder's Risk										\$1
Subcontractor Default Insurance										\$35
Gross Receipts Tax										\$2
Payment and Performance Bonds										\$18
Design (varies)										\$0
PROFIT										\$140
COST TYPE TOTAL										\$2,943
GRAND TOTAL										\$2,943

TOTAL \$

2,472.87

Item No:	Drawing / Spec No.	Description of Change:
1		Remove and replace broken glass
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		





June 24, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 Furniture & Signage needs
North Fulton Health & Human Services
PCO#042 - Additional Signage R2

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Provide additional signage

The cost for this Work is:

~~\$6,240~~

Revised Total -
\$5,356.00

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:

Timothy Dimond

A424AE8892AA434...

6.26.26

Owner Authorization Signature

Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A



SUMMARY - CHANGES IN THE WORK

Project: North Fulton HHS

Date:

June 24, 2026

Description of Change: **PCO#042 - Additional Signage R2**

Per Owner Request - Provide additional signage

1. Materials/Subcontracts (see attached itemized breakdown)	\$5,242
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$0
SUBTOTAL #1	\$5,242
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 5.00%	\$524
7. General Liability Insurance Coverage @ 0.92%	\$57
8. Builder's Risk Insurance Coverage @ 0.03%	\$2
9. Subcontractor Default Insurance Coverage @ 1.40%	\$73
10. Gross Receipts Tax @ 0.09%	\$5
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$39
SUBTOTAL #2	\$5,943
12. Profit @ 5.00%	\$297
TOTAL COST OF CHANGE ORDER	\$6,240

See following page.

Capital Signs
 5380 Webb Pkwy NW Lilburn, Georgia 30047
 info@capitalsigns.com
 (770) 564-8582
 Fax : (770) 564-0392



Tax ID: 58-217-0276
 https://capitalsigns.com

Quote 6182

North Fulton HHS Add 4700

SALES REP INFO
 Philip Panos
 philip@capitalsigns.com
 (404) 502-6433

QUOTE DATE
 Wed, 05/06/2026
 QUOTE EXPIRY DATE
 Fri, 06/05/2026
 TERMS
 Net 30

REQUESTED BY
 The Beck Group
 3500 Lenox Rd NE, Suite 250
 Atlanta, GA 30326

INSTALL ADDRESS
 North Fulton HHS
 4700 North Point Parkway
 Alpharetta, GA 30022

CONTACT INFO
 ASHLEY GAVILLA
 AshleyGavilla@beckgroup.com
 (404) 702-3021

About this Quote:

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	A63 Room Identity ADA CORRIDOR 105 Width: 8.5 Inches Height: 7 Inches Photopolymer Acrylic .25" 0.0 Painted Finish with Clear Coat 0.0 Requested by Senior Services	3	Each	\$121.00	\$363.00	Y
2	C58 Insert Frame Width: 8.5 Inches Height: 11.75 Inches Painted Finish with Clear Coat 0.0 Acrylic - .125" P99 Non-glare 0.0 Acrylic - .125" Cast White 7328 0.0 ACRYLIC SIGN HOLDERS NOT INCLUDED	2	Each	\$136.00	\$272.00	Y
3	Door Vinyl Width: 24 Inches 1 VINYL "EXIT ONLY" SIGN PER EACH SIDE OF EACH LOBBY DOOR Height: 12 Inches Colors: 1 3M 7725-20 Matte White Vinyl 0.0 Requested by DREAM	8	Each	\$56.00	\$448.00	Y
4	Installation Installation	1	Each	\$1,072.00	\$1,072.00	N
5	Design Computer Layout and Drawings	1	Each	\$240.00	\$240.00	N

\$75.00/HR x 6 hrs = \$450.00

TERMS AND CONDITIONS:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra change over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Capital signs, Inc. workers are fully covered by workmen's compensation insurance. The sale contemplated herein shall constitute a conditional sale, i.e. title shall not pass to the customer until the purchase price and all charges have been paid in full. Capital Signs, Inc. shall have the right to come onto the customer's premises and remove and reclaim its product until paid in full. The customer shall be further liable for the reasonable costs, labor, and expenses of recover of said product. Capital Signs, Inc. does not accept returns. All products are manufactured to the customer's specifications and cannot be returned for a refund. All sales are final and no return will be accepted. This quote excludes any applicable tariffs or duties, which are the sole responsibility of the buyer.

INSTALLATION:

Installation costs are for normal soil conditions. Should abnormal conditions be present (rock, granite, sand, springs or other), additional charges will be due and owed. Capital Signs, Inc. is not responsible for the damage of unmarked private utilities. Removal of existing signs and repairs are not included, unless specified above.

LIMITED WARRANTY:

Capital Signs, Inc. warrants its products from defects in material and workmanship under normal use and service for a period of twelve (12) months from installation. This warranty does not extend to damage caused by acts of God, vandalism, theft, abuse, mis-use, power failure, impact with a foreign object, or normal wear and tear.

SHIPPING:

Capital Signs, Inc. Is not responsible for damage to its products during transit. The customer must inspect the product immediately upon receipt and notify the carrier of said damage. Customer shall not remove product from crate until same is inspected by carrier, and claims should be made directly, against carrier.

Subtotal:	\$2,395.00
Sales Tax (7.75%):	\$83.93
Total:	\$2,478.93

SIGNATURE:

DATE:

Capital Signs
 5380 Webb Pkwy NW Lilburn, Georgia 30047
 info@capitalsigns.com
 (770) 564-8582
 Fax : (770) 564-0392



Tax ID: 58-217-0276
 https://capitalsigns.com

Quote 6275

North Fulton HHS Add Restroom Flags

SALES REP INFO
 Philip Panos
 philip@capitalsigns.com
 (404) 502-6433

QUOTE DATE
 Thu, 06/11/2026
 QUOTE EXPIRY DATE
 Sat, 07/11/2026
 TERMS
 Net 30

REQUESTED BY
 The Beck Group
 3500 Lenox Rd NE, Suite 250
 Atlanta, GA 30326

INSTALL ADDRESS
 North Fulton HHS
 4700 North Point Parkway
 Alpharetta, GA 30022

CONTACT INFO
 ASHLEY GAVILLA
 AshleyGavilla@beckgroup.com
 (404) 702-3021

About this Quote:

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	A63 Room Identity ADA L1-A63-69 "Classrooms" Width: 8.5 Inches Height: 7 Inches Photopolymer Acrylic .25" 0.0 Painted Finish with Clear Coat 0.0	1	Each	\$121.00	\$121.00	Y
	Incorrectly labeled on Shop Drwgs - OK.					
2	A76 RESTROOM IDENTITY - BLADE Height: 12 Inches Width: 12 Inches Double Sided Aluminum - .125" 0.0 Painted Finish with Clear Coat 0.0	4	Each	\$494.00	\$1,976.00	Y
	Requested by Richard Ducree post occupancy.					
	Sign with Direct Printed Graphics Width: 12 Inches Height: 12 Inches Painted Finish with Clear Coat Aluminum - .125"					
3	Installation Installation	1	Each	\$536.00	\$536.00	N
4	Design Computer Layout and Drawings	1	Each	\$240.00	\$240.00	N

\$75.00/HR x 6 hrs = \$450.00

TERMS AND CONDITIONS:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra change over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Capital signs, Inc. workers are fully covered by workmen's compensation insurance. The sale contemplated herein shall constitute a conditional sale, i.e. title shall not pass to the customer until the purchase price and all charges have been paid in full. Capital Signs, Inc. shall have the right to come onto the customer's premises and remove and reclaim its product until paid in full. The customer shall be further liable for the reasonable costs, labor, and expenses of recover of said product. Capital Signs, Inc. does not accept returns. All products are manufactured to the customer's specifications and cannot be returned for a refund. All sales are final and no return will be accepted. This quote excludes any applicable tariffs or duties, which are the sole responsibility of the buyer.

INSTALLATION:

Installation costs are for normal soil conditions. Should abnormal conditions be present (rock, granite, sand, springs or other), additional charges will be due and owed. Capital Signs, Inc. is not responsible for the damage of unmarked private utilities. Removal of existing signs and repairs are not included, unless specified above.

LIMITED WARRANTY:

Capital Signs, Inc. warrants its products from defects in material and workmanship under normal use and service for a period of twelve (12) months from installation. This warranty does not extend to damage caused by acts of God, vandalism, theft, abuse, mis-use, power failure, impact with a foreign object, or normal wear and tear.

SHIPPING:

Capital Signs, Inc. Is not responsible for damage to its products during transit. The customer must inspect the product immediately upon receipt and notify the carrier of said damage. Customer shall not remove product from crate until same is inspected by carrier, and claims should be made directly, against carrier.

Subtotal:	\$2,873.00
Sales Tax (7.75%):	\$162.52
Total:	\$3,035.52

SIGNATURE:

DATE:

Ashley Gavilla

From: Ashley Gavilla
Sent: Monday, May 4, 2026 3:14 PM
To: 'Philip Panos'; Don Leonard
Subject: RE: 4700 Furniture & Signage needs

Hi Philip,

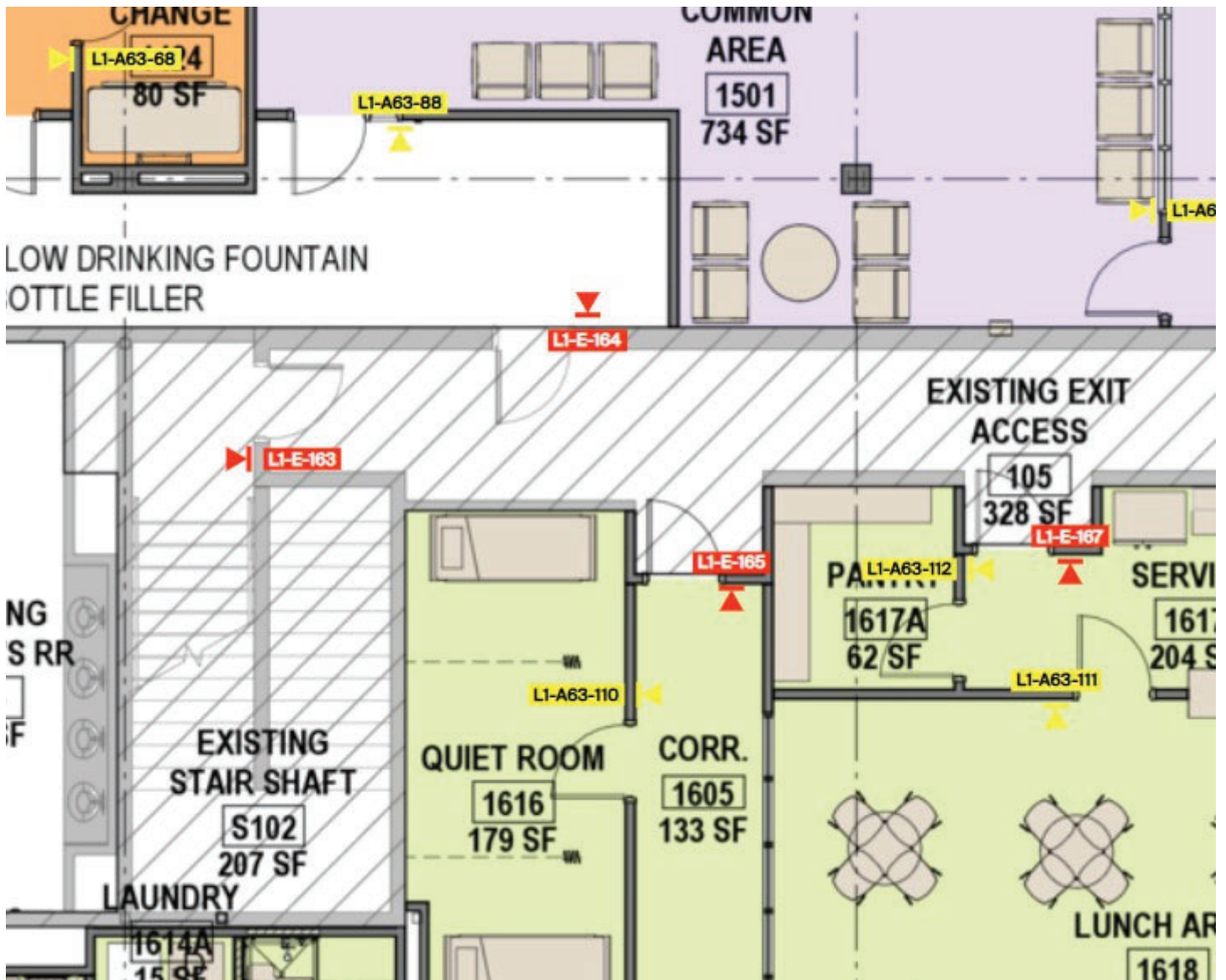
Understood. Please provide pricing to add all 3.

Thank you!

From: Philip Panos <philip@capitalsigns.com>
Sent: Tuesday, April 28, 2026 10:35 AM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>; Don Leonard <don.leonard@capitalsigns.com>
Subject: Re: 4700 Furniture & Signage needs

Be aware: email sender is external.

Ashley,
The hallway is an exit hallway. There are 3 doors without signs. Only the exit doors are signed.



Philip Panos

Vice President



5380 Webb Parkway NW

Lilburn, GA 30047

[P] 770-564-8582 x104

[C] 404-502-6433

philip@capitalsigns.com

From: Ashley Gavilla <AshleyGavilla@beckgroup.com>

Sent: Tuesday, April 28, 2026 10:19 AM

To: Philip Panos <philip@capitalsigns.com>; Don Leonard <don.leonard@capitalsigns.com>

Subject: FW: 4700 Furniture & Signage needs

Good morning,

I have highlighted two requests made by Fulton County below. As well as another ask from a meeting we had last week.

- Senior Services is missing a sign on the back hallway to room 1617.
- They would like two acrylic sign holders for the brick columns outside
- Also – 8 white “EXIT ONLY” decals for the front doors

Please provide pricing.

Thank you!

**ASHLEY
GAVILLA**

PROJECT ENGINEER
DIRECT CELL 404 702 3021

THE BECK GROUP
3500 LENOX RD NE
SUITE 250
ATLANTA, GA 30326



This e-mail may be privileged and confidential. If you are not the intended recipient, please delete from all computers.

From: Armond Borders <Armond.Borders@turntown.com>
Sent: Tuesday, April 28, 2026 9:32 AM
To: Ashley Gavilla <AshleyGavilla@beckgroup.com>
Cc: Jahn, Evan <evan.jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>
Subject: Re: 4700 Furniture & Signage needs

Be aware: email sender is external.

Ashley, any progress on getting pricing on the below? I may have missed it but please let me know.



Armond Borders
Sr. Project Manager
[+1 \(470\) 201 8508](tel:+14702018508) | Atlanta | www.turnerandtowntsend.com



Turner & Townsend Inc

From: Armond Borders <Armond.Borders@turntown.com>
Sent: Thursday, April 23, 2026 12:36:01 PM
To: Ashley Gavilla <ashleygavilla@beckgroup.com>
Cc: Jahn, Evan <evan.jahn@fultoncountyga.gov>; Philip Brown <Philip.Brown1@turntown.com>
Subject: 4700 Furniture & Signage needs

Per our conversation, Tim has requested pricing for a mail slot (need slot for every department +2) & a table to put packages on. The is the room to the left behind the receptionist desk.

Also need room sign that says 1617 Senior Adult Day Health on the back hallway door to match the 1617A inside.

Provide pricing for something to hold paper signs on exterior brick columns at front entrance.



Armond Borders
Sr. Project Manager

[+1 \(470\) 201 8508](tel:+14702018508) | Atlanta | www.turnerandtowntsend.com



Turner & Townsend Inc

Turner & Townsend Limited

For further information and registration details visit our website <http://www.turnerandtowntsend.com>.

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Please consider the environment before printing this email.



June 10, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 North Point - PCO #43 Locksets in Adolescent BH and Developmental Disabilities
North Fulton Health & Human Services
PCO#043 - Privacy Lockset at Exam Room R2

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Provide privacy locks at exam room 2628/1416

The cost for this Work is: \$1,612

Sincerely,
Beck

Assistant Project Manager

Owner Authorization Signature

Timothy Dimond

Name

Deputy Director

Title

6.29.24
Date



June 10, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 North Point - PCO #43 Locksets in Adolescent BH and Developmental Disabilities
North Fulton Health & Human Services
PCO#043 - Privacy Lockset at Exam Room R2

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Provide privacy locks at exam room 2628/1416

The cost for this Work is: \$1,612

Sincerely,
Beck

A handwritten signature in blue ink that reads "Ashley Gavilla".

Assistant Project Manager

Owner Authorization Signature

Date

Name

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: North Fulton HHSDate: June 10, 2026Description of Change: PCO#043 - Privacy Lockset at Exam Room R2

Per Owner Request - Provide privacy locks at exam room 2628/1416

1. Materials/Subcontracts (see attached itemized breakdown)	\$1,334
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$90
SUBTOTAL #1	\$1,424
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6 Field Office Overhead @ 5.00%	\$67
7. General Liability Insurance Coverage @ 0.92%	\$15
8. Builder's Risk Insurance Coverage @ 0.03%	\$0
9. Subcontractor Default Insurance Coverage @ 1.40%	\$19
10. Gross Receipts Tax @ 0.09%	\$1
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$10
SUBTOTAL #2	\$1,535
12. Profit @ 5.00%	\$77
TOTAL COST OF CHANGE ORDER	\$1,612

BECK

PCO Estimate

176



Kelley Bros
3200 Engineering Pkwy
Alpharetta, GA 30004
Phone: 770-882-2830

CHANGE PROPOSAL

Change Proposal # CO-7

Contractor Ref #
Date: 6/10/2026
Kelley Job # 74-2511036
Contractor Job # 9B8001013

Project: North Fulton HSS Center

HCBECK, LTD.
3500 LENOX ROAD SUITE 250
ATLANTA, GA 30326

Ship To: North Fulton HHS Center

Attn: H.C. Beck, LTD
4700 North Point Parkway

Alpharetta, GA 30022
Tel:
Cell: 404-702-3021
Attn: Ashley Gavilla

Kelley Bros Will Not Proceed With The Ordering of ANY
Material Until We Have A Signed Approval

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
2	Best	9K3-0-L-15-D-S3 x 626 ~ Privacy Set (with thru-bolts)~ <u>Tag 2628. 1416</u>	\$618.80	\$1,237.60

Standard exclusion and clarifications from our base bid apply to this proposal.
All work will be done under the same terms and conditions as the base contract

Customer PO#: 9B8001013

Customer Acceptance: _____ Date: _____

Printed Name: _____

SubTotal:	\$ 1,237.60
Freight:	0
Tax:	\$ 95.91
Project Total:	\$ 1,333.51

Given building material cost inflation, this quote is good for 30 days. Any material released for order after this time will be subject to re-quote.

Quoted price is subject to change based on the implementation of tariffs. No language in a contract award shall prohibit Kelley Bros from passing along supplier price increases related to tariffs.

NET 30 subject to credit approval

Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required by law unless the project is specifically tax exempt.



May 21, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: Fw: 4700 North Point - Server Migration Proposal
North Fulton Health & Human Services
PCO#044 - Server Migration

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Status Solutions to provide additional software for server migration

The cost for this Work is: \$1,666

Beck requests authorization to use funds from the Owner Allowance to fund this scope of work.

Sincerely,
Beck

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

Owner Authorization Signature
Timothy Dimond

Name
Deputy Director

Title

6.4.26

Date

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: North Fulton HHSDate: May 21, 2026Description of Change: PCO#044 - Server Migration

Per Owner Request - Status Solutions to provide additional software for server migration

1. Materials/Subcontracts (see attached itemized breakdown)	\$1,400
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$0
SUBTOTAL #1	\$1,400
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 10.00%	\$140
7. General Liability Insurance Coverage @ 0.92%	\$15
8. Builder's Risk Insurance Coverage @ 0.03%	\$0
9. Subcontractor Default Insurance Coverage @ 1.40%	\$20
10. Gross Receipts Tax @ 0.09%	\$1
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$10
SUBTOTAL #2	\$1,587
12. Profit @ 5.00%	\$79
TOTAL COST OF CHANGE ORDER	\$1,666

PCO Estimate

180

Sales Agreement

Customer Name: Fulton County Behavioral Health
Prepared For: Evan Jahn
Billing Contact: Evan Jahn
Billing Address: 141 Pryor St SW
Billing City, State, Zip: Atlanta, Georgia, 30303

Date: May 20, 2026
Installation Location: Fulton County Behavioral Health
Address: 141 Pryor St SW
City, State, Zip: Atlanta, Georgia, 30303
Site Contact: Evan Jahn
Contact Email: evan.jahn@fultoncountyga.gov
Contact Phone: 404-612-4754

Status Solutions Contact: Aubrey Finneran
Contact Email: afinneran@statussolutions.com
Contact Phone: (614) 674-1433

I. Description

Customer Responsibilities:

- Customer to provide VM environment matching the recommended specs for hosting a SARA server.
- Customer to provide firewall rules according to Status Solutions network requirements
- Customer to provide point of contact for work with Status Solutions support team during the migration to VM
- Customer to provide remote access to the server for migration and support access.

Status Solutions Responsibilities:

- Status Solutions will install the SARA software onto the new VM server.
- Status Solutions will backup the existing physical server DB and migrate that DB onto the new VM environment
- Status Solutions will manage the cutover process from physical to VM, and test the solution after migration to ensure feature parity between the two systems.

II. Pricing

Professional Services				
Product	Product Description	Qty.	Sales Price	Total
SSSFTWR-VM1	Virtual Machine Conversion for SARA Software	1	\$ 1,400.00	\$ 1,400.00
Total				\$ 1,400.00

Estimated Tax	TBD*
Estimated Shipping and Handling	TBD**
TOTAL PROJECT COST	\$ 1,400.00

*Please provide tax exempt certificate if tax exempt.

**Shipping is calculated at the time of shipment.

PLEASE NOTE: ALL PRICES ARE IN USD

III. Regular Payment Terms

Payment Terms:

Description	Amount
One hundred percent (100%) of total cost is due at contract signing. Equipment will ship upon receipt of payment.	\$ 1,400.00

- **Credit Card Payments:** If the Customer pays by credit card, the Customer will be assessed a fee of 3% on each payment made via credit card.
- **Late Payment Charges:** Late payments will be assessed a penalty of 1.5% monthly on the unpaid balance. If payments are late, the Customer will receive an adjusted invoice indicating the additional late payment charges.
- For HUD Projects: **If the project is financed by HUD, the frequency and timeliness of HUD's payments will not interfere with timely payments to Status Solutions. HUD's audits and payments will not be a consideration in payments to Status Solutions.**
- **Note:** Status Solutions and Fulton County Behavioral Health agree to establish the privilege of mutual reference, meaning the mention and use of each other's company name for marketing and PR purposes is acceptable by both parties. Status Solutions will ensure Fulton County Behavioral Health is aware and approves activities in advance of release. Both parties agree to keep information related to intellectual property confidential.
- **THIS PROPOSAL IS VALID FOR 30 DAYS. AFTER 30 DAYS, THE PRICES AND TERMS OF THE PROPOSAL WILL REQUIRE RE-QUOTING.**

VIII. Addendum A – Warranty & Liability

Signature below indicates acknowledgement and acceptance of Addendum A, as well as the terms and conditions outlined in the sales agreement

Status Solutions, LLC

Fulton County Behavioral Health

Authorized Signature

Date

Authorized Signature

Date

***Thank you for the opportunity to work with you
in implementing advanced situational awareness technology***

Addendum A

LIMITED WARRANTY

LIMITED WARRANTY. This Limited Warranty covers all: (a) products, hardware, and equipment (collectively, "Products") sold or leased by Status Solutions, LLC ("Status Solutions"); (b) software licensed by Status Solutions ("Software"); and (c) all services provided by Status Solutions or its authorized agents ("Services"), to end-users ("End-Users", "you", or "your") pursuant to an agreement between Status Solutions and End-Users ("Status Agreement"). All capitalized terms used, but not specifically defined, herein shall have the meaning set out in the Status Agreement.

Status Solutions warrants that: (a) under normal operating conditions; and (b) either for (i) a period of one (1) year from the date of manufacture as stamped on the Product (or if not stamped on the Product, then from the date of installation) or (ii) the duration of any lease agreement (collectively, the "Warranty Period"): (x) the Product's computer hardware and associated hardware devices and equipment (except for fuses, lamps and other consumables) will be free from defects in material and workmanship and (y) the Software will perform substantially in accordance with the relevant specifications as published by Status Solutions as of the execution date of the relevant Status Agreement. Status Solutions further warrants that it shall perform Services in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services. Unless otherwise provided in the applicable Status Agreement, this Limited Warranty does not cover installation, removal, or reinstallation costs. Status Solutions does not warrant that the Product is compatible with any devices, systems or applications, or any other hardware, software or other equipment.

WARRANTY DISCLAIMER. EXCEPT FOR THE LIMITED EXPRESS WARRANTIES DESCRIBED IN THIS LIMITED WARRANTY, NEITHER STATUS SOLUTIONS NOR ANY PERSON ON STATUS SOLUTION'S BEHALF HAS MADE OR MAKES ANY EXPRESS OR IMPLIED REPRESENTATION OR WARRANTY WHATSOEVER, INCLUDING ANY WARRANTIES OF: (i) MERCHANTABILITY; (ii) FITNESS FOR A PARTICULAR PURPOSE; (iii) TITLE; OR (iv) NON-INFRINGEMENT, WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED.

Third-party products, including, but not limited to, Inovonics EchoStream products, and software (collectively, "Third Party Products") may be contained in, incorporated into, attached to, or packaged together with the Products and/or Software, as applicable. THIRD-PARTY PRODUCTS, WHETHER SUPPLIED BY STATUS SOLUTIONS OR YOU, ARE NOT COVERED BY THIS LIMITED WARRANTY. FOR THE AVOIDANCE OF DOUBT, STATUS SOLUTIONS MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO ANY THIRD-PARTY PRODUCT, INCLUDING ANY (a) WARRANTY OF MERCHANTABILITY; (b) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; (c) WARRANTY OF TITLE; OR (d) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE. STATUS SOLUTIONS MAY CHARGE CERTAIN FEES IN CONNECTION WITH YOUR USE OF THIRD-PARTY PRODUCTS IN CONJUNCTION WITH PRODUCTS, SOFTWARE, OR SERVICES.

STATUS SOLUTIONS' SOLE OBLIGATION. Status Solutions' sole obligation and liability to end-users under this Limited Warranty or any other warranty is to repair or replace, at its option, the Product with refurbished or new equipment or parts, at its option, free of charge, provided that: (a) the Product is deemed defective by Status Solutions upon return of the Product to Status Solutions, freight or postage prepaid by end-user; and (b) the end-user's warranty claim is made within the Warranty Period. In the event that Status Solutions is unable, using reasonable efforts, to cure or correct a

defect, Status Solutions' sole obligation shall be to refund an equitable portion of the price Status Solutions was paid for the Product. Any repairs or replacements made by Status Solutions, or its authorized repair agent are warranted, for a period of sixty (60) days or for the balance of the Warranty Period, whichever is greater.

LIMITED WARRANTY EXCEPTIONS. The above warranties do not apply if, in the sole judgment of Status Solutions, the Product, or any part(s) or component(s) thereof, whether by itself or in combination or assembly with hardware or software by Status Solutions, or any part(s) or component(s) thereof, have been improperly handled, misused, abused, altered, tampered with, accidentally damaged, or damaged or malfunction or fail to function due to neglect, negligence, contamination (by liquid or otherwise) or as a result of any other causes beyond Status Solutions' reasonable control, including extraordinary wear and tear and acts of God such as fire, flood, water, lightning or other incidence of excessive or insufficient (or lack of) voltage or failure to follow instructions. Repair, wiring or rewiring or alteration of the Product, or misuse of the Product's features or re-engineering of the Product, other than as specifically authorized by Status Solutions or its authorized repair agent in writing, is prohibited and will void this warranty. STATUS SOLUTIONS DOES NOT WARRANT THAT THE SAFETY AND ALERTING/SIGNALING FEATURES/FUNCTIONS OF A PRODUCT ARE INVULNERABLE OR IMMUNE FROM OPERATOR ERROR OR FROM BEING DISABLED, MISUSED, BYPASSED OR OTHERWISE DEFEATED OR THAT SUCH FEATURES/FUNCTIONS WILL PREVENT UNAUTHORIZED/FRAUDULENT USE.

LIMITATION OF LIABILITY. WITHOUT EXPANDING UPON THE FOREGOING WARRANTIES OR STATUS SOLUTIONS' CONTRACTUAL OBLIGATIONS SET OUT IN THE STATUS AGREEMENTS, THE MAXIMUM LIABILITY OF STATUS SOLUTIONS FOR ANY BREACH OF THE STATUS AGREEMENTS OR UNDER ANY WARRANTY, STATUTORY, EXPRESS OR IMPLIED, REGARDLESS OF THE THEORY OF LIABILITY, WHETHER BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, IS LIMITED TO THE TOTAL AMOUNTS PAID TO STATUS SOLUTIONS FOR THE PRODUCTS (WHETHER LEASED OR PURCHASED), SOFTWARE, OR SERVICES. IN NO EVENT IS STATUS SOLUTIONS OR ITS REPRESENTATIVES LIABLE FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO ANY BREACH OF THE STATUS AGREEMENTS, REGARDLESS OF: (A) WHETHER THE DAMAGES WERE FORESEEABLE; (B) WHETHER OR NOT THE BREACHING PARTY WAS ADVISED OF THE POSSIBILITY OF THE DAMAGES; AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) ON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. THE END USER'S EXCLUSIVE WARRANTY AND REMEDY, AND THAT OF THE PERSONS BEING MONITORED BY THE END USER IN CONJUNCTION WITH THE SARA SYSTEM, OR ANY PARTY CLAIMING BY OR THROUGH SUCH PERSONS OR THE END USER, SHALL BE ONLY AS STATED HEREIN. AS USED IN THIS "LIMITATION OF LIABILITY" SECTION, "STATUS SOLUTIONS" SHALL INCLUDE ITS DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS, AND ANY PERSONAL REPRESENTATIVE(S) THEREFORE.



June 18, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 NP - Additional Pricing Requests
North Fulton Health & Human Services
PCO#045 - Commissioner Corridor

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Add partition and card readers to commissioner's corridor.

The cost for this Work is:

~~\$17,212~~ \$9,420.53

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager

DocuSigned by:
Timothy Dimond
A424AE8892AA434...

6.26.26

Owner Authorization Signature

Timothy Dimond

Date

Name

Deputy Director

Title

Exhibit A



SUMMARY - CHANGES IN THE WORK

Project: North Fulton HHS

Date: June 18, 2026

Description of Change: **PCO#045 - Commissioner Corridor**

Per Owner Request - Add partition and card readers to commissioner's corridor.

1. Materials/Subcontracts (see attached itemized breakdown)	\$9,833
2. Rent of Equipment (see attached itemized breakdown)	\$1,091
3. Labor (see attached itemized breakdown)	\$2,688
SUBTOTAL #1	\$13,612
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 10.00%	\$1,361
7. General Liability Insurance Coverage @ 0.92%	\$158
8. Builder's Risk Insurance Coverage @ 0.03%	\$5
9. Subcontractor Default Insurance Coverage @ 1.40%	\$138
10. Gross Receipts Tax @ 0.09%	\$12
11. Design @ 7.5% (varies)	\$1,021
11. Payment and Performance Bonds @ 0.62%	\$84
SUBTOTAL #2	\$16,392
12. Profit @ 5.00%	\$820
TOTAL COST OF CHANGE ORDER	\$17,212

See following page.

PCO Estimate

Sub-total - \$7,502.64

188



Kelley Bros
3200 Engineering Pkwy
Alpharetta, GA 30004
Phone: 770-882-2830

CHANGE PROPOSAL

Change Proposal # CO-8

Contractor Ref #
Date: 6/18/2026
Kelley Job # 74-2511036
Contractor Job # 9B8001013

Project: North Fulton HSS Center

HCBECK, LTD.
3500 LENOX ROAD SUITE 250
ATLANTA, GA 30326

Ship To: North Fulton HHS Center

Attn: H.C. Beck, LTD
4700 North Point Parkway

Alpharetta, GA 30022
Tel:
Cell: 404-702-3021
Attn: Ashley Gavilla

Kelley Bros Will Not Proceed With The Ordering of ANY
Material Until We Have A Signed Approval

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
1		(1) 3/0 x 7/0 HPDL Wood Door x Beige Wood ~ Wood Door~	\$988.08	\$988.08
1	Curries	C16 5 7/8 3-0 x 7-0 Single U453 E1 LHR ;KD ;E11 -1 x Primed ~ HM Frame~	\$230.93	\$230.93
2	HES	8300-12/24D-LBM x 630 ~ Electric Strike~	\$451.62	\$903.24
2	McKinneyFull	QC-C3000P	\$112.85	\$225.70
2	Best	9K3-7-D-15-D-S3 x L/C x 626 ~ Cyl. Lockset (with thru-bolts)~	\$713.05	\$1,426.10
2	Securitron	DPS-W-BK x BK ~ Door Position Switch~	\$19.31	\$38.62
2	dormakabaDH W	8916 AF89P x 689 ~ Closer~	\$292.50	\$585.00

Netplanner to provide electric strikes and door position
switches through work order with County.

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
------------	--------------	--------------------------------	-------------------	-----------------

Standard exclusion and clarifications from our base bid apply to this proposal.
 All work will be done under the same terms and conditions as the base contract

\$3,455.81

Customer PO#: 9B8001013

Customer Acceptance: _____ Date: _____

Printed Name: _____

SubTotal:	\$ 4,397.67
Freight:	0
Tax:	\$ 340.82
Project Total:	\$ 4,738.49

\$267.83

\$3,723.64

Given building material cost inflation, this quote is good for 30 days. Any material released for order after this time will be subject to re-quote.

Quoted price is subject to change based on the implementation of tariffs. No language in a contract award shall prohibit Kelley Bros from passing along supplier price increases related to tariffs.

NET 30 subject to credit approval

Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required by law unless the project is specifically tax exempt.

North Fulton HHS Center
SCOPE OF WORK - Access Control - ESTIMATE PC25001883-ACS-E136

Second Floor Card Reader Add From Corridor 208

Second Floor Card Reader Add From Corridor 208

Provide and install cabling to new card reader

Provide and install (1) signo 40 card reader.

Provide and install (1) door contact.

Provide and install (1) REX motion.

Provide and install (1) MELM3 for connectivity of door contact and motion to MX8.

Locking hardware is excluded on this proposal and will require extra cost if we need to add it.

Doors 208 & 208A are included in work order with County. Reference Netplanner quote #PC26002537-P16

Door 208 was already added per a seperate scope of work quoted directly to Fulton County Government.
PROPOSAL COST SUMMARY

Estimate	Description	Total
PC25001883-COM-E137	Structured Cabling - Relocate Printer Drop to Room 1515/Add Dual Drop to 1513D	\$926.50
PC25001883-ACS-E136	Access Control - Second Floor Card Reader Add From Corridor 208	\$2,547.50
TOTAL:		\$3,374.00

INVOICING AND PAYMENT TERMS

NetPlanner Systems, Inc. will invoice Customer for all materials and for mobilization upon approval of proposal. Customer will be invoiced for labor at the end of the project or at the end of the month, whichever comes first, based upon the percentage of the project completed. The Customer agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, NetPlanner Systems, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made. Standard payment terms are NET 15 in the absence of a specific payment schedule.

Any required closeout documents, including, but not limited to, as-built drawings, test results, and warranties, will be released to the Customer once 90% of the total project payment has been received by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. operates primarily as a contractor for sales tax purposes. This means all sales tax is paid at the point of purchase of materials and no sales tax may be charged to NetPlanner Systems, Inc. customers.



June 12, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 North Point (Board of Health Add Electrical)
North Fulton Health & Human Services
PCO#046 - Senior Services Additional Electrical

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Add additional electrical/data outlet for Senior Services MFD

The cost for this Work is: \$6,220

Sincerely,
Beck

Ashley Gavilla

Assistant Project Manager



Owner Authorization Signature
Timothy Dimond

Name
Deputy Director

Title

6.29.26

Date



June 30, 2026

Timothy Dimond
Deputy Director - Department of Real Estate & Asset Management
141 Pryor Street
Atlanta, GA 30303

Re: 4700 North Point (Board of Health Add Electrical)
North Fulton Health & Human Services
PCO#047 - Senior Services Paint

Dear Tim,

Described below are the scope, cost and schedule implications.

Per Owner Request - Add additional paint at accent walls on FCO markup

The cost for this Work is: \$1,483

Sincerely,
Beck

A handwritten signature in blue ink that reads "Ashley Gavilla".

Assistant Project Manager

Owner Authorization Signature

Date

Name

Title

Exhibit A**SUMMARY - CHANGES IN THE WORK**Project: North Fulton HHSDate: June 30, 2026Description of Change: PCO#047 - Senior Services Paint

Per Owner Request - Add additional paint at accent walls on FCO markup

1. Materials/Subcontracts (see attached itemized breakdown)	\$1,247
2. Rent of Equipment (see attached itemized breakdown)	\$0
3. Labor (see attached itemized breakdown)	\$0
SUBTOTAL #1	\$1,247
5. Labor Burden (varies): (37.5% of Item 3),(Workmen's Compensation, Social Security, General Liability Insurance, Benefits, Federal and State Unemployment Tax)	\$0
6. Field Office Overhead @ 10.00%	\$125
7. General Liability Insurance Coverage @ 0.92%	\$14
8. Builder's Risk Insurance Coverage @ 0.03%	\$0
9. Subcontractor Default Insurance Coverage @ 1.40%	\$17
10. Gross Receipts Tax @ 0.09%	\$1
11. Design @ 7.5% (varies)	\$0
11. Payment and Performance Bonds @ 0.62%	\$8
SUBTOTAL #2	\$1,412
12. Profit @ 5.00%	\$71
TOTAL COST OF CHANGE ORDER	\$1,483

[illegible]



NEW CONSTRUCTION COATINGS
INDUSTRIAL FLOOR COATINGS
MAINTENANCE COATINGS

Servant Heart. Cultivate. Act Promptly. Innovate. Deliver

SAFETY
FIRST



TECHNOLOGY
DRIVEN



QUALITY
CONTROL



CLIENT
COLLABORATION



DATE: **June 30, 2026**

FROM: **Mat Alban**

mat@cherrycoatings.com

(678) 672-9214

ATTENTION:
The Beck Group
Ashley Gavilla

BID AMOUNT: **\$1,247.00**

PROJECT: North Fulton HHS

We hereby propose to finish and install all labor and materials in accordance with plans and specifications on the above project. Bid is good for 90 days from bid date.

SCOPE OF WORK

Per county request, add accent walls in the lunch area and Senior Adult Day Health spaces, as well as at the exterior of the fitness room and activity room. This includes all labor and materials required for installation. Final color selections are to be determined.



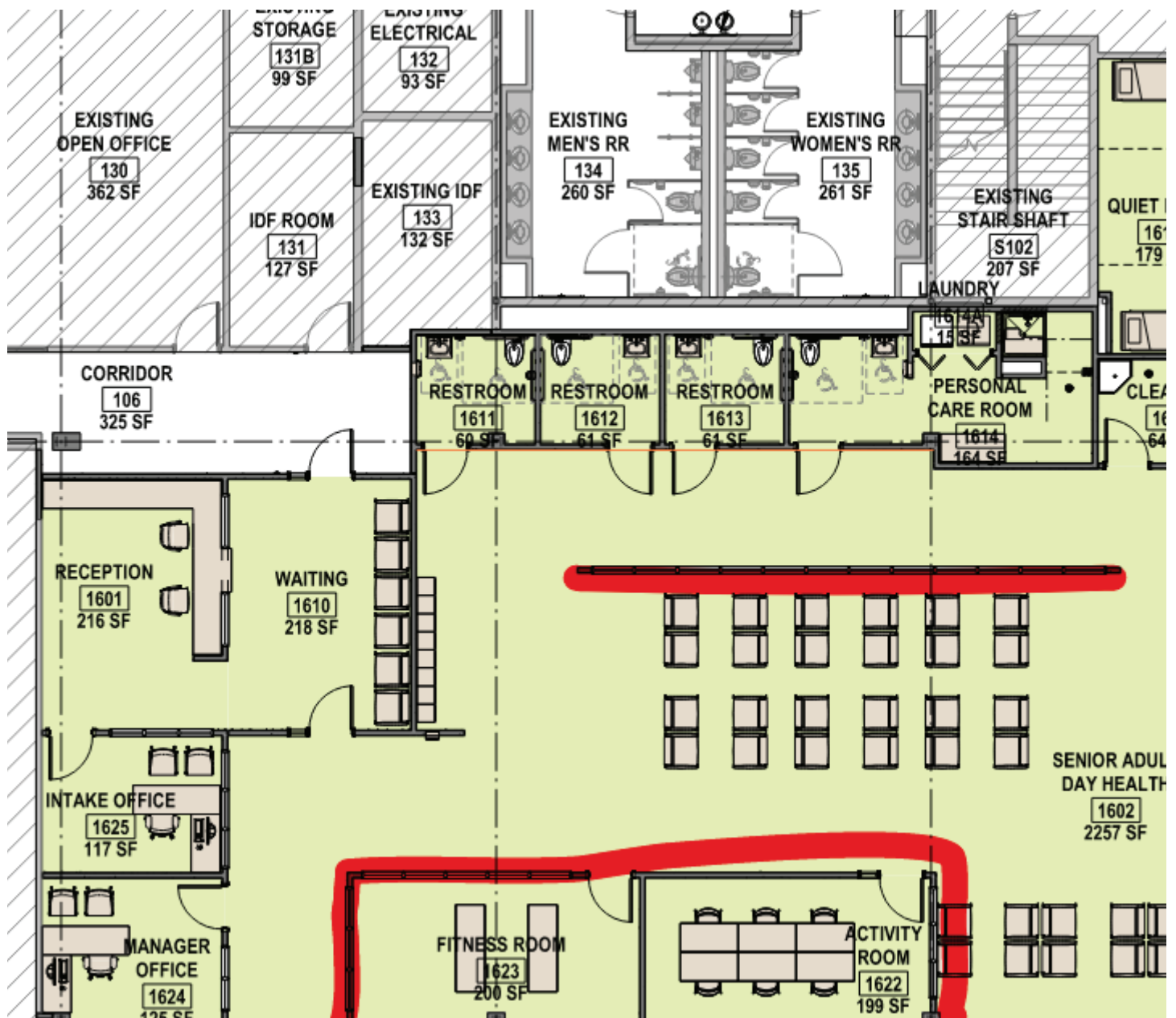
Ashley Gavilla

From: Jahn, Evan <Evan.Jahn@fultoncountyga.gov>
Sent: Tuesday, June 30, 2026 9:00 AM
To: Ashley Gavilla
Cc: Armond Borders; Bakare, Samuel; Ndulue, Hilary; Flieg, Robin
Subject: 4700 North Point - Pricing for Painting Accent Walls in Senior Day

Be aware: email sender is external.

Ashley - Could you please provide pricing to put paint accent walls as highlighted in red below. County has asked to get pricing on this.

Thanks in advance for your help.



HHS Outstanding Requests

<u>DEPARTMENT</u>	<u>ROOM #</u>	<u>REQUEST</u>
Developmental Disabilities	1402	Conference table, Server, 10 chairs
Developmental Disabilities	1418	Desk and chair
Developmental Disabilities	1419	Desk and chair & 2 ea. wire shelving
Developmental Disabilities	1420	Desk and chair
Developmental Disabilities	1416	Nurse Exam Room
Developmental Disabilities	1415	Sensory room furnishings
Developmental Disabilities	1421	Desk and chair, 2 small tables
Senior Services Multi-Purpose	1513D	Desk and Chair
		TOTAL PCO #38
Developmental Disabilities	1402	Add wall and door behind reception
		TOTAL PCO #32
Developmental Disabilities		Add dimensional letters "Intellectual /" above existing dimensional letters
Developmental Disabilities		Change all directories to reflect "Intellectual / Developmental Disabilities"
Developmental Disabilities		Exterior Fence with gate
		Add dimensional letters "Child &" above existing dimensional letters
Adolescent Behavioral Health		Change all directories to reflect "Child & Adolescent Behavioral Health"
		TOTAL PCO #34
Adolescent Behavioral Health		Locking Hardware on Exam Room
Developmental Disabilities		Locking Hardware on Exam Room
		TOTAL PCO #43
Behavioral Health		Migrate Server Cost from Status Solutions
		TOTAL PCO #44
Recovery Court	1216	Additional duress button
Recovery Court	1217	Additional duress button
Recovery Court	1218	Additional duress button
Board of Health EP	2110	Add additional electrical and data
Board of Health EP	2111	Add additional electrical and data
Board of Health Nursing	2223	Add electrical
Board of Health Nursing	2324	Add electrical
Board of Health Nursing	2236	Add sink
Board of Health Admin	2227	Add electrical and data
Board of Health Nursing	2312	Add electrical
Board of Health Nursing	2313	Add electrical
Board of Health Nursing	2210	Add electrical and data
Board of Health Wic	2311	Add electrical and data
Board of Health Oral Care	2417	Add electrical

Board of Health	2511	Add data
Board of Health		Posts and Glass at all check-in areas
		TOTAL PCO #35
Senior Services Multipurpose		AV for Multi-Purpose Room
District 1		New Door; Card reader on doors XXX, XXX
Exterior / Lobby Signage		Additional Signage requested at Lobby/Exterior
		TOTAL PCO #42
Miscellaneous		Additional Outlets for Duress Button Antennae
Miscellaneous		Cam locks on millwork doors
		TOTAL PCO #36
Miscellaneous		Smoke Door Repairs & Maintenance Agrmt
		TOTAL PCO #33
Miscellaneous		Replace cracked Glass on 2nd Flr
		TOTAL PCO #40
Miscellaneous		Additional Signage Requests
		Add power(?)/data to storage closet in Senior Mu

<u>ADDTL COST</u>			
<u>- Y/N</u>	<u>WHO PRICING</u>	<u>PCO</u>	<u>COST</u>
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
Y	Beck	38	
	Beck	38R2	\$32,074.00
Y	Beck	32	
		32	\$4,319.00

Beck

Beck

County Stand By

Y	Beck	34	
Y	Beck	34	
	Beck	34	\$2,090.96
Y	Beck	43	
		43	
	Beck	43R2	\$1,612.00
	Beck	44	
	Beck	44	\$1,667.00
N	Beck		
N	Beck		
N	Beck		
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	
Y	Beck	35	

Y	Beck	35	
Y	Beck	35	
	Beck	35	
Y			
	Beck		\$26,000.00
	Beck	42	
		42	\$2,375.00
	Beck		\$12,000.00
	Beck	36	
		36	\$12,119.00
	Beck	33	
		33	\$41,557.00
	Beck	40	
		40	\$2,943.00
	Beck		\$5,000.00
ulti-purpose			
			\$143,756.96
			\$ 1,950.00
			\$141,806.96

ADDTL NOTES

FC wants to release all FFE at same time. Added additional furniture in BH. R2 issued on 6/10/26, however did not include the Adult Behavioral Health items (vertical file cabinets and metal shelving).

Get drwg to Latrina to sign off. Have AB verify TBG has everything included (i.e. tstat move; verifying no c

~~Pricing requested. Follow up with TBG on status of pricing.~~ Per TD, this PCO deleted.

~~Pricing requested. Follow up with TBG on status of pricing.~~ Per TD, this PCO deleted.

TD working with LaTrina on scope. To be done by County stand-by

PCO #34 contains other items in it. Total PCO submitted at \$7,007.00. TTHR recommended \$2,090.96

PCO #43 submitted on 5/18/26, however scope is incorrect. Asked for one locking hardware, received 1

6/16/26 - Recommended to FC for approval.

PCO Signed by FC, sent to TBG.

No additional Cost if wearable option pursued.

No additional Cost if wearable option pursued.

No additional Cost if wearable option pursued.

\$56,612.00 - Revision 2 dated 5/18/26. BOH has agreed to pay. AB to forward Revision to LO and re

Not mentioned, but may be requested by SS Staff. Pricing requested from Netplanner.

Pricing requested from TBG on added door. ROM pricing. Revise just provide a door and pulling power

Staples offers a suction cup sign holder (8.5x11) 2 pack for \$63 + tax. Need breakout of signage additions, remove suction cup sign holders. 6/16/26 - Requested TBG to revise minus acrylic signs. Potential Cost if County wants to pursue. Pricing requested from TBG. ROM Pricing.

Under dispute with Beck. Will follow up with JL

Release TBG per FC.

Flag signs at RR; etc. ROM Price

TOTAL PCO TO DATE (Excluding BOH requested items)

Contingency Balance

Additional Funding needed for future TBG Change Order. Does not include BOH items as they will provide their own funding source, but it will be included in the next TBG Change Order.

obstructions of wall, etc.)

2 ea.

request funding line.

to area - need schedule.

4700 NP - Open PCO's

<u>DATE</u>	<u>PCO #</u>	<u>Rev. #</u>
6/19/2026	32	R1
	33	
	34	R1
	35	
	36	
	37	
	38	R3
	39	
	40	
	41	
	42	R1
	43	R2
	44	
6/19/2026	45	
	46	
6/30/2026	47	

<u>DESCRIPTION</u>	<u>DOLLAR AMT</u>
Developmental Disabilities - Wall behind Reception	\$ 9,498.00
Smoke Door Repair; Service Agreement	\$ 41,557.38
Additional Signage	\$ 3,564.00
Additional Power / Data in BOH Spaces	\$ 56,612.00
Locks on Millwork	\$ -
Mailroom Equipment	
Furniture in Dev. Dis.; Senior Srvs.; Adult BH	\$ 37,961.00
ADA Push Buttons	
Cracked Glass Replacement on 2nd Floor	\$ 2,943.00
NOT USED	
Additional Signage	\$ 5,356.00
Locking Hardware on Nurses Offices	\$ 1,612.00
Status Solutions Server Migration	\$ 1,666.00
District 1 - Additional Door / Electronic Hardware	\$ 9,420.53
Additional Electrical/Data in Senior Srvcs	\$ 6,220.00
Accent Wall Paint in Senior Srvs	\$ 1,483.00
Owner Controlled Contingency	\$ 10,500.00
TOTAL	\$ 188,392.91
Contingency Balance	\$ 1,950.00
Amount to be requested in Change Order to TBG	\$ 186,442.91

<u>STATUS</u>	<u>BIC</u>
APPROVED	
APPROVED	
APPROVED	
APPROVED	
Reviewed by TTHR	
APPROVED	
APPROVED	
APPROVED	
APPROVED	
APPROVED	
APPROVED	
APPROVED	
APPROVED	

<u>NOTES</u>	<u>NEED COUNTY SIGNATURE</u>
Card reader from door removed from pricing. If County wants to add in, add \$4,404.00 to price.	
TTHR reviewed. Recommended \$3,564.00 to County to be approved.	
Need funding line from BOH.	
Discussed with TBG on 6/24/26. TBG proposes to install locks on all upper cabinets of exam room cabinets and the SS Day Room Nurses station. TTHR feels that this is a good compromise. Need FC concurrence.	
VOIDED	
VOIDED	
NOT USED	
Includes accent walls in Senior Day Room open area and Senior Day Lunch	
Includes BOH PCO; some PCO's under dispute; and PCO's under review.	

Performance Evaluation Details

ID	E5
Project	Design/Build Services for North Fulton HHS Center
Project Number	24RFP020124K-JA
Supplier	Beck Group
Supplier Project Contact	Brad Oliva (preferred language: English)
Performance Program	Construction Services
Evaluation Period	01/08/2026 to 04/07/2026
Effective Date	05/12/2026
Evaluation Type	Formal
Interview Date	05/04/2026
Expectations Meeting Date	05/08/2026
Status	Completed
Publication Date	05/12/2026 02:17 PM EDT
Completion Date	05/12/2026 02:17 PM EDT
Evaluation Score	82

Related Documents

There are no documents associated with this Performance Evaluation

OVERALL RATING GUIDE - CONSTRUCTION SERVICES

Evaluation Score Range
Outstanding = 90-100%
Excellent = 80-89%
Satisfactory = 70-79%
Needs Improvement = 50-69%
Unsatisfactory = -50%

SCHEDULE

14/20

Rating

Satisfactory: Delivered on schedule or on approved amended schedule. Monitoring and forecasting of schedule as per Contract requirements.

Comments

The Beck Group PMI JV have continued to maintain proper monitoring of the project schedule and milestones.

BUDGET MANAGEMENT

17/20

Rating

Excellent: Design within budget and exceeds in some areas. Changes in project scope are identified and are submitted with rational and fair costing.

Comments

The Beck Group PMI JV have continued to work with the County on all project change orders to ensure reasonable pricing.

OVERALL CONSTRUCTION PROJECT MANAGEMENT

17/20

Rating

Excellent: Commendable Project Management that exceeds in some areas.

Comments

The Beck Group PMI JV Project Management has been commendable.

COST CONTROL

17/20

Rating

Excellent: Claims process managed well and at times are expedited. At times actively sent documents to the User Department concerning potential cost overruns.

Comments

The Beck Group PMI JV has continued to work with the County to track and forecast any cost changes on the project and ensure that the cost overrun is reduced.

OVERSIGHT OF CONTRACTOR COMPLIANCE WITH CONTRACT DOCUMENTS

17/20

Rating

Excellent: Proactive approach to oversight of Contract compliance. Compliance issues are resolved in a timely manner to the User Department's satisfaction and exceeds expectations in some areas.

Comments

The Beck Group PMI JV has been proactive in ensuring Contract Compliance with their staff and sub-contractors.

GENERAL COMMENTS

Comments

The Beck Group PMI JV performance is satisfactory, and we do not have any hesitation in recommending them for future projects.



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0442

Meeting Date: 8/5/2026

Department

Arts and Culture

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a statewide contract - Department of Arts & Culture, SWC 99999-SPD-0000136-0008, Temporary Staffing Services with Corporate Temps Inc. (Norcross, Georgia) at no additional cost to provide temporary staffing services for an additional six (6) month period. Effective dates: July 1, 2026 through December 31, 2026.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-462, requests for approval of statewide contracts of more than \$100,000 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Arts and Libraries

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background: The Board of Commissioners approved agenda item 25-0932 contract for Arts & Culture in the amount of \$105,000.00. Services provided in 2026 have not exceeded the total authority of \$105,000.00. The contract currently has a remaining balance of \$70,171.64 that the Department of Arts & Culture would like to exhaust funds by extending the contract until 12/31/2026. Approval of this item allows the Department to process invoices submitted after the initial contract end date of 06/30/2026. At the time this item was approved, the statewide contract's expiration date was 6/30/2026. The state has now extended that contract for an additional year.

This request is for the extension of time only, no additional funds are needed and allows the

department to meet its part-time staffing need and eliminate some of the challenges the department encountered while having temporary part-time staff on the County's payroll.

Scope of Work: The Arts & Culture Department is responsible for fulfilling the deliverables under the terms of the contract as indicated in the Scope of Work. The contractor Corporate Temps Inc. provides the department with staff to provide services to the County's Arts Center, Community Outreach and Downtown Main Office. The contract would cover a one-year period upon execution of the contract by the BOC.

Community Impact: With sufficient personnel to implement various arts-related classes and other programmatic and administrative services, the Arts & Culture Department will be able to effectively and efficiently provide arts services and programming to Fulton County residents.

Department Recommendation: The Department of Arts & Culture recommends approval.

Project Implications: Without BOC approval, the Arts & Culture Department will not have sufficient staff to administer its programs for the remainder of the year. The deduction or loss of the department's arts programs would negatively impact Fulton County residents

Community Issues/Concerns: The community has indicated a desire for the County to continue its arts-related programs. Without proper staffing, the Arts & Culture Department will not be able to provide Fulton County residents with the services they desire and deserve.

Department Issues/Concerns: The Department of Arts & Culture is concerned that if approval is not obtained, then payment cannot be rendered for services provided for the remainder of the year by the contractor for the citizens of Fulton County.

Contract Modification: This is a new request

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$No Cost

Prime Vendor: Corporate Temps, Inc.

Prime Status: African American Male Business Enterprise

Location: Norcross, GA

County: Gwinnett County

Prime Value: \$No Cost

Total Contract Value: \$No Cost

Total Certified Value: \$No Cost

Exhibits Attached

Exhibit 1: Corporate Temps Statewide Contract

Exhibit 2: State of Georgia Contract Extension

Contact Information *(Type Name, Title, Agency and Phone)*

David Manuel, Director, Arts & Culture 678-428-0290

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$105,000.00

Previous Adjustments: \$0.00

This Request: \$0.00

TOTAL: \$105,000.00

Fiscal Impact / Funding Source**Funding Line 1:**

100-181-1810-1160: General Fund, Arts and Culture, Professional Services - \$105,000

Key Contract Terms	
Start Date: 7/1/2026	End Date: 12/31/2026
Cost Adjustment: None	Renewal/Extension Terms: Not applicable

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes



**FULTON
COUNTY**

**CONTRACT DOCUMENTS FOR
SWC 99999-SPD-0000136-0008
TEMPORARY STAFFING SERVICES
For
DEPARTMENT OF ARTS AND CULTURE**

Contract Agreement

This Agreement for professional temporary staffing to provide the department with approximately 35 part-time staff members to provide services to the County's one Art Center, Community Partnerships and Downtown Main Office for the Arts & Culture department is made and entered into by and between Fulton County, Georgia, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Owner" and **Corporate Temps** of Norcross, GA, hereinafter referred to as "Consultant" or "Contractor".

Contract Documents

County and Consultant/Contractor agrees that the Agreement consists of the following contract documents:

- I. Form of this Contract Agreement
- II. Temporary Staffing Services, 99999-SPD-0000136-0008
- III. Scope of Services
- IV. Compensation
- V. Exhibits (if applicable)

This Agreement was approved by the Fulton County Board of Commissioners on 12/3/2025, BOC Item # 25-0932.

Contract Term

The term of the agreement will be effective July 1, 2026 through December 31, 2026.

Modifications

If during the course of performing the Project, County and Consultant/Contractor agree that it is necessary to make changes in the Project as described herein and referenced exhibits, such changes will be incorporated by written amendments in the form of Change Orders to this Agreement. Any such Change Order and/or supplemental agreement shall not become effective or binding unless approved by the Board of Commissioners and entered on the minutes. Such modifications shall conform to the requirements of Fulton County Purchasing Code §102-420 which is incorporated by reference herein.

Indemnification

Consultant/Contractor shall, to the fullest extent permit by law, indemnify the County and protect, defend, indemnify and hold harmless the County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims arising out of or resulting in whole or part from any actual or

alleged act or omission of the Consultant/Contractor, sub-consultants/subcontractors, anyone directly or indirectly employed by any firm or sub-consultant/subcontractors; or anyone for whose acts any of them may be liable in the performance of the Contract Services;

- b) Violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Consultant/Contractor in the performance of Contract services; or
- c) Liens, claims or actions made by the Consultant/Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Consultant/Contractor, or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit acts, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

Insurance

Consultant/Contractor agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the 99999-SPD-0000136-0008, Temporary Staffing Services. Consultant/Contractor agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code. . Proof of insurance, Certificate of Insurance ("COI") with policy limits, must be provided prior to the start of any activities/services and attached herein as Exhibit B.

Personnel

Agency agrees that the temporary staff provided to County pursuant to this Agreement shall not be County employees under local, state and federal law. Agency agrees that it is an equal opportunity employer and shall comply with all local, state and federal employment laws including the Americans with Disabilities Act and the Pregnant Worker Fairness Act. Agency shall receive requests for accommodation and complaints of violations of employment laws made by Agency's temporary staff pursuant to local, state and federal law. Agency shall be responsible for providing accommodations and shall bear the costs, if any, of providing such accommodations as necessary under applicable local, state and federal law. Agency shall be responsible for and bear the costs of investigating complaints of violations of employment laws made by Agency temporary staff against Agency under applicable law. Agency shall also take necessary steps to remedy violations of employment laws against Agency temporary staff by Agency. County agrees to forward all requests for accommodation and complaints by Agency temporary staff received by County to Agency.

Reporting Responsibilities

Agency will report directly to the Director of the Department of Arts and Culture, or designated representative.

Notices

Notices concerning the termination of this Agreement, notices of alleged or actual violations of the terms or conditions of this Agreement, and other notices of similar importance shall be made:

By Consultant to: Director
Arts & Culture
141 Pryor Street, Suite 2030
Atlanta, Georgia 30303
Attn: David Manual
Email: David.Manual@fultoncountyga.gov

With a copy to: Chief Purchasing Agent
Department of Purchasing & Contract Compliance
130 Peachtree Street, S.W., Suite 1168
Atlanta, Georgia 30303
Attn: Felicia Strong-Whitaker
Email: felicia.strong-whitaker@fultoncountyga.gov

And by the County to: Shawn Menefee, Director
Corporate Temps
5950 Live Oak Parkway Suite 230
Norcross, GA 30093
Attn: Shawn Menefee
Email: shawn@corporatetemps.com

The parties to this service agreement agree to the above referenced conditions:

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT/CONTRACTOR:

CORPORATE TEMPS, INC.

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Shawn Menefee
Director/CEO

ATTEST:

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

David Manuel, Director
Department of Arts and Culture

ITEM#: _____ RM: _____	ITEM#: _____ 2 nd RM: _____
REGULAR MEETING	SECOND REGULAR MEETING

alleged act or omission of the Consultant/Contractor, sub-consultants/subcontractors, anyone directly or indirectly employed by any firm or sub-consultant/subcontractors; or anyone for whose acts any of them may be liable in the performance of the Contract Services;

- b) Violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Consultant/Contractor in the performance of Contract services; or
- c) Liens, claims or actions made by the Consultant/Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Consultant/Contractor, or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit acts, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

Insurance

Consultant/Contractor agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the 99999-SPD-0000136-0008, Temporary Staffing Services. Consultant/Contractor agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code. . Proof of insurance, Certificate of Insurance ("COI") with policy limits, must be provided prior to the start of any activities/services and attached herein as Exhibit B.

Personnel

Agency agrees that the temporary staff provided to County pursuant to this Agreement shall not be County employees under local, state and federal law. Agency agrees that it is an equal opportunity employer and shall comply with all local, state and federal employment laws including the Americans with Disabilities Act and the Pregnant Worker Fairness Act. Agency shall receive requests for accommodation and complaints of violations of employment laws made by Agency's temporary staff pursuant to local, state and federal law. Agency shall be responsible for providing accommodations and shall bear the costs, if any, of providing such accommodations as necessary under applicable local, state and federal law. Agency shall be responsible for and bear the costs of investigating complaints of violations of employment laws made by Agency temporary staff against Agency under applicable law. Agency shall also take necessary steps to remedy violations of employment laws against Agency temporary staff by Agency. County agrees to forward all requests for accommodation and complaints by Agency temporary staff received by County to Agency.

Reporting Responsibilities

Agency will report directly to the Director of the Department of Registration and Elections, or designated representative.

EXHIBIT A
FULTON COUNTY PAY AND HOLIDAY
SCHEDULE



HOLIDAY
PAY DAY
PAY PERIOD ENDING
DEPARTMENT HEAD APPROVAL REQUIRED

FULTON COUNTY 2026 PAY AND HOLIDAY OBSERVANCES CALENDAR

JANUARY							FEBRUARY							MARCH							APRIL						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31								29	30	31					26	27	28	29	30		

MAY							JUNE							JULY							AUGUST						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2																					1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	2	3	4	5	6	7	8	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	9	10	11	12	13	14	15	9	10	11	12	13	14	15
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24	25	26	27	28	29	30	28	29	30					23	24	25	26	27	28	29	23	24	25	26	27	28	29
31														30							30	31					

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5					1	2	3			1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	6	7	8	9	10	11	12	6	7	8	9	10	11	12
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20	21	22	23	24	25	26	18	19	20	21	22	23	24	20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	27	28	29	30	31			27	28	29	30			



New Year's Day Thursday January 1
MLK Jr. Day Monday January 19
President's Day Monday February 16
Memorial Day Monday May 25
Juneteenth Friday June 19
Independence Day Friday July 3
Labor Day Monday September 7
Veterans Day Wednesday November 11
Thanksgiving Thursday & Friday November 26 & 27
Christmas Eve & Day Thursday & Friday December 24 & 25
New Year's Holiday Thursday & Friday Dec. 31 & 222

EXHIBIT B

CERTIFICATE OF INSURANCE

EXHIBIT C
GEORGIA SECURITY AND
IMMIGRATION CONTRACTOR
AFFIDAVIT AND AGREEMENT

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

121762

Federal Work Authorization User Identification Number

Corporate Temps, Inc.
Name of Contractor

Corporate Temps, Inc.
Name of Public Employer

5/2008

Date of Authorization

Temporary Staffing Services
Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March, 8, 2024 in Norcross (city), GA (state).

Renee White
Signature of Authorized Officer or Agent

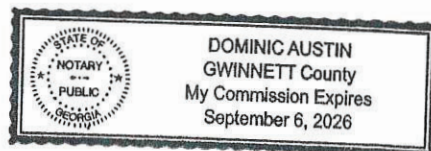
Renee White, VP, National Accounts
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 8th DAY OF March, 2024.

Dominic Austin

NOTARY PUBLIC

My Commission Expires: 9-6-26



SCOPE OF SERVICES

Administrative Assistants are needed to help with the day-to-day administrative tasks of the department. Applicants should have good organizational skills, be detail oriented, and familiar with office-related duties. At least one year of Administrative experience required.

After Camp Coordinators are needed from 2:30 pm to 6:00 pm to supervise campers and to schedule activities after regular programming concludes each day. Applicants should have experience working with and creating engaging activities for children, be well organized, detail oriented, problem solvers, and adaptable.

Camp Assistants are needed to support instructors during class as well as provide supervision of campers before, during, and after camp. Applicants should have experience working with art and children.

Camp Coordinators are responsible for day-to-day camp operations, supervising camp staff, resolving minor issues, and helping to maintain an environment that is conducive for learning. Applicants should have experience working with children, be well organized, detail oriented, problem solvers, and adaptable. Management experience preferred.

Instructors are needed in Dance, Music, Theatre, and Visual Arts, including Painting, Drawing, Printmaking, Mixed Media, Ceramics, Film, Video, and Yoga. STEAM instructors are needed in programming, science, and technology. Applicants should have formal training in one or more artistic discipline; a Bachelor's Degree in Arts or Humanities or equivalent experience; and at least two years professional teaching experience.

Instructors (Computer technology) are needed to teach various computer software, programs, and applications to adults and teens

Instructors (Fiber Arts) are needed to instruct the various processes and technics used to create art using textile such as quilting, sewing, crochet/knitting, bead embroidery.

Instructors (STEAM) are needed to instruct science, technology, computer coding, aerospace/engineering to youth and teens.

Instructors (Yoga) is needed to instruct fitness and wellness through various stretching poses that promote strength and agility in seniors and adults. Must be certified.

Musicians are needed to support instructors during classes that require the use of live music as well as provide musician support during live Summer Camp performances. Must be able to read sheet music is required for specific programs, and perform improvisational pieces as needed. Helps students and Music instructor create original songs as needed. Ability to read sheet music and improvisational skills, two years music performance

experience, and experience working with children.

Program Assistants are needed to support administration and instructors during weekly classes as well as preparing class rooms for instruction, providing supplies for instruction and provide supervision of students before, during, and after classes.

Teen Academy Assistants are needed to support instructors during class as well as to provide supervision of participants. Applicants should be at least 21 years old, majoring in an area of the arts, and have experience working with youth.

Teen Artist Academy Instructors are needed in Creative Writing, Dance, Instrumental Music, Theatre, Voice, Visual Arts, including Painting, Drawing, Printmaking, Mixed Media, and Ceramics, digital media and STEAM. Applicants should have formal training and professional experience in the various discipline they want to teach; a Bachelor's Degree in Arts or Humanities or equivalent experience; and at least two years professional teaching experience.

Theatre Technicians (Lighting & Sound) are needed to support programs and events in the Black Box Theatre. Duties include operating the light and sound board during programs and events. Setting up microphones and other equipment. Troubleshooting and resolving sound and lighting issues. Maintaining the Lighting & Sound Room and equipment. Installing Lights and replacing blown bulbs. Operating Video Projection System. At least 2 years of experience as lead technician for Theatrical Productions and events required.

ATTACHMENT B

COMPENSATION

COMPENSATION

Services provided shall be compensated on an hourly rate basis established by the Statewide Contract. There is no additional cost for this contract.

INVOICING AND PAYMENT

Contractor shall submit weekly invoices for work performed during the previous week, in a form acceptable to the County and accompanied by all support documentation requested by the County, for payment and for services that were completed during the preceding phase. The County shall review for approval of said invoices. The County shall have the right not to pay any invoice or part thereof if not properly supported, or if the costs requested or a part thereof, as determined by the County, are reasonably in excess of the actual stage of completion.

Time of Payment: The County shall make payments to Contractor within ten (10) days after receipt of a proper invoice. Parties hereto expressly agree that the above contract term shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Pay Act, O.C.G.A. 13-11-1 et seq., pursuant to 13-11-7(b), and the rates of interest, payment periods, and contract and subcontract terms provided for under the Prompt Pay Act shall have no application to this Agreement; parties further agree that the County shall not be liable for any interest or penalty arising from late payments.

Submittal of Invoices: Invoices shall be submitted as follows:

Via Mail:

Fulton County Department of Finance
141 Pryor Street, SW
Suite 7001
Atlanta, Georgia 30303
Attn: Finance Department – Accounts Payable

OR

Via Email:

Email: Accounts.Payable@fultoncountyga.gov

At minimum, original invoices must reference all of the following information:

1) Vendor Information

- a. Vendor Name
- b. Vendor Address
- c. Vendor Code
- d. Vendor Contact Information
- e. Remittance Address

2) Invoice Details

- a. Invoice Date
- b. Invoice Number (uniquely numbered, no duplicates)
- c. Purchase Order Reference Number
- d. Date(s) of Services Performed

e. Itemization of Services Provided/Commodity Units

3) Fulton County Department Information (needed for invoice approval)

a. Department Name

b. Department Representative Name

Contractor's cumulative invoices shall not exceed the total not-to-exceed fee established for this Agreement.

ATTACHMENT C

SERVICE LEVEL AGREEMENT



CONTRACT AMENDMENT # 11 EXTENSION # 5

This amendment by and between the Contractor and State Entity defined below shall be effective as of the date this Amendment is fully executed.

STATE OF GEORGIA CONTRACT	
State Entity's Name:	Department of Administrative Services
Contractor's Full Legal Name:	CORPORATE TEMPS 2000
Contract No.:	99999-001-SPD0000136-0008
Solicitation Title/Event Name:	Temporary Staffing Services
Contract Award Date:	July 1, 2017
Current Contract Term:	July 1, 2025 – June 30, 2026

BACKGROUND AND PURPOSE. The Contract is in effect through the Current Term provided above. The parties hereto now desire to amend the contract to extend for an additional term of twelve months.

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. **CONTRACT EXTENSION.** The parties hereby agree that the contract will be extended for an additional period of time as follows:

NEW CONTRACT TERM	
Beginning Date of New Contract Term:	July 1, 2026
End Date of New Contract Term:	June 30, 2027

The parties agree the contract will expire at midnight on the date defined as the "End Date of the New Contract Term" unless the parties agree to extend the contract for an additional period of time.

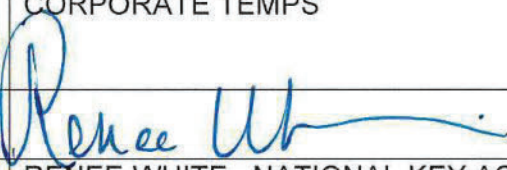
2. **SUCCESSORS AND ASSIGNS.** This Amendment shall be binding upon and inure to the of the successors and permitted assigns of the parties hereto.

CONTRACT NUMBER: 99999-001-SPD0000136-0008

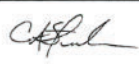
3. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto. Should the State of Georgia (DOAS) enter into a new contract for these products and/or services, during the term of this Extension, the new contract shall supersede this Extension.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives.

CONTRACTOR

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	CORPORATE TEMPS
Authorized Signature:	
Printed Name and Title of Person Signing:	RENEE WHITE, NATIONAL KEY ACCOUNTS MANAGER
Date:	MARCH 4, 2026
Company Address:	5950 LIVE OAK PARKWAY, STE 230 NORCROSS GA 30093

STATE ENTITY

Authorized Signature:	
Printed Name and Title of Person Signing:	Carrie Steele Deputy Commissioner State Purchasing Division
Date:	6/5/2026
Company Address:	200 Piedmont Avenue, S.E., Suite 1804, West Tower Atlanta, Georgia 30334-9010



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hatcher Insurance Agency Inc. P.O. Box 2564 Loganville, Ga. 30052	CONTACT NAME: Alfonza Hatcher	FAX (A/C, No): 678-404-8505	
	PHONE (A/C, No, Ext): 678-404-8502	E-MAIL ADDRESS: hatcherins@aol.com	
INSURED Corporate Temps, Inc. 5950 Live Oak Pkwy. Suite 230 Norcross, GA. 30093-1743	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Philadelphia Indemnity Insurance Company		18058
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC	☒	☐	PHPK2579315-011	07/27/2025	07/27/2026	EACH OCCURRENCE \$ 2,000,000. DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000. MED EXP (Any one person) \$ 5,000. PERSONAL & ADV INJURY \$ 2,000,000. GENERAL AGGREGATE \$ 2,000,000. PRODUCTS - COMP/OP AGG \$ 2,000,000.
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	☒	☐	PHPK2579315-011	07/27/2025	07/27/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000. BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☒ EXCESS LIAB DED ☐ RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE	☒	PHUB873626-011	07/27/2025	07/27/2026	EACH OCCURRENCE \$ 3,000,000. AGGREGATE \$ 3,000,000.
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y/N ☐ N/A	☐				WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	EMPLOYMENT PRACTICES LIABILITY	☐	☐	PHPK2579315-011	07/27/2025	07/27/2026	Each Incident Limit: \$ 1,000,000. Aggregate Limit: \$ 1,000,000.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Temporary Personnel Services.

The "State of Georgia, Its officers, Employees and agents" are Included as an Additional Insured under the Commercial General Liability, Automobile, Fidelity, Umbrella and Professional Liability Policies - (RFP) Number: 99999-001-SPD0000136-0008

CERTIFICATE HOLDER**CANCELLATION**

Georgia Department of
Administrative Services (DOAS)
200 Piedmont Ave. SW
Atlanta, GA. 30334

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/28/2025

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PRODUCER Hatcher Insurance Agency Inc. P.O. Box 2564 Loganville, Ga. 30052	CONTACT NAME: Alfonza Hatcher	FAX (A/C, No): 678-404-8505	
	PHONE (A/C, No, Ext): 678-404-8502	E-MAIL ADDRESS: hatcherins@aol.com	
INSURED Corporate Temps, Inc. 5950 Live Oak Pkwy. Suite 230 Norcross, GA. 30093-1743	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Philadelphia Indemnity Insurance Company		18058
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
A	CYBER LIABILITY			PHSD1811838-006	07/27/2025	07/27/2026	EACH OCCURRENCE	\$ 3,000,000
							AGGREGATE	\$ 3,000,000
								\$
								\$
								\$
A	PROFESSIONAL LIABILITY (E & O)	Y		PHPK2579315-011	07/27/2025	07/27/2026	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 2,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	EMPLOYEE DISHONESTY (Fidelity Bond)			PHPK2579315-011	07/27/2025	07/27/2026	Each Incident Limit:	\$ 3,000,000
							Aggregate Limit:	\$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Temporary Personnel Services.

The "State of Georgia, Its officers, Employees and agents" are Included as an Additional Insured under the Commercial General Liability, Automobile, Fidelity, Umbrella and Professional Liability Policies - (RFP) Number: 99999-001-SPD0000136-0008

CERTIFICATE HOLDER

CANCELLATION

Georgia Department of
Administrative Services (DOAS)
200 Piedmont Ave. SW
Atlanta, GA. 30334

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alfonza Hatcher

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**CONTRACT AMENDMENT # 11
EXTENSION # 5**

This amendment by and between the Contractor and State Entity defined below shall be effective as of the date this Amendment is fully executed.

STATE OF GEORGIA CONTRACT	
State Entity's Name:	Department of Administrative Services
Contractor's Full Legal Name:	CORPORATE TEMPS 2000
Contract No.:	99999-001-SPD0000136-0008
Solicitation Title/Event Name:	Temporary Staffing Services
Contract Award Date:	July 1, 2017
Current Contract Term:	July 1, 2025 – June 30, 2026

BACKGROUND AND PURPOSE. The Contract is in effect through the Current Term provided above. The parties hereto now desire to amend the contract to extend for an additional term of twelve months.

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. **CONTRACT EXTENSION.** The parties hereby agree that the contract will be extended for an additional period of time as follows:

NEW CONTRACT TERM	
Beginning Date of New Contract Term:	July 1, 2026
End Date of New Contract Term:	June 30, 2027

The parties agree the contract will expire at midnight on the date defined as the "End Date of the New Contract Term" unless the parties agree to extend the contract for an additional period of time.

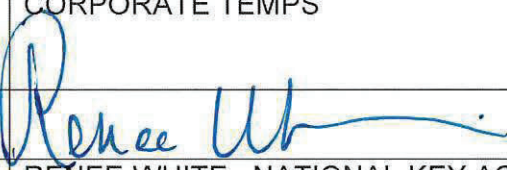
2. **SUCCESSORS AND ASSIGNS.** This Amendment shall be binding upon and inure to the of the successors and permitted assigns of the parties hereto.

CONTRACT NUMBER: 99999-001-SPD0000136-0008

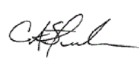
3. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto. Should the State of Georgia (DOAS) enter into a new contract for these products and/or services, during the term of this Extension, the new contract shall supersede this Extension.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives.

CONTRACTOR

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	CORPORATE TEMPS
Authorized Signature:	
Printed Name and Title of Person Signing:	RENEE WHITE, NATIONAL KEY ACCOUNTS MANAGER
Date:	MARCH 4, 2026
Company Address:	5950 LIVE OAK PARKWAY, STE 230 NORCROSS GA 30093

STATE ENTITY

Authorized Signature:	
Printed Name and Title of Person Signing:	Carrie Steele Deputy Commissioner State Purchasing Division
Date:	6/5/2026
Company Address:	200 Piedmont Avenue, S.E., Suite 1804, West Tower Atlanta, Georgia 30334-9010



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0443

Meeting Date: 8/5/2026

Department

Public Works

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Service Account Agreement Letter - Department of Public Works, Drinking Water Laboratory, and Related Services in the amount not to exceed \$30,000.00 from the State of Georgia / DNR - Environmental Protection Division (EPD) (Atlanta, GA), to provide drinking water laboratory and related services for the contract period effective from July 1, 2026, to June 30, 2027. Effective upon BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Under FCC Sec. 1-117, the Board of Commissioners may “exercise such other powers as are granted by law or are indispensable to their jurisdiction over county matters.” In addition, under O.C.G.A § 36-10-1 contracts entered into by a county governing authority shall be in writing and spread upon the minutes.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts ☐
- District 1 ☒
- District 2 ☒
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

No

Summary & Background: The Department of Public Works recommends approval of this agreement and continued participation in this program.

Scope of Work: Regular laboratory testing of the drinking water provided by Fulton County to customers in the North Fulton service area is required as a condition of Fulton County’s Permit to Operate a Public Community Water System (Permit #1210005). The State of Georgia Department of Natural Resources,

Environmental Protection Division, Watershed Protection Branch, Drinking Water Program offers laboratory testing and related services that are not otherwise readily available to drinking water utilities in the State of Georgia. Fulton County has traditionally been a participant in this program.

The Drinking Water Laboratory and Related Services letter contract period is from July 1, 2026, through June 30, 2027. Public Works is requesting approval of \$30,000.00 for drinking water laboratory and related services provided by the Environmental Protection Division on behalf of Fulton County. The requested amount includes funding for the anticipated annual service costs, any potential fee adjustments, and additional testing that may be required during the contract period. These services are necessary in order for Fulton County to comply with all conditions of the Permit to Operate a Public Community Water System and with the Georgia Rules for Safe Drinking Water, the Georgia Safe Drinking Water Act, and the U.S. Safe Drinking Water Act and associated regulations.

This laboratory services contract offers Fulton County compliance assistance by providing scheduling, analytical testing, and reporting on the water system's behalf. Funding for this agreement has been budgeted by Public Works as part of the 2026 budget.

Community Impact: Testing by the Georgia EPD provides the community with enhanced confidence in the quality of drinking water provided to our customers. These testing services are provided for the service area of the North Fulton County Water System.

Department Recommendation: The Department of Public Works recommends approval of this letter contract and continued participation in this program.

Project Implications: These services are already planned within the Department's budget, service provision, and operations.

Community Issues/Concerns: No issues or concerns have been raised concerning having the State perform these testing services for Fulton County.

Department Issues/Concerns: No issues or concerns have been raised by the Department regarding this letter contract.

Fiscal Impact / Funding Source

Funding Line 1:

202-540-5453-1160

April 28, 2026

Ms. ADRIANA BUSTILLOS
NORTH FULTON COUNTY
11575 MAXWELL ROAD
ALPHARETTA, GA 30009

RE: Drinking Water Laboratory and Related Services

Dear Water System,

The Georgia Environmental Protection Division (EPD) will soon begin a new service period for Drinking Water Laboratory and Related Services. Service with the EPD laboratory automatically renews yearly unless a water system provides written notice of termination. You can review the Drinking Water Analysis Terms and Conditions, and other helpful information, on the EPD website: <https://epd.georgia.gov/forms-permits/watershed-protection-branch-forms-permits/drinking-water-forms>.

Drinking Water Fees for EPD laboratories are billed annually for laboratory services for the upcoming fiscal year. The invoices will be emailed in July 2026 for laboratory testing provided from July 1, 2026, through June 30, 2027. Owners will have thirty (30) business days from the invoice date to pay before a late penalty of 1.5% is applied to the account. This 1.5% late fee is also applied at sixty (60) and ninety (90) business days past due.

The Coliform/*E. coli* analyses are only available to public systems serving a population of up to 12,900 people. If your public water system exceeds the 12,900-population threshold, Coliform/*E. coli* testing will need to be performed by another certified laboratory, and the results provided to the EPD. You can visit the EPD's website using the link below to view the current "Laboratory Fee Schedules." The website provides the fees for the Chemical/*Cryptosporidium* and Coliform/*E. coli* laboratory testing. The fee schedules may be subject to price changes in future years.

For your convenience, annual fee payments can be made using Automated Clearing House (ACH) payment processing to automatically debit a checking or savings account through an electronic check transaction. To utilize this service, you must first "Create a new account" on the Georgia EPD's Online System (GEOS) at <https://geos.epd.georgia.gov/GA/GEOS/Public>. For step-by-step instructions on setting up a new account or making ACH electronic payments, please refer to the GEOS "System User Guide" on the GEOS homepage below the login. The "Pay Drinking Water Invoice" section of the User Guide contains those instructions. For your convenience, we have attached those instructions to this notice.

Please note that traditional payment options will still be available for those who prefer those methods. However, the EPD encourages customers to use this quick and easy ACH payment method. The EPD will continue to enhance its customer payment options and inform users as other options become available. Should you have any questions regarding payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov, Donna Bunn at (770) 694-9051, or Lydia Davis at (470) 524-2613.

The EPD is committed to keeping information about your water system as accurate as possible. Invoices generated in July of each year will be based on information the EPD has on record for your water system in the Drinking Water Watch during the preceding month. Please verify your information in the Drinking Water Watch: <http://gadrikingwater.net> before June 1. Review your water system details and water system facilities online. In addition to reviewing service connections, population served, sources of water, and water purchases, please review the point of contact information to ensure all names, addresses, phone numbers, and e-mail addresses are correct. County and city water systems, where the contact changes (for example, Mayor), may want to consider, for financial mailing purposes only (FC), changing the contact's name to Accounts Payable versus an actual name.

If your water system information needs to be updated or you want to request a change to your EPD laboratory services (including termination), please complete and submit the Request to Change Water System Inventory or Laboratory Services Form to the appropriate EPD engineer. As mentioned above, any requested changes must be received by EPD no later than June 1st of each year to be reflected in the annual fees charged to your water system in the July invoice.

All Drinking Water Laboratory and Related Services documents and forms are available electronically at <http://epd.georgia.gov/drinking-water-forms> beneath the header "Drinking Water Laboratory Services."

Please contact your local EPD Drinking Water Engineer if you have any questions regarding the laboratory, account changes, water system information, or related services. The current Engineer Contact List is on the EPD's website: <https://epd.georgia.gov/watershed-protection-branch/drinking-water>.



1.1 Pay Drinking Water Invoice

1.1.1 Create a GEOS Account and Specify the Account Type

If the drinking water users have never used GEOS before, they may come to register a new GEOS account. Upon registration, they should select the Account Group of “Fee Payment”, designed for users who only need to make payments in GEOS, and check the Submittal Group of “Finance: Invoice Payment Only”.

Registration form showing account group and submittal group selection.

★ Account group: ☒ Fee Payment

☐ Preparer

☐ Responsible Official

★ Submittal Group:

☒ Finance: Invoice Payment Only

After selection, users may proceed to the next pages to answer security questions and enter picture verifications. They don't necessarily have to associate facilities with their GEOS account.

1.1.2 Make Payment

Once registered, users can easily log into their GEOS account and make an online payment. They can simply click on the “Make Online Payment” link on the dashboard or navigate to the “Submittal” module > Start a new submittal (filtering the category as Fee/Invoice”) to initiate the payment process.

GEOS dashboard screenshot showing the “Make Online Payment” link highlighted in the “Start a New Submittal” section.

My Dashboard Submittal My Account

Start a New Submittal

Start New Application

Submit Non-Permit Report

Make Online Payment

Warning! - Only one user may access an one browser tab. If multiple users access or tabs, errors and data loss may occur.

Upcoming Submittal Obligations

You don't have Upcoming Submittal Obligations. If you need to create new application/Submit of the screen.

Permits / Licenses - Click the icon

No items found. Please try again.

Message Center

Submittals

6 Recent Email(s) for submitted submittals.

2 Payment due submittals.

Permits/Licenses

GEOS Submittal module screenshot showing the “Start a New Submittal” button and the “ACH” icon for online payment.

My Dashboard Submittal My Account

Open Submittals

Start a New Submittal

Apply new Submittal

My Favorite Submittal

My favorite Submittals list

Edit Pending Submittals

Edit unfinished Submittals

Submitted Submittals

Track Submitted Submittals

Monitor submitted submittals

Manage Permits/Certs

Track permits or licenses

Correspondence Msg

Monitor correspondence Msg

Email History

Track emails for submitted submittals

Search Public Submittal

Submittal > Open Submittals > Start a New Submittal

Click the “Start” button to begin creating your application/report. You can save a draft of your application/report at any time for future submission.

Category: Fee/Invoice Keyword: (example: con)

Department: (All) Program: (All) Submittal Type:

Other Department Submittal Type List

Total 1 items

ACH

Online Payment - FIMS

Start



To make the payment, users may enter the FIMS Account ID and Invoice Number received (from the invoice received from EPD) and click the search button to initiate the request.

Pages: 1 / 2

GEORGIA
DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION
DRINKING WATER INVOICE

Bill To:
XXX
XXX, XXX
Fulton, GA 30023

FIMS Account ID: 59
Customer Name: Test Name
Water System ID: GA.XXXXXXX
Invoice Number: 80058

Total Due : \$12,400.00

Notification:
Check Water System Information
gadinkingwater.net
Account Information:
TOTAL AMOUNT DUE ON

BILLING SUMMARY

Invoice Period	Invoice Date	Current Invoice Amount	Previous Balance	Adjustment	Amount Paid	Total Due
2015-07-01 ~ 2016-06-30	09/03/2015	\$12,400.00	\$0.00	\$0.00	\$0.00	\$12,400.00

1 Data Entry
To fill in all Data Entry Forms

Online Payment - FIMS

2 Attachment
To upload or mail in all required documentations

3 Validation
To validate all required data and documentations

4 Payment
To make a payment

5 Submission
To submit

Please fill out the form below.
Don't forget to click the save button or green check mark ✓ for tables to save your inputs

FIMS Account/ Invoice Information

Account ID: 59
Invoice Number: 80058 **Search**

Account ID: 59
Account Name: Test Account
Invoice Number: 80058
Invoice Period: 2015-07-01 ~ 2016-06-30
Due Date: 09/03/2015
Invoice Amount: \$123
Total Due Amount: \$123

GEOS will then automatically pull out the invoice details from the Account ID and invoice number. After verifying the invoice details, users may proceed to the Payment tab to make an ACH payment. Please note that all mandatory fields (marked with *) on the payment page have to be filled out properly.

PAYMENT (SUBMITTAL ID: 320712)

Select a payment method, provide the required information and then click on the NEXT button below.

Outstanding Balance

Online Payment - FIMS (View Fee Schedule)	\$12,400.00
FIMS Online Payment	
FIMS Online Payment	\$12,400.00

Payment Method

Fee Amount: \$12,400.00
Amount Due: \$12,400.00
TOTAL PAYABLE: \$12,400.00

Payment Method: eCheck (ACH - NACHA) ~

* Account Type: Saving Account Bank Name: ABC
* Routing Number: 123 * Account Number: 123 * Bank Account Name: ABC

Exit Previous Next

In the last step, users have to enter their security questions and PIN to verify that they are the actual owner of this GEOS account. With all these steps done, an online payment will be completed in GEOS.

Jeffrey W. Cown, Director

EPD Director's Office

2 Martin Luther King, Jr. Drive SE
Suite 1456, East Tower
Atlanta, Georgia 30334
404-656-4713

May 1, 2025

Dear Water System,

This notice informs you of changes to the drinking water laboratory services invoicing. Beginning in July 2025, invoices will be sent electronically only. We have decided to go paperless for many reasons, including administrative efficiency, cost savings, reduced environmental impacts, and postal system delays.

In anticipation of this change, we kindly request that you verify the contact information currently on file. You can do so at the Drinking Water Watch website, which is located at <https://gadrikingwater.net/DWWPUB/>. Please make sure we have a current email address on file for your water system for all contact types listed in the water system profile. If you need to update the information for your water system, please complete the Request to Change Water System Inventory or Laboratory Service form (enclosed). You can also obtain this form online at <https://epd.georgia.gov/forms-permits/watershed-protection-branch-forms-permits/drinking-water-forms>. Please email the completed form to your water system's assigned engineer (contact list enclosed). In the case of county and city water systems, where the contact person may change over time (for Example, the Mayor or City Clerk), you may want to consider changing the fiscal contact (FC) to "Accounts Payable" versus an actual name for financial emailing purposes only. Currently, only one financial contact can be listed.

We look forward to servicing you. If you have any questions regarding this change, please contact Donna Bunn at (770) 694-9051, Lydia Davis at (470) 524-2613, or epdfinance@dnr.ga.gov.

Thank you,

EPD Finance Team



FIMS Account ID:
Customer Name:
Water System ID:
Invoice Number:

972
NORTH FULTON COUNTY
GA1210005
DW-2027-006301

Total Due : **\$ 19,360.00**

Bill To:
NORTH FULTON COUNTY
BUSTILLOS, ADRIANA
11575 MAXWELL ROAD
ALPHARETTA, GA 30009

Notification:
Check Water System Information
gadrinkingwater.net
Account Information:
TOTAL AMOUNT DUE ON 08/17/2026

BILLING SUMMARY

Invoice Period	Invoice Date	Current Invoice Amount	Previous Balance	Adjustment	Amount Paid	Total Due
07/01/2026 - 06/30/2027	7/6/2026	\$ 19,360.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,360.00

EXPLANATION OF CHARGES

Population	TCR	Entry Point	Water System Type	Source Type	Analysis Type	Fee
434,517	2,160		C	SW	Chemical	\$ 19,360.00
Total :						\$ 19,360.00

PAST DUE SUMMARY

# of Days Past Due	Due	≤ 30	> 30 and ≤ 60	> 60 and ≤ 90	> 90 and ≤ 120	> 120
Past Due Amount	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Late Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00



PLEASE RETURN THIS PORTION OF YOUR INVOICE WITH YOUR PAYMENT.

MAKE CHECK(S) PAYABLE TO : EPD - Drinking Water Fees

FIMS ACCOUNT ID	TOTAL DUE	INVOICE #
972	\$ 19,360.00	DW-2027-006301

DUE DATE:	08/17/2026
TOTAL AMOUNT DUE:	\$ 19,360.00
TOTAL AMOUNT PAID:	

NORTH FULTON COUNTY
BUSTILLOS, ADRIANA
11575 MAXWELL ROAD
ALPHARETTA, GA 30009

MAIL PAYMENT TO:
DRINKING WATER FEES
P.O. BOX 101788
ATLANTA, GA 30392



FIMS Account ID:

972

Customer Name:

NORTH FULTON COUNTY

Water System ID:

GA1210005

Invoice Number:

DW-2027-006301

Total Due :	\$ 19,360.00
--------------------	---------------------

BILLING DETAIL

Transaction Date	Transaction Type Description	Transaction Amount
6/30/2026	Past Due Balance	\$ 0.00
7/1/2026	Current Charges	\$ 19,360.00
Total:		\$ 19,360.00

If you have questions regarding your invoice, please contact the Branch most closely related to your fees at one of the numbers below:

Air Protection Branch: (404) 363-7000

Land Protection Branch: (404) 657-8600

Watershed Protection Branch: (404) 463-1511

You may also email epdfinance@dnr.ga.gov for billing questions or for technical assistance, you can visit <http://epd.georgia.gov/geos/contact-us> for program-specific contacts.



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0444

Meeting Date: 8/5/2026

Department

Senior Services

Requested Action

Request approval to renew an existing contract and increase the spending authority - Senior Services 25RFP1366504A-JWT, Consumer Directed Services - Fiscal Management with Guardiantrac, LLC d/b/a GT Independence for a total contract amount of \$23,310.00. This action exercises the first and only renewal option. No renewal options remain. Effective date July 1, 2026 through June 30, 2027.

Requirement for Board Action

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less. Additionally, Purchasing Code Section 102-420 provides that contract modifications within the scope of the contract and necessary for contract completion, in the specifications, services, time of performance or terms and conditions of the contract, shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item

Health and Human Services

Commission Districts Affected

All Districts ☒
District 1 ☐
District 2 ☐
District 3 ☐
District 4 ☐
District 5 ☐
District 6 ☐

Is this a purchasing item?

Yes

Summary & Background

The Department of Senior Services recommends approval for Guardiantrac, LLC d/b/a GT Independence. The fiscal agent services allow for the facilitation of the Consumer Directed Care

program which provides In-Home Services to seniors aged 60 and above. The program allows seniors to choose a caregiver whom they employ to provide In-Home Services.

Scope of Work: The vendor will provide fiscal management services in support of the Consumer Directed Care program. The vendor shall screen and enroll caregivers as employees, managing all fiscal tasks related to payroll and program operational expenses.

Community Impact: This program allows seniors to select a caregiver to employ in their home, allowing the senior to age in place with the confidence of choosing their caregiver. This program further allows the Department of Senior Services to close gaps in services.

Department Recommendation: The Department recommends approval.

Project Implications: This service will provide fiscal services in support of a growing Consumer Directed Care program. The services will allow us to comply with grant regulations that require a third-party fiscal agent.

Community Issues/Concerns: If the contract is not approved there are community members who will lose both In-Home Care and employment. Furthermore, Fulton County DSS would be out of compliance with our primary grant funder.

Department Issues/Concerns: If the contract is not approved, there are departmental concerns regarding the County's ability to continue to provide services and resources to the community.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	N/A	7/21/25	\$6,657.00
1st Renewal			\$23,310.00
Total Revised Amount			\$29,967.00

Contract & Compliance Information

Contract Value: \$23,310.00
Prime Vendor: Guardiantrac, LLC d/b/a GT Independence
Location: State Sturgis, MI
County: St Joseph
Prime Value: \$23,310.00 or 100.00%
Subcontractor: None

Total Contract Value: \$23,310.00 or 100.00%
Total Certified Value: \$0.00

Exhibits Attached

Exhibit 1: Contract Renewal Agreement

Exhibit 2: Contract Performance Evaluation

Contact Information *(Type Name, Title, Agency and Phone)*

Kweli Rashied-Henry, Interim Director, Senior Services, (404) 398-8825

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$6,657.00
Previous Adjustments:
This Request: \$23,310.00
TOTAL: \$29,967.00

Grant Information Summary

Amount Requested:	\$11,655	☐ Cash
Match Required:	\$0.00	☐ In-Kind
Start Date:	July 1, 2026	☐ Approval to Award
End Date:	June 30, 2026	☐ Apply & Accept
Match Account \$:	\$0.00	

Fiscal Impact / Funding Source**Funding Line 1:**

100-183-18IS-1160 \$11,655

Funding Line 2:

461-183-AR27-1160 \$11,655

Key Contract Terms	
Start Date: 7/1/2026	End Date: 6/30/2027
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes

Report Period Start:
7/1/2026

Report Period End:
6/30/2027



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Senior Services

BID/RFP# NUMBER:25RFP1366504A-JWT

BID/RFP# TITLE: Consumer Directed Services - Fiscal Management

ORIGINAL APPROVAL DATE: N/A

RENEWAL EFFECTIVE DATES: July 1, 2026

RENEWAL OPTION #: 1 OF 1

NUMBER OF RENEWAL OPTIONS: No renewal options remain

RENEWAL AMOUNT: \$23,310.00

COMPANY'S NAME: NAME: Guardiantrac, LLC d/b/a GT Independence

ADDRESS:215 Broadus Street

CITY: Sturgis

STATE: MI

ZIP: 49091

This Renewal Agreement No. [Insert was approved by the Fulton County Board of Commissioners on **BOC DATE:** _____ **BOC NUMBER:** _____].

RENEWAL OF CERTIFICATE OF INSURANCE: The Contractor is required to maintain insurance during the entire term of this Agreement, including contract renewal options. The Contractor must furnish the County a renewal Certificate of Insurance showing the required coverage as specified in the Contract Agreement. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

**Guardiantrac, LLC d/b/a GT
Independence**

**Robert L. Pitts, Chairman
Fulton County Board of Commissioners**

**[Insert name]
[Insert title]**

ATTEST:

**Tonya R. Grier
Clerk to the Commission**

(Affix County Seal)

AUTHORIZATION OF RENEWAL:

**[Insert Department Head Name & Title]
Senior Services**

ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: _____ 2ND RM: _____ SECOND REGULAR MEETING
---	---

CERTIFICATE OF INSURANCE

Contract Renewal Evaluation Form

Date:	June 9, 2026
Department:	Senior Services
Contract Number:	25RFP1366504A-JWT
Contract Title:	Consumer Directed Services - Fiscal Management

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

N/A. The cost of this contract is already significantly less than other fiscal management service providers.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ **Internet search of pricing for same product or service:**

	Date of search:	June 8, 2026
	Price found:	30,000.00
	Different features / Conditions:	N/A
	Percent difference between internet price and renewal price:	+450%

Explanation / Notes:

Current contract costs approximately \$6660. Average costs for comparable services average \$30,000.

☐ **Market Survey of other jurisdictions:**

Date contacted:	
Jurisdiction Name / Contact name:	
Date of last purchase:	
Price paid:	
Inflation rate:	
Adjusted price:	

Percent difference between past purchase price and renewal price:	
Are they aware of any new vendors?	☐ Yes ☐ No
Are they aware of a reduction in pricing in this industry?	☐ Yes ☐ No
How does pricing compare to Fulton County's award contract?	

Explanation / Notes:

☐ Other (Describe in detail the analysis conducted and the outcome):

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$6,657.00

4. Does the renewal option include an adjustment for inflation? ☒ Yes ☐ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	July 1, 2025
Price paid:	\$6,657.00
Inflation rate:	
Adjusted price:	23,310.00
Percent difference between past purchase price and renewal price:	310%

Explanation / Notes:

This cost increase reflects the growth of the program and its expenses, increased number of participants and employees. The increased scale comes with higher costs.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes ☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

This service cannot be performed in-house due to grant compliance standards. This service must be provided by a third-party vendor.



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0447

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Presentation of Proclamations and Certificates.

Proclamation recognizing “Talaya Parker Appreciation Day.” **(Arrington/Barrett)**

Proclamation recognizing “Destiny Drake Appreciation Day.” **(Abdur-Rahman/Pitts)**



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0449

Meeting Date: 8/5/2026

Department

County Manager

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Public Hearing to accept and consider public comments regarding modifications to the Fee Schedule for the Environmental Health Division of the Fulton County Board of Health.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

O.C.G.A 31-3-4(a)(6) provides in part that “No fees for environmental health services may be charged unless the schedule of fees for such services has been approved by the county governing authority.” These fees are collected by the Board of Health and utilized solely by the BOH.

O.C.G.A 31-5-1 provides in part that “All rules and regulations of ... any county board of health shall be adopted after due notice to and hearing by persons and parties affected thereby[.]”

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

All Districts ☒

District 1 ☐

District 2 ☐

District 3 ☐

District 4 ☐

District 5 ☐

District 6 ☐

Is this a purchasing item?

No

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The County Manager’s Office, as a conduit for the Fulton County Board of Health to obtain the governing authority’s approval required by state law, recommends approval from the Board of Commissioners of the Updated Fee Schedule for Environmental Health Services provided by the Fulton County Board of Health, as approved by the District Health Director and the Board of Health at the April 22, 2026, regular quarterly board meeting. The proposed revisions to the fee schedule

include: (1) changes to Food Service fees to add new fees related to the Unsatisfactory Score Process (Intervention) and Required Additional Inspection Fee (C & U Score); (2) changes to Land Use fees to reduce the Septic Tank Contractor Certification Test with Proctoring fee; (3) changes to Public Swimming Pools fees to add new fees to re-issue Construction or Modification Permit (no changes / no review) and for Minor modification / renovation; (4) changes to Body Art fees to reduce the Body Art Exam / Re-examination Fee, remove the Body Artist License and Body Artist License Transfer Fee, and add new Temporary Body Artist Permit and Required Additional Routine Inspection and Follow up Inspection fees; and (5) add a new Miscellaneous fee for an Informal Follow-up. The Fulton County Board of Health's District Health Director and its Board of Directors have approved the fee schedule changes provided herein, as required by O.C.G.A. § 31-3-4(a)(6).

Community Impact: The Environmental Health Division recently conducted a comprehensive review of its fee schedule to ensure that charges for services are fair, consistent, and reflective of the actual cost of delivery service. Through this evaluation, it was determined that several services currently provided by Environmental Health do not have an associated fee. These services require staff time, resources, and administrative effort to complete. As a result, new fees are being added to appropriately account for these activities and ensure that program costs are equitably distributed among the services provided. In addition, several fees have been decreased where current charges exceeded the state requirement. These reductions promote consistency, fairness, and transparency for the regulated community. Overall, the addition and adjustment of fees are necessary to ensure a balanced and regionally consistent fee structure that supports Environmental Health's mission to protect public health and the environment while maintaining fiscal responsibility and operational sustainability.

Department Recommendation: Approve.

Project Implications:

Community Issues/Concerns:

Department Issues/Concerns:

Contact Information *(Type Name, Title, Agency and Phone)*

Dr. Brandon Leftwich, Director of Environmental Health Division of Fulton County Board of Health,
(770) 520-7500



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0450

Meeting Date: 8/5/2026

Department

County Manager

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Presentation: Fulton County Board of Health Quarterly Report.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Choose an item.

Commission Districts Affected

All Districts

☒

District 1

☐

District 2

☐

District 3

☐

District 4

☐

District 5

☐

District 6

☐

Is this a purchasing item?

No

Fiscal Impact / Funding Source

Funding Line 1:

n/a



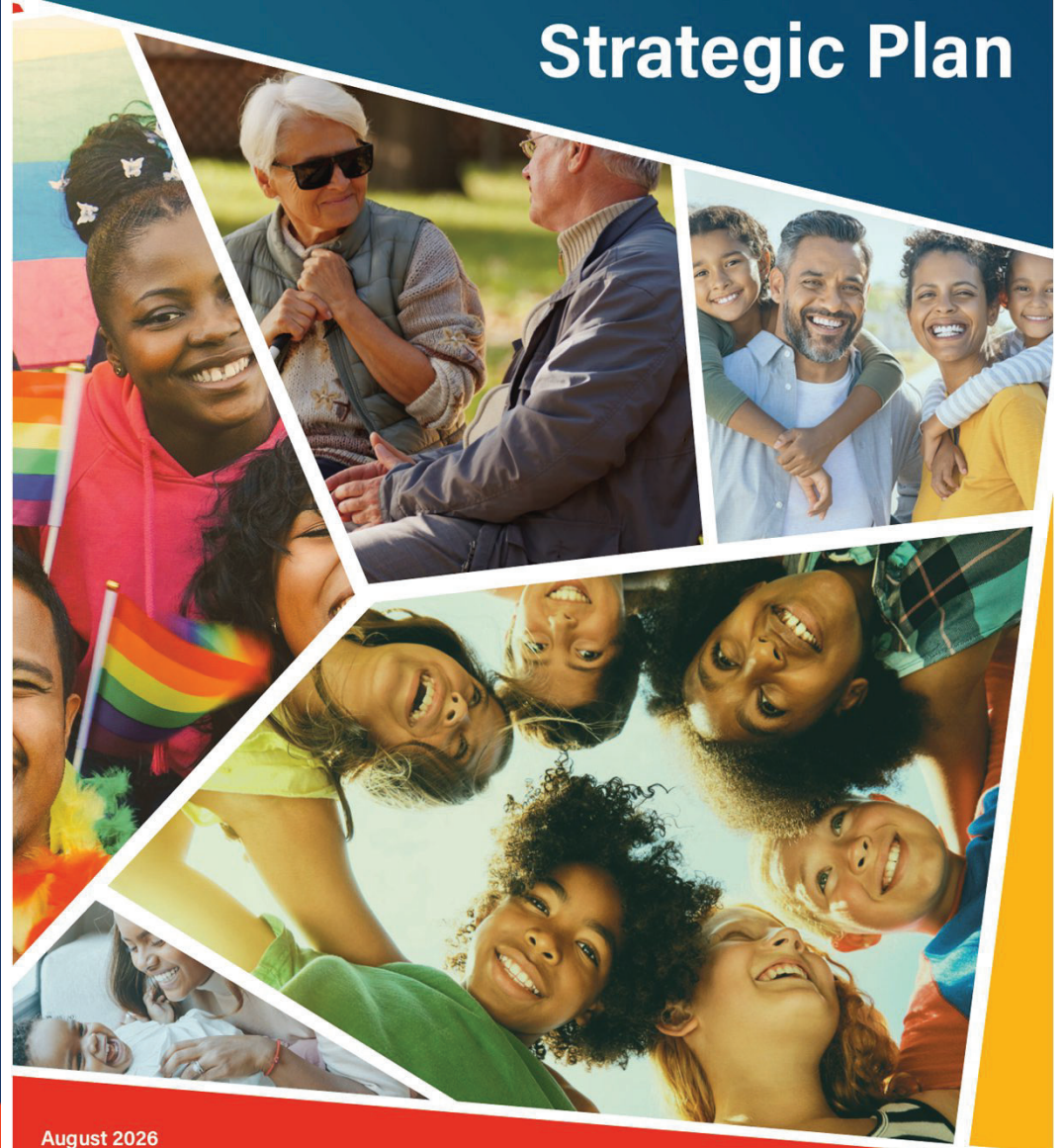
Director's Update

Marcus Plescia, MD, MPH

Fulton County District Health Director



Fiscal Year 2027-2029 Strategic Plan



August 2026

Strategic Plan Areas of Focus



Direction of FY 2027 - FY 2029 Strategic Plan

Figure 3

Centers for Disease Control and Prevention's Three Buckets of Prevention

**Traditional Clinical
Prevention**



**Innovative Clinical
Prevention**



**Total Population or
Community-wide Prevention**

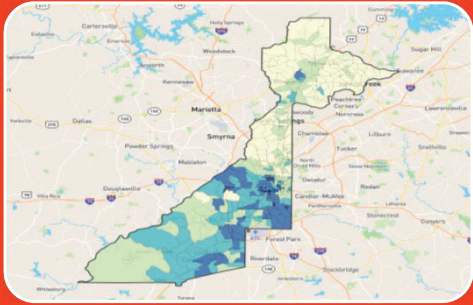


Health Care

Public Health



Roadmap Ahead



Community Health Assessment (CHA)

- Tells us what's going on in the County
- Informed by Board of Health + Dept Public Health, community groups, healthcare, non-profits, schools, etc.
- ETA: August (lead: Georgia Health Policy Center)



Community Health Implementation Plan (CHIP)

- Tells us what is needed to address what is going on in the County
- Informed by community groups, healthcare, schools, etc.
- ETA: August (lead: Georgia Health Policy Center)



Strategic Plans

- Tells us how the Board of Health, County, hospitals, partners, etc will operationalize the CHIP priorities in Fulton County
- ETA for Board of Health: finished; will be updated to reflect CHIP recommendations

Potential CHIP Priorities

Disease Prevention, Early Detection, & Control

1. Chronic Disease
 - Cardio/Cerebro-vascular
 - Cancer
2. Mental and Behavioral Health
 - Substance Misuse Prevention & Treatment
 - Injury & Harm Reduction
3. Infectious Disease
 - HIV
 - Other Sexually Transmitted Infections

Health Promotions & Vital Conditions

1. Easy & Affordable Access to Care
 - Workforce
2. Basic Needs for Health (Wellbeing) & Safety
 - Food Security
3. Housing Stability



Focus strategies on communities and populations with **low health equity** and **high outcome disparities** –

- Women (maternal), Infants, Children
- Teens and Seniors
- Low SES groups and neighborhoods

More local data/information gathering and dissemination



FCBOH in the Community

North Fulton Clinic Opening

- New North Fulton Regional Health Center opens in Alpharetta



FIFA World Cup Food Vendor Inspections

- Promoted food safety and inspections for Atlanta's World Cup visitors from all over the globe.



New Environmental Health Fee Schedule

- EH reviewed fees to ensure they are fair, consistent, and reflect actual costs
- Some fees added to services previously without them to account for resources required
- Others lowered to align with charges in other Georgia jurisdictions



Infectious Disease Response

- Measles, Cyclosporiasis, & STI cases investigated
- Tuberculosis exposure in North Fulton prompts disease testing efforts



MEASLES UPDATE

The Georgia Department of Public Health (DPH) has confirmed measles in three members of a metro Atlanta family.

The family was not vaccinated and traveled internationally. While they were not infectious during travel, DPH is working to identify people who may have been exposed to measles through contact with these individuals once they returned home and developed symptoms.

 fultoncountyboh.com |  (770) 520-7500

HIV Care & Support Services

- Renewed Partnerships with Community-Based Organizations
- Community-Based HIV Testing
- HIV Prevention Education & Counseling
- Other Core Services Provided
 - Non-Medical Case Management
 - Medical Nutritional Therapy
 - Oral Health Services
 - Medical Transportation
 - Referral and Linkage to Community Resources



Accreditation

- Seeking accreditation through Public Health Accreditation Board (PHAB)
- Benefits:
 - Aligns work with national measures focusing on core public health capabilities, health disparities, and quality improvement
 - Promotes continuous performance improvement and stronger agency infrastructure
 - Builds greater public trust and proves value to community stakeholders and lawmakers





Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0451

Meeting Date: 8/5/2026

Department

County Manager

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution of the Fulton County Board of Commissioners to approve a modification of the Fulton County Board of Health's Fees for Environmental Health Services to reduce certain fee amounts; remove certain fees; add new fees; and for other purposes. Effective 30 days from BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

O.C.G.A 31-3-4(a)(6) provides in part that "No fees for environmental health services may be charged unless the schedule of fees for such services has been approved by the county governing authority." These fees are collected by the Board of Health and utilized solely by the BOH.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

All Districts ☒

District 1 ☐

District 2 ☐

District 3 ☐

District 4 ☐

District 5 ☐

District 6 ☐

Is this a purchasing item?

No

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The County Manager's Office, as a conduit for the Fulton County Board of Health to obtain the governing authority's approval required by state law, recommends approval from the Board of Commissioners of the Updated Fee Schedule for Environmental Health Services provided by the Fulton County Board of Health, as approved by the District Health Director and the Board of Health at the April 22, 2026, regular quarterly board meeting. The proposed revisions to the fee schedule

include: (1) changes to Food Service fees to add new fees related to the Unsatisfactory Score Process (Intervention) and Required Additional Inspection Fee (C & U Score); (2) changes to Land Use fees to reduce the Septic Tank Contractor Certification Test with Proctoring fee; (3) changes to Public Swimming Pools fees to add new fees to re-issue Construction or Modification Permit (no changes / no review) and for Minor modification / renovation; (4) changes to Body Art fees to reduce the Body Art Exam / Re-examination Fee, remove the Body Artist License and Body Artist License Transfer Fee, and add new Temporary Body Artist Permit and Required Additional Routine Inspection and Follow up Inspection fees; and (5) changes to Miscellaneous Fees to add a new Informal Follow-up fee. The Fulton County Board of Health's District Health Director and its Board of Directors have approved the fee schedule changes provided herein, as required by O.C.G.A. § 31-3-4(a)(6).

Community Impact: The Environmental Health Division recently conducted a comprehensive review of its fee schedule to ensure that charges for services are fair, consistent, and reflective of the actual cost of delivery service. Through this evaluation, it was determined that several services currently provided by Environmental Health do not have an associated fee. These services require staff time, resources, and administrative effort to complete. As a result, new fees are being added to appropriately account for these activities and ensure that program costs are equitably distributed among the services provided. In addition, several fees have been decreased where current charges exceeded the state requirement. These reductions promote consistency, fairness, and transparency for the regulated community. Overall, the addition and adjustment of fees are necessary to ensure a balanced and regionally consistent fee structure that supports Environmental Health's mission to protect public health and the environment while maintaining fiscal responsibility and operational sustainability.

Department Recommendation: Approve.

Project Implications:

Community Issues/Concerns:

Department Issues/Concerns:

Contract Modification (*Delete this chart only if the Requested Action is for a NEW award. Simply insert the text "New Procurement." If the Requested Action is for a Contract Modification ((Renewal, Amendment, Change Order, Extension, Increase Spending Authority)), the chart should remain and be completed.*)

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount			\$.00
1st Renewal			\$.00
2 nd Renewal			\$.00
Extension #1			\$.00
Total Revised Amount			\$.00

Contract & Compliance Information (*Provide Contractor and Subcontractor details.*)

Agenda Item No.: 26-0451

Meeting Date: 8/5/2026

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Contact Information *(Type Name, Title, Agency and Phone)*

Dr. Brandon Leftwich, Director of Environmental Health Division of Fulton County Board of Health,
(770) 520-7500

Fiscal Impact / Funding Source

Funding Line 1:

n

1 **RESOLUTION OF THE FULTON COUNTY BOARD OF COMMISSIONERS TO APPROVE A**
2 **MODIFICATION OF THE FEE SCHEDULE OF THE ENVIRONMENTAL HEALTH SERVICES**
3 **DIVISION OF THE FULTON COUNTY BOARD OF HEALTH TO ADD NEW FEES; REDUCE**
4 **CERTAIN FEE AMOUNTS; REMOVE CERTAIN FEES; AND FOR OTHER PURPOSES**

5
6 **WHEREAS**, the Official Code of Georgia (the “Code”) provides that the Fulton County
7 Board of Health has the authority pursuant to O.C.G.A. § 31-3-4(a)(6) to “establish fees for the
8 provision of public health services provided by county boards of health, including but not limited
9 to environmental health services, which fees may be charged to persons or to establishments and
10 premises within the county for inspection of such establishments, premises, structures and
11 appurtenances thereto” and that all such “fees approved by the county board of health shall also
12 be approved by the district director of health;” and

13 **WHEREAS**, pursuant to O.C.G.A. § 31-3-4(a)(6), “No fees for environmental health
14 services may be charged unless the schedule of fees for such services has been approved by
15 the county governing authority;” and

16 **WHEREAS**, pursuant to O.C.G.A. § 31-5-1, “No rule or regulation [of the Department of
17 Public Health and any county board of health] shall become effective as law until 30 days after its
18 adoption, except in cases of emergencies constituting an imminent threat to the public, in which
19 event such rules or regulations shall become effective upon adoption[.]”; and

20 **WHEREAS**, the Fulton County Board of Health’s Environmental Health Division recently
21 conducted a comprehensive review of its fee schedule to ensure that charges for services are
22 fair, consistent, and reflective of the actual cost of delivery service, and through such evaluation,
23 it was determined that: (i) several services currently provided by Environmental Health do not
24 have an associated fee even though such services require staff time, resources, and
25 administrative effort to complete, and that adding new fees would appropriately account for these
26 activities and ensure that program costs are equitably distributed among the services provided;
27 (ii) several current fees exceeded similar State Department of Public Health fees amounts, and
28 reductions would promote consistency, fairness, and transparency for the regulated community;
29 and (ii) overall, the addition and adjustment of certain fees are necessary to ensure a balanced

1 and regionally consistent fee structure that supports Environmental Health’s mission to protect
2 public health and the environment while maintaining fiscal responsibility and operational
3 sustainability.

4 **WHEREAS**, the Fulton County Board of Health District Health Director accordingly
5 approved and recommended to the Board of Health a modification of the Fee Schedule of the
6 Environmental Services Division of the Fulton County Board of Health in order to make certain
7 changes, including: (1) changes to Food Service fees to add new fees related to the
8 Unsatisfactory Score Process (Intervention) and Required Additional Inspection Fee (C & U
9 Score); (2) changes to Land Use fees to reduce the Septic Tank Contractor Certification Test with
10 Proctoring fee; (3) changes to Public Swimming Pools fees to add new fees to re-issue
11 Construction or Modification Permit (no changes / no review) and for Minor modification /
12 renovation; (4) changes to Body Art fees to reduce the Body Art Exam / Re-examination Fee,
13 remove the Body Artist License and Body Artist License Transfer Fee, and add new Temporary
14 Body Artist Permit and Required Additional Routine Inspection and Follow up Inspection fees;
15 and (5) changes to Miscellaneous fees to add a new Informal Follow-up fee (the “Modification”),
16 attached hereto as Exhibit A; and

17 **WHEREAS**, on April 22, 2026, the Fulton County Board of Health approved the
18 Modification, as reflected in the summary of the April 22, 2026, quarterly board meeting, attached
19 hereto as Exhibit B.

20 **NOW, THEREFORE, BE IT RESOLVED**, that the Fulton County Board of Commissioners
21 hereby approves the modified Fee Schedule for the Environmental Health Services Division as
22 set forth in Exhibit A herein.

23 **BE IT FURTHER RESOLVED**, that this Resolution and the modified Fee Schedule shall
24 become effective 30 days after its adoption, and that all resolutions and parts of resolutions in
25 conflict with this Resolution are hereby repealed to the extent of the conflict.

1 **SO PASSED AND ADOPTED**, this _____ day of _____, 2026.

2 **FULTON COUNTY BOARD OF COMMISSIONERS**

3
4
5
6
7
8 _____
9 Robert L. Pitts, Chairman

10
11
12 **ATTEST:**

13
14
15
16 _____
17 Tonya R. Grier
18 Clerk to the Commission

19
20
21
22 **APPROVED AS TO FORM:**

23
24 _____
25 Y. Soo Jo
26 County Attorney
27

DEFINITIONS/DESCRIPTIONS OF EH FEES

Service Number	Description/Definition
	DESCRIPTION - FOOD SERVICE
	PLAN REVIEW
1-3	For any new facility being constructed or an existing structure projected to be used as a foodservice establishment in Fulton County. This service number also includes new mobile foodservice operations with both the Base and Unit getting permitted in Fulton County for the first time.
4	If an existing foodservice establishment changes ownership and there are NO changes to the menu, equipment, or structure (e.g., a Burger King is changing ownership and staying as a Burger King) OR if an existing facility has a name change to the facility ONLY .
5	When an existing permitted foodservice establishment is making major renovations to the building which would require an inspection from the local building department (e.g., adding a sink, moving a wall, adding more space to the kitchen, etc.)
6	When an existing permitted foodservice establishment is making changes that would not necessarily require an inspection from other local departments. (e.g., adding extra equipment for a menu change, resurfacing of floors, etc.)
7	If an existing foodservice establishment decides to add a menu item or items or process that requires a variance or HACCP plan that must be reviewed and approved by the health department (e.g., Reduced Oxygen Packaging, Smoking food for preservation, Curing, rendering a food as non-TCS, etc.)
8	When someone resubmits, foodservice establishment plans after the initial plan review has been completed and approved, if there are any changes which require another review, the applicant can submit 1 time with no charge. If after that review has been completed and approved, they submit plans again for another revision this fee is to be charged.
9	If an existing permitted foodservice establishment wants to participate as a Vendor at "Pop-up" foodservice operations, a Letter of Approval must be provided after review of the operation to ensure the foodservice establishment has the proper equipment
10	When a Facilitator wishes to open a "Pop-up" foodservice operation location, an assessment of the area is required, and a Letter of Approval is issued to that one Facilitator for that specific location upon verification the site is suitable.
11	Plan review cost for an existing permitted foodservice establishment that will be used as the Base of Operations for an extended unit or mobile unit. Plan review cost for each additional mobile unit after the 1 st mobile unit of an existing permitted Foodservice operation.
12	Assessment fee for reviewing a Mobile food service unit (permitted in another county) applying for authorization to operate within Fulton County. This assessment will verify that the mobile food service unit is in good standing with its county of origin.
13	If a municipality or the County requests that we conduct food safety inspections on nonprofit food vendors on their behalf at nonprofit events.
14	For reviewing the Organizer's application packet for a Temporary Foodservice Event. Includes the Liquor License review if applicable and submitted at the same time as the application.
15	For the review of the Vendor's application to participate in a Temporary Foodservice Event. Fee is applicable per application.

For fees effective April 1st, 2022

Revision 4.1.23

Revision 4.16.24

Revision 2026 Proposed

DEFINITIONS/DESCRIPTIONS OF EH FEES

	INSPECTION FEE
16	For events lasting 1 to 7 days, the cost covers the initial inspection and issuance of the Temporary Foodservice permit. For Risk Type I operations (no cooking), each additional inspection is \$37 per day; for Risk Type II, each additional inspection is \$73/day.
16a	Temp inspection fee per day Risk Type I \$37 per day
16b	Temp inspection fee per day Risk Type II \$73/day
17	For events lasting between 8 and 14 days, the cost covers the initial inspection and issuance of the Temporary Foodservice permit. For Risk Type I (no cooking), each additional inspection is \$37 per day; Risk Type II, each additional inspection is \$73/day.
17a	Temp inspection fee per day Risk Type I \$37 per day
17b	Temp inspection fee per day Risk Type II \$73/day
18	Annual fee for Risk Type I - \$100 will be added for each bar or satellite kitchen within the same building; Mobile foodservice operation annual fee for both Base and Unit permits combined when Base is in Fulton County – add \$100 for any additional truck or unit.
18a	Select to add fee for each bar or satellite kitchen in establishment. For example, if facility has 3 bars, select fee code then Quantity x3.
18b	For Risk Type I Mobile Foodservice Operations with their Base and Unit permitted in Fulton County. Total fee cost of \$450 will cover both permits since they must be issued together.
19	Annual fee for Risk Type II - \$150 will be added for each bar or satellite kitchen within the same building; Mobile foodservice operation annual fee for both Base and Unit permits combined when Base is in Fulton County – add \$150 for any additional truck or unit.
19a	Select to add a fee for each bar or satellite kitchen in the establishment. For example, if facility has 3 bars, select fee code then Quantity x3.
19b	For Risk Type II Mobile Foodservice Operations with their Base and Unit permitted in Fulton County. Total fee cost of \$600 will cover both permits since they must be issued together.
20	Annual fee for Risk Type III - \$150 will be added for each bar or satellite kitchen within the same building; Mobile foodservice operation annual fee for both Base and Unit permits combined when Base is in Fulton County – add \$150 for any additional truck or unit.
20a	Select to add a fee for each bar or satellite kitchen in the establishment. For example, if facility has 3 bars, select fee code then Quantity x3.
20b	For Risk Type III- Mobile Foodservice Operations with their Base and Unit permitted in Fulton County. A total fee cost of \$750 will cover both permits since they must be issued together.
21	When a foodservice establishment is issued a Provisional Permit (for any Risk Type) this fee is charged. After 60 days, when the regular foodservice permit is issued, the appropriate fee will be charged based on Risk Type.
22	This fee covers the cost of inspection for a mobile unit that has a Base of Operation in another county, but the unit is authorized to operate in Fulton County (if necessary).
23	If a foodservice establishment owner requests another routine inspection after receiving a passing score.
NEW U-Score process	Unsatisfactory score process includes in-house intervention with permit holder, a plan of correction from the permit holder to ensure long-term compliance, onsite staff training provided by the health authority and the required follow up inspection within 10 days after “U” grade earned
NEW Additional inspection	Additional Routine inspection required by DPH rule when receiving a “C” or “U” grade

For fees effective April 1st, 2022

Revision 4.1.23

Revision 4.16.24

Revision 2026 Proposed

DEFINITIONS/DESCRIPTIONS OF EH FEES

	DESCRIPTION -LAND USE
24	The cost to review each lot in a proposed subdivision for development with on-site sewage management systems.
25	For whenever a property owner requests the health department to visit a site for evaluation to issue an on-site sewage management system construction permit or an evaluation of a lot with an on-site sewage management system where the property owner wants to install a residential swimming pool or other structure that could affect the existing septic system or designated repair area.
26	Evaluation of a site for development with a commercial on-site sewage management system
27	Request to visit a site for a proposed development project, such as widening a road, environmental assessment of a property, etc.
28	Cost of a construction permit for an on-site sewage management system which includes the review of the application and one inspection of the installed system or component of the system. Does NOT include the site visit to the property.
29	Cost of a construction permit for a commercial on-site sewage management system (up to 2000 gallons/day) which includes the review of the application and one inspection of the installed system or component of the system. Does NOT include the site visit to the property.
30	Cost of a construction permit for a commercial on-site sewage management system (over 2001 gallons/day) which includes the review of the application and one inspection of the installed system or component of the system. Does NOT include the site visit to the property.
31	For when a component of an existing on-site sewage management system requires a modification, such as the addition of more drain lines or replacement of part of the drainfield. Does NOT include the replacement of an existing system that is in a state of failure.
32	For when a component of an existing on-site sewage management system requires a modification, such as the addition or replacement of a septic tank or schedule 40 pipes. Does NOT include the replacement of an existing system that is in a state of failure or any component of the drain lines or drainfield.
33	For any type of repair or modification to a commercial on-site sewage management system (of any size). Includes review of application and one inspection. Does NOT include a site visit to the property.
34	Cost associated with conducting an Existing System Evaluation in accordance with Section L of the On-site Sewage Management Systems Manual. Requests for existing system evaluations may be for the purchase or sale of a home, approval letter for adoption or other reason.
35	Cost to conduct an additional inspection of any on-site sewage management system if the first inspection resulted in the system not being approved during the initial inspection.
36	Annual fee for inspecting any septic or portable sanitation pumper operation. Cost includes all parts of the inspection and permit.
37	If an applicant resubmits plans for an on-site sewage management construction permit after it has been reviewed and approved, they can re-submit again for any changes or modifications one time for no additional cost. Any re-submittals after that will be charged this fee each time.
38	Cost to conduct a site visit and issue a construction location permit for a private well
39	Cost to collect a sample from an individual private well and send it off to the lab for coliform testing.

For fees effective April 1st, 2022

Revision 4.1.23

Revision 4.16.24

Revision 2026 Proposed

DEFINITIONS/DESCRIPTIONS OF EH FEES

40	Cost to proctor and grade the exam for the septic installation certification. Cost is per exam.
DESCRIPTION- PUBLIC SWIIMING POOLS	
41	For any pool that is less than or equal to 1000 square feet that is being constructed new OR for any existing pool that is undergoing a renovation or major modification. Cost includes the plan review, construction permit and piping pressure test.
42	For any pool that is 1001 to 2000 square feet that is being constructed new OR for any existing pool that is undergoing a renovation or major modification. Cost includes the plan review, construction permit and piping pressure test.
43	For any pool that is 2001 or more square feet that is being constructed new OR for any existing pool that is undergoing a renovation or major modification. Cost includes the plan review, construction permit and piping pressure test.
44	For any size pool that is being constructed with features such as a diving board, play features, slide, etc. add \$150 to the plan review cost.
45	If a pool of any size is changing ownership or changing the name of the pool and NO modifications or renovations are taking place.
46	When someone resubmit, pool plans after the initial plan review has been completed and approved, if there are any changes which require another review, the applicant can submit 1 time with no charge. If after that review has been completed and approved, they submit plans again for another revision this fee is to be charged.
47	Cost to perform additional inspection for a pressure piping test
48	This fee is for the operational permit of a seasonal pool and covers the opening inspection and one routine inspection during the season.
49	This fee is for the operational permit of a year-round pool which covers the initial opening inspection for a new pool and then the regular 2 routine inspections throughout the year.
50	Cost to cover any additional pool inspections after 1 free re-inspection when a pool receives an Unsatisfactory score
51	Cost to cover any additional inspection requested by the pool owner after receiving a Satisfactory score on a routine inspection.
52	Cost to administer the test for someone taking the Certified Pool Contractor test
53	Cost to renew Certified Pool Contractor Certification.
NEW Re-issue Construction or Modification Permit (no changes / no review) -	This is assessed when the initial construction or modification permit expires and the permit holder wants to extend the permit with no changes. No review necessary. This is valid for up to 12 months from issue date.
NEW Minor modifications/renovations	This fee is assessed for small items such as pump replacement, filter replacement, plaster, waterline tile, depth marker tiles, etc.) These are small items that should not require much time to review, thus not appropriate to charge \$525 - \$1200 for a Modification Permit.
DESCRPITION – TOURIST ACCOMMODATIONS	
54	Plan Review cost for a Tourist Accommodation with 1 to 20 rooms
55	Plan Review cost for a Tourist Accommodation with 21 to 50 rooms
56	Plan Review cost for a Tourist Accommodation with 51 to 100 rooms
57	Plan Review cost for a Tourist Accommodation with more than 100 rooms

For fees effective April 1st, 2022

Revision 4.1.23

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Revision 2026 Proposed

DEFINITIONS/DESCRIPTIONS OF EH FEES

58	When someone resubmits plans for a tourist accommodation after the initial plan review has been completed and approved, if there are any changes which require another review, the applicant can submit 1 time with no charge. If after that review has been completed and approved, they submit plans again for another revision this fee is to be charged.
59	When an existing tourist accommodation is being remodeled, this fee covers the cost of the plan review.
60	Change of Ownership or Name Change of a Tourist Accommodation with no remodel.
61	Annual inspection fee/permit fee for Tourist Accommodations with 1 to 20 rooms
62	Annual inspection fee/permit fee for Tourist Accommodations with 21 to 50 rooms
63	Annual inspection fee/permit fee for Tourist Accommodations with 51 to 100 rooms
64	Annual inspection fee/permit fee for Tourist Accommodations with more than 100 rooms
65	Cost to conduct a re-inspection at the owner's request after they've received a passing or Satisfactory score.
	DESCRIPTION- BODY ART
66	Plan Review cost for a new body art establishment that is being built or for an existing body art establishment that is undergoing a major modification or renovation
67	Change of Ownership or Name Change with no changes to the facility structure, equipment, layout or undergoing any type of renovation
68	When someone resubmits plans for a body art facility after the initial plan review has been completed and approved, if there are any changes which require another review, the applicant can submit 1 time with no charge. If after that review has been completed and approved, they submit plans again for another revision this fee is to be charged.
69	Annual inspection fee/permit fee for a body art facility
70	Cost to conduct a re-inspection at the owner's request after they've received a passing or Satisfactory score.
71	Cost to administer the Body Artist Exam or for a re-exam
72	Cost for a Body Artist License
73	Administrative cost to transfer a license for a body artist from one body art facility to another.
74	Cost per week for someone to get a guest body artist permit
NEW Temporary Body Artist Permit	Cost for non-DPH certified artist to participate in temporary Body Art Event
75	Cost for a Temporary Body Art Event with includes Organizer plan review/Inspection/ and Event Permit (good for up to 7 days) \$400 organizer fee plus an additional \$50.00 for each individual workstation inspected during the temporary event.
NEW Follow-up Inspection	Cost of follow up inspection required when a Body Art establishment receives a "U" score.
NEW ADDITIONAL INSPECTION	Additional Routine Inspection required within the next year due to score/grade in accordance with DPH rule.

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Revision 4.1.23

Revision 4.16.24

Revision 2026 Proposed

DEFINITIONS/DESCRIPTIONS OF EH FEES

	DESCRIPTION- SOLID WASTE PLAN REVIEW
76	Plan Review cost for Solid Waste up to 7 cubic yds. (This is included in a plan review for a foodservice, tourist accommodation, pool or body art and would not be a separate charge if submitted at the same time as the rest of the plans.)
77	Plan Review cost for Solid Waste between 8 and 32 cubic yds. (This is included in a plan review for a foodservice, tourist accommodation, pool or body art and would not be a separate charge if submitted at the same time as the rest of the plans.)
78	Plan Review cost for Solid Waste between 33 and 56 cubic yds. (This is included in a plan review for a foodservice, tourist accommodation, pool or body art and would not be a separate charge if submitted at the same time as the rest of the plans.)
79	Plan Review cost for Solid Waste between 57 and 80 cubic yds. (This is included in a plan review for a foodservice, tourist accommodation, pool or body art and would not be a separate charge if submitted at the same time as the rest of the plans.)
80	Plan Review cost for Solid Waste that is 81 cubic yds or more. (This is included in a plan review for a foodservice, tourist accommodation, pool or body art and would not be a separate charge if submitted at the same time as the rest of the plans.)
	DESCRIPTION- MISCELLANEOUS FEES
81	Administrative fee for record searches
82	Late fee charge on any invoice
83	For any review that is conducted on a Special Event, whether it is nonprofit or for profit that will NOT have any food vendors. This fee will cover the cost of reviewing for adequate number of portable sanitation units as required based on peak crowd size and for any other reason we are requested to review the plans and provide comments or approval.
84	Any facility or establishment that falls under the regulatory jurisdiction of the Fulton County Board of Health's Environmental Health section that is operating without a valid permit will be charged double cost of the operational permit/annual fee listed in this fee schedule for its type or classification.
85	Cost to review and stamp a liquor license application at the request of the local municipality. If a foodservice establishment indicates that they will be serving liquor when they submit plans for a new facility, review of the liquor license application will be included in the regular plan review fee and this fee will not be charged. This fee will not be charged if a Temporary Event Organizer submits the liquor license with their Organizer application.
86	If someone has been issued a permit or license and they lose it and request another copy.
87	If someone requests that an inspector meet them at a specific location to provide feedback or an assessment of a building or structure that they would like to convert to a foodservice establishment, body art establishment or other business operation that is regulated by Environmental Health, this fee covers the cost of that consultation.
88	Cost to cover charges for a returned check
89	If someone brings in an identical copy of plans that have already been reviewed and approved by our office and the plans have not changed in any way, this cost covers re-stamping the plans at their request.
90	No charges will be made to any Government agency for a plan review, permit or inspection performed for that agency.
NEW	The purpose of the informal follow-up inspection is to verify the correction

For fees effective April 1st, 2022

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DEFINITIONS/DESCRIPTIONS OF EH FEES

Informal follow up inspection	of violations that were not corrected during the routine inspection. The focus is to ensure that violations are corrected in a timely manner. This cost is also associated when a complaint is investigated and confirmed by the health authority.
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NOTES FOR ENTERING CHARGES INTO DHD:

PLAN REVIEWS FOR MOBILE FOODSERVICE OPERATIONS – For new mobile foodservice operations where the Base and Unit will be in Fulton County, create 2 records in DHD and split the cost of the plan review so that half is on the Base record and half is on the Unit record. *For example, a Risk Type II mobile foodservice operation's cost for a plan review is \$600. You will put \$300 on the Base record and \$300 on the Unit record.*

PLAN REVIEW FOR A PERMITTED RESTAURANT ADDING A MOBILE FOODSERVICE OPERATION/EXTENDED FOOD UNIT – In the event that a restaurant wants to add a mobile foodservice unit/truck or an Extended Unit to its current operation, you will charge an additional ONE TIME FEE of \$150 for the review of the Base AND an additional \$300 for the unit. (An additional \$150 will be added to the mobile unit plan review cost for each additional mobile unit.

For example, a Risk Type II restaurant adds a food truck/unit or an Extended Unit to its operation. We charge a one-time \$150 fee to assess the part of the restaurant that will be used as the Base and an additional \$300 fee for review of the Unit. If multiple units are added, add \$150 per unit to the plan review cost of the unit.

ANNUAL/PERMIT FEE – For mobile foodservice operations where both the Base and Unit are in Fulton County, you will add half of the total cost of the annual/permit fee to the Base and half of the annual/permit fee to the Unit. *For example, a Risk Type II mobile unit permitted with its Base in Fulton County will be charged \$600 annually for its permitting fee, with \$300 billed to the Unit record and \$300 billed to the Base record.*

ANNUAL/PERMIT FEE FOR A RESTAURANT WITH A MOBILE FOODSERVICE OPERATION/EXTENDED FOOD UNIT – For restaurants that have a mobile food unit/truck or Extended Unit, they will be billed according to their Risk Type with an additional \$100 or \$150 for the unit. *For example, a Risk Type II restaurant has a mobile food truck operation. They will be billed \$600 for their annual/permit fee AND \$150 for the Unit permit for a total of \$750. A Risk Type I restaurant with a Unit would be billed \$450 for its annual fee plus the \$100 for the Unit for a total of \$550.*

For fees effective April 1st, 2022

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Revision 2026 Proposed

Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

SERVICE NUMBER	DESCRIPTION	FEE
DESCRIPTION - FOODSERVICE		
1	New Facility Plan Review Risk Type I (include Mobile Foodservice Operation with Base and Unit in Fulton)	450.00
2	New Facility Plan Review Risk Type II (include Mobile Foodservice Operation with Base and Unit in Fulton)	600.00
3	New Facility Plan Review Risk Type III (include Mobile Foodservice Operation with Base and Unit in Fulton)	750.00
4	Administrative Fee for Existing Facility Change of Ownership or Name Change with NO Changes to Menu, Equipment or Structure	250.00
5	Plan Review for Existing Facility (Major: Any structural or equipment changes involving floors, walls, ceilings, plumbing, etc.)	350.00
6	Plan Review for Existing Facility (Minor: Equipment relocation, resurfacing, menu change requiring additional equipment or space, etc.)	200.00
7	HACCP/Variance Review for existing Facility	150.00
8	Plan Resubmission (plan revision after 1 st free re-submittal)	250.00
9	Assessment for a Letter of Approval for a Vendor at a Pop -up Foodservice Operation	150.00
10	Assessment for a Letter of Approval for a Facilitator of a Pop -up Foodservice Operation Location	300.00
11	Mobile Foodservice Unit/Extended Foodservice Unit Base of Operations Assessment (for permitted food service establishments only)	150.00
12	Mobile unit administrative research fee for mobile units permitted outside of Fulton County	75.00
13	Non-profit Inspection Fee per Vendor	100.00
14	Temporary Foodservice Organizer Plan Review	300.00
15	Temporary Foodservice Plan Review	200.00
16	Temporary Foodservice Inspection Fee (1-7 Day Event)	100 .00 (permit & opening inspection)
		37.00/ day – Risk Type I 73.00 / day – Risk Type II

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Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

17	Temporary Foodservice Inspection Fee (8 -14 Day Event)	200.00 (permit & opening inspection)
		37.00/ day – Risk Type I 73.00/ day – Risk Type II
18	Annual Foodservice Inspection Fee (Risk Type I - add \$100 per bar or satellite kitchen within the same building; include Mobile Foodservice Operation with Base and Unit in Fulton)	450.00
19	Annual Foodservice Inspection Fee (Risk Type II - add \$150 per bar or satellite kitchen within the same building; include Mobile Foodservice Operation with Base and Unit in Fulton)	600.00
20	Annual Foodservice Inspection Fee (Risk Type III - add \$150 per bar or satellite kitchen within the same building; include Mobile Foodservice Operation with Base and Unit in Fulton)	750.00
21	Provisional Permit Fee (All Risk Types)	200.00
22	Mobile/Extended Foodservice Unit (Outside of Fulton County) Inspection Fee	300.00
23	Re-inspection Fee at Owner's Request (for a better score after receiving a passing score)	700.00
NEW 24	Unsatisfactory Score Process (Intervention)	400.00
NEW 25	Required Additional Inspection Fee (C & U Score)	300.00
DESCRIPTION - LAND USE		
26	Subdivision Lot Review	200.00/ lot
27	Residential Lot Site Review	200.00
28	Commercial Lot Site Review	300.00
29	Site Assessment Visit for Project Development (e.g., Environmental Assessment Requests, Road Widening, etc.)	300.00/ site visit or 300.00/ acre
30	New Residential OSSM Construction Permit with Inspection	300.00
31	New Commercial OSSM Construction Permit with Inspection up to 2000 gallons / day	450.00
32	New Commercial OSSM Construction Permit with Inspection over 2001 gallons/day	600.00
33	Residential Repair or Modification Review, Permit & Inspection	250.00

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Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

34	Residential Minor Repair (non –absorption field related) Permit & Inspection	200.00
35	Commercial Repair or Modification Review, Permit & Inspection	300.00
36	Existing System Evaluation (no permit issued)	200.00
37	Re-inspection of OSSM Construction Installation (if unapproved at first inspection)	125.00
38	Septic or Portable Sanitation Pumper Truck Inspection & Permit	400.00

39	Plan Re-submission Review (after 1 st free re-submittal)	250.00
40	Well Location Review & Permit (includes one sample if requested)	250.00
41	Well Water Sampling for Fecal Coliform	110.00
42	Septic Tank Contractor Certification Test with Proctoring	110.00 50.00

DESCRIPTION - PUBLIC SWIMMING POOLS

43	Plan Review for Pool less than or equal to 1000 square feet (new, renovation or major modification) & Construct Permit (includes piping pressure test inspection)	525.00
44	Plan Review for Pool 1001 to 2000 square feet (new, renovation or major modification) & Construction Permit (includes piping pressure test inspection)	600.00
45	Plan Review for Pool greater than or equal to 2001 square feet (new, renovation or major modification) & Construction Permit	1200.00
46	Plan Review for Pool with Features (diving board, play features, slide, etc.)	Add 150.00
47	Plan Review for Change of Ownership or Name Change without Modifications or Renovation (Hydraulic Equipment Review Required)	250.00
48	Plan Re-submission Review (after 1 st free re-submittal)	250.00
NEW 49	Re-issue Construction or Modification Permit (no changes / no review)	\$25.00
NEW 50	Minor modification/renovation	\$250.00
51	Piping Pressure Test & Piping Re- inspection	200.00
52	Annual Inspection Fee for Seasonal Pool with Operational Permit	525.00

Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

53	Annual Inspection Fee for Year-Round Pool with Operational Permit	700.00
53	Re-inspection Fee (after 1 st free re-inspection for Unsatisfactory Compliance)	250.00
54	Re-inspection Fee (Requested by Owner after Satisfactory Score)	700.00
55	Certified Pool Contractor Test / Re-test	220.00
56	Certified Pool Contractor Re-certification Fee	110.00
DESCRIPTION - TOURIST ACCOMMODATIONS		
57	Plan Review for 1 to 20 Rooms	375 .00
58	Plan Review for 21 to 50 Rooms	525.00

59	Plan Review for 51 to 100 Rooms	675.00
60	Plan Review for More than 100 Rooms	825.00
61	Plan Re-submission (after 1 st free re-submittal)	250.00
62	Plan Review for Existing Facility (Remodel)	300.00
63	Administrative Fee for Change of Ownership or Name Change with no Remodel)	250.00
64	Annual Inspection Fee (1-20 Rooms)	475.00
65	Annual Inspection Fee (21-50 Rooms)	650.00
66	Annual Inspection Fee (51-100 Rooms)	775.00
67	Annual Inspection Fee (101+ Rooms)	900.00
68	Re-inspection Fee (Requested by Owner after receiving passing score)	700.00
DESCRIPTION - BODY ART		
69	Plan Review for New Establishment or Major Modification/ Renovation to Existing Establishment	700.00
70	Administrative Fee for Change of Ownership (no changes to structure, equipment layout, renovations, etc.)	300.00
71	Plan Re-submission (after 1 st free re-submittal)	350.00
72	Annual Inspection Fee for Body Art Facility	550.00

Effective April 1, 2023

Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

73	Re-inspection Fee (Requested by Owner after passing score)	700.00
74	Body Art Exam/ Re-examination Fee	125.00 50.00
72	Body Artist License	150.00
73	Body Artist License Transfer Fee	150.00
75	Guest Body Artist License Permit	75 .00
NEW 76	Temporary Body Artist Permit	100.00/week
77	Temporary Body Art Establishment Permit (1-7 days)	\$400 +50.00 each workstation
NEW 78	Required Additional Routine Inspection and Follow up Inspection	200.00
DESCRIPTION - SOLID WASTE PLAN REVIEW		
79	Solid Waste (up to 7 cubic yards)	200.00
80	Solid Waste (8 to 32 cubic yards)	220.00
81	Solid Waste (33 to 56 cubic yards)	300.00
82	Solid Waste (57 to 80 cubic yards)	350.00
83	Solid Waste (81+ cubic yards)	450.00
DESCRIPTION – MISCELLANEOUS FEES		
84	Administrative Fee for Record Search	15.00 per hour
85	Late Fee (for any invoice)	20.00/day (max double fee)
86	Special Event (Nonprofit & For Profit) Plan Review (No food vendors)	100.00
87	Operating without a Valid Permit (Any program)	Double Fee
88	Administrative Fee for Liquor License Application Review (Any Type of Facility)	220.00

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Fulton County Board of Health
Environmental Health Section
Fee Schedule 2023

89	Replacement of Lost Permit or License	125.00
90	On Site Consultation	125.00
91	Return Check Fee	51.00
92	Re-stamping of Previously Approved Plans	125.00
93	Plan Review Service or Inspection Fee for Government (Any Program)	0.00
NEW 94	Informal Follow-up	75.00

Approved and Recommended By:

marcus Plescia

Marcus Plescia, M.D., M.P.H., District Health Director

5/14/2026

Date

Dr. Brandon Leftwich

Brandon Leftwich, Dr.PH, EH Director

5.12.26

Date



Fulton County Board of Health
Summary of Meeting
Wednesday, April 22, 2026
10:30 AM

SUMMARY OF MEETING

- I. Call to Order
Chairman Jack Hardin
- II. Old Business
 - a. Approval of the minutes from the Quarterly BOH Meeting on January 20, 2026
Chairman, Jack Hardin-**PASSED**
- III. New Business
 - A. Call for Public Comment-**NO PUBLIC COMMENTS MADE**
 - B. Introduction of the new FCBOH Emergency Preparedness Director, and the Environmental Health Deputy Director.
Deputy District Health Director, Brian Easom—**DISCUSSED**
 - C. District Director's Board Report
District Health Director, Marcus Plescia, MD, MPH
 - Departmental Updates- **ALL ITEMS DISCUSSED**
 - FIFA Updates Presentation-Felipe Den Brok
 - FIFA Updates Presentation-Holly Ireland, District Program Director
 - Environmental Health Fee Schedule Updates-Dr. Brandon Leftwich, EHS Director – **REQUEST FOR APPROVAL OF MODIFIED FEE SCHEDULE PASSED.**
 - D. Budget Updates
Laure Btembke, Finance Director
 - SFY26 3rd Qtr. Funding Source Presentation-**DISCUSSED**

E. BOH Governance

- Request to change the location of the July 22, 2026 Board Meeting
Jenny Culler, Supervising County Counsel-**PASSED**

F. Executive Session- **NO EXECUTIVE SESSION**

The Board will recess to a closed Executive Session to consider matters of personnel, litigation, and/or real estate.

IV. Board Comment- **NO COMMENTS MADE**

V. Adjournment

Location: 10 Park Place South SE Atlanta, Ga. 30303 in Joan P. Garner Conference 6th floor.

Board Members Present

BOH Chair Jack Hardin
BOH Vice Chair Renay Blumenthal
Secretary Lynne Meadows
Dr. Robert Jansen
Felipe den Brok

Board Members Absent

Chairman Robb Pitts
Dr. Earles



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0452

Meeting Date: 8/5/2026

Department

Behavioral Health and Development Disabilities

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to replace one (1) voting member of the seven (7) members of the Fulton County Opioid Abatement Advisory Council ("Opioid Advisory Council). Behavioral Health & Developmental Disabilities (BHDD) requests approval of one (1) nominee, Shawn Mason, as a voting member of the Fulton County Regional Advisory Council for the Opioid Abatement Program. This nominee shall fill the spot vacated by former member Robin Buckley and will serve as a survivor of the disease of addiction as a person with lived experience, as specified in the council's requirements. This nominee shall serve at the pleasure of the Board of Commissioners up to an initial term of two (2) years.

The Opioid Advisory Council shall consist of the following voting members: (1) a designee of the Fulton County Sheriff's Office, as nominated by the Sheriff and confirmed by the Board of Commissioners; (2) a member designated by the executive team of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (3) a member of the Fulton County Board of Health, as nominated by the Fulton County Board of Health and confirmed by the Board of Commissioners; (4) an academic member with a background in substance use and recovery, as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (5) a substance use disorder treatment provider within Fulton County licensed by the Georgia Department of Community Health (DCH), as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (6) a survivor of the disease of addiction or a family member who has lost a loved one to the disease, as nominated by the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners; (7) a designee of the Fulton County Superior Court, as nominated by Fulton County Superior Court Administration and confirmed by the Board of Commissioners.

These seven (7) voting members shall serve at the pleasure of the Board of Commissioners up to an initial term of two (2) years. In addition, the Director of the Fulton County Department of Behavioral Health and Developmental Disabilities shall serve as an ex-officio member of the Council, providing insight and guidance without holding voting rights.

1 A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS
2 CREATING THE FULTON COUNTY OPIOID ABATEMENT ADVISORY COUNCIL;
3 DEFINING MEMBERSHIP OF THE FULTON COUNTY OPIOID ABATEMENT
4 ADVISORY COUNCIL; AND FOR OTHER PURPOSES.

5
6 WHEREAS, in 2017, the Secretary of the Department of Health and Human
7 Services (HHS) declared the opioid crisis a public health emergency under section 319
8 of the Public Health Service Act [see, <https://www.hhs.gov/opioids/statistics/index.html>];
9 and

10 WHEREAS, according to the Office of the Georgia Attorney General, drug
11 overdose deaths in Georgia increased by 61.9 percent from 2019 to 2021 with opioids,
12 specifically fentanyl, driving these increases; and

13 WHEREAS, in enacting O.C.G.A. § 10-13B-1(2), regarding statewide settlement
14 of opioid cases, the Georgia General Assembly recognizes that state-wide coordination
15 surrounding and managing opioid addiction and related disorders is critical to the health
16 and safety of all Georgians; and

17 WHEREAS, according to gaopioidtrust.org, from 2018 to 2022, Fulton County saw
18 a surge in opioid and synthetic opioid overdose deaths, with growth rate of 18% and 35%,
19 respectively; and

20 WHEREAS, opioid abuse and addiction continue to pose severe threats to public
21 health, safety, and the well-being of Fulton County residents; and

22 WHEREAS, a coordinated and comprehensive approach is imperative to combat
23 this urgent crisis that afflicts our community; and

1 **WHEREAS**, National Opioid Litigation Settlements have been reached with the
2 major manufacturers, distributors, and dispensers of opioids, resulting in funds
3 designated for local governments, including Fulton County, to support efforts to mitigate
4 the opioid crisis ("Settlement Funds"); and

5 **WHEREAS**, these Settlement Funds are intended to enhance addiction treatment
6 and recovery services, support local strategies for prevention, and promote education
7 within our community; and

8 **WHEREAS**, based on settlement documents [[https://opb.georgia.gov/ohsc/opioid-](https://opb.georgia.gov/ohsc/opioid-settlement-agreements)
9 settlement-agreements], Georgia will receive a combined \$636 million of these
10 Settlement Funds; and

11 **WHEREAS**, it is anticipated that \$159 million of this \$636 million, will be shared
12 among the city of Atlanta and the state's largest counties, including Fulton County
13 [[https://georgiarecorder.com/2024/04/09/georgia-to-distribute-638m-settlement-through-](https://georgiarecorder.com/2024/04/09/georgia-to-distribute-638m-settlement-through-grant-program-to-combat-deadly-opioid-epidemic)
14 grant-program-to-combat-deadly-opioid-epidemic] ; and

15 **WHEREAS**, the Fulton County Board of Commissioners is entrusted with ensuring
16 the accountable and practical use of these Settlement Funds to address the opioid
17 epidemic's local impact; and

18 **WHEREAS**, the National Opioid Litigation Settlements have outlined strategies
19 and approved uses¹ for the appropriate utilization of the Settlement Funds; and

¹ Each of the 2022 National Opioid Settlements include a list of approved uses for the settlements' remediation funds. The approved uses as well as the core strategies are listed as defined terms in Exhibit E to the various settlements, which are substantially identical to one another. One example can be found here: <https://nationalopioidsettlement.com/wp-content/uploads/2023/02/TEVA-Exhibit-E.pdf>

1 **WHEREAS**, for purposes of the distribution of the Settlement Funds, Fulton
2 County, as a Georgia county with a population of at least 400,000, is considered a
3 Qualifying Block Grantee (“QBG”); and

4 **WHEREAS**, a QBG is a designated entity that receives Settlement Funds directly
5 from the Georgia Opioid Crisis Abatement Trust to implement opioid abatement and
6 remediation opportunities within Fulton County as long as the QBG certifies that it has
7 sufficient infrastructure to provide Opioid Abatement services; and

8 **WHEREAS**, on June 14, 2024, County Manager Richard “Dick” Anderson certified
9 in writing to Commissioner Kevin Tanner of the Georgia Department of Behavioral Health
10 and Development Disabilities that Fulton County has sufficient infrastructure to provide
11 Opioid Abatement services, see Attachment “A”; and

12 **WHEREAS**, according to the State of Georgia’s Memorandum of Understanding²
13 regarding the Settlement Funds, participating local governments shall form advisory
14 councils to help determine how funds will be spent for opioid remediation; and

15 **WHEREAS**, as a QBG, Fulton County has a certain level of autonomy in approving
16 and overseeing the expenditure of its allocated funds, and the establishment of a Fulton
17 County Opioid Abatement Advisory Council helps ensure that Settlement Funds are
18 allocated within the guidelines and core strategies and approved uses described in the
19 settlements; and

² See <https://www.gaopioidtrust.org/for-applicants/AttachmentBGeorgia-MOU.pdf>

1 **WHEREAS**, Article IX, Section 2, Paragraph I(a) of the Georgia Constitution gives
2 county governing authorities the power to create ordinances, resolutions, or regulations
3 related to their local government, property, and affairs; and

4 **WHEREAS**, the Board of Commissioners finds that creating and establishing the
5 Fulton County Opioid Abatement Advisory Council is in the best interest and welfare of
6 the citizens of Fulton County; and

7 **NOW, THEREFORE, BE IT RESOLVED**, that the Fulton County Board of
8 Commissioners does hereby establish the Fulton County Opioid Abatement Advisory
9 Council ("Council") whose primary role is to make informed recommendations to the
10 Board of Commissioners regarding the effective allocation and management of the
11 Settlement Funds to address the opioid crisis within our community.

12 **BE IT FURTHER RESOLVED**, that the Council will:

13 (1) Recommend a comprehensive abatement strategy to the Board of
14 Commissioners that aligns with the Core Strategies, and Approved Uses, including
15 Treatment, Prevention, and Other Strategies identified in the National Opioid Litigation
16 Settlements;

17 (2) Convene as required, ensuring at least one meeting per quarter, and
18 provide written updates to the Board of Commissioners annually and whenever the Board
19 of Commissioners requests same;

20 **BE IT FURTHER RESOLVED**, that the Council shall:

1 (3) Consist of the following seven (7) voting members as their nominations are
2 confirmed by the Board of Commissioners:

3 a. A designee of the Fulton County Sheriff's Office, as nominated by the Sheriff
4 and confirmed by the Board of Commissioners;

5 b. A member designated by the executive team of the Fulton County
6 Department of Behavioral Health and Developmental Disabilities and confirmed by the
7 Board of Commissioners;

8 c. A member of the Fulton County Board of Health, as nominated by the Fulton
9 County Board of Health and confirmed by the Board of Commissioners;

10 d. An academic member with a background in substance use and recovery,
11 as nominated by the Director of the Fulton County Department of Behavioral Health and
12 Developmental Disabilities and confirmed by the Board of Commissioners;

13 e. A substance use disorder treatment provider within Fulton County licensed
14 by the Georgia Department of Community Health (DCH), as nominated by the Director of
15 the Fulton County Department of Behavioral Health and Developmental Disabilities and
16 confirmed by the Board of Commissioners;

17 f. A survivor of the disease of addiction or a family member who has lost a
18 loved one to the disease, as nominated by the Director of the Fulton County Department
19 of Behavioral Health and Developmental Disabilities and confirmed by the Board of
20 Commissioners;

1 g. A designee of the Fulton County Superior Court, as nominated by Fulton
2 County Superior Court Administration and confirmed by the Board of Commissioners.

3 **BE IT FURTHER RESOLVED**, that these seven (7) voting members shall serve
4 at the pleasure of the Board of Commissioners up to an initial term of two (2) years.

5 **BE IT FURTHER RESOLVED**, that the Director of the Fulton County Department
6 of Behavioral Health and Developmental Disabilities shall serve as an ex-officio member
7 of the Council, providing insight and guidance without holding voting rights.

8 **BE IT FURTHER RESOLVED**, that Council members must be present to vote.
9 The term "present" for the purposes of this section includes in-person participation as
10 well as virtual participation, either through teleconference or similar virtual access as
11 defined in O.C.G.A. § 50-14-1. Virtual participation means full participation in the same
12 manner as if such members were physically present.

13 **BE IT FURTHER RESOLVED**, that a quorum for voting purposes shall be a simple
14 majority of the members of the Council and shall be authorized and empowered to
15 transact any and all business which may properly come before said board.

16 **BE IT FURTHER RESOLVED**, that the Council shall have no power to incur debt
17 or contractually bind Fulton County.

18 **BE IT FURTHER RESOLVED**, that Council members shall receive no
19 compensation.

20 **BE IT FURTHER RESOLVED**, that this taskforce will sunset when all funds are
21 disbursed according to the approved disbursement plans.

INTEROFFICE MEMORANDUM



TO: Members of the Fulton County Board of Commissioners

THROUGH: Richard “Dick” Anderson, County Manager
Pamela Roshell, Chief Operating Officer

FROM: LaTrina R. Foster
Director, Department of Behavioral Health and Developmental Disabilities

DATE: July 1, 2026

SUBJECT: Regional Advisory Council Replacement Nominee

This memo is to request approval of a replacement member of the Fulton County Regional Advisory Council (RAC) for the Opioid Abatement Program. Per the Board Resolution adopted on September 18, 2024, the RAC was created and established to make informed recommendations to the Board of Commissioners regarding the effective allocation and management of the Opioid Settlement funds to address the opioid crisis within the County.

The Council consists of seven voting members, including representatives from each of the following:

- Fulton County Sheriff’s Department
- Superior Court of Fulton County
- Fulton County Behavioral Health & Developmental Disabilities
- Rollins School of Public Health, Emory University
- Fulton County Board of Health
- Ascensa Health
- A Person with Lived Experience

This request is seeking approval of one (1) nominee, Shawn Mason, as a voting member of the Fulton County Regional Advisory Council for the Opioid Abatement Program. This nominee shall fill the spot vacated by former member, Robin Buckley and will fill the slot for a person with lived experience as specified within requirements for the council. Lived experience includes a survivor of the disease of addiction or a family member who has lost a loved one to the disease, as nominated by the Director of Behavioral Health and Developmental Disabilities and confirmed by the Board of Commissioners. This seventh member shall serve at the pleasure of the Board of Commissioners up to an initial term of two (2) years. Nominee, Shawn Mason, Grady Behavioral Health Care, (representing Member with Lived Experience or a Family Member.)



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0453

Meeting Date: 8/5/2026

Department

Human Resources Management

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Memorandum of Agreement between Fulton County Government and the University of Georgia Research Foundation, Inc. (UGARF) to provide the Certified Public Manager's Training Program (CPM or Certified Public Manager Program) for Fulton County employees at a cost not to exceed \$175,000 annually, with an initial term beginning July 1, 2026 and ending June 30, 2027, and four (4) automatic one-year renewal terms for a total potential contract value not to exceed \$875,000.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

O.C.G.A. § 36-10-1 requires that all contracts with the County shall be in writing and spread on the governing authority's meeting minutes.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

No

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work:

The Department of Human Resources Management recommends approval of a Memorandum of Agreement with the University of Georgia Research Foundation, Inc. (UGARF), through the

University of Georgia Carl Vinson Institute of Government, to provide the Certified Public Manager Training Program (CPM or Certified Public Manager Program) to Fulton County employees.

The Certified Public Manager Program, offered through the University of Georgia's Carl Vinson Institute of Government under the National Certified Public Manager Consortium, is designed to improve the effectiveness, professionalism, and performance of public-sector managers.

As the Department of Human Resources Management continues to advance its strategic focus on workforce development, leadership excellence, and employee engagement, the Certified Public Manager Program remains a key component of Fulton County's leadership development strategy.

The program equips executives and managers with the knowledge, skills, and competencies necessary to effectively lead and deliver exceptional service to Fulton County residents.

Since its introduction, the program has successfully advanced more than 472 Fulton County employees through the CPM curriculum.

Under the proposed agreement, the Carl Vinson Institute of Government will administer and deliver two Certified Public Manager cohorts annually, with up to twenty-five (25) participants per cohort. Services include instruction, participant assessment, program administration, transcript maintenance, evaluation reporting, logistics coordination, training materials, and certification of program graduates.

The agreement provides for an annual fixed cost of \$175,000. The initial term of the agreement is July 1, 2026 through June 30, 2027, with four automatic one-year renewals, resulting in a total potential five-year contract value not to exceed \$875,000.

Community Impact: There is no community impact.

Department Recommendation: The Department of Human Resources Management recommends approval.

Project Implications: The CPM Program supports Fulton County's succession planning, leadership development, and workforce engagement initiatives.

Community Issues/Concerns: There are no community issues or concerns.

Department Issues/Concerns: There are no department issues or concerns.

Fiscal Impact / Funding Source

Funding Line 1:

100-215-2151-1160

MEMORANDUM OF AGREEMENT

This agreement is made and entered into as of the date of execution, by and between the **Fulton County Government**, party of the first part, hereinafter called the COOPERATOR, and The University of Georgia Research Foundation, Inc. (UGARF), hereinafter called the FOUNDATION to fund this project to be performed at the University of Georgia (UGA). It is agreed and understood that the FOUNDATION has the authority to contract for performance of this project that will be subcontracted to UGA. Under subcontract from the FOUNDATION, UGA via the Carl Vinson Institute of Government, will perform all obligations of the FOUNDATION under this agreement.

WITNESSETH, inasmuch as the COOPERATOR is desirous of setting up a cooperative service with the FOUNDATION and inasmuch as the FOUNDATION is willing to undertake and conduct such a cooperative service, the purpose of this agreement is to establish the terms and conditions under which such a cooperative service will be accomplished pursuant to the conditions herein set forth.

NOW, THEREFORE, in consideration of the following mutual promises, covenants, and conditions, it is agreed as follows:

Section I

The FOUNDATION will:

- a. Carry on the cooperative service in the Carl Vinson Institute of Government substantially as set forth in the attached outline marked "Exhibit A" and made a part of this agreement.
- b. Preserve all of its records bearing upon the amounts payable under this agreement, and

further agrees that any specifically authorized representative of the COOPERATOR shall, until the expiration of three years after final payment under this agreement, have access to and the right to examine any directly pertinent books, documents, papers, and records of the FOUNDATION involving transactions related to this agreement.

c. Expend monies received under Section II, below, for the object of the service in a manner to be determined by said FOUNDATION. The FOUNDATION is authorized to transfer funds between various budget categories without specific and separate approval by the COOPERATOR. This is a **fixed fee** contract.

Section II

COOPERATOR will pay the FOUNDATION a **fixed fee** of **\$175,000. No federal dollars are involved in this Memorandum of Agreement.** The FOUNDATION will submit invoices for payment to COOPERATOR and upon receipt of the invoices, the COOPERATOR will pay the full invoice amount, with this amount being due within 30 days of receipt. The FOUNDATION shall submit four (4) invoices of equal amounts for payment per year. An invoice of \$43,750 shall be sent quarterly for the term of the agreement. All invoices shall be submitted for processing to the Fulton County Department of Finance, Accounts Payable Division, 141 Pryor Street, Atlanta, GA 30303, and Tisa Smith, Fulton County Human Resources, shall be copied on each invoice submission (Tisa.Smith@fultoncountyga.gov; 404-613-0870). In the event the COOPERATOR does not enroll the total of fifty participants in two cohorts per year, an amendment will be executed reducing the fixed amount by \$1,325 per participant that is not enrolled in one of the two yearly cohorts.

Section III

The term of this agreement shall be from **July 1, 2026, through June 30, 2027.**

Following the one-year term of this agreement, this agreement will automatically renew as written up to four (4) times for an additional one-year term from July 1 to June 30. If either party does not wish to renew this agreement, such desire to not renew must be evidenced by letter to the other party no later than thirty (30) days prior to the start of the subsequent term. However, it may be terminated by either party by written notice of such intent submitted 90 days in advance. In the event of such termination the COOPERATOR will pay the FOUNDATION a prorated portion of the upcoming installment consistent with the revised termination date and will pay the FOUNDATION for all non-cancellable and outstanding obligations related to this contract. The FOUNDATION will continue to work on the project until the revised termination date and will provide to the COOPERATOR interim findings and summary notes that reflect the status of the project at the time of revised termination.

Section IV

This agreement may be modified at any time by mutual consent of the parties hereto. Any modification hereto shall be in writing and signed by all parties.

Section V

This agreement may be renewed annually if the COOPERATOR wishes to expand the scope of the project and extend its time frame and the FOUNDATION agrees to do so. If the agreement is renewed without other substantive modification, such renewal may be evidenced by letter of agreement signed by the first party and by the officials authorized to execute the original agreement on behalf of the second party.

Section VI

Neither party to this agreement will discriminate against any employee or applicant for employment or against any applicant for enrollment at any school or college or against any student in his/her course of study or training because of race, color, sex, creed, national origin, age, religion, veteran status, or disability.

Section VII

Should the parties to this agreement decide that it would be advantageous to publish the results of this cooperative undertaking, either party can do so without consulting the other. Publication by either party shall give proper credit to the other party.

Section VIII

The parties agree that this MOA creates an independent contractor relationship, not an employment relationship and, therefore, the employees of the FOUNDATION are not, by virtue of this agreement, employees of the COOPERATOR. In addition, the parties acknowledge that neither party has, or shall be deemed to have, the authority to bind the other party.

IN WITNESS WHEREOF, this agreement is entered into on the date of execution.

**THE UNIVERSITY OF GEORGIA
RESEARCH FOUNDATION:**

Suzie Weller, Associate Director
Sponsored Projects Administration

Date: _____

**FOR THE FULTON COUNTY
GOVERNMENT:**

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Date: _____

Tonya Grier, Clerk to the Commission
Fulton County Board of Commissioners

Date: _____

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Kenneth L. Hermon, Jr.
Chief Human Resources Office

EXHIBIT A SCOPE OF WORK

Under subcontract with the FOUNDATION, UGA via the Carl Vinson Institute of Government (Institute of Government) will be responsible for the following for two Certified Public Manager cohorts during the term of this agreement, with a number of participants not to exceed 25 in each cohort. The Institute of Government shall:

- a. Deliver the Certified Public Manager programs for Fulton County to be completed by the end of the term of this agreement;
- b. Provide qualified instructors for each session. No prior approval is required from Fulton County for subcontract, consultant, or service agreements needed to obtain instructors for training provided under this agreement;
- c. Administer and maintain the Certified Public Manager program including maintenance of participant transcripts as it relates to completing the certification program;
- d. Conduct course evaluations, compile an evaluation summary and share results with Fulton County;
- e. Maintain database of participants and transcripts;
- f. Manage and coordinate logistics including securing appropriate location facilities for all sessions, audio-visual needs and training materials for each class; and
- g. Award certificates of completion.

Fulton County shall:

- a. Market the program to Fulton County employees; and
- b. Select the participants.

Proposed dates of sessions will be determined:

<u>Session</u>	<u>Topic(s)</u>	<u>Dates</u>
1	The private and public sectors: What are their differences in values, mission, and environment? Leadership and management: Do both matter? Introduction and orientation to Certified Public Manager program	TBD
2	Interpreting leadership assessment instruments Assessing my skills and preferences	TBD
3	What are the connections between my daily managerial duties and creating public value for the community?	TBD
4	How do internal controls strengthen my capacity to manage effectively?	TBD
5	How do I interpret my GOV360 results?	TBD

<u>Session</u>	<u>Topic(s)</u>	<u>Dates</u>
6	How can I use oral and written communication to effectively lead in the public sector?	TBD
7	How do successful teams develop, and how can I lead and facilitate their continued success?	TBD
8	As I lead positive change in the public sector, how can I provide stability, establish a vision, and help my team members prepare for and adapt to change?	TBD
9	How do I select the appropriate strategies to resolve interpersonal conflicts in the workplace?	TBD
10	What strategies can I utilize to address conflicts?	TBD
11	What are the strategies I can use to identify and unleash the power of individual differences to create a dynamic team?	TBD
12	How can I successfully lead my team members who represent multiple generations?	TBD
13	How do I navigate the ethical principles and situations that arise in the public sector, and how do I balance the relationship between power and influence?	TBD
14	How can I use my personal and positional power to positively influence my organization?	TBD
15	What strategies can I use to create a work environment where employees are highly productive and highly motivated through a framework of performance management?	TBD
16	What are the keys to motivating, delegating, and empowering employees?	TBD
17	Sharing our service-learning project	TBD
18	How can I use systems thinking, process improvement strategies, and gap analysis to study my organization and develop a plan for improvement?	TBD
19	What are the basic elements of a public sector budget, and how do I analyze trends associated with the budget? What tools can I use to share budget and expenditure data?	TBD
20	How do I manage the budget throughout the year and at year-end? What tools can I use to share this information?	TBD

<u>Session</u>	<u>Topic(s)</u>	<u>Dates</u>
21	How can I use interviews, needs assessments, and cost analyses to gather appropriate and useful data about my organization?	TBD
22	How can I use qualitative and quantitative data to determine the effectiveness and efficiency of my organization?	TBD
23	What strategies can I practice to deliver a powerful presentation?	TBD
24	How can I demonstrate that my self-directed learning project has impacted my organization in a positive measurable way?	TBD
25	As I reflect on the course, what have I learned, and how will I implement new strategies, ideas, and practices?	TBD
	Graduation	TBD



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0454

Meeting Date: 8/5/2026

Department

Registration & Elections

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a statewide contract - Registration & Elections, Georgia Secretary of State, PE-47800-SS-2024-000000006, Sole Source - KNOWiNK in the amount of \$297,700.00 with KNOWiNK, LLC (St. Louis, MO)) to provide mailing & voter communication services such as precinct card mailings, communication notices and printing and mailing of absentee ballots. Effective upon approval through December 31, 2026.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-462, requests for approval of statewide contracts of more than \$100,000.00 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

All Districts	☒
District 1	☐
District 2	☐
District 3	☐
District 4	☐
District 5	☐
District 6	☐

Is this a purchasing item?

Yes

Summary & Background: The Secretary of State contracted KNOWiNK, LLC for printing services, with the option of the Counties to mail the precinct cards or to pay KNOWiNK to mail the precinct cards. The Department opted for KNOWiNK to mail the precinct cards as the total cost is lower than incurring shipping and handling; cost of staff to process postage and delivery to the post office.

Scope of Work: KNOWiNK, LLC. will provide mailing & voter communication services such as precinct card mailings, communication notices and printing and mailing of absentee ballots.

Community Impact: These services enable the Department to streamline the process while reducing costs.

Department Recommendation: The Department of Registration and Elections recommends approval.

Project Implications: These services enable the Department to streamline the process while reducing costs.

Community Issues/Concerns: The Department is not aware of any community issues or concerns with this request.

Department Issues/Concerns: The Department does not have issues or concerns with this request.

Contract Modification: New request

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Not Applicable

Exhibits Attached:

Exhibit 1: Georgia Secretary of State, PE-47800-SS-2024-000000006

Exhibit 2: Pricing

Contact Information

Nadine Williams, Director, Registration and Elections, 404-612-7020

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount:	\$0.00
Previous Adjustments:	\$0.00
This Request:	\$297,700.00
TOTAL:	\$297,700.00

Grant Information Summary

Amount Requested:	Cash
Match Required:	In-Kind
Start Date:	Approval to Award
End Date:	Apply & Accept
Match Account \$:	

Fiscal Impact / Funding Source**Funding Line 1:**

100-265-2653-1456: General, Registration & Elections, Postage - \$185,000.00

Funding Line 2:

100-265-2658-1456: General, Registration & Elections, Postage - \$38,300.00

Funding Line 3:

100-265-2653-1160: General, Registration & Elections, Professional Services - \$37,200.00

Funding Line 4:

100-265-2658-1160: General, Registration & Elections, Professional Services - \$37,200.00

Key Contract Terms	
Start Date: Upon approval	End Date: 12/31/2026
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: n/A



CONTRACT RENEWAL NO. 1

This amendment by and between the Supplier and State Entity defined below shall be effective as of the date this Amendment is fully executed. To the extent the contract requires the State Entity to issue a Notice of Award Amendment for purposes of exercising the renewal option, this written document shall serve as such Notice of Award Amendment.

STATE OF GEORGIA CONTRACT	
State Entity's Name:	Georgia Secretary of State
Supplier's Full Legal Name:	KNOWiNK
Contract No.:	PE-47800-SS-2024-000000006
Solicitation No./Event ID:	PE-47800-SS-2024-000000006
Solicitation Title/Event Name:	Sole Source - KNOWiNK
Contract Award Date:	05/30/2024
Current Contract Term:	Initial 1 Year
Amendment No.:	1

WHEREAS, the Contract is in effect through the Current Contract Term as defined above; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. **CONTRACT RENEWAL/EXTENSION.** The parties hereby agree that the contract will be renewed/extended for an additional period of time as follows:

NEW CONTRACT TERM	
Beginning Date of New Contract Term:	06/12/2025
End Date of New Contract Term:	06/11/2026

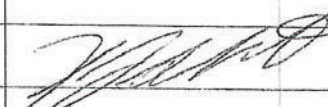
The parties agree the contract will expire at midnight on the date defined as the "End Date of the New Contract Term" unless the parties agree to renew/extend the contract for an additional period of time.

CONTRACT NUMBER: PE-47800-SS-2024-000000006

2. **SUCCESSORS AND ASSIGNS.** This Amendment shall be binding upon and inure to the benefit of the successors and permitted assigns of the parties hereto.
3. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives.

CONTRACTOR

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	KNOWINK
Authorized Signature:	
Printed Name and Title of Person Signing:	KEVIN J SCHOTT / CFO
Date:	3/27/25
Company Address:	460 NORTH LINDBERGH ST. LOUIS MO. 63141

STATE ENTITY

Authorized Signature:	
Printed Name and Title of Person Signing:	Gabriel Sterling COO
Date:	4/2/2025
Company Address:	2 MLK Jr. Drive Suite 802 Floyd W Tower, Atlanta, GA 30334

State of Georgia
State Entity Standard Contract Form

Solicitation Title SoleSource – KNOWINK	Solicitation Number PE-47800-SS-2024-000000006	Contract Number PE-47800-SS-2024-000000006
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1. This Contract is entered into between the State Entity and the Contractor named below:

State Entity's Name Secretary of State Office	(hereafter called State Entity)
Contractor's Name KNOWINK	(hereafter called Contractor)

2. Contract to Begin: May 30, 2024	Date of Completion: May 29, 2025	Renewals: 4 (1-year) Options to Renew
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3. Performance Bond, if any: N/A	Other Bonds, if any: N/A
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4. Maximum Amount of this Contract: No guaranteed amount	Total Financial Obligation of the State Entity for the First Fiscal Year: No guaranteed amount	Total Financial Obligation of the State Entity for each Renewal Period if Renewed: No guaranteed amount
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5. Authorized Person to Receive Contract Notices for State Entity: Kim Ford	Authorized Person to Receive Contract Notices for Contractor: David Greenwalt
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6. The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of the Contract:

Attachment 1: State Entity Contract Terms and Conditions for Services
Attachment 2: Solicitation (referenced above)
Attachment 3: Contractor's Final Response

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

7. **Contractor**

Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.)
KNOWINK

By (Authorized Signature) <u><i>Kevin Schott</i></u> Kevin Schott (Jun 5, 2024 15:55:03)	Date Signed Jun 3, 2024
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Printed Name and Title of Person Signing
Kevin Schott, CFO

Address
460 N Lindbergh Blvd, St Louis, MO 63141

8. **State Entity**

State Entity Name
Secretary of State

By (Authorized Signature) <u><i>Gabriel Sterling</i></u> Gabriel Sterling (Jun 12, 2024 2:04:11 EDT)	Date Signed Jun 12, 2024
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Printed Name and Title of Person Signing
Gabriel Sterling, COO

Address
2 M.L.K. Jr. Dr. SE, Suite 820, Atlanta, GA 30334

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**STATE OF GEORGIA
AGENCY STANDARD CONTRACT
Attachment 1
Contract Terms and Conditions for Services**

A. DEFINITIONS AND GENERAL INFORMATION

1. **Definitions.** The following words shall be defined as set forth below:

- (i) **"Contractor"** means the provider(s) of the Services under the Contract.
- (ii) **"Purchase Instrument"** means the documentation issued by the State Entity to the Contractor for a purchase of Services in accordance with the terms and conditions of the Contract. The Purchase Instrument should reference the Contract and may include an identification of the Services to be purchased, the time and location such Services will be utilized, and any other requirements deemed necessary by the State Entity.
- (iii) **"Response", "Contractor's Response" or "Final Response"** means the Contractor's submitted response to the RFX, including any modifications or clarifications accepted by the State Entity.
- (iv) **"RFX"** means the Request for Proposal, Request for Bid, or other solicitation document (and any amendments or addenda thereto) specifically identified in the State Entity Standard Contract Form that was issued to solicit the Services that are subject to the Contract.
- (v) **"Services"** means the services and deliverables as provided in the RFX and as further described by the Response and the Contract.
- (vi) **"State"** means the State of Georgia, the State Entity, and any other authorized state entities issuing Purchase Instruments against the Contract.
- (vii) **"State Entity"** means the State of Georgia entity identified in the State Entity Standard Contract Form to contract with the Contractor for the Services identified in the Contract.
- (viii) **"State Entity Standard Contract" or "Contract"** means the agreement between the State Entity and the Contractor as defined by the State Entity Standard Contract Form and its incorporated documents.
- (ix) **"State Entity Standard Contract Form"** means the document that contains basic information about the Contract and incorporates by reference the applicable Contract Terms and Conditions, the RFX, Contractor's Response to the RFX, the final pricing documentation for Services and any mutually agreed clarifications, modifications, additions and deletions resulting from final contract negotiations. No objection or amendment by a Contractor to the RFX requirements or the Contract shall be incorporated by reference into this Contract unless the State Entity has accepted the Contractor's objection or amendment in writing. The State Entity Standard Contract Form is defined separately and referred to separately throughout the State Entity Standard Contract as a means of identifying the location of certain information. For example, the initial term of the Contract is defined by the dates in the State Entity Standard Contract Form.

2. **Priority of Contract Provisions.** Any pre-printed contract terms and conditions included on Contractor's forms or invoices shall be null and void.
3. **Reporting Requirements.** Contractor shall provide all reports required by the RFX. In addition, unless otherwise provided in the RFX, Contractor shall keep a record of the purchases made pursuant to the Contract and shall submit a quarterly written report to the State Entity.

B. DURATION OF CONTRACT

1. **Contract Term.** The Contract between the State Entity and the Contractor shall begin and end on the dates specified in the State Entity Standard Contract Form unless terminated earlier in accordance with the applicable terms and conditions. Pursuant to O.C.G.A. Section 50-5-64, this Contract shall not be deemed to create a debt of the State for the payment of any sum beyond the fiscal year of execution or, in the event of a renewal, beyond the fiscal year of such renewal.
2. **Contract Renewal.** The State Entity shall have the option, in its sole discretion, to renew the Contract for additional terms as defined in the State Entity Standard Contract Form on a year-to-year basis by giving the Contractor written notice of the renewal decision at least sixty (60) days prior to the expiration of the initial term or renewal term. Renewal will depend upon the best interests of the State, funding, and Contractor's performance. Renewal will be accomplished through the issuance of a Notice of Award Amendment. Upon the State Entity's election, in its sole discretion, to renew any part of this Contract, Contractor shall remain obligated to perform in strict accordance with this Contract unless otherwise agreed by the State Entity and the Contractor.
3. **Contract Extension.** In the event that this Contract shall terminate or be likely to terminate prior to the making of an award for a new contract for the Services, the State Entity may, with the written consent of Contractor, extend this Contract for such period as may be necessary to afford the State a continuous supply of the Services.

C. DESCRIPTION OF SERVICES

1. **Specifications in Bidding Documents.** All Services shall be provided in accordance with the specifications contained in the RFX, the terms of the Contract, and as further described in Contractor's Response.
2. **Product Shipment and Delivery.** All products, if any, shall be shipped F.O.B. destination. Destination shall be the location(s) specified in the RFX or any provided Purchase Instrument. All items shall be at the Contractor's risk until they have been delivered and accepted by the receiving entity. All items shall be subject to inspection on delivery. Hidden damage will remain the responsibility of the Contractor to remedy without cost to the State Entity, regardless of when the hidden damage is discovered.
3. **Non-Exclusive Rights.** The Contract is not exclusive. The State Entity reserves the right to select other contractors to provide services similar to the Services described in the Contract during the term of the Contract.
4. **No Minimums Guaranteed.** The Contract does not guarantee any minimum level of purchases or use of Services.

D. COMPENSATION

1. **Pricing and Payment.** The Contractor will be paid for Services provided pursuant to the Contract in accordance with the RFX and final pricing documents as incorporated into the State Entity Standard Contract Form and the terms of the Contract. Unless clearly stated otherwise in the Contract, all prices are firm and fixed and are not subject to variation. Prices include, but are not limited to freight, insurance, fuel surcharges and customs duties.
2. **Billings.** If applicable, and unless the RFX provides otherwise, the Contractor shall submit, on a regular basis, an invoice for the Services supplied to the State Entity under the Contract at the billing address specified in the Purchase Instrument or Contract. The invoice shall comply with all applicable rules concerning payment of such claims. The State Entity shall pay all approved invoices in arrears and in accordance with applicable provisions of State law.

Unless otherwise agreed in writing by the State Entity and the Contractor, the Contractor shall not be entitled to receive any other payment or compensation from the State Entity for Services provided by or on behalf of the Contractor under the Contract. The Contractor shall be solely responsible for paying all costs, expenses and charges it incurs in connection with its performance under the Contract.

3. **Delay of Payment Due to Contractor's Failure.** If the State Entity in good faith determines that the Contractor has failed to perform or deliver Services as required by the Contract, the Contractor shall not be entitled to any compensation under the Contract until such Service is performed or delivered. In this event, the State Entity may withhold that portion of the Contractor's compensation which represents payment for Services that were not performed or delivered. To the extent that the Contractor's failure to perform or deliver in a timely manner causes the State Entity to incur costs, the State Entity may deduct the amount of such incurred costs from any amounts payable to Contractor. The State Entity's authority to deduct such incurred costs shall not in any way affect the State Entity's authority to terminate the Contract.
4. **Set-Off Against Sums Owed by the Contractor.** In the event that the Contractor owes the State Entity and/or the State any sum under the terms of the Contract, pursuant to any judgment, or pursuant to any law, the State Entity and/or the State may set off the sum owed against any sum owed by the State Entity to the Contractor in the State Entity's sole discretion.

E. TERMINATION

1. **Immediate Termination.** Pursuant to O.C.G.A. Section 50-5-64, this Contract will terminate immediately and absolutely if the State Entity determines that adequate funds are de-appropriated such that the State Entity cannot fulfill its obligations under the Contract, which determination is at the State Entity's sole discretion and shall be conclusive. Further, the State Entity may terminate the Contract for any one or more of the following reasons effective immediately without advance notice:
 - (i) In the event the Contractor is required to be certified or licensed as a condition precedent to providing the Services, the revocation or loss of such license or certification may result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;
 - (ii) The State Entity determines that the actions, or failure to act, of the Contractor, its agents, employees or subcontractors have caused, or reasonably could cause, life, health or safety to be jeopardized;
 - (iii) The Contractor fails to comply with confidentiality laws or provisions; and/or

- (iv) The Contractor furnished any statement, representation or certification in connection with the Contract or the bidding process which is materially false, deceptive, incorrect or incomplete.
2. **Termination for Cause.** The occurrence of any one or more of the following events shall constitute cause for the State Entity to declare the Contractor in default of its obligations under the Contract:
- (i) The Contractor fails to deliver or has delivered nonconforming Services or fails to perform, to the State Entity's satisfaction, any material requirement of the Contract or is in violation of a material provision of the Contract, including, but without limitation, the express warranties made by the Contractor;
 - (ii) The State Entity determines that satisfactory performance of the Contract is substantially endangered or that a default is likely to occur;
 - (iii) The Contractor fails to make substantial and timely progress toward performance of the Contract;
 - (iv) The Contractor becomes subject to any bankruptcy or insolvency proceeding under federal or state law to the extent allowed by applicable federal or state law including bankruptcy laws; the Contractor terminates or suspends its business; or the State Entity reasonably believes that the Contractor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;
 - (v) The Contractor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of the Contract;
 - (vi) The Contractor has engaged in conduct that has or may expose the State Entity or the State to liability, as determined in the State Entity's sole discretion; or
 - (vii) The Contractor has infringed any patent, trademark, copyright, trade dress or any other intellectual property rights of the State Entity, the State, or a third party.
3. **Notice of Default.** If there is a default event caused by the Contractor, the State Entity shall provide written notice to the Contractor requesting that the breach or noncompliance be remedied within the period of time specified in the State Entity's written notice to the Contractor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, the State Entity may:
- (i) Immediately terminate the Contract without additional written notice; and/or
 - (ii) Procure substitute services from another source and charge the difference between the Contract and the substitute contract to the defaulting Contractor; and/or,
 - (iii) Enforce the terms and conditions of the Contract and seek any legal or equitable remedies.
4. **Termination Upon Notice.** Following thirty (30) days' written notice, the State Entity may terminate the Contract in whole or in part without the payment of any penalty or incurring any further obligation to the Contractor. Following termination upon notice, the Contractor shall be

entitled to compensation, upon submission of invoices and proper proof of claim, for Services provided under the Contract to the State Entity up to and including the date of termination.

5. **Termination Due to Change in Law.** The State Entity shall have the right to terminate this Contract without penalty by giving thirty (30) days' written notice to the Contractor as a result of any of the following:
 - (i) The State Entity's authorization to operate is withdrawn or there is a material alteration in the programs administered by the State Entity; and/or
 - (ii) The State Entity's duties are substantially modified.
6. **Payment Limitation in Event of Termination.** In the event of termination of the Contract for any reason by the State Entity, the State Entity shall pay only those amounts, if any, due and owing to the Contractor for the Services actually rendered up to the date specified in the notice of termination for which the State Entity is obligated to pay pursuant to the Contract or Purchase Instrument. Payment will be made only upon submission of invoices and proper proof of the Contractor's claim. This provision in no way limits the remedies available to the State Entity under the Contract in the event of termination. The State shall not be liable for any costs incurred by the Contractor in its performance of the Contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the Contract.
7. **The Contractor's Termination Duties.** Upon receipt of notice of termination or upon request of the State Entity, the Contractor shall:
 - (i) Cease work under the Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work under the Contract, including, without limitation, results accomplished, conclusions resulting therefrom, and any other matters the State Entity may require;
 - (ii) Immediately cease using and return to the State Entity, any personal property or materials, whether tangible or intangible, provided by the State Entity to the Contractor;
 - (iii) Comply with the State Entity's instructions for the timely transfer of any active files and work product produced by the Contractor under the Contract;
 - (iv) Cooperate in good faith with the State Entity and its employees, agents and contractors during the transition period between the notification of termination and the substitution of any replacement contractor(s); and
 - (v) Immediately return to the State Entity any payments made by the State Entity for Services that were not delivered or rendered by the Contractor.

F. CONFIDENTIAL INFORMATION

1. **Access to Confidential Data.** The Contractor's employees, agents and subcontractors may have access to confidential data maintained by the State to the extent necessary to carry out the Contractor's responsibilities under the Contract. The Contractor shall presume that all information received pursuant to the Contract is confidential unless otherwise designated by the State. If it is reasonably likely the Contractor will have access to the State's confidential information, then:
 - (i) The Contractor shall provide to the State a written description of the Contractor's policies and procedures to safeguard confidential information;
 - (ii) Policies of confidentiality shall address, as appropriate, information conveyed in verbal, written, and electronic formats;
 - (iii) The Contractor must designate one individual who shall remain the responsible authority in charge of all data collected, used, or disseminated by the Contractor in connection with the performance of the Contract; and
 - (iv) The Contractor shall provide adequate supervision and training to its agents, employees and subcontractors to ensure compliance with the terms of the Contract.

The private or confidential data shall remain the property of the State at all times. Some Services performed for the State Entity may require the Contractor to sign a nondisclosure agreement. Contractor understands and agrees that refusal or failure to sign such a nondisclosure agreement, if required, may result in termination of the Contract.

2. **No Dissemination of Confidential Data.** No confidential data collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the State, either during the period of the Contract or thereafter. Any data supplied to or created by the Contractor shall be considered the property of the State. The Contractor must return any and all data collected, maintained, created or used in the course of the performance of the Contract, in whatever form it is maintained, promptly at the request of the State.
3. **Subpoena.** In the event that a subpoena or other legal process is served upon the Contractor for records containing confidential information, the Contractor shall promptly notify the State and cooperate with the State in any lawful effort to protect the confidential information.
4. **Reporting of Unauthorized Disclosure.** The Contractor shall immediately report to the State any unauthorized disclosure of confidential information.
5. **Survives Termination.** The Contractor's confidentiality obligation under the Contract shall survive termination of the Contract.

G. INDEMNIFICATION

1. **Contractor's Indemnification Obligation.** The Contractor agrees to indemnify and hold harmless the State and State officers, employees, agents, and volunteers (collectively, "Indemnified Parties") from any and all costs, expenses, losses, claims, damages, liabilities, settlements and judgments, including reasonable value of the time spent by the Attorney General's Office, related to or arising from:

- (i) Any breach of the Contract;
 - (ii) Any negligent, intentional or wrongful act or omission of the Contractor or any employee, agent or subcontractor utilized or employed by the Contractor;
 - (iii) Any failure of Services to comply with applicable specifications, warranties, and certifications under the Contract;
 - (iv) The negligence or fault of the Contractor in design, testing, development, manufacture, or otherwise with respect to the Services provided under the Contract;
 - (v) Claims, demands, or lawsuits that, with respect to the goods (if any) or any parts thereof, allege product liability, strict product liability, or any variation thereof;
 - (vi) The Contractor's performance or attempted performance of the Contract, including any employee, agent or subcontractor utilized or employed by the Contractor;
 - (vii) Any failure by the Contractor to comply with the "Compliance with the Law" provision of the Contract;
 - (viii) Any failure by the Contractor to make all reports, payments and withholdings required by federal and state law with respect to social security, employee income and other taxes, fees or costs required by the Contractor to conduct business in the State of Georgia or the United States;
 - (ix) Any infringement of any copyright, trademark, patent, trade dress, or other intellectual property right; or
 - (x) Any failure by the Contractor to adhere to the confidentiality provisions of the Contract.
2. **Duty to Reimburse State Tort Claims Fund.** To the extent such damage or loss as covered by this indemnification is covered by the State of Georgia Tort Claims Fund ("the Fund"), the Contractor (and its insurers) agrees to reimburse the Fund. To the full extent permitted by the Constitution and the laws of the State and the terms of the Fund, the Contractor and its insurers waive any right of subrogation against the State, the Indemnified Parties, and the Fund and insurers participating thereunder, to the full extent of this indemnification.
3. **Litigation and Settlements.** The Contractor shall, at its own expense, be entitled to and shall have the duty to participate in the defense of any suit against the Indemnified Parties. No settlement or compromise of any claim, loss or damage entered into by the Indemnified Parties shall be binding upon Contractor unless approved in writing by Contractor. No settlement or compromise of any claim, loss or damage entered into by Contractor shall be binding upon the Indemnified Parties unless approved in writing by the Indemnified Parties.
4. **Patent/Copyright Infringement Indemnification.** Contractor shall, at its own expense, be entitled to and shall have the duty to participate in the defense of any suit instituted against the State and indemnify the State against any award of damages and costs made against the State by a final judgment of a court of last resort in such suit insofar as the same is based on any claim that any of the Services constitutes an infringement of any United States Letters Patent or copyright, provided the State gives the Contractor immediate notice in writing of the institution of such suit, permits Contractor to fully participate in the defense of the same, and gives Contractor all available information, assistance and authority to enable Contractor to do so. Subject to approval of the Attorney General of the State of Georgia, the State Entity shall

tender defense of any such action to Contractor upon request by Contractor. Contractor shall not be liable for any award of judgment against the State reached by compromise or settlement unless Contractor accepts the compromise or settlement. Contractor shall have the right to enter into negotiations for and the right to effect settlement or compromise of any such action, but no such settlement shall be binding upon the State unless approved by the State.

In case any of the Services is in any suit held to constitute infringement and its use is enjoined, Contractor shall, at its option and expense:

- (i) Procure for the State the right to continue using the Services;
- (ii) Replace or modify the same so that it becomes non-infringing; or
- (iii) Remove the same and cancel any future charges pertaining thereto.

Contractor, however, shall have no liability to the State if any such patent, or copyright infringement or claim thereof is based upon or arises out of:

- (i) Compliance with designs, plans or specifications furnished by or on behalf of the State Entity as to the Services;
- (ii) Use of the Services in combination with apparatus or devices not supplied by Contractor;
- (iii) Use of the Services in a manner for which the same was neither designed nor contemplated; or
- (iv) The claimed infringement of any patent or copyright in which the State Entity or any affiliate or subsidiary of the State Entity has any direct interest by license or otherwise.

5. **Survives Termination.** The indemnification obligation of the Contractor shall survive termination of the Contract.

H. INSURANCE

Contractor shall provide all insurance as required by the RFX.

I. BONDS

The Contractor shall provide all required bonds in accordance with the terms of the RFX and as stated in the State Entity Standard Contract Form.

J. WARRANTIES

1. **Construction of Warranties Expressed in the Contract with Warranties Implied by Law.** All warranties made by the Contractor and/or subcontractors in all provisions of the Contract and the Contractor's Response, whether or not the Contract specifically denominates the Contractor's and/or subcontractors' promise as a warranty or whether the warranty is created only by the Contractor's affirmation or promise, or is created by a description of the Services to be provided, or by provision of samples to the State shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties which arise through course of dealing or usage of trade, the warranty of merchantability, and the warranty of fitness for a particular purpose. The warranties expressed in the Contract are intended to modify the warranties implied by law only to the extent that they expand the warranties applicable to the Services provided by the Contractor. The provisions of this section apply during the term of the Contract and any extensions or renewals thereof.
2. **Warranty – Nonconforming Services and Goods.** All Services and any goods delivered by Contractor to the State Entity shall be free from any defects in design, material, or workmanship. If any Services or goods offered by the Contractor are found to be defective in material or workmanship, or do not conform to Contractor's warranty, the State Entity shall have the option of returning, repairing, or replacing the defective Services or goods at Contractor's expense. Payment for Services and any goods shall not constitute acceptance. Acceptance by the State Entity shall not relieve the Contractor of its warranty or any other obligation under the Contract.
3. **Compliance with Federal Safety Acts.** Contractor warrants and guarantees to the State that the Services provided under the Contract are in compliance with Sections 5 and 12 of the Federal Trade Commission Act; the Fair Packaging and Labeling Act; the Federal Food, Drug, and Cosmetic Act; the Consumer Product Safety Act; the Federal Environmental Pesticide Control Act; the Federal Hazardous Substances Act; the Fair Labor Standards Act; the Wool Products Labeling Act; the Flammable Fabrics Act; the Occupational Safety and Health Act; the Office of Management and Budget A-110 Appendix A; and the Anti-Kickback Act of 1986.
4. **Originality and Title to Concepts, Materials, and Goods Produced.** Contractor represents and warrants that all the concepts, materials, goods and Services produced, or provided to the State pursuant to the terms of the Contract shall be wholly original with the Contractor or that the Contractor has secured all applicable interests, rights, licenses, permits or other intellectual property rights in such concepts, materials and works. The Contractor represents and warrants that the concepts, materials, goods and Services and the State's use of same and the exercise by the State of the rights granted by the Contract shall not infringe upon any other work, other than material provided by the Contract to the Contractor to be used as a basis for such materials, or violate the rights of publicity or privacy of, or constitute a libel or slander against, any person, firm or corporation and that the concepts, materials and works will not infringe upon the copyright, trademark, trade name, trade dress patent, literary, dramatic, statutory, common law or any other rights of any person, firm or corporation or other entity. The Contractor represents and warrants that it is the owner of or otherwise has the right to use and distribute the goods and Services contemplated by the Contract.
5. **Conformity with Contractual Requirements.** The Contractor represents and warrants that the Services provided in accordance with the Contract will appear and operate in conformance with the terms and conditions of the Contract.
6. **Authority to Enter into Contract.** The Contractor represents and warrants that it has full authority to enter into the Contract and that it has not granted and will not grant any right or

interest to any person or entity that might derogate, encumber or interfere with the rights granted to the State and the State Entity.

7. **Obligations Owed to Third Parties.** The Contractor represents and warrants that all obligations owed to third parties with respect to the activities contemplated to be undertaken by the Contractor pursuant to the Contract are or will be fully satisfied by the Contractor so that the State and the State Entity will not have any obligations with respect thereto.
8. **Title to Property.** The Contractor represents and warrants that title to any property assigned, conveyed or licensed to the State is good and that transfer of title or license to the State is rightful and that all property shall be delivered free of any security interest or other lien or encumbrance. Title to any supplies, materials, or equipment shall remain in the Contractor until fully paid for by the State Entity. Except as otherwise expressly authorized by the State Entity, all materials produced by Contractor personnel in performance of Services, including but not limited to software, charts, graphs, diagrams, video tapes and other project documentation shall be deemed to be work made for hire and shall be the property of the State of Georgia.
9. **Industry Standards.** The Contractor represents and expressly warrants that all aspects of the Services provided or used by it shall at a minimum conform to the standards in the Contractor's industry. This requirement shall be in addition to any express warranties, representations, and specifications included in the Contract, which shall take precedence.
10. **Contractor's Personnel and Staffing.** Contractor warrants that all persons assigned to perform Services under this Contract are either lawful employees of Contractor or lawful employees of a subcontractor authorized by the State Entity as specified in the RFX. All persons assigned to perform Services under this Contract shall be qualified to perform such Services. Personnel assigned by Contractor shall have all professional licenses required to perform the Services.
11. **State Security.** State Entity requires that a criminal background investigation be made of any and all Contractor personnel utilized to provide Services to the State. Contractor represents and warrants that Contractor shall refrain from assigning personnel to any task under this Contract if such investigation reveals a disregard for the law or other background that indicates an unacceptable security risk as determined by the State. The Contractor's employees, agents and subcontractors may be granted access to state computers, hardware, software, programs and/or information technology infrastructure or operations to the extent necessary to carry out the Contractor's responsibilities under the Contract. Such access may be terminated at the sole discretion of the State. The Contractor shall provide immediate notice to State Entity of any employees, agents and/or subcontractors suspected of abusing or misusing such access privilege. The Contractor represents and warrants that Contractor shall provide notice to State Entity of the changed status of any employee, agent or subcontractor granted access to state computers, hardware, software, programs and/or information technology infrastructure or operations, including, but not limited to, termination or change of the position or contract relationship.
12. **Use of State Vehicles.** Contractor warrants that no State vehicles will be used by Contractor for the performance of Services under this Contract. Contractor shall be responsible for providing transportation necessary to perform all Services.

K. PRODUCT RECALL

If this Contract includes the provision of goods and in the event that any of the goods are found by the Contractor, the State, any governmental agency, or court having jurisdiction to contain a defect, serious quality or performance deficiency, or not to be in compliance with any standard or requirement so as to require or make advisable that such goods be reworked or recalled, the Contractor will promptly communicate all relevant facts to the State Entity and undertake all corrective actions, including those required to meet all obligations imposed by laws, regulations, or orders, and shall file all necessary papers, corrective action programs, and other related documents, provided that nothing contained in this section shall preclude the State Entity from taking such action as may be required of it under any such law or regulation. The Contractor shall perform all necessary repairs or modifications at its sole expense except to any extent that the Contractor and the State shall agree to the performance of such repairs by the State upon mutually acceptable terms.

L. CONTRACT ADMINISTRATION

1. **Order of Preference.** In the case of any inconsistency or conflict among the specific provisions of the State Entity Standard Contract Terms and Conditions (including any amendments accepted by both the State Entity and the Contractor attached hereto), the RFX (including any subsequent addenda), and the Contractor's Response, any inconsistency or conflict shall be resolved as follows:
 - (i) First, by giving preference to the specific provisions of the State Entity Standard Contract Terms and Conditions.
 - (ii) Second, by giving preference to the specific provisions of the RFX.
 - (iii) Third, by giving preference to the specific provisions of the Contractor's Response, except that objections or amendments by a Contractor that have not been explicitly accepted by the State Entity in writing shall not be included in this Contract and shall be given no weight or consideration.
2. **Intent of References to Bid Documents.** The references to the parties' obligations, which are contained in this document, are intended to supplement or clarify the obligations as stated in the RFX and the Contractor's Response. The failure of the parties to make reference to the terms of the RFX or the Contractor's Response in this document shall not be construed as creating a conflict and will not relieve the Contractor of the contractual obligations imposed by the terms of the RFX and the Contractor's Response. The contractual obligations of the State Entity cannot be implied from the Contractor's Response.
3. **Compliance with the Law.** The Contractor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations and orders now or hereafter in effect when performing under the Contract, including without limitation, all laws applicable to the prevention of discrimination in employment and the use of targeted small businesses as subcontractors or contractors. The Contractor, its employees, agents and subcontractors shall also comply with all federal, state and local laws regarding business permits and licenses that may be required to carry out the work performed under the Contract. Contractor and Contractor's personnel shall also comply with all State and State Entity policies and standards in effect during the performance of the Contract, including but not limited to the State Entity's policies and standards relating to personnel conduct, security, safety, confidentiality, and ethics. Further, the provisions of O.C.G.A. Section 45-10-20 et seq. have not and must not be violated under the terms of this Contract. If the value of this Contract

is \$100,000 or more and Contractor is a company that employs more than five persons, Contractor certifies that Contractor is not currently engaged in, and agrees for the duration of this Contract not to engage in, a boycott of Israel, as defined in O.C.G.A. § 50-5-85.

4. **Sexual Harassment Prevention.** The State of Georgia promotes respect and dignity and does not tolerate sexual harassment in the workplace. The State is committed to providing a workplace and environment free from sexual harassment for its employees and for all persons who interact with state government. All State of Georgia employees are expected and required to interact with all persons including other employees, contractors, and customers in a professional manner that contributes to a respectful work environment free from sexual harassment. Furthermore, the State of Georgia maintains an expectation that its contractors and their employees and subcontractors will interact with entities of the State of Georgia, their customers, and other contractors of the State in a professional manner that contributes to a respectful work environment free from sexual harassment.

Pursuant to the State of Georgia's Statewide Sexual Harassment Prevention Policy (the "Policy"), all contractors who are regularly on State premises or who regularly interact with State personnel must complete sexual harassment prevention training on an annual basis.

If the Contractor, including its employees and subcontractors, violates the Policy, including but not limited to engaging in sexual harassment and/or retaliation, the Contractor may be subject to appropriate corrective action. Such action may include, but is not limited to, notification to the employer, removal from State premises, restricted access to State premises and/or personnel, termination of contract, and/or other corrective action(s) deemed necessary by the State.

- (i) If Contractor is an individual who is regularly on State premises or who will regularly interact with State personnel, Contractor certifies that:
 - (a) Contractor has received, reviewed, and agreed to comply with the State of Georgia's Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
 - (b) Contractor has completed sexual harassment prevention training in the last year and will continue to do so on an annual basis; or will complete the Georgia Department of Administrative Services' sexual harassment prevention training located at this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and,
 - (c) Upon request by the State, Contractor will provide documentation substantiating the completion of sexual harassment training.
- (ii) If Contractor has employees and subcontractors that are regularly on State premises or who will regularly interact with State personnel, Contractor certifies that:
 - (a) Contractor will ensure that such employees and subcontractors have received, reviewed, and agreed to comply with the State of Georgia's Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;

- (b) Contractor has provided sexual harassment prevention training in the last year to such employees and subcontractors and will continue to do so on an annual basis; or Contractor will ensure that such employees and subcontractors complete the Georgia Department of Administrative Services' sexual harassment prevention training located at this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and
- (c) Upon request of the State, Contractor will provide documentation substantiating such employees and subcontractors' acknowledgment of the State of Georgia's Statewide Sexual Harassment Prevention Policy and annual completion of sexual harassment prevention training.

5. Drug-free Workplace. The Contractor hereby certifies as follows:

- (i) Contractor will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of this Contract; and
- (ii) If Contractor has more than one employee, including Contractor, Contractor shall provide for such employee(s) a drug-free workplace, in accordance with the Georgia Drug-free Workplace Act as provided in O.C.G.A. Section 50-24-1 et seq., throughout the duration of this Contract; and
- (iii) Contractor will secure from any subcontractor hired to work on any job assigned under this Contract the following written certification: "As part of the subcontracting agreement with (Contractor's Name), (Subcontractor's Name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this Contract pursuant to paragraph 7 of subsection (b) of Code Section 50-24-3."

Contractor may be suspended, terminated, or debarred if it is determined that:

- (i) Contractor has made false certification here in above; or
- (ii) Contractor has violated such certification by failure to carry out the requirements of O.C.G.A. Section 50-24-3(b).

6. Amendments. The Contract may be amended in writing from time to time by mutual consent of the parties. If the contract award exceeds the delegated purchasing authority of the State Entity, then the State Entity must obtain approval of the amendment from the Department of Administrative Services (DOAS). All amendments to the Contract must be in writing and fully executed by duly authorized representatives of the State Entity and the Contractor.

7. Third Party Beneficiaries. There are no third-party beneficiaries to the Contract. The Contract is intended only to benefit the State Entity, the State, and the Contractor.

8. Choice of Law and Forum. The laws of the State of Georgia shall govern and determine all matters arising out of or in connection with this Contract without regard to the choice of law provisions of State law. In the event any proceeding of a quasi-judicial or judicial nature is commenced in connection with this Contract, such proceeding shall solely be brought in a

court or other forum of competent jurisdiction within Fulton County, Georgia. This provision shall not be construed as waiving any immunity to suit or liability, including without limitation sovereign immunity, which may be available to the State.

9. **Parties' Duty to Provide Notice of Intent to Litigate and Right to Demand Mediation.** In addition to any dispute resolution procedures otherwise required under this Contract or any informal negotiations which may occur between the State and the Contractor, no civil action with respect to any dispute, claim or controversy arising out of or relating to this Contract may be commenced without first giving fourteen (14) calendar days written notice to the State of the claim and the intent to initiate a civil action. At any time prior to the commencement of a civil action, either the State or the Contractor may elect to submit the matter for mediation. Either the State or the Contractor may exercise the right to submit the matter for mediation by providing the other party with a written demand for mediation setting forth the subject of the dispute. The parties will cooperate with one another in selecting a mediator and in scheduling the mediation proceedings. Venue for the mediation will be in Atlanta, Georgia; provided, however, that any or all mediation proceedings may be conducted by teleconference with the consent of the mediator. The parties covenant that they will participate in the mediation in good faith, and that they will share equally in its costs; provided, however, that the cost to the State shall not exceed five thousand dollars (\$5,000.00).

All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by any of the parties, their agents, employees, experts and attorneys, and by the mediator or employees of any mediation service, are inadmissible for any purpose (including but not limited to impeachment) in any litigation or other proceeding involving the parties, provided that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation. Inadmissibility notwithstanding, all written documents shall nevertheless be subject to the Georgia Open Records Act, O.C.G.A. Section 50-18-70 et seq.

No party may commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session, forty-five (45) calendar days after the date of filing the written request for mediation with the mediator or mediation service, or sixty (60) calendar days after the delivery of the written demand for mediation, whichever occurs first. Mediation may continue after the commencement of a civil action, if the parties so desire.

10. **Assignment and Delegation.** The Contract may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the State Entity. For the purpose of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment.
11. **Use of Third Parties.** Except as may be expressly agreed to in writing by the State Entity, Contractor shall not subcontract, assign, delegate or otherwise permit anyone other than Contractor or Contractor's personnel to perform any of Contractor's obligations under this Contract or any of the work subsequently assigned under this Contract. No subcontract which Contractor enters into with respect to performance of obligations or work assigned under the Contract shall in any way relieve Contractor of any responsibility, obligation or liability under this Contract and for the acts and omissions of all subcontractors, agents, and employees. All restrictions, obligations and responsibilities of the Contractor under the Contract shall also apply to the subcontractors. Any contract with a subcontractor must also preserve the rights of the State Entity. The State Entity shall have the right to request the removal of a subcontractor from the Contract for good cause.

12. **Integration.** The Contract represents the entire agreement between the parties. The parties shall not rely on any representation that may have been made which is not included in the Contract.
13. **Headings or Captions.** The paragraph headings or captions used in the Contract are for identification purposes only and do not limit or construe the contents of the paragraphs.
14. **Not a Joint Venture.** Nothing in the Contract shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties thereto. Each party shall be deemed to be an independent contractor contracting for the Services and acting toward the mutual benefits expected to be derived herefrom. Neither Contractor nor any of Contractor's agents, servants, employees, subcontractors or contractors shall become or be deemed to become agents, servants, or employees of the State. Contractor shall therefore be responsible for compliance with all laws, rules and regulations involving its employees and any subcontractors, including but not limited to employment of labor, hours of labor, health and safety, working conditions, workers' compensation insurance, and payment of wages. No party has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to the Contract.
15. **Joint and Several Liability.** If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of the Contract, and for any default of activities and obligations.
16. **Supersedes Former Contracts or Agreements.** Unless otherwise specified in the Contract, this Contract supersedes all prior contracts or agreements between the State Entity and the Contractor for the Services provided in connection with the Contract.
17. **Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of the State Entity and the Contractor, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.
18. **Notice.** Any and all notices, designations, consents, offers, acceptances or any other communication provided for herein shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by Federal Express, courier or other similar and reliable carrier which shall be addressed to the person who signed the Contract on behalf of the party at the address identified in the State Entity Standard Contract Form. Each such notice shall be deemed to have been provided:
- (i) At the time it is actually received; or,
 - (ii) Within one (1) day in the case of overnight hand delivery, courier or Services such as Federal Express with guaranteed next day delivery; or,
 - (iii) Within five (5) days after it is deposited in the U.S. Mail in the case of registered U.S. Mail.

From time to time, the parties may change the name and address of the person designated to receive notice. Such change of the designated person shall be in writing to the other party and as provided herein.

19. **Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Contract shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed either party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way unremedied, unsatisfied or undischarged.
20. **Severability.** If any provision of the Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Contract. Further, if any provision of the Contract is determined to be unenforceable by virtue of its scope, but may be made enforceable by a limitation of the provision, the provision shall be deemed to be amended to the minimum extent necessary to render it enforceable under the applicable law. Any agreement of the State Entity and the Contractor to amend, modify, eliminate, or otherwise change any part of this Contract shall not affect any other part of this Contract, and the remainder of this Contract shall continue to be of full force and effect.
21. **Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Contract. Contractor shall ensure that all personnel providing Services to the State are responsive to the State's requirements and requests in all respects.
22. **Authorization.** The persons signing this Contract represent and warrant to the other parties that:
- (i) It has the right, power and authority to enter into and perform its obligations under the Contract; and
 - (ii) It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Contract and the Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.
23. **Successors in Interest.** All the terms, provisions, and conditions of the Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.
24. **Record Retention and Access.** The Contractor shall maintain books, records and documents in accordance with generally accepted accounting principles and procedures and which sufficiently and properly document and calculate all charges billed to the State throughout the term of the Contract for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. Records to be maintained include both financial records and service records. The Contractor shall permit the Auditor of the State of Georgia or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States, or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Contractor relating to orders, invoices or payments or any other documentation or materials pertaining to the Contract, wherever such records may be located during normal business hours. The Contractor shall not impose a charge for audit or examination of the Contractor's books and records. If an audit discloses incorrect billings or improprieties, the State reserves the right to charge the Contractor for the cost of the audit and appropriate reimbursement. Evidence of criminal conduct will be turned over to the proper authorities.

25. **Solicitation.** The Contractor warrants that no person or selling agency (except bona fide employees or selling agents maintained for the purpose of securing business) has been employed or retained to solicit and secure the Contract upon an agreement or understanding for commission, percentage, brokerage or contingency.
26. **Public Records.** The laws of the State of Georgia, including the Georgia Open Records Act, as provided in O.C.G.A. Section 50-18-70 et seq., require procurement records and other records to be made public unless otherwise provided by law.
27. **Clean Air and Water Certification.** Contractor certifies that none of the facilities it uses to provide the Services are on the Environmental Protection State Entity (EPA) List of Violating Facilities. Contractor will immediately notify the State Entity of the receipt of any communication indicating that any of Contractor's facilities are under consideration to be listed on the EPA List of Violating Facilities.
28. **Debarred, Suspended, and Ineligible Status.** Contractor certifies that the Contractor and/or any of its subcontractors have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4. Contractor will immediately notify the State Entity if Contractor is debarred by the State or placed on the Consolidated List of Debarred, Suspended, and Ineligible Contractors by a federal entity.
29. **Use of Name or Intellectual Property.** Contractor agrees it will not use the name or any intellectual property, including but not limited to, State trademarks or logos in any manner, including commercial advertising or as a business reference, without the expressed prior written consent of the State.
30. **Taxes.** The State Entity is exempt from Federal Excise Taxes, and no payment will be made for any taxes levied on Contractor's employee's wages. The State Entity is exempt from State and Local Sales and Use Taxes on the services. Tax Exemption Certificates will be furnished upon request. Contractor or an authorized subcontractor has provided the State Entity with a sworn verification regarding the filing of unemployment taxes or persons assigned by Contractor to perform Services, which verification is incorporated herein by reference.
31. **Certification Regarding Sales and Use Tax.** By executing the Contract, the Contractor certifies it is either (a) registered with the State Department of Revenue, collects, and remits State sales and use taxes as required by Georgia law, including Chapter 8 of Title 48 of the O.C.G.A.; or (b) not a "retailer" as defined in O.C.G.A. Section 48-8-2. The Contractor also acknowledges that the State may declare the Contract void if the above certification is false. The Contractor also understands that fraudulent certification may result in the State Entity or its representative filing for damages for breach of contract.
32. **Delay or Impossibility of Performance.** Neither party shall be in default under the Contract if performance is delayed or made impossible by an act of God. In each such case, the delay or impossibility must be beyond the control and without the fault or negligence of the Contractor. If delay results from a subcontractor's conduct, negligence or failure to perform, the Contractor shall not be excused from compliance with the terms and obligations of the Contract.
33. **Limitation of Contractor's Liability to the State.** Except as otherwise provided in this Contract, Contractor's liability to the State for any claim of damages arising out of this Contract

shall be limited to direct damages and shall not exceed the total amount paid to Contractor for the performance under this Contract.

No limitation of Contractor's liability shall apply to Contractor's liability for loss or damage to State equipment or other property while such equipment or other property is in the sole care, custody, and control of Contractor's personnel. Contractor hereby expressly agrees to assume all risk of loss or damage to any such State equipment or other property in the care, custody, and control of Contractor's personnel. Contractor further agrees that equipment transported by Contractor personnel in a vehicle belonging to Contractor (including any vehicle rented or leased by Contractor or Contractor's personnel) shall be deemed to be in the sole care, custody, and control of Contractor's personnel while being transported. Nothing in this section shall limit or affect Contractor's liability arising from claims brought by any third party.

34. **Obligations Beyond Contract Term.** The Contract shall remain in full force and effect to the end of the specified term or until terminated or canceled pursuant to the Contract. All obligations of the Contractor incurred or existing under the Contract as of the date of expiration, termination or cancellation will survive the termination, expiration or conclusion of the Contract.
35. **Counterparts.** The State Entity and the Contractor agree that the Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.
36. **Further Assurances and Corrective Instruments.** The State Entity and the Contractor agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Contract.
37. **Transition Cooperation and Cooperation with other Contractors.** Contractor agrees that upon termination of this Contract for any reason, it shall provide sufficient efforts and cooperation to ensure an orderly and efficient transition of services to the State or another contractor. The Contractor shall provide full disclosure to the State and the third-party contractor about the equipment, software, or services required to perform the Services for the State. The Contractor shall transfer licenses or assign agreements for any software or third-party services used to provide the Services to the State or to another contractor.

Further, in the event that the State has entered into or enters into agreements with other contractors for additional work related to Services rendered under the Contract, Contractor agrees to cooperate fully with such other contractors. Contractor shall not commit any act, which will interfere with the performance of work by any other contractor.



Georgia Procurement Registry

Sole Source Notification

Notice Process Sole Source Notification
Purchase Type Sole Source
Category Type Services_SpecialProjects
Notice Number PE-47800-SS-2024-000000006
Agency Code/Name 47800 - SECRETARY OF STATE
Government Type state
Fiscal Year 2024

47800 - SECRETARY OF STATE is providing public notice of its intent to award a sole source contract for the following event, PE-47800-SS-2024-000000006 See below Purpose of the Sole Source for more details.

Notice Posted Date 05-14-2024 03:58 AM
Notice Title Sole Source - KNOWINK
Bid Closing Date/Time 05-30-2024 01:03 PM
Buyer Name Kim Ford
Buyer Phone 470-312-2664
Buyer E-mail kford@sos.ga.gov
Notice Status Awarded

Purpose of the Sole Source

The Georgia Secretary of State is providing public notice of its intent to award a contract to KNOWINK to provide Daily Precinct Cards, Special Run/Requested Precinct Cards, and other Elections & Voter Registration documents for the State as part of integrating these printing services within their new voter registration system using the currently integrated software solution provided by KNOWINK. KNOWINK has been identified as the sole source for this purchase for the reasons stated in the attached sole source notice. The State wishes to award the supplier 1 yr. initial term with four (4) (1 yr.) renewals. Any supplier capable of providing the identified goods/services may challenge this sole source determination by filing a written protest with the Deputy Commissioner of the State Purchasing Division (SPD) in accordance with the protest procedures outlined in Section 6.5, Step 4 - Supplier Participates in Protest Process of the GPM. The protest must be received prior to the closing date and time identified herein. Until further notice, all protests must be submitted electronically via email at protests@doas.ga.gov.

Market Research

Sole Source: A purchasing situation in which the procurement is available from only one source. The announcement must be posted to the GPR in accordance with the Georgia Procurement Manual, Section 2.3.2.2.

Identify efforts made to locate other possible sources

KNOWINK currently holds all voter registration data within our new election system. They have a proprietary program to efficiently extract the information we need at will and print it without SOS having to pay to request the information and then prepare a pdf form for each occurrence for another vendor to print. We are able to eliminate the time and effort costs while receiving on-demand services for voter related printing.

Supplier Name: KNOWINK
Supplier Contact: David Greenwalt
Supplier email: david@knowink.com
Supplier Phone: 314-410-6785

Scope Of Work

Provide a detailed description of exact or estimated quantity, per unit price, and the total estimated value of the open contract to include the estimated quantity X unit price (if the exact units are not known).

The Secretary of State is interested in using KNOWINK's secure, proprietary data transfer protocol software between KNOWINK's ePulse system and the Agency's third-party voter registration system to print Daily Precinct Cards, Special Run/Requested Precinct Cards, and other Elections & Voter Registration documents for the state as part of integrating these printing services within their new voter registration system and already-existing data transfer integrations.

Complete the Following:(For justifying a Sole Source)

Provide an explanation why only a particular style, model, type or manufacturer is required (i.e. why the solution is the only solution which will meet the state entity needs).

The Secretary of State is interested in using KNOWiNK's secure, proprietary data transfer protocol software between KNOWiNK's ePulse system and the Agency's third-party voter registration system to print Daily Precinct Cards, Special Run/Requested Precinct Cards, and other Elections & Voter Registration documents for the state as part of integrating these printing services within their new voter registration system and already-existing data transfer integrations. KNOWiNK's data transfer solution is currently deployed with the State of Georgia's voter registration system, known as GARViS. KNOWiNK is the only integrated vendor with a near-real-time API and a redundant static file transfer that transfers millions of voter data points, including PII, and millions of ballot records. This custom, secure, and reliable solution is fully deployed and would act as the infrastructure for this project, which would also entail the reliable and secure transfer of millions of voter records. KNOWiNK has also worked to account for over 50 unique edge cases that have occurred in the complex data transfer of Voter Registration/Elections data, and those resolutions would be applied in this solution. KNOWiNK has developed a separate, proprietary Document Generation protocol that enables efficient, secure production of pre-defined voter documents, which are presorted for delivery by the United States Postal Service (USPS) upon being generated and printed. Using KNOWiNK's secure, proprietary data transfer protocol software between the ePulse system and GARViS, the State will be able to provide the legally required: - Daily Precinct Cards, - Special Run/Requested Precinct Cards, and - Other Elections & Voter Registration documents. The process simultaneously creates a unique digital image of the document, which is transmitted to the voter registration system, leveraging the existing integration that has already been built by KNOWiNK & SOS for Voter Registration signatures/data, to be absorbed into the specific voter record using the secure file transfer protocol. These proprietary processes work in tandem to provide seamless integration between the state's voter registration system, GARViS, and KNOWiNK's on-demand printing and mailing solution.

Exclusive Capability

Provide a detailed description of proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.

A letter from the Original Equipment Manufacturer (OEM) or Publisher is required that warrants that no other items/products are available for purchase that would serve the same purpose or function or items/products for which competition is precluded because of the existence of a patent, copyright or monopoly.

KNOWiNK warrants that no other software is available for purchase that would serve the same purpose or function and there is only one price for the software because of its exclusivity.

NIGP Code Selection

20970---Printing Software, Mainframes and Servers

96625---Digital Printing

Documents List

 Sole Source Statement for the State of GA.pdf

 PE_47800_SS_000000006 NOA_signed.pdf

Procedure to challenge a solicitation

Any supplier capable of providing the identified goods/services may challenge this event determination by filing a written protest with the Deputy Commissioner of the State Purchasing Division (SPD) in accordance with the protest procedures outlined in Section 6.5, Step 4-Supplier Participates in Protest Process of the Georgia Procurement Manual. The protest must be received prior to the closing date and time identified herein.

MAIL	Attn: Deputy Commissioner - Procurement State Purchasing Division, Department of Administrative Services 200 Piedmont Ave., SE, Suite 1308. West Tower, Atlanta, GA 30334-9010
EMAIL	protests@doas.ga.gov
MORE INFORMATION	https://doas.ga.gov/state-purchasing/purchasing-law-administrative-rules-and-policies/overview

May 8, 2024

Re: KNOWiNK Sole Source Statement for the State of Georgia

KNOWiNK is the current provider of Georgia's statewide electronic poll book solution (Poll Pad), a state voting system component. KNOWiNK has developed and deployed a proprietary API Gateway as part of the Poll Pad solution. This API Gateway allows for the efficient, secure transfer of data and files between state voter registration systems and the Company's election management platform, ePulse.

It is KNOWiNK's understanding the state of Georgia is interested in using KNOWiNK's secure, proprietary data transfer protocol software between KNOWiNK's ePulse system and the State's third-party voter registration system to print Precinct Cards, Special Run Precinct cards and other documents for the State as part of integrating these printing services within their new voter registration system.

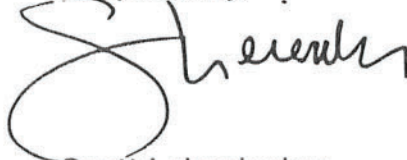
SCOPE OF SERVICES

- KNOWiNK's data transfer solution is currently deployed with the State of Georgia's voter registration system, GARViS.
- KNOWiNK is the only integrated vendor with a near-real-time API and a redundant static file transfer that transfers millions of voter data points, including PII, and millions of ballot records. This custom, secure, and deployed solution would act as the infrastructure for this project, which would also entail the reliable and secure transfer of millions of voter records. KNOWiNK has also worked to account for over 50 unique edge cases that have occurred in data transfers, and those resolutions would be applied in this solution.
- KNOWiNK has developed a separate, proprietary Document Generation protocol that enables efficient, secure production of pre-defined voter documents presorted for delivery by the United States Postal Service (USPS).

- Using KNOWiNK's secure, proprietary data transfer protocol software between the ePulse system and the State's third-party voter registration system, the State will be able to provide legally required:
 - Precinct Cards,
 - Special Run Precinct Cards, and
 - Other documents
- The process simultaneously creates a unique digital image of the document, which is transmitted to the voter registration system to be absorbed into the specific voter record using the secure API Gateway.
- These proprietary processes work in tandem to provide seamless integration between the state's voter registration system, GARViS, and KNOWiNK's on-demand printing and mailing solution.

KNOWiNK warrants that no other software is available for purchase that would serve the same purpose or function and there is only one price for the software because of its exclusivity.

Respectfully,



Scott Leiendecker
Founder & CEO



Georgia

NOTICE OF AWARD

Solicitation Title/Event Name: Sole Source - KNOWink

Solicitation No/Event ID: PE-47800-SS-2024-0000000006

Solicitation Close/Event End Date: May 29, 2024

Notice of Award Posting Date: May 30, 2024

Issuing Officer: Kim Ford

Issuing Officer Contact Information: 470-312-2664

The State has awarded a contract to the successful offeror(s). Although the State will provide the reason(s) an offeror was not successful in accordance with Georgia law, please note that the reasons listed below beside the names of the unsuccessful offeror(s) should not be interpreted as an exhaustive list. NOTE: In the event any of the following is applicable, then all identified award amounts (if any) are estimates only: (1) this is an open agency contract and/or (2) the state entity has identified primary/secondary awardees. **All protests must be submitted electronically via email at doas.protests@doas.ga.gov.** Please reference the *Georgia Procurement Manual* for the supplier protest process updated **August 2020**: <http://doas.ga.gov/state-purchasing/law-administrative-rules-and-policies>

SUCCESSFUL OFFEROR(S)	AWARD AMOUNT
KNOWink	\$450,000
UNSUCCESSFUL OFFEROR(S)	REASONS

Authorized Signature: _____

Revised: 1/4/21

SPD-AP005

PE-47800-SS-2024-000000006 - KNOWiNK Contract

Final Audit Report

2024-06-12

Created:	2024-05-31
By:	Livia Taylor (ltaylor@sos.ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqi6EoC5EiOdiROz1EKkoiwIGt0vST6WA

"PE-47800-SS-2024-000000006 - KNOWiNK Contract" History

-  Document created by Livia Taylor (ltaylor@sos.ga.gov)
2024-05-31 - 5:28:01 PM GMT
-  Document emailed to KIMBERLY FORD (KFORD@SOS.GA.GOV) for approval
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-  Document approved by J. Blake Evans (bevans@sos.ga.gov)
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2024-06-12 - 1:11:01 PM GMT

 Document e-signed by Gabriel Sterling (gsterling@sos.ga.gov)

Signature Date: 2024-06-12 - 1:11:03 PM GMT - Time Source: server

 Agreement completed.

2024-06-12 - 1:11:03 PM GMT



REGISTRATION & ELECTIONS
KNOWINK, LLC
2026 ELECTIONS (JULY TO DECEMBER 2026)

COMMODITY NO.	COMMODITY LINE	Extended Description	FUNDING LINE	AMOUNT
1		Mailing & Voter Communication Services / Postage for Absentee Ballot Mailout / Postage for Confirmation Notice Mail-Outs - NOVEMBER ELECTION	100-265-2653-1456	\$ 185,000.00
2		Mailing & Voter Communication Services / Postage for Absentee Ballot Mailout / Postage for Confirmation Notice Mail-Outs - DECEMBER RUNOFF	100-265-2658-1456	\$ 38,300.00
3		Knowink Poll Pad Data Estimate - NOVEMBER ELECTION	100-265-2653-1160	\$ 7,200.00
4		Knowink Poll Pad Data Estimate - DECEMBER RUNOFF	100-265-2658-1160	\$ 7,200.00
5		Mailing ABS ballots services - NOVEMBER ELECTION	100-265-2653-1160	\$ 30,000.00
6		Mailing ABS ballots services - DECEMBER RUNOFF	100-265-2658-1160	\$ 30,000.00
TOTAL				\$ 297,700.00

Current Request	UNIT 2653	UNIT 2658
Mailing 1456	\$ 185,000.00	\$ 38,300.00
Knowink Poll Pad Data Estimate (1160)	\$ 7,200.00	\$ 7,200.00
ABS vendor mailing ABS ballots (1160)	\$ 30,000.00	\$ 30,000.00
	\$ 222,200.00	\$ 75,500.00
	\$ 297,700.00	

From: [Jerry Kiske](#)
To: [Derek Winters](#)
Cc: [Glenn, Kathryn](#); [Williams, Nadine](#); [Dickenson, Janice](#); [Jerry Kiske](#)
Subject: Re: Request for Quote - 2026 Precinct card mailings and Absentee Ballot mailouts
Date: Friday, October 31, 2025 4:05:11 PM
Attachments: [image001.png](#)

This Message Is From an External Sender

This message came from outside Fulton County Government. Use caution with links/attachments.

Here's the requested pricing... I confirmed with the GA SOS office on the precinct cards. They will honor our state contract price for Fulton County, which means they'll pay for \$0.07 for every card printed.

- **500,000** – Precinct card mailings (daily cards and special orders)

precinct cards - \$0.62 each Fulton County - \$0.55 that includes postage State of GA pays \$0.07 each

- **20,000** – Confirmation notices

\$0.27 each not including postage

- **20,000** – Absentee ballot mailouts

20,000 - \$3.25 each packet not including postage

Plase let me know if you have any questions!

Thanks and have a great weekend!

Jerry

On Oct 29, 2025, at 8:14 AM, Derek Winters <derek.winters@knowink.com> wrote:

Hi Kathryn,

Thanks for your email and we are working on it! We appreciate our partnership and back to you soon.

Derek

Derek Winters
Derek.Winters@knowink.com

On Oct 29, 2025, at 7:47 AM, Glenn, Kathryn
<Kathryn.Glenn@fultoncountyga.gov> wrote:

Good morning Derek,

In preparation for 2026 budgeting and purchase order requests, we are requesting a quote for the following services to ensure timely processing of invoices:

- **500,000** – Precinct card mailings (daily cards and special orders)
- **20,000** – Confirmation notices
- **20,000** – Absentee ballot mailouts
- Please provide your quote(s) by **close of business Friday, October 31, 2025**. Please feel free to separate the Absentee ballot mailout quote from the precinct cards and confirmation notices.

Should you have any questions or need additional information, please don't hesitate to inquire. My direct line is 404-612-8853.

Thank you,

Kathryn Glenn

<Outlook-
yn3lszu4.png>

Registration Chief, CERA, GEOC, GROC
Department of Registration & Elections
404-612-7020

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Jerry Kiske | Account Executive



5001 Southwest Ave. | St. Louis, MO 63110
Mobile: 314-471-8985 | Office: 314.781.6505
MODERNLITHO.COM

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Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0455

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of a statewide contract - Department of Real Estate and Asset Management, SWC #99999-001-SPD0000220-0006, Public Safety Technologies, Equipment, and Services in the total amount not to exceed \$581,114.60 with Prologic ITS, LLC (Dallas, GA), for the purchase, delivery, and installation of emergency vehicle equipment packages for the upfit of 11 total Inmate Transport Vans for the Fulton County Sheriff's Department. This is a one-time procurement.

Requirement for Board Action

In accordance with Purchasing Code Section 102-462, requests for approval of statewide contracts of more than \$100,000 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

All Districts	☒
District 1	☐
District 2	☐
District 3	☐
District 4	☐
District 5	☐
District 6	☐

Is this a purchasing item?

Yes

Summary & Background Approval of this statewide contract will allow the County to purchase and install emergency vehicle equipment packages for the retrofit of 11 total inmate transport vans needed for the Fulton County Sheriff's Department for FY2026.

Scope of Work: To provide and install emergency vehicle equipment packages on 11 total inmate transport vans for the Fulton County Sheriff's Department.

Emergency Vehicle Equipment Breakdown and Cost:

	Department	Vehicle Type	Qty	Total Cost
1	Sheriff	Inmate Transport Vans	11	\$581,114.60

The statewide contractor will work in collaboration with the Department Real Estate and Asset Management's Fleet Management Division for coordination and delivery of emergency upfit vehicle equipment for the Fulton County Sheriff's Department.

Community Impact: Approval of this item will enhance the County's public safety agency by improving safety and functionality via custom modifications of vehicles that allow law enforcement to focus on their primary task of helping people in emergencies or any situation day or night to serve the citizens of Fulton County.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

Project Implications: This upfitting, via the required specialized equipment that will be used to transform the 11 standard inmate transport vans, is imperative to allow the Sheriff's Department to respond and accomplish its daily operational tasks.

Community Issues/Concerns: None that the Department is aware of.

Department Issues/Concerns: If this statewide contract is not approved, this will strain the County's public safety agency's ability to meet and accomplish its daily operational tasks.

Contract Modification No, this is a new procurement

Contract & Compliance Information

Click or tap here to enter text.

Exhibits Attached

Exhibit 1: Statewide Contract #99999-001-SPD0000220-0006

Exhibit 2: Statewide Contract Expire Term Date

Exhibit 3: Cooperative Purchasing Justification and Approval Form

Contact Information

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$0.00
Previous Adjustments: \$0.00
This Request: \$581,114.60
TOTAL: \$581,114.60

Fiscal Impact / Funding Source**Funding Line 1:**

500-520-5200-1410: Capital, Department of Real Estate and Asset Management, Equipment- \$581,114.60

Key Contract Terms	
Start Date: Upon BOC Approval	End Date: 12/31/2026
Cost Adjustment:	Renewal/Extension Terms: O time procurement

Overall Contractor Performance Rating: N/A**Would you select/recommend this vendor again?**

Yes

Report Period Start:
N/A**Report Period End:**
N/A



State of Georgia
STATEWIDE CONTRACT
DEPARTMENT OF ADMINISTRATIVE SERVICES
Electronic Request for Proposals (eRFP)
Event Name: Public Safety Technologies, Equipment, and Services
eRFP (Event) Number: 99999-SPD0000220

1. Introduction

1.1. Purpose of Procurement

Pursuant to the State Purchasing Act (Official Code of Georgia Annotated §§50-5-50 et seq.), this electronic Request for Proposal (eRFP) is being issued to establish one or more statewide contracts with one or more qualified suppliers who will provide **Public Safety Technologies, Equipment, and Services**.

This eRFP is being conducted by the Department of Administrative Services through its State Purchasing Division (hereinafter, DOAS). For Categories 1 and 3, the resulting statewide contract(s) (if any) will be a Mandatory source for all State of Georgia governmental entities subject to the State Purchasing Act, including but not limited to certain state offices, agencies, departments, boards, bureaus, commissions, institutions, and colleges and universities. For Category 2, the resulting statewide contract(s) (if any) will be a Convenience source for all State of Georgia governmental entities subject to the State Purchasing Act, including but not limited to certain state offices, agencies, departments, boards, bureaus, commissions, institutions, and colleges and universities. The statewide contract(s) will also be available on a convenience basis to other governmental entities such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions of the State of Georgia. All entities authorized to utilize the resulting statewide contract(s) shall be referred to collectively as Authorized Users.

The purpose and the intent of this eRFP are to establish a statewide source of supply and services for Public Safety Technologies, Equipment, and Services. The resulting statewide contract will include the below-listed categories:

Public Safety Technologies, Equipment, and Services
Category 1: Two-Way Radios Equipment, Supplies, and Services
Category 2: Automated License Plate Readers (ALPR) Equipment, Supplies, and Services
Category 3: Body-Worn Camera Equipment, Supplies, and Services

One of the main objectives of this eRFP is to identify qualified Suppliers that have the depth, breadth and quality of resources necessary to meet all the standards of the State, to deliver a wide variety of Public Safety Technologies, Equipment, and Services to a broad and dispersed demographic of state and local government users, who require a high level of customer care before and after the sale.

DOAS desires to award contracts that provide the best value and services to state and local government entities. DOAS requires that the Original Equipment Manufacturer (OEM), subsidiary, or an OEM authorized distributor, dealer, or reseller servicing the Authorized User (AU) have (ANSI/TIA-942, ISO, OSHA, AES, or ETA certifications) as a minimum

requirement to submit bids under this eRFP. See the Program Requirements Document (PRD) for detailed requirement information. DOAS expects to award multiple contracts in each category that are (1) within a competitive range and/or (2) provide adequate sources of supply throughout the State of Georgia. For the category that the Supplier is responding to, Suppliers must provide a full range of product/service offerings within that category (See the category list above).

Please see Attachment B – Program Requirement Document (PRD) for a comprehensive overview of all program requirements.

While the intent of this statewide contract will be to allow a means for Authorized Users to procure the equipment and related services as listed in this eRFP, some product overlap between statewide contracts may occur. The items with the primary use as listed below offered on other statewide contracts will be excluded unless identified in this eRFP and any attachments.

The lists of contracts and associated products that are NOT within scope include, but are not limited to, the following:

- Police Pursuit & Special Services Vehicles (99999-001-SPD0000183-0007)
- Guns and Ammunition (99999- 001-SPD0000157-0005).
- Conductive Energy Weapons and Related Accessories (99999-SPD-SPD0000205)

1.1.1. Small and Diverse Businesses

The State is committed to supporting small and diverse businesses and encourages all qualified companies to participate in the procurement process through prime and subcontractor opportunities. In an effort to assist minority-owned businesses, Georgia law permits an income tax adjustment on the state tax return of any company that subcontracts with a certified minority-owned firm to furnish goods, property or services to the State of Georgia O.C.G.A. Section 48-7-38. A minority-owned business may be defined as a business owned by an individual who is a member of a minority group or a partnership in which 51% or more of the ownership interest is owned by one or more members of a minority. O.C.G.A. Section 48-7-38 recognizes minority groups as Black or African American, Hispanic or Latino, Asian-Pacific American, Native American or Asian-Indian American. Suppliers should consult with their tax advisors to find out how to take advantage of these tax credits.

1.2. Category Background and Estimated Spend

DOAS has determined through spend analysis encompassing fiscal years 2019-2022 (July 1, 2018 – June 30, 2022) that Authorized Users of the current statewide contract spend approximately \$197M annually on the products outlined in this eRFP. This historical spend is based on purchasing activity by Authorized Users across the State both on the existing statewide contract (Contract Spend) as well as off-contract.

DOAS notes that although the purchase activities of Authorized Users occur independently and on separate timelines, many Authorized users typically follow an 18 to 24-month “refresh rate” for their existing Public Safety Technologies, Equipment, and Services.

The table below shows spend by category and contains both on-contract spend (Contract Spend) on the existing statewide contract, as well as off-contract spend by Authorized User type (Board of Regents (BOR) of the University System of Georgia, Executive (state government entities), Local (local government entities)).

Spend by Category (FY19-FY22)										
Category	Contract Spend		BOR		Exec.		Local	Sum of Total Spend		
Radios	\$	51,861,706	\$	2,350,197	\$	1,173,343	\$	99,790,974	\$	155,176,220
Body Cameras	\$	4,555,488	\$	1,003,861	\$	2,265,035	\$	22,971,870	\$	30,796,255
License Plate Reader	\$	-	\$	2,531,419	\$	1,562,062	\$	6,596,951	\$	10,690,432
Grand Total	\$	56,417,194	\$	5,885,478	\$	5,000,440	\$	129,359,795	\$	196,662,907

The three tables below show spend by category by fiscal year and each contains both on-contract spend (Contract Spend) on the existing statewide contract, as well as off-contract spend by Authorized User type (BOR, Executive, Local).

Spend by Category by Fiscal Year						
Category	2019	2020	2021	2022	Sum of Total Spend	
Radios	\$ 26,439,155	\$ 31,415,169	\$ 40,035,579	\$ 57,286,317	\$ 155,176,220	
Body Cameras	\$ -	\$ 6,397,127	\$ 9,925,496	\$ 14,473,632	\$ 30,796,255	
License Plate Readers	\$ 2,544,702	\$ 2,800,272	\$ 1,888,929	\$ 3,456,530	\$ 10,690,432	
Grand Total	\$ 28,983,857	\$ 40,612,568	\$ 51,850,004	\$ 75,216,479	\$ 196,662,907	

The following two (2) tables are subcomponents of the table above.

On Contract Spend by Category by Fiscal year				
Fiscal Year	Radios	Body Cams	Total	
2019	\$ 26,126,701	\$ -	\$ 26,126,701	
2020	\$ 21,070,065	\$ 156,861	\$ 21,226,926	
2021	\$ 3,324,407	\$ 1,900,850	\$ 5,225,257	
2022	\$ 1,340,533	\$ 2,497,778	\$ 3,838,311	
Total	\$ 51,861,706	\$ 4,555,488	\$ 56,417,194	

Off Contract Spend by Category by Fiscal Year				
Fiscal Year	Radios	Body Cams	ALPR	Total
2019	\$ 312,454	\$ -	\$ 2,544,702	\$ 2,857,156
2020	\$ 10,345,104	\$ 6,240,266	\$ 2,800,272	\$ 19,385,642
2021	\$ 36,711,172	\$ 8,024,646	\$ 1,888,929	\$ 46,624,747
2022	\$ 55,945,784	\$ 11,975,854	\$ 3,456,530	\$ 71,378,167
Total	\$ 103,314,514	\$ 26,240,766	\$ 10,690,432	\$ 140,245,712

1.3. eRFP Certification

Pursuant to the provisions of the Official Code of Georgia Annotated §50-5-67(a), DOAS certifies the use of competitive sealed bidding will not be practicable or advantageous to the State of Georgia in completing the acquisition described in this eRFP. Thus, electronic competitive sealed proposals will be submitted in response to this eRFP.

This eRFP is being sourced through an electronic sourcing tool approved by DOAS and all suppliers' responses must be submitted electronically in accordance with the instructions contained in Section 2 "Instructions to Suppliers" of this eRFP. Electronic competitive sealed proposals will be administered pursuant to the Georgia Electronic Records and Signature Act. Please note electronic competitive sealed proposals meet the sealed proposal requirements of the State of Georgia, an electronic record meets any requirements for writing, and an electronic signature meets any requirements for an original signature.

1.4. Overview of the eRFP Process

The objective of the eRFP is to select one or more qualified suppliers to provide the goods and/or services outlined in this eRFP to Authorized Users. The general instructions and provisions of this document have been drafted with the expectation that DOAS may desire to make one award or multiple awards. For example, this document contains phrases such as “statewide contract(s)” and “award(s)”. Please refer to Section 1.1 “Purpose of Procurement” and Section 6.7 “Selection and Award” for information concerning whether DOAS will make one award, multiple or split awards, or reserves the right to make either depending on the proposals received.

This eRFP process will be conducted to gather and evaluate responses from suppliers for potential award. All qualified suppliers are invited to participate by submitting responses, as further defined below. After evaluating all responses received prior to the closing date of this eRFP and following negotiations (if any) and resolution of any contract exceptions, the preliminary results of the eRFP process will be publicly announced, including the names of all participating suppliers and the evaluation results. Subject to the protest process, final contract award(s) will be publicly announced thereafter.

1.5. Schedule of Events

The schedule of events set out herein represents DOAS’ best estimate of the schedule that will be followed. Delays to the procurement process may occur which may necessitate adjustments to the proposed schedule. Any changes to the dates up to the closing date of the eRFP will be publicly posted prior to the closing date of this eRFP. After the close of the eRFP, DOAS reserves the right to adjust the remainder of the proposed dates, including the dates for evaluation, negotiations, award and the statewide contract term on an as needed basis with or without notice.

Description	Date	Time
Release of eRFP	As Published on the Georgia Procurement Registry (“GPR”)	N/A
Deadline for written questions sent via email to the Issuing Officer referenced in Section 1.5.	11/09/2023 As published on the GPR	5:00 p.m. ET
Offeror’s Conference	11/06/2023	TBD
Responses to Written Questions	11/14/2023	5:00 p.m. ET
Proposals Due/Close Date and Time	As Published on the GPR	See GPR
Proposal Evaluation Completed (on or about)	5 to 6 Weeks after Closing	N/A
Negotiations Invitation Issued (emailed) (on or about); discretionary process	6 to 8 Weeks after Closing	TBD
Negotiations with Identified Suppliers (on or about); discretionary process	6 to 8 Weeks after Closing	TBD
Final Evaluation (on or about)	10 to 12 Weeks after Closing	N/A
Finalize Contract Terms	10 to 12 Weeks after Closing	N/A
Notice of Intent to Award* [NOIA] (on or about)	12 to 15 Weeks after Closing	N/A
Notice of Award [NOA] (on or about)	As published on the GPR	See GPR

*In the event the estimated value of the resulting statewide contract(s) is less than \$100,000.00, DOAS reserves the right to proceed directly to contract award without posting a Notice of Intent to Award.

1.6. Official Issuing Officer (Buyer)

The Issuing Officer for this solicitation is listed below. Except as otherwise provided in this eRFP, all communication (questions, requests for clarification, status updates, etc.) related to this eRFP **must** be provided in writing to this individual as further detailed in Section 2.1.2 of this eRFP.

Latrice Njee

Phone Number: 404-656-5452

Email Address: latrice.njee@doas.ga.gov

1.7. Definition of Terms

Automated Data	Machine-to-machine data, that is transmitted without human interaction such as smart buildings (ex: a hazardous materials detection that turns on cameras), sensors (ex: biometrics – heart attack, officer’s gun - when un-holstered), telematics.
Advanced ACN (AACN)	Immediately following a crash when certain thresholds have been exceeded, vehicle location and occupant data may send an automatic transmission of additional enhanced crash severity data and crash pulse data collected by embedded, in-vehicle crash sensors to a PSAP.
Automated License Plate Reader (ALPR) System	A system consisting of cameras with Automatic Number Plate Recognition (ANPR) software that are capable to detect and read license plates, convert the information on the license plate into a digital format and send the result to processing systems, like an access control system, a tolling system or a parking management system.
Captured License Plate Data	The global positioning device coordinates, date and time, photograph, license plate number, and any other data captured by or derived from an automated license plate recognition system or any other source.
Computer-Aided Dispatch (CAD) System	The principal application used by public safety agencies to manage law enforcement, fire, and EMS incidents from the initial time an incident is reported to the conclusion of the incident. CAD is also used to track the status and location of resources, and for post-incident analysis of the response.
Denial of Service (DoS)	A distributed (Dos) or Denial of Service (DoS) attack is a malicious attempt to make a server or a network resource unavailable to users. It is usually accomplished by temporarily interrupting or suspending the services of a host connected to the Internet.
DOAS	The Department of Administrative Services
Federal Communications Commission (FCC)	The Federal Communications Commission is an independent agency of the United States federal government that regulates communications by radio, television, wire, satellite, and cable across the United States.
Interoperability	The ability to share information in real time between multiple and separate entities or agencies.
Law Enforcement Agency	The Department of Public Safety, the Department of Transportation, and any other state, federal, local, public transit,

	school, college, or university agency that is responsible for the prevention and detection of crime, local government code enforcement, and the enforcement of penal, traffic, toll violation, regulatory, game, or controlled substance laws.
Law Enforcement Purpose	The investigation of an offense or activity initiated by a law enforcement agency.
Multimedia	The integration and/or combination of multiple forms of media (e.g., text, images, graphics, audio, streaming video, 3rd party websites, etc.) utilized to communicate.
National Emergency Number Association (NENA)	NENA promotes the implementation and awareness of 9-1-1, as well as international three-digit emergency communications systems.
Next Generation 9-1-1 (NG9-1-1)	The evolution of Enhanced 9-1-1 to an all IP-based 9-1-1 telephone system capable of receiving IP-based signaling and media for delivery of emergency calls.
Next Generation Systems	Include, but are not limited to, systems such as NG9-1-1, multimedia sessions, live video feeds, vehicle telematics, sensors, PSAP-operated cameras, and more.
Nationwide Public Safety Broadband Network (NPSBN)	A broadband network designed exclusively for NG9-1-1 and for public safety communications that will place broadband communications into the hands of 9-1-1 telecommunicators and first responders. NG9-1-1 technology will enable PSAPs to utilize broadband data in ways that will transform how the public reaches 9-1-1 and how public safety telecommunicators (PSTs) interact with first responders.
Phishing	An example of a social engineering attack, is typically carried out by email, which is the favored method used by cyber-criminals (see Social Engineering).
Public Safety Answering Point (PSAP)	A facility equipped and staffed to receive emergency and non-emergency calls requesting public safety services via telephone and other communication devices. The FCC further defines a primary PSAP as a facility to which 9-1-1 calls are routed directly from the 9-1-1 Control Office. A secondary PSAP is defined as a facility to which 9-1-1 calls are transferred from a primary PSAP.
Recording Devices	(e.g., body-worn or drone-based, network protocol surveillance systems, devices that record audio and video and can remotely transmit or can be remotely accessed)
Related Services	Broadly classed as installation/de-installation, maintenance, support, training, and optimization of products offered. These types of services may include but are not limited to warranty services, maintenance, installation, de-installation, factory integration (software or equipment components), asset management, recycling/disposal, training, service desk/helpdesk, and any other directly related technical support services required for the effective operation of the product offered or supplied.
RFP	Request for Proposal; method by which entities solicit responses from the marketplace that are evaluated and used to form a contract for subsequent purchase(s).
Session Initiated Protocol	An Internet Engineering Task Force (IETF)-defined protocol

(SIP)	(RFC3261) defines a method for establishing multimedia sessions over the Internet. Enables/allows different call types such as voice, video, text, and multimedia conference sessions.
Short Message Service (SMS)	A text messaging service component of phone, Web, or mobile communication systems. It uses standardized communications protocols to allow fixed line or mobile phone devices to exchange short text messages.
Smart State	A state that uses technology and data to improve the efficiency and effectiveness of its government and public services. Public Service offerings under this contract provide smart state capabilities, for example, digital infrastructure, such as broadband networks and data centers, to support the collection, analysis, and sharing of data across government agencies and public services to improve public safety.
Spoofing	A spoofing attack is a situation in which one person or program successfully masquerades as another by falsifying data and thereby gaining an illegitimate advantage or giving the appearance of legitimacy.
Software	For the purposes of this eRFP, software is commercial operating off the shelf machine-readable object code instructions including microcode, firmware and operating system software that are preloaded or required for the primary use of the equipment. The term “software” applies to all parts of software and documentation, including new releases, updates, and modifications of software.
Supplier or Contractor	Company(ies) desiring to or currently doing business with the State of Georgia.
Telematics	A technology that uses two-way wireless communications between a vehicle and a processing center to transmit voice and data information (usually location coordinates) from the vehicle and the driver. Also used to describe the industry that uses this technology to deliver services to consumers (consumer telematics) and to commercial fleet owners and managers (commercial telematics).
Third Party/Subcontractor	Company or representative authorized by the Supplier to provide marketing, support, or other authorized contract services on behalf of the Supplier in accordance with the terms and conditions of this Agreement. In this eRFP, Partner/Reseller/Third Party is the term that will be used to call out the different relationships a manufacturer may have with another company to market or service their product including, but not limited to agents, subcontractors, partners, fulfillment partners, channel partners, business partners, servicing subcontractor, etc.
Trusted traffic	IP traffic originating from a known address or network that has not been associated with a security risk.
Untrusted traffic	IP traffic originating from an unknown address or network, which may also appear on a list of known security threats.

Warranty	The manufacturer or seller of products and services represents and warrants that the quality and performance of the products and services will be free from defects in material and workmanship under normal use during the warranty period. Repair or replacement, at the discretion of the manufacturer or seller, of any defective parts or components of the products or services are warranted. Damage caused by accidents, misuse, abuse, neglect, unauthorized modifications, or exposure to extreme conditions is not warranted.
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Any special terms or words which are not identified in this Statewide eRFP Document may be identified separately in one or more attachments to the eRFP. Please download, save and carefully review all documents in accordance with the instructions provided in Section 2 “Instructions to Suppliers” of this eRFP.

1.8. Contract Term

The initial term of the statewide contract(s) is for two (2) calendar year(s) from the execution date of the statewide contract(s). DOAS shall have five (5) one (1) year option(s) to renew, which options shall be exercisable at the sole discretion of DOAS. Renewals will be accomplished through the issuance of a Renewal Amendment. In the event that the statewide contract(s), if any, resulting from the award of this eRFP shall terminate or be likely to terminate prior to the making of an award for a new contract for the identified products and/or services, DOAS may, with the written consent of the awarded supplier(s), extend the statewide contract(s) for such period of time as may be necessary to permit the State’s continued supply of the identified products and/or services. The statewide contract(s) may be amended in writing from time to time by mutual consent of the parties. Unless this eRFP states otherwise, the resulting award of the statewide contract(s) does not guarantee volume or a commitment of funds.

2. Instructions to Suppliers

By submitting a response to the eRFP, the supplier is acknowledging that the supplier:

1. Has read the information and instructions,
2. Agrees to comply with the information and instructions contained herein.

2.1. General Information and Instructions

2.1.1. Team Georgia Marketplace™ Registration System

DOAS requires all companies and/or individuals interested in conducting business with the State of Georgia to register in the State’s web-based registration system, through Team Georgia Marketplace™. Registration is free and enables the registering company to gain access to certain information, services and/or materials maintained in Team Georgia Marketplace™ at no charge to the registering company. All registering companies must agree to be bound by the applicable terms and conditions governing the supplier’s use of Team Georgia Marketplace™. In the event DOAS elects to offer certain optional or premium services to registered companies on a fee basis, the registered company will be given the opportunity to either accept or reject the service before incurring any costs and still maintain its registration. Companies may register at https://fscm.teamworks.georgia.gov/psc/supp/SUPPLIER/ERP/c/NUI_FRAMEWORK_PT_LANDINGPAGE.GBL

2.1.2. Restrictions on Communicating with Staff

From the issue date of this eRFP until the Notice of Award is posted (or the eRFP is officially cancelled), suppliers are not allowed to communicate for any reason with any State staff except through the Issuing Officer named herein, as allowed by the Issuing Officer during the Bidders'/Offerors' conference (if any), or as provided by existing work agreement(s). Prohibited communication includes all contact or interaction, including but not limited to telephonic communications, emails, faxes, letters, or personal meetings, such as lunch, entertainment or otherwise. DOAS reserves the right to reject the proposal of any supplier violating this provision.

2.1.3. Submitting Questions

All questions concerning this eRFP, including questions posed at the Bidders'/Offerors' conference (if any), must be submitted in writing via email to the Issuing Officer identified in Section 1.5 "Issuing Officer" of this eRFP. No questions other than written will be accepted. No response other than written will be binding upon the State. All suppliers must submit questions by the deadline identified in the Schedule of Events for submitting questions. Suppliers are cautioned that DOAS may or may not elect to entertain late questions or questions submitted by any other method than as directed by this section. All questions about this eRFP should be submitted in the following format:

Company Name

Question #1 Question, *Citation of relevant section of the eRFP*

Question #2 Question, *Citation of relevant section of the eRFP*

Do not use the comments section of the Sourcing Event to submit questions to the Issuing Officer.

2.1.4. Attending Bidders'/Offerors' Conference

The Bidders'/Offerors' Conference or any other information session (if indicated in the schedule of events) will be held at the location referred to in Section 1.4 "Schedule of Events" of this eRFP. Unless indicated otherwise, attendance is not mandatory; although suppliers are strongly encouraged to attend. However, in the event the conference has been identified as mandatory, then a representative of the supplier must attend the conference in its entirety to be considered eligible for contract award. The supplier is strongly encouraged to allow ample travel time to ensure arrival in the conference meeting room prior to the beginning of any mandatory conference. DOAS reserves the right to consider any representative that failed to sign in or arrived late to be "not in attendance." Therefore, all suppliers are strongly encouraged to arrive early to allow for unexpected travel contingencies.

2.1.5. State's Right to Request Additional Information - Supplier's Responsibility

Prior to award, DOAS must be assured that the selected supplier(s) has all of the resources to successfully perform under the statewide contract. This includes, but is not limited to, adequate number of personnel with required skills, availability of appropriate equipment in sufficient quantity to meet the ongoing needs of the State, financial resources sufficient to complete performance under the statewide contract, and experience in similar endeavors. If, during the evaluation process, DOAS or the State's evaluation team is unable to assure itself of the supplier's ability to perform, if awarded, DOAS has the option of requesting from the supplier any information deemed necessary to determine the supplier's responsibility. If such information is required, the supplier will be so notified and will be permitted a sufficient number of business days, as determined by DOAS, to submit the information requested.

2.1.6. Failing to Comply with Submission Instructions

Responses received after the identified due date and time or submitted by any other means than those expressly permitted by the eRFP will not be considered. Suppliers' responses must be complete in all respects, as required in each section of this eRFP.

2.1.7. Rejection of Proposals; State's Right to Waive Immaterial Deviation

DOAS reserves the right to reject any or all supplier responses, to waive any irregularity or informality in a supplier's response, and to accept or reject any item or combination of items, when to do so would be to the advantage of the State of Georgia. It is also within the right of DOAS to reject responses **that do not contain all elements and information requested in this eRFP**. A supplier's response will be rejected if the response contains any defect or irregularity and such defect or irregularity constitutes a material deviation from the eRFP requirements, which determination will be made by DOAS on a case-by-case basis. A minor informality or irregularity is one which is a matter of form or an immaterial variation from the exact requirements of the solicitation that a trivial or negligible effect on a Supplier's proposal's total price, quality, quantity, or delivery of the supplies or performance of the contract, and the correction or waiver of which would not be prejudicial to other Suppliers. DOAS maintains discretion to provide a supplier with an opportunity to cure any deficiency resulting from a minor informality or irregularity or to waive any such deficiency when it is to the advantage of the State. Examples of minor informalities or irregularities include, but are not limited to:

- a. Failure of a Supplier to furnish the required information concerning the number of the Supplier's employees or failure to make a representation concerning its size.
- b. Failure of a Supplier to furnish cut sheets or product literature.
- c. Failure of a Supplier to furnish certificates of insurance.
- d. Failure of a Supplier to furnish financial statements.
- e. Failure of a Supplier to furnish references.
- f. Failure of a Supplier to indicate its contractor's license or other evidence of required licensure, except that a contract must not be awarded to the Supplier unless and until the Supplier is properly licensed under the laws of Georgia.
- g. Failure of a Supplier to furnish an e-verify affidavit, except that a contract must not be awarded to the Supplier unless and until the Supplier has submitted a properly executed e-verify affidavit.

2.1.8. State's Right to Amend and/or Cancel the eRFP

DOAS reserves the right to amend this eRFP prior to the end date and time. Any time a change is made to the eRFP, the eRFP will be temporarily "un-posted" from the Team Georgia Marketplace™ to permit changes to be made. Then, once the revision is complete, a new "version" of the eRFP will be posted to the Team Georgia Marketplace™. The eRFP will possess the same solicitation number; however, the eRFP will contain a new version number. By submitting a response, the supplier shall be deemed to have read and accepted all terms and agreed to all requirements of the eRFP (including any revisions/additions made in writing prior to the close of the eRFP whether such revision occurred prior to the time the supplier submitted its response) unless expressly stated otherwise in the supplier's response. **THEREFORE, EACH SUPPLIER IS INDIVIDUALLY RESPONSIBLE FOR REVIEWING THE REVISED eRFP AND MAKING ANY NECESSARY OR APPROPRIATE CHANGES AND/OR ADDITIONS TO THE SUPPLIER'S RESPONSE PRIOR TO THE CLOSE OF THE eRFP.** Suppliers are encouraged to frequently check the GPR for additional

information. Finally, DOAS reserves the right to cancel this eRFP at any time and for any reason.

2.1.9. Protest Process

Suppliers should familiarize themselves with the procedures set forth in the *Georgia Procurement Manual*.

2.1.10. Costs for Preparing Proposals

Each supplier's response should be prepared simply and economically, avoiding the use of elaborate promotional materials beyond those sufficient to provide a complete presentation. The cost for developing the supplier's response and participating in the procurement process (including the protest process) is the supplier's sole responsibility. The State will not provide reimbursement for such costs.

2.1.11. ADA Guidelines

The State of Georgia adheres to the guidelines set forth in the Americans with Disabilities Act. Suppliers should contact the Issuing Officer at least one day in advance if they require special arrangements when attending the Bidders/Offerors Conference (if any). The Georgia Relay Center at 1-800-255-0056 (TDD Only) or 1-800-255-0135 (Voice) will relay messages, in strict confidence, for the speech and hearing impaired.

2.1.12. Public Access to Procurement Records

Solicitation opportunities will be publicly advertised as required by law and the provisions of the Georgia Procurement Manual. The State Purchasing Act delays the release of certain procurement records in the event the public disclosure of those records prior to DOAS's public announcements of the results of a solicitation would undermine the public purpose of obtaining the best value for the State, such as cost estimates, proposals/bids, evaluation criteria, supplier evaluations, negotiation documents, offers and counteroffers, and certain records revealing preparation for the procurement. After issuance of the Notice of Intent to Award (or the Notice of Award in the event DOAS does not issue the Notice of Intent to Award), or after a solicitation has been cancelled following evaluation, without intent to rebid, requests for access to public records, shall be subject to the disclosure provisions of Georgia's Open Records Act. Pursuant to O.C.G.A. § 50-18-71(a), DOAS must make all public records, including but not limited to, cost estimates, proposals/bids, evaluation criteria, supplier proposals, evaluation documents, negotiation documents, offers and counter offers, and records revealing preparation to the procurement, open for personal inspection and copying, except those records which by order of a court of this state or by law are specifically exempted from disclosure. DOAS is allowed to assess a charge for search, retrieval, redaction, and to defray the cost of reproducing documents as permitted under O.C.G.A. § 50-18-71(c)(1).

2.1.12.1. Marking Submissions as "Confidential", "Proprietary", or "Trade Secret"

If a Supplier considers any portion of the documents, data, or records submitted in response to this solicitation to be exempt from disclosure under Georgia law, the Supplier must clearly mark each such submission, or portions of the submission, considered to be exempt from disclosure as "Confidential," "Proprietary", or "Trade Secret" and specify the statutory exemption. All markings must be conspicuous; use color, bold, underlining, or some other method in order to conspicuously distinguish the mark from the other text. Wholesale designation of a response or substantial parts of a response as "Confidential" will not be accepted

by the State. If only portions of a page are subject to some protection, Supplier should not mark the entire page. PLEASE NOTE: Even though information (financial or other information) submitted by a supplier may be marked as "confidential", "proprietary", etc., the State will make its own determination regarding what information may or may not be withheld from disclosure.

2.1.12.2. Submission of Redacted Copies

If Supplier considers any portion of its bid/proposal to the solicitation to be trade secret or otherwise not subject to public disclosure under the Georgia Open Records Act, Supplier must, in addition to the required original documents, provide a separate redacted electronic copy of its bid/proposal, in PDF format, and briefly describe in a separate writing, as to each item redacted, the grounds for claiming exemption from the public records law, including citation to the appropriate exemption from disclosure requirements provided under Georgia law. This redacted copy should be clearly marked “Redacted Copy-Available for Public Review.” In addition, the electronic file name should include the words “**Redacted Copy**” at the **beginning of the file name**. The redacted copy shall be submitted at the same time Supplier submits its bid/proposal and must only exclude or redact those specific portions that are claimed not subject to disclosure. The redacted copy should reflect the same pagination as the original and show the location from which information was redacted. Except for the redacted information, the redacted electronic copy must be identical to the original bid/proposal. The redacted copy will be open to public inspection under the Georgia Open Records Act without further notice to the Supplier. If Supplier fails to submit a redacted copy with its bid/proposal, the State is authorized to produce the Supplier’s bid/proposal with the exception of audited financial statements in answer to any public records request under the Georgia Open Records Act. Even though information submitted by a Supplier may be marked as "confidential", "proprietary", “trade secret” etc., the State will make its own determination regarding what information may or may not be withheld from disclosure. If the State of Georgia deems redacted information to be subject to disclosure under the Georgia Open Records Act, the Supplier will be contacted prior to the release of this information.

2.1.12.3. Trade Secret

In addition, if the Supplier claims that certain information in its bid/proposal may be withheld as trade secret pursuant to O.C.G.A. 50-18-72(a)(34), the Supplier shall include **with its bid/proposal submission, an affidavit indicating the specific information** that the Supplier identifies as trade secret, affirmatively declaring that such information is trade secret. A sample affidavit template is provided as an attachment to this solicitation; however, use of the sample affidavit template does not guarantee that all requirements of the Open Records Act have been met. Along with the affidavit, the Supplier shall provide a justification regarding how and why each redaction request constitutes a trade secret pursuant to Georgia law. Designation of a “trade secret” shall not be binding on the State, but the State will review and consider the designation. Wholesale designation of a response or substantial parts of a response as “trade secrets” will not be accepted by the State. In general, the State does not consider pricing information to be trade secret. *See State Rd. & Tollway Auth. V. Elec. Transaction Consultants Corp. 306 Ga. App. 487; 702 S.E. 2d 486 (2010).*

2.1.13. Registered Lobbyists

By submitting a response to this eRFP, the supplier hereby certifies that the supplier and its lobbyists are in compliance with O.C.G.A. § 21-5-51 et seq.

2.1.14. Supplier Debriefing Process

For all solicitations issued on or after November 1, 2020, that result in a contract award of \$250,000 or more, unsuccessful suppliers may request a supplier debriefing from DOAS in accordance with the *Georgia Procurement Manual*, Section 6.6. The purpose of a supplier debriefing is to share information about the evaluation and award process. Unsuccessful suppliers can benefit from supplier debriefings by enhancing their understanding of the procurement process and gaining insights to improve the competitiveness of their responses to future solicitations. The supplier debriefing is not an adversarial proceeding and may not be used to challenge DOAS's selection. For more information, including the process and deadline for requesting a supplier debriefing, please review the *Georgia Procurement Manual*, Section 6.6.

2.2. Submittal Instructions

Listed below are key action items related to this eRFP. The Schedule of Events in Section 1.4 identifies the dates and time for these key action items. This portion of the eRFP provides high-level instructions regarding the process for reviewing the eRFP, preparing a response to the eRFP and submitting a response to the eRFP. Suppliers are required to access and utilize the training materials identified in Section 2.1.1 "Team Georgia Marketplace™" of this eRFP to ensure the supplier successfully submits a response to this eRFP.

2.2.1. eRFP Released

The release of the eRFP is formally communicated through the posting of this eRFP as an event in the Team Georgia Marketplace™ and by a public announcement posted to the Georgia Procurement Registry, which is accessible online as follows:

http://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

This eRFP is being conducted through Team Georgia Marketplace™, an online, electronic tool, which allows a supplier to register, logon, select answers and type text in response to questions, and upload any necessary documents. Team Georgia Marketplace™ permits a supplier to build and save a response over time until the supplier is ready to submit the completed response. Each supplier interested in competing to win a contract award must complete and submit a response to this eRFP using Team Georgia Marketplace™. Therefore, each supplier MUST carefully review the instructions and training information from the following link for a comprehensive overview of the functionality of Team Georgia Marketplace™: <http://doas.ga.gov/state-purchasing/purchasing-education-and-training/supplier-training>

2.2.2. eRFP Review

The eRFP (or "Sourcing Event") consists of the following: this document, entitled "Statewide eRFP Document", and any and all information included in the Sourcing Event, as posted online on Team Georgia Marketplace™, including any and all documents provided by DOAS as attachments to the Sourcing Event or links contained within the Sourcing Event or its attached documents.

Please carefully review all information contained in the Sourcing Event, including all documents available as attachments or available through links. Any difficulty accessing the Sourcing Event or opening provided links or documents should be reported

immediately to the Issuing Officer (See Section 1.5) and/or the Help Desk (Section 2.2.8). Attached documents may be found as follows:

1. First, documents may be provided at the “header” level of the Sourcing Event. Please select “View/Add General Comments & Attachments”, which appears at the top of the screen of the Event under the “Event Details” Section. Next, by selecting “View Event Attachments”, the supplier may open and save all of the available documents. In this location, the supplier is most likely to find this document (Statewide eRFP Document) as well as the worksheets and attachments referenced in Section 4 “eRFP Proposal Factors”. The Supplier is responsible for thoroughly reviewing all provided attachments.
2. Second, documents may also be provided at the “line detail” level of the Event. Please navigate to “Step 2: Enter Line Bid Responses”, which appears towards the bottom of the screen of the Sourcing Event. Please access any provided documents as follows:
 - a. First Method:
 - i. To the right of each line appearing under Step 2, the Event contains a “Bid” link. By selecting the “Bid” link, the supplier will navigate to a new page of the Event.
 - ii. On this new page, the supplier can select “View/Add Question Comments and Attachments” to locate attached documents.
 - b. Second Method:
 - i. To the right of each line appearing under Step 2, the Event contains a “Line Comments/Files” icon (appears as a bubble with text). By selecting the “Line Comments/Files” icon, the supplier will navigate to a new page of the Event.
 - ii. On this new page, the supplier can locate attached documents.

In this location, the supplier is most likely to find the cost worksheet (if any, as defined by Section 5 “Cost Proposal”) as well as any other documents related to the identified line items. Please thoroughly review all provided attachments.

2.2.3. Preparing a Response

As noted earlier, Team Georgia Marketplace™ allows the supplier to answer questions by entering text and numeric responses. In addition, as noted in Section 2.2.4 “Uploading Forms”, the supplier may also provide information by uploading electronic files. When preparing a response, the supplier must consider the following instructions:

1. Use the provided worksheets to prepare your response. Enter your responses directly into the worksheet. Unless otherwise directed, do not insert “see attached file” (or similar statements) in the worksheet to reference separate documents.
2. Answer each question in sufficient detail for evaluation while using judgment with regards to the length of response.
3. Proofread your response and make sure it is accurate and readily understandable.
4. Label any and all uploaded files using the file names provided in the Worksheets or corresponding section numbers of the eRFP if names have not been provided. NOTE: There is a limit of 56 characters for file names in the system and special characters are not accepted.
5. Use caution in creating electronic files to be uploaded. If DOAS is unable to open an electronic file due to a virus or because the file has become corrupted, the supplier’s response may be considered incomplete and disqualified from further consideration.

6. Use commonly accepted software programs to create electronic files. DOAS has the capability of viewing documents submitted in the following format: Microsoft Word or WordPad, Microsoft Excel, portable document format file (PDF), and plain text files with the file extension noted in parentheses (.txt). Unless the eRFP specifically requests the use of another type of software or file format than those listed above, please contact the Issuing Officer prior to utilizing another type of software and/or file format. In the event DOAS is unable to open an electronic file because DOAS does not have ready access to the software utilized by the supplier, the supplier's response may be considered incomplete and disqualified from further consideration.
7. Continue to save your response until the response is ready to be submitted. Select the "Save for Later" button at the top of the page under "Event Details" of the Event.

2.2.4. Uploading Forms

Once the supplier is ready to upload electronic files (completed forms or worksheets, product sheets, etc.), please follow the directions within the eRFP to upload these documents in the proper location. There are three places to upload completed documents:

1. First, the "View/Add General Comments & Attachments" link contains a place for the supplier to upload all of the documents and worksheets which were provided by DOAS under the "View Event Attachments" link. Once the supplier has completed the Event Attachments, the supplier can then select "Add New Attachments" to upload the completed documents. The supplier can upload as many documents as necessary in this section of the Sourcing Event.
2. Second, the supplier can also upload documents in response to each question or bid factor which appears on the main page of the Sourcing Event, which appears below the "View/Add General Comments & Attachments" link of the Sourcing Event. To the right of each question or bid factor, the supplier can select the "Add Comments or Attachments" link to either enter a written response or upload an electronic document in response to the question or bid factor. After selecting "Add Comments or Attachments", the supplier should select "Upload" under the "Add New Attachments" section to browse and upload an electronic file.
3. Third, the supplier can also upload documents in the bottom portion of the Sourcing Event where pricing is requested. After selecting the comment bubble icon, the Sourcing Event allows the supplier to select "Upload" in order to include an attachment as part of the supplier's response. In the alternative, the supplier can also select the link "Bid", which also appears to the right of any line items provided in the "Enter Line Bid Responses" portion of the Event. After selecting the "Bid" link, the supplier can select "View/Add Question Comments and Attachments" to upload a document.

Do not log in to multiple concurrent sessions utilizing the same TGM Supplier ID, as this may cause a system error and may result in the loss of some or all of the work completed during the concurrent sessions.

2.2.5. Reviewing the Response Prior to Submission

Each supplier is responsible for ensuring all questions have been answered appropriately and that all necessary documents have been uploaded as directed in the solicitation.

Prior to final submission of your response, please review the following checklist:

1. Please review and confirm that the supplier has answered all questions appropriately. Many questions require a “yes” or “no” response. Please ensure that the correct response has been selected.
2. Please review and confirm that the most competitive response has been provided.
3. Please confirm that all necessary files have been uploaded.
4. Please select the “Validate Entries” button under “Event Details” at the top portion of the Event. While the “Validate Entries” feature cannot verify whether the supplier has attached files, attached the correct files, or entered the correct responses, the “Validate Entries” feature will alert the supplier if one or more questions in the “Event Questions” section of the Event have not been answered. The “Validate Entries” feature is a useful tool; however, it is no substitute for careful preparation and review by the supplier. The State will not consider the supplier’s use of the “Validate Entries” feature as an excuse for an error committed by the supplier in the preparation of its response.

2.2.6. Submitting the Completed Response/Bid

Once the completed response has been reviewed by the supplier, click the "Submit Bid" button at the top of the page under the “Event Details” section of the Event.

Any information entered by a supplier into Team Georgia Marketplace™ but not submitted prior to the submission deadline will not be released to DOAS and will not be considered for award. Only after the supplier selects the “Submit Bid” button, will the response to the eRFP be sent electronically, time stamping the supplier’s response and sending a confirmation email to the email address of the supplier. Please note that submission is not instantaneous and may be impacted by unpredictable factors such as a supplier temporarily losing a connection to the Internet or increased system traffic; therefore, each supplier must **allow ample time for its response to be submitted prior to the deadline**. Please be aware that submission of multiple attachments may involve a substantial amount of time. Each Supplier is strongly encouraged to save attachments as they are uploaded and to submit its response/bid at least eight hours prior to close of a solicitation in order to allow ample time for appropriate technical support should the need arise. Each Supplier is responsible in all respects for timely delivery of its response and completeness in Team Georgia Marketplace™.

2.2.7. Reviewing, Revising or Canceling a Submitted Response

After the response has been submitted, the supplier may view and/or revise its response by logging into Team Georgia Marketplace™ and selecting the eRFP event number and the “View/Edit” feature for the supplier’s previous response. Please take note of the following:

1. REVIEW ONLY. In the event the supplier only wishes to view a submitted response, the supplier may select “View/Edit” and confirm “OK” when the warning appears. The warning will instruct the supplier “WARNING: If you View/Edit your bid response, you must re-submit your bid”. Once the supplier has finished viewing the response, the supplier must click on “Submit Bid” and may simply exit the screen. **DO NOT SELECT “Save for Later.”** Team Georgia Marketplace™ recognizes any response placed in the “Save for Later” status as a work in progress and withdraws the originally submitted bid. As a result, unless the supplier selects “Submit Bid” prior to the closing date and time, no response will be transmitted through the system.
2. REVIEW AND REVISE. In the event the supplier desires to revise a previously submitted response, the supplier may select “View/Edit” and confirm “OK” when

the warning appears. The warning will instruct the supplier “WARNING: If you View/Edit your bid response, you must resubmit your bid”. If the revisions cannot be completed in a single work session, the supplier should save its progress by selecting “Save for Later.” Once revisions are complete, the supplier **MUST** select “Submit Bid” to submit its corrected response. Please permit adequate time to revise and then resubmit the response. Please note submission is not instantaneous and may be affected by numerous events, such as the supplier temporarily losing a connection to the Internet.

AS EACH SUPPLIER IS SOLELY RESPONSIBLE FOR RESUBMITTING ITS RESPONSE PRIOR TO THE eRFP END DATE AND TIME TO ENSURE THE RESPONSE MAY BE CONSIDERED BY DOAS, PLEASE USE CAUTION IN DECIDING WHETHER OR NOT TO MAKE REVISIONS. The State will assume no responsibility for a supplier’s inability to correct errors or otherwise make revisions to the submitted response or the supplier’s inability to resubmit a response prior to the eRFP end date and time.

3. WITHDRAW/CANCEL. In the event the supplier desires to revise a previously submitted response, the supplier may select “View/Edit” and then select “Save for Later”. Team Georgia Marketplace™ recognizes any response placed in the “Save for Later” status as a work in progress and *withdraws the originally submitted bid*. As a result, unless the supplier selects “Submit Bid” prior to the closing date and time, no response will be transmitted through the system. In the event a supplier desires to withdraw its response after the closing date and time, the supplier must submit a request in writing to the Issuing Officer.

2.2.8. Help Desk Support

For technical questions related to the use of Team Georgia Marketplace™, suppliers have access to phone support through the DOAS Customer Service Help Desk at 404-657-6000, Monday through Friday 8:00 AM to 5:00 PM excluding State Holidays or any other day state offices are closed such as furlough days or closings in response to inclement weather. Suppliers can also email questions to: ProcurementHelp@doas.ga.gov.

3. General Business Requirements

This section contains general business requirements. By submitting a response, the supplier is certifying its agreement to comply with all of the identified requirements of this Section 3 and that all costs for complying with these general business requirements are included in the supplier’s submitted pricing.

3.1. Periodic Performance/Sales Reports

If selected for award, the supplier shall submit the following management report(s) to the DOAS-identified contract administrator. If specified by the DOAS contract administrator, all electronic reports must be submitted in Microsoft Excel or Microsoft Access format. If applicable, reports should include the ability to sort/summarize by account.

Quarterly Sales Report

Statewide sales by customers include the following: product number, product description, manufacturer name, NIGP code, merchandise class code/indicator, quantity shipped, list price, unit price, total spend, etc. At the end of each state fiscal quarter, as defined above, the Supplier shall prepare the Quarterly Sales Report and submit the file through the Supplier Portal

of Team Georgia Marketplace within 20 calendar days of the end of the State's fiscal quarter as specified in Section 3.5.

Annual Analysis Report

An annual analysis of the actual pattern of purchases will be provided by the supplier. The analysis will include total unit and dollar values for each of the items purchased from the supplier. In addition, the supplier will work with DOAS to identify additional information items needed and the physical format of the report. The report shall be submitted to DOAS no later than August 1 of each year of the statewide contract. Data must be provided in a flat-file format.

Contract Status Reports

A monthly contract status report shall be emailed to DOAS' contract administrator by the fifteenth (15th) calendar day of the following month. Topics to be covered in this report would include but are not limited to, problems or questions that required more than five working days to resolve, product changes, anticipated problems, etc.

Ad Hoc Report(s)

Supplier may be required to provide Ad Hoc reports to DOAS from time to time, based on unique data requests associated with the sale of products and services awarded under any resultant contract. DOAS will work with the Supplier to identify the specific informational items needed and the physical format of any ad hoc report request.

3.2. Quarterly Business Review Meetings

If selected for award, the Supplier must be prepared to participate in business review ("BR") meetings at the request of DOAS (i.e., quarterly, semiannually, annually). During the BR meetings, the Supplier will present a written and/or oral status to DOAS on the overall health of the contract. The BR meeting will also focus on key performance indicators agreed to by the Supplier and DOAS. The BR meeting may involve, but not limited to, the following: review of the Supplier's performance and submitted reports, identification of areas of improvement, recommended strategies to improve deficient areas, review of previous sales statistics, and strategies to grow sales volume to include marketing strategies/initiatives.

3.3. Virtual Catalog

Team Georgia Marketplace™ Virtual Catalog

DOAS utilizes electronic catalog hosting and management services to enable state customers to access a central online website to view and/or shop the goods and services available from existing statewide contracts as further described in that agreement. The central online website is referred to as Team Georgia Marketplace™ and the catalog site is referred to as the Virtual Catalog.

Supplier's Interface with the Virtual Catalog

To be eligible for contract award, the Supplier must agree to cooperate with DOAS and its contractor, Jaggaer (formerly known as SciQuest), if DOAS selects this statewide contract to be exhibited on the Virtual Catalog. At a minimum, the Supplier agrees to the following:

1. Supplier agrees, upon DOAS' written request, to deliver within thirty (30) days of such request either (1) a hosted catalog or (2) punch-out catalog or a combination of both. Supplier will

cooperate with DOAS and Jaggaer to create a schedule to enable the integration of the Supplier's statewide contract offering into the Virtual Catalog within a reasonable time period as determined by DOAS.

2. If requested by DOAS, Supplier will join the Jaggaer Supplier Network (JSN) and will have the option of using the Jaggaer's Supplier Portal to extract the Supplier's catalog and pricing, upload products, pricing and images into the Jaggaer system, and view reports on catalog spend and product/pricing freshness. The Supplier can receive orders through electronic delivery or through low-tech options such as e-mail and fax. More information about the JSN can be found at: www.jaggaer.com or call the Jaggaer Supplier Network Services team at 919-659-2152 or 800-233-1121.
3. Supplier will support use of the latest version of the United Nations Standard Product and Services Code (UNSPSC). UNSPSC are owned by the United Nations Development Programme (UNDP) are managed by GS1 US. Updates to the UNSPSC are conducted at a minimum of once a year. The State of Georgia reserves the right to migrate to future versions of the UNSPSC and the Supplier will be required to support the migration effort. All line items, goods or services provided under the resulting statewide contract must be associated to an appropriate UNSPSC code. All line items must be identified at the most detailed UNSPSC level indicated by segment, family, class and commodity. More information about the UNSPSC is available at: <http://www.unspsc.org> and <http://www.unspsc.org/faqs#How>.
4. DOAS will decide which of the catalog structures (either Hosted, Punch Out, or both as further described below) will be provided by the Supplier. **Regardless the type of catalog(s) selected, items displayed within the catalog must be strictly limited to the Supplier's awarded contract offering (e.g. products and/or services not authorized through the resulting statewide contract are not to be viewable by User Agencies).**
 - a. Hosted Catalog. By providing a Hosted Catalog, the Supplier is providing a list of its products/services, pricing, and images in an electronic data file in a format accepted by Jaggaer's System Integration, such as Tab Delimited Text files. In this scenario, the Supplier must submit updated electronic data from time to time to DOAS to maintain the most up-to-date version of its product/service offering under the statewide contract in the Virtual Catalog.
 - b. Punch-Out Catalog. By providing a Punch Out Catalog, the Supplier is providing its own online catalog, which must be capable of being integrated with the Virtual Catalog as follows: Standard punch-in via Commerce Extensible Markup Language (cXML). In this scenario, the Supplier ensures its online catalog marketplace is up-to-date by periodically updating the offered products/services and pricing listed on its online catalog. Updates and Changes made to the Supplier's Online Catalog, as it relates to pricing and adding of items, must be approved by DOAS prior to enabling. If awarded multiple contracts, Supplier agrees to maintain a single Punch Out site and be able to provide the appropriate contract id on each item returned to Jaggaer. The site must also return detailed UNSPSC codes (as outlined in line 3) for each line item. Supplier also agrees to provide e-Quote functionality that is retrievable for purchase through the Integration to facilitate volume discounts. Supplier will need to be able to facilitate the delivery of Level II Punch Out within this Integration.
5. Minimum Requirements: Whether the Supplier is providing a Hosted Catalog or a Punch Out Catalog, the Supplier agrees to meet the following requirements:
 - a. Catalog must contain the most current pricing* and/or discounts, as well as the most up-to-date product/service offering the Supplier is authorized to provide in accordance with the statewide contract; and
 - b. The accuracy of the catalog must be maintained by Supplier throughout the duration of the statewide contract between the Supplier and DOAS; and
 - c. The Catalog must include a State-specific contract identification number; and

- d. The catalog must include detailed product line-item descriptions; and
 - e. The catalog must include pictures or diagrams when possible;** and
 - f. The catalog must include DOAS accepted Unit of Measure
 - g. The catalog must include any additional DOAS content requirements.***
6. Revising Pricing and Product Offerings: Any revisions (whether an increase or decrease) to pricing or product/service offerings (new products, altered SKUs, etc.) must be pre-approved by DOAS and will be subject to any other applicable restrictions with respect to the frequency or amount of such revisions. However, no statewide contract showcased in the Virtual Catalog may include price changes on a more frequent basis than once per quarter. The following conditions apply with respect to hosted catalogs:
- a. Updated pricing files are required by the 1st of the month and will go into effect in the Virtual Catalog on the 1st day of the following month (i.e. file received on 1/01/09 would be effective in the Virtual Catalog on 12/01/09). Files received after the 1st of the month may be delayed up to a month (i.e. file received on 11/06/09 would be effect in the Virtual Catalog on 1/01/10).
 - b. DOAS-approved price changes are not effective until implemented within the Virtual Catalog. Errors in the Supplier's submitted pricing files will delay the implementation of the price changes in the Virtual Catalog.
 - c. Supplier will be required to honor pricing, for an agreed upon time, on orders that are considered to be "in-flight" at the time the price change goes into effect.
7. Supplier must be able to accept Purchase Orders via fax, e-mail, cXML or EDIINT.
- a. For Punch Out Catalogs, the Supplier must accept orders Catalog generated orders via cXML or EDIINT. For Orders consisting of items that are considered non-catalog items, orders must be able to be received as stated above.
 - b. For Purchase Orders received via email, the Supplier must provide a dedicated email address (i.e. orders@company.com) that is monitored during normal business hours.
 - c. The Supplier is required to provide positive confirmation via phone or email within 24 hours of the Supplier's receipt of the Purchase Order. If the Purchasing Order is received after 3 pm EST on the day before a weekend or holiday, the Supplier must provide positive confirmation via phone or email on the next business day.
8. Supplier agrees that DOAS controls which contracts appear on the Virtual Catalog and that DOAS may elect at any time to remove any supplier's offering from the Virtual Catalog.
- * Current pricing is to be inclusive of all administrative fees, delivery costs, production costs, third-party pass-through charges, or any markups or adjustments.

***Details regarding the submission of image files and catalog content will be discussed during the enablement process; however, the following represents key information regarding the submission of product image files:

- Provide URL links to the product images (preferred method) or actual image files (in gif, jpeg and other commonly used formats) for all of the items in the Supplier's catalog that will be hosted by the Virtual Catalog. These images are displayed to the customer directly in search results as well as in the product details window.
- Provide the actual image files in a 'zip archive'. Please go to www.winzip.com to download the WinZip® application that is needed to create such an archive as well as additional details about using WinZip® application.
- Provide only one image per product.
- Color pictures are preferred; however, black and white pictures or drawings are acceptable if this is the current standard for the Supplier's business marketing.
- Please note the Virtual Catalog prefers jpg format for image files (280X280 pixels), although images in many other formats are accepted.

- When an image is in jpg format, it is resized to 280X280 pixels, if necessary, to maintain a consistent appearance for the Virtual Catalog.
- When an image is in a format other than jpg, it will be converted to jpg and resized to 280X280 pixels to maintain a consistent appearance for the Virtual Catalog.
- As products change, updated image files must be submitted to update the Virtual Catalog.
- Provide a corporate logo image in the following sizes. Logo will be used for display on the Supplier/Contract profile.
 - 30 pixels (H) x 70 pixels (W)
 - 50 pixels (H) x 115 pixels (W)
 - 300 pixels (H) x 200 pixels (W)

In rare instances where an image is not available, Jaggaer and DOAS will work with the Supplier to determine the best solution for advertising the Supplier's offering.

*** Existing suppliers in the SQSN normally host one (1) general product catalog that is made available for all customers. This avoids duplication of effort for the supplier and brings improvements to the catalog to all customers at once. It is rare that individual customers have needs that are not also required by others. Jaggaer does not prohibit 'private' catalogs but recommends review of requirements with the supplier enablement consultants and the suppliers in question first. Although suppliers in the SQSN normally submit one (1) catalog, it is possible to have multiple contracts applicable to different Georgia agencies. For example, a supplier may have different pricing for state government agencies and Board of Regents institutions. Suppliers have the ability and responsibility to submit separate contract pricing for the same catalog if applicable. The system will deliver the appropriate contract pricing to the person viewing the catalog.

In the event DOAS selects this statewide contract to be included on the Virtual Catalog, Jaggaer's technical documentation will be provided to the Supplier after (1) the Supplier has been formally invited by DOAS to join the Virtual Catalog and (2) the Supplier has joined the Jaggaer Supplier Network and signed up for Jaggaer's Supplier Portal. These services will be provided by Jaggaer at no additional cost to the Supplier. Supplier agrees that Supplier's statewide contract pricing includes any and all costs to the Supplier in complying with these provisions.

The Board of Regents and select colleges currently maintain separate instances of certain statewide contracts through Jaggaer. In the event Board of Regents or one or more colleges elects to publish the resulting statewide contract in the board/college's Jaggaer catalog, the awarded supplier agrees to work in good faith with the board/college to implement the catalog. DOAS does not anticipate that this will require additional efforts by the awarded supplier; however, the supplier agrees to take commercially reasonable efforts to enable such separate Jaggaer catalogs or related integrations (i.e., electronic order submission, e-invoicing, etc.). Suppliers are welcome to submit questions regarding this requirement during the Q&A period and/or during the Bidders'/Offerors' Conference.

3.4. State of Georgia ePayable/Purchasing Card Program

DOAS administers a program which provides a purchasing card (hereinafter, "State of Georgia PCard") to be used by authorized government employees of certain governmental entities electing to participate in the program to purchase necessary supplies. The Supplier agrees to accept payment via ePayables and shall impose no fee on either DOAS or any Authorized User for the use of ePayables pursuant to this Statewide Contract. Payment via ePayables is the

preferred method of compensation processing. DOAS has entered into a Contract with its PCard provider, Bank of America, to provide the e-Payables solution which will allow DOAS and Authorized Users to facilitate electronic payment by DOAS and Authorized Users to the Supplier.

All purchases made by Authorized Users' representatives utilizing State of Georgia ePayables shall be exempt from sales tax. It is the responsibility of the Authorized User representative to provide the Authorized User's tax identification number as needed at the point of sale.

If selected for award, the Supplier shall keep the State of Georgia ePayables numbers confidential and shall not disclose the State of Georgia ePayables numbers except as expressly authorized by DOAS. The Supplier represents that State of Georgia ePayables numbers will be processed, transmitted and stored in compliance with the Payment Card Industry Data Security Standard. The Supplier shall provide immediate written notice to the current DOAS contract administrator in the event of (1) any unauthorized disclosure of State of Georgia ePayables Numbers or (2) Supplier's failure to maintain compliance with the Payment Card Industry Data Security Standard in the Supplier's contract performance. The Supplier agrees to cooperate with DOAS, Authorized Users, and DOAS contractual partner(s) for ePayables in resolving any issues or disputes.

3.5. Administrative Fee and Sales Reporting Submission

Pursuant to O.C.G.A. Section 50-5-51(10), DOAS has the authority to collect monies, rebates, or commissions payable to the State that are generated by supply contracts established pursuant to O.C.G.A. Section 50-5-57. These administrative fees are used by DOAS to fund various initiatives, including the administration of existing and new statewide contracts, training, and technology. For this statewide contract, DOAS requires each supplier to pay to DOAS an administrative fee on all sales pursuant to the resulting statewide contract. The administrative fee amount for this statewide contract is **[1.5 (%)]**. **EACH SUPPLIER MUST SUBMIT PRICING IN ITS COST PROPOSAL WHICH INCLUDES THE IDENTIFIED PERCENT ADMINISTRATIVE FEE (HEREINAFTER, "THE FEE") BUILT INTO THE SUBMITTED PRICING.** All suppliers must agree that the Fee will not be identified separately from the product and/or service pricing offered to Authorized Users wherever that pricing may appear (website, catalog, invoices, etc.). This Fee will be collected by the awarded Supplier and remitted to DOAS in accordance with the following paragraphs.

Section 3.5 (a) of the RFX, which is incorporated in the State of Georgia Statewide Contract document, contains due dates for both quarterly sales report and administrative fees. Section 3.5 (a) of the RFX document is also referenced by in the State of Georgia Statewide Contract Attachment 1 Contract Terms and Conditions for Software, Products, and Ancillary Services, Section A.4 "Reporting Requirements".

The Quarterly Sales Report must be received by DOAS twenty (20) days after the end of the Fiscal Quarter through submission within the Supplier Portal of Team Georgia Marketplace, and the Fees must be received as a response to an invoice generated by DOAS between the time of receipt of the invoice and forty-five (45) days after the end of the fiscal quarter as defined by the table below:

<i>DOAS' Fiscal Quarters</i>	<i>Months</i>	<i>Supplier's Quarterly Sales Report Due Date</i>	<i>Supplier's Payment Due Date (In Response to DOAS generated Invoice)</i>
<i>Quarter 1</i>	<i>July 1st – September 30th</i>	<i><u>October 20th</u></i>	<i><u>November 15th</u></i>
<i>Quarter 2</i>	<i>October 1st – December 31st</i>	<i><u>January 20th</u></i>	<i><u>February 15th</u></i>
<i>Quarter 3</i>	<i>January 1st – March 31st</i>	<i><u>April 20th</u></i>	<i><u>May 15th</u></i>
<i>Quarter 4</i>	<i>April 1st – June 30th</i>	<i><u>July 20th</u></i>	<i><u>August 15th</u></i>
			<i>30 DAYS FOLLOWING TERMINATION OF SWC</i>

At the end of each state fiscal quarter as defined above, Supplier shall prepare the Quarterly Sales Report and submit the file through the Supplier Portal of Team Georgia Marketplace, including the Supplier's most up-to-date Invoice Contact Name (Billing Contact), Supplier Billing Address, and Supplier Billing E-Mail. In the event that no sales have occurred, the Supplier must complete and submit the Quarterly Sales Report, indicating that no sales have occurred, and submit the file through Supplier Portal of Team Georgia Marketplace. No later than the date identified above as the "Supplier's Payment Due Date" for each fiscal quarter, the Supplier shall remit a payment of fees to DOAS in response to a DOAS generated invoice, through Electronic Funds Transfer (EFT).

By submission of these reports and corresponding Supplier payments, Supplier is certifying their correctness. DOAS, at its sole discretion, may also accept payment of Fees from the Supplier via electronic funds transfer (EFT).

- b. Auditing and Contract Close Out. All sales reports and Fee payments shall be subject to audit by the State. Supplier shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to the State and all Fees throughout the term of the statewide contract for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. Supplier shall permit the Auditor of the State of Georgia or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States, or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Supplier relating to orders, invoices or payments or any other documentation or materials pertaining to the statewide contract, wherever such records may be located during normal business hours. Supplier shall not impose a charge for audit or examination of the Supplier's books and records. If an audit discloses incorrect billings or improprieties, the State reserves the right to charge the Supplier for the cost of the audit and appropriate reimbursement. Evidence of criminal conduct will be turned over to the proper authorities.

In no event shall Supplier retain any amount of money in excess of the compensation to which Supplier is entitled and all Fees owed DOAS shall be paid within thirty (30) calendar days of termination of the statewide contract for any reason.

- c. Modifying or Canceling the Fee. DOAS reserves the right to modify and/or cancel the Fee at any time. Supplier shall immediately amend the statewide contract pricing to reflect any modification or cancellation of the Fee by DOAS. In addition, DOAS reserves

the right to revise collection and reporting requirements in conjunction with implementation of an on-line procurement system.

- d. Late Payment Fee. In the event DOAS does not receive the Supplier's payment of the Fees on or before the Supplier's Payment Due Date, the parties agree the Supplier must pay DOAS interest on the overdue Fees at a rate of eighteen percent (18%) per annum. Interest will be calculated as follows:

$$\begin{aligned} &(\text{Administrative Fee Amount Due}) \times (18\%) = X \\ &X / 365 \text{ (366 for leap years)} = Y \\ &Y \times (\text{Number of Days Payment is Late}) = \text{Interest Owed} \end{aligned}$$

For the purposes of this provision, payment of the Fees shall be considered received by DOAS on (1) the date of DOAS' receipt of the EFT confirmation or (2) the date DOAS receives the envelope containing a check for the correct amount of the administrative fee. In the event the Supplier does not submit full payment of the Fees owed, interest shall only be applicable to the portion of the Fees which is outstanding. In the event the Supplier makes an error and overpays, the Supplier is responsible for alerting DOAS in writing of the Supplier's discovery of the overpayment. DOAS will confirm whether an overpayment has occurred and refund or credit the overpayment amount to the Supplier no later than thirty (30) days' following DOAS' receipt of written notice of the overpayment. DOAS will have no responsibility for interest or any other fees with respect to Supplier's overpayment of Fees.

- e. Default. **THE SUPPLIER'S RESPONSIBILITY TO COLLECT AND REMIT THE ADMINISTRATIVE FEE ON BEHALF OF DOAS IS A SERIOUS RESPONSIBILITY AS THE SUPPLIER IS HANDLING STATE FUNDS.** Accordingly, failure to comply with these contractual requirements shall constitute grounds for declaring Supplier in default and recovering re-procurement costs from Supplier in addition to all outstanding Fees and interest.

3.6. Standard Insurance Requirements

If awarded a contract, the supplier shall procure and maintain, until all of its obligations have been discharged (including any warranty periods under the statewide contract have been satisfied), insurance which shall protect the supplier and the State of Georgia (as an additional insured) from any claims for bodily injury, property damage, or personal injury covered by the indemnification obligations set forth in the statewide contract attached to this solicitation throughout the duration of the statewide contract. The supplier shall procure and maintain the insurance policies described below at the supplier's own expense and shall furnish DOAS an insurance certificate listing the State of Georgia as certificate holder and as an additional insured. The insurance certificate must document that the Commercial General Liability insurance coverage purchased by the supplier includes contractual liability coverage applicable to the statewide contract. In addition, the insurance certificate must provide the following information: the name and address of the insured; name, address, telephone number and signature of the authorized agent; name of the insurance company (authorized to operate in Georgia); a description of coverage in detailed standard terminology (including policy period, policy number, limits of liability, exclusions and endorsements); and an acknowledgment of notice of cancellation to DOAS.

The supplier is required to maintain the following insurance coverage's during the term of the statewide contract:

- 1) Workers Compensation Insurance (Occurrence) in the amounts of the statutory limits established by the General Assembly of the State of Georgia (A self-insurer must submit a certificate from the Georgia Board of Workers Compensation stating that the supplier qualifies to pay its own workers compensation claims.) In addition, the supplier shall require all subcontractors occupying the premises or performing work under the statewide contract to obtain an insurance certificate showing proof of Workers Compensation Coverage with the following minimum coverage:

Bodily injury by accident - per employee	\$100,000;
Bodily injury by disease - per employee	\$100,000;
Bodily injury by disease – policy limit	\$500,000.
- 2) Commercial General Liability Policy with the following minimum coverage:

Policy shall include bodily, property damage and broad form contractual liability coverage.	
Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products/Completed Ops. Aggregate Limit	\$2,000,000
- 3) Automobile Liability

Bodily Injury and Property Damage for any owned, hired or non-owned vehicles used in the performance of the statewide contract	
Combined Single Limit	\$1,000,000
- 4) Cloud Minimum* Insurance Coverage

Data Breach and Privacy/Cyber Liability	
Including Technology Errors and Omissions	\$15,000,000
Crime Insurance	\$2,000,000

The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed or allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DOAS. Certificates of Insurance (ACORD form or equivalent approved by the State) showing such coverage to be in force shall be filed with DOAS prior to commencement of any work under the statewide contract and remain in effect for the duration of the statewide contract. The foregoing policies shall be obtained from insurance companies authorized to do business in Georgia and shall be with companies acceptable to DOAS, which must have a minimum A.M. Best rating of A-. All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

Within ten (10) business days of award, the awarded Supplier must procure the required insurance and provide DOAS with two (2) Certificates of Insurance. Certificates must reference the contract number. The supplier's submitted pricing must include the cost of the required insurance. No contract performance shall occur unless and until the required insurance certificates are provided.

3.7. Bonds and/or Letter of Credit

The User Agency's may require the Supplier to produce a bond and/or Letter of Credit prior to the start of a project.

3.8. Proposal Certification

By responding to this solicitation, the supplier understands and agrees to the following:

1. That this electronically submitted proposal constitutes an offer, which when accepted in writing by DOAS, and subject to the terms and conditions of such acceptance, will constitute a valid and binding contract between the undersigned and DOAS; and

2. That the supplier guarantees and certifies that supplier's proposed solution, including but not limited to all goods, services, and technology proposed by supplier, meets or exceeds all of the solicitation's identified specifications and requirements except as expressly stated otherwise in the supplier's proposal; and
3. That the technical and cost proposals submitted by the supplier shall be valid and held open for a period of **two hundred and seventy (270) days** from the final solicitation closing date and that the proposals may be held open for a lengthier period of time subject to the supplier's consent; and
4. That this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. Supplier understands and agrees that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
5. That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect.
6. Industry Certification Requirements – Suppliers may be subject to termination of the statewide contract if certifications are not maintained throughout the life of the contract.

4. eRFP Proposal Elements

This section contains the detailed technical requirements and related services for this Sourcing Event. Suppliers are required to download, complete and then upload the Worksheets Mandatory Response Worksheet", "Mandatory Scored Requirement Worksheet" and "Cost Proposal" found as attachments in the Sourcing Event.

Unless requested otherwise, all responses should be provided within the worksheets and not as a separately attached document. Except as otherwise indicated, all requested forms and documents must be submitted electronically via the sourcing tool as an uploaded document to the supplier's response. These worksheets together with any and all other documents submitted in response to Section 4 of this eRFP will be considered the supplier's technical proposal.

DOAS has determined that it is best to define its own needs, desired operating objectives, and desired operating environment. DOAS will not tailor these needs to fit particular solutions suppliers may have available; rather, the suppliers shall propose to meet DOAS' needs as defined in this eRFP. All claims shall be subject to demonstration. Suppliers are cautioned that conditional proposals, based upon assumptions, may be deemed non-responsive.

4.1. Technical Proposal Introduction

All of the items described in this section are service levels and/or terms and conditions that the State expects to be satisfied by the selected supplier. Each supplier must indicate its willingness and ability to satisfy these requirements in the appropriate worksheets.

4.2. Supplier General Information

Each supplier must complete all of the requested information in the sourcing event related to Corporate composition and demographics.

4.3. Mandatory Requirements

As specified with each requirement listed in the **Mandatory Response Worksheet**, the supplier must indicate whether its proposal meets the individual requirements by marking either a "YES" or "NO" in the response block provided. A Pass/Fail evaluation will be utilized for all mandatory requirements. Ordinarily, to be considered responsive, responsible and eligible for award, all questions identified as mandatory must be marked "YES" to pass. There may be rare

instances in which a response of “NO” is the correct and logical response in order to meet the mandatory requirement (e.g. responding “NO” that the supplier does not possess any conflicts of interest). Otherwise, any mandatory questions marked "NO" will fail the technical requirements and will result in disqualification of the proposal.

DO NOT INCLUDE ANY COST INFORMATION IN YOUR RESPONSE TO THIS WORKSHEET.

4.4. Mandatory Scored Response

As specified with each requirement listed in the **Mandatory Scored Response Worksheet**, the supplier must indicate whether it will meet the individual requirement (if any) for each of the three categories for which the supplier is submitting a proposal and provide a supporting narrative in the space provided. To be considered responsive and eligible for award, all mandatory requirements identified in the Mandatory Scored Response Worksheet must be met. There may be rare instances in which an item within the Mandatory Scored Response Worksheet does not create an individual requirement which must be met, but, instead, merely calls for a response. Failure to meet any mandatory scored requirements may result in disqualification of the supplier’s response in the event that a deviation is determined to be material pursuant to Section 6.2.1 of this eRFP . The narrative description, along with supporting materials, will be evaluated and awarded points in accordance with Section 6 “Proposal Evaluation, Negotiations and Award.”

DO NOT INCLUDE ANY COST INFORMATION IN YOUR RESPONSE TO THIS WORKSHEET.

4.5. Additional Information

As noted in Section 2.2.2 “eRFP Review”, please access and review all of the attachments provided by DOAS within the Event. If supplemental materials are requested by DOAS to be submitted by the supplier as part of its response, the supplier should upload these additional materials as noted in Section 2.2.4 “Uploading Forms”.

5. Cost Proposal

5.1. Cost Proposal

Each supplier is required to submit a cost proposal as part of their response to the eRFP. The cost proposal will be evaluated and scored in accordance with Section 6 “Proposal Evaluation, Negotiations and Award”. By submitting a response for each of the three categories for which the supplier is submitting a proposal, the supplier agrees that it has read, understood, and will abide by the following instructions/rules:

1. The submitted cost proposal must include all costs of performing pursuant to the resulting statewide contract; and
2. Cost proposals containing a minimum order/ship quantity or dollar value, unless otherwise called for in the eRFP, will be treated as non-responsive and may not be considered for award; and
3. In the event there is discrepancy between the supplier’s unit price and extended price, the unit price shall govern; and
4. In the event there is a discrepancy between (1) the supplier’s pricing as quoted on an uploaded, detailed cost sheet such as an Excel Worksheet and (2) the supplier’s pricing as quoted by the supplier in one or more single line entries directly into the Event screen (for example, “Your Total Line Pricing” and/or “Your Unit Bid Price”), the former shall govern; and

5. The prices quoted and listed in the cost proposal shall be firm throughout the term of the resulting statewide contract, unless otherwise noted in the eRFP or statewide contract; and
6. Any cash discount offered to the State must be clearly identified in the supplier's response. In the event the State is entitled to a cash discount, the period of computation will commence on the date of delivery, or receipt of a correctly computed invoice indicating the discount, whichever occurs later; and
7. Unless otherwise specified in any terms and conditions attached to the eRFP, all product deliveries will be F.O.B. destination and all shipping charges must be included in the quoted cost; and
8. Unless expressly permitted by the eRFP, responses containing provisions for late or interest charges cannot be awarded a contract. Suppliers must "strike through" any such provisions in printed forms and initial such revisions prior to submitting a response; and
9. Responses containing prepayment and/or progress payment requirements may be determined non-responsive unless otherwise permitted by the eRFP; and
10. Unless permitted by the eRFP, responses requiring payment from the Authorized User in less than thirty (30) days will be considered non-responsive; and
11. The State of Georgia is exempt from certain taxes and no provision for such taxes should be included in the supplier's response.

5.2. Cost Structure and Additional Instructions

1. DOAS' intent is to structure the cost format in order to facilitate comparison among all suppliers and foster competition to obtain the best market pricing. Consequently, DOAS requires that each supplier's cost be in the format outlined below in the cost worksheet (Attachment D). Additional alternative cost structures will not be considered. Each supplier is hereby advised that failure to comply with the instructions listed below, submission of an incomplete offer, or submission of an offer in a different format than the one requested may result in the rejection of the supplier's proposal.
2. The State expects that all the Supplier's available manufacturer discount lists, within the category scope of this eRFP, will be offered to Authorized Users upon award of the contract. The State expects Supplier(s) to submit their most aggressive and competitive discount percentages off MSRP. Additional manufacturer discount lists currently not proposed on the Cost Worksheet shall be submitted upon award.
3. Additions or subtractions of manufacturers to the manufacturer discount list shall be provided to the assigned Contract Management Specialist. Please Note that all minimum discounts will remain constant throughout the term of the contract, including any renewals.
4. Supplier must advise on product comparisons, needs analysis, product information, and application recommendations to find the best solution and total cost of ownership.
5. The Supplier agrees that all quotes must include a detailed breakdown of cost for equipment and/or services (model numbers, specific versions of equipment, misc. materials, etc.) Suppliers shall not itemize quotes as generalized line items that group more than one cost element together. Supplier shall not hide any details contributing to the end price to the Authorized User.

The cost structure for this eRFP is based on a MINIMUM (or least amount that may be adjusted upward only), Discount Percentage Off of the Supplier's Nationally Published List Price (i.e.,

manufacturer Catalog/Manufactured Suggested Retail Price, Private Label Catalog, Commercial Price Book, etc.) for proposed Public Safety Technologies Equipment Manufacturer/Brand. The discount should be inclusive of all cost (i.e. profit, overhead, operating & administrative expenses, commissions, transaction charges, delivery charges, administrative fees, etc.)

For purposes of this eRFP, nationally published list prices must be representative of the “Retail” or “Undiscounted” unit price that the Supplier either (1) advertises in commercial publications or (2) sells products/services to the general public in the commercial market. The discount percentage proposed for each manufacturer/brand and the type of Public Safety Technology transaction/purchase (i.e., Two-Way Radios, Police Video Systems, and License Plate Readers,) will be used after contract award to calculate the net purchase price(s) to be paid by Authorized Users for ALL Public Safety Technology equipment/services across the entire spectrum of products/services offered. Accordingly, Supplier(s) must provide the manufacturer’s nationally published list/retail price, based on the specified unit of measure, for the specific product/service line items listed in the individual pricing tabs directly into the cost worksheet.

Supplier shall download the Cost Worksheet (Attachment D) and then enter all information directly into the cost worksheet. Enter dollar values in “decimal number” and percentages in “whole number” on the pricing tabs. The pricing input information excludes the need for percent symbols, dollar signs, commas, and any other non-essential symbols. Enter DOLLAR VALUES in the pricing tabs to the nearest HUNDRETH (two decimal places only) and PERCENTAGES in the pricing tabs to the nearest WHOLE percent (no decimals), ROUNDING OF NUMBERS MAY NOT BE CONSIDERED (e.g., 5.00 % should be entered as 5, and \$75.90 should be entered as 75.90). Any percentage provided as a non-whole number will be assumed to be rounded to the nearest whole percent. Enter “0” if there is no charge. Prices must be based on U.S. dollars unless otherwise stated.

Once Supplier has completed the Cost Worksheet, please upload the worksheet by following the instructions in the third bullet of Section 2.2.4 “Uploading Forms” of this eRFP.

5.2.1. Cost Worksheet Instructions (Attachment D. Cost Worksheet)

Based on historical purchase volumes, purchasing habits and need assessment surveys of Authorized Users, the State has identified specific items within each equipment subcategory. Based on the product specifications for each item, Suppliers shall propose the brand, model #, MSRP/List price, and proposed minimum discount off MSRP for an item in their equipment catalog that MEETS or EXCEEDS, the functionality, form, fit and function of the item specifications provided in the cost worksheet.

In order to be eligible for a CATEGORY AWARD, Suppliers are REQUIRED to provide the following information for ALL REQUIRED LINE ITEMS listed in each Categories (1-3) pricing tab:

- a) The Manufacturer/Brand Name
- b) The Model/Part #
- c) The MSRP/List price
- d) The proposed MINIMUM Discount Percentage Off Published List Price

The functional equivalency of item(s) proposed will be evaluated by DOAS, who reserves the exclusive right to make the final determination whether an item, actually MEETS or EXCEEDS the required product specifications of the respective line item. The State reserves the right to

request product demonstrations from the Supplier to further substantiate the determination of equivalency prior to award. Failure to provide the requested data and/or product demonstrations may be considered sufficient basis for rejection of the Supplier's proposal. Suppliers should note that if any item proposed is not accepted by DOAS, it may result in an incomplete cost proposal which could result in disqualification from further consideration for award.

The proposed minimum discount % off MSRP provided per item in each Categories' worksheet, will also be the contractual discount pricing and will apply to ANY exact/comparable Supplier catalog items offered for sale within the respective manufacturer/brand and will remain constant throughout the term of the contract, including any renewals.

In the event the cost proposal is scored at the subcategory level, DOAS may assign the maximum score per subcategory for the most competitive proposal at that level. Other proposals will receive a percentage of the weighted score based on the percentage differential between the most competitive cost proposal and the specific proposal in question. To be eligible for a subcategory award, in the event that the cost proposal is scored at the subcategory level, the supplier must provide ALL required cells (yellow cells) within the subcategory(ies) in which they intend to bid.

In the event the cost proposal is scored at the category level, for subcategories that are marked as "Optional", to be eligible for contract award for the respective optional subcategory, the supplier must complete and be competitive within the category of which they are responding to an optional subcategory. This applies to the following subcategories, by category:

Category 1 – Two-Way Radios

- Subcategory 9: Interoperability Gateway Devices (Optional)
- Subcategory 10: Test Equipment (Optional)
- Subcategory 11: Furniture System, Dispatch (Optional)
- Subcategory 12: Equipment Shelters (Optional)
- Subcategory 13: Training (Optional)

Category 2 – License Plate Readers

- Subcategory 4: License Plate Reader Licenses / Subscriptions (Optional)
- Subcategory 5: Training (Optional)

Category 3 – Body-Worn Cameras

- Subcategory 5: Interview Room Cameras (Optional)
- Subcategory 6: Data Storage (Optional)
- Subcategory 7: Training (Optional)

In the event the cost proposal is scored at the subcategory level, for subcategories that are marked as "Optional", to be eligible for contract award for the respective optional subcategory, the supplier must complete and be competitive within at least one mandatory subcategory within the category of which they are responding to an optional subcategory. This applies to the following subcategories, by category:

Category 1 – Two-Way Radios

- Subcategory 9: Interoperability Gateway Devices (Optional)
- Subcategory 10: Test Equipment (Optional)
- Subcategory 11: Furniture System, Dispatch (Optional)

- Subcategory 12: Equipment Shelters (Optional)
- Subcategory 13: Training (Optional)

Category 2 – License Plate Readers

- Subcategory 4: License Plate Reader Licenses / Subscriptions (Optional)
- Subcategory 5: Training (Optional)

Category 3 – Body-Worn Cameras

- Subcategory 5: Interview Room Cameras (Optional)
- Subcategory 6: Data Storage (Optional)
- Subcategory 7: Training (Optional)

NOTE: In order for the Total Proposed Category Price and subcategory subtotals to compute, the Supplier must enter pricing for ALL MANDATORY pricing elements for ALL MANDATORY items within ALL MANDATORY subcategories. The Supplier may also provide pricing for OPTIONAL subcategories. If a bidder only chooses to respond to one mandatory subcategory, instead of all mandatory subcategories within a category, the Total Proposed Category Price for that respective Category will not compute on the Totals tab in the cost workbook. In the event that the cost proposal is scored at the category level, this Total Proposed Category Price will be utilized for cost proposal comparison. In the event that the cost proposal is scored at the subcategory level, the respective Total Proposed Subcategory Prices will be utilized for cost proposal comparison.

Optional Product Subcategories: 1) Cloud Fee / As-A-Service (Optional), and 2) Additional Products / Emerging Technologies (Optional)

The following table is meant to clarify the overall meaning(s) of Cloud Fee(s) and As-A-Service for all three (3) categories:

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	Two-Way Radios	ALPR	Body-Worn Cameras
Cloud-Fee	Cloud fees for two-way radios refer to the recurring charges associated with utilizing cloud-based services to enhance the functionality, management, and communication capabilities of two-way radio systems. These fees cover the usage of cloud infrastructure, software applications, and remote management tools that facilitate seamless communication, data sharing, and coordination among users of two-way radios. Cloud fees often encompass features like real-time location tracking, group communication, multimedia sharing, and integration with other communication platforms. The cloud-based approach allows organizations to scale their two-way radio systems efficiently, access advanced features, and ensure reliable communication even across vast geographical areas.	Cloud fees for automated license plate readers (ALPRs) encompass the ongoing charges associated with utilizing cloud-based services to enhance the functionality and management of these surveillance systems. These fees cover the usage of cloud infrastructure, storage, software applications, and data processing capabilities required to store, analyze, and manage the data captured by ALPRs. Cloud services enable real-time data access, remote management, and seamless integration with other systems, facilitating efficient law enforcement, traffic management, and security operations. These fees ensure organizations can harness the power of cloud computing to optimize the performance and effectiveness of their ALPR deployments.	Cloud fees for body-worn cameras encompass the ongoing costs associated with utilizing cloud-based services to manage, store, and analyze the data captured by these cameras. These fees cover the usage of cloud infrastructure, storage space, data processing, and software applications that enable law enforcement agencies and other organizations to securely upload, store, and access video and audio recordings from body-worn cameras. Cloud services provide scalable and reliable storage solutions, real-time accessibility, and advanced data management features such as search, tagging, and sharing. By paying cloud fees, organizations ensure that their body-worn camera data is securely stored, easily retrievable, and efficiently managed, enhancing transparency, accountability, and evidence management.

As-a-Service Fee	As-a-service fees for two-way radios refer to the subscription-based model through which organizations can access and utilize two-way radio equipment and services without the burden of upfront capital expenses. Instead of purchasing and maintaining the hardware and software components, organizations pay recurring fees to a service provider, who then provides the necessary equipment, licenses, maintenance, and support. This model, often known as "Two-Way Radio as a Service" (Taas), enables businesses to enjoy the benefits of modern two-way radio technology without the financial and operational commitments of ownership. As-a-service fees may cover equipment leasing, software updates, technical support, repairs, and even upgrades, allowing organizations to focus on their core operations while ensuring reliable and efficient communication.	As-a-service fees for automated license plate readers (ALPRs) refer to the subscription-based model through which organizations can access and utilize these surveillance technologies without the upfront costs of purchasing and maintaining the equipment. Instead of investing in hardware, software, installation, and ongoing maintenance, organizations pay recurring fees to a service provider. These fees cover the equipment lease, software updates, technical support, data storage, and regular maintenance of ALPR systems. The as-a-service model allows organizations to benefit from the latest technology, reliable performance, and expert support while focusing on their core activities and objectives.	As-a-service fees for body-worn cameras refer to a subscription-based model that allows organizations to deploy and utilize these cameras without the upfront costs of purchasing and maintaining the equipment. Instead of investing in hardware, software, and infrastructure, organizations pay recurring fees to a service provider. These fees cover the lease of body-worn camera units, software updates, technical support, cloud storage, and maintenance. The as-a-service model provides organizations with the latest camera technology, seamless software updates, data management capabilities, and expert support, allowing them to focus on their core tasks while benefiting from reliable and up-to-date body-worn camera solutions.
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In the event the cost proposal is scored at the category level, for subcategories that are marked as "Optional" that are Cloud Fee / As-A-Service (Optional) and Additional Products / Emerging Technologies (Optional), to be eligible for contract award for the respective optional subcategory, the supplier must complete and be competitive within the category of which they are responding to an optional subcategory.

Category 1 (Two-Way Radios), Category 2 (License Plate Readers), and Category 3 (Body-Worn Cameras) each contain optional product subcategories of Cloud Fee / As-A-Service (Optional) and Additional Products / Emerging Technologies (Optional) respectively. These referenced optional subcategories will be line-level awards. The supplier has the option to propose a discount percentage off their nationally published price, by subcategory, by line. In order to be eligible for consideration for a potential award for any sub-category line item, the supplier is REQUIRED to submit discount percentages and be competitive in all mandatory subcategories within the respective category.

To be eligible for contract award, in the Additional Products category, the supplier must complete the cells highlighted in purple (Columns F and G) for any of these respective subcategory lines in which they intend to compete in. The supplier must provide a SUPPLIER PROPOSED MINIMUM DISCOUNT % OFF MSRP per subcategory, per line item in which they intend to compete. This discount MUST be rounded to the nearest whole number. (i.e., 10.00% instead of 9.50%, 20% instead of 19.50%, etc.). The discount percentage proposed for subcategory line item in this Optional Additional Products Category will be used, after statewide contract award, to calculate the net purchase price(s) to be paid by Authorized Users for all related products for the entire spectrum of products offered within this specific Optional Additional Products Category. Accordingly, supplier(s) must submit their most recent nationally published prices (i.e., catalog, price list, commercial price book etc.), which provide details regarding all products within this Optional Additional Products Category that the supplier intends to make available for sale to Authorized Users under any resultant statewide contract award. Percentages **NOT** submitted as a whole number will be rounded to the nearest whole number.

In the event the cost proposal is scored at the subcategory level, for subcategories that are marked as “Optional” that are Cloud Fee / As-A-Service (Optional), Additional Products / Emerging Technologies (Optional), to be eligible for contract award for the respective optional subcategory, the supplier must complete and be competitive within at least one mandatory subcategory within the category of which they are responding to an optional subcategory.

Category 1 (Two-Way Radios), Category 2 (License Plate Readers), and Category 3 (Body-Worn Cameras) each contain optional product subcategories of Cloud Fee / As-A-Service (Optional) and Additional Products / Emerging Technologies (Optional) respectively. These referenced optional subcategories will be line-level awards. The supplier has the option to propose a discount percentage off their nationally published price, by subcategory, by line. In order to be eligible for considered for a potential award for any sub-category line item, the supplier is REQUIRED to submit discount percentages for a minimum of one (1) mandatory subcategory within the category.

To be eligible for contract award, in the Additional Products category, the supplier must complete the cells highlighted in purple (Columns F and G) for any of these respective subcategory lines in which they intend to compete in. The supplier must provide a SUPPLIER PROPOSED MINIMUM DISCOUNT PERCENTAGE (%) OFF MSRP per subcategory, per line item in which they intend to compete. This discount MUST be rounded to the nearest whole number. (i.e., 10.00% instead of 9.50%, 20% instead of 19.50%, etc.). The discount percentage proposed for subcategory line item in this Optional Additional Products Category will be used, after statewide contract award, to calculate the net purchase price(s) to be paid by Authorized Users for all related products for the entire spectrum of products offered within this specific Optional Additional Products Category. Accordingly, supplier(s) must submit their most recent nationally published prices (i.e., catalog, price list, commercial price book etc.), which provide details regarding all products within this Optional Additional Products Category that the supplier intends to make available for sale to Authorized Users under any resultant statewide contract award. Percentages **NOT** submitted as a whole number will be rounded to the nearest whole number.

Additional Services

The State of Georgia requires that Supplier(s) proposes a Not-to-Exceed Hourly Rate for ALL Job Functions listed under Additional Services in each individual category in which the Supplier intends to complete (Two-Way Radios, ALPRs, and Body-Worn Cameras). Additional Services (OPTIONAL) is another subcategory in which the Supplier can provide additional pricing for other labor-related activities.

Additional Services (OPTIONAL)

The Additional Services – OPTIONAL subcategory is contained within each individual category (Two-Way Radios, ALPRs, and Body-Worn Cameras), is optional for the Supplier to complete. The Additional Services (OPTIONAL) subcategory contains two (2) dropdown fields, Services Included and Service, that contain the field options for the Supplier to choose from. The Additional Services dropdowns let the Supplier select if a service for the listed Subcategory can be provided (Services Included) and which service that it is (Service Type). If a service provided is not an option in the Service Type dropdown (Design, Engineering, FSE, Other), the Supplier must specify in the If Service Type Other, Specify column. The Supplier the has the choice to enter the price of the service provided as hourly pricing or a fixed rate.

Please note, there is also a mandatory Additional Services subcategory in each individual category (Two-Way Radios, ALPRs, and Body-Worn Cameras) that must be completed in each individual category in which the Supplier intends to complete.

Extended Warranty (OPTIONAL)

An OEM authorized distributor, dealer, or reseller shall work with manufacturers on Authorized Users' behalf for any equipment repairs or replacements that are needed or assistance with manufacturer warranty details as requested by Authorized Users. The OEM will provide a 12-month warranty for items that are included in the proposal. The pricing for this must be included in the proposed nationally published MSRP per UOM in the cost workbook.

The tab “Extended Warranty – OPTIONAL” which contains the optional subcategory, Extended Warranty, that is optional for the Supplier to complete. The Extended Warranty, that contain the field options for the Supplier to choose from. The Warranty dropdown lets the Supplier select the number of years an extended warranty will be provided. The Supplier has the choice to enter a proposed minimum discount % off MSRP for the extended warranty for each category by manufacturer name. This will also be the contractual discount pricing and will apply to any extended warranty for each category by manufacturer name and will remain constant throughout the term of the contract, including any renewals.

Supplier agrees that the following government entities shall be eligible to receive any Educational Discount Price: University System of Georgia and all of its colleges and universities, the Technical College System of Georgia and all of its technical schools, the State Board of Education, the Georgia Department of Education, Department of Early Care and Learning, the Georgia Academy for the Blind, the Georgia School for the Deaf, the Atlanta Area School for the Deaf, libraries, public K-12 schools, public boards of education, local educational agencies (“LEA”), “local school systems” and “local units of administration as those terms are defined by O.C.G.A. § 20-2-242, and any other Purchasing Entity identified by mutual agreement as an educational entity.

IT SHOULD BE NOTED both a "Minimum Discount % off MSRP" and "Minimum Educational Discount % off MSRP" must be provided to qualify for additional points. Suppliers are also REQUIRED to provide a GREATER Minimum Education Discount % OFF MSRP than the proposed Minimum Discount % OFF MSRP for the designated manufacturer. The proposed minimum discount % off MSRP provided in each of the three (3) categories listed in the cost worksheet per manufacturer/brand will also be the contractual discount price and will apply to ALL Supplier catalog items offered for sale within the respective manufacturer/brand and will remain constant throughout the term of the contract, including any renewals.

5.2.3 Price Adjustment

Discount percentage off published list price on equipment should stay firm throughout the contract term.

Requests to adjust or increase the labor rates, may be proposed within ninety (90) days preceding contract renewal. Adjustments may not be requested during the initial term of the contract, (two (2) calendar year(s) from the execution date of the statewide contract(s).

Requests made outside of the allotted approval period will not be considered. Requests may only be submitted once annually.

The State will use the documentation provided by the supplier along with any relevant government indexes as the basis for its decision. The supplier must justify these requests with the submittal of market related documentation.

The US Bureau of Labor Statistics' Producer Price Index (PPI) and Occupational Employment and Wage Statistics (OEWS) program are the preferred benchmarking tools used by DOAS in the evaluation of Supplier price adjustment requests for equipment and labor, respectively. The PPI and OEWS can be reviewed and downloaded from the U.S. Department of Labor's website at <http://www.bls.gov>

6. Proposal Evaluation, Negotiations and Award

All timely proposals will be evaluated in accordance with the following steps. The objective of the evaluation process is to identify the proposal which represents the best value to the State based on a combination of technical and cost factors. Based on the results of the initial evaluation, DOAS may or may not elect to negotiate technical and/or cost factors as further described in the eRFP. In the event negotiations of the technical and/or cost factors occur, the revised proposals will be reevaluated in accordance with the provisions of Section 6.4 "Scoring Criteria." Once the evaluation process has been completed (and any negotiations DOAS desires to conduct have occurred), the apparent successful supplier(s) will be required to enter into discussions with DOAS to resolve any exceptions to DOAS' statewide contract. DOAS will announce the results of the eRFP as described further in Section 6.9 "Public Award Announcement."

6.2. Evaluating Proposal Factors (Section 4)

If the supplier's proposal passes the Administrative/Preliminary Review, the supplier's responses to Section 4 "eRFP Proposal Factors" will be submitted to the Evaluation Team for evaluation.

6.2.1. Review of Mandatory and Mandatory Scored Questions

The Evaluation Team will review each supplier's response in detail to determine its compliance with mandatory eRFP requirements. Responses to both "Mandatory" and "Mandatory Scored" Questions will be evaluated on a pass/fail basis. If a supplier's response fails to meet a mandatory and/or mandatory scored eRFP requirement, DOAS

will determine if the deviation is material. A material deviation will be cause for rejection of the supplier's response. An immaterial deviation will be processed as if no deviation had occurred. All responses which meet the requirements of the "Mandatory" and "Mandatory Scored" Questions are considered "Responsive Proposals" at this point in time and will be scored in accordance with the point allocation in Section 6.4 "Scoring Criteria."

The supplier will receive a total technical score at the conclusion of the evaluation of the eRFP Proposal Factors.

6.3. Evaluating Cost Proposal and Total Combined Score

The cost proposals will be reviewed and scored in accordance with Section 6.4 "Scoring Criteria." To expedite the evaluation process, DOAS reserves the right to analyze the cost proposals independently, but at the same time the Evaluation Team is analyzing the technical proposals, provided neither the cost proposals nor the cost analysis is disclosed to the Evaluation Team until the Evaluation Team completes its initial evaluation and scoring of the eRFP Proposal Factors.

6.3.1. Cost Scoring

DOAS may utilize lowest cost, lowest total cost, and total cost of ownership (TCO) or greatest savings to determine the most competitive cost proposal. The cost proposal may be scored on an overall basis or at the category level (as applicable) relative to other proposals. The supplier deemed to have the most competitive cost proposal overall, as determined by DOAS, will receive the maximum weighted score for the cost criteria. In the alternative, in the event the cost proposal is scored at the or subcategory level, DOAS may assign the maximum score per subcategory for the most competitive proposal at that level. Other proposals will receive a percentage of the weighted score based on the percentage differential between the most competitive cost proposal and the specific proposal in question.

DOAS reserves the right to score Category 1, Category 2, and Category 3 independently of the other. That is to say, if DOAS chooses to pursue a subcategory award in one category, and a category award in another category, the objective is to determine the most competitive cost proposals that matches the needs of the State of Georgia. For the purposes of evaluation only, DOAS will compute a Total Proposed Category Price for each of the three (3) categories in this eRFP for equipment based on the Supplier provided Nationally Published List Prices, Supplier proposed minimum discount percentages off Published List Prices per manufacturer and the historical purchase habits of Authorized Users. Specifically, for each item in an equipment subcategory, DOAS will compute an extended Discounted Unit Price by multiplying the Supplier's Proposed Minimum Discount Percentage per item by the Supplier provided MSRP/List Price to determine the discount amount. This discount amount is then subtracted from the MSRP/List Price to determine the Discounted Unit Price for that item. Discounted Unit Price(s) for all items within a subcategory will be summed to determine the Total Subcategory Price. For the purposes of evaluation in the event that DOAS chooses to award at the category level, all subcategory subtotals within the category will be summed to determine the Total Proposed Category Price (computed).

The Total Proposed Category Price will be used to assign a cost proposal score in accordance with Section 6.3.2.

Supplier proposals will receive a percentage of the weighted score based on the percentage differential between the most competitive cost proposal and the specific proposal in question.

Optional subcategories - For the purposes of evaluation only, DOAS will compute a Total Proposed Subcategory Price for each optional subcategory, based on the Supplier provided Nationally Published List Prices, Supplier proposed minimum discount percentages off Published List Prices per manufacturer and the historical purchase habits of Authorized Users. Specifically, for each item in an optional subcategory, DOAS will compute an extended Discounted Unit Price by multiplying the Supplier's Proposed Minimum Discount Percentage per item by the Supplier provided MSRP/List Price to determine the discount amount. This discount amount is then subtracted from the MSRP/List Price to determine the Discounted Unit Price for that item. Discounted Unit Price(s) for all items within a subcategory will be summed to determine the Total Subcategory Price. The optional subcategories will be reviewed on an optional subcategory to optional subcategory basis, relative to other proposals. The supplier deemed to have the most competitive optional subcategory cost proposal overall, as determined by DOAS, will receive the maximum weighted score for the cost criteria. Other optional subcategory proposals will receive a percentage of the weighted score based on the percentage differential between the most competitive cost proposal and the specific proposal in question. This applies to the following subcategories, by category:

Category 1 – Two-Way Radios

- Subcategory 9: Interoperability Gateway Devices (Optional)
- Subcategory 10: Test Equipment (Optional)
- Subcategory 11: Furniture System, Dispatch (Optional)
- Subcategory 12: Equipment Shelters (Optional)
- Subcategory 13: Training (Optional)

Category 2 – License Plate Readers

- Subcategory 4: License Plate Reader Licenses / Subscriptions (Optional)
- Subcategory 5: Training (Optional)

Category 3 – Body-Worn Cameras

- Subcategory 5: Interview Room Cameras (Optional)
- Subcategory 6: Data Storage (Optional)
- Subcategory 7: Training (Optional)

For subcategories that are marked as “Optional” that are Additional Services (Optional), Cloud Fee / As-A-Service (Optional), Additional Products / Emerging Technologies (Optional), the supplier's responses will be reviewed at the line-level for completion in accordance with section 5.2.

Supplier-proposed pricing for subcategories that are marked as “Optional” that are Additional Services (Optional), Cloud Fee / As-A-Service (Optional), and Additional Products / Emerging Technologies (Optional) will not be scored but will be evaluated separately to determine if the proposed cost/price is fair reasonable and highly competitive. DOAS currently recognizes the following analysis techniques to support

determinations that proposed amounts are fair and reasonable; (a) Adequate price competition (multiple bids), (b) Comparison with prices previously paid for similar/like services, (c) Comparison with prices/amounts obtained through market research and (e) other industry-specific generally accepted price/cost analysis techniques. DOAS reserves the right to reject prices for any cost/price elements that are determined not to be fair and reasonable.

DOAS reserves the right to reject prices for any services in any category that are determined not to be fair, reasonable, and highly competitive.

Extended Warranty Optional

All optional subcategories, including those on the tab “Extended Warranty – OPTIONAL” will not be included in the computation of any Total Proposed Pricing and will NOT be used to assign a Cost Proposal Score.

For subcategory that is marked as “Optional” that is Extended Warranty (Optional), the supplier’s responses will be reviewed at the line-level for completion in accordance with section 5.2.

6.3.2. Total Cost Score

The supplier’s cost score will be combined with the supplier’s technical score to determine the supplier’s overall score (or “total combined score”).

6.3.3. Georgia Enterprises for Products and Services (GEPS)

In the event the issuing officer has received a response from GEPS, the issuing officer must factor in a price preference of 8% for purposes of cost evaluation. The price preference of 8% has been approved by DOAS in accordance with the State Use Law set forth at O.C.G.A. 50-5-135 et seq., which is intended to create opportunities for disabled persons employed by community-based rehabilitation programs and training centers that are certified by the State Use Council. To implement the price preference, the issuing officer must lower GEPS’ price by 8% when comparing GEPS’ price with any other supplier’s response. However, in the event GEPS wins the contract award, GEPS must be paid at its actual bid price.

6.4. Scoring Criteria

Maximum points available are one thousand (1000) per category (Category 1, Category 2, and Category 3). The evaluation is comprised of the following:

Category	Criteria	Points
Cost	1. Cost of proposed products and/or services	250 points
Technical/Proposal Factors	2. “Mandatory” Requirements	Pass/Fail
Technical/Proposal Factors	3. “Scored Criteria	750 points
Total	N/A	1000 points

6.5. Georgia Based Business/Reciprocal Preference Law O.C.G.A. §50-5-60(b)

For the purposes of evaluation only, supplier's resident in the State of Georgia will be granted the same preference over supplier's resident in another state in the same manner, on the same basis, and to the same extent that preference is granted in awarding bids for the same goods or services by such other state to supplier's resident therein over supplier's resident in the State of Georgia. NOTE: For the purposes of this law, the definition of a resident supplier is a supplier who is domiciled in the State of Georgia.

6.6 Negotiations of Proposals and/or Cost Factors

DOAS possesses discretionary authority to conduct one or more rounds of negotiations of technical proposal and/or cost factors as permitted by Georgia law and DOAS' established procurement policy. This section of the eRFP describes DOAS' process for utilizing its discretionary negotiation authority as defined by O.C.G.A. Section 50-5-67(a)(6); however, DOAS reserves the right to conduct any other negotiations authorized by law.

The objective of negotiations is to obtain the supplier's best terms. PLEASE NOTE: NEGOTIATIONS ARE DISCRETIONARY; THEREFORE, DOAS URGES THE SUPPLIER (1) TO SUBMIT ITS BEST RESPONSE AND (2) NOT TO ASSUME THE SUPPLIER WILL BE GRANTED AN OPPORTUNITY TO NEGOTIATE.

6.6.1. Overview of Negotiations

After the Evaluation Team has scored the suppliers' proposals, DOAS may elect to enter into one or more rounds of negotiations with all responsive and responsible supplier or only those suppliers identified by the Evaluation Team as being in the competitive range. The competitive range will not be selected arbitrarily and those suppliers included in the competitive range must have highly scored proposals.

After each round of negotiations (if any), the supplier will submit revisions to its proposal factors and/or cost proposal, which revisions will be scored by the Evaluation Team in accordance with the same criteria used to evaluate the initial responses from the suppliers. Suppliers may be removed from further participation in the negotiation process in the event the Evaluation Team determines the supplier cannot be considered responsive and responsible or based on the competitive range as defined in Section 6.6.3 "Competitive Range."

DOAS reserves the right to proceed to award without further discussions after receipt of the initial proposals, in which case, negotiations and Proposal Revisions will not be required.

6.6.2. Negotiation Instructions

Listed below are the key action items related to negotiations. The State's Negotiation Committee may consist of the State's Evaluation Committee or may be comprised of different people. However, evaluation of proposals or revised proposals shall be completed only by the State's Evaluation Committee.

- 1. Negotiation Invitation:** Those suppliers identified by the Evaluation Committee to negotiate will be notified and invited to attend negotiations. Suppliers will be notified in writing: (i) the general purpose and scope of the negotiations; (ii) the anticipated schedule for the negotiations; and (iii) the procedures to be followed for negotiations.

2. **Confirmation of Attendance:** Suppliers who have been invited to participate in negotiations must confirm attendance.
3. **Negotiations Round(s):** One or more rounds of negotiations may be conducted with those suppliers identified by the State's Evaluation Team.

6.6.3. Competitive Range

If DOAS elects to negotiate pursuant to Section 6, DOAS may either (1) elect to negotiate with all responsive and responsible suppliers within the applicable category, (2) limit negotiations to those suppliers identified within the competitive range within the applicable category, or (3) limit negotiations to the number of suppliers with whom DOAS/Negotiation Team may reasonably negotiate as defined below. In the event DOAS elects to limit negotiations to those suppliers identified within the competitive range, DOAS will identify the competitive range by (1) ranking suppliers' proposals from highest to lowest based on each supplier's Total Combined Score and (2) then looking for breaks in the scores such that natural groupings of similar scores may be identified. In the event DOAS determines the number of responsive and responsible suppliers is so great that the Negotiation Team cannot reasonably conduct negotiations (which determination shall be solely at DOAS' discretion and shall be conclusive), DOAS may elect to limit negotiations to the eight (8) top ranked suppliers within the applicable category as determined by the Total Combined Score.

6.6.4. Negotiation Round Completion

As part of each round of negotiation, the Negotiation Team may or may not engage in verbal discussions with the suppliers. However, whether or not the Negotiation Team engages in verbal discussions, any revisions the supplier elects to make to its response must be submitted in writing via email by the end date and time identified by the Issuing Officer. All revisions received by the due date and time will be evaluated and re-scored by the Evaluation Team in accordance with the same criteria used to evaluate the initial responses from the suppliers. Revisions which are not received prior to the due date and time cannot be considered; however, any supplier failing to submit timely revisions will not be disqualified from consideration for award based on its final proposal as accepted by DOAS.

6.7. Selection and Award

One of the main objectives of this eRFP is to identify qualified Suppliers that meet or exceed the standards of the State to deliver a wide variety of Public Safety Technologies, Equipment, and Services to a broad and dispersed demographic of state and local government users, who require a high level of customer care before and after the sale.

DOAS desires to award contracts that provide the best value and services to state and local government entities. DOAS expects to make multiple awards, in each category, Category 1 – Two-Way Radio Equipment, Supplies, and Services; Category 2 – Accelerated License Plate Readers; and Category 3 – Body-Worn Camera Equipment, Supplies, and Services based on the most highly ranked proposals at the category level to responsive and responsible Suppliers that are (1) within a competitive range and/or (2) provide adequate sources of supply throughout the State of Georgia who offer products and/or services at competitive prices that meet or exceed the technical requirements set forth in the eRFP and (3) with whom DOAS has reached agreement on all contract terms and conditions. In determining the competitive range per category, DOAS will rank each supplier based on its combined technical and cost score for the category and look for breaks in the scores such that natural groupings of similar scores may be identified.

DOAS's expects to receive significantly lower pricing, when compared to pricing offered to other potential Authorized Users (e.g., state entity, city, county or university contracts). DOAS reserves the right to accept or reject any and all quotes, or separable portions, and to waive any minor irregularity, technicality or omission if DOAS determines that doing so will serve the State's best interest. DOAS reserves the right to: (a) request clarifications from Suppliers(s); (b) request resubmissions from all Supplier(s); and (c) take any other action as permitted by law.

6.8. Site Visits and Oral Presentations

DOAS reserves the right to conduct site visits or to invite suppliers to present their proposal factors/technical solutions to the Evaluation Team as part of the Technical Evaluation. Cost proposals and related cost information must not be discussed during the oral presentation of the supplier's technical solution. Nothing in this section shall prohibit the Negotiation Team from discussing both proposal factors and cost information during the negotiation process defined by Section 6.6 "Negotiations of Proposals and/or Cost Factors".

6.9. Public Award Announcement

The preliminary results of the evaluation will be announced through the public posting of a Notice of Intent to Award. The Notice of Intent to Award ("NOIA") is not notice of an actual contract award; instead, the NOIA is notice of DOAS' expected contract award(s) pending resolution of the protest process. The NOIA (if any) will identify the apparent successful supplier(s), unsuccessful supplier(s), and the reasons why any unsuccessful suppliers were not selected for contract award. NO SUPPLIER SHOULD ASSUME PERSONAL NOTICE OF THE NOTICE OF INTENT TO AWARD ("NOIA") WILL BE PROVIDED BY DOAS. INSTEAD, ALL SUPPLIERS SHOULD FREQUENTLY CHECK THE GEORGIA PROCUREMENT REGISTRY FOR NOTICE OF THE NOIA.

The Notice of Award ("NOA") is DOAS' public notice of actual contract award(s). The NOA will be publicly posted to the Georgia Procurement Registry.

7. Contract Terms and Conditions

The statewide contract that DOAS expects to award as a result of this eRFP will be based upon the eRFP, the successful suppliers' final responses as accepted by DOAS and the contract terms and conditions, which terms and conditions can be downloaded from the eRFP. The "successful suppliers' final responses as accepted by DOAS" shall mean: the final cost and technical proposals submitted by each awarded supplier and any subsequent revisions to such supplier's cost and technical proposals and the contract terms and conditions due to negotiations, written clarifications or changes made in accordance with the provisions of the eRFP, and any other terms deemed necessary by DOAS, except that no objection or amendment by any awarded supplier to the eRFP requirements or the contract terms and conditions shall be incorporated by reference into the statewide contract unless DOAS has explicitly accepted such supplier's objection or amendment in writing.

Please review DOAS' contract terms and conditions prior to submitting a response to this eRFP. Suppliers should plan on the contract terms and conditions contained in this eRFP being included in any award as a result of this eRFP. Therefore, all costs associated with complying with these requirements should be included in any pricing quoted by the suppliers. The contract terms and conditions may be supplemented or revised before contract execution and are provided to enable suppliers to better evaluate the costs associated with the eRFP and the potential resulting statewide contract.

Exception to Contract

By submitting a response, each supplier acknowledges its acceptance of the eRFP specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted proposal. If the supplier takes exception to a contract provision, the supplier must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the statewide contract must be redlined with comments explaining the rationale for the proposed revision, uploaded and submitted as part of the supplier's response, and should be provided as a red-line markup of the posted contract with inserted comments specifying the need for the changes. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the eRFP. Proposed exceptions should be in compliance with Georgia law. For further information regarding contracting with entities subject to DOAS purview, please see SPD-SP060 "Contracting with State Entities" provided as an attachment to this solicitation and located at <http://doas.ga.gov/state-purchasing/seven-stages-of-procurement/stage-3-solicitation-preparation#>.

In the event the supplier is selected for potential award, the supplier will be required to enter into discussions with DOAS to resolve any contractual differences before an award is made. These discussions are to be finalized and all exceptions resolved within the period of time identified in the schedule of events. Failure to resolve any contractual issues will lead to rejection of the supplier. DOAS reserves the right to proceed to discussions with the next best ranked supplier.

DOAS reserves the right to modify the statewide contract to be consistent with the apparent successful offer, and to negotiate other modifications with the apparent successful suppliers. Exceptions that materially change the terms or the requirements of the eRFP may be deemed non-responsive by DOAS, in its sole discretion, and rejected. Contract exceptions which grant the supplier an impermissible competitive advantage, as determined by DOAS, in its sole discretion, will be rejected. If there is any question whether a particular contract exception would be permissible, the supplier is strongly encouraged to inquire via written question submitted to the Issuing Officer prior to the deadline for submitting written questions as defined by the Schedule of Events.

8. List of eRFP Attachments

The following documents make up this eRFP. Please see Section 2.2.2 "eRFP Review" for instructions about how to access the following documents. Any difficulty locating or accessing the following documents should be immediately reported to the Issuing Officer.

- A. **Attachment A** – Statewide eRFP (this document)
- B. **Attachment B** – Program Requirements Document
- C. **Attachment C** – Mandatory Response Worksheet (as referenced in Section 4.3 of this eRFP)
- D. **Attachment C1** – Mandatory Response Worksheet: Category 1
- E. **Attachment C2** – Mandatory Response Worksheet: Category 2
- F. **Attachment C3** – Mandatory Response Worksheet: Category 3
- G. **Attachment D** – Cost Worksheet from Section 5 "Cost/Pricing" of this eRFP
- H. **Attachment E** – State Contract from Section 7 "Contract Terms and Conditions" of this eRFP
- I. **Attachment F** – Department of Audits Immigration and Security Form
- J. **Attachment G** – SPD-SP044 Trade Secret Affidavit
- K. **Attachment H** – Supplier Worksheet
- L. **Attachment I** – SPD-SP045 Tax Compliance Form
- M. **Attachment J** – Questions and Answers Template
- N. **Attachment K** – Bidders/Offerors' Conference Announcement
- O. **Attachment L** – Prebid Conference
- P. **Attachment M** – Summary of Reference Form

- Q. **Attachment N** – Supplier Escalation Plan
- R. **Attachment O** – SPD-SP060 “Contracting with State Entities”
- S. **Attachment P** – Data Security Terms and Conditions

99999-001-SPD0000220-...

Public Safety Technologies, Equipment,
and Services

Type: Statewide Contract -
Information Technology

2nd Party: [PROLOGIC ITS LLC](#)

Dates: 10/15/2025 - 10/14/2027

Version: Renewal 0, Amendment 0

Total Contract Value (TCV)

TCV:

[My Lifetime Spend \(USD\)](#)

[Lifetime Member Spend \(USD\)](#)

Summary

Contract Summary

?

Contract Information

Contract Name [★] Public Safety Technologies, Equipment, and Services

Contract Type [★] Statewide Contract - Information Technology

Entity [★] Department of Administrative Services - SPD

First Party [★] Georgia Department of Administrative Services

Second Party [★] PROLOGIC ITS LLC

Summary [★]  [View Summary](#)

Contract Dates

Begin Date  10/15/2025 12:00 AM EDT

Expire Date  10/14/2027 11:59 PM EDT

Contract Managers

Duane Tomlinson duane.tomlinson@doas.ga.gov
+1 678-472-5913



COOPERATIVE PURCHASING JUSTIFICATION AND APPROVAL FORM

In accordance with Division 12 of the Fulton County Purchasing Code the Purchasing Agent may enter into an agreement with any public procurement unit for the cooperative use of supplies or services; and, may procure supplies, services or construction items through contracts established by the purchasing division of the state where such contract and contractors substantially meet the requirements of the Purchasing Code. Complete the form below to request the Department of Purchasing review the request to engage in cooperative purchasing.

Requesting Department/Agency Department Of Real Estate & Asset Management

Department/Agency Contact Information: Joseph N. Davis, Director, DREAM, 404-612-3772

Cooperative Contract Number and Title: SWC #99999-001-SPD0000220-0006, Public Safety Technologies, Equipment, and Services

Estimated Spending Request: 581,114.60

Contract Source (Identify the source of the cooperative contract by checking the appropriate box):

☐ Public Cooperative Entity (EX: Omnia Partners, NASPO) List Cooperative Entity:	☒ State of Georgia Statewide Contracts (Department of Administrative Services)- Prologic ITS, LLC
☐ Federal Government (GSA Contract)	☐ Other Governmental Entity (Ex: City of Atlanta, Dekalb County) List Government Entity:

Verification Requirements

In order to utilize the cooperative purchasing, statewide or GSA contract, the User Department/Agency must provide justification for the use of the cooperative purchase and why the particular cooperative contract is most advantageous to the County as it relates to price and other factors.

1. Provide justification for the use of the cooperative purchase. By utilizing this contract Fulton County can achieve the best value, faster deployment, ensure compliance with state standards, and maintain strict vendor accountability. This contract vetted suppliers that have the depth, breadth and quality of resources necessary to meet all the standards of the State, to deliver a wide variety of Public Safety Technologies, Equipment, and Services to a broad and dispersed demographic of state and local government users, who require a high level of customer care before and after the sale. Suppliers are required to partner with the Original Equipment Manufacturer (OEM), subsidiary, or an OEM authorized distributor, dealer, or reseller servicing the Authorized User. All of which supports utilizing this contract to purchase, deliver, and install emergency vehicle equipment packages for the upfit of 11 total Inmate Transport Vans for the Fulton County Sheriff's Department.
2. Provide an explanation regarding the cost analysis conducted and why utilizing this contract is best value and advantageous to the County. This may include but is limited to:

- a. Leveraging benefits of volume purchasing.
 - b. Volume discounts. When the State Purchasing Division (SPD) negotiates contracts with vendors—especially for fleet and upfitting services—they often establish tiered pricing where larger orders unlock deeper discounts.
 - c. Pre-negotiated Pricing: You gain access to transparent and competitive rates that have already been vetted by the state.
 - d. All services and products on the contract align with state procurement standards and fleet management regulations. The upfitting providers are vetted, approved, and held to strict performance standards.
3. Provide documentation verifying that the cooperative, statewide or GSA contract is current and awarded through a competitive process.
 4. Provide a copy of the cost proposal/quote received.

TO BE COMPLETED BY THE DEPARTMENT OF PURCHASING REPRESENTATIVE:

DOES THE SOLICITATION MEET THE REQUIREMENTS	YES	NO
Reviewed the justification provided by the requesting department/agency and determined that the use of the cooperative purchase/statewide/GSA Contract is justified.		X
Reviewed the cost analysis provided and determined that the use of the cooperative purchase/statewide/GSA Contract is best value and/or advantageous to the County:	X	
Reviewed the documentation provided and obtained a copy of the contract, solicitation documents, award letters, etc., to verify that the cooperative, statewide or GSA contract is current and was awarded through a competitive process.	X	
The use of the contract meets the needs of the requesting department/agency.	X	
The proposed contracting entity is authorized to conduct business in the State of Georgia.	X	
If applicable, the contracting entity must comply with the Georgia Security and Immigration Act (E-Verify). A copy of the Georgia Immigration and Security Contractor Affidavit is obtained from the contracting entity.	X	
If federal funded, documented that the contracting entity is not on the Excluded Parties List System (EPLS) that identifies those parties debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement rule, or otherwise declared ineligible from receiving federal contracts, certain subcontracts, and certain federal assistance and benefits.	X	
Obtain Certificate Insurance requirements based on the coverage and limits included in the cooperative purchase/statewide/GSA contract. The County must be the Certificate Holder, Add'l Insured and Subrogation boxes should be marked.	X	

I have reviewed the items on the above checklist for this solicitation and the request

 X meets the requirements _____ does not meet the requirements

(Ensure that backup documentation has been scanned/saved into folder for this request)

(CAPA/APA) Purchasing Agent Mark Hawks Date 7/23/26

Chief Purchasing Agent _____ Date _____

Needs Additional Documents.



TRANSFORMING
PRODUCTS AND
SERVICES INTO
SOLUTIONS

We have prepared a quote for you

Fulton Sheriff 26 Transit Van-1

Quote # 017531
Version 1

Quote Prepared for:

Fulton County Sheriff's Office-GA

Tawona Lowery
tawona.lowery@fultoncountyga.gov

Prepared by:

ProLogic ITS LLC

Jason Holcombe
470-433-8735
Jason.Holcombe@ProLogicITS.com

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
FR9C2-BW	9X7 FireRay, blue/white 3 mounted high on driver side, 2 mounted high on passenger side	\$248.08	6	\$1,488.48
MPS122U-BW	MicroPulse Ultra 12, blue/white 4 in grille, 4 over wheel wells (1 over each), 2 mounted high on rear doors, 2 mounted low on rear doors	\$124.00	14	\$1,736.00
MPSM12-LB	MPS12 L-bracket Grille and rear doors	\$12.32	6	\$73.92
416309-RBW	416300 series flush mount, blue/white 2 on front fascia (intersection), 2 on rear fascia (intersection)	\$73.33	4	\$293.32
PF400S17BRK	Pathfinder siren/light controller, 400W, 17-button controller w/ rotary knob	\$1,840.00	1	\$1,840.00
EXPMOD24	24-channel expansion module	\$230.67	1	\$230.67
EXPMOD32	32-channel expansion module	\$290.67	1	\$290.67
PFSPLTR-4	4-way CAT5 splitter	\$37.52	1	\$37.52
ALGT53JX-P3LB	Allegiant Max light bar	\$1,933.33	1	\$1,933.33
425-6445	20 " console	\$528.40	1	\$528.40
425-6295	APX FACE PLATE	\$0.00	1	\$0.00
425-6729	CUPHOLDER	\$43.96	1	\$43.96
475-2028	GR7-ZRT-AR-BLM-870 - Vertical Single Cell Mounted	\$385.82	1	\$385.82
425-6613	PF400 FACEPLATE	\$0.00	1	\$0.00
425-2250	ARMREST	\$56.98	1	\$56.98
425-6701	Dual 12V, USB-A, USB-C power outlet faceplate	\$80.33	1	\$80.33
HA-55LVDA2H	LAPTOP DOCK	\$1,116.28	1	\$1,116.28
PT-F06-120-3	PRISONER XPORT SLIDE IN	\$20,150.45	1	\$20,150.45
MMSU-1	Mag mic clip	\$32.00	2	\$64.00
PJ863-WK	PocketJet 863 bluetooth printer and vehicle kit	\$766.86	1	\$766.86

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
SAM-800-12	800W inverter	\$138.40	1	\$138.40
FZ-55JZ-2BBM	LAPTOP	\$4,909.36	1	\$4,909.36
CDP-MB01-R980-5GD-A	Cradle Point Router	\$905.17	1	\$905.17
SVC-SCLECM3Y	3 YRS Panasonic Smart SVCS	\$96.94	1	\$96.94
GP-IN2680	7 IN 1 Fitted 4X4 MiMo Dual Sharkee 5G	\$434.61	1	\$434.61
C29F-5QMAP-WHIP	FME(f) QMA(m) CS29 CABLE WHIP LABELS	\$36.90	1	\$36.90
AFM-835	antenna moulded flexi - 762-870 MHz	\$12.07	1	\$12.07
SAB-312	Ribbed Roof Mounting Kit for GPSD4 Dual Sharkee	\$31.31	1	\$31.31
ES100C	100W speaker	\$0.00	2	\$0.00
ESB-U	Universal speaker bracket	\$0.00	2	\$0.00
MPS62U-BW	MicroPulse Ultra 6, blue/white 2 mounted on rear beside doors on body, 2 mounted on rear bumper (facing rear)	\$100.00	2	\$200.00
G5A-80C-S	G5 FULLY AUTO WITH ICPR, DUAL LANGUAGE AED BUNDLE includes XCAAED008A Carry Sleeve with 8911-003000-010 Mobilize Compact Rescue System	\$1,650.00	1	\$1,650.00
Tint	Front windows, windshield strip	\$183.33	1	\$183.33
GRAPHICS	Fulton Sheriff- 2026 Ford Transit 350 STRIPING Printed Vinyl (Latex): 3M IJ-180Cv3 Color: Full Overlaminate: 8518 Contour: Yes Mask: Yes TEXT Cut Vinyl: 5100 Refl Black Printed Vinyl (Latex): 3M 5100 Refl White Color: Full Overlaminate: 8518 Contour: Yes Mask: Yes WINDOW GRAPHICS Printed Vinyl (Latex): ClassicVue Window Perf Color: Full Overlaminate: Yes Finishing: Installed	\$1,125.00	1	\$1,125.00

Subtotal: **\$40,840.08**

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
FLEETSERVICES	Installation includes the list of items mentioned herein. All other parts and or equipment not listed will be subject to additional installation fees. Customer will be responsible for transporting vehicles to the installation facility unless otherwise noted. Let it be known, Installation Services will not be scheduled until all product arrives at the designated install facility.	\$10,162.41	1	\$10,162.41
Shop Supplies	Installation Consumables Includes Wiring, Zip Ties, Butts, Spacers, Fuses, and other Installation Materials not provided by the Manufacturer.	\$1,215.00	1	\$1,215.00

Subtotal: \$11,377.41

Fulton Sheriff 26 Transit Van-1

Prepared for:

Fulton County Sheriff's Office-GA

141 Pryor Street, SW Suite 7001
Atlanta, Georgia 30303
Tawona Lowery
(404) 613-2027
tawona.lowery@fultoncountyga.gov

Bill To:

Fulton County Sheriff's Office-GA

Tawona Lowery
141 Pryor Street, SW Suite 7001
Atlanta, Georgia 30303

Ship To:

Fulton County Sheriff's Office-GA

Tawona Lowery
141 Pryor Street, SW Suite 7001
Atlanta, Georgia 30303

Quote Information:

Quote #: 017531

Version: 1
Delivery Date: 05/26/2026
Expiration Date: 06/13/2026

Quote Summary

Description	Amount
Products	\$40,840.08
ProLogic Services	\$11,377.41

Subtotal: **\$52,217.49**Shipping: **\$611.11**Total: **\$52,828.60****Hardware will be invoiced upon receipt at ProLogic facility. Services will be invoiced at pickup**

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). A PO is required for orders exceeding \$10,000. Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.

Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).

Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you are tax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancellations may be subject to up to a 50% restocking fee.

See Terms and Conditions at www.prologicits.com/terms-conditions/

Fulton County Sheriff's Office-GA

Signature: _____

Name: _____

Title: _____

Date: _____



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0456

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval of lowest responsible bidders - Department of Real Estate and Asset Management, 26ITB1607343C-JNJ, Asphalt/Concrete Pavement Maintenance and Repair Services in the total amount not to exceed \$200,000.00 with (A) Deerfield Asphalt Paving Company (Atlanta, GA) in the amount not to exceed \$105,000.00 and (B) Paramount Cutting Contracting (Loganville, GA) in the amount not exceed \$95,000.00, to provide asphalt/concrete pavement maintenance and repair services on an as-needed basis. Effective January 1, 2027 through December 31, 2027, with two renewal options.

Requirement for Board Action

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$100,000 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

All Districts	☒
District 1	☐
District 2	☐
District 3	☐
District 4	☐
District 5	☐
District 6	☐

Is this a purchasing item?

Yes

Summary & Background: This contract will furnish all materials, labor, tools, equipment, and appurtenances necessary to provide asphalt/concrete pavement maintenance and repair services on an as-needed basis for Fulton County.

Scope of Work: The scope of work includes, but is not limited to:

- A. Asphalt Maintenance and Repair
 - Asphalt Milling Overlay
 - Pothole Repair
- B. Asphalt Seal Coating and Crack Repair
- C. Pavement Striping, Stenciling and Wheel Stops
- D. Concrete Maintenance and Repair
 - Driveway Apron Replacement
 - Driveway Apron Repair
 - Sidewalk Repair
 - New Sidewalk
 - New Steps
 - Concrete Curb and Cutter Replacement

Community Impact: These contracts preserve and extend the life of the concrete pavement at County-own properties.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

Procedure for Basis of Award:

The recommendation for the award is based on bidders' abilities to provide complete costs according to the sample projects provided by calculating the given square and/or linear footage times the annual usage for each of the required maintenance repair services including: asphalt maintenance; asphalt seal coating and crack repair; pavement striping; and concrete maintenance repairs. The Total Base Bid Amount determined the lowest responsible and responsive bidders for this award to provide Asphalt /Concrete Pavement Maintenance and Repair Services for Fulton County for FY2027.

The Department received and evaluated 5 (five) responsive and responsible bids for the solicitation. Deerfield Asphalt Paving Company, submitted the overall lowest bid in the amount of \$104,490.76.00; Paramount Cutting Contracting submitted the second the lowest bid in the amount of \$235,524.00; The M Mitchell Group, LLC submitted the third lowest bid in the amount of \$317,837.00; DAF Concrete, Inc. submitted the fourth lowest bid in the amount of \$635,900.00; and The K&E Group USA, LLC submitted the fifth lowest bid in the amount of \$854,362.00. Therefore, after careful review, we recommend awarding the two lowest responsive and responsible bidders, Deerfield Asphalt Paving Company and Paramount Cutting Contracting, to provide asphalt/concrete pavement maintenance and repair services for Fulton County for FY2027. These two vendors have not performed these services for Fulton County to our knowledge.

This is a time and materials contract. The requested spending authority in the total amount of \$200,000 covers the cost for materials and labor hours for the maintenance and repairs for asphalt/concrete pavement for FY2027.

Project Implications: This contract requires specialty tools, equipment, training, and skills. If not

immediately repaired, over time the structure of the asphalt and pavement surfaces will weaken and could cause damage to County and patron vehicles at County-own facilities.

Community Issues/Concerns: None that the Department is aware.

Department Issues/Concerns: If this new contract is not approved, the County cannot provide asphalt/concrete pavement maintenance and repair services for County-owned facilities for FY2027.

Contract Modification No, this is a new procurement.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Total Contract Value: \$200,000.00

(A)

Contract Value: \$105,000.00

Prime Vendor: Deerfield Asphalt Paving

Prime Status: African American Male Enterprise

Location: Atlanta, GA

County: Fulton County

Prime Value: \$63,000 or 60.00%

Subcontractor: Marlo Perimeter

Subcontractor Status: African American Male Business Enterprise

Location: Conyers, GA

County: Rockdale County

Contract Value: \$10,500.00 or 10.00%

Subcontractor: Donald Melvin

Subcontractor Status: African American Male Business Enterprise

Location: Conyers, GA

County: Rockdale County

Contract Value: \$1,050.00 or 1.00%

Subcontractor: Linsey Jacks

Subcontractor Status: African American Male Business Enterprise

Location: Atlanta, GA

County: Fulton County

Contract Value: \$2,100.00 or 2.00%

Subcontractor: Chris Benson

Subcontractor Status: Non-Minority

Location: Atlanta, GA

County: Fulton County

Contract Value: \$2,100.00 or 2.00%

Subcontractor: Balwin Asphalt Company
Subcontractor Status: Non-Minority
Location: Marietta, GA
County: Cobb County
Contract Value: \$2,100.00 or 2.00%

Total Contract Value: \$105,000.00 or 100.00%
Total M/FBE Value: \$76,650.00 or 73.00%

(B)

Contract Value: \$95,000.00
Prime Vendor: Paramount Cutting Contracting
Prime Status: African American Male Enterprise
Location: Loganville, GA
County: Walton County,
Prime Value: \$95,000.00 or 100.00%

Total Contract Value: \$95,000.00 or 100.00%
Total Certified Value: \$95,000.00 or 100.00%

Grand Contract Value: \$200,000.00 or 100%
Grand Certified Value: \$173,750.00 or 86.88%

Exhibits Attached

Exhibit 1: Bid Tabulation Sheet
Exhibit 2: Department Recommendation Memo
Exhibit 3: Performance Evaluation

Contact Information

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

No

Previous Contracts

No

Total Contract Value

Original Approved Amount: \$0.00
Previous Adjustments: \$0.00

This Request:	\$200,000.00
TOTAL:	\$200,000.00

Fiscal Impact / Funding Source**Funding Line 1:**

500-520-5200-TBD: Capital, Real Estate and Asset Management, To-Be Determine -\$200,000.00.
This is a Standby Contract that is dependent on the availability of resources provided as part of the annual operating/capital budget identified for FY2027.

Key Contract Terms	
Start Date: 1/1/2027	End Date: 12/31/2027
Cost Adjustment: N/A	Renewal/Extension Terms: N/A

Overall Contractor Performance Rating: N/A

Would you select/recommend this vendor again? N/A
Choose an item.

Report Period Start:	Report Period End:
NA	NA



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent,
Director of Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM

DATE: July 3, 2026

SUBJECT: Recommendation Award – ITB # 26ITB1607343C-JNJ,
Asphalt/Concrete Pavement Maintenance and Repair
Services -FY2027

Recommendation: We are recommending approval of the lowest bidder for, ITB #26ITB1607343C-JNJ, Asphalt/Concrete Pavement Maintenance and Repair Services in the amount of \$200,000 with (A) Deerfield Asphalt Paving Company (Atlanta, GA) in the amount not to exceed \$105,000.00 and (B) Paramount Cutting Contracting (Loganville, GA) in the amount not exceed \$95,000.00, to provide asphalt/concrete pavement maintenance and repair services on an “as needed” basis for boilers located within selected Fulton County facilities. Effective dates: January 1, 2027 through December 31, 2027, with two renewal options.

DISCUSSION The recommendation for the award is based on bidders’ abilities to provide complete cost according to the sample projects provided by calculating the given square/or linear footage times the annual usage for each of the required maintenance repair services such as: asphalt maintenance; asphalt seal coating and crack repair; pavement striping; and concrete maintenance repairs. The Total Base Bid Amount will determine the lowest responsible and responsive bidder (s) for this award to provide Asphalt /Concrete Pavement Maintenance and Repair Services for Fulton County for FY2027.

The Department received and evaluated 5 (five) bids to the solicitation (Purchasing deemed 1 bid Non-responsive). Deerfield Asphalt Paving Company, submitted the overall lowest bid in the amount of \$104,490.76.00; Paramount Cutting Contracting submitted the second the lowest bid in the amount of \$235,524.00; The M Mitchell Group, LLC submitted the third lowest bid in the amount of \$317,837.00; DAF Concrete, Inc. submitted the fourth lowest bid in the amount of \$635,900.00 and The K&E Group USA, LLC submitted the fifth lowest bid in the amount of \$854,362.00. Therefore, after careful review, we recommend awarding the two lowest responsive and responsible bidders, Deerfield Asphalt Paving Company and Paramount Cutting Contracting, to provide asphalt/concrete pavement maintenance and repair services for Fulton County for FY2027. These two vendors have not performed these services for Fulton County to out knowledge, however, by selecting two bidders this will give Fulton County flexibility with availability and capacity to complete 2027 projects.

Recommended Bidder	Base Bid Amount	Award Authority
Deerfield Asphalt Paving Company	\$104,490.76	\$105,000.00

Paramount Cutting Contracting	\$235,524.00	\$95,000.00
-------------------------------	--------------	--------------------

This is a Standby Contract that is dependent on the availability of resources provided as part of the annual operating/capital budget identified for FY2027.

Authorized Signature: *Joseph Davis*
Joseph N. Davis Date: 6-3-26
(By Director/Deputy Director)

If you require additional information, contact Khandi Flowers at (404) 612-7944.

Cc. Tim Dimond, Deputy Director, DREAM
Samuel Bakare, Administrator, DREAM
Mark Moore, Building Maintenance Manager, DREAM
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Jakeiah Johnson, APA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Administrator, DREAM
Khandi Flowers, Contract Administrator, Purchasing & Compliance/DREAM
Romel Jackson, Contracting Officer, Purchasing & Compliance/DREAM
Florene Thornton, Financial Administrator, DREAM



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM *JD*

DATE: July 3, 2026

SUBJECT: Contractor's Performance Report –
Bid# 26ITB1607343C-JNJ - Asphalt/Concrete
Pavement Maintenance and Repair Services- FY2027

The Contractor listed below to our knowledge has not provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

PROJECT: Asphalt/Concrete Pavement Maintenance and Repair Services

PROJECT NO.: 26ITB1607343C-JNJ

CONTRACTOR: Deerfield Asphalt Paving Company
1515 Willis Mill Road SW,
Atlanta, GA 30311

POC: Rudolph Hines

PHONE: (404)234-2399

EMAIL: deerfieldpaving9130@yahoo.com

If you have any questions, please contact Khandi Flowers at (404) 612-7944.

JD/TD/JNJ/kf

Tim Dimond, DREAM Deputy Director
Sam Bakare, DREAM, Administrator
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Jakeiah Johnson, APA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Administrator, DREAM
Khandi Flowers, Contract Administrator, Purchasing/DREAM



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM *JD*

DATE: July 3, 2026

SUBJECT: Contractor's Performance Report –
Bid# 26ITB1607343C-JNJ - Asphalt/Concrete
Pavement Maintenance and Repair Services- FY2027

The Contractor listed below to our knowledge has not provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

PROJECT: Asphalt/Concrete Pavement Maintenance and Repair Services

PROJECT NO.: 26ITB1607343C-JNJ

CONTRACTOR: Paramount Cutting Contracting
220 Old Loganville Road
Loganville, GA 30052

POC: Latasha Johnson

PHONE: (404) 777-1485

EMAIL: services@paramountcutting.org

If you have any questions, please contact Khandi Flowers at (404) 612-7944.

JD/TD/JNJ/kf

Tim Dimond, DREAM Deputy Director
Sam Bakare, DREAM, Administrator
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Jakeiah Johnson, APA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Administrator, DREAM
Khandi Flowers, Contract Administrator, Purchasing/DREAM



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0457

Meeting Date: 8/5/2026

Department

Real Estate and Asset Management

Requested Action

Request approval to increase spending authority - Department of Real Estate and Asset Management, 24ITB1312273C-GS, Solid Waste Disposal and Recycling Services Countywide, in the total amount not to exceed \$130,000.00 with (A) Latham Home Sanitation Company, Inc. (Loganville, GA) in an amount not to exceed \$105,000.00 and (C) Arrow, Inc. dba Arrow Waste, (Conley, GA) in an amount not to exceed \$25,000.00, to cover the costs for additional solid waste disposal and recycling services Countywide for the remainder of FY2026. Effective upon BOC approval.

Requirement for Board Action

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract and necessary for completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract, shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item

Open and Responsible Government

Commission Districts Affected

All Districts	☒
District 1	☐
District 2	☐
District 3	☐
District 4	☐
District 5	☐
District 6	☐

Is this a purchasing item?

Yes

Summary & Background: The increased spending authority is requested to cover the costs associated with additional solid waste disposal services needed to address County-owned vacant land clean-up, illegal dumping, and recycling services Countywide.

Scope of Work: The Scope of Work consists of solid waste collection, transportation, and disposal services for the County's facilities, and to support the ongoing operational needs for the disposal of construction and demolition waste, clearing and debris, municipal solid waste, and other routine waste materials.

In addition to the solid waste disposal, the contractors shall provide landfill/transfer station or other disposal facilities, such as dumpsters, roll off containers, single stream recycling collection and shredding services on an "as needed" basis to meet the operational needs of the County.

This is a time and materials contract that requires covering the cost for labor, equipment, and transportation pick-up/haul for the disposal of solid waste at designated landfill sites.

Community Impact: This contract allows Fulton County to ensure all County-owned properties are maintained aesthetically and compliant with local municipal ordinances.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

Project Implications: County communities are maintained at a compliant level.

Community Issues/Concerns: None that the Department is aware.

Department Issues/Concerns: If not approved, there will be a delay in providing additional dumpsters and collecting solid waste and recycling materials from Countywide facilities and properties.

Contract Modification

(A) Latham Home Sanitation Company, Inc.

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	25-0204	3/19/25	\$540,000.00
1st Renewal	25-0695	9/17/25	\$672,000.00
Increase Spending Authority No. 1			\$105,000.00
Total Revised Amount			\$1,317,000.00

(C) Arrow, Inc. dba Arrow Waste

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	25-0204	3/19/25	\$405,000.00
1st Renewal	25-0695	9/17/25	\$480,000.00
Increase Spending Authority No. 1			\$25,000.00
Total Revised Amount			\$,910,000.00

Contract & Compliance Information

Total Contract Value: \$130,000.00
(A)
Contract Value: \$105,000.00
Prime Vendor: Latham Home Sanitation Company, Inc.
Prime Status: White Female Business Enterprise-Certified
Location: Loganville, GA
County: Walton County
Prime Value: \$105,000.00 or 100.00%

Total Contract Value: \$105,000.00 or 100.00%
Total Certified Value: \$105,000.00 or 100.00%

(C)
Contract Value: \$25,000.00
Prime Vendor: Arrow, Inc dba Arrow Waste
Prime Status: Non-Minority
Location: Conley, GA
County: Clayton County
Prime Value: \$25,000.00 or 100.00%

Total Contract Value: \$25,000.00 or 100.00%
Total Certified Value: \$25,000.00 or 100.00%

Grand Contract Value: \$130,000.00 or 100.00%
Grand Certified Value: \$105,000.00 or 80.76%

Exhibits Attached

Exhibit 1: Amendment No. 1 to Form of Contracts
Exhibit 2: Performance Evaluation

Contact Information

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$945,000.00
Previous Adjustments: \$1,152,000.00
This Request: \$130,000.00
TOTAL: \$2,227,000.00

Fiscal Impact / Funding Source**Funding Line 1:**

100-999-S666-1175: General, Non-Agency, Waste Disposal Services- \$130,000.

Key Contract Terms	
Start Date: Upon BOC Approval	End Date: 12/31/2026
Cost Adjustment:	Renewal/Extension Terms: N

Overall Contractor Performance Rating:

Latham Home Sanitation Company, Inc. 100
Arrow, Inc. dba Arrow Waste- 97

Would you select/recommend this vendor again?

Yes

Report Period Start:
1/1/2026

Report Period End:
6/30/2026

AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **Latham Home Sanitation Company, Inc.**

Contract No. **24ITB1312273C-GS, Solid Waste Disposal and Recycling
Services Countywide (A)**

Address: **5225 Welcome All Road**
City, State **College Park, GA 30052**

Telephone: **(678) 283-0880**

E-mail: ricjarvis@gmail.com

Contact: **Richard F. Jarvis**
Vice President

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with Latham Home Sanitation Company, Inc., to provide Solid Waste Disposal and Recycling Services Countywide, dated 1st day of April 2025, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the County wishes to amend the existing contract to increase the spending authority to cover the costs for additional solid waste disposal and recycling services for Fulton County facilities; and.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on August 5, 2026, BOC Items #26-.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 5th day of August 2026, between the County and Latham Home Sanitation Company, Inc., who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To cover the costs for additional solid waste disposal services due to vacant site clean-ups, illegal dumping and recycling services Countywide and to help sustain solid waste services for the remainder of FY2026.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$105,000.00 (One Hundred Five Thousand Dollars and Zero Cents).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County, and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONTRACTOR:

**LATHAM HOME SANITATION
COMPANY, INC.**

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Richard F. Jarvis,
Vice President

ATTEST:

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Joseph N. Davis, Director,
Department of Real Estate and Asset
Management

ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: _____ 2 nd RM: _____ SECOND REGULAR MEETING
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AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **Arrow, Inc. dba Arrow Waste**

Contract No. **24ITB1312273C-GS, Solid Waste Disposal and Recycling
Services Countywide (C)**

Address: **4039 Bonsal Road**
City, State **Atlanta, GA 30288**

Telephone: **(470) 587-2795**

E-mail: george.devries@arrowwaste.com

Contact: **George Devries**
Vice President

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with Latham Home Sanitation Company, Inc., to provide Solid Waste Disposal and Recycling Services Countywide, dated 1st day of April 2025, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the County wishes to amend the existing contract to increase the spending authority to cover the costs for additional solid waste disposal and recycling services for Fulton County facilities; and.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on August 5, 2026, BOC Items #26-.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 5th day of August 2026, between the County and Arrow, Inc. dba Arrow Waste, who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To cover the costs for additional solid waste disposal services due to vacant site clean-ups, illegal dumping and recycling services Countywide and to help sustain solid waste services for the remainder of FY2026.

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$25,000.00 (Twenty-Five Thousand Dollars and Zero Cents).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County, and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONTRACTOR:

**ARROW, INC. DBA ARROW
WASTE**

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

George Devries,
Vice President

ATTEST:

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Joseph N. Davis, Director,
Department of Real Estate and Asset
Management

ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: _____ 2 nd RM: _____ SECOND REGULAR MEETING
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Performance Evaluation Details

ID	E1
Project	Solid Waste Disposal and Recycling Services Countywide
Project Number	24ITB1312273C-GS
Supplier	Latham Home Sanitation Company Inc
Supplier Project Contact	Ric F Jarvis (preferred language: English)
Performance Program	Goods and Commodity Services
Evaluation Period	01/01/2026 to 06/30/2026
Effective Date	07/13/2026
Evaluation Type	Formal
Interview Date	Not Specified
Expectations Meeting Date	Not Specified
Status	Completed
Publication Date	07/13/2026 04:54 PM EDT
Completion Date	07/13/2026 04:54 PM EDT
Evaluation Score	100

Related Documents

There are no documents associated with this Performance Evaluation

OVERALL RATING GUIDE - GOODS AND COMMODITY SERVICES

Evaluation Score Range

Outstanding = 90-100%

Excellent = 80-89%

Satisfactory = 70-79%

Needs Improvement = 50-69%

Unsatisfactory = -50%

QUALITY OF PRODUCT OR SERVICE

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level, no quality problems, all performance/specification requirements met, minor problems, highly effective corrective actions.

Comments

LHS provide recycling services for all of the facilities. They also provide garbage services for libraries. They follow all guidelines provided by County. We have added new facilities and they have accommodated them quickly and efficiently. Their service is always on time and regular.

TIMELINESS OF PERFORMANCE

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level, significantly exceeded delivery requirements, all on-time deliveries to the Government's benefit.

Comments

LHS performed their job in timely manners. Even with large number of facilities, they have developed proper protocol that help measured the performance accurately and also know exactly where their trucks are on any given day. They accommodate all changes accordingly and support County needs as it evolves.

BUSINESS RELATIONS

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Comments

LHS communicate quickly-and professionally to any inquiry or additional services as needed. Their response time is usually within 4 hours. They will update County if there is changes. County request additional services for multiple locations which Latham accommodates very easily and professionally. They provided their invoices in timely manner and accurately.

CUSTOMER SATISFACTION

20/20

Rating		
	Outstanding: Contractor representative proactively communicates performance/specification issues to the User Department, highly professional and responsive.	
Comments	County is highly satisfied with the customer support they receive from LHS. They are cooperative, courteous and dependable.	
COST CONTROL		20/20
Rating		
	Outstanding: Compliance with contract pricing, all cost discrepancies are clearly identified with explanation; compliance with invoice submission requirements/price substantiation.	
Comments	LHS honor contract prices	
GENERAL COMMENTS		
Comments	<i>Not Specified</i>	

Performance Evaluation Details

ID	E6
Project	Solid Waste Disposal and Recycling Services Countywide
Project Number	24ITB1312273C-GS
Supplier	Arrow Waste
Supplier Project Contact	Justin Vetsch (preferred language: English)
Performance Program	Goods and Commodity Services
Evaluation Period	04/01/2026 to 06/30/2026
Effective Date	07/13/2026
Evaluation Type	Formal
Interview Date	07/13/2026
Expectations Meeting Date	Not Specified
Status	Completed
Publication Date	07/13/2026 04:07 PM EDT
Completion Date	07/13/2026 04:07 PM EDT
Evaluation Score	97

Related Documents

There are no documents associated with this Performance Evaluation

OVERALL RATING GUIDE - GOODS AND COMMODITY SERVICES

Evaluation Score Range
Outstanding = 90-100%
Excellent = 80-89%
Satisfactory = 70-79%
Needs Improvement = 50-69%
Unsatisfactory = -50%

QUALITY OF PRODUCT OR SERVICE

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level, no quality problems, all performance/specification requirements met, minor problems, highly effective corrective actions.

Comments

The contractor has demonstrated great performance level, no quality problem, all performance /specification met, highly effective correction action.

TIMELINESS OF PERFORMANCE

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level, significantly exceeded delivery requirements, all on-time deliveries to the Government's benefit.

Comments

The contractor has demonstrated great performance level, significantly exceeded delivery requirements, all on time deliveries to County facilities.

BUSINESS RELATIONS

20/20

Rating

Outstanding: The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Comments

The contractor has demonstrated great performance level that justify adding point to the score. Contractor provide great communication and keep everyone informed in timely manner.

CUSTOMER SATISFACTION

17/20

Rating

Excellent: Contractor representative communicates routinely with the User Department, professional and responsive to User Department's request for information.

Comments

Arrow Waste support good communication providing the update of the situations in timely manner and explanation as needed. County is very satisfying with the Arrow Waste performance.

COST CONTROL**20/20**

Rating

Outstanding: Compliance with contract pricing, all cost discrepancies are clearly identified with explanation; compliance with invoice submission requirements/price substantiation.

Comments

Arrow Waste honor the contract prices.

GENERAL COMMENTS**Comments**

Not Specified



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0416

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution to increase economic opportunity on the Westside; to support the creation of affordable commercial space for local small businesses by approving the release of funds previously set aside; to assist in neighborhood stabilization; to catalyze private investment; and for other purposes. **(Barrett) (HELD ON 7/15/26)**

Westside Strategic Property Acquisition
Approval to Release Fulton County Portion of Westside TAD Funds

Summary To authorize the release of \$2,500,000 of the Fulton County increment set aside in the Westside TAD to support strategic property acquisitions, rehabilitation, and associated property expenses for the purpose of ensuring stable access to affordable, quality commercial space for small independent business development, grocery options, and affordable housing.

Funding Source Westside, Perry Bolton, and Stadium TADs

Location Various in each of the three TADs

Timeline Immediately

Type Property Acquisition

Ownership Entity Invest Atlanta

Location	Total Budget
Westside TAD	\$10M
Perry Bolton TAD	\$10M
Stadium TAD	\$3M



Westside Strategic Property Acquisition

Approval to Release Fulton County Portion of Westside TAD Funds

**Project
Description**

To catalyze equitable development and prevent displacement, Invest Atlanta will leverage TAD funding to create Strategic Acquisition Funds that support the proactive purchase and rehabilitation of key properties to create sustainable community-serving resources, improve business development, and reduce blight and vacancy. The primary objective of this initiative is to stimulate investment in neighborhoods that lack quality commercial infrastructure and services to help address persistent issues such as inadequate access to jobs, food deserts, health and wellness, affordability, and property speculation.

Rising property values and rents in Atlanta’s developing neighborhoods have outpaced the ability of small and community-rooted businesses to stay and thrive. Without deliberate intervention, market forces will continue to drive displacement and undermine economic diversity and vitality in key commercial corridors. Strategic property acquisitions will allow Invest Atlanta to be more successful in impacting stability and ultimately growth in chronically disinvested areas.

Community benefits of this initiative include:

- Secures property for long-term continued affordable use;
- Attracts additional public/private investment;

- Advances the goals of access to fresh food, economic opportunity, and neighborhood improvement;
- Helps to prevent displacement through neighborhood stabilization and creation of affordable commercial and residential options;

1 **A RESOLUTION TO INCREASE ECONOMIC OPPORTUNITY ON THE WESTSIDE; TO**
2 **SUPPORT THE CREATION OF AFFORDABLE COMMERCIAL SPACE FOR LOCAL**
3 **SMALL BUSINESSES BY APPROVING THE RELEASE OF FUNDS PREVIOUSLY SET**
4 **ASIDE; TO ASSIST IN NEIGHBORHOOD STABILIZATION; TO CATALYZE PRIVATE**
5 **INVESTMENT; AND FOR OTHER PURPOSES.**
6

7 **WHEREAS**, rising property values and rents in developing neighborhoods have
8 outpaced the ability of small and community-rooted businesses to stay and thrive; and

9 **WHEREAS**, without deliberate intervention, market forces will continue to drive
10 displacement and undermine economic diversity and vitality in key commercial corridors;
11 and

12 **WHEREAS**, the Fulton County Commission is dedicated to expanding economic
13 opportunity and ensuring economic diversity and stable access to affordable, quality
14 commercial space for small independent business development, grocery options, and
15 affordable housing; and

16 **WHEREAS**, the Fulton County Commission believes in leveraging public-private
17 partnerships, grant programs, and other tools that make the most efficient use of taxpayer
18 dollars whenever possible; and

19 **WHEREAS**, Fulton County recognizes that one way to jump start neighborhood
20 revitalization while ensuring long term affordability is to proactively purchase and
21 rehabilitate key properties; and

22 **WHEREAS**, Invest Atlanta is creating Strategic Property Acquisition Funds for this
23 purpose in the Perry Bolton Tax Allocation District (TAD), the Stadium TAD, and the
24 Westside TAD; and

25 **WHEREAS**, the Strategic Property Acquisition Funds will support the acquisition,
26 rehabilitation, improvement, and holding costs of multiple undervalued and

1 underdeveloped properties to create sustainable community-serving resources, improve
2 business development, and reduce blight and vacancy; and

3 **WHEREAS**, the properties targeted through this initiative include underutilized
4 commercial sites that can be rehabilitated to provide stable affordable space for local
5 businesses, as well as properties suitable for small mixed-use development that may
6 include both residential and commercial opportunities; and

7 **WHEREAS**, the investments made using Strategic Property Acquisition Fund
8 dollars will create jobs, provide neighborhood services, and improve access to fresh food,
9 health and wellness resources, and affordable housing in chronically disinvested areas;
10 and

11 **WHEREAS**, the total investment to start the Strategic Property Acquisition Funds
12 is \$23,000,000 (Westside TAD - \$10,000,000, Perry Bolton TAD - \$10,000,000, Stadium
13 TAD, \$3,000,000); and

14 **WHEREAS**, the Fulton County portion of the \$10,000,000 Westside TAD Strategic
15 Property Acquisition Fund is \$2,500,000; and

16 **WHEREAS**, pursuant to Resolution 98-1452, adopted on November 18, 1998, as
17 amended by Resolution 05-0851 adopted on July 20, 2005, and Resolution 08-1010
18 adopted on December 17, 2008, collectively, the “County Resolution,” the Board of
19 Commissioners of Fulton County consented to the inclusion of its ad valorem property tax
20 increment to fund the Westside TAD through December 31, 2038; and

21 **WHEREAS**, the County Resolution requires that projects financed after December
22 31, 2018, with Fulton County property tax increment generated within the geographical
23 boundaries of the Westside TAD shall be subject to approval by Fulton County; and

1 **WHEREAS**, Fulton County is a party to the bond obligations committed to by the
2 Westside TAD and as such, must continue to contribute its tax increment payments to the
3 Westside TAD until such bond obligations are paid in full through 2038; and

4 **WHEREAS**, the Fulton County Board of Commissioners recognizes that the
5 highest and best use of tax increment dollars contributed to the Westside TAD is to fund
6 projects that grow the tax base, address affordability, expand economic opportunity,
7 reduce displacement, and protect legacy residents.

8 **NOW, THEREFORE BE IT RESOLVED** that the Fulton County Board of
9 Commissioners hereby consents to the use of \$2,500,000 of its Westside TAD tax
10 increment dollars for the Strategic Property Acquisition Fund as described herein.

11 **PASSED AND ADOPTED** by the Board of Commissioners of Fulton County,
12 Georgia, this _____th day of _____ 2026.

13
14
15
16 **FULTON COUNTY**
17 **BOARD OF COMMISSIONERS**

18
19 **Sponsored by:**

20
21
22 _____
23 Dana Barrett, Commissioner
24 (District 3)

25
26 **ATTEST:**

27
28
29 _____
30 Tonya R. Grier,
31 Clerk to the Commission
32

1
2
3
4
5
6

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0458

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution by the Fulton County Board of Commissioners to dissolve the Fulton County HIV/AIDS Prevention, Care, and Policy Advisory Committee due to inactivity; to provide for the orderly wind-down and transfer of its records; and for other purposes. **(Ellis)**

1 **A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS TO**
2 **DISSOLVE THE FULTON COUNTY HIV/AIDS PREVENTION, CARE, AND POLICY**
3 **ADVISORY COMMITTEE DUE TO INACTIVITY; TO PROVIDE FOR THE ORDERLY**
4 **WIND-DOWN AND TRANSFER OF ITS RECORDS; AND FOR OTHER PURPOSES.**

5
6 **WHEREAS**, the Fulton County Board of Commissioners previously established the
7 Fulton County HIV/AIDS Prevention, Care, and Policy Advisory Committee (the “Advisory
8 Committee”) pursuant to Resolution 17-0483, adopted on July 17, 2017, as amended by
9 Resolution 19-0181, adopted on March 6, 2019, to update the Strategy to End AIDS in
10 Fulton County and to periodically report to the Board of Commissioners on the impact
11 and effectiveness of the implementation of policies and other recommendations outlined
12 in that strategy; and

13 **WHEREAS**, the County’s home rule power, provided in Ga. Const. Art. IX, Sec. II,
14 Par. I(a), empowers the Board of Commissioners to adopt ordinances, resolutions or
15 regulations that do not rise to the level of affecting or conflicting with state legislation, and
16 where the County functions within its existing charter or local statutes; and

17 **WHEREAS**, pursuant to its home rule power, the Board of Commissioners can
18 abolish or dissolve boards, commissions, taskforces, committees, and councils it
19 previously created that are not required by law and that have no public debt obligations;
20 and

21 **WHEREAS**, in accordance with Resolution 23-0136 adopted on February 15,
22 2023, it is the policy of the Board of Commissioners to use its home rule power to abolish
23 or dissolve the boards, commissions, taskforces, committees, and councils that have not
24 conducted regular meetings within the past twenty-four (24) months; and

1 **WHEREAS**, the Advisory Committee has not convened a meeting in more than
2 two (2) years and has not, during that period, produced reports, recommendations, or
3 other deliverables to the Board of Commissioners; and

4 **WHEREAS**, the Board of Commissioners has determined that the Advisory
5 Committee is no longer active and that its continued formal existence no longer serves
6 the purposes for which it was created; and

7 **WHEREAS**, the functions previously assigned to the Advisory Committee, to the
8 extent they remain necessary, may be carried out by the Fulton County Board of Health
9 and the Fulton County Department for HIV Elimination, or by such successor body as the
10 Board of Commissioners may hereafter establish; and

11 **WHEREAS**, community input for HIV issues is also regularly provided by the
12 Metropolitan Atlanta HIV Health Services Planning Council, through community
13 engagement sessions, and through targeted focus groups; and

14 **WHEREAS**, the Board of Commissioners determines that the Advisory Committee
15 meets the criteria for abolishment or dissolution as set forth in Resolution 23-0136, and
16 further that it is in the best interest of Fulton County to dissolve the Advisory Committee,
17 to provide for the orderly wind-down of its affairs, and to preserve its records.

18 **NOW, THEREFORE, BE IT RESOLVED**, that the Fulton County HIV/AIDS
19 Prevention, Care, and Policy Advisory Committee shall sunset and be dissolved effective
20 thirty (30) days after adoption of this resolution, September 4, 2026, and upon that date
21 the Advisory Committee shall cease to exist and all appointments to it shall terminate.

22 **BE IT FURTHER RESOLVED**, that during the period between adoption of this
23 Resolution and the effective date of dissolution, the Advisory Committee shall take no

1 action other than such actions as are necessary to wind down its affairs and transfer its
2 records.

3 **BE IT FURTHER RESOLVED**, that all records, files, and materials of the Advisory
4 Committee shall be transferred to the Clerk to the Commission and the Fulton County
5 Department for HIV Elimination for retention in accordance with applicable records-
6 retention requirements.

7 **BE IT FURTHER RESOLVED**, that nothing in this Resolution shall preclude the
8 Board of Commissioners from hereafter establishing a new or successor body to address
9 HIV/AIDS prevention, care, and policy in Fulton County, and any such body shall be
10 established by separate resolution.

11 **BE IT FURTHER RESOLVED**, that the County Attorney's Office or its designee is
12 authorized to take such further actions as may be necessary to effectuate the dissolution
13 and wind-down provided for in this Resolution.

14 **BE IT FINALLY RESOLVED**, that this Resolution shall become effective upon its
15 adoption by the Board of Commissioners, and all resolutions and parts of resolutions in
16 conflict with this Resolution are hereby repealed to the extent of such conflict, including
17 the enabling resolution establishing the Advisory Committee to the extent it is inconsistent
18 herewith.

19 **PASSED AND ADOPTED**, by the Board of Commissioners of Fulton County,
20 Georgia this _____ day of _____, 2026.

**FULTON COUNTY BOARD OF
COMMISSIONERS**

SPONSORED BY:

Bob Ellis, Commissioner
(District 2)

ATTEST:

Tonya R. Grier, Clerk to the Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0459

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution by the Fulton County Board of Commissioners amending the Rules of Procedure of the Board of Commissioners to provide that a voting item receiving four or more negative votes shall not be automatically continued to a subsequent meeting; and for other purposes. (Ellis)

1 **A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS**
2 **AMENDING THE RULES OF PROCEDURE OF THE BOARD OF COMMISSIONERS**
3 **TO PROVIDE THAT A VOTING ITEM RECEIVING FOUR OR MORE NEGATIVE**
4 **VOTES SHALL NOT BE AUTOMATICALLY CONTINUED TO A SUBSEQUENT**
5 **MEETING; AND FOR OTHER PURPOSES.**
6

7 **WHEREAS**, the duly elected governing authority of Fulton County, Georgia (the
8 “County”) is the Fulton County Board of Commissioners (“Board of Commissioners”); and

9 **WHEREAS**, the Board of Commissioners has the authority, pursuant to the
10 Constitution of the State of Georgia, Article 9, Sec. 2 ¶ 1(a), to adopt reasonable
11 ordinances, resolutions, or regulations relating to the County’s affairs for which no
12 provision has been made by general law and which is not inconsistent with the
13 Constitution or any local law applicable thereto; and

14 **WHEREAS**, in accordance with the Georgia Open Meetings Act, O.C.G.A. § 50-
15 14-1 et seq., the Board of Commissioners enacted the Fulton County Board of
16 Commissioners Meetings Organization and Procedural Rules (“Procedural Rules”) at its
17 Regular Meeting on January 19, 1994 via Item 93-RC-701, with said regulations being
18 codified in Chapter 101 (General Provisions and County Governing Authority), Article II
19 (County Governing Authority), Division 2 (Rules of Order and Procedure) of the Fulton
20 County Code of Ordinances (“F.C.C.”) as Section 101-61 et seq.; and

21 **WHEREAS**, the Board of Commissioners consists of seven members, and
22 pursuant to the Procedural Rules and F.C.C. Section 101-65, the affirmative vote of four
23 members is required to adopt any motion, resolution, ordinance, or other voting item; and

24 **WHEREAS**, the current practice is that whenever a voting item fails to receive four
25 affirmative votes, the item is automatically continued and placed on the agenda for an
26 additional hearing and vote at the next regular meeting of the Board of Commissioners,
27 without regard to whether the failure to reach four affirmative votes resulted from an

1 indecisive vote, such as a tie or the absence of a clear majority in either direction, or from
2 an actual majority of four or more members voting in the negative to reject the item; and

3 **WHEREAS**, this undifferentiated automatic-continuance means that a voting item
4 which has been fully debated and affirmatively rejected by four or more members of the
5 Board of Commissioners, a clear and final expression of the Board's will, is nonetheless
6 automatically re-noticed, re-briefed, and re-heard at a subsequent meeting, requiring the
7 Board, staff, applicants, and members of the public to expend additional time and
8 resources revisiting a matter that has already been conclusively decided; and

9 **WHEREAS**, in order to avoid this unnecessary and duplicative rehearing of
10 matters that have been definitively rejected by the Board of Commissioners, individual
11 Commissioners have in practice resorted to alternative procedural devices, such as a
12 motion to deny or a motion to file, in an effort to render a defeated item finally disposed
13 of, resulting in inconsistent parliamentary practice from meeting to meeting; and

14 **WHEREAS**, the automatic-continuance practice serves a legitimate purpose
15 where a voting item's disposition is genuinely unresolved, such as where the vote results
16 in a tie or otherwise fails to produce four votes in either direction, and the Board of
17 Commissioners does not intend by this Resolution to alter the automatic-continuance rule
18 as applied to such genuinely indecisive outcomes; and

19 **WHEREAS**, the Board of Commissioners finds that it is in the best interest of
20 Fulton County, its taxpayers, and the efficient conduct of the Board's business to amend
21 the Procedural Rules to provide that a voting item which receives four or more negative
22 votes is thereby finally decided and shall not be automatically continued to a subsequent
23 meeting without the need for a separate motion.

1 **NOW, THEREFORE, BE IT RESOLVED**, that the Fulton County Board of
2 Commissioners Meetings Organization and Procedural Rules, as codified in Fulton
3 County Code Section 101-66(c), are hereby amended to provide that whenever a voting
4 item receives four (4) or more negative votes, the item shall be deemed finally denied and
5 defeated by the Board, and such item shall not be automatically continued, re-noticed, or
6 otherwise placed on the agenda for an additional hearing or vote at a subsequent meeting
7 on the basis that it failed to receive four affirmative votes, as follows:

8 **Sec. 101-66 – Agenda, preparation of; public comment.**

9 (c) Once the agenda has been approved in the meeting, it takes four affirmative
10 votes to remove county manager items. If the county manager decides to remove
11 an item from the agenda, he/she should suggest removal from the agenda by
12 submitting a request in writing to the clerk who will announce it during the adoption
13 of the agenda. Four votes are required for approval. The county manager should
14 be prepared to state his/her reason for removal. Commissioners can remove their
15 items at any time and this action does not require board approval. The board
16 enacted a "Three Meeting Held Rule" that gives the clerk the authority to remove
17 commissioners' items that have been on the agenda for three meetings. Whenever
18 a voting item receives four or more negative votes, the item shall be deemed finally
19 denied and defeated by the board, and the clerk shall not automatically continue,
20 re-notice, or otherwise place the item on the agenda for an additional hearing or
21 vote at a subsequent meeting on the basis that it failed to receive four affirmative
22 votes. The clerk shall further have authority to remove commissioners' items that
23 have previously been determined by the board of commissioners to be matters
24 reserved for discussion in executive session.

25
26 **BE IT FURTHER RESOLVED**, that the practice of automatic-continuance shall
27 continue to apply, and a voting item shall continue to be automatically continued to the
28 next regular meeting for an additional hearing and vote, only where the item fails to
29 receive both (a) four or more affirmative votes and (b) four or more negative votes, such
30 as where the vote results in a tie or otherwise does not produce a clear majority of the
31 Board of Commissioners in either direction.

1 **BE IT FURTHER RESOLVED**, that nothing in this Resolution shall be construed
2 to limit the right of any Commissioner to bring forward a new item, a substantially
3 amended item, or a motion for reconsideration in accordance with the Fulton County
4 Board of Commissioners Meetings Organization and Procedural Rules.

5 **BE IT FURTHER RESOLVED**, that the Clerk to the Commission is directed to
6 update the official Fulton County Board of Commissioners Meetings Organization and
7 Procedural Rules to incorporate the amendment adopted by this Resolution and to make
8 the amended Procedural Rules available to the Board and to the public.

9 **BE IT FURTHER RESOLVED**, that the Clerk to the Commission, with the
10 assistance of the County Attorney, shall take all steps necessary to ensure codification of
11 this legislative change within the Fulton County Code.

12 **BE IT FURTHER RESOLVED**, that this Resolution shall become effective upon its
13 adoption by the Board of Commissioners and shall apply to voting items considered at
14 meetings occurring on or after the date of adoption.

15 **BE IT FINALLY RESOLVED**, that all resolutions, rules, and parts of resolutions or
16 rules in conflict with this Resolution are hereby repealed to the extent of such conflict.

17 **PASSED AND ADOPTED** by the Board of Commissioners of Fulton County,
18 Georgia this _____ day of _____, 2026.

20 **FULTON COUNTY BOARD OF**
21 **COMMISSIONERS**

22 **SPONSORED BY:**

23
24
25
26
27 _____
28 Bob Ellis, Commissioner
 (District 2)

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ATTEST:

Tonya R. Grier, Clerk to the Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0460

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution by the Fulton County Board of Commissioners, to re-establish a Budget Commission to assist in the development of the County's annual budget; to provide for its purpose, composition, selection, eligibility, and duties; to amend Section 2-261 of the Fulton County Code of Ordinances; to add Section 2-263 of the Fulton County Code of Ordinances; to repeal conflicting Resolutions; and for other purposes. **(Ellis/Abdur-Rahman)**

1 **A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS, TO RE-**
2 **ESTABLISH A BUDGET COMMISSION TO ASSIST IN THE DEVELOPMENT OF THE**
3 **COUNTY'S ANNUAL BUDGET; TO PROVIDE FOR ITS PURPOSE, COMPOSITION,**
4 **SELECTION, ELIGIBILITY, AND DUTIES; TO AMEND SECTION 2-261 OF THE**
5 **FULTON COUNTY CODE OF ORDINANCES; TO ADD SECTION 2-263 OF THE**
6 **FULTON COUNTY CODE OF ORDINANCES; TO REPEAL CONFLICTING**
7 **RESOLUTIONS; AND FOR OTHER PURPOSES.**

8
9 **WHEREAS**, the Board of Commissioners of Fulton County, Georgia (the "Board")
10 is charged with the annual adoption of the County's operating and capital budgets; and

11 **WHEREAS**, from 1953 until 2016, Fulton County's budgeting process was
12 prescribed by a 1953 local law applicable to densely populated counties and enacted by
13 the Georgia General Assembly (1953 Ga. L. 2815), which entrusted the creation and
14 proposal of the annual budgets to a county budget commission; and

15 **WHEREAS**, the budget commission consisted of the individuals holding the county
16 positions (as they are known currently) of the chairman of the board of commissioners,
17 the county manager, and the chief financial officer; and

18 **WHEREAS**, in 2016, the Georgia General Assembly repealed the 1953 local law,
19 which had the effect of authorizing Fulton County to establish its own budget ordinance
20 pursuant to O.C.G.A. § 36-81-3; and

21 **WHEREAS**, on June 15, 2016, Fulton County enacted a budget ordinance at
22 Fulton County Code ("FCC") Sec. 2-261 and 2-262 through Resolution 16-0465, to
23 establish a process for the proposal and adoption of the budget and to ensure
24 expenditures are made in accordance with the budget; and

25 **WHEREAS**, the 2016 budget ordinance maintained the use of a budget
26 commission composed of the chairman of the board of commissioners, the county
27 manager, and the chief financial officer; and

1 **WHEREAS**, on August 15, 2018, through Resolution 18-0577 (the “Prior Budget
2 Resolution”), the Board of Commissioners (“BOC”) opted to replace the budget
3 commission with a process, codified in FCC Section 2-261, where the county manager
4 solely creates and submits the proposed budget but is directed to “include the budget
5 requests of all of the county’s departments, agencies, elected officials, and authorities”
6 along with the proposed budget; and

7 **WHEREAS**, the Board determines that it is in the best interest of Fulton County to
8 reconstitute a Budget Commission in a modified form that combines the administrative
9 and financial expertise of the County Manager and Chief Financial Officer with earlier and
10 ongoing input from members of the Board, structured to ensure balanced representation
11 from both the northern and southern portions of Fulton County; and

12 **WHEREAS**, the Board desires to establish clear procedures governing the
13 composition, selection, eligibility, and duties of such Budget Commission, while
14 preserving the full Board's exclusive authority to adopt the County's annual budget.

15 **NOW, THEREFORE, BE IT RESOLVED** that the Fulton County Board of
16 Commissioners hereby repeals Resolution 18-0577, and amends F.C.C. Sec. 2-261 to
17 reestablish the budget commission as part of the budget development process as follows:

18 **Sec. 2-261, - Proposal and adoption of the budget.**

19 The ~~county manager~~ budget commission shall submit or cause to be
20 submitted annually to the board of commissioners, by no later than
21 November 15, a proposed budget governing expenditures of all county
22 funds, including capital outlay and public works projects, for the following
23 year. The ~~county manager's~~ budget commission’s submission of the
24 proposed budget shall include the budget requests of all of the county's
25 departments, agencies, elected officials and authorities who receive funding
26 from the county through the budget process. This proposed budget will
27 serve, as presented, as the operating budget until a final budget is adopted.
28 The procedures for budget preparation, submission to the governing

1 authority, review by the governing authority, public review, notice, and
2 hearings shall be as provided for in Chapter 81 of Title 36 of the O.C.G.A.
3 [O.C.G.A. § 36-81-1 et seq.]. The budget shall then be adopted by the board
4 of commissioners by no later than the second regular meeting in January of
5 the year to which it applies, which budget, when so adopted by the board of
6 commissioners, shall constitute the board of commissioners' appropriation
7 of all funds for such year.
8

9 The county manager is authorized to take all administrative steps
10 necessary to implement the budget as approved. The budget so adopted
11 may be revised during the year only by formal action of the board of
12 commissioners in a regular meeting which has been advertised in
13 accordance with subsection (e) of Code Section 36-81-5 of the O.C.G.A.
14 [O.C.G.A. § 36-81-5] and no increase shall be made in such budget without
15 provision also being made for financing such increase. The proposed
16 budget submitted by the ~~county manager~~ budget commission shall be
17 accompanied by a report containing information and data required by
18 subsection (b) of Code Section 36-81-5 of the O.C.G.A. [O.C.G.A. § 36-81-
19 5]. A copy of the proposed budget shall be transmitted to the county clerk
20 of the commission of Fulton County on the date it is submitted to the board
21 of commissioners. Upon adoption of the budget, a copy shall be transmitted
22 to the county clerk of the commission of Fulton County.
23

24 **BE IT FURTHER RESOLVED** that the Fulton County Board of Commissioners
25 hereby adopts a new section of the Fulton County Code, **Section 2-263. – Budget**
26 **commission.**, outlining the purpose, composition, selection, eligibility and duties of the
27 budget commission, as follows:

28 **Section 2-263. – Budget commission.**

29 (a) **Purpose.**

30
31 The purpose of the budget commission is to assist in the development
32 of the county's proposed annual operating and capital budgets by
33 combining the professional expertise of the county manager and chief
34 financial officer with the policy priorities of the full board of
35 commissioners, as represented by two commissioners selected in
36 accordance with this code section.
37

38 (b) **Composition.**

39 The budget commission shall be composed of four (4) members:
40

- (1) The county manager;
- (2) The chief financial officer;
- (3) One member of the board of commissioners representing commission district 1, 2, or 3 (the "Northern Representative"); and
- (4) One member of the board of commissioners representing commission district 4, 5, or 6 (the "Southern Representative").

(c) Selection of commissioner members.

- (1) Prior to the commencement of each annual budget development cycle, the commissioners representing Districts 1, 2, and 3 shall meet and, by majority vote of those three members, nominate and select one of their number to serve as the Northern Representative for that cycle.
- (2) Prior to the commencement of each annual budget development cycle, the commissioners representing Districts 4, 5, and 6 shall meet and, by majority vote of those three members, nominate and select one of their number to serve as the Southern Representative for that cycle.
- (3) Selection under this code section shall occur at a regularly scheduled and duly noticed board of commissioners meeting, and the result shall be entered into the official minutes of the board of commissioners.
- (4) Where application of the Eligibility code subsection (d) leaves only one eligible commissioner within a district grouping described in paragraph (1) or (2) of this subsection, that commissioner shall serve as the applicable Representative without the necessity of nomination or vote.

(d) Eligibility; election-year exclusion.

- (1) A commissioner shall have served on the board of commissioners for at least one (1) year to be eligible to serve on the budget commission.
- (2) A commissioner whose current term of office expires in the same calendar year in which the budget commission is developing the budget for the forthcoming fiscal year shall not be eligible to serve as the Northern Representative or Southern Representative for that budget cycle.

1
2 i. By way of illustration, a commissioner whose term expires in
3 2026 shall not be eligible to serve on the budget commission
4 convened to develop the Fiscal Year 2027 budget,
5 notwithstanding that such development begins in 2026 and
6 continues into 2027.
7

8 (3) In the event that every commissioner within a district grouping
9 described in paragraphs (c)(1) or (c)(2) is simultaneously
10 ineligible under this section for a given budget cycle, the full board
11 of commissioners shall, by majority vote, either (i) permit the
12 immediately preceding Northern Representative or Southern
13 Representative, as applicable, to continue to serve in a holdover
14 capacity for that cycle, or (ii) select a Representative from among
15 the sitting commissioners representing that district grouping,
16 notwithstanding the exclusion in paragraph (2) of this subsection.
17

18 **(e) Vice chair.**

19 (1) If the vice chair of the board of commissioners is not, in a given
20 budget cycle, ineligible under subsection (d), the vice chair shall
21 automatically serve as the Northern Representative or Southern
22 Representative, as applicable based on the vice chair's district,
23 without the necessity of nomination or election under subsection
24 (c).
25

26 (2) If the vice chair is ineligible under subsection (d) for a given
27 budget cycle, the vice chair shall be excluded from service on the
28 budget commission for that cycle in the same manner as any
29 other commissioner, and the applicable district grouping shall
30 select its Representative pursuant to subsection (c).
31

32 (3) The district grouping not represented by the vice chair shall select
33 its Representative pursuant to subsection (c) and subsection (d),
34 regardless of whether the vice chair serves under paragraph (1)
35 of this subsection.
36

37 **(f) Administrative duties of the county manager and chief financial**
38 **officer.**
39

40 The county manager and the chief financial officer shall retain
41 administrative responsibility for budget preparation and presentation,
42 including preparing budget documents, soliciting budget proposals from
43 county departments, scheduling administrative budget meetings, and
44 hosting meetings with departments to discuss proposed budgets and
45 priorities.

1
2 **(g) Duties of commissioner members.**

3 The Northern Representative and Southern Representative shall:

- 4 (1) solicit budget priorities, requests, and concerns from all members
5 of the board of commissioners, including those not serving on the
6 budget commission, through individual meetings, written
7 submissions, or regular check-ins;
8
9 (2) represent the interests and priorities of their respective district
10 grouping throughout the budget development process;
11
12 (3) participate directly and continuously with the county manager and
13 chief financial officer throughout the budget development
14 process, including review of departmental requests, revenue and
15 expenditure assumptions, specific budgetary requests from other
16 elected officials, and capital planning;
17
18 (4) report periodically to the full board of commissioners on the status
19 of budget development; and
20
21 (5) participate with the county manager and chief financial officer in
22 preparing the recommended budget for presentation to the full
23 board of commissioners.
24

25 **(h) Decision-making; advisory nature.**

- 26
27 (1) The budget commission shall operate by consensus rather than
28 as a formal voting body as it works toward a joint budgetary
29 presentation to the full board.
30
31 (2) Where differences arise or consensus on an issue cannot be
32 reached, the County Manager shall determine the best approach
33 forward for presenting a proposed budget to the full board of
34 commissioners.
35
36 (3) Nothing in this code section shall be construed to grant the
37 budget commission authority to adopt, amend, or approve the
38 County budget. Final authority to adopt the annual budget
39 remains exclusively with the full board of commissioners,
40 consistent with O.C.G.A. § 36-81-1 et seq. and other applicable
41 law.
42

43 **(i) Presentation to the board of commissioners.**

The recommended budget developed by the budget commission shall be presented jointly to the full board of commissioners by the county manager, the chief financial officer, the Northern Representative, and the Southern Representative, in accordance with the applicable budget calendar.

(j) Meeting schedule.

The budget commission shall convene on a schedule established by the county manager and chief financial officer in accordance with the applicable budget calendar.

BE IT FURTHER RESOLVED, that the Clerk to the Commission, with the assistance of the County Attorney, shall take all steps necessary to ensure codification of this legislative change within the Fulton County Code.

BE IT FURTHER RESOLVED that if any section, subsection, paragraph, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution.

BE IT FINALLY RESOLVED that this Resolution shall become effective immediately upon adoption, and all other resolutions and parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

PASSED AND ADOPTED by the Board of Commissioners of Fulton County, Georgia
this day of , 2026.

FULTON COUNTY BOARD OF COMMISSIONERS

SPONSORED BY:

Bob Ellis, Commissioner
(District 2)

CO-SPONSORED BY:

Khadijah Abdur-Rahman, Vice Chair
(District 6)

ATTEST:

Tonya R. Grier, Clerk to the Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0461

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a Resolution by the Fulton County Board of Commissioners opposing the provision of tax abatements or other financial incentives by any Development Authority within Fulton County for Data Center Projects; urging the Development Authority of Fulton County to decline to entertain or approve any such incentive; and for other purposes. **(Thorne/Ellis)**

1 A RESOLUTION BY THE FULTON COUNTY BOARD OF COMMISSIONERS
2 OPPOSING THE PROVISION OF TAX ABATEMENTS OR OTHER FINANCIAL
3 INCENTIVES BY ANY DEVELOPMENT AUTHORITY WITHIN FULTON COUNTY FOR
4 DATA CENTER PROJECTS; URGING THE DEVELOPMENT AUTHORITY OF
5 FULTON COUNTY TO DECLINE TO ENTERTAIN OR APPROVE ANY SUCH
6 INCENTIVE; AND FOR OTHER PURPOSES.
7

8 WHEREAS, Fulton County is substantially municipalized, and zoning and land-use
9 decisions regarding the siting of data center projects within Fulton County rest with the
10 County's cities rather than with the Board of Commissioners; and

11 WHEREAS, for purposes of this resolution, a data center is defined as a structure
12 typically built and operated by cloud-provider companies (Amazon, Meta, Google,
13 Microsoft, etc.) and designed for high volume data processing, computing, and storage
14 services; and

15 WHEREAS, data centers support massive, rapidly scalable computing demands
16 which often require 10,000 or more servers spread across a facility that can be hundreds
17 of thousands to millions of square feet; and

18 WHEREAS, in response to significant citizen concern regarding the community,
19 environmental, and infrastructure impacts of data center development, numerous cities
20 within Fulton County, including the Cities of Roswell and Milton, have adopted
21 moratoriums pausing the consideration or approval of new data center projects within
22 their jurisdictions, consistent with a broader trend among cities and counties across the
23 State of Georgia; and

24 WHEREAS, notwithstanding that the Board of Commissioners does not exercise
25 zoning authority within Fulton County's municipalities, the Development Authority of
26 Fulton County ("DAFC"), a public body corporate and politic created pursuant to state law,
27 possesses independent authority to grant tax abatements on real and personal property,

1 and other financial incentives, to projects located anywhere within Fulton County,
2 including within municipal boundaries; and

3 **WHEREAS**, the State of Georgia already provides substantial financial incentives
4 to data center developers, including a sales and use tax exemption on qualifying data
5 center equipment purchases, an incentive that current state fiscal projections estimate
6 will result in estimated forgone sales tax revenue of approximately \$2.5 billion in fiscal
7 year 2026 alone, representing \$1.1 billion in sales tax revenue loss directly to local county
8 and municipal sales tax pools with the remaining \$1.4 billion impacting state-level tax
9 revenues; and

10 **WHEREAS**, DAFC has in recent years approved substantive property tax
11 abatements for data center projects located within Fulton County; and,

12 **WHEREAS**, residents of Fulton County have expressed significant and sustained
13 concern regarding the impact of data center development on local electricity and water
14 demand, noise, traffic, and land-use compatibility with surrounding residential
15 neighborhoods; and

16 **WHEREAS**, many data center developers, and particularly hyperscale computing
17 companies, are among the most well-capitalized entities in the world and have publicly
18 indicated that local tax incentives are not a determinative factor in their site-selection or
19 investment decisions, such that additional locally funded incentives are not necessary to
20 attract such investment to Fulton County; and

21 **WHEREAS**, the Board of Commissioners finds that it is not in the best interest of
22 Fulton County or its taxpayers for any development authority operating within the County
23 to provide additional tax abatements or other financial incentives for data center projects,

1 particularly where doing so would reduce the County's tax digest without a corresponding
2 public benefit and would run counter to the land-use judgments made by Fulton County's
3 municipalities.

4 **NOW, THEREFORE, BE IT RESOLVED,** the Fulton County Board of
5 Commissioners hereby declares that it does not support, and will not endorse, the
6 provision of any tax abatement, exemption, or other financial incentive by any
7 development authority operating within Fulton County, including without limitation the
8 Development Authority of Fulton County, for the siting, construction, expansion,
9 equipping, or operation of any data center project.

10 **BE IT FURTHER RESOLVED,** that the Board of Commissioners urges the
11 Development Authority of Fulton County to decline to entertain, consider, negotiate, or
12 approve any application, inducement resolution, bond validation proceeding, lease-
13 purchase transaction, or other financial incentive for any data center project within Fulton
14 County.

15 **BE IT FURTHER RESOLVED,** that the Clerk to the Commission is directed to
16 transmit a copy of this Resolution to the Chair and Executive Director of the Development
17 Authority of Fulton County, and to the governing authority of each municipality located
18 within Fulton County.

19 **BE IT FURTHER RESOLVED,** that nothing in this Resolution shall be construed
20 to (a) limit or impair the statutory authority of the Development Authority of Fulton County
21 or any other development authority operating within the County, (b) affect any tax
22 abatement or other incentive approved or validated prior to the adoption of this
23 Resolution, or (c) constitute a determination by the Board of Commissioners regarding

1 the appropriateness of tax incentives for economic development projects other than data
2 center projects.

3 **BE IT FINALLY RESOLVED**, that all resolutions and parts of resolutions in conflict
4 with this Resolution are hereby repealed to the extent of such conflict, and this Resolution
5 shall become effective upon its adoption by the Board of Commissioners.

6 **PASSED AND ADOPTED** by the Board of Commissioners of Fulton County,
7 Georgia this _____ day of _____, 2026.

8
9 **FULTON COUNTY BOARD OF**
10 **COMMISSIONERS**

11 **SPONSORED BY:**

12
13
14
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16 _____
17 Bridget Thorne, Commissioner
18 (District 1)

19 **CO-SPONSORED BY:**

20
21
22
23
24 _____
25 Bob Ellis, Commissioner
26 (District 2)

27 **ATTEST:**

28
29
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31 _____
32 Tonya R. Grier, Clerk to the Commission

33
34
35 **APPROVED AS TO FORM:**

36
37 _____
38 Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0462

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of an Ordinance to amend Chapter 2 (Administration), Article II (officers and employees), Division 2 (Code of Ethics), Section 2-77 of the Code of Laws of Fulton County relating to the Code of Ethics regarding unemployed officers and employees; and for other purposes.
(Pitts/Abdur-Rahman)

1 **AN ORDINANCE TO AMEND CHAPTER 2 (ADMINISTRATION), ARTICLE II**
2 **(OFFICERS AND EMPLOYEES), DIVISION 2 (CODE OF ETHICS), SECTION 2-77 OF**
3 **THE CODE OF LAWS OF FULTON COUNTY RELATING TO THE CODE OF ETHICS**
4 **REGARDING UNEMPLOYED OFFICERS AND EMPLOYEES; AND FOR OTHER**
5 **PURPOSES.**

6
7 **WHEREAS**, the Fulton County Board of Commissioners (“BOC”) has authority,
8 pursuant to the Constitution of the State of Georgia (Art. 9, § 2, ¶ 1(a)) to adopt
9 reasonable ordinances, resolutions, or regulations relating to the affairs of Fulton
10 County, Georgia for which no provision has been made by general law and which is not
11 inconsistent with the Constitution or any local law applicable thereto; and

12 **WHEREAS**, the BOC has, by ordinance, established a Code of Ethics (Fulton
13 County Code of Ordinances (“FCC”) § 2-66, *et seq.*) governing minimum standards of
14 conduct for Fulton County “officers or employees”; and

15 **WHEREAS**, the BOC recognizes that County officials and employees are
16 expected to discharge their duties in a manner that promotes the public interest; and

17 **WHEREAS**, the BOC finds that maintaining the integrity, impartiality, and
18 independence of County government is essential to preserving public confidence in
19 local government; and

20 **WHEREAS**, Fulton County has compelling interests in avoiding conflicts of
21 interest, preserving the integrity of and public confidence in its governing body, and
22 ensuring that commissioners do not misuse their positions for private gain or create the
23 appearance of undue influence or impropriety in County operations; and

24 **WHEREAS**, the BOC finds that establishing reasonable limitations on a
25 commissioner during the time immediately following their service as a commissioner
26 promotes transparency and helps avoid both actual and perceived undue influence in

County decision-making processes, particularly during the latter part of the commissioner's term; and

WHEREAS, the BOC recognizes the importance of ensuring that commissioners do not improperly benefit from information, relationships, or influence acquired through public service to obtain paid employment in the County that is not based solely on merit; and

WHEREAS, the BOC finds it necessary and appropriate to amend the County's ethics provisions to strengthen public confidence in the fairness, integrity, and independence of County government.

NOW, THEREFORE, BE IT ORDAINED, that the Fulton County Board of Commissioners hereby amends Fulton County Code of Ethics §2-77 to read as follows:

Sec. 2-77. – Unemployed officers and employees.

(a) No officer or employee shall, after the termination of his or her employment with the county, participate in any contract with the county, in a managerial, entrepreneurial, or consulting capacity. For the purposes of this section, "consulting" shall include, but not be limited to, advising any person doing business with the county or seeking to do business with the county (whether as a prime contractor or subcontractor) regarding the meaning and application of county rules and regulations, the administration of which were a part of the official responsibility of the officer or employee before termination of his or her employment. In addition, no officer or employee shall, after termination of his or her employment with the county, knowingly make, with the intent to influence,

any communication to or appearance before any department, board, or other authority of the county in connection with a particular matter:

(1) In which the county has a direct and substantial interest; and

(2) In which such person knows or reasonably should know was under his or her official responsibility as such officer or employee before the termination of his or her employment with the county.

(b) The restrictions set forth in this section shall be in effect for a period of one year after the termination of the officer's or employee's employment with the county; provided, however, with respect to former members of the board of commissioners, the restrictions shall be in effect for a period of two years after leaving office; ~~provided, further, that in the case of any former member of the board of commissioners, the restrictions shall include employment with any county department not under an elected or state official and receiving compensation for services rendered on behalf of any county department not under an elected or state official. who is convicted of a felony criminal offense in connection with the solicitation or award of a county contract, the restrictions shall be in effect for a period of seven years, beginning at the time of the conviction, except that in cases where a period of imprisonment is ordered, the seven years shall begin at the completion of the period of imprisonment.~~

(1) In the case of any former member of the board of commissioners who is convicted of a felony criminal offense in connection with the solicitation or award of a county contract, the restrictions shall be in effect for a period of seven years, beginning at the time of the conviction, except that in cases

where a period of imprisonment is ordered, the seven years shall begin at the completion of the period of imprisonment.

BE IT FINALLY ORDAINED, that this Ordinance shall become effective upon its adoption, and that all ordinances, resolutions, and parts of ordinances and resolutions in conflict with this Ordinance are hereby repealed to the extent of the conflict.

PASSED AND ADOPTED by the Board of Commissioners of Fulton County,
Georgia this _____ day of _____, 2026.

FULTON COUNTY BOARD OF COMMISSIONERS

SPONSORED BY:

Robert L. Pitts, Chairman
(At-Large)

ATTEST:

Tonya R. Grier, Clerk to the Commission

APPROVED AS TO FORM:

Y. Soo Jo, County Attorney



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0466

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion: Data Centers: 2026 growth in assessed value **(Ellis)**



Fulton County Board of Commissioners

Agenda Item Summary

Agenda Item No.: 26-0467

Meeting Date: 8/5/2026

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Discussion: Update - Jail Capacity Planning **(Barrett)**