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99999-001-SPD0000086-...

Expedited Delivery Services

Contract Summary

?

Type: Mandatory Statewide Contract
Supplier: UNITED PARCEL SERVICE
Dates: 3/1/2013 - 7/3/2021
Version: Renewal 0

Total Contract Value (TCV)
TCV: -

- > My Lifetime Spend (USD)
- > Lifetime Member Spend (USD)

Summary**Contract Information**

Contract Name * Expedited Delivery Services
Contract Type * Mandatory Statewide Contract
Supplier Name UNITED PARCEL SERVICE
Summary View Summary

Contract Dates

Begin Date 3/1/2013 12:00 AM EST
Expire Date 7/3/2021 11:59 PM EDT

Contract Managers

Bennetta Daniels
bennetta.daniels@doas.ga.gov
+1 404-656-1786

> Purchasing Information**> Attachments**

Statewide Information Sheet

Statewide Contract Number	99999-001-SPD0000086-0002		NIGPCode	96224/91559
Name of Contract	Expedited Delivery Services			
Effective Date	March 1, 2013			
Contract Table of Contents				
Vendors Awarded	1	Contract Information	MANDATORY CONTRACT	
Contract Information for Vendor		Page Number		
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Contract Information Sheet

Vendor Name: United Parcel Service, Inc.

Contract Information			
Statewide Contract Number	99999-001-SPD0000086-0002		
Contract Name	Express Mail & Package Delivery		
PeopleSoft Vendor Number	0000008288	Location Code	1024
Vendor Name & Address United Parcel Service, Inc. 55 Glenlake Pkwy NE, Atlanta, GA 30328			
Contract Administrator (s)			
UPS Shipping	<div style="text-align: center;"> Contact UPS Enterprise Government Support Georgia@UPS.com 800-877-1497 </div>		
To order shipping supplies			
Get tracking information			
Pick-ups and delivery			
Locate UPS Drop boxes			
Request credits			
Review claims procedures			
Confirm if an account is active			
Request a new account number			
Dispute Resolution	<div style="text-align: center;"> Contact UPS Enterprise Sales Representatives Victor LeMay (800) 550-4184 vlemay@ups.com Raymond Hupp (800) 550-4184 rhupp@ups.com Dwight Hollis (800) 550-4184 ext. 6011 dhollis@ups.com Sandra Krauzewicz (800) 550-4184 ext. 6221 skrauzewicz@ups.com Don Chambers (800) 550-4184 ext. 6361 dchambers@ups.com </div>		
Unique Shipment Assistance			
Palletized Freight Movements			
Hazardous Materials Assistance			
Dry Ice Shipping			
CampusShip Set -UP			
CampusShip Training			
International High Value Waivers			
UPS Billing	<div style="text-align: center;"> Contact UPS Global Finance (559) 651-7635 Lori Johnson (559) 651-7607 ljohnson8@ups.com </div>		
Inquire about invoices			
Request copies of invoices			
Request electronic invoices			
Review UPS Billing Center			
Procurement card questions			
UPS Shipping Technology			
WorldShip Support	(888) 553-1118		

CampusShip Support	(800) 513-1819
Internet Support	(877) 289-6418

Scope of Work:

The purpose of this contract is to provide Expedited Delivery Services for your standard, regular, parcels and packages within the U.S. (Interstate and Intrastate) and International. Unique shipments such as those designated by DOT as posing an "unreasonable threat to the public and environment" (e.g. shipment of hazardous or dangerous material, tissue shipments such as biological/medical samples and/or live cultures, cooler shipments that require dangerous goods, biohazardous material, tissue etc.) are not part of the current scope; however, UPS can offer these services as an "option" or "courtesy" service if requested by a State Entity.

Service Level Category 5:

Domestic Delivery		
Air Express Terms	UPS	Guaranteed Delivery Time
Next Day First Delivery	Next Day Air Early AM	8:00AM
Next Business Day AM	Next Day Air AM	10:30AM
Next Business Day PM	Next Day Air Saver PM	3:00PM
2nd Business Day AM	2nd Day Air AM	10:30AM
2nd Business Day PM	2nd Day Air PM	End of Business Day
3rd Business Day	3rd Day Select	End of Business Day
Ground	Ground	Delivery within 1 Day
- International Delivery		
Air Express Terms	UPS	Guaranteed Delivery Time
International Outbound	International- Priority Export Express	Delivery within 1- 5 Days
	International - Economy- Export Expedited	
	International - Export Standard to Canada	
International Inbound	International- Priority Import Express	Delivery within 1-5 Days
	International- Priority Import Saver	
	International- Import Canada Standard	
	International- Economy- Import Expedited	

CONTRACT ORDERING INSTRUCTIONS:

1. To set up single accounts; utilize the UPS New Account Set-up form and email the form to: Georgia@ups.com

Once you complete the form and submit it to UPS, this will send a new account request to the UPS Government Support Team. They will email you back with your new account number within 24 - 48 hours.

**** Current UPS account numbers will automatically be transitioned to the new UPS contract****

2. If you have multiple users, you have the following options:
 - a. Complete the Excel Spreadsheet titled New User Account spreadsheet below and email it to: Georgia@ups.com direct account number to each line of the information provided on this spreadsheet.
 - b. Email an 'Employee Directory Contact List' to Barbara Crummer; Email: bcrummer@ups.com; Tel: 404-699-6545, notifying her that you have multiple users and would like UPS to create new accounts for your State Entity.
3. Please indicate your **Preferred Shipping Solution** on the New Account Form. If you have several shipping users within your State Entity, we strongly recommend using **UPS CampusShip** as a Desktop Shipping Solution. You can share address books and access real time reporting with UPS CampusShip. International shipments along with any unique shipment requirements that your State Entity has can all be processed via UPS CampusShip. More information on desktop shipping solutions can be found at link: [UPS CampusShip](#). If you are already using UPS CampusShip, you will automatically be transitioned to this new contract.
4. **Shipping internationally? UPS Tradability** will help you effectively and confidently manage the movement of goods internationally in a timely, efficient, and compliant manner. Start using one of many UPS TradeAbility⁹ services, such as UPS Import Control, creating export forms electronically, or find with the link below and view the online demonstration, or learn more about the features and benefits of each service. [UPS TradeAbility[®] - International Shipping](#)
5. For** Unique Shipments** extended as a "courtesy", please contact the UPS Hazardous Materials Support Center at 1-800-554-9964. For additional information and to obtain User Guides with information on shipping hazardous materials safely and successfully go to: [UPS Hazmat](#)



STANDARD SHIPPING SUPPLIES

UPS will provide standard shipping supplies as defined in Section 1.6 of the eRFP.

Supplies and Forms

UPS packaging is provided free of charge to UPS account holders for selected Air and Worldwide Express services. Other packaging supplies are sold at The UPS Store* and UPS Customer Center locations.

Express Envelopes

UPS Express Envelopes are available in letter and legal-size, and are ideal for sending documents. Options include non-window, window, and eco-friendly reusable envelopes.

Express Paks

UPS Express Hard Paks are great for shipping large documents or items that need special attention like electronic media or specimens. Padded, Secure, and Laboratory paks are available.

Boxes and Tubes

UPS offers a variety of Express Boxes and Tubes perfect for shipping products, documents, blueprints, and more.

Hazmat Supplies

Special supplies are needed for shipping hazardous materials (hazmat), including lithium batteries. We offer a hazmat starter kit, document pouches, shipping papers, and more.

My Packaging

When you prefer to use your own packaging, follow these simple guidelines for creating a secure shipment.

Forms

UPS Forms simplify the labeling process with forms that combine address, tracking, and shipping record all in one form. You'll also find customs and declaration forms for international shipping.

Shipping Labels

UPS shipping labels call attention to special delivery needs from Saturday delivery to special delivery instructions.

Creating Labels on UPS.com

UPS Internet Shipping labels allow you to easily affix your own printed labels to a package using self-adhesive pouches or our print-ready, peel-and-stick labels.

Creating Labels with UPS WorldShip

UPS WorldShip* offers labels in a variety of sizes and quantities for use with WorldShip ribbon less printers and print-ready, peel-and-stick labels.

*** **Tissue Shipments:** Tissue Shipments that include biological/ medical samples and/ or live cultures are not part of the Mandatory Contract, however, they may be offered as a "courtesy" service by UPS.

*** **Cooler Shipments/Dry Ice:** Are considered part of the Mandatory Contract; unless the content of the cooler includes Dangerous/Biohaz., Hazardous tissue, this service would be offered as a "courtesy" service by UPS.

Changes/Renewals/Extensions

Renewals/Extensions:

Contract Effective Date for United Parcel Service, Inc. (UPS): March 1, 2013
This contract has four (4) Renewal options.

Current Contract Term:

Effective Date: March 1, 2013
Expiration Date: February 28, 2014

1st Renewal Option:

Effective Date: March 1, 2014
Expiration Date: February 28, 2015

2nd Renewal Option:

Effective Date: March 1, 2015
Expiration Date: February 28, 2016

3rd Renewal Option:

Effective Date: February 29, 2016
Expiration Date: February 28, 2017

4th Renewal Option:

Effective Date: March 1, 2017
Expiration Date: February 28, 2018

Extension 1:

Expiration Date: February 28, 2019

Extension 2:

Expiration Date: March 31, 2019

Extension 3:

Expiration Date: March 31, 2020

Extension 4:

Expiration Date: March 31, 2021

Extension 5:

Expiration Date: July 3, 2021



FUEL SURCHARGE

Gasoline & Diesel Fuel Surcharge - Ground Shipments :

25% off Published Rates with a 5% Rate Cap for Life of Contract

Gasoline & Diesel Fuel Surcharge Program for Ground Shipments ONLY

A fuel surcharge is permitted, and may be applied whenever the U.S. average retail cost of fuel exceeds the established base price per gallon. This fuel surcharge will be calculated as a percentage based on the current price of On-Highway Fuel as reported in the Weekly Petroleum Status Report. This report is available from the United States Department of Energy. These reports can be accessed at the Energy Information Administration's web page at:

<http://www.eia.doe.gov>. Adjustments to the fuel surcharge will be effective the first Monday of each month. The fuel surcharge will use the month that is two months' prior to the adjustment. Example: the fuel surcharge for March will be based on the January On-Highway Fuel Price. The Surcharge will be rescinded when the price falls back below the base price per gallon.

Jet Fuel Surcharge - Express Shipments:

25% off Published Rates with a 5% Rate Cap for Life of Contract

Jet Fuel Surcharge Program for Express Shipments:

A Jet Fuel surcharge is permitted, and may be applied whenever the U.S. average retail cost of jet fuel exceeds the established base price per gallon. The surcharge will be calculated as a percentage based on the current U.S. Gulf Coast (USGC) price of kerosene-type jet fuel as reported in the Weekly Petroleum Status Report. Adjustments to the jet fuel surcharge will be effective the first Monday of each month. The surcharge will use the month that is two months' prior to the adjustment. Example: the fuel surcharge for March will be based on the January USGC kerosene-type jet fuel price. The surcharge will be rescinded when the price falls back below the base price per gallon.