## Contract Renewal Evaluation Form

Date:	September 2, 2025
Department:	Public Works
Contract Number:	24ITB091324K-CRB
Contract Title:	Standby Miscellaneous Construction Wastewater System Services

## Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

- Describe what efforts were made to reduce the scope and cost of this contract.
   I work closely with our maintenance unit (north and South) to perform most services in-house to mitigate the costs.
- 2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:					
Price found:					
Different features / Conditions:					
Percent difference between internet price and renewal price:					
Explanation / Notes:					
☐ Market Survey of other jurisdictions:					
Date contacted:					
	Cobb County Jhon Finch				
	Clayton County Monique Johnson				
	Dekalb Shatasha Edwards				
Jurisdiction Name / Contact name:					
Date of last purchase:					
Price paid:					

Inflation rate:

Adjusted price:

	Percent difference between past purchase price and renewal price:					
	Are they aware of any new vendors?	☐ Yes	⊠ No			
	Are they aware of a reduction in pricing in this industry?	☐ Yes	⊠ No			
	How does pricing compare to Fulton County's award contract?	Comparable				
	Explanation / Notes:					
	☐ Other (Describe in detail the analysis conducted and the outcom	ne):				
3.	What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?					
4.	Does the renewal option include an adjustment for inflation?  (Information can be obtained from CPI index)	□ Yes	⊠ No			
	Was it part of the initial contract?	□ Yes	⊠ No			
Date of last purchase:						
Price paid:						
Inflation rate:						
Adjusted price:						
Percent difference between past purchase price and renewal price:						
Explanation / Notes:						
5.	Is this a seasonal item or service? $\ \square$ Yes $\ \boxtimes$ No					
6.	Has an analysis been conducted to determine if this service can be performed in-house? ☒ Yes ☐ No ☐ If yes, attach the analysis. Discussions were held with superintendents both north and south and it was agreed that the county would provide Bypass pumps, pipes and pump watch when possible					
7.	What would the impact on your department if this contract was not	approved?				
	Major fines from regulatory agencies					