



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Men of Excellence Inc** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Children and Youth Services

#### **CSP Funding Priority(ies):**

**Children and Youth:** 2. In school Afterschool Out of School Programs to help bring up academic...,3. Programs addressing mental health depression stress trauma and anxiety among youth and teens,5. Programs and services focusing on one or more of the six National Milestones of My Brothers Keeper...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**Men of Excellence Inc, Pathways to Excellence: Academic, Career & Leadership Initiative** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 07/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
Russell Innovation Center for Entrepreneurs	504 Fair Street SW	Atlanta	Georgia	30313	4	1,2,3,4,5,6

**Approach and Design:**

**Men of Excellence Inc, Pathways to Excellence: Academic, Career & Leadership Initiative** will provide services to **20** clients that reside in Fulton County, with CSP funding.

**Men of Excellence Inc, Pathways to Excellence: Academic, Career & Leadership Initiative will provide the following activities and services in Fulton County with CSP funding:**

**1. Specific Activities and Services Supporting CSP Funding Priorities**

The Pathways to Excellence program directly aligns with Fulton County’s CSP funding priorities for Children & Youth Services, addressing educational achievement, mental health support, and violence prevention. The program is structured around four core service pillars:

### 1. Academic Excellence & Literacy Development

- Daily in-school and afterschool tutoring in math and literacy to support grade-level proficiency.
- STEM enrichment programs that incorporate hands-on learning in coding, robotics, and engineering.
- College and career readiness workshops, including SAT/ACT prep and FAFSA assistance.

### 2. Workforce Development & Career Readiness

- AI-driven career assessments and digital literacy training to introduce youth to emerging industries.
- Paid internships and pre-apprenticeships in partnership with local businesses and workforce agencies.
- Entrepreneurship training that teaches financial literacy, budgeting, and business development.

### 3. Social-Emotional Wellness & Mental Health Support

- Trauma-informed mentoring to help youth navigate stress, anxiety, and adversity.
- Peer support groups and counseling referrals for students experiencing behavioral health challenges.
- Workshops on conflict resolution, emotional regulation, and positive decision-making.

### 4. Violence Prevention & Leadership Development

- Gang prevention initiatives through mentorship and structured afterschool engagement.
- Youth-led community service projects promoting civic engagement and leadership.
- Parental engagement workshops to strengthen family involvement and support networks.

## 2. How the Activities and Services Will Be Accomplished

The Pathways to Excellence program is designed for maximum accessibility, sustainability, and measurable impact through:

- **School-Based Implementation:** Delivered in partnership with Fulton County Schools, integrating services into after-school and summer programs to reduce barriers to access.
- **Industry Partnerships:** Leveraging local employers and trade associations to provide work-based learning experiences for career exploration.
- **Evidence-Based Curriculum:** Utilizing proven literacy and STEM education models, cognitive behavioral mentorship techniques, and financial literacy training.
- **Multi-Tiered Intervention Approach:** Offering tiered support services to match students with appropriate interventions based on individual needs.
- **Family & Community Engagement:** Providing workshops and support groups to ensure families are actively involved in youth development.

## 3. Addressing Three Fulton County “Health and Human Services” Key Performance Indicators (KPIs)

Pathways to Excellence aligns with three Health & Human Services KPIs by:

- **Increasing Literacy & Graduation Rates**

- **KPI:** *Percentage of high school students who graduate on time & meet literacy requirements – 70% of participants*
- **Program Contribution:** Tutoring, STEM enrichment, and college readiness workshops to enhance educational attainment.

- **Enhancing Behavioral Health Support**

- **KPI:** *Number of individuals who receive behavioral health services – 10 of 20 participants*
- **Program Contribution:** Trauma-informed mentorship, peer support groups, and mental health referrals for high-risk youth.

- **Providing Economic & Workforce Opportunities**

- **KPI:** *Number of individuals placed in career training, vocational programs, or apprenticeships – 10 of 20 participants*
- **Program Contribution:** Paid internships, AI-driven career assessments, and pre-apprenticeship training to connect youth with livable wage career paths.

#### **4. Addressing Three CSP Funding Priorities in the Primary Service Category**

Pathways to Excellence aligns with three CSP funding priorities under the “Children & Youth Services” category:

##### **1. In-School, Afterschool & Out-of-School Enrichment**

- Direct literacy and math tutoring, STEM and digital literacy programming, and career workshops.
- Summer learning programs to prevent learning loss and improve academic performance.

##### **2. Mental Health & Trauma Support**

- Group counseling, mentorship, and resilience-building workshops to address anxiety, depression, and stress among youth.
- Behavioral interventions and mental health referrals for youth experiencing trauma.

##### **3. Safety & Violence Prevention for At-Risk Youth**

- Structured mentorship and conflict resolution training to prevent gang involvement and youth violence.
- Community service projects and peer leadership opportunities to keep youth engaged in positive activities.

#### **5. Community Collaborations to Support Program Implementation**

Pathways to Excellence leverages a robust network of community partnerships to maximize impact. The program collaborates with:

1. **Fulton County Schools** – To implement tutoring, mentoring, and career readiness programming within school settings.
2. **WorkSource Fulton & Local Workforce Boards** – To provide job training, paid internships, and industry certifications.

3. **Local Businesses & Trade Associations** – To offer hands-on career exposure, job shadowing, and employment pathways.
4. **Mental Health Providers (e.g., CHRIS 180, Families First)** – To deliver behavioral health support and trauma-informed interventions.
5. **Boys & Girls Clubs of Metro Atlanta** – To facilitate after-school engagement and mentorship programs.
6. **Georgia My Brother's Keeper (MBK) Alliance** – To align with national best practices for empowering young men of color.
7. **Atlanta Police Department & Violence Prevention Initiatives** – To collaborate on youth engagement strategies that reduce crime and delinquency.
8. **United Way of Greater Atlanta** – To support wraparound services and family engagement workshops.

By aligning with CSP funding priorities, leveraging existing community partnerships, and applying evidence-based strategies, Pathways to Excellence is positioned to make a transformative impact on youth development in Fulton County.

### **Designation of CSP Funds:**

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures***- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

***Direct Service Expenditures***- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to



ensure that funding is utilized as contracted.

<b>Cost Category</b>	<b>Designation of CSP Funding Award</b>
<b>Administrative</b> (5% Admin max of total funds awarded.)	\$2,000.00
<b>Operational</b> (25% Operational max of total funds awarded.)	\$10,000.00
<b>Direct Services</b>	\$28,000.00
<i>Total</i>	\$40,000.00

### **Explanation of Funding Details:**

#### **Budget Narrative: Pathways to Excellence Program**

Men of Excellence (MOE) is requesting \$40,000 in CSP funding to support the Pathways to Excellence program, which will operate from June 2025 to December 2025. This funding will be used strategically across Administrative, Operational, and Direct Services categories to ensure maximum program impact while leveraging \$85,000 in additional funding sources to sustain and expand services.

#### **Planned CSP Funding Allocation by Category**

##### **1. Administrative Expenses – \$2,000 (5% of CSP Request)**

CSP funds will cover indirect personnel costs necessary for program oversight, financial compliance, and reporting. These administrative functions are critical for ensuring proper program execution, budget monitoring, and grant compliance.

- **Executive & Administrative Staff Salaries – \$2,000**
  - Supports grant administration, reporting, and compliance monitoring.
  - Ensures that program activities align with CSP performance expectations and reporting requirements.

*MOE will contribute additional administrative support through existing staff salaries, covered by non-CSP funding sources.*

##### **2. Operational Expenses – \$10,000 (25% of CSP Request)**

Operational funding will support the infrastructure and resources needed to deliver program services efficiently. This includes securing program space, technology tools for AI-driven career exploration, marketing for recruitment, and transportation for

students and staff.

- **Office Space & Utilities** – \$4,000
  - Covers lease and utilities for program operations and administrative offices.
- **Technology & Software for Career Readiness** – \$3,000
  - Provides AI-powered career assessments and online platforms to track student progress.
- **Marketing & Outreach** – \$1,500
  - Funds program recruitment efforts, social media outreach, and informational materials for students, parents, and community partners.
- **Staff Transportation & Site Visits** – \$1,500
  - Covers travel costs for staff conducting student check-ins, employer engagement, and workforce training site visits.

*MOE will match these funds with additional operational support, including office supplies, insurance, and program coordination expenses.*

### **3. Direct Service Expenses – \$28,000 (70% of CSP Request)**

Direct service costs represent the largest portion of the budget to ensure youth receive high-quality academic, workforce, and leadership development support. These funds will cover instructors, STEM program supplies, workforce training stipends, and family engagement services.

- **Tutors & Academic Support Staff** – \$13,000
  - Provides literacy and math tutoring, addressing learning loss and academic disparities among program participants.
- **STEM & Career Readiness Program Materials** – \$2,000
  - Covers learning kits, technology, and hands-on materials for career exploration workshops.
- **Mental Health & Social-Emotional Learning (SEL) Facilitators** – \$6,000
  - Funds trained facilitators to conduct trauma-informed mentorship and SEL workshops for students facing stress and anxiety.
- **Internship & Workforce Training Stipends** – \$5,000
  - Provides stipends for youth completing paid internships, pre-apprenticeships, and career training programs.
- **Family Engagement & Support Services** – \$2,000
  - Covers parent education workshops, financial literacy sessions, and resource fairs to engage families in youth development.

*MOE will supplement direct services by providing additional workforce training opportunities, community engagement events, and mentorship programming through existing and pending grant funding.*

### **CSP Funding Breakdown by Performance Period**

**Given that the program starts on July 1, 2025, the funding distribution accounts for no expenses in the first period (January - June) and six months in the second period (July - December).**

Performance Period	Allocation
January - June 2025 (Pre-launch preparation: recruitment, program setup, hiring staff, and marketing efforts)	\$0
July - December 2025 (Full program implementation: academic tutoring, workforce training, career readiness workshops, and family engagement)	\$40,000
Total CSP Funding Request	\$40,000

How CSP Funding Supports the Identified Need

The Pathways to Excellence program directly responds to Fulton County’s urgent challenges in education, workforce development, and youth engagement.

- **Educational Achievement Gaps**
  - Only 33% of Fulton County students are proficient in math and 39% in reading (Georgia DOE, 2024).
  - CSP-funded tutors will provide high-dosage academic support to close learning gaps.
- **Youth Unemployment & Career Barriers**
  - 14% of young adults (16-24) in Fulton County are disconnected from school and work (U.S. Census Bureau, 2023).
  - CSP-funded internships, career assessments, and workforce stipends will give students direct career exposure and training.
- **Mental Health & Violence Prevention**
  - 40% of high school students report experiencing anxiety or depression (Fulton County Youth Risk Behavior Survey, 2023).
  - CSP funding will support SEL workshops, trauma-informed mentoring, and behavioral health referrals to address these issues.

With a total program budget of \$125,000, Men of Excellence will ensure sustainability, efficiency, and measurable impact for Fulton County’s youth.

Program Performance Measures:

Men of Excellence Inc agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 3. Number of school-aged youth engaged in/benefiting from In school/

Afterschool/ Out of School Programs...,4. Number of youth/teens receiving referrals to behavioral health, evidence based programming/other supportive services,6. Number of families attending support sessions and family engagement opportunities,7. Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

#### **1. Methods to Achieve Selected County Defined Performance Measures**

Pathways to Excellence will implement structured interventions to meet the selected County Defined Performance Measures for Children & Youth Services.

- **Number of school-aged youth engaged in/benefiting from in-school, afterschool, or out-of-school programs**
  - Students will receive structured literacy and math tutoring using evidence-based instructional methods.
  - AI-driven career exploration tools will be used to introduce students to in-demand career paths.
  - STEM enrichment activities will expose students to hands-on technology, coding, and engineering projects.
- **Number of youth/teens receiving referrals to behavioral health, evidence-based programming, and other supportive services**
  - All program participants will receive a baseline mental health and well-being assessment.
  - Youth identified as needing support will be referred to community mental health partners for counseling.
  - Social-emotional learning workshops will be embedded into leadership development activities.
- **Number of families attending support sessions and family engagement opportunities**

- Parents will be engaged through financial literacy workshops, college access sessions, and workforce readiness training.
- Family nights and community resource fairs will provide access to housing, food assistance, and wraparound services.
- A virtual family engagement platform will be developed to allow parents to track their child's progress and connect with program staff.

## **2. Milestones & Timeline for Program Implementation**

The Pathways to Excellence program will run from June 2025 to December 2025 under this grant, focusing on structured interventions in academic enrichment, career readiness, mental health support, and family engagement.

### **• June 2025 (Program Launch & Recruitment)**

- Conduct outreach and recruit students through Fulton County Schools and community partners.
- Establish partnerships with WorkSource Fulton, behavioral health providers, and local employers.
- Conduct initial literacy and math assessments to determine baseline academic levels.
- Host a program orientation for students, parents, and community stakeholders.

### **• July - September 2025 (Program Implementation & Midpoint Check-in)**

- Implement afterschool academic support and career exploration activities.
- Begin paid internships, job shadowing, and pre-apprenticeship training.
- Conduct social-emotional learning and mental health workshops for youth participants.
- Refer youth identified as at-risk to behavioral health and social service providers.
- Track and monitor attendance, engagement, and academic progress.

### **• October - November 2025 (Career & Post-Secondary Readiness Phase)**

- Continue academic tutoring and leadership development training.
- Host a college and career fair featuring employers, trade schools, and postsecondary institutions.
- Conduct individualized career and college counseling sessions for seniors and transition-age youth.
- Provide parent engagement workshops on financial literacy, workforce opportunities, and educational pathways.

### **• December 2025 (Program Completion & Outcome Evaluation)**

- Administer final program assessments to measure academic improvement and career readiness outcomes.
- Conduct exit interviews and feedback sessions with students and families.
- Publish a program impact report highlighting key performance indicators.
- Recognize students with a completion ceremony and awards for program achievements.
- Submit final grant performance reports to Fulton County.

## **3. Data Collection Tools & Sources for Performance Tracking**

Men of Excellence will track program outcomes using multiple validated data collection methods:

### **• Student Progress Tracking**

- Pre- and post-assessments for math and literacy proficiency.
- AI-driven career interest surveys to measure growth in career awareness.
- **Workforce & Job Readiness Outcomes**
  - Internship completion rates and employment placement tracking.
  - WorkSource Fulton referrals and apprenticeship enrollments.
- **Behavioral Health & Family Engagement**
  - Intake and referral data for mental health and counseling services.
  - Attendance records for family engagement sessions and parent workshops.

#### **4. Selected County Defined Performance Measures**

The program will report on the following three County Defined Performance Measures from the Children & Youth Services category:

- Number of school-aged youth engaged in/benefiting from in-school, afterschool, or out-of-school programs. (20 of 20 enrolled youth)
- Number of youth/teens receiving referrals to behavioral health, evidence-based programming, and other supportive services. (10 of 20 enrolled youth)
- Number of families attending support sessions and family engagement opportunities. (10 of 20 enrolled youth)

#### **Agency Defined Performance Measure(s):**

##### **Agency Defined Performance Measures**

In addition to the County Defined Performance Measures, Men of Excellence will report on **three Agency Defined Performance Measures**:

- Percentage of students demonstrating at least a 10% increase in literacy and math proficiency by the end of the program. (70%)
- Percentage of youth completing paid internships or industry certifications leading to employment or post-secondary enrollment. (50%)
- Percentage of parents attending at least two engagement workshops focused on career pathways, financial literacy, or college access. (50%)

#### **ADDITIONAL REQUIREMENTS**

**Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

### **Reporting**

***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future

funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

### **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

## **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay



Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

#### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will

be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development  
c/o: Youth and Community Services Division**

**[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)**

**137 Peachtree Street, SW  
Atlanta, Georgia 30303**

To Contractor:

**Men of Excellence Inc  
3832 LAKE HAVEN WAY  
Atlanta, Georgia 30349**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

#### **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies,

demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

## **ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this

Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

#### **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Men of Excellence Inc**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

#### **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this

Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

#### **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

#### **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

#### **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

#### **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

#### **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



#25RFP020325C-MH  
2025 Community Services Program

Purchasing Forms & Instructions

STATE OF GEORGIA

COUNTY OF FULTON

**FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with [insert name of prime contractor (Agency)] men of excellence Inc on behalf of Fulton County Government has registered with and is participating in a federal work authorization program<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

2470531

EEV/Basic Pilot Program\* User Identification Number

men of excellence Inc

Name of Contractor (Agency)

DeAndre C. Holt

BY: Authorized Signature of Officer or Agent of Contractor

Founder

Title of Authorized Officer or Agent of Contractor of Contractor

DeAndre Charles Holt

Printed Name of Authorized Officer or Agent of Contractor

Sworn to and subscribed before me this 10 day of March, 2025.

Notary Public: Korenareus Grooms

County: Fulton

Commission Expires: 08/31/2027

KORENAREUS GROOMS  
NOTARY PUBLIC  
Fulton County  
State of Georgia  
My Comm. Expires August 31, 2027

<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



#25RFP020325C-MH  
2025 Community Services Program

Purchasing Forms &amp; Instructions

STATE OF GEORGIA

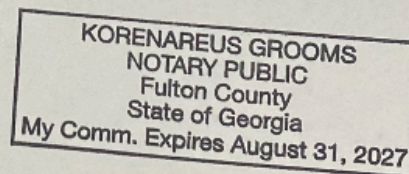
COUNTY OF FULTON

## FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>3</sup> under a contract with [insert name of prime contractor (Agency)] Men of Excellence Inc on behalf of Fulton County Government has registered with and is participating in a federal work authorization program<sup>4</sup>, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

2470531

EEV/Basic Pilot Program\* User Identification Number of Subcontractor

men of excellence Inc  
Name of Subcontractor (Individual/Agency)DeAndre C. Holt  
BY: Authorized Signature Officer or Agent of SubcontractorFounder  
Title of Authorized Officer or Agent of SubcontractorDeAndre' Charles Holt  
Printed Name of Authorized Officer or Agent of SubcontractorSworn to and subscribed before me this 10 day of March, 2025Notary Public: Korenareus GroomsCounty: FultonCommission Expires: 08/31/2027

<sup>3</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>4</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/11/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> HEYWARD INSURANCE GROUP LLC 8385 DUNWOODY PL BLDG # 3 SANDY SPRINGS, GA 30305	<b>CONTACT NAME:</b> SKIP EGGLESTON <b>PHONE (A/C, No, Ext):</b> 513-847-6456 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> SKIPEGGLESTON@HEYWARDGROUPLLC.COM <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : KINSALE Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : KINSALE Insurance Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : KINSALE Insurance Company															
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b> MEN OF EXCELLENCE INC 3832 LAKE HAVEN WAY ATLANTA, GA 30349															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: SEXUAL ABUSE				06/11/2025	06/11/2026	EACH OCCURRENCE \$ 1000000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50000
							MED EXP (Any one person) \$ 5000
							PERSONAL & ADV INJURY \$ 1000000
							GENERAL AGGREGATE \$ 3000000
							PRODUCTS - COMP/OP AGG \$ 3000000
							\$ 300000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
							\$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Certificate Holder is named as Additional Insured

**CERTIFICATE HOLDER**

FULTON COUNTY GOVERNMENT  
 141 PRYOR ST SW  
 ATLANTA, GA 30303-3408

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

AUTHORIZED REPRESENTATIVE

BRYAN C HEWARD

© 1988-2014 ACORD CORPORATION. All rights reserved.



## Certificate of Insurance Waiver Request Form

### Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple waiver requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

**Please Do Not Lock this Document.**

Date: 6/20/25

Requesting Agency/Company: Men of Excellence inc

Contact Name: DeAndre Holt

Phone Number: 678-595-9346

Email Address: deandre.holt12@yahoo.com

Reason for Requesting Waiver (Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

We are requesting a waiver on the umbrella insurance based on our general liability being above the required amount

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### Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: DeAndre Holt

Title: Founder

Date: 6/20/25



For Internal Use Only

Waiver Approved: <sup>CW</sup>  
☐ Yes ☐ No

Reviewed By: Cherie Williams

Date: June 20, 2025

Comments (if waiver is rejected or additional action is required):

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## Certificate of Insurance Waiver Request Form

### Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple waiver requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

**Please Do Not Lock this Document.**

Date: 6/20/25

Requesting Agency/Company: Men of Excellence inc

Contact Name: DeAndre Holt

Phone Number: 678-595-9346

Email Address: deandre.holt12@yahoo.com

Reason for Requesting Waiver (Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

we are requesting a waiver for automobile based on the fact that we will be using public transportation.

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### Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: DeAndre Holt

Title: Founder

Date: 6/20/25

For Internal Use Only

Waiver Approved: <sup>CW</sup>☐ Yes ☐ No

Reviewed By: Cherie Williams

Date: June 20, 2025\_

Comments (if waiver is rejected or additional action is required):

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## Certificate of Insurance Waiver Request Form

### Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple waiver requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

**Please Do Not Lock this Document.**

Date: 6/20/25

Requesting Agency/Company: Men of Excellence inc

Contact Name: DeAndre Holt

Phone Number: 678-595-9346

Email Address: deandre.holt12@yahoo.com

Reason for Requesting Waiver (Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

We are requesting insurance waivers for worker ' s compensation based on the fact we only have 1099 employees

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### Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: DeAndre Holt

Title: Founder

Date: 6/20/25

For Internal Use Only

Waiver Approved: <sup>CW</sup>☐ Yes ☐ No

Reviewed By: Cherie Williams

Date: June 20, 2025

Comments (if waiver is rejected or additional action is required):

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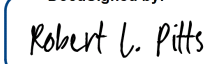
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Men of Excellence Inc**

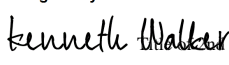
DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

DocuSigned by: Name of Signatory: DeAndre Holt  
  
0B9C30225F99438...  
Founder  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

Signed by: Name of 2nd Signatory: **Kenneth Walker**  
  
CA47D77A33614D1...  
Grants Manager  
Second Authorized Signature

(Affix County Seal)

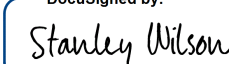


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

☒ 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

## Certificate Of Completion

Envelope Id: C3917A60-2798-4991-81FF-7DB1C64B370C

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Men of Excellence Inc-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 33

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.12

## Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/24/2025 10:03:41 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

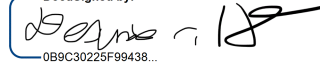
DeAndre Holt

deandre.holt12@yahoo.com

Security Level: Email, Account Authentication  
(None)

## Signature

DocuSigned by:

  
0B9C30225F99438...

## Timestamp

Sent: 6/24/2025 10:08:42 PM

Viewed: 6/24/2025 10:20:31 PM

Signed: 6/24/2025 10:26:08 PM

Signature Adoption: Drawn on Device

Using IP Address: 73.7.73.162

Signed using mobile

## Electronic Record and Signature Disclosure:

Accepted: 6/24/2025 10:20:31 PM

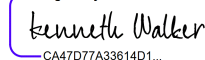
ID: f19f2b91-976b-4fa2-980d-e15fb4b4fded

Kenneth Walker

info@advancedmv.com

Security Level: Email, Account Authentication  
(None)

Signed by:

  
CA47D77A33614D1...

Sent: 6/24/2025 10:26:12 PM

Resent: 6/25/2025 1:11:02 PM

Viewed: 6/26/2025 8:09:09 AM

Signed: 6/26/2025 8:09:43 AM

Signature Adoption: Pre-selected Style

Using IP Address: 141.156.238.77

## Electronic Record and Signature Disclosure:

Accepted: 6/26/2025 8:09:09 AM

ID: 1a789c5b-295a-4cef-9512-4142fd58fa1c

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication  
(None)

## Completed

Sent: 6/26/2025 8:09:46 AM

Viewed: 6/26/2025 8:28:15 AM

Signed: 6/26/2025 8:28:37 AM

Using IP Address: 45.20.200.178

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

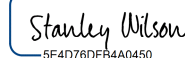
Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

  
5E4D76DFB4A0450...

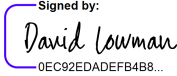
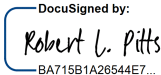


Sent: 6/26/2025 8:28:39 AM

Viewed: 6/26/2025 9:19:22 AM

Signed: 6/26/2025 9:19:30 AM

Signature Adoption: Pre-selected Style

Using IP Address: 75.43.132.102

Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 74.174.59.4	Sent: 6/26/2025 9:19:33 AM Viewed: 6/26/2025 5:11:21 PM Signed: 6/26/2025 5:14:37 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/26/2025 5:11:21 PM ID: 91c2a0e0-254c-44ce-a6b3-20430a49bf32		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small>  Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/26/2025 5:14:40 PM Viewed: 6/26/2025 5:22:22 PM Signed: 6/26/2025 5:23:41 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/26/2025 5:22:22 PM ID: be08bea0-7b4f-4f9f-abdb-fd8121287039		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/26/2025 5:23:43 PM Viewed: 6/27/2025 1:32:01 PM Signed: 6/27/2025 1:32:33 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small>  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:32:36 PM Viewed: 6/27/2025 2:44:36 PM Signed: 6/27/2025 2:44:40 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:44:43 PM Resent: 6/30/2025 11:54:52 AM Viewed: 7/1/2025 11:51:43 AM Signed: 7/1/2025 11:51:55 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 11:51:59 AM Resent: 7/3/2025 10:45:32 AM Viewed: 7/3/2025 1:49:25 PM Signed: 7/3/2025 1:49:29 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 10:08:41 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 10:08:42 PM Resent: 7/3/2025 1:49:37 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 10:08:42 PM
Dian DeV Vaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/3/2025 1:49:33 PM Viewed: 7/7/2025 12:37:49 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2025 10:08:42 PM
Certified Delivered	Security Checked	7/3/2025 1:49:25 PM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	7/3/2025 1:49:29 PM
Completed	Security Checked	7/3/2025 1:49:33 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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