



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 24RFP013124C-MH

2024 CONSOLIDATED COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2024**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Reach Out and Read Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c)(3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 17, 2024, BOC#24-0350**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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INDEX OF ARTICLES

ARTICLE 1. PARTIES AND TERM

ARTICLE 2. SCOPE OF CONTRACTOR'S DUTIES

ARTICLE 3. COMPENSATION FOR SERVICES

ARTICLE 4. RECORD KEEPING

ARTICLE 5. INDEMNIFICATION

ARTICLE 6. TERMINATION OF AGREEMENT FOR CAUSE

ARTICLE 7. INDEPENDENT CONTRACTOR STATUS

ARTICLE 8. INSURANCE

ARTICLE 9. AMENDMENTS AND MODIFICATIONS TO AGREEMENT

ARTICLE 10. SUBCONTRACTING

ARTICLE 11. ASSIGNABILITY

ARTICLE 12. SEVERABILITY OF TERMS

ARTICLE 13. PRECEDENCE OF AGREEMENT

ARTICLE 14. EQUAL EMPLOYMENT OPPORTUNITY

ARTICLE 15. CAPTIONS

ARTICLE 16. GOVERNING LAW

ARTICLE 17. JURISDICTION

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2024**, until midnight **12/31/2024**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Consolidated Community Services Program (CCSP)

CCSP Service Category: Children and Youth Services

CCSP Funding Priority(ies):

Children and Youth: Ensure Safety and Justice by providing alternatives to activities/contributing factors leading to unhealthy behaviors...,Programs and services focusing on one or more of the six National Milestones of My Brothers Keeper...,Programs focusing on kindergarten readiness...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Veterans Services: Not Applicable

Reach Out and Read Inc., Fulton County Learning Success Initiative will provide services at the following locations at specified times during the contract period of **01/01/2024** through **12/31/2024**:

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Asa Yancey Health Center	1247 Donald Lee Hollowell Parkway	Atlanta	GA	30318	4	4
Children's Healthcare of Atlanta Hughes Spalding	2nd Floor, 35 Jesse Hill Drive	Atlanta	GA	30303	4	4
Grady North Fulton Health Center	7741 Roswell Road	Atlanta	GA	30350	2	2

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
TLC Pediatrics	2600 Martin Luther King, Jr. Drive, Ste. 206	Atlanta	GA	30311	6	6
Family Health Centers of Georgia	868 York Avenue, SW	Atlanta	GA	30310	4	4
Grady Health Center	1595 W. Cleveland Ave.	East Point	GA	30344	5	5
Intown Pediatrics	490 Bill Kennedy Way	Atlanta	GA	30315	5	5
We Care Pediatric and Adolescent Group	1422 Cleveland Ave.	East Point	GA	30344	5	5
Morehouse Healthcare	1800 Howell Mill Road, Ste. 550	Atlanta	GA	30318	4	4
Norwood Pediatrics	1136 Cleveland Ave. Ste. 308	East Point	GA	30344	6	6

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Kidcare Pediatrics, LLC	2565 Jolly Road	College Park	GA	30349	6	6
Kidcare Pediatrics, LLC	910 Dannon View, Ste. 2102	College Park	GA	30311	6	6
Princeton Lakes Pediatrics	3885 Princeton Lakes Way, Ste. 302	Atlanta	GA	30311	5	5
Southside Medical Center	1046 Ridge Avenue SW	Atlanta	GA	30315	5	5
HEALing Community Center	2600 Martin Luther King, Jr. Drive, Ste. 206	Atlanta	GA	30311	6	6
Meadow Pediatrics	10710 Medlock Bridge Rd., Ste 250	Johns Creek	GA	30097	1	1
Neighborhood Union Health Center	186 Sunset Ave. NW #186	Atlanta	GA	30314	4	4
Grady Comprehensive Care	3896 Princeton	Atlanta	GA	30311	5	5

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Center at Camp Creek	Lakes Way					
Old Fourth Ward Pediatrics	285 Boulevard NE, Ste. 235	Atlanta	GA	30312	4	4
Grady Memorial Hospital Neonatal ICU/Special Care Nurseries	80 Jesse Hill Jr Dr SE	Atlanta	GA	30303	4	4
Grady Health System Family and Youth Clinic at Ponce de Leon Center/Infectious Diseases Program	341 Ponce De Leon Ave NE	Atlanta	GA	30308	4	4
Morehouse Healthcare Lee St.	455 Lee St.	Atlanta	GA	30310	4	4

Approach and Design:

Reach Out and Read Inc., Fulton County Learning Success Initiative will provide services to **3250** clients that reside in Fulton County, with CCSP funding.

Reach Out and Read Inc., will provide the following activities and services in Fulton County with CCSP funding:

1. Identifies specific activities and services that will be provided to support one or more CSP funding priorities. (3 points)

ROR GA's primary activity is implementing the following three-part model: 1) In the pediatric exam room, doctors speak to parents about the importance of reading aloud to children every day and offer research-based early literacy guidance starting at birth. 2) During well-child checkups, the pediatrician gives every child ages birth through 5 years a new, developmentally- and culturally appropriate book to take home. 3) Parents take the doctor's advice or prescription for reading to heart, making reading aloud part of their daily routines.

Our families read up to 350 hours with our children prior to kindergarten. We have shown major accomplishments in four areas: 1) evidence of impact; 2) scalability and cost efficiency; 3) age and access; and 4) national visibility. Since our founding, 15 peer-reviewed studies have been conducted to test our model's effectiveness. These evaluations, published in medical journals, prove that pediatricians can make a significant difference in the amount that parents read with their children. As a result, children achieve larger expressive and receptive vocabularies and improved basic language skills. These vital, foundational skills set children on the path toward reading at grade level by ensuring that children arrive at kindergarten with an understanding of letters, sounds, and written stories.

Working within the established health care system, gives us the opportunity to reach almost every child at the earliest possible age. Our structure keeps overhead costs low, our facilities are existing health clinics, and the majority of our staff are pediatricians who implement our literacy model. Central to our approach is the integration of reading promotion within pediatric healthcare settings. We collaborate with pediatric practices to emphasize the importance of reading with children and provide access to age-appropriate books that serve as catalysts for healthy development. Our focus extends beyond merely distributing books; we aim to facilitate emergent literacy and relational health, particularly in historically underserved communities and among low-income children.

One of the key strengths of our program lies in its accessibility. Any child visiting a partner clinic automatically becomes a participant in our program during well-child visits, requiring no extra effort or registration. To ensure accessibility to our target population, we prioritize partnerships with community health centers and clinics that serve Medicaid recipients and uninsured families. Our model is designed to meet families where they are, integrating literacy seamlessly into routine pediatric care.

Our pediatricians are heroes every day, lovingly shepherding their families through the important milestones of their child's life. In many homes, parents share that the only books in the home are the books they receive from their doctor. At a very early age a child begins to self-identify and see themselves through the eyes of society. That is why we believe books are mirrors and the words windows to a world of possibility.

In response to less than 40% of students in GA reading on grade level by 3rd grade, the Metro Atlanta Chamber, the Atlanta Regional Commission, Get GA Reading, The Community Foundation for Greater Atlanta and the United Way of Greater Atlanta are collaborating on an effort called Learn4Life. ROR GA was identified as a "bright spot" with a recommendation to the Learn4Life Advisory Board comprised of business, government officials, along with 8 Metro Atlanta Superintendents including Fulton County.

2. Identifies how the activities and services will be accomplished. (3 points)

Pediatricians are trained by our Program Managers and earn 1.25 Continuing Medical Education Units upon successful completion. Once trained the program can be implemented and the pediatrician can then have a conversation with the parents, prescribing reading aloud every day by modeling reading the book aloud to the child while teaching the parent what they are doing and why it is important. The pediatrician then gives the child a new, developmentally appropriate book to take home, building a collection of 10 new books in the home before the child goes to kindergarten. Since the majority of children 0-5 are not in licensed childcare, these sessions are often their first and strongest exposure to early literacy education.

The early impact of language use and interaction with caregivers on the developing infant and toddler is unparalleled by any other period of development. Just as children require warmth, food and protection, language nutrition, is needed to optimize the potential of every child. Our pediatricians share the importance of nurturing positive loving relationships between a child and parent. In communities of color, we serve families who often feel marginalized and struggle just to put food on the table. The economic, education and social inequities for families living in poverty only widen due to the gaps that exist between access available to poor families compared to families with more affluence.

3. Proposal addresses three Fulton County "Health and Human Services" Key Performance Indicator(s) (ref. pages 3-4 of CSP manual) (3 points)

Through this grant ROR GA will address the following: Percentage of high school students who meet literacy requirements, Percentage of high school students who graduate on time, Percentage of sixth through eighth graders who meet target reading levels, Percentage of third through fifth graders who meet target reading levels

ROR GA's programming works to prepare children to start kindergarten with the skills to learn to read. The ROR intervention gives hope to children and future generations. If implemented, children will arrive to school with a six-month edge over their peers. These children meet their target reading levels in every grade when they use the ROR intervention and maintain strong reading habits. Reading proficiently by third grade is a strong predictor of whether children will graduate from high school on time. Graduating from high school on time leads to economic stability and self-sufficiency.

Emergent literacy skills are the precursors of formal reading and thereby lower the risk of numerous negative outcomes connected to school failure and the attendant low self-esteem, school truancy and dropping out, substance misuse, and teen pregnancy, among others. Parents trust and respect the advice they receive from the medical providers who care for their children. The more involved parents are in their child's education the more likely the child will be successful in school. During the preschool years, children served by ROR score 3 to 6 months ahead of their non-ROR peers on vocabulary tests. Research shows that children who start school on track are more likely to reach their full potential in all aspects of their life, escaping poverty and becoming self-sufficient. Most families served by a ROR trained pediatrician live in low-income communities. Recent research establishes the negative relationship between adverse childhood experiences and both physical and mental health in adulthood, as is the positive impact of parenting on child development and future health.

Our intervention has proven to be more important than ever in that the Reach Out and Read program is able to continue due to how we leverage the existing healthcare infrastructure and our relationship with medical professionals to implement and deliver services – at no cost to us. As pediatricians and health care pediatric teams across Georgia have been navigating through this challenging time, we are hearing just how critically important and meaningful sharing a book with a child and coaching parents is. Pediatricians have shared how in times of chaos and uncertainty the power of giving a book to a child and advice to parents help with anxiety, calm fears and reduce stress in the family unit. The act of reading to a child has a huge impact on both the parent and the child's behavioral health.

The ROR model has demonstrated increased parent engagement, improved vocabulary scores and reduced the incidents of speech delays. The model serves as a buffer to childhood toxic stress and is low-cost and scalable. By integrating books and advice regarding the importance of reading aloud the medical profession promotes healthy routines, school readiness, healthy brain development and multi-generational engagement.

4. Proposal addresses three CSP funding priorities as identified by the primary service category selected. (3 points)

Kindergarten readiness (and early childhood development ages 3-5 years); Achievement of elementary and middle school reading level targets

The ROR GA program has the ability to promote parent and child engagement through the existing healthcare infrastructure. We are not simply a free book program but rather an innovative early school readiness intervention. Children love spending time with their parents or caregiver, and the nurturing one-on-one attention during story time encourages them to form a positive association with books and reading. Although

families may only visit their pediatricians once every few months, our parents read aloud at home regularly, creating nurturing relationships around shared stories. Our hope is that through our program the parents may also discover a love of reading. This program enables children to achieve their elementary and middle school reading level targets.

Ensure Safety and Justice by providing alternatives to activities contributing factors to unhealthy behaviors in children and youth:

The ROR GA differentiator is our access and ability to engage with parents by way of a book which also serves as a developmental assessment tool, with intentions to reduce toxic stress and create healthy routines that result in healthy outcomes for all. Many participating doctors report a discrepancy in behavior between their more affluent and impoverished patients. They share that it is often because a child with a limited vocabulary is unable to find the words to convey his feelings and resorts to tantrums or other disruptive behavior and this creates additional stress in homes already unstable.

Programs and Services focusing on one or more of the six National Milestones of My Brother's Keeper (MBK) Alliance

1. Entering school ready to learn 2. Reading at grade level by third grade 3. Graduating from high school ready for college and career More than 80 percent of a child's brain is formed during their first three years, and what they experience during this window can irreversibly affect how their brain develops. Attention and nurturing from a loving parent or caregiver supports healthy brain development—and one of the best ways to engage young children and have them enter school ready to learn is to read books together.

Because the ROR program is delivered through the existing medical infrastructure, we reach children who may not otherwise have contact with early education opportunities. Nearly 90 percent of all young children see a child health provider at least annually for a checkup, while less than one-third are enrolled in any childcare setting, the next most common contact with a formal social service system.

By training pediatricians, expanding in Fulton County, and offering customized technical assistance we are confident the intervention will be implemented with a higher degree of fidelity. We are also increasing our reach to ensure more children arrive Kindergarten with the skills necessary for future 3rd grade reading success.

5. Provides more than seven instances of community collaborative relationships to assist organization in addressing the need. (3 points)

ROR is actively involved with:

Get GA Reading Campaign, 2. The American Academy of Pediatrics (AAP), 3. Georgia Family Connection Partnership, Fulton County, 4. Learn 4Life, 5. Brain Trust for Babies committees, 6. Mayor's Summer Reading program, 7. Metro Atlanta Chamber of Commerce, 8. United Way of Greater Atlanta, 9. GEEARS, 10. Voices for GA's Children, 11. Pi Beta Phi Alumnae groups, 12. GA Chapter of The American Academy of Pediatrics, 13. The Annie E. Casey Foundation, 14. Books for Keeps, 15. Talk With Me Baby Campaign, 16. Junior League of Atlanta, 17. Young Men's Service

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CCSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenses- CCSP Funds that are spent on executive / management staff and administrative support staff salaries, salary fringe, and benefits; etc.).

Operational Expenditures- CCSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), utility expenses, transportation expenses (staff travel expenses), marketing/catalogs, etc.

Direct Service Expenditures- CCSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, public transportation costs, etc.) , scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

The maximum amount of CCSP funds allowed for administrative purposes (executive staff salaries and benefits only) is 5% of funds awarded. Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CCSP Funding Award
Administrative (5% Admin max of funds awarded.)	\$2,000.00
Operational	\$15,200.00
Direct Services	\$22,800.00
Total	\$40,000.00

Explanation of Funding Details:

Administrative - \$2,000 Executive Director/Management, Staff Salaries, Benefits

Operational - \$15,200 Training for medical providers and admin staff, Program evaluation and assessment, Financial and strategic oversight, Office space, copying/mailing, travel, etc.

Direct Services - \$22,800 Books for children 6mths – 5 yrs average cost \$3.50 per book, Books for children birth – 6mths, Technical assistance and direct support for providers and admin staff, Resources and materials

Program Performance Measures:

Reach Out and Read Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...,Number of Elementary and middle schools' students meeting target reading level,Number of students assessed as ready for kindergarten

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Veterans Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2024 through 12/31/2024:

1. Provides a clear explanation of the methods to be used and the specific goals to be obtained. (3 points)

ROR GA currently partners with 1520 volunteer medical providers to serve more than 105,000 children and families across 171 hospitals, clinics, medical practices, and home visiting programs in 64 counties in Georgia with the majority in metro Atlanta, 21 sites are in Fulton County.

Employees of ROR GA include: The Executive Director, Medical Director, two part-time Program Managers, one full time Program Manager, Development Director, two part-time Grant Writers and a Communications Marketing Consultant. Our Program Managers work with the healthcare providers to maintain fidelity to the program and to enlist new healthcare providers.

To ensure regular quality assurance to maintain high fidelity to our proven model we employ three primary evaluation tools: The Site Observation Scale, completed at in-person and virtual visits to clinics, captures adherence to best practices for program administration and the model. The semi-annual Progress Report, submitted by providers, captures the number of children being served, the number of providers participating in our program, and other quality assurance data. The annual Medical Provider Survey solicits providers assessments of how they and their colleagues are implementing the ROR program in their practices. Furthermore, throughout the year-long project, our Program Managers are in close contact with the participating clinics to answer questions and provide technical support. 20 research studies cite the effectiveness of the intervention, [The Evidence – Reach Out and Read](#). Reach out and Read Works. In the attached link it shows that in participating studies:

- Parents are 2.5x more likely to read with their infants, toddlers and preschoolers.
- Parents are 2.5x more likely to read with their children three or more times per week
- Families are 2.5x more likely to enjoy reading together or to have books in the home.
- Children’s language development is improved by 3-6 months.
- Children’s language ability improves with increased exposure to ROR
- Clinic culture and clinician well-being is improved.

2.Describes the major milestones to be achieved with a supporting schedule. (3 points)

1) Sustain, support and strengthen the ROR evidence based school readiness intervention at 21 medical sites in Fulton County – By December 31, 2024

2) Expand delivery of the ROR intervention at 1 new pediatric sites in Fulton County prioritizing low income, high Medicaid patient populations enrolling up to an additional 2,000 families. – By December 31, 2024

3) Provide 4,000 new children’s books at Fulton County ROR sites – By December 31, 2024

4) Provide technical support, Site Orientation, Site Coordinator, Medical Provider training, site visits, myROR.org portal access and training, in person annual site visits, online programmatic assistance as need at all participating sites. – By December 31, 2024

5) Identify, conduct outreach engage, recruit and train 1 new Fulton County pediatric offices – By December 31, 2024

6)Issue Continuing Medical Education credits to pediatricians who complete the required training.- By December 31, 2024

7) ROR pediatricians will prescribe reading to all children and their families who come to their site for a well visit – By December 31, 2024.

3. Identifies the specific data collection tool(s)/ source(s) used to report progress on performance measures. (3 points)

Kindergarten Readiness: The Georgia Kindergarten Inventory of Developing Skills (GKIDS) is a year-long, performance-based assessment aligned to the state mandated content standards. The goal of the assessment program is to provide teachers with information about the level of instructional support needed by individual students entering kindergarten and first grade. GKIDS will allow teachers to assess student

performance during instruction, record student performance in an on-line database, and generate reports for instructional planning, progress reports, report cards, SST, and/or parent conferences.

Throughout the year, teachers may assess students and record GKIDS data based on their system's curriculum map or report card schedule. At the end of the year, summary reports and individual student reports will be generated based on the data the teacher has entered throughout the year. ROR Georgia will monitor the findings and will measure our success year to year against children arriving ready to learn in Kindergarten and reading to learn by 3rd grade. Source <https://www.gadoe.org/Curriculum-Instruction-and-Assessment/Assessment/Pages/Georgia-Milestones-Assessment-System.aspx> Reading and Math Proficiency.

As an inaugural member of the Get Georgia Reading campaign ROR GA is part of a 100-partner wide consortium comprised of a diverse group of industry, corporate, and nonprofit leaders who share a commitment to Georgia's children. Additionally, Reach Out and Read is a long-standing partner in the National Grade Level Reading campaign which also has a goal of reading proficiency as an indicator of future student success. Everything we do both locally in Georgia and specifically in Fulton County is to minimize the gap of opportunities between the more affluent and less affluent children in our state.

A lack of books in homes where children live in poverty has a direct correlation to future reading scores. ROR Georgia is more than a book giveaway program. We work to train doctors in communities surrounding title 1 schools in Fulton County on early literacy parent engagement strategies and provide them with beautiful new books to position them on a path of success and on par with their more affluent peers. The Georgia Milestones Assessment System (Georgia Milestones) is a comprehensive summative assessment program spanning grades 3 through high school. Georgia Milestones measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in English Language Arts, mathematics, science, and social studies. The 3rd Grade Milestones ELA assessment measures the percentage of all 3rd grade students by county achieving proficient learner or above. Details on the data source and a listing of each county in Georgia can be found at <http://www.getgeorgiareading.org/>. This data is aggregated and provided to the Georgia Department of Education. A summary is found here; <http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Assessment/Pages/Georgia-Milestones-Assessment-System.aspx>.

As an organization ROR GA is unable to track individual children's performance on this assessment due to HIPAA regulations at our medical clinics as well as right to privacy laws at local schools however we are at the table of every notable education roundtable of importance and recognized for the positive impact we are making on helping to prepare Fulton's children for success. For reporting purposes unduplicated is defined as Clients counted once during a specified timeframe, regardless of the number/amount of services received from the agency.

4. Vendor selects three County defined performance measures to report on during the contract period, as identified by the primary service category selected. (3 points)

Number of students assessed as ready for kindergarten

Number of Elementary and middle school students meeting target reading level

Number of boys and young men of color benefiting from My Brother's Keeper programs and services that addresses persistent opportunity gaps. 1.Entering school ready to learn 2. Reading at grade level by third grade

Agency Defined Performance Measure(s):

5. Vendor provides three Agency defined performance measures to report on during the contract period. (3 points)

1) Sustain our current program to participating Fulton County clinics and will support our efforts to enroll up to an additional 2,000 Fulton County children and their parents in our evidence-based school readiness program.

2) Provide 4,000 new books to Fulton County program sites

3) We will enroll one new Fulton County practice to participate in our program. Providers will complete the CME certified medical education certified training and PM's will conduct onsite orientations and site coordinator training, including the Medical Provider Building Connections Begins and Birth training birth to six months along with affiliate toolkits with expanded resources. These milestones will be achieved by the end of the grant period.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.

2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2024 Consolidated Community Services Program 24RFP013124C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 12, 2024, and January 10, 2025)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CCSP funding may result in reimbursement of CCSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CCSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CCSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be

pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2024 Consolidated Community Services Program 24RFP013124C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent

with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 12, 2024 for the period January 1, 2024-June 30, 2024; and January 10, 2025 for the period July 1, 2024-December 31, 2024.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov

**137 Peachtree Street, SW
Atlanta, Georgia 30303**

To Contractor:

**Reach Out and Read Inc.
89 South Street, Suite 201
Johns Creek, Georgia 02111**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE
AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2024**, and shall terminate on **12/31/2024**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the

right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Reach Out and Read Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance

limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the

Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT**Instructions:**

Contractors must attest to compliance with the requirements of O.C.G.A 13-10-91 and the Georgia Department of Labor Rule 300-10-01-.02 by executing the Contractor Affidavit provided.

Applicants are required to complete and upload FORM F and FORM G in two (2) places FORM F: 2024 Georgia Security and Immigration Contractor Affidavit and Agreement, and as applicable FORM G: 2024 Georgia Security and Immigration Subcontractor Affidavit. Must use templates provided in the RFP. Previous year forms will not be accepted.

Form F must include name of agency, EEV number, Signature & Notary.

If applicable, Form G must include name, EEV number, and Signature of subcontractor.

Upload 1-Via Purchasing Bid page - BidNet Direct:

<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

Upload 2 -Via WebGrants under 2024 CCSP Eligibility Requirements:

<https://fulton.dullestech.net>

To Complete Fillable Form - Please enter the all required information,

- ✓ Press "**TAB**" key to navigate easily through the form *once you enter your Agency name, it will repopulate throughout the form.*
- ✓ Save as: "Form F Agency Name" as a .pdf version.
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"

STATE OF GEORGIA**COUNTY OF FULTON****FORM F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services¹ under a contract with **[insert name of prime contractor (Agency)]** Reach Out and Read on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program*,² in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

644849

EEV/Basic Pilot Program* User Identification Number

Reach Out and Read

Name of Contractor (Agency)



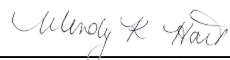
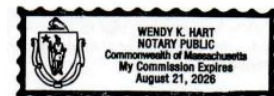
BY: Authorized Signature of Officer or Agent of Contractor

Chief Executive Officer

Title of Authorized Officer or Agent of Contractor of Contractor

Marty Martinez

Printed Name of Authorized Officer or Agent of Contractor

Sworn to and subscribed before me this 20th day of February, 2024.Notary Public: County: MiddlesexCommission Expires: 08/21/2026

¹O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

²*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT**Instructions:**

In the event that your company is awarded the contract for this project and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.

Applicants are required to complete and upload FORM F and FORM G in two (2) places
FORM F: 2024 Georgia Security and Immigration Contractor Affidavit and Agreement, and as applicable FORM G: 2024 Georgia Security and Immigration Subcontractor Affidavit. Must use templates provided in the RFP. Previous year forms will not be accepted.

Form F must include name of agency, EEV number, Signature & Notary.

If applicable, Form G must include name, EEV number, and Signature of subcontractor.

Upload 1-Via Purchasing Bid page - BidNet Direct:

<https://www.bidnetdirect.com/georgia/fultoncounty>

(Note: You will be required to set up a FREE registration with BidNet Direct to use the upload feature)

Upload 2 -Via WebGrants under 2024 CCSP Eligibility Requirements:

<https://fulton.dullestech.net>

To Complete Fillable Form - Please enter the all required information,

- ✓ Press "TAB" key to navigate easily through the form *once you enter your Agency name, it will repopulate throughout the form.*
- ✓ Save as: "Form F Agency Name"
- ✓ Print for Signature and Notary.
- ✓ Scan and upload to WebGrants as directed above in "Upload 1 and Upload 2"

STATE OF GEORGIA

COUNTY OF FULTON

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

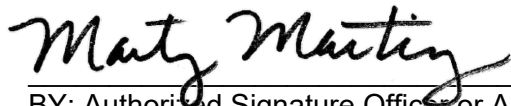
By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services³ under a contract with **[insert name of prime contractor (Agency)] Reach Out and Read** on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program*,⁴ in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

644849

EEV/Basic Pilot Program* User Identification Number of Subcontractor

Reach Out and Read

Name of Subcontractor (Individual/Agency)



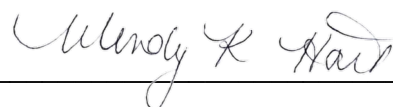
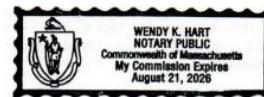
BY: Authorized Signature Officer or Agent of Subcontractor

CEO

Title of Authorized Officer or Agent of Subcontractor

Marty Martinez

Printed Name of Authorized Officer or Agent of Subcontractor

Sworn to and subscribed before me this 20th day of February, 20 24.Notary Public: County: MiddlesexCommission Expires: 08/21/2026

³O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

⁴*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

Caroline Echols

Subject: FW: Fulton Waiver Approved
Attachments: Fulton County ACORD Forms 7.9.24.pdf

From: Edwards, Doris <Doris.Edwards@fultoncountyga.gov>
Sent: Wednesday, June 12, 2024 12:35 PM
To: Amy Erickson <Amy.Erickson@reachoutandread.org>
Subject: FW: Request for Waiver 2024- Reach Out and Read- Approved

Ms. Erickson,

The waiver request for Abuse and Molestation coverage is **approved**. Please upload the COI along with this email as a single document. Thanks



Doris Edwards CPM®
Grant Administrator
Youth and Community Services Division | Department of
Community Development
137 Peachtree Street, SW, Atlanta | Georgia 30303
404-613-8998 (office) | 404-612-3474 (efax)
Connect with Fulton County:
Website | Facebook | Twitter | Instagram | FGTV | #OneFulton
E-News

From: Williams, Cherie <Cherie.Williams@fultoncountyga.gov>
Sent: Wednesday, June 12, 2024 9:06 AM
To: Edwards, Doris <Doris.Edwards@fultoncountyga.gov>
Subject: FW: Request for Waiver 2024- Reach Out and Read- Approved

Good morning Doris,

Thank you for the email. Under the advisement of Fulton County Risk Management, the waiver request for Abuse and Molestation coverage is approved.

Thank you!

Cherie Williams

Program Manager

Youth and Community Services Division | Department of Community Development

404-612-5348 (office) | 404-612-1109 (efax)

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From: Amy Erickson <Amy.Erickson@reachoutandread.org>

Sent: Tuesday, June 11, 2024 12:39 PM

To: Edwards, Doris <Doris.Edwards@fultoncountyga.gov>

Cc: Caroline Echols <caroline@wellspringresource.com>; Melissa Ventura <melissa.ventura@reachoutandread.org>;

Lorrie Stafford <Lorrie.Stafford@reachoutandread.org>; Mashaël Vidal <mashaël.vidal@reachoutandread.org>

Subject: Request for Waiver 2024

Hi Doris,

Thank you so much for your attention to detail and helping us navigate this issue.

Reach Out and Read pediatricians and their staff are volunteers who are trained in the Reach Out and Read program and are solely responsible for the implementation of the intervention. Reach Out and Read paid staff members do not work directly with children and therefore we are formally requesting a waiver to the Abuse and Molestation coverage. As a side note, before we were issued a waiver last year, our finance director, Mashaël Vidal met with our insurance broker and was quoted between \$10,000-\$12,000 for coverage which would be cost prohibitive and a hardship and not in alignment from an operation lens with the day to day activities of our staff.

It is for these reasons we are formally requesting a waiver from the Fulton County Risk Management team.

Thank you so much for assisting us with this and please let us know if you have any questions as well as a determination on our waiver request.

In Gratitude,
Amy Erickson

Amy Erickson

Executive Director

Reach Out and Read Georgia | 770.401.6852

[Website](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Twitter](#) | [YouTube](#)

Amy Erickson

Executive Director

Reach Out and Read Georgia | 770.401.6852

[Website](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Twitter](#) | [YouTube](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/09/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Massachusetts, LLC 980 Washington Street Suite 325 Dedham MA 02026	CONTACT NAME: Michelle Landers PHONE (A/C, No, Ext): (781) 455-6664 FAX (A/C, No): E-MAIL ADDRESS: Michelle.Landers@bbrown.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: The Phoenix Insurance Company</td> <td style="text-align: center;">25623</td> </tr> <tr> <td>INSURER B: Travelers Property Casualty Company of America</td> <td style="text-align: center;">25674</td> </tr> <tr> <td>INSURER C: Hartford Accident and Indemnity Company</td> <td style="text-align: center;">22357</td> </tr> <tr> <td>INSURER D: Travelers Casualty & Surety Co of America</td> <td style="text-align: center;">25658</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: The Phoenix Insurance Company	25623	INSURER B: Travelers Property Casualty Company of America	25674	INSURER C: Hartford Accident and Indemnity Company	22357	INSURER D: Travelers Casualty & Surety Co of America	25658	INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															
INSURED Reach Out & Read Inc. 89 South St. Suite 201 Boston MA 02111															

COVERAGES**CERTIFICATE NUMBER:** Master 24-25**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		6806T6560982442	06/30/2024	06/30/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			6806T6560982442	06/30/2024	06/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			CUP5G1412212442	06/30/2024	06/30/2025	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 5,000,000
	DED RETENTION \$ 5,000						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		08WECAE7G5J	12/23/2023	12/23/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						
	If yes, describe under DESCRIPTION OF OPERATIONS below						
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Directors and Officers Liability			105926690	06/30/2024	06/30/2025	Limit of Liability \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government is listed as Additional Insured on General Liability as per written contract

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government Purchasing Dept 130 Peachtree St SW Ste 1168 Atlanta GA 30303-3459	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>Michelle Landers</i></p>
--	---

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IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Reach Out and Read, Inc.**

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned byName of Signatory: Marty Martinez
Marty Martinez
E95DA7E7B3CA44A...
CEO
Authorized Signature

ATTEST:

ATTEST:

DocuSigned by:
Tonya R. Grier
FEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

DocuSigned byName of 2nd Signatory: **Marty Martinez**
Marty Martinez
D8F7045B2146404...
CEO
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 24-0350 2ND RM: 5/15/2024
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: DCF85243A216467B9ACB16C5AEE6C158

Status: Completed

Subject: Please DocuSign: 2024 CCSP Contract-Reach Out and Read, Inc.-BOC Agenda#24-0350

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 34

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

Cherie.Williams@fultoncountyga.gov

IP Address: 136.55.230.223

Record Tracking

Status: Original

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Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: DocuSign

Signer Events**Signature****Timestamp**

Marty Martinez

amy.erickson@reachoutandread.org

CEO

Security Level: Email, Account Authentication (None)

DocuSigned by:


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Sent: 7/17/2024 12:33:21 PM

Viewed: 7/22/2024 2:07:46 PM

Signed: 7/22/2024 3:29:44 PM

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Electronic Record and Signature Disclosure:

Accepted: 6/1/2021 1:21:17 PM

ID: f18b9eca-2972-4390-bb9b-be8c2a7f1dc2

Marty Martinez

marty.martinez@reachoutandread.org

CEO

Security Level: Email, Account Authentication (None)

DocuSigned by:


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Resent: 7/29/2024 11:39:42 AM

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Signed: 7/29/2024 2:47:08 PM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 7/29/2024 2:45:44 PM

ID: cbc5f0ff-fc3b-43a0-88af-97601cc76dbb

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication (None)

Completed

Sent: 7/29/2024 2:47:11 PM

Viewed: 7/31/2024 1:13:47 PM

Signed: 7/31/2024 1:14:12 PM

Using IP Address: 45.20.200.178

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Stanley Wilson

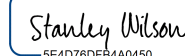
Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication (None)

DocuSigned by:


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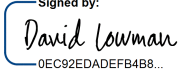
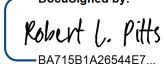
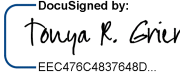

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Signed: 7/31/2024 1:29:57 PM

Signature Adoption: Pre-selected Style

Using IP Address: 76.209.103.30

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 7/31/2024 1:29:59 PM Resent: 8/8/2024 6:21:22 PM Resent: 8/13/2024 12:55:40 PM Viewed: 8/14/2024 9:43:30 AM Signed: 8/14/2024 9:44:53 AM
Electronic Record and Signature Disclosure: Accepted: 8/14/2024 9:43:30 AM ID: 1e59dfbc-fc41-4c6c-8c6f-a1760538cb47		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small> Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 8/14/2024 9:44:57 AM Viewed: 8/14/2024 9:46:39 AM Signed: 8/14/2024 9:48:40 AM
Electronic Record and Signature Disclosure: Accepted: 8/14/2024 9:46:39 AM ID: 1dedeb1b-5083-4098-8b63-605c632cfa68		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 68.208.197.4	Sent: 8/14/2024 9:48:43 AM Viewed: 8/14/2024 9:49:19 AM Signed: 8/14/2024 9:53:48 AM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small> Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 8/14/2024 9:53:53 AM Viewed: 8/14/2024 10:11:44 AM Signed: 8/14/2024 10:11:50 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>EEC476C4837648D...</small>  Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 8/14/2024 10:11:54 AM Viewed: 8/14/2024 12:21:51 PM Signed: 8/14/2024 12:22:04 PM
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 8/14/2024 12:22:09 PM Viewed: 8/14/2024 12:29:04 PM Signed: 8/14/2024 12:29:09 PM
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2024 12:33:20 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2024 12:33:20 PM Resent: 8/14/2024 12:29:17 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/17/2024 12:33:20 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/14/2024 12:29:13 PM Viewed: 8/14/2024 3:02:37 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/17/2024 12:33:20 PM
Certified Delivered	Security Checked	8/14/2024 12:29:04 PM

Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	8/14/2024 12:29:13 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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