

AMENDMENT NO. 1 TO FORM OF CONTRACT

Contractor: **Complete Contracting Partners LLC**

Contract No.: **23ITB138741K-JAJ(C), Task Order Contract for Minor Construction(B)**

Address: **3721 New Macland Road Ste. 200-316**
City, State **Powder Springs, GA 30127**

Telephone: **404-409-6145**

Email: **quincy@crmsservicesllc.com**

Contact: **Quincey Collins**
President/CEO

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Complete Contracting Partners LLC** to provide The Department of Real Estate and Asset Management is seeking to establish and utilize a Task Order Contract for Minor Construction Projects, formerly referred to as "Fast Track" (hereinafter called TOC) and is a firm-fixed-price indefinite-quantity contract. The work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with a General Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures, or other real property. Ordering is accomplished by means of issuance of a Work Order against the contract., dated 08-21-2024, on behalf of the Department Of Real Estate & Asset Management department; and

WHEREAS, the purpose of this amendment is for the approving of increasing spending authority to cover the cost to provide continued standby repair, alteration, modernization, maintenance, rehabilitation, construction services for County facilities and to complete the on-going replacement/emergency repair projects at the Fulton County Jail Complex.

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on 08-21-2024 and 24-0540.

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 1 to Form of Contract is effective as of the 21st day of August 2024, between the County and Complete Contracting Partners LLC, who agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To cover the cost to provide continued standby repair, alteration, modernization, maintenance, rehabilitation, construction services for County facilities and to complete the on-going replacement/emergency repair projects at the Fulton County Jail Complex.
2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$300,000.00,(three hundred thousand dollars).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

[INTENTIONALLY LEFT BLANK]

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

Signed by:

Robert L. Pitts

Robert L. Pitts, Chairman
Fulton County Board of
Commissioners

ATTEST:

DocuSigned by:

Tonya R. Grier

Tonya R. Grier
Clerk to the Commission

(Affix Corporate Seal)



APPROVED AS TO FORM:

DocuSigned by:

Patrick O'Connor

Office of the County Attorney

APPROVED AS TO CONTENT:

Signed by:

Joseph Davis

Joseph Davis
Department Of Real Estate & Asset
Management

CONSULTANT/CONTRACTOR:

**Complete Contracting Partners
LLC**

DocuSigned by:

Anquison Collins

Anquison Collins
President

ATTEST:

Secretary/
Assistant Secretary

(Affix Corporate Seal)

ATTEST:

DocuSigned by:

Candace Metzger

Notary Public

County: Gwinnett

Commission Expires: 10.28.24

Signed by:
(Affix Notary Seal)



ITEM#: 24-0540 8/21/2024 Second Regular Meeting

ITEM#: _____

24-0540 8/21/2024 Second Regular Meeting		
RCS: _____ RECESS MEETING		RM: _____ REGULAR MEETING



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Network Group LLC - GA PO Box 1439 Snellville GA 30078		CONTACT NAME: Janine Walker PHONE (A/C, No, Ext): (470) 705-0238 E-MAIL: jwalker@insnetworkgroup.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A : ALLIED WORLD SURPLUS LINES INS CO INSURER B : STATE AUTOMOBILE INS CO INSURER C : ACCIDENT FUND INS CO OF AMERICA INSURER D : PENNESYLVANIA MANUFACTUERS ASSOC INS INSURER E : INSURER F :	
		NAIC # 24319 25135 10166 12262	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ EXCESS LIAB						EACH OCCURRENCE \$ 2,000,000
	☐ CLAIMS-MADE						AGGREGATE \$ 2,000,000
	DED RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	☒ Y	N / A	WCGA000534000	03/07/2024	03/07/2025	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	INLAND MARINE			790-03-38-81-0001	09/13/2023	09/13/2024	SCHLD EQUIP 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FULTON COUNTY GOVERNMENT - PURCHASING 130 PEACHTREE ST SW STE 1168 ATLANTA GA 30303	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Janine Walker</i>
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Certificate Of Completion

Envelope Id: 77227CDAA628459A8213C0D3D61868CC

Status: Completed

Subject: Complete Contracting Partners, LLC-Task Order Contract for Minor Construction-BOC#24-0540

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 5

Signatures: 6

Envelope Originator:

Certificate Pages: 6

Initials: 0

James Jones

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Enveloped Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Atlanta, GA 30303

james.jones@fultoncountyga.gov

IP Address: 66.56.15.17

Record Tracking

Status: Original

Holder: James Jones

Location: DocuSign

9/16/2024 5:55:43 AM

james.jones@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: DocuSign

Signer Events**Signature****Timestamp**

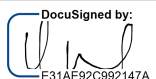
Quincy Collins

quincy@crmservicesllc.com

OWNER

Security Level: Email, Account Authentication (None)

DocuSigned by:

E31AE92C992147A...

Sent: 9/16/2024 6:12:56 AM

Viewed: 9/16/2024 6:13:39 AM

Signed: 9/16/2024 6:13:48 AM

Signature Adoption: Drawn on Device

Using IP Address: 166.196.54.35

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 9/25/2018 8:56:27 AM

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Candyce Nietrzeba

candyce@qbatlanta.com

Security Level: Email, Account Authentication (None)

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021EEA5117B34E1...

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Resent: 9/16/2024 7:55:15 PM

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Resent: 9/17/2024 10:43:29 AM

Viewed: 9/17/2024 1:14:25 PM

Signed: 9/17/2024 1:14:58 PM

Signature Adoption: Pre-selected Style

Using IP Address: 73.137.43.170

Electronic Record and Signature Disclosure:

Accepted: 12/6/2021 6:19:51 AM

ID: f7001745-dab4-4b7f-896e-f60835100ba1

James Jones

james.jones@fultoncountyga.gov

Assistant Purchasing Agent

BROWN & ROOT INDUSTRIAL SERVICESLLC

Security Level: Email, Account Authentication (None)

Completed

Sent: 9/17/2024 1:15:01 PM

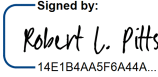
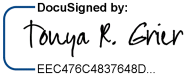
Viewed: 9/17/2024 1:19:19 PM

Signed: 9/17/2024 1:19:33 PM

Using IP Address: 66.56.15.17

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Joseph Davis joseph.davis@fultoncountyga.gov Director Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 9/19/2024 4:12:31 AM ID: a0801d86-bb21-4faa-bc85-b54bdb521ba0	Signed by:  B20354A88008422... Signature Adoption: Pre-selected Style Using IP Address: 69.236.118.50 Signed using mobile	Sent: 9/17/2024 1:19:36 PM Viewed: 9/19/2024 4:12:31 AM Signed: 9/19/2024 4:12:52 AM
Patrick O'Connor patrick.oconnor@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 9/24/2024 10:24:17 AM ID: 3af5a859-10c5-4dc0-ab67-b000cbd213e0	DocuSigned by:  68048F0EDCEC451... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 9/19/2024 4:12:55 AM Viewed: 9/24/2024 10:24:17 AM Signed: 9/24/2024 10:36:33 AM
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8	Completed Using IP Address: 68.208.197.4	Sent: 9/24/2024 10:36:36 AM Viewed: 9/25/2024 6:31:41 AM Signed: 9/25/2024 6:33:46 AM
Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 9/25/2024 6:40:37 AM ID: 9055496d-28ca-4c22-a231-b500b2ff6dad	Signed by:  14E1B4AA5F6A44A... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 9/25/2024 6:33:49 AM Viewed: 9/25/2024 6:40:37 AM Signed: 9/25/2024 6:40:48 AM
Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/16/2018 7:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4	DocuSigned by:  EEC476C4837848D...  Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10	Sent: 9/25/2024 6:40:51 AM Viewed: 9/25/2024 7:41:33 AM Signed: 9/25/2024 7:41:43 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/25/2024 7:41:46 AM
James Jones james.jones@fultoncountyga.gov Assistant Purchasing Agent BROWN & ROOT INDUSTRIAL SERVICESLLC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/25/2024 7:41:48 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/16/2024 6:12:56 AM
Envelope Updated	Security Checked	9/16/2024 6:30:16 AM
Envelope Updated	Security Checked	9/16/2024 6:30:16 AM
Certified Delivered	Security Checked	9/25/2024 7:41:33 AM
Signing Complete	Security Checked	9/25/2024 7:41:43 AM
Completed	Security Checked	9/25/2024 7:41:48 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.