



Fulton County Board of Commissioners  
**Agenda Item Summary**

# 18-1026

BOC Meeting Date  
 12/5/2018

**Requesting Agency**  
 Information Technology

**Commission Districts Affected**  
 .

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to utilize Federal Contract - Fulton County Information Technology (FCIT), GSA Schedule 70 -GS-35F-0249J for Dedicated Hosting Services in the amount of \$500,000 with AT&T Corporation, (Atlanta, GA) to provide Data Center Colocation Services to the County. Effective dates: January 1, 2019 to December 31, 2019.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-459, requests for approval of statewide contracts of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

**Is this a purchasing item?**

Yes

**Summary & Background**

*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: FCIT requests approval to utilize the GSA contract to provide self-managed Data Center Colocation services and maintenance.

The co-located data center serves as the County's Disaster Recovery site and provides a stable and physically secure environment which incorporates industry recognized best data center practices as well as adequate redundant power, cooling, and connectivity.

The scope of work includes providing internet access, connectivity and bandwidth for the County's public facing websites and services; the migration of existing County equipment and data from three current backup and internet locations; the construction of a caged area in which equipment and data will be centralized, housed and secured; and, connections to data circuits, and necessary power to manage all of the above.

Community Impact: Approval of this award will allow Fulton County to receive Data Center Colocation services, support and equipment at the contract approved price, providing savings to the County.

Department Recommendation: FCIT recommends approval of this award.

Project Implications: Approval of this award saves dollars for the county, while providing Data Center Colocation services that are needed by the County.

Agency Director Approval		County Manager's Approval
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

Community Issues/Concerns: There are no community concerns with this project.

Department Issues/Concerns: There are no Department concerns with this project.

History of BOC Agenda Item: County has utilized cooperative purchasing agreements in past years where it benefited the County.

To protect the interests of the County, the County Attorney shall approve the Contract as to form and substance, and make any necessary modification, prior to execution by the Chairman.

<b>Contract &amp; Compliance Information</b>	<i>(Provide Contractor and Subcontractor details.)</i>
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Agency Director Approval		County Manager's Approval
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**# 18-1026**

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				

<b>Total Contract Value</b>	.
<b>Total M/FBE Values</b>	.
<b>Total Prime Value</b>	.

**Fiscal Impact / Funding Source** *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*  
 100-999-S666-1493: General, Non-Agency, Telephone: \$500,000 pending approval of 2019 budget.

**Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*  
 Exhibit 1: GSA Schedule 70 – Dedicated Hosting Services  
 Exhibit 2: Contractors Performance Report

**Source of Additional Information** *(Type Name, Title, Agency and Phone)*  
 Kenneth Poinsette, Deputy CIO, 404.612.0015

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

**Procurement**

<b>Contract Attached:</b> .	<b>Previous Contracts:</b> .
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<b>Solicitation Number:</b> .	<b>Submitting Agency:</b> Information Technology	<b>Staff Contact:</b> Kenneth Poinsette, Deputy CIO	<b>Contact Phone:</b> 404.612.0015
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**Description:** To provide Data Center Colocation Services to the County.

**FINANCIAL SUMMARY**

<b>Total Contract Value:</b>	<b>MBE/FBE Participation:</b>
Original Approved Amount: .	Amount: .                   %: .
Previous Adjustments: .	Amount: .                   %: .
This Request:                   .\$500,000	Amount: .                   %: .
TOTAL:                           .\$500,000	Amount: .                   %: .

**Grant Information Summary:**

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

<b>Funding Line 1:</b> 100-999-S666-1493: \$500,000 pending approval of 2019 budget.	<b>Funding Line 2:</b> .	<b>Funding Line 3:</b> .	<b>Funding Line 4:</b> .
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**KEY CONTRACT TERMS**

<b>Start Date:</b> 1/1/2019	<b>End Date:</b> 12/31/2019
<b>Cost Adjustment:</b> .	<b>Renewal/Extension Terms:</b> .

**ROUTING & APPROVALS**  
(Do not edit below this line)

X	Originating Department:	Whitmore, Sharon	Date: 10/26/2018
X	County Attorney:	Ringer, Cheryl	Date: 12/3/2018
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 12/5/2018
X	Finance/Budget Analyst/Grants Admin:	McNair, Sherri	Date: 10/30/2018
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 12/5/2018

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT  
GOODS AND COMMODITIES SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2018	9/30/2018	1/1/2018	12/31/2018
O Number			PO Date
Department	<u>Information Technology</u>		
Contract Number	GSA Schedule 70 GSA Contract GS-35F-0249J		
Service Commodity	Data Center Co-Locations Services		
Contractor	AT&T		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

0 The services provided consistently meet our requirements and their contractual obligations

1

2

3

4

Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On time Completion Per Contract)

Comments:

0 Vendor has been responsive to all requests

1

2

3

4

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

0 Account team has been professional and courteous

1

2

3

4

# 18-1026 all expectations

- 1
- 2
- 3
- 4

[Empty box for expectations]

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

- 0
- 1
- 2
- 3
- 4

Comments:

Vendor personnel have been responsive, professional & courteous.

Overall Performance Rating: 4.0

<p>Would you select/recommend this vendor again?          Check box for Yes. Leave Blank for No</p> <p><input checked="" type="radio"/> Yes   <input type="radio"/> No</p>	<p>Rating completed by:</p>	<p>Gregory Crayton</p>
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Department Head Name	Department Head Signature	Date
<p>Shawn L. Whitmore</p>	<p><i>Shawn L. Whitmore</i></p>	<p>9/7/2018</p>

## AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICE LIST

### General Purpose Commercial Information Technology Equipment, Software and Services

Special Item No.	132-3 Leasing of Product
Special Item No.	132-40 Cloud Computing Services
Special Item No.	132-51 Information Technology Professional Services
Special Item No.	132-52 Electronic Commerce Services

#### **SPECIAL ITEM NUMBER 132-3 LEASING OF PRODUCT**

FSC/PSC Class of W070 LEASE-RENT OF ADP EQ & SUPPLIES

FSC/PSC CLASS W058

Note: The ordering activity is responsible for the obligation of funds consistent with applicable law. Agencies are advised to review the lease terms and conditions contained in this price list prior to ordering and obligating funding for a lease.

#### **SPECIAL ITEM NUMBER SIN 132-40 – CLOUD COMPUTING SERVICES**

FPDS Code D305                      IT and Telecom- Teleprocessing, Timeshare, and Cloud Computing

#### **SPECIAL ITEM NUMBER SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified



**Note 1:** Offerors and Agencies are advised that the Group 70 - Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 2:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**SPECIAL ITEM NUMBER SIN 132-52 - ELECTRONIC COMMERCE (EC) SERVICES**

FPDS Code D304	Internet Access Services
FPDS Code D399	Other Data Transmission Services, Not Elsewhere Classified- Except "Voice" and Pager Services

Contact Information:

AT&T Corp.  
3033 Chain Bridge Road Oakton, VA 22124  
Randall Blandin (571)354-4095  
<http://www.att.com/gov>  
Contract Number: GS-35F-0249J  
Period Covered by Contract: February 22, 1999 through February 21, 2019  
General Services Administration  
Federal Supply Service  
Price List current through Modification #0102, Effective Dated July 19, 2016

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage System (<http://www.gsaadvantage.gov>).

## COOPERATIVE PURCHASING/STATEWIDE/GSA

## USE JUSTIFICATION FORM

Department Name:

Contract # and Title:

Date:

In order to utilize the use of cooperative purchasing, statewide or a GSA contract the User Department is responsible for providing the following justification information:

1. Provide justification for the use of the cooperative purchasing/statewide/GSA contract your department would like to utilize:
  
2. Attach a copy of the cooperative purchasing/statewide/GSA contract document or the contract information.
  
3. Provide an explanation regarding the cost analysis conducted and why utilizing this contract is best value. Costs must be analyzed to ensure that the use is best value for the County. (check all appropriate)
  - leveraging benefits of volume purchasing
  - volume discounts
  - service delivery requirement advantages
  - reduction of cycle times
  - enhanced service specification

Additional information:

## # 18-1026

Prior to making the decision to utilize a cooperative purchasing, statewide or GSA contract, the Purchasing Director is responsible for conducting the following due diligence:

The Purchasing Representative must complete the following information:

1. Reviewed the justification for use from the User Department and determined the use of the cooperative purchasing/statewide/GSA contract is justified.  
 Yes  No
2. Obtained a copy of the cooperative purchasing/ statewide contract and other related documents (i.e., solicitation document, award letter, etc.) and determined that the contract is current (not expired).  Yes  No
3. Reviewed the cost analysis provided by the User Department and determined the following:
  - leveraging benefits of volume purchasing
  - volume discounts
  - service delivery requirement advantages
  - reduction of cycle times
  - enhanced service specification
4. Are the need(s) of the User Department met/achieved with the cooperative purchasing/statewide/GSA contract?  Yes  No
5. Is the entity is authorized to conduct/transact business in the State of Georgia?  
 Yes  No
6. If applicable, is the entity in compliance with the Georgia Security and Immigration Act (E-Verify)?  Yes  No
7. When applicable, if the contract is for services or professional services is the entity capable of providing Certificate of Insurance?  Yes  No