



Fulton County Board of Commissioners  
**Agenda Item Summary**

# 17-0556

**BOC Meeting Date**  
 7/19/2017

**Requesting Agency**  
 Police

**Commission Districts Affected**  
 5, 6,

**Requested Action** *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*  
 Request approval of lowest responsible bidder – Police Department, Bid# 17ITBC104141B-BR, Toughbook Laptops in the amount of \$103,293.36 with Southern Computer Warehouse (Marietta, Ga) for the purchase of 51 Toughbook laptops. This purchase 100% grant funded (balance of 2014 JAG Grant and 2015 JAG Grant. This is a one-time procurement.

**Requirement for Board Action** *(Cite specific Board policy, statute or code requirement)*  
 In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

**Is this Item related to a Strategic Priority Area?** *(If yes, note strategic priority area below)*  
 Yes All People are safe

**Is this a purchasing item?**  
 Yes

**Summary & Background** *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** This request is for the purchase of 51 Toughbook laptops from Southern Computer Warehouse for the Police Department. The two apparent low bidders were deemed non-responsive because they did not meet the key components that were detailed in the bid specifications:

**Community Impact:** Procurement will provide the department with an inventory of reliable Toughbook laptops for use in calls for service.

**Department Recommendation:** Recommend approval of the purchase.

**Project Implications:** There are no Project implications.

**Community Issues/Concerns:** There are no Community Issues/Concerns.

**Department Issues/Concerns:** There are no Department Issues/Concerns.

**History of BOC Agenda Item:** No, this is a new procurement.

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**Contract & Compliance Information**

*(Provide Contractor and Subcontractor details.)*

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:	67	47	17	131
No. Bids Received:	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>

<b>Total Contract Value</b>	Click here to enter text.
<b>Total M/FBE Values</b>	Click here to enter text.
<b>Total Prime Value</b>	Click here to enter text.

**Fiscal Impact / Funding Source** *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*  
 461-320-JA14-1408, Grants, Justice Assistance Grant FY14, Equipment Non-Capitalizable, \$21,657.09  
 461-320-JA15-1408, Grants, Justice Assistance Grant FY15, Equipment Non-Capitalizable \$81,636.27

**Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*  
 Exhibit 1: Bid Tabulation Sheet  
 Exhibit 2: Contractors Performance Report

**Source of Additional Information** *(Type Name, Title, Agency and Phone)*  
 Gary D. Stiles, Chief of Police, Police Department, (404) 613-5711

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b> Felicia Strong-Whitaker, Director	<b>Phone</b> (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

Revised 03/12/09 (Previous versions are obsolete)

**Procurement**

<b>Contract Attached:</b> No	<b>Previous Contracts:</b> No		
<b>Solicitation Number:</b> 17ITBC104141B-BR	<b>Submitting Agency:</b> Police Department	<b>Staff Contact:</b> Gary D. Stiles	<b>Contact Phone:</b> 404-613-5711

**Description:** Toughbook Laptops

**FINANCIAL SUMMARY**

<b>Total Contract Value:</b>		<b>MBE/FBE Participation:</b>	
Original Approved Amount:	.	Amount:	%. .
Previous Adjustments:	.	Amount:	%. .
This Request:	\$103,293.36	Amount:	%. .
<b>TOTAL:</b>	<b>\$103,293.26</b>	Amount:	%. .

**Grant Information Summary:**

Amount Requested:	\$103,293.36	<input type="checkbox"/>	Cash
Match Required:	.	<input type="checkbox"/>	In-Kind
Start Date:	01/01/2016	<input type="checkbox"/>	Approval to Award
End Date:	12/31/2017	<input type="checkbox"/>	Apply & Accept
Match Account \$:	.		

<b>Funding Line 1:</b> 461-320-JA15-1408, Grants, Justice Assistance Grant FY15, Equipment Non-Capitalizable, \$81,636.27	<b>Funding Line 2:</b> 461-320-JA14-1408, Grants, Justice Assistance Grant FY14, Equipment Non-Capitalizable, \$21,657.09	<b>Funding Line 3:</b> .	<b>Funding Line 4:</b> .
---------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------	-----------------------------

**KEY CONTRACT TERMS**

<b>Start Date:</b> Effective Upon Approval	<b>End Date:</b> One-time procurement
<b>Cost Adjustment:</b> .	<b>Renewal/Extension Terms:</b> .

**ROUTING & APPROVALS**  
(Do not edit below this line)

X	Originating Department:	Stiles, Gary	Date: 6/16/2017
X	County Attorney:	Palmer, Ashley	Date: 7/13/2017
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 7/13/2017
X	Finance/Budget Analyst/Grants Admin:	Ash, Angela	Date: 6/23/2017
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 7/13/2017

Fulton County Public Bid Opening



Bid: RFQ 320 17ITBC104141B-BR

Close Date/Time: 2017-02-20 11:00:00

Commodity Group	Code	Description	Bid Amount
Vendor Code	Legal Name		
1 Default	20454	Microcomputers, handheld, Laptop, & Notebook	
VS0000058802	Dell Marketing LP		\$74,023.04
VS0000020768	HOWARD INDUSTRIES INC		\$96,512.00
VS0000061895	iCare Technology Geeks		\$127,920.00
VC0000112214	ZONES INC.		\$115,431.16
VS0000062041	ProLogic ITS, LLC		\$105,816.88
VS0000062528	Diltex Inc		\$105,998.88
VS0000007531	SOUTHERN COMPUTER WAREHOUSE		\$105,318.72
VS0000062412	Avisent Technologies		\$114,308.48

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE				
CONTRACTORS PERFORMANCE REPORT OTHER SERVICES				
Report Period Start	Report Period End		Contract Period Start	Contract Period End
9/21/2015	12/31/2015		9/21/2015	12/31/2015
PO Number				PO Date
PO22009231500...				9/21/2015
Department	POLICE			
Bid Number				
Service Commodity	TOUGHBOOK LAPTOP COMPUTERS			
Contractor	SOUTHERN COMPUTER WAREHOUS			

- 0 = Unsatisfactory *Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.*
- 1 = Poor *Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.*
- 2 = Satisfactory *Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.*
- 3 = Good *Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.*
- 4 = Excellent *Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.*

1. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

0

1

2

3

4

The laptops were received to the specifications requested.

2. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

0

1

2

3

4

During the report period, the overall rating in this area was good. The laptops were received in a timely manner.

3. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

0

1

2

3

4

We did not have any time that I am aware of where we had any problems in which we needed to inquire with the vendor about a problem.

4. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

Comments:

0

# 17-0556

- 1
- 2
- 3
- 4

The overall satisfaction was good.

5. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

- 0
- 1
- 2
- 3
- 4

Comments:  
The overall rating in this area was excellent. The vendor submitted their BID proposal to the specifications requested, and the laptops that we received were to the specifications requested.

Overall Performance Rating:	3.4		
Would you select/recommend this vendor again? (Check box for Yes. Leave Blank for No)		Rating completed by:	JohnA.Cross
<input checked="" type="radio"/> Yes <input type="radio"/> No			
Department Head Name	Department Head Signature		Date
<i>Darryl Halbert</i>	<i>Darryl Halbert</i>		6/5/2017