

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

**FULTON COUNTY, GEORGIA**

**CONTRACTOR:** Type full legal Company Name

CFS STAFF

Signed by:

*Robert L. Pitts*

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

Signed by:

*Tonya R. Grier*

Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)

APPROVED AS TO FORM:

Signed by:

*Chad Alexis*

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

*David Manuel*

David Manuel, Director  
Fulton County Department of Arts & Culture

Please select RCS or RM

RCS

X RM

Attach a copy of the notarized signature page & LOA

Signed by:

*Dan Baldwin*

Dan Baldwin, Board Chair

ATTEST:

Please select Attest or Notary from the checkbox

Attest  
 Notary

Signed by:

*Rand Suffolk*

Rand Suffolk, Executive Director

(Affix Corporate Seal)

ATTEST:



Attach the LOA using the paper clip.

Notary Public

(LOA)

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: _____ RM: _____	ITEM#: 25-0786 2 <sup>nd</sup> RM: 10/15/2025
REGULAR MEETING	SECOND REGULAR MEETING

LEGAL STAFF



HIGH MUSEUM OF ART ATLANTA

August 25, 2025

Letter of Authority

To Whom It May Concern:

This letter certifies that Rand Suffolk, Director (rsuffolk@high.org; 404-733-4433) has the authority to enter into a contract on behalf of High Museum of Art, Division of Robert W. Woodruff Arts Center, Inc. with the Fulton County Commission under the guidance of the Fulton County Arts Council.

Sincerely,

A handwritten signature in blue ink that reads "Charlene Crusoe-Ingram".

Charlene Crusoe-Ingram

Board Vice Chair of Nominations

A handwritten signature in blue ink that reads "Janine Monroe".

**Janine Monroe**  
**NOTARY PUBLIC**  
Fulton County, GEORGIA  
My Commission Expires 02/09/2026

**AMENDMENT NO. 1 TO THE CONTRACT FOR SERVICES AGREEMENT  
BETWEEN FULTON COUNTY, GEORGIA AND CONTRACTOR**

Contractor: High Museum of Art  
Address: 1280 Peachtree Street NE  
City, State Atlanta, GA 30309  
Telephone: 4047334433  
E-mail: rand.suffolk@high.org  
Contact: Rand Suffolk

**W I T N E S S E T H**

WHEREAS, pursuant to O.C.G.A. § 36-1-19.1, Fulton County is authorized under the laws of the State of Georgia to enter into contracts for services with individuals, corporations and institutions, for purely charitable purposes, including benevolent purposes for arts and humanities, and to purchase services from such individuals, corporations and institutions; and

WHEREAS, High Museum of Art has submitted to the Fulton County Department of Arts & Culture ("FCAC") an application for Fulton County funding associated with the Fulton County Contracts for Services program for arts-related services, and the Fulton County Arts Council has recommended that this funding be made available to High Museum of Art by the Fulton County Board of Commissioners ("BOC"); and

WHEREAS, on June 18, 2025, the Fulton County BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0476; and

WHEREAS, Fulton County ("County") entered into a Contract for Services Agreement with High Museum of Art to provide arts-related services, dated June 18, 2025; and

WHEREAS, on September 17, 2025, the BOC approved Resolution 25-0721, which amended Fulton County's budget to increase the departmental budget for the FCAC by an additional \$1,700,000.00 based on current underruns in the County's overall Fiscal Year 2025 budget; and

WHEREAS, in light of Resolution 25-0721, the Fulton County Arts Council made new recommendations to the BOC, which included an additional contribution amount of **\$16500** for Contractor; and

WHEREAS, on October 15, 2025, the BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0786.

**NOW, THEREFORE,** the County and the Contractor agree as follows:

This Amendment No. 1 to the Contract for Services Agreement between Fulton County, Georgia and High Museum of Art (“the Parties”) is effective as of this the 15 day of October 2025. The Parties agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the original Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Contractor is to perform the Scope of Work set forth in the original Contract.
2. **COMPENSATION:** The services described under the Scope of Work in the original Contract shall be performed by Contractor for a total additional amount not to exceed **\$16500** (SIXTEEN THOUSAND FIVE HUNDRED DOLLARS).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman of the Fulton County Board of Commissioners, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. \_1\_ TO FORM OF CONTRACT:** Except as modified by this Amendment No. \_1\_ to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

**[INTENTIONALLY LEFT BLANK]**

## Certificate Of Completion

Envelope Id: 2349644A-32E4-4241-8EF4-5101809D4825

Status: Completed

Subject: High Museum of Art REV - 2025 CONTRACTS FOR SERVICES- - AMENDMENT - Agenda Item - 25-0786

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 4

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Alexis Whitehead

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

Alexis.Whitehead@fultoncountyga.gov

IP Address: 73.43.28.9

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Alexis.Whitehead@fultoncountyga.gov

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Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

### Signature

### Timestamp

David Manuel

david.manuel@fultoncountyga.gov

Director of Arts & Culture

Security Level: Email, Account Authentication (None)

DocuSigned by:

*David Manuel*

E41CE12C05E74A9...

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Signature Adoption: Pre-selected Style

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## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Dan Baldwin

dsb@baldwincap.com

Managing Partner

Na

Security Level: Email, Account Authentication (None)

Signed by:

*Dan Baldwin*

649B4A74A239486...

Sent: 10/31/2025 9:28:14 AM

Viewed: 10/31/2025 9:29:11 AM

Signed: 10/31/2025 9:30:05 AM

Signature Adoption: Pre-selected Style

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## Electronic Record and Signature Disclosure:

Accepted: 10/31/2025 9:29:11 AM

ID: e4ff2e60-9f91-409a-b966-a1700d3d7c28

Rand Suffolk

rsuffolk@high.org

Director

High Museum of Art

Security Level: Email, Account Authentication (None)

Signed by:

*Rand Suffolk*

2B553A42BD004CD...

Sent: 10/31/2025 9:30:07 AM

Viewed: 10/31/2025 4:17:36 PM

Signed: 10/31/2025 4:23:34 PM



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## Electronic Record and Signature Disclosure:

Accepted: 10/31/2025 4:17:36 PM

ID: 15a98609-eeef-4a61-9009-a99bec4dd5c1



Signer Events	Signature	Timestamp
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Accepted: 10/27/2025 11:21:47 AM  
ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Alexis Whitehead  
Alexis.Whitehead@fultoncountyga.gov  
Security Level: Email, Account Authentication (None)

**VIEWED**

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Carbon Copy Events	Status	Timestamp
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Brian Jones  
brian.jones@fultoncountyga.gov  
President-Elect  
Fulton County Government  
Security Level: Email, Account Authentication (None)

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Shantras Lakes  
shantras.lakes@fultoncountyga.gov  
Contracts for Services Program Manager  
Fulton County Government  
Security Level: Email, Account Authentication (None)

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Tasha Tavaras  
tasha.tavaras@fultoncountyga.gov  
CFS Specialist  
Fulton County Government!  
Security Level: Email, Account Authentication (None)

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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	10/30/2025 9:28:17 PM
Certified Delivered	Security Checked	11/6/2025 10:56:42 AM
Signing Complete	Security Checked	11/6/2025 10:56:49 AM
Completed	Security Checked	11/6/2025 10:56:58 AM

**Payment Events**

**Status**

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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