

AMENDMENT NO. 5 TO FORM OF CONTRACT

Contractor: ***Quality Living Services, Inc.***

Contract No. ***Memorandum of Understanding between Fulton County and Quality of Living Services, Inc.***

Address: ***4001 Danforth Road, SW***
City, State ***Atlanta, Georgia 30331***

Telephone: ***(404) 612-1121***

E-mail: ***QLS1@fultoncountyga.gov***

Contact: ***Irene Richardson, President***
QLS, Inc. Board of Directors

W I T N E S S E T H

WHEREAS, Fulton County, Georgia ("County"), on behalf of its Department of Senior Services, entered into a Memorandum of Understanding ("MOU") with Quality Living Services, Inc. ("QLS") in the amount of \$50,000.00 to provide planning and coordination of services for the senior population of Fulton County at the Fulton County/QLS Center for Senior Citizens, dated November 17, 2021 (Agenda Item 21-0918), for a term commencing on January 1, 2022 through December 31, 2022, with five (5) automatic successive renewals; and

WHEREAS, on January 19, 2022, the Board of Commissioners allocated an additional \$100,000.00 in financial support to QLS as part of the FY2022 budget pursuant to Agenda Item 22-0050; and

WHEREAS, on May 4, 2022 pursuant to Agenda Item 22-0322, the Board of Commissioners approved an amendment to the MOU to provide this additional \$100,000.00 in financial support for the senior population of Fulton County at QLS; and

WHEREAS, the May 4, 2022, which was Amendment No. 1 to the MOU, was inadvertently officially designated as Amendment No. 2 to the MOU; and

WHEREAS, the MOU was automatically renewed on January 1, 2023 to run through December 31, 2023 ("1st Renewal"); and

WHEREAS, on January 18, 2023, the Board of Commissioners allocated an additional \$500,000.00 in financial support to QLS as part of the FY2023 budget pursuant to Agenda Item 23-0044; and

WHEREAS, on February 15, 2023 pursuant to Agenda Item 23-0131, the Board of Commissioners approved Amendment No. 3 to the MOU to provide this additional \$500,000.00 in financial support for Life Enrichment, Fitness and Congregate Dining services for the senior population of Fulton County at QLS; and

WHEREAS, the MOU was automatically renewed on January 1, 2024 to run through December 31, 2024 (2nd Renewal"); and

WHEREAS, on January 24, 2024, the Board of Commissioners allocated an additional \$100,000.00 (non-recurring) in financial support to QLS as part of the FY2024 budget pursuant to Agenda Item 24-0051; and

WHEREAS, on March 20, 2024 pursuant to Agenda Item 24-0206, the Board of Commissioners approved Amendment No. 4 to the MOU to provide this additional \$100,000 in financial support for the senior population of Fulton County at QLS; and

WHEREAS, Amendment No. 4 also amended the MOU to capture the County's responsibility of employing a qualified computer instructor; and

WHEREAS, the MOU was automatically renewed on January 1, 2025 to run through December 31, 2025 (3rd Renewal"); and

WHEREAS, on January 29, 2025, the Board of Commissioners allocated an additional \$100,000.00 (non-recurring) in financial support to QLS as part of the FY2025 budget pursuant to Agenda Item 25-0070; and

WHEREAS, the County is now amending the MOU to reflect this additional \$100,000.00 to supplement existing funding for QLS, with this approval being designated as Amendment No. 5 to the MOU; and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this amendment was approved by the Fulton County Board of Commissioners on [Insert Board of Commissioners approval date and item number].

NOW, THEREFORE, the County and the Contractor agree as follows:

This Amendment No. 5 to Form of Contract (MOU) is effective as of the ____ day of ____, 2025, between the County and QLS, who agree that all Services specified will be performed in accordance with this Amendment No. 5 to Form of Contract (MOU) and the Contract (MOU) Documents as set forth below.

1. **SCOPE OF WORK TO BE PERFORMED:** Planning and coordination of Life Enrichment, Fitness and Congregate Dining services for the senior population of Fulton County at the Fulton County/QLS Center for Senior Citizens. Quarterly

progress reports will be provided in April, July, October 2025 and January 2026.

Section B (County/DSS Responsibilities) of the original MOU, as amended, is further amended to add new sections (5) and (6), to read as follows:

- (5) Employ a qualified computer instructor to provide ongoing computer classes including but not limited to the following subject areas:
 - Introduction to Computers and Keyboarding
 - Introduction to Microsoft Applications:
 - Word, Excel, Power Point, and Publisher
 - Using the Internet
 - E-mail, Social Media, Zoom, etc.
 - Smart Phones
 - Iphone and Android
 - Cyber Security
- (6) The computer instructor is responsible for the following:
 - a. Develops and designs course curriculum
 - b. Manages course schedules
 - c. Manages and maintains computer lab
 - d. Provides supplies for the computer classes.
 - e. Serves 150 or more residents of Fulton County age 60 and above through the computer classes.
 - f. Maintains accurate records of expenditures and the disposition of funds in accordance with good accounting practices. Such records shall be made available

- 2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed \$150,000.00. Compensation will be remitted in three payments; contractor is to submit invoices by the following dates: 3/31/2025; 4/28/2025; and 5/31/2025.
- 3. **LIABILITY OF COUNTY:** This Amendment No. 5 to Form of Contract (MOU) shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
- 4. **EFFECT OF AMENDMENT NO. 5 TO FORM OF CONTRACT (MOU):** Except as modified by this Amendment No. 5 to Form of Contract (MOU), the MOU, and all Contract (MOU) Documents, remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Amendment to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be

hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

**QUALITY LIVING SERVICES,
INC.**

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Irene Richardson, President
QLS, Inc. Board of Directors

ATTEST:

ATTEST:

Tonya R. Grier
Clerk to the Commission

Secretary/
Assistant Secretary

(Affix County Seal)

(Affix Corporate Seal)

APPROVED AS TO FORM:

ATTEST:

Office of the County Attorney

Notary Public

APPROVED AS TO CONTENT:

County: _____

Ladisa Onyiliogwu, Director
Department of Senior Services

Commission Expires: _____

(Affix Notary Seal)

ITEM#: _____ RCS: _____ RECESS MEETING	ITEM#: _____ RM: _____ REGULAR MEETING
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