



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Library

BID/RFP NUMBER: 21RFP0210B-EC

BID/RFP TITLE: Shelf-Ready Books for Adults, Teens and Children and Lease Books for Adults

ORIGINAL APPROVAL DATE: June 16, 2021

RENEWAL EFFECTIVE DATES: January 1, 2025 to December 31, 2025

RENEWAL OPTION #: 4 OF 4

NUMBER OF RENEWAL OPTIONS: 4

RENEWAL AMOUNT: \$800,000.00

COMPANY'S NAME: Baker & Taylor LLC

ADDRESS: 2810 Coliseum Centre Drive

CITY: Suite 300

STATE: NC

ZIP: 28217

This Renewal Agreement No. 4 was approved by the Fulton County Board of Commissioners on BOC DATE: November 6, 2024 BOC NUMBER: 24-0709.

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

BAKER & TAYLOR, LLC

Signed by:

Robert L. Pitts

14F1B4AA5F6834A...

**Robert L. Pitts, Chairman
Fulton County Board of Commissioners**

Signed by:

Lee Ann Queen

A88E24D586924BA...

**Lee Ann Queen
Director-Pricing Services**

ATTEST:

DocuSigned by:

Tonya R. Grier

EEC476C4837648D...

**Tonya R. Grier
Clerk to the Commission**

Signed by:



(Affix County Seal)

ATTEST:

**Secretary/
Assistant Secretary**

(Affix Corporate Seal)

AUTHORIZATION OF RENEWAL:

DocuSigned by:

Gayle Holloman

94183FCA11D54AB...

**Gayle Holloman, Executive Director
Fulton County Library System**

DocuSigned by:

Jennifer B. Rhyme

4C19E28227D2497...

Notary Public

County: Gaston

Commission Expires: December 4, 2027

Signed by:

(Affix Notary Seal)



ITEM#: <u>24-0709</u> RCS: <u>11/6/2024</u> FIRST REGULAR MEETING	ITEM#: _____ RM: _____ SECOND REGULAR MEETING
---	---

CERTIFICATE OF INSURANCE





Fulton County

Legislation Details

File #: 24-0709 **Version:** 1 **Name:**

Type: Consent - Arts and Libraries **Status:** Agenda Ready

File created: 9/12/2024 **In control:** Board of Commissioners

On agenda: 11/6/2024 **Final action:**

Title: Request approval to renew an existing contract - Fulton County Library Systems, 21RFP0210B-EC, Shelf-Ready Books for Adults, Teens and Children and Lease Books for Adults in an amount not to exceed \$800,000.00 with Baker and Taylor, Inc. to provide to provide adult, young adult, and children's books, and adult best-selling lease books. This action exercises the fourth of 4 renewal options. No renewal options remain. Effective dates: January 1, 2025 through December 31, 2025.

Sponsors:

Indexes:

Code sections:

Attachments: 1. CONTRACT RENEWAL EVALUATION FORM - Shelf Ready, 2. RENEWAL AGREEMENT NO. 4 - Shelf Ready Books, 3. Performance Evaluation

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Certificate Of Completion

Envelope Id: DA9BCA0888BE47AD96D421D3F9719A45	Status: Completed
Subject: 21RFP0210B-EC, Shelf-Ready Books for Adults, Teens and Children Contract Renewal Agreement No. 4	
Parcel ID:	
Source Envelope:	
Document Pages: 6	Signatures: 5
Certificate Pages: 6	Initials: 0
AutoNav: Enabled	Stamps: 2
Envelope Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Elsa D. Castro
	141 Pryor Street
	Purchasing & Contract Compliance, Suite 1168
	Atlanta, GA 30303
	elsa.castro@fultoncountyga.gov
	IP Address: 74.174.59.4

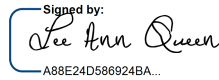
Record Tracking

Status: Original 11/7/2024 7:22:41 AM	Holder: Elsa D. Castro elsa.castro@fultoncountyga.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: DocuSign

Signer Events

Lee Ann Queen
QueenL@baker-taylor.com
Director-Pricing Services
BTAC United Acquisition Holding Company(files for B&T
Security Level: Email, Account Authentication (None)

Signature

Signed by:

A88E24D586924BA...
Signature Adoption: Pre-selected Style
Using IP Address: 136.226.82.121

Timestamp

Sent: 11/7/2024 7:39:10 AM
Viewed: 11/7/2024 1:04:22 PM
Signed: 11/12/2024 6:55:07 AM

Electronic Record and Signature Disclosure:

Accepted: 11/12/2024 6:53:08 AM
ID: d3bbf7e4-ff06-45fc-a7f2-206900d6bdb2

Jennifer B. Rhyne
Jennifer.rhyne@baker-taylor.com
Director, Pricing Services
Security Level: Email, Account Authentication (None)

DocuSigned by:

4C19E28237D2497...

Sent: 11/12/2024 6:55:09 AM
Viewed: 11/12/2024 7:51:45 AM
Signed: 11/12/2024 7:52:12 AM



Signature Adoption: Pre-selected Style
Using IP Address: 199.184.255.217

Electronic Record and Signature Disclosure:

Accepted: 12/13/2022 9:44:24 AM
ID: 7acca7fa-9d6a-414a-8795-2dc0ebbd2ab7

Elsa D. Castro
elsa.castro@fultoncountyga.gov
Chief Assistant Purchasing Agent
Fulton County Government
Security Level: Email, Account Authentication (None)

Completed
Using IP Address: 172.56.71.88


Sent: 11/12/2024 7:52:14 AM
Viewed: 11/12/2024 10:02:37 AM
Signed: 11/12/2024 10:03:00 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Gayle Holloman
 Gayle.Holloman@fultoncountyga.gov
 Executive Director
 Fulton County Government
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 94183FCA11D54AB...
 Signature Adoption: Pre-selected Style
 Using IP Address: 12.247.68.34

Sent: 11/12/2024 10:03:02 AM
 Viewed: 11/12/2024 11:54:18 AM
 Signed: 11/12/2024 11:54:32 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign


Nikki Peterson
 nikki.peterson@fultoncountyga.gov
 Chief Deputy Clerk to the Board of Commissioners
 Fulton County Government
 Security Level: Email, Account Authentication (None)

Completed
 Using IP Address: 68.208.197.4

Sent: 11/12/2024 11:54:34 AM
 Viewed: 11/12/2024 12:23:59 PM
 Signed: 11/13/2024 7:04:38 AM

Electronic Record and Signature Disclosure:
 Accepted: 11/27/2017 10:39:37 AM
 ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8



Robert L. Pitts
 harriet.thomas@fultoncountyga.gov
 Chairman
 Security Level: Email, Account Authentication (None)

Signed by:

 14E1B4AA5F6A44A...
 Signature Adoption: Pre-selected Style
 Using IP Address: 68.208.197.4

Sent: 11/13/2024 7:04:40 AM
 Viewed: 11/13/2024 7:07:21 AM
 Signed: 11/13/2024 7:07:33 AM

Electronic Record and Signature Disclosure:
 Accepted: 11/13/2024 7:07:21 AM
 ID: e249c801-2084-49db-8e26-8b1c6d6db6bd

Tonya R. Grier
 tonya.grier@fultoncountyga.gov
 Clerk to the Commission
 Fulton County
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 EEC476C4837648D...

 Signature Adoption: Pre-selected Style
 Using IP Address: 99.96.24.191

Sent: 11/13/2024 7:07:35 AM
 Viewed: 11/13/2024 7:10:23 AM
 Signed: 11/13/2024 7:10:29 AM

Electronic Record and Signature Disclosure:
 Accepted: 3/16/2018 7:54:59 AM
 ID: f3f241e8-3027-4447-9476-6cf20ae25dd4

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Dian DeVaughn
 dian.dev Vaughn@fultoncountyga.gov
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/13/2024 7:10:32 AM
 Viewed: 11/13/2024 7:11:43 AM

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jamar Parker
Jamar.Parker@fultoncountyga.gov
Financial Systems Manager
Fulton County Government
Security Level: Email, Account Authentication
(None)



Sent: 11/13/2024 7:10:34 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	11/7/2024 7:39:10 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM
Certified Delivered	Security Checked	11/13/2024 7:10:23 AM
Signing Complete	Security Checked	11/13/2024 7:10:29 AM
Completed	Security Checked	11/13/2024 7:10:34 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.