

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Library

BID/RFP NUMBER: 21RFP0210B-EC

BID/RFP TITLE: Shelf-Ready Books for Adults, Teens and Children and Lease Books for

Adults

ORIGINAL APPROVAL DATE: June 16, 2021

RENEWAL EFFECTIVE DATES: January 1, 2025 to December 31, 2025

RENEWAL OPTION #: 4 OF 4

NUMBER OF RENEWAL OPTIONS: 4

RENEWAL AMOUNT: \$800,000.00

COMPANY'S NAME: Baker & Taylor LLC

ADDRESS: 2810 Coliseum Centre Drive

CITY: Suite 300

STATE: NC

ZIP: 28217

This Renewal Agreement No. 4 was approved by the Fulton County Board of Commissioners on BOC DATE: November 6, 2024 BOC NUMBER: 24-0709.

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

Signed by: Robert L. Pitts

Robert L. Pitts, Chairman Fulton County Board of Commissioners

ATTEST:

DocuSigned by: Tonya R. Grier EC476C4837648E

Tonya R. Grier Clerk to the Commission

(Affix County Seal)



AUTHORIZATION OF RENEWAL:

DocuSigned by:

Gayle Holloman

Gayle Holloman, Executive Director Fulton County Library System

BAKER & TAYLOR, LLC

Vee Ann Queen

Lee Ann Queen Director-Pricing Services

ATTEST:

Secretary/ Assistant Secretary

(Affix Corporate Seal)

ATTEST:

DocuSigned by: Jennifer B. Klyne

Notary Public

County:_____Gaston

Commission Expires: ______ December 4, 2027

(Affix Notary Seal)



ITEM#:	RCS:_11/6/2024	ITEM#:	RM:
FIRST REGULAR M	EETING	SECOND REGU	ILAR MEETING

CERTIFICATE OF INSURANCE



BAKERTAY ACORD **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

									1/2024
THIS CERTIFICATE IS ISSUED AS A MA CERTIFICATE DOES NOT AFFIRMATIV BELOW. THIS CERTIFICATE OF INSUR REPRESENTATIVE OF RECOULCED AN	ELY ANC	or n e do	IEGATIVELY AMEND, EX DES NOT CONSTITUTE A	TEND (OR ALTER TH	HE COVERA	GE AFFORDED BY THE	POLIC	IES
REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the poli				l'av(ioc	· must have		INCLIDED provisions o	- 60 00	darood
If SUBROGATION IS WAIVED, subject t									
this certificate does not confer any right								Statem	
PRODUCER				CONTA NAME:		IcCormack			
USI Insurance Services, LLC					o, Ext): 980-26	5-5819	FAX (A/C, No):		
6100 Fairview Rd Ste 1400				E-MAIL	_{ss:} susan.m	ccormack			
Charlotte, NC 28210				ADDRE	55: 0000				NAIC #
704 543-0258								25623	
INSURED								25674	
Baker & Taylor, LLC								26832	
2810 Coliseum Center Driv	/e					ierican Aman	ice insurance oo.		20002
Charlotte, NC 28217				INSURE					
				INSURE					
COVERAGES CER	TIEIC	ATE	NUMBER:	INSURE	RF:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES			-					POLIC	
INDICATED. NOTWITHSTANDING ANY REC CERTIFICATE MAY BE ISSUED OR MAY P EXCLUSIONS AND CONDITIONS OF SUCH	QUIRE	EMEN	T, TERM OR CONDITION O	F ANY D BY TI	CONTRACT OF HE POLICIES N REDUCED E	R OTHER DO DESCRIBED I 3Y PAID CLAI	CUMENT WITH RESPECT HEREIN IS SUBJECT TO A	то wh	ICH THIS
INSR LTR TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
A X COMMERCIAL GENERAL LIABILITY	Х	Х	H630A0440117PHX24				EACH OCCURRENCE	\$1,00	0,000
CLAIMS-MADE X OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,00	
							MED EXP (Any one person)	\$10,0	00
							PERSONAL & ADV INJURY	\$1,00	
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$2,00	•
POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$2,00	,
OTHER:								\$	-,
B AUTOMOBILE LIABILITY	X	Х	BAA051606124I3G		11/02/2024	11/02/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person)	\$ 1,000,000	
OWNED SCHEDULED							BODILY INJURY (Per accident)	Ψ \$	
V HIRED V NON-OWNED							PROPERTY DAMAGE	\$	
							(Per accident)	\$	
B X UMBRELLA LIAB X OCCUR	Х	X	CUPA051781924I3		11/02/2024	11/02/2025	EACH OCCURRENCE	\$25,000,00	
EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$25,0	00,000
DED X RETENTION \$10,000							▼ PER OTH-	\$	
C WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Х	WCE78380203 (AOS)		11/02/2024		▲ STATUTE ÉR		
C ANY PROPRIETOR/PARTNER/EXECUTIVE N	N/A	Х	WCF11238701 (WI)		11/02/2024	11/02/2025	E.L. EACH ACCIDENT	\$1,00	
(Mandatory in NH) If yes, describe under							L. DISEASE - EA EMPLOYEE \$1,000,000		0,000
DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$1,00	0,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	ACORI	D 101, Additional Remarks Sched	ule, may l	be attached if mo	re space is requ	ired)		
Fulton County Government, its offici									
accordance with the policy provision			•		-	•	•		
policies. A waiver of subrogation is granted in favor of certificate holder in accordance with the policy provisions of the general liability, automobile liability and workers compensation policies. Umbrella									
	tom	obile	e liability and workers	compe	ensation po	licies. Umb	orella		
follows form.									
CERTIFICATE HOLDER CANCELLATION									
Fulton County Government			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN						
Attn: Purchasing & Contract			ACC	ORDANCE W	ITH THE PO	LICY PROVISIONS.			
Compliance Dept.									
130 Peachtree Street SW, St.			AUTHORIZED REPRESENTATIVE						
Atlanta, GA 30303-3459				A 0	0				

Q Pa

B

RD 25 (2016/03) **1 of 1** #S46934362/M46929805 ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

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Fulton County

Legislation Details

File #:	24-0709	Version: 1	Name:		
Туре:	Consent - A	rts and Libraries	Status:	Agenda Ready	
File created:	9/12/2024		In control:	Board of Commissioners	
On agenda:	11/6/2024		Final action:		
Title:	Request approval to renew an existing contract - Fulton County Library Systems, 21RFP0210B-EC, Shelf-Ready Books for Adults, Teens and Children and Lease Books for Adults in an amount not to exceed \$800,000.00 with Baker and Taylor, Inc. to provide to provide adult, young adult, and children's books, and adult best-selling lease books. This action exercises the fourth of 4 renewal options. No renewal options remain. Effective dates: January 1, 2025 through December 31, 2025.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	ttachments: 1. CONTRACT RENEWAL EVALUATION FORM - Shelf Ready, 2. RENEWAL AGREEMENT NO. 4 Shelf Ready Books, 3. Performance Evaluation				
Date	Ver. Action	By	A	tion	Result

Certificate Of Completion

Envelope Id: DA9BCA0888BE47AD96D421D3F9719A45 Status: Completed Subject: 21RFP0210B-EC, Shelf-Ready Books for Adults, Teens and Children Contract Renewal Agreement No. 4 Parcel ID: Source Envelope:

Signatures: 5

Initials: 0

Stamps: 2

Document Pages: 6 Certificate Pages: 6 AutoNav: Enabled Envelopeld Stamping: Enabled Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original 11/7/2024 7:22:41 AM Security Appliance Status: Connected Storage Appliance Status: Connected

Signer Events

Lee Ann Queen QueenL@baker-taylor.com

Director-Pricing Services

BTAC United Acquisition Holding Company(files for B&T Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Accepted: 11/12/2024 6:53:08 AM ID: d3bbf7e4-ff06-45fc-a7f2-206900d6bdb2

Jennifer B. Rhyne

Jennifer.rhyne@baker-taylor.com

Director, Pricing Services

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Accepted: 12/13/2022 9:44:24 AM ID: 7acca7fa-9d6a-414a-8795-2dc0ebbd2ab7

Elsa D. Castro

elsa.castro@fultoncountyga.gov Chief Assistant Purchasing Agent

Fulton County Government

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Holder: Elsa D. Castro elsa.castro@fultoncountyga.gov Pool: StateLocal Pool: Fulton County Government

Signature

Nee Ann Queen A88F24D586924BA

Signature Adoption: Pre-selected Style Using IP Address: 136.226.82.121

Jennifer B. Klyne 4019E28237D2497...

Contraction of the second

Completed

Using IP Address: 172.56.71.88

DocuSigned by

Signature Adoption: Pre-selected Style Using IP Address: 199.184.255.217

Sent: 11/12/2024 7:52:14 AM Viewed: 11/12/2024 10:02:37 AM Signed: 11/12/2024 10:03:00 AM

Sent: 11/12/2024 6:55:09 AM Viewed: 11/12/2024 7:51:45 AM Signed: 11/12/2024 7:52:12 AM

Atlana, GA 30303 elsa.castro@fultoncountyga.gov IP Address: 74.174.59.4

Location: DocuSign

Envelope Originator:

Purchasing & Contract Compliance, Suite 1168

Elsa D. Castro

141 Pryor Street

Location: DocuSign

Timestamp Sent: 11/7/2024 7:39:10 AM Viewed: 11/7/2024 1:04:22 PM Signed: 11/12/2024 6:55:07 AM

DocuSign

Signer Events

Gayle Holloman Gayle.Holloman@fultoncountyga.gov

Executive Director

Fulton County Government

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Nikki Peterson

nikki.peters on @fulton countyga.gov

Chief Deputy Clerk to the Board of Commissioners

Fulton County Government

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8

Robert L. Pitts harriet.thomas@fultoncountyga.gov

Chairman Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 11/13/2024 7:07:21 AM ID: e249c801-2084-49db-8e26-8b1c6d6db6bd

Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission

Fulton County

Security Level: Email, Account Authentication (None)

Signature

Gayle Holloman 94183FCA11D54AB...

Signature Adoption: Pre-selected Style Using IP Address: 12.247.68.34

Completed

Using IP Address: 68.208.197.4

Timestamp

Sent: 11/12/2024 10:03:02 AM Viewed: 11/12/2024 11:54:18 AM Signed: 11/12/2024 11:54:32 AM

Sent: 11/12/2024 11:54:34 AM Viewed: 11/12/2024 12:23:59 PM Signed: 11/13/2024 7:04:38 AM

— Signed by: Robert L. Pitts — 14E1B4AA5F6A44A...

Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4

— DocuSigned by: Tonya R. Grier — EEC476C4837648D...



Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191

Sent: 11/13/2024 7:04:40 AM Viewed: 11/13/2024 7:07:21 AM Signed: 11/13/2024 7:07:33 AM

Sent: 11/13/2024 7:07:35 AM Viewed: 11/13/2024 7:10:23 AM Signed: 11/13/2024 7:10:29 AM

Electronic Record and Signature Disclosure	e:
Accepted: 3/16/2018 7:54:59 AM	

ID: f3f241e8-3027-4447-9476-6cf20ae25dd4

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 11/13/2024 7:10:32 AM Viewed: 11/13/2024 7:11:43 AM

Carbon Copy Events

Status

COPIED

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Jamar Parker

Jamar.Parker@fultoncountyga.gov

Financial Systems Manager

Fulton County Government

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign Sent: 11/13/2024 7:10:34 AM

Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	11/7/2024 7:39:10 AM		
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM		
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM		
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM		
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Envelope Updated	Security Checked	11/7/2024 7:52:19 AM		
Envelope Updated	Security Checked	11/7/2024 7:52:19 AM		
Certified Delivered	Security Checked	11/13/2024 7:10:23 AM		
Signing Complete	Security Checked	11/13/2024 7:10:29 AM		
Completed	Security Checked	11/13/2024 7:10:34 AM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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Windows® 2000, Windows® XP, Windows		
Vista®; Mac OS® X		
Final release versions of Internet Explorer® 6.0		
or above (Windows only); Mozilla Firefox 2.0		
or above (Windows and Mac); Safari [™] 3.0 or		
above (Mac only)		
Acrobat [®] or similar software may be required		
to view and print PDF files		
800 x 600 minimum		
Allow per session cookies		

Required hardware and software

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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