



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent
Department of Purchasing & Contract Compliance ^{DS} FSW

FROM: Evaluation Committee Recommendation Letter

DATE: August 20, 2024

PROJECT: #23RFP092723K-JA, Program Management Services for DREAM

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-referenced project on behalf of the Superior Court Administration.

Two (3) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. JA&E Veterans Support Center
2. JLL
3. Heery + Russell, a JV

After review of the technical proposal the following firms were short-listed:

1. JLL
2. Heery + Russell, a JV

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Heery + Russell, a JV**, with a total score of **87.92%** is the recommended vendor for the award of #23RFP092723K-JA, Program Management Services for DREAM.

Evaluation Committee Recommendation Letter
Date: August 20, 2024
#23RFP092723K-JA, Program Management Services for DREAM
Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

DocuSigned by:
Joseph Davis
B20354A88008422...
Joseph Davis, Director
Department of Real Estate and Asset Management

DocuSigned by:
Timothy Dimond
A424AE8892AA43d...
Timothy Dimond, Deputy Director
Department of Real Estate and Asset Management

DocuSigned by:
Samuel Bakare
7A1C162746FC4BE...
Samuel Bakare, Administrator, Building Construction
Department of Real Estate and Asset Management (DREAM)

Evaluation Committee Recommendation Letter

Date: August 20, 2024

#23RFP092723K-JA, Program Management Services for DREAM

Page | 3

EVALUATION CRITERIA	WEIGHT	JLL	Heery + Russell, a JV
Project Approach	25.00%	16.67%	22.92%
Qualifications of Key Personnel	25.00%	18.75%	20.83%
Relevant Project Experience	20.00%	15.00%	16.67%
Availability of Personnel	15.00%	10.00%	12.50%
Cost Proposal	15.00%	11.86%	15.00%
TOTAL SCORE:	100.00%	72.28%	87.92%