



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS FOR**

**Cooperative Agreement Westmorland County,  
Commonwealth of Pennsylvania**

**For**

**Fulton County Department Community  
Development**

# STATE OF GEORGIA

## Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

### CERTIFICATE OF AUTHORITY

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

**Northeast & Bucks Co.**  
a Foreign Profit Corporation

has been duly formed under the laws of **Pennsylvania** and has filed an application meeting the requirements of Georgia law to transact business as a **Foreign Profit Corporation** in this state.

WHEREFORE, by the authority vested in me as Secretary of State, the above **Foreign Profit Corporation** is hereby granted, on **02/06/2024**, a certificate of authority to transact business in the State of Georgia as provided by Title 14 of the Official Code of Georgia Annotated. Attached hereto is a true and correct copy of said application.

WITNESS my hand and official seal in the City of Atlanta  
and the State of Georgia on **02/07/2024**.



*Brad Raffensperger*

Brad Raffensperger  
Secretary of State

APPLICATION FOR CERTIFICATE OF AUTHORITY

\*Electronically Filed\*  
Secretary of State  
Filing Date: 2/6/2024 11:51:19 AM

BUSINESS INFORMATION

CONTROL NUMBER 24026190  
BUSINESS NAME Northeast & Bucks Co.  
BUSINESS TYPE Foreign Profit Corporation  
EFFECTIVE DATE 02/06/2024  
HOME JURISDICTION Pennsylvania  
NAME IN HOME JURISDICTION Northeast & Bucks Co.  
DATE OF FORMATION IN HOME JURISDICTION 03/15/1979  
COMMENCEMENT DATE IN GEORGIA 02/06/2024

PRINCIPAL OFFICE ADDRESS

ADDRESS 800 Vinial St, Suite B414, Pittsburgh, PA, 15212, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Garrett Tomlinson	3459 Lawrenceville-Suwanee Road, Suite D, Suwanee, GA, 30024, USA	Gwinnett

OFFICER(S)

NAME	TITLE	ADDRESS
Laura Northup	SECRETARY	3254 Katie Way, Mechanicsburg, PA, 17055, USA
Thomas Lonergan	CFO	739 Granville Circle, Jamison, PA, 18929, USA
William Wasielewski	CEO	2625 Syracuse Court, Sewickley, PA, 15143, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE William Wasielewski  
AUTHORIZER TITLE Authorized Person

**Pennsylvania Department of State**  
Bureau of Corporations and Charitable Organizations  
PO Box 8722 | Harrisburg, PA 17105-8722  
T: 717-787-1057  
[dos.pa.gov/BusinessCharities](https://dos.pa.gov/BusinessCharities)

**Regarding:** NORTHEAST & BUCKS CO.  
**Request Type:** Subsistence Certificate **Issuance Date:** November 07, 2023  
**Request No.:** 025043827 **File No.:** 0000686234  
**Receipt No.:** 000758157  
**Filing Type:** Domestic Business Corporation  
**Filing Subtype:** Business  
**Initial Filing Date:** March 15, 1979  
**Status:** Active

**TO ALL WHOM THESE PRESENTS SHALL COME, GREETING:**

I DO HEREBY CERTIFY THAT

NORTHEAST & BUCKS CO.

is currently subsisting on the records of the Department of State as of the issuance date herein.

I DO FURTHER CERTIFY THAT this Subsistence Certificate shall not imply that all fees, taxes and penalties owed to the Commonwealth of Pennsylvania are paid.



IN TESTIMONY WHEREOF, I have  
hereunto set my hand and caused the seal  
of my office to be affixed, the day and year  
above written

**Albert Schmidt**  
Secretary of the Commonwealth

Verify this certificate online at [www.file.dos.pa.gov](https://www.file.dos.pa.gov)

## **Contract Agreement**

This Agreement for technical assistance (TA) services is made and entered into by and between **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter referred to as “County” and Northeast & Bucks Company DBA, Mullin & Lonergan Associates (M&L), hereinafter referred to as “**M&L**” or “Contractor”, authorized to transact business in the State of Georgia.

## **Contract Documents**

County and Vendor agree that the Agreement consists of the following contract documents:

- I. Form of this Contract Agreement
- II. Terms and Conditions of Westmorland County, Commonwealth of Pennsylvania
- III. Attachment A, Scope of Work
- IV. Attachment B, Compensation Fee Schedule
- V. Exhibit 1, Certificate of Insurance
- VI. Exhibit 2, Georgia Security and Immigration Contractor Affidavit

This Agreement was approved by the Fulton County Board of Commissioners on November 6, 2024, BOC Item # 24-0718 In the amount of \$82,000.00.

## **Contract Term**

The contract will commence January 1, 2025, through December 31, 2025.

## **Contract Modification**

If during performing the services under this Agreement, the County and Agency agree that due to the nature of the services being provided, it is understood that the County will need flexibility in order to meet the needs of the User Department. Therefore, when it is necessary, the County may make changes to the services as described herein and in the referenced exhibits. Any such changes will be incorporated by written amendments in the form of a Contract Modification. Any modification(s) to this Agreement must be documented in writing in the form of a Purchase Order (“PO”) Modification or an Amendment to this Agreement.

The PO Modification form must be approved and signed by the User Department Head or his/her designee and submitted in AMS to the Department of Purchasing & Contract Compliance. The Department of Purchasing & Contract Compliance will issue a PO Modification documenting the modification to this Agreement to the Agency and the User Department.

The Amendment and/or supplemental agreement shall conform to the requirements of Fulton County Purchasing Code §102-420 which is incorporated herein by reference.

### **Indemnification**

M&L shall, to the fullest extent permit by law, indemnify the County and protect defend, indemnity and hold harmless the County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims arising out of or resulting in whole or part from any actual or alleged act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any firm or subcontractor; or anyone for whose acts any of them may be liable in the performance of the Contract Services;
- b) Violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Contractor in the performance of Contract services; or
- c) Liens, claims or actions made by the Contractor or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Contractor, or its subcontractor(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit actor, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

### **Insurance**

M&L agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the Westmorland County, Commonwealth of Pennsylvania. M&L agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

## **Notices**

Notices concerning the termination of this Agreement, notices of alleged or actual violations of the terms or conditions of this Agreement, and other notices of similar importance shall be made:

By the County to:

Director  
Department of Community Development  
137 Peachtree Street, SW  
Atlanta, Georgia 30303  
Attn: Stanley Wilson  
Email: [stanley.wilson@fultoncountyga.gov](mailto:stanley.wilson@fultoncountyga.gov)

With a copy to:

Chief Purchasing Agent  
Department of Purchasing & Contract Compliance  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, Georgia 30303  
Attn: Felicia Strong-Whitaker  
Email: [felicia.strong-whitaker@fultoncountyga.gov](mailto:felicia.strong-whitaker@fultoncountyga.gov)

And by the County to:

President  
Northeast & Bucks Company DBA, Mullin &  
Lonergan Associates (M&L)  
800 Vinial Street, Suite B414  
Pittsburgh, PA 15212  
Attn: Bill Wasielewski  
Email: [billw@mandl.net](mailto:billw@mandl.net)


## **Cooperation with other Consultants**

Consultant will undertake the Project in cooperation with and in coordination with other studies, projects or related work performed for, with or by County's employees, appointed committee(s) or other Consultants. Consultant shall fully cooperate with such other related Consultants and County employees or appointed committees. Consultant shall provide within his schedule of work, time and effort to coordinate with other Consultants under contract with County. Consultant shall not commit or permit any act, which will interfere with the performance of work by any other Consultant or by County employees. Consultant shall not be liable or responsible for the delays of third parties



**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:


**FULTON COUNTY, GEORGIA**

Signed by:  
  
14E1B4AA5F6A44A  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

DocuSigned by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission  
(Affix County Seal) 

APPROVED AS TO FORM:


Signed by:  
  
0EC92EDADEFB4B8  
Office of the County Attorney

APPROVED AS TO CONTENT:



DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Department of Community Development

CONSULTANT:

**NORTHEAST & BUCKS  
COMPANY DBA, MULLIN &  
LONERGAN ASSOCIATES  
(M&L)**

Signed by:  
  
3774CE32FE50432...  
Bill Wasielewski  
President

ATTEST:

Signed by:  
  
4EEA5EC957D0434...  
Laura D. Northrup  
Secretary/  
Assistant Secretary  
(Affix Corporate Seal) 

ATTEST:

Notary Public

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: 24-0718 RCS: 11/6/2024

FIRST REGULAR MEETING

ITEM#: \_\_\_\_\_ RM: \_\_\_\_\_

SECOND REGULAR MEETING



# **ATTACHMENT A**

## **SCOPE OF WORK**

*Fulton County, GA*

# **Scope of Services and Fees for Providing Technical Assistance related to HUD Community Planning & Development Programs**

**September, 2024**



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# Scope of Work

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M&L is prepared to provide Fulton County, GA assistance with the preparation of various documents and technical assistance related to the County's HUD CPD programs through December of 2025. These services would include the completion of the FY 2025-2029 Consolidated Plan and FY 2025 Annual Action Plan, the development and preparation of the County's FY 2026 Annual Action Plan, the preparation of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2024, and implementation services, HOME ARP technical services related to any needed RFPs assistance with implementation and TBRA RFP development, and on-going technical assistance related to the administration and implementation of the County's Community Development Block Grant (CDBG), HOME, ESG, HOME ARP NSP Programs.

We will also provide services, as needed, related to the NSP close-out, HOME match technical services and HOP loan underwriting and reviews.

## **A. Completion of the FY 2025-2029 Five Year Consolidated Plan and FY 2025 Annual Action Plan**

In 2024, M&L began working on the County's FY 2025-2029 Five Year Consolidated Plan and Annual Action Plan for FY 2025. Between January-March of 2025, M&L will finalize these documents for submission to HUD in IDIS. These documents will meet all of the current HUD regulatory requirements.

## **B. Preparation of Annual Action Plan for FY 2026**

M&L will prepare the County's FY 2026 Annual Action Plan for its CDBG, HOME and ESG programs. The Annual Action Plan will list the specific actions, activities, and programs the County will undertake during Program Year 2026 to address the priority needs. The County's Annual Action Plan will be prepared by M&L in the HUD required eCon Planning suite for IDIS, in accordance with all required HUD elements and specifically include the following items:


- Citizen Participation
- Inclusion of all Financial Resources
- Annual Objectives
- Description of Activities including:
  - Development of performance measures and outcomes
  - Annual Affordable Housing Goals
  - Public Housing
  - Homeless and Special Needs
  - Barriers to Affordable Housing
  - Program Specific Requirements
  - Maps
  - Tables

A more detailed Scope of Services follows:

1. Standard Form 424



2. A description of the activities the County will undertake during the coming year to address the priority needs and local objectives identified. These activities will be determined through consultation with County officials. This description will identify the local objectives that will be addressed by the activities that are expected to be undertaken using formula grant funds, other HUD assistance, non-HUD sources of funds, and program income which the County expects to receive during the program year. This information will be presented in the table prescribed by HUD.
3. Activities the County will undertake during the next year to address emergency shelter and transitional housing needs of homeless individuals and families, to prevent low income individuals and families with children from becoming homeless, and to help homeless persons make the transition to permanent housing and independent living; the nature and extent of anti-homelessness activities to be undertaken in the County will be determined through consultation with County officials, and will be based on the extent of need and the availability of resources.
4. Actions the County plans to take during the next year to foster and maintain affordable housing, fair housing, public housing improvements and resident initiatives; remove barriers to affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of households with incomes below the poverty line, develop institutional structure, address obstacles to meeting underserved needs, and enhance coordination between public and private housing and social service agencies. This action plan will be drawn from the conclusions and recommendations reached in the County's most recent Analysis of Impediments to Fair Housing.
5. The Action Plan will include the following elements:
  - AP-15 Expected Resources
  - AP-20 Annual Goals and Objectives
  - AP-35 Projects
  - AP-50 Geographic Distribution
  - AP-55 Affordable Housing
  - AP-60 Public Housing
  - AP-65 Homeless and Other Special Needs Activities
  - AP-75 Barriers to Affordable Housing
  - AP-85 Other Actions
  - AP-90 Program Specific Requirements
6. Certifications - The Consolidated Plan will contain the certifications required by HUD.
7. Monitoring - The Consolidated Plan will describe the standards and procedures which the County will use to monitor activities to be carried out in furtherance of the Consolidated Plan. The County may continue to make use of subrecipient organizations to carry out certain portions or all of the community's CDBG Program. Mullin & Lonergan will recommend applicable subrecipient monitoring



techniques and standards. These standards and procedures will ensure long-term compliance with requirements of the programs involved.

### **C. Consolidated Annual Performance Evaluation Report (CAPER) for FY 2024**

M&L will prepare the County's CAPER for the Program Year 2024, complying with the HUD format, and will report through narratives, tables and maps:

- Tables
- Activity accomplishments
- People served
- Assessment of 5 year goals and objectives
- Affirmatively furthering Fair Housing
- Leveraging resources
- Citizen comments
- Financial Reports
- ESG Program CAPER
- All other components required by HUD

The CAPER will include the elements below and be prepared using the IDIS template as required by HUD and include the following elements.

1. Prepare a summary assessment of how activities undertaken during the previous year address the objectives identified in the County's Consolidated Plan.
2. Identify actions taken during the previous year to affirmatively further fair housing.
3. Prepare a summary evaluation of progress made in meeting specific objectives to provide affordable housing, including the number of low and moderate income renter and owner households that were assisted during the previous year and the number of households assisted with housing that meets the Section 215 definition of affordable housing. This evaluation will include a comparison of actual accomplishments versus proposed goals, efforts to address "worst case needs", and the needs of persons with disabilities.
4. Prepare a summary of actions taken during the previous year to implement a Continuum of Care strategy for the homeless, near homeless, and the special needs of persons who are homeless but require supportive housing.
5. Identify and prepare a summary evaluation of actions taken during the previous year that address obstacles to meeting underserved needs, foster and maintain affordable housing, eliminate barriers to affordable housing, overcome gaps in institutional structures and enhance coordination, improve public housing and resident initiatives, evaluate and reduce lead-based paint hazards, ensure compliance with program and comprehensive planning requirements, and reduce the number of persons living below the poverty level.



6. Describe progress made during the previous year toward leveraging public and private funds that address the needs identified in the action plan, including how many matching requirements were satisfied.
7. Prepare a summary of citizen comments received during the previous year concerning the CDBG/HOME/ESG programs.
8. Prepare an evaluation of how well the County's CDBG/HOME/ESG activities undertaken in the previous year addressed the priority needs and objectives in the Five Year Consolidated Plan and the Annual Action Plan. Identify adjustments and improvements that need to be made to the County's strategies in order to better meet the CDBG, HOME and ESG Program goals of providing decent housing, a suitable living environment, and expanding economic opportunities for low and moderate income persons.
9. Prepare an assessment of the relationship of the use of CDBG and HOME funds to the priorities, needs, goals, and specific objectives identified in the Five Year Consolidated Plan, including an analysis of the extent to which CDBG and HOME funds were distributed among different categories of housing needs.
10. Describe the nature of and reasons for any changes in CDBG program objectives and indications as to how the County will change its program based on program history.
11. Prepare an analysis that shows that, in the previous year, the County pursued all resources that it said it would pursue, provided certifications for consistency as pledged, and did not hinder implementation of the Five Year Consolidated Plan.
12. If applicable, prepare an explanation for why the County did not use CDBG funds exclusively for the three national objectives, or did not comply with the overall benefit certification.
13. If any activities undertaken during the previous year involved acquisition, rehabilitation, or demolition of occupied real property, prepare a narrative that describes the steps taken to minimize displacement, the steps taken to identify displacement that is subject to the provisions of the Uniform Relocation Act or Section 104 (d) of the 1974 Community Development Act and how such provisions were implemented, and the steps taken to ensure the timely issuance of information notices to displaced parties.

The CAPER for each year will also include the following:

CR-05	Goals and Outcomes
CR-10	Racial and Ethnic Composition of Families Assisted
CR-15	Resources and Investments
CR-20	Affordable Housing
CR-25	Homeless and Other Special Needs

	CR-30	Public Housing
	CR-35	Other Actions
	CR-40	Monitoring
	CR-45	CDBG and HOME

Additionally, all HOME and ESG required reports will be included in the eCon Planning Suite for IDIS as necessary.

#### **D. HOME and HOME ARP Technical Services**

M&L will provide various HOME ARP technical services to the County. This work would include such items such as the HOME ARP Policy and Procedures Manual, assistance with implementation and staff training, assistance with the preparation of HOME ARP Allocation Plan substantial amendments, drafting HOME ARP RFPs including one for TBRA and other related items.

HOME Program technical assistance may include such items as IDIS clean-up, drafting agreements, assistance with HOME match documentation, assistance with the development of RFPs and guidelines for multifamily rental housing development, on-going program compliance assistance and related technical assistance.

M&L will also assist the County with the HOME underwriting and loan reviews for the County's HOP Program.

#### **E. Technical Advisement Services**

M&L will also provide as needed additional professional consulting and advisory services to the County, including technical support for the community development concerns with respect to the County's federal programs during the contract period. Federal programs include but are not limited to the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), HOME ARP Program, and the Neighborhood Stabilization Program (NSP).

M&L will provide the county with technical advice and assistance in developing policy planning and management capacity and to carry out management coordination and monitoring of activities necessary for effective planning and implementation of the Community Development Block Grant Program, the HOME Program, NSP Program and the HOME ARP program.

M&L agrees to render technical advice and assistance through email, telephone communication, video conference calls and written responses to the County and provide assistance relative to matters the following:

- Assistance in providing services related to the NSP close out requirements, program amendments to allow for other eligible redevelopment projects under the NSP program and other related technical services.





- Requested staff training related to the federal CDBG, HOME and HOME ARP programs.
- Assist the County in clarifying questions on eligible activities through research of HUD policy memos, preparation of written requests for HUD determination, and other assistance.
- Assist the County with performing annual desktop HOME monitoring of various HOME assisted projects currently in the HOME period of affordability. This will be completed per HUD requirements and the County's HOME Monitoring Plan.
- Provide guidance and direction to the County on compliance with any new HUD regulations and memos periodically issued during the program year.
- Requirements of the various laws, regulations, circulars, handbooks, etc., pertaining to nondiscrimination, relocation and acquisition, and labor standards.
- Requirements for Equal Opportunity Documentation
- Assistance with fair housing compliance to affirmatively further fair housing
- Assist the County in preparing Substantial amendments
- Assist the County with IDIS activity set up and completion and other aspects of IDIS as necessary.
- Other similar requests by the County for advice under these federal programs.

# **ATTACHMENT B**

## **COMPENSATION-FEE SCHEDULE**



# Fee Schedule

M&L is suggesting a combination lump sum and hourly rate fee schedule which is a not to exceed amount of \$82,000 and includes the following item:

Deliverable	Cost/Fee type
Preparation of the Five Year Consolidated Plan for FY 2025-2029 and FY 2025 Annual Action Plan	\$9,500 (balance of the cost for the CP will be billed and part of the 2025 contract).
Preparation of Consolidated Annual Performance and Evaluation Report (FY2024 CAPER)	Not to exceed lump sum fee of: \$8,500
Preparation of the HUD Annual Action Plan for FY 2026	Not to exceed lump sum fee of: \$9,000
Preparation of HOME ARP Policy and Procedure Manual	Not to exceed lump sum fee of: \$15,000
Hourly Rate Technical Assistance (includes items such as NSP program and close out services, HOME ARP services, HOP program loan and underwriting, RFP development, IDIS clean-up, on-going compliance, substantial amendment preparation, staff training and implementation consulting services and related other technical assistance for CDBG/HOME/NSP programs)	Budget amount not to exceed amount of: \$40,000

M&L will bill the County each month for actual work completed by each staff person for hourly rate technical assistance. For lump sum jobs, M&L will bill monthly based on actual percentage completed for the project.

Technical services would be billed hourly based on our current schedule shown below and be billed portal to portal. Hourly rate fees are inclusive of all costs including travel.

## M&L Hourly Rate Schedule for 2024-25

Person	Cost per Hour
President/CEO	\$290
Director of Community Development	\$240
Senior Project Manager	\$225
Support / Technical Staff	\$195
Administrative Support	\$65



# **EXHIBIT 1**

## **CERTIFICATE OF INSURANCE**

**EXHIBIT 2**

**GEORGIA SECURITY AND IMMIGRATION  
CONTRACTOR AFFIDAVIT**

**STATE OF GEORGIA****COUNTY OF FULTON****GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with **[insert name of prime contractor]** Northeast and Bucks Co. on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

484608

EEV/Basic Pilot Program\* User Identification Number

DocuSigned by:

Bill WasielewskiBY: Authorized Officer of Agent  
(Insert Contractor Name)

President

Title of Authorized Officer or Agent of Contractor

Bill Wasielewski

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 14 day of March, 2024.

DocuSigned by:

Notary Public:

Julia Frankenberg

21743B251757470...

County: AlleghenyCommission Expires: 10/27/2025

DocuSigned by:



<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Goosehead Insurance Agency LLC 1500 Solana Blvd, Bldg 4, Ste 4500 Westlake, TX 76262	<b>CONTACT NAME:</b> Goosehead Insurance	
	<b>PHONE (A/C, No, Ext):</b> 800-474-1377 <b>FAX (A/C, No):</b> 866-877-6250	
	<b>E-MAIL ADDRESS:</b> Certificate@Goosehead.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A :</b> Ohio Security Insurance Company	24082
	<b>INSURER B :</b> The Ohio Casualty Insurance Company	24074
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	X		BKS63800626	10/01/2024	10/01/2025	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	
	<input checked="" type="checkbox"/> Contractual Liab.						MED EXP (Any one person)	\$ 15,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000	
	OTHER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
								\$	
A	<b>AUTOMOBILE LIABILITY</b>			BAS63800626	10/01/2024	10/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY						<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY						<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> AUTOS ONLY								\$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			USO63800626	10/01/2024	10/01/2025	EACH OCCURRENCE	\$ 1,000,000	
	<input checked="" type="checkbox"/> EXCESS LIAB						<input type="checkbox"/> CLAIMS-MADE	AGGREGATE	\$ 1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000							\$	
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y / N	N / A	XWS63800626	10/01/2024	10/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 500,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 500,000	
							E.L. DISEASE - POLICY LIMIT	\$ 500,000	

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County - Dept. of Community Development are afforded additional insured status on a primary and non-contributory basis and granted a waiver of subrogation where required by written contract. 30 day notice of cancellation applies.

## CERTIFICATE HOLDER

## CANCELLATION

Fulton County - Dept. of Community Development 141 Pryor St. SW Atlanta, GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Jammie Whitby</i>

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# Fulton County

## Legislation Details

<b>File #:</b>	24-0718	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Consent - Health and Human Services	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	7/2/2024	<b>In control:</b>		Board of Commissioners	
<b>On agenda:</b>	11/6/2024	<b>Final action:</b>			
<b>Title:</b>	Request approval to utilize Cooperative Purchasing - Department of Community Development, Westmoreland County, Commonwealth of Pennsylvania, in the amount of \$82,000.00 with Northeast & Bucks Company DBA, Mullin & Lonergan Associates (M&L) (Pittsburgh, PA) to provide technical assistance (TA) and aid in the preparation of various reports and documents related to the administration and implementation of HOME ARP, the Community Development Block Grant (CDBG), HOME, and NSP Programs. Effective January 1, 2025 through December 31, 2025. This item is 100% grant funded.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Exhibit 1: M&L Scope of Work, 2. Exhibit 2: M&L Performance Evaluation, 3. Exhibit 3: Westmoreland County Agreement				

Date	Ver.	Action By	Action	Result
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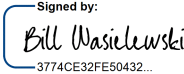
Certificate Of Completion

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Subject: Cooperative Contract Agreement-Westmoreland-BOC#24-0718		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 24	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Elsa D. Castro
AutoNav: Enabled	Stamps: 2	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Atlanta, GA 30303
		elsa.castro@fultoncountyga.gov
		IP Address: 74.174.59.4

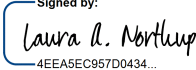

Record Tracking

Status: Original	Holder: Elsa D. Castro	Location: DocuSign
11/7/2024 9:20:32 AM	elsa.castro@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: DocuSign

Signer Events

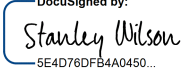
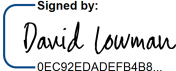
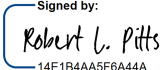
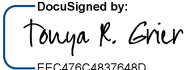

Signer Events	Signature	Timestamp
Bill Wasielewski billw@mandl.net President Northeast and Bucks Co. Security Level: Email, Account Authentication (None)	<div>Signed by:  3774CE32FE50432...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 73.174.221.96</div>	Sent: 11/20/2024 6:20:21 AM Resent: 11/20/2024 6:20:38 AM Viewed: 11/22/2024 4:22:12 AM Signed: 11/22/2024 4:22:31 AM

Electronic Record and Signature Disclosure:  
Accepted: 11/22/2024 4:22:12 AM  
ID: b8343e92-31ac-4dde-9252-e6b14077a150

Laura A. Northup Lauran@mandl.net Security Level: Email, Account Authentication (None)	<div>Signed by:  4EEA5EC957D0434...</div> <div></div> <div>Signature Adoption: Pre-selected Style Using IP Address: 108.32.57.82</div>	Sent: 11/11/2024 8:16:23 AM Resent: 11/12/2024 10:13:15 AM Resent: 11/12/2024 12:57:53 PM Resent: 11/18/2024 6:47:00 AM Resent: 11/22/2024 4:22:33 AM Resent: 12/2/2024 6:27:17 AM Viewed: 12/2/2024 6:34:38 AM Signed: 12/2/2024 12:35:49 PM
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Electronic Record and Signature Disclosure:  
Accepted: 11/11/2024 8:29:49 AM  
ID: 9101c2d6-523d-4f0f-9df3-cc29ba6104e3

Elsa D. Castro elsa.castro@fultoncountyga.gov Chief Assistant Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None)	<div>Completed</div> <div>Using IP Address: 172.58.0.77</div>	Sent: 12/2/2024 12:35:52 PM Viewed: 12/2/2024 1:19:59 PM Signed: 12/2/2024 1:32:28 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450...  Signature Adoption: Pre-selected Style Using IP Address: 76.209.103.30	Sent: 12/2/2024 1:32:31 PM Viewed: 12/2/2024 1:56:06 PM Signed: 12/2/2024 1:56:15 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8...  Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 12/2/2024 1:56:18 PM Viewed: 12/4/2024 12:13:17 AM Signed: 12/4/2024 4:49:53 AM
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Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 68.208.197.4	Sent: 12/4/2024 4:49:56 AM Viewed: 12/5/2024 5:48:45 AM Signed: 12/5/2024 5:48:58 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Security Level: Email, Account Authentication (None)	Signed by:  14E1B4AA5F6A44A...  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 12/5/2024 5:49:01 AM Viewed: 12/5/2024 11:26:29 AM Signed: 12/5/2024 11:26:40 AM
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Tonya R. Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  EEC476C4837648D...    Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191	Sent: 12/5/2024 11:26:43 AM Viewed: 12/5/2024 2:14:48 PM Signed: 12/5/2024 2:14:58 PM
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

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Signing Complete	Security Checked	12/5/2024 2:14:58 PM
Completed	Security Checked	12/5/2024 2:15:13 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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