



Fulton County Board of Commissioners
Agenda Item Summary

20-0185

BOC Meeting Date
3/18/2020

Requesting Agency

Community Development

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval for 2018 Community Development Block Grant (CDBG) funds and approve projects for (1) an agreement with the City of Fairburn for Infrastructure and Utility Relocation near Dodd Street and Campbell Street (\$162,487); and (2) an agreement with Union City for Lester Road Pedestrian Sidewalk Improvements that meet ADA standards (\$162,487); Authorize the Chairman to disburse funds, and execute and administer contracts and other related documents consistent with the federal programs and this Board action; Authorize the County Attorney to approve these contracts as to form and to make modifications thereto prior to execution. The funds are 100% grant funded.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

O.C.G.A. Section 36-10-01 states that all contract entered into by the County governing authority with other persons on behalf of the County shall be in writing and entered in its minutes. The County's Consolidated Plan and Annual Action Plan updates are governed by 24C.F.R. Section 91.200.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Health and Human Services

Is this a purchasing item?

No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: The purpose of the Consolidated Plan is to help local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The five-year Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used to address the priority needs and specific goals identified by the Consolidated Plan for Fulton County's low to moderate income citizens.

Community Impact: One of the Department of Community Development's principal avenues for providing support for low to moderate income citizens is with the use of CDBG grants.

Department Recommendation: The Department of Community Development recommends the approval of CDBG projects in the City of Fairburn and Union City from the 2018 Annual Action Plan BOC Agenda Item18-042-4 [sic] to support infrastructure and public improvements and to execute

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

<p>contract agreements with the City of Fairburn and Union City. The funds are 100% grant funded.</p> <p>Project Implications: The use of CDBG funds will increase the Department of Community Development's ability to provide services to Fulton County's low and moderate income citizens.</p> <p>Community Issues/Concerns: The Department of Community Development is not aware of any community issues/concerns regarding the agenda item.</p> <p>Department Issues/Concerns: There are no Department issues/concerns regarding the agenda item.</p> <p>History of BOC Agenda Item: 2018 Annual Action Plan BOC 18-042-4.</p>	
Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

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20-0185

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 865-121-8521-V210-GY18: CDBG, Community Development, City of Fairburn- \$162,487.00 865-121-8521-V102-GY18: CDBG, Community Development, Union City- \$162,487.00				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Kim Benjamin, CD Manager, Community Development Department (404) 612-8077				

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

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Procurement**Contract Attached:**

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Previous Contracts:

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Solicitation Number:

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Submitting Agency:

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Staff Contact:

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Contact Phone:

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Description:Click here to enter text.**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: .

Previous Adjustments: .

This Request: .

TOTAL: .

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: . %: .

Amount: . %: .

Grant Information Summary:

Amount Requested:

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Cash

Match Required: .

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In-Kind

Start Date: Click here to enter text.

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Approval to Award

End Date: Click here to enter text.

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Apply & Accept

Match Account \$: .

Funding Line 1:865-121-8521-V210-
GY18- City of Fairburn**Funding Line 2:**865-121-8521-V102-
GY18-Union City**Funding Line 3:**

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Funding Line 4:

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KEY CONTRACT TERMS**Start Date:**

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End Date:

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Cost Adjustment:

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Renewal/Extension Terms:

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ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Redd, Mia	Date: 3/12/2020
X	County Attorney:	Stewart, Denval	Date: 3/12/2020
.	Purchasing/Contract Compliance:	.	Date: .
X	Finance/Budget Analyst/Grants Admin:	Ash, Angela	Date: 3/12/2020
X	Grants Management:	Ash, Angela	Date: 03/12/2020
X	County Manager:	Anderson, Dick	Date: 3/12/2020

Fulton County Board of Commissioners
Agenda Item Summary

18-042-4 # 20-0185
BOC Meeting Date
6/20/2018 **REVISED**

Requesting Agency
Community Development

Commission Districts Affected
All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

1.) Request approval of a Resolution authorizing the adoption and submittal of the 2018 Annual Action Plan to HUD for the federal Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME) Grant and the Emergency Solutions Grant (ESG) programs and activities. 2.) Authorize the Chairman to disburse the funds and execute and administer contracts and related documents consistent with these federal programs; and authorizing the County Attorney to approve these contracts and related documents as to form and substance and make modifications thereof prior to execution by the Chairman.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

HUD requires approval by the Board of Commissioners of the Resolution which authorizes the adoption and submittal of the Annual Action Plans to secure federal funds supporting projects and services needed by its low and moderate-income citizens, pursuant to 24 CFR 91. The Fulton County Board of Commissioners approved the 2015-2019 Consolidated Plan (Item # 14-1060) at the December 17, 2014 Board of Commissioners Meeting, which is updated yearly via the Annual Action Plan.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People are self-sufficient

Is this a purchasing item?

No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Request for approval of the 2018 Annual Action Plan for use of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) activities. The Annual Action Plan is a component of the Fulton County five (5) year Consolidated Plan. The five-year Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used to address the priority needs and specific goals identified by the Consolidated Plan. The County will receive approximately \$2,961,064 (CDBG: \$1,916,230; HOME: \$861,925 and ESG: \$182,909) in federal grant dollars.

Community Impact: County-wide projects and services needed by low- and moderate-income citizens.

1. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM Proposed 2018

CDBG Funded Activity: Activity Description Estimated Year 2018 Funding (\$1,916,230)

- CDBG Program Administration CDBG Program Management/oversight: \$383,246
- CDBG Project Delivery: CDBG Housing Rehabilitation Management/oversight \$130,000
- Public Service Activities (Nonprofits): Services provided by Nonprofit agencies \$287,434.50
- Municipalities (Public Facilities/Infrastructure/Demolition/Blight: \$1,115,549.50

2. HOME INVESTMENT PARTNERSHIPS PROGRAM Proposed 2018

HOME Funded Activities Activity Description Estimated Year 2018 Funding (\$861,925)

- Rental Subsidy: Rental subsidy to avert homelessness of low and very income families \$200,000
- Community Housing Development Organization (CHDO): Loans to CHDO certified housing developers to support affordable housing activities. \$129,288.75.

Agency Director Approval

County Manager's Approval

Typed Name and Title

Frankie L. Atwater, Director, Department of Community Development

Phone

404-612-7378

Signature

Date

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Continued

- Owner Occupied Housing Rehabilitation: Single-Family Housing Rehabilitation Program for eligible homeowners \$260,252
- Homeowner Down Payment Assistance: Single Family Home Purchase \$100,000
- HOME Administration: HOME Program Management/oversight \$172,385
- 3. **EMERGENCY SOLUTIONS GRANT PROGRAM Proposed 2018**
- ESG Funded Activities: Activity Description Estimated Year 2018 Funding (\$182,909)
- Emergency Solutions Grant: Program Administration \$13,718.18
- Shelter Services: Homeless Housing — Shelter \$101,514.48
- Rapid Re-Housing Prevention and Rapid Rehousing Services- Case Management, Emergency Assistance, Supportive Housing \$33,838.17
- Homeless Prevention: \$33,838.17

	Proposed Action Plan Activities	
1	Home Administration	
2	Homeownership	
3	HOME Housing Rehabilitation Program	
4	Community Housing Development Organization (CHDO)	
5	Homeownership Assistance Program (HOP)	
6	HOME Rental Subsidy	
7	CDBG Program Administration	
8	Public Service Organizations:	
	Ed Isakson Alpharetta Family YMCA	\$50,000.00
	Communities in Schools of Atlanta	\$50,000.00
	North Fulton Community Charities, Inc.	\$50,000.00
	Metro United Methodist Urban Ministry	\$50,000.00
	Metro Fair Housing Services, Inc.	\$50,000.00
	City of Milton	\$37,000.00
	Ed Isakson Alpharetta Family YMCA	\$50,000.00
	Total	\$287,000.00
9	Fulton County-Demolition	
10	Municipalities: City of Alpharetta; City of College Park; City of Chattahoochee Hills; City of East Point; City of Fairburn; City of Hapeville; City of Milton; City of Mountain Park; City of Palmetto; and City of Union City	
11	Fulton County Housing Rehabilitation (CDBG & HOME)	
12	Fulton County Housing Rehabilitation Delivery	
13	ESG Program Administration	
14	Shelter Activity	
15	Rapid Rehousing Services	
16	Homeless Prevention	

The U.S. Department of Housing and Urban Development (HUD) regulations require jurisdictions that receive an annual formula allocation of federal funding from HUD, conduct a public comment period regarding funding for proposed Annual Action Plan activities and any amendments to the Consolidated Plan and Annual Action Plan documents prior to adoption.

Citizens were encouraged to attend and participate in the public hearings to assist the County in finalizing its proposed activities for the 2018 program year. The Department of Community Development published an ad for the 2018 Annual Action Plan in the Wednesday, May 16, 2018 newspaper and posted on the County websites. The notice was also sent by email to citizens, community groups and non-profit agencies that may have been interested in participating in this process.

The Department afforded citizens the opportunity to provide written comments until 5:00 p.m. on Monday, June 20, 2018.

Continued

The comment period was for 33 days. Public meetings (Citizen Participation) were held at the following two locations:

South Fulton Service Center
5600 Stonewall Tell Road, College Park GA 30349 Auditorium
Friday, May 18, 2018 (2:00 am — 3:00 pm)

North Fulton Service Center
7741 Roswell Road, Sandy Springs GA 30350 Room 232
Wednesday, May 23, 2018 (2:00 am — 3:00 pm):

Comments received will be included as an attachment in the final document. The 2018 proposed Annual Action Plan activities direct that the application of funds must benefit low-to moderate residents of Fulton County as directed by the Board of Commissioners and as required by the rules and regulations that govern the use of federal funds in administering the U.S. Department of Housing and Urban Development's programs. Staff reviewed the proposed activities that are included in the 2018 proposed Annual Action Plan Document for eligibility under the guidelines of the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG). The Chairman of the Fulton County Board of Commissioners is authorized to disburse all Community Development Block Grant (CDBG), Housing Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG) funds for the purposes of implementing said programs and to executed on behalf of Fulton County all supplemental intergovernmental agreements, contracts and related documents, as necessary and consistent with these programs and program amendments as approved by the Board of Commissioners.

Department Recommendation: Approve the 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development for the allocation for approximately \$2,961,064.00 (CDBG: \$1,916,230.00; HOME: \$861,925.00 and ESG: \$182,909.00) in federal grant dollars.
Project Implications: Receiving the funds will increase the Department of Community Development's budget to provide services to low income citizens without using General Funds.

Community Issues/Concerns: The Department of Community Development hosted four community meetings and no concerns were provided by the attendees.

Department Issues/Concerns: Department recommends receiving the grant dollars to maintain staff and provide services in cooperation with local municipalities and non-profit agencies.

History of BOC Agenda Item: 2015-19 Consolidated Plan (Item # 14-1060) Agenda Item#14-1060 approved by the BOC on December 17, 2014.

Contract & Compliance Information	(Provide Contractor and Subcontractor details.)
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Agency Director Approval		County Manager's Approval
Typed Name and Title Frankie L. Atwater, Director, Department of Community Development	Phone 404-612-7378	
Signature	Date	

Revised 03 12 09 (Previous versions are obsolete)

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Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value				
Total M/FBE Values				
Total Prime Value				
Fiscal Impact / Funding Source				
Upon Approval of the 2018 Action Plan, the County will be able to implement CDBG, ESG and HOME supported projects with the use of 2018 HUD funds.				
Exhibits Attached				
<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>				
EXHIBIT 1. 06-20-18 Resolution Authorizing the Adoption and Submittal of 2018 Action Plan				
EXHIBIT 2. Department of Community Development Action Plan 2018				
EXHIBIT 3. Application for Federal Assistance SF424 CDBG 2018				
EXHIBIT 4. Application for Federal Assistance SF424 ESG 2018				
EXHIBIT 5. Application for Federal Assistance SF424 HOME 2018				
EXHIBIT 6. Application for Federal Assistance SF424D-V1.1 Certification 2018				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i>				
Dawn Butler, Division Manager, Department of Community Development (404) 612-0746				

Agency Director Approval		County Manager's Approval
Typed Name and Title Frankie L. Atwater, Director, Department of Community Development	Phone 404-612-7378	
Signature	Date	

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Procurement

Contract Attached:

Previous Contracts:

Solicitation Number:

Submitting Agency:

Staff Contact:

Contact Phone:

Frankie L. Atwater, Sr.
Director, Community
Development

404-612-7378

Description:.

FINANCIAL SUMMARY

Total Contract Value:

Original Approved Amount: .

Previous Adjustments: .

This Request: .

TOTAL: .

MBE/FBE Participation:

Amount: . %: .

Amount: . %: .

Amount: . %: .

Amount: . %: .

Grant Information Summary:

Amount Requested: .

Match Required: .

Start Date: .

End Date: .

Match Account \$: .

☐

Cash

☐

In-Kind

☐

Approval to Award

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Apply & Accept

Funding Line 1:

Funding Line 2:

Funding Line 3:

Funding Line 4:

KEY CONTRACT TERMS

Start Date:

End Date:

Cost Adjustment:

Renewal/Extension Terms:

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Redd, Mia	Date: 6/13/2018
X	County Attorney:	Ringer, Cheryl	Date: 6/13/2018
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 6/14/2018