

DEPARTMENT OF PUBLIC WORKS  
INTEROFFICE MEMORANDUM



TO: Felicia Strong-Whitaker, Purchasing  
FROM: David Clark, Director *DC*  
DATE: October 18, 2021  
SUBJECT: 21ITBC000022A-CJC – Jetter Parts

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On October 1, 2021, the Department of Purchasing opened the subject Invitation to Bid (ITB). There were three (3) responses. Municipal Equipment Exporters, Inc. DBA Max-Life Manufacturing Corporation provided the overall lowest responsive and responsible bid.

Therefore, the Department of Public Works is recommending award to the overall lowest responsive and responsible bidder, Municipal Equipment Exporters, Inc. DBA Max-Life Manufacturing Corporation, in the amount of \$57,777.12.

Funding is available in the following accounts:

201-540-5459-1450- \$28,888.56

201-540-5469-1450- \$28,888.56

If you require additional information, please contact David Clark 404-612-2804.

cc: Roy Barnes, Deputy Director, Public Works *R.O.B 10-26-21*  
Gerald Pace, Deputy Director, Administration, Public Works *GP 10/26/21*  
Janice Dickenson, Material Management Manager, Public Works  
Charlie Crockett, Chief Assistant Purchasing Agent, Purchasing