



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **PRISM of Georgia** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Disabilities

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: 1. Early intervention services and training for children with cognitive and physical disabilities...,2. After school weekend summer programs and family caregiver supports...,3. Programs that promote educational (youth with disabilities) and/or vocational and Career Readiness...

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

PRISM of Georgia, Enhancing Daily Engagement "A Proposal for Strengthening our Daily Program for Adults with Developmental Disabilities" will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
PRISM of Georgia	2500 Old Alabama Rd, Suite 10	Roswell	Georgia	30076	1	1,2,3

Approach and Design:

PRISM of Georgia, Enhancing Daily Engagement "A Proposal for Strengthening our Daily Program for Adults with Developmental Disabilities" will provide services to **70** clients that reside in Fulton County, with CSP funding.

PRISM of Georgia, Enhancing Daily Engagement "A Proposal for Strengthening our Daily Program for Adults with Developmental Disabilities" will provide the following activities and services in **Fulton County with CSP funding**:

PRISM's Daily Program is open five days a week, from 9AM-3PM. Our daily program has been designed to give our participants

the opportunity to begin each day with purpose and accountability. The program focuses on daily living skills, vocational training, healthy living skills, community engagement, mentorship and peer to peer socialization.

Funding Priority :

1. Early intervention (0-5) services and training for children with cognitive and physical disabilities; Developing a foundation for youth (0-24) with disabilities in: (a.) Training/Education, (b.) Job readiness/Vocational; internships, and (c.) Sense of belonging; support groups respite care, program support and inclusion.

People who have developmental disabilities are often referred to or have been in some sort of early intervention program. This can be to build upon basic language, physical or development skills. At PRISM we open our doors to the community to those as young as 14 or younger if deemed appropriate. It is imperative that those transitioning from high school have resources in place for when they exit. We have designed our program to encourage students to join PRISM before they age out or graduate. PRISM has a summer program that will give students the opportunity to gain early exposure (intervention) before they graduate so that they already have an established job readiness and daily living skills. The students are offered exposure to different types of jobs, and make new relationships with others in the community. Annually, we offer our Daily Living Summer Program and we also have students join during their holiday breaks. This early introduction to available services after high school has brought relief to the individuals and their families. Through Georgia Vocational Rehabilitation Agency (GVRA) we offer a program called GROW every summer. This is also designed for those who are currently in high school that have a goal of either getting a job or going to college once they graduate. This is a week long session that explores and gives exposure to resume building, job readiness and personal skill training as well as exposure to some of the local businesses in Fulton County that could be an employment opportunity once they are ready. They are also introduced to numerous colleges and universities that have created wonderful secondary learning opportunities. For those who are homeschooled, PRISM is also a place that they can attend as needed to meet a goal or build upon a desired strength that can help lead to their independence.

2. After school, weekend, summer programs, and family caregiver supports and services for persons with Intellectual and Developmental Disabilities. Social and cultural programs for persons with Developmental Disabilities to decrease isolation and promote social interaction and development of interpersonal and emotional skills. Programs which promote wellness for the special needs of Persons with Disabilities exclusive of their specific disability.

One of PRISM'S main objectives is to provide interactions with the county and community at large. We believe that everyone should be able to be a member of our community and be accepted regardless of their disability. We have created opportunities that bring our participants out into the community as well as opening our doors to those who would like to attend events or fundraisers. Isolation is a reality for many of our individuals, they typically struggle with forming friendships or making connections with people they do not already know. PRISM has designed teachable experiences for our clients that will help build their communication skills and make them and others feel comfortable with interactions with one another. Exposure to both those with disabilities and those who do not are equally essential. Programs like PRISM facilitate these interactions. PRISM has hosted social nights once a month since we opened in 2012. These social events are open to the community and our participants absolutely love and look forward to attending. They are volunteer and staff led and provide entertainment and social interaction opportunities for an evening. PRISM Wellness is another community event that anyone can attend. It is lead by two certified adaptive coaches that teach healthy eating, meal preparation and they participate in a one hour exercise class. PRISM also offers a summer program for those in high school. This gives students the opportunity to learn job readiness skills. Its the perfect way to get students out of the house during vacation and feel less isolated. In the summer program they are able to work at all our job sites and attend all events/fundraisers. Many valuable friendships and community connections are formed through all of our programs which is a step closer to a more inclusive and less isolated world for those with disabilities.

3. Programs that promote educational (youth with disabilities) and/or vocational and Career Readiness skills (adults with disabilities); programs that support teaching work skills, interpersonal communication, customer relations skills, and

opportunities which could lead to greater self-sufficiency. Job readiness/training and job opportunities for persons with disabilities, particularly youth finishing high school. Educating/training persons without disabilities how to interact/work with persons with disabilities, in the workplace and in the community. Education and access to health information for Persons with Disabilities (with specific emphasis on health topics like: COVID-19 safety, testing, and vaccines)

The mission for stronger community engagement grew exponentially in 2024 and continues to do so in 2025. We have collaborated with Green Cell to expand our participant driven mission. Before collaborating with Green Cell, PRISM worked to promote community inclusion and had developed micro-enterprises that support our mission of getting people with disabilities engaged in our community with purposeful work. In 2024-2025, PRISM Planet Patrol (PPP) is proving to be a good area of focus for our participants as far as community engagement and generalization of work and social skills. PPP picks up recyclables from various customers and our participants sort and bring the recyclables to local recycling centers. We would like to put a spotlight on participant driven education to our community on how to properly recycle and its importance within the community and our planet. We have learned from experience and community interactions that companies are striving to be “socially conscious”. Social consciousness can mean several things, but the area where PRISM experiences strong synergy is by focusing on ways to recycle. With Green Cell we are able to reach a wider net of people in our community that not only focus on the importance of recycling but composting and other environmentally friendly initiatives. Our participants are taught valuable work readiness and customer relation skills, while promoting awareness of working with a person who has a disability.

Health & Human Services Key Performance Indicator:

Number of residents who have access to home based and community based services for seniors and people with disabilities.

PRISM was created for the exact purpose of providing community-based services for people with disabilities. Every single person that we have served and will serve benefits from a community setting. Not only does PRISM provide a platform for community-based services, but the training and curriculum helps the staff build their skills so that they are better equipped to support individuals at home with daily life skills. The ultimate goal for many of the people we serve is to live as independently as possible. The community and home-based skills that PRISM focuses on include meal preparation, self-advocacy, job coaching, time management, etc. Our community setting promotes autonomy, choice, a sense of belonging and ultimately a way to enhance a person’s quality of life.

It is critical to acknowledge the financial burden for families that need to fund daily support for their disabled family member over the course of a lifetime. Medicaid funding is the primary source for long term supports and services for people with disabilities. PRISM has worked hard since inception to ensure that once a family receives Medicaid funding, (the waiting list is very long, can be up to 10 years) that they can indeed use it to fund the cost of the program. With that comes goal tracking and measurement. Each family that utilizes Medicaid funding must complete an Individual Service plan with goals. PRISM must adhere to these goals, track them and report progress to both the family and the Medicaid personnel. This ensures accountability year to year as funding requirements for the individuals are evaluated.

Community Collaborative Relationships to Address the Needs of Adults with Disabilities:

PRISM currently has 8 key collaborative relationships that help us achieve our mission. When building relationships, we consider the following:

- Does the relationship provide work and/or training opportunities for our participants?
- Does it enhance the well-being of our participants?
- Does it offer opportunities for inclusion, socialization, and interaction with typical peers?

- Does it help raise awareness of people with disabilities?
- Does it showcase the many abilities of people with disabilities?
- Is it environmentally friendly?
- Can it enhance our fundraising and/or grant eligibility?
- Does it add to the business's bottom line?
- Can it be developed into a fundraising and/or donation opportunity for PRISM?

Here are brief descriptions of our collaborative relationships that address one or more of the above criteria:

1. Green Cell Website: greencellatl.com Description: We work with Green Cell to promote and educate the community on eco-friendly practices and provide recycling opportunities. This collaboration strengthens our micro-enterprise, PRISM Planet Patrol (PPP), which recycles for small businesses throughout Fulton County. Businesses benefit from meaningful work for our participants and reduced environmental impact. Green Cell also aims to share grant proceeds with PRISM for team-based projects.
2. National Charity League, Inc. Website: nationalcharityleague.org Description: We partner with two local NCL chapters, Fulton County and South Forsyth, whose volunteers assist with events, donations, and social activities. This partnership provides our participants with opportunities to connect socially with typical peers while NCL benefits from learning about the disability community and meeting their nonprofit support quota.
3. Nimble Connect Website: nimble-connect.com Description: Our participants practice work skills by folding and stuffing cards and envelopes for Nimble Connect. This partnership provides skill development and productivity for PRISM while benefiting other nonprofits. Nimble Connect makes a monetary donation to PRISM for each batch of cards completed.
4. Appen Media Group Website: appenmediagroup.com Description: Since 2016, our participants have folded and bagged Fulton County papers for Appen Media Group, receiving ads for PRISM events in return. This long-standing relationship saves PRISM advertising costs and expands our communications, making it a win-win for both organizations.
5. Camp MoeMentum Description: Camp MoeMentum, a fitness-based summer camp, approached PRISM for sponsorship after splitting with The North Metro Miracle League. We share ideas, activities, and participants, ensuring the camp's continuity. Our strong infrastructure and sustainability support Camp MoeMentum's operations.
6. Bagel Rescue Website: bagelrescue.com Description: This partnership reduces food waste and supports hunger relief. Our participants sort, bag, and label donated bagels, providing community service and meaningful work. Bagel Rescue volunteers pick up the bagels, ensuring a continuous flow of donations. PRISM also volunteers to pick up bagels from stores.
7. America's Thrift Stores Website: americasthrift.com Description: Partnering with ATS has made PRISM a collection hub, providing work (sorting tasks) for our participants. This collaboration contributes to a less wasteful world and supports PRISM's and ATS's mission of keeping donatable goods out of landfills. In 2024, ATS secured a \$1,000 grant for PRISM to continue to expand our reach.
8. Best Buddies Website: bestbuddies.org Description: Best Buddies recently reached out to PRISM for guidance on working with Georgia Vocational Rehabilitation Agency. We will assist them in strengthening their processes to employ people with disabilities, aiming to reach and employ more individuals together.

In summary, we believe that collaboration is about working together, leveraging each other's strengths, and aligning efforts to create a greater impact in our local community and beyond.

Designation of CSP Funds:

Based on the awarded amount of **\$25,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,250.00
<i>Total</i>	\$25,000.00

Cost Category	Designation of CSP Funding Award
Operational (25% Operational max of total funds awarded.)	\$7,000.00
Direct Services	\$16,750.00
<i>Total</i>	\$25,000.00

Explanation of Funding Details:

A 25,000 grant will significantly enhance the PRISM program, enabling us to provide comprehensive vocational and life skills training to adults with developmental disabilities. By securing the grant we can continue to empower individuals with developmental disabilities, fostering independence, skill development, and community inclusion.

Reporting period 1-January-June 2024

Administrative: \$625

Operational: \$3,500

Direct: \$8,375

Reporting period 2- July-December 2024

Administrative: \$625

Operational: \$3,500

Direct: \$8,375

Our program provides vocational services for a population with developmental disabilities.

Our Administrative expenditure of \$1,250 include salaries and benefits for executive management in administration of this grant. \$625 for the first reporting period, and \$625 for the second reporting period.

As part of our commitment to providing comprehensive support and services to adults with developmental disabilities, our Operational costs expenditure of \$7,000 ensures the smooth functioning of our program. \$3,500 for the first reporting period and \$3,500 for the second reporting period:

1. Materials for Program Fairs:

- We distribute informational materials at program fairs to raise awareness and engage with the community. These materials provide valuable insights into our program offerings and services.

2. Website Maintenance:

- Our website serves as a vital resource for both new and existing participants, offering information and services provided by our program. Regular updates and maintenance ensure that our online presence remains informative and user-friendly.

3. Facility Maintenance:

- To maintain a clean, healthy, and functional operating facility, we allocate funds for ongoing maintenance and sanitation. This includes regular cleaning, repairs, and upkeep of our program spaces.

4. Annual Tax Return Fees:

- We incur fees for the preparation and submission of our annual tax return, ensuring compliance with financial regulations.

5. Insurance Costs:

- We carry various types of insurance, including property, casualty, workers' compensation, and program vehicle insurance. These policies are essential for the safe and secure operation of our program.

6. Administrative Supplies:

- Administrative supplies, such as office materials and equipment, are necessary for the day-to-day operations of our program. These supplies enable our staff to efficiently manage program activities and participant needs.

7. Facility Rent:

- We pay monthly rent for our program facilities, providing a stable and accessible location for our participants to engage in vocational and life skills training.

These operational costs are critical to the success of PRISM, allowing us to continue offering high-quality services and support to our participants while fostering a thriving and inclusive community.

Our Direct Cost expenditure of \$16,750, \$8,375 for the first reporting period and \$8,375 for the second reporting period:

1. Salaries and Payroll Taxes

- Our program includes 6 coaches that work with up to 30 individuals per week to train on skill development activities. Our coaches are highly skilled and experienced and have been employed with PRISM for many year many years.

1. Vehicle Maintenance:

- Our program operates a vehicle specifically for the PRISM Planet segment. The maintenance cost for this vehicle is \$353 for the first reporting period and \$353 for the second reporting period, totaling \$705 for the year.

2. Supplies:

- These supplies include instructional aids and related materials such as visual aids, task analysis sheets, educational videos, interactive games, worksheets, work task binders, resume templates, skill-building workshops, and more.

And finally,

We are immensely grateful for the opportunity to apply for this grant. Your support means the world to us as we strive to make a meaningful difference in the lives of adults with developmental disabilities. Through our vocational and life skills training programs, we aim to empower individuals, foster independence, and promote community inclusion.

The chance to share our vision and initiatives with you is truly appreciated. We are committed to contributing to a greener environment through our PRISM Planet initiative, where participants not only learn valuable work skills but also engage in sustainable practices that benefit our community.

Thank you for considering our application.

Program Performance Measures:

PRISM of Georgia agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: 3. Number of Persons with Disabilities who can focus on overall wellness...,5. Number of persons without disabilities educated/trained to interact/work with Persons with Disabilities in workplace...

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Program performance can be measured using three primary tools. Client evaluations, 360 feedback and check-lists are common methods that PRISM has used and we will decide which one (or if multiple) are needed to ensure success. Client Evaluations have been used to help PRISM decide/alter the needs and wants of our clients so that we can effectively serve and provide the best possible services for them and those in our community.

1.Number of persons with disabilities who are self-sufficient or able to live independently because they can achieve necessary training or education to be employed or be able to achieve comparable salaries as those without disabilities AND Number of persons with disabilities who can focus on overall wellness, including better management of their disability:

Using evaluations and checklists, clients who apply to PRISM with the goal to become self-sufficient and/or live independently can be tracked on a quarterly basis, or yearly basis. During the initial intake meeting, the life goal of self-sufficiency and

independent living is discussed and a goal is put in place to help the individual strengthen their skills to hopefully reach their goal. In collaboration with the family and/or natural supports, the tasks and subsequent milestones to achieve a greater level of independence is established. This will look different for each individual, some goals can include:

- 1) Learning how to prepare meals independently (using the microwave, practicing safe handling of kitchen utensils, learning appropriate serving sizes, and how to make sure all is sanitary)
- 2) Learn time management skills to help develop a weekly schedule on how to maintain personal hygiene, clean their living space, prep meals, complete work/go to work and much more.

Development of suitable accommodations for each client is an important aspect of this process. Accommodations are formed or requested by the client if they decide to share their disability with others. Part of the training curriculum reviews this and provides tools and methods for this conversation. The requirement of measurable success would be deemed once the client is able to live or work independently using/not using an accommodation. The Evaluation method of tracking progress also entails tracking individual progress should a client be using waiver funds to participate. Under the guidelines of using medicaid waiver funding with the Georgia Department of Health and Developmental Disability (DBHDD), a goal must be set and tracked. The goal can be progression towards a hard or soft skill that will help the individual become more independent. PRISM works closely with the individual's support coordinator and the families to ensure that the needs of the individual are being met and the goal is being tracked. PRISM reports on the progress made every month and gives this information to the individuals medicaid support coordinator at their request.

2.Number of persons with disabilities who can focus on overall wellness, including better management of their disability:

The scope and focus of PRISM's program and services has always had a significant emphasis on overall wellness including better management of a person's disability. A day at PRISM mirrors an average day of a functioning member of our community. The day begins with movement and/or calming exercises to promote the notion that each day should consist of self-awareness and a focus on activities that promote wellness. Doing this the early part of the day with support by trained professionals has proven to be an excellent method of introduction and reinforcement. This is also referred to as self-regulation and training on coping skills. It is not unusual for individuals with a specific disability to also suffer from anxiety, obsessive compulsive disorder and resistance to change. Because of this, the ability to self-regulate and develop socially appropriate coping skills is crucial. Self-regulation is worked on all day, every day and does accomplish the goal of working toward the better management of a person's individual disability.

Self regulation is the ability to calm ones self down during difficult moments and choosing appropriate actions when interacting with others. Self regulation helps maintain a "set point" using the following tools: 1.Monitoring changes in their environment 2. Assessing emotional reactions 3. Comparing these reactions to the set point 4. Making adjustments to return to that point. This leads to skill development over time once an individual can understand their triggers and practice the appropriate steps in returning to their set point. (Source:understood.org)

[Self-regulated learning](#) (SRL) refers to the process a student engages in when he/she takes responsibility for his/her own learning and applies his/herself to academic success (Zimmerman, 2002).

This process happens in three steps:

1. Planning: The individual plans their task, sets goals, outlines strategies to tackle the task, and/or creates a schedule for the task;
2. Monitoring: In this stage, the individual puts their plans into action and closely monitors their performance and their experience with the methods chosen;

3. Reflection: Finally, after the task is complete and the results are in, the individual reflects on how well they did and why they performed the way they did (Zimmerman, 2002).

3. Number of community partnerships established that train and hire persons with disabilities for gainful employment: Number of persons referred to programs who offer job training/readiness and/or vocational opportunities AND Number of those without disabilities educated/trained to interact/work with persons with disabilities in the workplace and in the community:

PRISM has developed valuable partnerships over the past 12+ years. We have developed relationships with many local companies such as Marshalls, TJ Maxx, HomeGoods, A&S Culinary Concepts, The Humane Society of Atlanta, Autrey Mill Nature Preserve, The Northside Hospital Foundation, Appen Media Group, Assembly Fasteners, Inc., Revved Up Kids, Nimble Connect and Green Cell Atlanta. Through these connections and partnerships we have been able to provide our participants with hands on job readiness skills training while providing meaningful work experience. Several of these relationships were paused due to restructuring as a result of the Covid-19 pandemic but PRISM will continue to grow our partnerships by reaching out to local companies and discussing work opportunities that would also provide career exploration, training and skill building work for our participants. There will be strong emphasis on strengthening the PRISM Planet Patrol micro-enterprise as we work to develop the recycling program and expansion of the customer database.

Integration and Collaboration with Trained Personnel

As a vocational training program, PRISM has actively partnered with various organizations to educate and train individuals without disabilities on how to interact and work effectively with persons with disabilities in both workplace and community settings. Our efforts to foster inclusivity and understanding include the following partnerships and interactions:

1. America's Thrift Stores (ATS):

- Upon the pickup of goods, we have educated ATS personnel on the tasks created for our participants, enabling collaborative work.

2. Bagel Rescue:

- During the pickup and delivery of rescued food items, we have coached Bagel Rescue volunteers on how to interact with our participants. This includes assisting with the bagging, transporting, and lifting of containers to the appropriate vehicle.

3. National Charity League (NCL):

- The young women and their mothers have been eager to learn appropriate techniques to support our individuals at events and social activities. We plan to create virtual training modules in 2025 to enhance their understanding and support further.

4. PRISM Planet Patrol:

- Our participants have the opportunity to visit various businesses and collect recyclables. Employees at these businesses are exposed to how we coach and guide our participants in developing both hard and soft skills.

PRISM employs a dedicated team of individuals educated and trained to work with persons with disabilities. Additionally, we take it upon ourselves to train, educate, and coach others on the best practices for encouraging and supporting people with disabilities. Through these partnerships and training initiatives, we aim to create a more inclusive and supportive environment for all.

Once an agreement is made, we can track our relationships through **360 feedback**. This tool is used to ensure that both needs are being met and that satisfaction has been achieved for all. This technique helps PRISM build honest, reliable, and open relationships with our partners to ensure a lasting relationship. County and Agency Defined Performance Milestones will include:

Individuals who work independently and live on their own, participants who have developed strategies and accommodations to better manage their needs, community partnerships made within the contract year especially for PPP.

Data Collection:

360 Feedback, Client Evaluations, Check-lists, and QuickSchools (Online School Management Software)

Agency Defined Performance Measure(s):

Internally as an Agency, PRISM measures progress in the following areas: 1. ISP waiver goal tracking 2. Vocational progress through Georgia Vocational Rehabilitation Agency and 3. PRISM's Mentorship Program.

ISP Waiver Goal: PRISM has many individuals who attend the program and use waiver funding through DBHDD. Through DBHDD each individual is assigned a Support Coordinator who comes into PRISM to observe and make sure the goal that is set is being met and to evaluate its progress. PRISM, the support coordinator, the individual and their families attend an annual meeting to discuss an attainable goal and it is set then evaluated throughout the year. PRISM takes monthly notes on the participant's progress and when their support coordinator checks in we supply them with a progress report that will be used to determine adequate progress and influence the next years' goal.

Vocational Rehabilitation Agency (GVRA): PRISM has been a provider for GVRA since 2014 and has individuals referred to us for the following services: Supported Employment, Job Coaching, Job Readiness, GROW, Work Evaluations and Customized Employment. Depending on the service, PRISM serves the individual (weekly, monthly, for a period of time or daily) and must produce monthly progress reports that discuss their goal, development, accommodations, next steps and much more. They must be submitted to the clients GVRA counselor every month and there are two mandatory meetings to begin and stop services. All the progress reports, invoices, referrals, and notes are shared between GVRA and PRISM and stored at PRISM in our database.

PRISM's Mentorship Program: Newly established in late 2023, PRISM is putting into action the significance of our guiding principles (the 'M' in PRISM stands for Mentorship) and worked to create a mentorship path for our participants to work toward. After years of training, coaching and encouraging our participants, we are seeing them step up to a Mentorship role. Observing one of our participants mentor and lead a peer is huge occasion for celebration! It is truly a full circle moment at PRISM.

The mentorship program is designed to be taken slowly and not lightly. Our participants need to master specific skills in order to be earn a mentorship certificate. The goal is that they will be able to help train and guide others, give advice, motivate and lead. Some of the goals worked on to achieve a mentorship certificate include: 1. Accepting feedback 2. Active listening/listener 3. Honesty 4. Empathy 5. Adaptability 6. Showing respect 7. Investing in others 8. Positive attitudes 9. Self reflection and much more. They are individualized. Once the goal is set by the staff, we track their progress through weekly progress notes and have daily/weekly conversations on individual progress with the participant. Once an individual receives their certificate they are

considered a Mentor. There are three stages of the mentorship program and all will be tracked by completion of each stage. 1. Goal setting and initiating participation 2. Development 3. Completion (met goal)

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the

performance reports. Reports and supportive documentation that consistently include erroneous/inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00**.

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract

provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

PRISM of Georgia
12035 North Hickory Trace
Roswell, Georgia 30004

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or

measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any

provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **PRISM of Georgia**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies,

programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	PRISM of Georgia, Inc.
Project No. and Project Title:	29721-2025 Community Services Program

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1431455

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

March 6, 2025

Date of Authorization

Marilynn Martinez

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Marilynn Martinez

Printed Name (of Authorized Officer or Agent of Contractor)

[Signature]

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

3.6.25

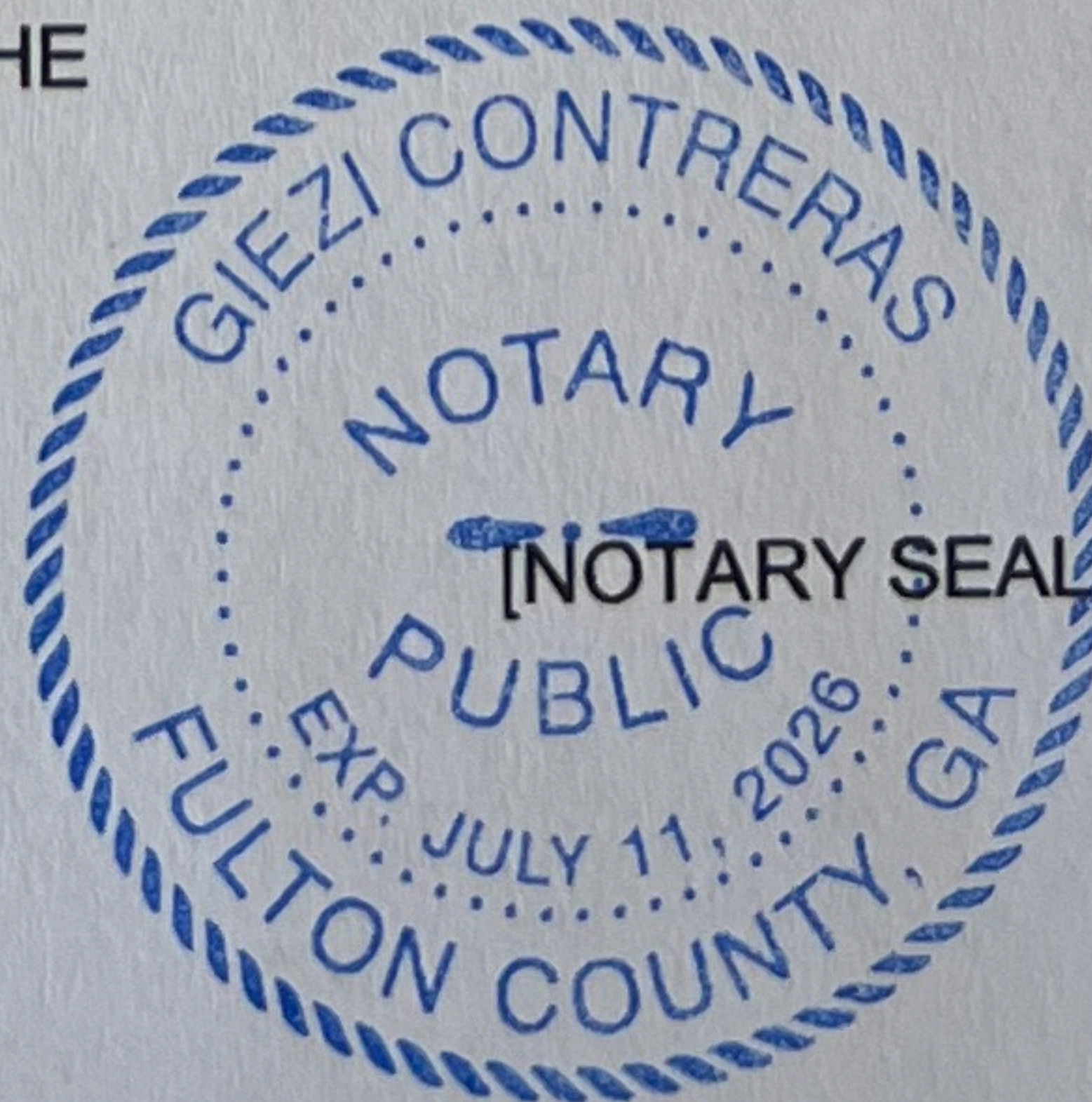
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

6th DAY OF March, 2025

[Signature]
Notary Public

My Commission Expires: 07/11/26



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	PRISM of Georgia, Inc.
Project No. and Project Title:	29721-2025 Community Services Program

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

1431455

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Marilynn Martinez

Authorized Officer of Agent
(Name of Subcontractor)

March 6, 2025

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct

Marilynn Martinez

Printed Name (of Authorized Officer or Agent of Contractor)

[Signature]

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

3.6.25

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

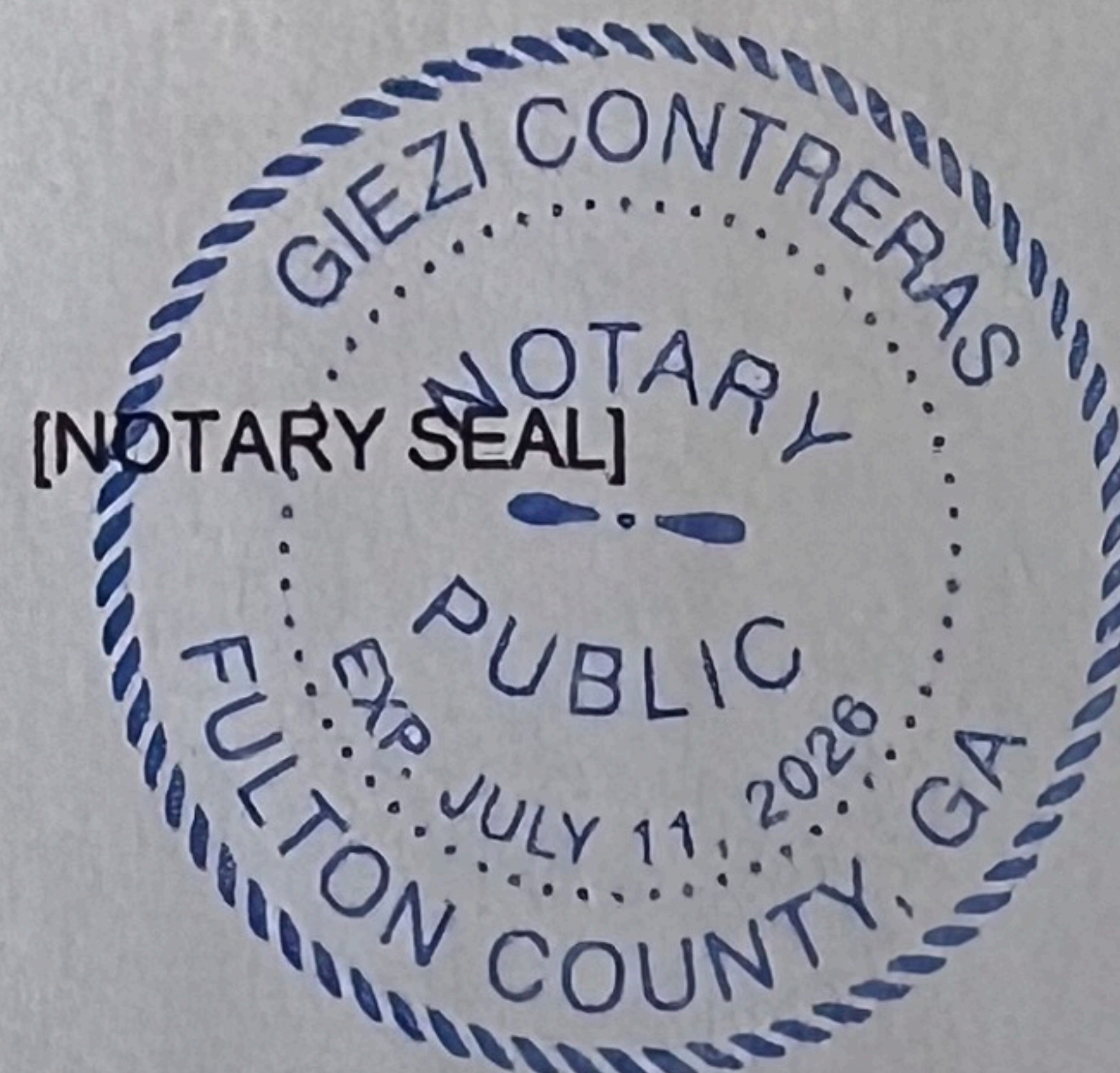
6th DAY OF **March**, 20**25**

[Signature]

Notary Public

My Commission Expires:

07/11/26



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Trummie Patrick III 10884 Crabapple Road Suite B Roswell GA 300757503	CONTACT NAME: Trummie Patrick III PHONE (A/C, No, Ext): 770-998-8400 FAX (A/C, No): E-MAIL ADDRESS: trummie.l.patrick.kb2d@statefarm.com														
INSURED PRISM OF GEORGIA INC 2500 OLD ALABAMA RD STE 10 ROSWELL GA 300762400	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: State Farm Fire and Casualty Company</td> <td>25143</td> </tr> <tr> <td>INSURER B: State Farm Mutual Automobile Insurance Company</td> <td>25178</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: State Farm Fire and Casualty Company	25143	INSURER B: State Farm Mutual Automobile Insurance Company	25178	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B: State Farm Mutual Automobile Insurance Company	25178														
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	91-AP-F469-5	09/01/2024	09/01/2025	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	951 6298-C01-11 952 2580-C01-11	03/01/2025 03/01/2025	09/01/2025 09/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$
	BODILY INJURY (Per person) \$ 500,000						
	BODILY INJURY (Per accident) \$ 500,000						
	PROPERTY DAMAGE (Per accident) \$ 100,000						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N/A		91-E2-B518-0	09/01/2024	09/01/2025	EACH OCCURRENCE \$ 3,000,000
	AGGREGATE \$ 3,000,000						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	91-KB-W508-0	09/01/2024	09/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government 141 Pryor St SW Atlanta GA 30303-3408	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <div style="display: flex; align-items: center;"> <div> This form was system-generated on 06/05/2025 </div> </div>
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© 1988-2015 ACORD CORPORATION. All rights reserved.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME PRISM of Georgia

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by: Name of Signatory: Emily Auer
Emily Auer
Title of Signatory: Operations Director
F2C61A97E5F3408...
Authorized Signature

ATTEST:

ATTEST:

Signed by:
Tonya R. Grier
FEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: Marilynn Martinez
Marilynn Martinez
Title of 2nd Signatory: Executive Director
20500465A38640A...
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 6A138DEA-4431-4296-B9B3-EDD98AE2BC0E		Status: Completed
Subject: Please DocuSign: 2025 CSP Contract-PRISM of Georgia-BOC Agenda#25-0398		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 28	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 166.137.19.24

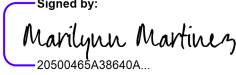
Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
6/14/2025 6:57:32 PM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

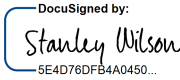
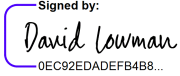
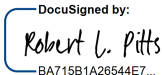

Signer Events	Signature	Timestamp
Emily Auer prism.emilyw@gmail.com Security Level: Email, Account Authentication (None)	<div>Signed by:  F2C61A97E5F3408...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 2603:3001:2c03:9200:1547:99b1:3df4:91b0</div>	Sent: 6/14/2025 7:03:18 PM Viewed: 6/17/2025 11:16:59 AM Signed: 6/17/2025 11:20:47 AM

Electronic Record and Signature Disclosure:
Accepted: 6/17/2025 11:16:59 AM
ID: 8a4c6a48-5c62-41b8-991c-6de2ca4190c0

Marilynn Martinez prismga@gmail.com Security Level: Email, Account Authentication (None)	<div>Signed by:  20500465A38640A...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 2600:1702:5301:27f0:a5ae:a669:223d:7bd6</div>	Sent: 6/17/2025 11:20:51 AM Viewed: 6/17/2025 1:16:27 PM Signed: 6/18/2025 10:04:50 PM
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Electronic Record and Signature Disclosure:
Accepted: 6/17/2025 1:16:27 PM
ID: 1c548e1c-c280-4ac6-8a76-624d6c14926a

Mark Hawks2 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<div>Completed</div> <div>Using IP Address: 45.20.200.178</div>	Sent: 6/18/2025 10:04:53 PM Viewed: 6/18/2025 10:30:19 PM Signed: 6/18/2025 10:31:01 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/18/2025 10:31:03 PM Viewed: 6/20/2025 8:29:15 AM Signed: 6/20/2025 8:29:28 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 2601:cd:cc80:7e10:c60:639d:eb4:8202	Sent: 6/20/2025 8:29:30 AM Viewed: 6/20/2025 1:08:38 PM Signed: 6/20/2025 1:12:21 PM
Electronic Record and Signature Disclosure: Accepted: 6/20/2025 1:08:38 PM ID: 1f9609fb-6fb3-4dab-99af-b9be575af777		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/20/2025 1:12:24 PM Viewed: 6/20/2025 1:21:39 PM Signed: 6/20/2025 1:24:33 PM
Electronic Record and Signature Disclosure: Accepted: 6/20/2025 1:21:39 PM ID: a2063d67-4617-4da7-8004-03a60e0d3393		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/20/2025 1:24:36 PM Resent: 6/23/2025 9:03:25 AM Resent: 6/24/2025 9:39:52 AM Resent: 6/25/2025 1:02:26 PM Viewed: 6/27/2025 3:40:02 PM Signed: 6/27/2025 3:40:30 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 3:40:33 PM Resent: 6/30/2025 11:58:17 AM Viewed: 6/30/2025 12:11:37 PM Signed: 6/30/2025 12:11:49 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 12:11:52 PM Viewed: 7/1/2025 9:46:47 AM Signed: 7/1/2025 9:47:07 AM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 9:47:11 AM Viewed: 7/9/2025 10:28:52 AM Signed: 7/9/2025 10:29:12 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/14/2025 7:03:17 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/14/2025 7:03:18 PM Resent: 7/9/2025 10:29:19 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/14/2025 7:03:18 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/9/2025 10:29:15 AM Viewed: 7/11/2025 10:20:36 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/14/2025 7:03:18 PM
Certified Delivered	Security Checked	7/9/2025 10:28:52 AM
Signing Complete	Security Checked	7/9/2025 10:29:12 AM
Completed	Security Checked	7/9/2025 10:29:15 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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