# COOPERATIVE PURCHASING JUSTIFICATION AND APPROVAL FORM

In accordance with Division 12 of the Fulton County Purchasing Code the Purchasing Agent may enter into an agreement with any public procurement unit for the cooperative use of supplies or services; and, may procure supplies, services or construction items through contracts established by the purchasing division of the state where such contract and contractors substantially meet the requirements of the Purchasing Code. Complete the form below to request the Department of Purchasing review the request to engage in cooperative purchasing.

**Requesting Department/Agency Department Of Real Estate & Asset Management**

**Department/Agency Contact Information: Joesph N. Davis, Director, (404) 612-3772**

**Cooperative Contract Number and Title: SWC#99999-001-SPD0000203-0001 & 0003, New Tires and Retread Tires**

**Estimated Spending Request: 50,000.00**

**Contract Source** (Identify the source of the cooperative contract by checking the appropriate box):

| | |
|---|---|
| _____ **Public Cooperative Entity** (EX: Omnia Partners, NASPO) **List Cooperative Entity:** | __X___ **State of Georgia Statewide Contracts** (Department of Administrative Services) |
| _____ **Federal Government** (GSA Contract) | _____ **Other Governmental Entity** (Ex: City of Atlanta, Dekalb County) **List Government Entity:** |

**Verification Requirements**

In order to utilize the cooperative purchasing, statewide or GSA contract, the User Department/Agency must provide justification for the use of the cooperative purchase and why the particular cooperative contract is most advantageous to the County as it relates to price and other factors.

1. Provide justification for the use of the cooperative purchase. This contract provides the top of the line manufactures of tires and tubes at an affordable cost due to volume pricing. The list includes: Goodyear Tire and Rubber Company, Inc. is the third largest tire company in the world; and Bridgestone Americas Tire Operations, LLC is the second largest tire company in the world; both the tire divisions develop and manufactures innovative products for trucks, buses, industrial vehicles, cars, light trucks, and vans, as well as motorcycles and bicycles. In addition, this contract establishes a comprehensive supply base that can deliver New Tires and Retread Tires to meet the operational needs of a broad demographic of state and local government users who require quality products/service, timely and effective delivery, and high levels of customer care during and after the sale.
2. Provide an explanation regarding the cost analysis conducted and why utilizing this contract is best value and advantageous to the County. This may include but is limited to:

a. Leveraging benefits of volume purchasing. Competitively priced Core Products.

b. Volume discounts. Competitive discounts off list price for all products.

c. Service delivery requirement advantages.

d. Dedicated contract management team who will manage the daily operations.

e. Available ordering methods include Phone, Fax, Dealer location

f. Manufacturer and Dealer accepts P-Card.

g. Brand variety offered/awarded in each new tire category.

3. Provide documentation verifying that the cooperative, statewide or GSA contract is current and awarded through a competitive process.

4. Provide a copy of the cost proposal/quote received.

**TO BE COMPLETED BY THE DEPARTMENT OF PURCHASING REPRESENTATIVE**:

| DOES THE SOLICITATION MEET THE REQUIREMENTS | YES | NO |
|---|---|---|
| Reviewed the justification provided by the requesting department/agency and determined that the use of the cooperative purchase/statewide/GSA Contract is justified. | X | |
| Reviewed the cost analysis provided and determined that the use of the cooperative purchase/statewide/GSA Contract is best value and/or advantageous to the County: | X | |
| Reviewed the documentation provided and obtained a copy of the contract, solicitation documents, award letters, etc., to verify that the cooperative, statewide or GSA contract is current and was awarded through a competitive process. | X | |
| The use of the contract meets the needs of the requesting department/agency. | X | |
| The proposed contracting entity is authorized to conduct business in the State of Georgia. | X | |
| If applicable, the contracting entity must comply with the Georgia Security and Immigration Act (E-Verify). A copy of the Georgia Immigration and Security Contractor Affidavit is obtained from the contracting entity. | X | |
| If federal funded, documented that the contracting entity is not on the Excluded Parties List System (EPLS) that identifies those parties debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement rule, or otherwise declared ineligible from receiving federal contracts, certain subcontracts, and certain federal assistance and benefits. | | |
| Obtain Certificate Insurance requirements based on the coverage and limits included in the cooperative purchase/statewide/GSA contact. The County must be the Certificate Holder, Add'l Insured and Subrogation boxes should be marked. | N/A | |

**Purchasing Representative Recommendation:**

I have reviewed the items on the above checklist for this solicitation and the request

__X___ meets the requirements ______ does not meet the requirements

(Ensure that backup documentation has been scanned/saved into folder for this request)

(CAPA/APA) Purchasing Agent Mark Hawks ____________________________ Date 6/24/26
Chief Purchasing Agent ____________________________________________ Date_______________