



**DEPARTMENT OF PURCHASING &  
CONTRACT COMPLIANCE**

**CONTRACTORS PERFORMANCE REPORT**

**CONSTRUCTION SERVICES**

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1-1-2022	3-31-2022	12-17-2021	6-15-2022
Purchaser Order Number		Purchase Order Date	
PO 540 21SC130845K-BKJ		1-17-2022	
Department			
Public Works			
Bid Number		Service Commodity	
21RFP130845K-BKJ		Progressive Design Build Construction	
Contractor			
Reeves Young, LLC			
<b>Performance Rating</b>			
0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.		
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.		
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.		
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied		
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.		
1. Project Development		(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)	
<input type="radio"/>	0	The Contractor is meeting the specifications for the contract. They are providing qualified personnel with sufficient technical experience. The submitted reports meet the contract requirements and administration of the project is excellent.	
<input type="radio"/>	1		
<input type="radio"/>	2		
<input type="radio"/>	3		
<input checked="" type="radio"/>	4		
2. Design		(Were Milestones Met Per Contract – Reliability - Responsiveness to Directions/Change – On Time Completion Per Contract - Liquidated Damages)	
<input type="radio"/>	0	Design milestones are being met and the project is meeting the schedule. Contractor is reliable and has sufficiently staffed the project. The Contractor is responsive to address issues raised during the meetings. The Contractor is scheduled to complete the project on time with no liquidated damages.	
<input type="radio"/>	1		
<input type="radio"/>	2		
<input type="radio"/>	3		
<input checked="" type="radio"/>	4		

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
<input type="radio"/>	0	The Contractor is developing the plans in accordance with the proposal and meeting the timeline and due dates. The Contractor addresses all issues raised during the meetings and is very reasonable and cooperative. They are motivated to complete the design of the project.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
<input type="radio"/>	0	Construction has not begun as this is a progressive design build project. The milestones are being met and construction will begin as planned. The Contractor is exceeding the specifications and within budget with the proper invoicing. The quality of work is excellent. The contractor will mobilize on time.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
<input type="radio"/>	0	The key personnel assigned to this project have the proper credentials and experience. Effective supervision and management has been provided. Extra personnel is available but not required at this time as all timelines are being met.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	

Overall Performance Rating	4.40	Date	4/6/2022
Would you select/recommend this vendor again?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	DocuSigned by:
Rating completed by:	Timothy P. Mullen, P.E.	<i>Timothy Mullen</i> 04/06/2022	
Department Head Name:		B3DE55094B77467...	
Department Head Signature			

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