



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Jewish Family & Career Services** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

INDEX OF ARTICLES

ARTICLE 1. PARTIES AND TERM

ARTICLE 2. SCOPE OF CONTRACTOR'S DUTIES

ARTICLE 3. COMPENSATION FOR SERVICES

ARTICLE 4. RECORD KEEPING

ARTICLE 5. INDEMNIFICATION

ARTICLE 6. TERMINATION OF AGREEMENT FOR CAUSE

ARTICLE 7. INDEPENDENT CONTRACTOR STATUS

ARTICLE 8. INSURANCE

ARTICLE 9. AMENDMENTS AND MODIFICATIONS TO AGREEMENT

ARTICLE 10. SUBCONTRACTING

ARTICLE 11. ASSIGNABILITY

ARTICLE 12. SEVERABILITY OF TERMS

ARTICLE 13. PRECEDENCE OF AGREEMENT

ARTICLE 14. EQUAL EMPLOYMENT OPPORTUNITY

ARTICLE 15. CAPTIONS

ARTICLE 16. GOVERNING LAW

ARTICLE 17. JURISDICTION

ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Senior Services

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 1. To provide gap services to older adults that aligns with the Strategic Priorities of Fulton County Government, 2. To increase access to services that enable older adults to remain in the

community and age in place,3. To improve health outcomes for older adults

Jewish Family & Career Services, Older Adult Case Management and Supportive Service Program will provide services at the following locations at specified times during the contract period of **01/01/2025 through 12/31/2025:**

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
JFCS Main Office	4549 Chamblee Dunwoody Road	Atlanta	GA	30339	NA	1,2,3,4,5,6
Ben Massell Dental Clinic	700 Fourteenth Street	Atlanta	GA	30318	3	1,2,3,4,5,6
*Residence of Client	(TBD)				NA	1,2,3,4,5,6

Approach and Design:

Jewish Family & Career Services, Older Adult Case Management and Supportive Service Program will provide services to **30** clients that reside in Fulton County, with CSP funding.

Jewish Family & Career Services, Older Adult Case Management and Supportive Service Program will provide the following activities and services in Fulton County with CSP funding:

Activities and Services that Will Be Provided

Requested funds will be utilized to support activities and program operations to provide confidential in-home or virtual CM services to seniors 55+ years old, and their caregivers that reside in Fulton County through general CM services, information and referrals, mental health/counseling services, and food insecurity supports and education through an evidence-based approach. This may include those without family members, "elder orphans," including caregivers (age 55+ caring for an older adult family member or a grandchild). Assisted living facility or skilled nursing home residents and those enrolled in HCBS or Medicaid waiver programs are ineligible.

This is a person-centric, collaborative process between JF&CS, internal and external community partners and resources, the clients, and their caregivers to meet an individual's complex social and health needs. The program design includes:

- (1) Case Management (CM) – Assesses individual (and caregiver, if appropriate) needs and helps to access appropriate resources and services, including diagnostic and ADL assessments, plan of care development, entitlements eligibility review, benefits enrollment and counseling to inform clients about various social safety net benefits (Medicare, Medicare RX Extra help, Medicaid, LIHEAP, SNAP/food stamps, Housing, E.D. Waiver and Adult Day referrals, etc.) and assistance with benefit recertification.
- (2) Information and Referral to Address Service Gaps – Assist with or refer seniors for emergency financial or resource assistance to help meet expenses such as housing, food/nutrition, utility assistance, prescriptions, caregiver and senior supplies, legal services, home repairs and modifications (not funded with Fulton funds) and access to primary (including vision), mental and dental health care through our Ben Massell Dental Clinic for low-income clients, pending availability.
- (3) Referrals and access to our in-house socialization programs include friendly visiting/telephone friend, in-person and virtual social programs, senior center enrollment, Brain Health Boot Camp (BHBC) (offered via video conference and in-person), and supportive activities to reduce isolation, depression, and anxiety while increasing the clients' ability to forge ongoing relationships and support systems. In-person socialization programs are offered using a hybrid approach while adhering to CDC guidelines.
- (4) Informal and formal mental health counseling and support, such as chaplaincy, individual and group counseling sessions on aging, memory processing, and grief resolution, and home visits for clients with limited mobility or lack of transportation.
- (5) Referrals for in-home services to help frail, homebound clients with various activities of daily living such as meal preparation, bathing, dressing, and continence assistance.
- (6) Internal and external referrals for transportation assistance to provide safe and reliable rides to maintain independence and increase mobility to medical appointments or services that support health and wellness.
- (7) Support for caregivers so they are equipped to provide appropriate and culturally sensitive care and respite for eligible family caregivers to reduce stress through our Respite Voucher Program awarded through the Atlanta Regional Commission (ARC).
- (8) Benefits enrollment assistance and resource development.
- (9) Assistance with accessing affordable housing through coordination of shared housing opportunities in both single-family homes and apartments.
- (10) Access to shelf-stable food and fresh fruits and vegetables through our Food Pantry and other nutrition resources are available to all clients.

(11) Memory support services focus on enhancing cognitive function through Brain Health Bootcamp, which offers stimulation, physical exercise, education, and social engagement. Other services include our Music & Memory program, which provides MP3 players with personalized playlists tailored to clients' interests, leveraging music's strong connection to memory. Additionally, Memory Lane TV uses streaming devices to deliver engaging and therapeutic content, while our robotic pets program offers companionship and emotional support for individuals experiencing memory loss.

(12) Referrals, assistance accessing benefits and services, and advocacy for clients, including grandparents raising grandkids.

(13) Assistance with transportation services based on need, availability, and affordability to medical appointments and services that support health and wellness.

Referral follow-up is monitored as a part of our CM protocol. Other agency programs, services and activities leveraged for this grant include:

Transportation Assistance: JF&CS' Transportation Hub provides ride coordination. A personalized concierge service model offers multiple transportation options with ride subsidies for those meeting income eligibility. JF&CS provides wheelchair rides and partners with Fulton Wheelchair to assist with ride demand. On The Go (OTG) San Diego has partnered as the primary scheduling partner with Lyft and Uber as the primary provider of rides to and from appointments, work, social activities, or our scheduled events. OTG monitors Lyft and Uber rides to ensure ride security and extends our ability to operate rides outside regular business hours. With OTG, we can provide weekend and evening transportation for older adults. Case managers help coordinate transportation services. Subsidies leveraged through another source also help make rides more affordable for clients.

Friendly Visitors: JF&CS' One Good Deed (OGD) program recruits, trains, and coordinates community volunteers to visit with older adults. This is a cost-effective way to reduce the gaps in services for older adults who desire to age in place. Each care recipient is carefully matched with a community volunteer who makes a one-year commitment to visit the care recipient twice a month for a minimum of two hours per visit and perform simple tasks that contribute to clients' sustained independence. In addition, volunteers act as social support in undertaking essential tasks, providing care recipients companionship, encouragement, and friendship.

Geriatric Care Management: Subsidized Geriatric Care Management (GCM) services include an initial assessment with medication review, medical/diagnosis overview, evaluation of the living environment and social stimulation, cognitive screening tools, evaluation of functional capabilities for maintaining activities of daily living and instrumental activities of daily living, a review of financial resources, and legal planning. Initial assessments are followed up with a comprehensive, personalized care plan. Additional services may include family mediation, assistance with choosing independent or assisted living, a skilled nursing or short-term rehabilitation facility, or a continuum of care retirement community; advocacy in healthcare settings, overseeing relocation, care coordination and supervision; emotional support for clients and caregivers, arranging transportation and accompaniment to medical appointments. Low-income seniors with more time-intensive care need access to geriatric care management support, which typically costs \$150 per hour by using hours subsidized by other funding sources.

Financial Assistance: Research and best practices reflect that coupling CM with direct financial assistance improves clients' circumstances by reducing stress and helping clients access community resources and opportunities to stay active and engaged. For caregivers, financial assistance reduces stress related to the financial burden of providing care. Caregivers can afford respite services to have a break because other sources of funding for financial assistance include a Respite Voucher Program funded by the ARC. Case Managers leverage funding received from Fulton County with other funding sources to provide a bridge for clients to achieve greater long-term sustainability to support aging in place.

Legal Services and Education: Our staff, older adults, and their caregivers access education on such topics as long-term care planning; wills, trusts, and estate planning; Medicaid planning; powers of attorney and advance directives; veteran benefits; asset

protection; and guardianship and conservatorship from referral sources such as The Hurley Elder Care Law Firm, Eldercare & Special Needs Law Practice of Daniel Munster, Brannon Napier Elder Law, Raina Nadler, and Atlanta Legal Aid.

Food Insecurity Reduction Services: According to research on food deserts in metro Atlanta, access to fresh food is a major challenge for older adults who live in low-income, non-white neighborhoods. To combat this issue, clients have access to our food pantry and referrals as well as referrals to external partners providing food and financial resources to purchase their own food and/or home-delivered meals. JF&CS partners with MOWA Whole Foods, Second Helpings, and congregations. Our strategies to reduce hunger risk and food insecurity address access, quality, and sustainability to support older adults' nutritional needs, especially those with limited support and resources.

Homesharing Opportunities: To prevent poverty, delay institutionalization, create affordable housing, allow clients to remain at home longer, and minimize social isolation, Case Managers help match clients they are serving with home sharing arrangements with either two home seekers or a homeowner and a home seeker in a single-family home or high-rise settings. Participants include those currently financially stressed, experiencing life transitions, unable to maintain their homes alone, or needing basic assistance (service exchange) to help them thrive and remain safely at home. In addition, we partner with apartment complexes and senior housing communities.

The Older Adult Case Management and Supportive Service Program will provide other Memory Support Services through the following activities, as needed.

How the Activities and Services Will Be Accomplished

JF&CS is located at 4549 Chamblee Dunwoody Rd Atlanta, Georgia 30338, in DeKalb County (bordering North Fulton County). We serve clients within Fulton County via various methods. We have satellite locations including the Ben Massell Dental Clinic at 700 14th Street NW Atlanta, GA 30318.

Assessments: When clients undergo eligibility, assessment, and periodic re-assessments, they are assessed for additional services required through CM. Assessment for immediate risk (in person or virtually) includes such threats as lack of food, a crisis with shelter or environment, lack of utilities, a crisis with health, including a prior hospitalization within the last 180 days and a high risk of readmission, and/or abuse, neglect, or exploitation. The licensed social worker/case manager will develop an individual care plan integrating direct services and CM.

Implementation: After a comprehensive care plan is developed, a detailed plan of action is written, agreed upon, and signed by the client and/or their caregiver. Program staff ensures that the services are implemented as outlined. Follow-ups may occur virtually or by home visits as appropriate.

Collaboration: We partner with more than 40 older adult service providers, including ARC, Fuqua Center for Late Life Depression, the Atlanta area County Aging Services programs, and community partners to accomplish program activities and meet program outcomes. We collaborate with non-profit agencies such as Open Hand Atlanta, Meals On Wheels Atlanta (MOWA), Atlanta Food Bank, Second Helpings, and Helping Feed Atlanta to combat food insecurity. We work with many other state, local, and regional agencies, such as AARP, APS Fulton County government, and the private sector, to coordinate the needs and interests of those served and to identify new resources.

- Optimal Hearing – A new audiological partnership with Optimal Hearing provides free hearing screenings/exams and discounted hearing aids.
- Lions Lighthouse—This partner provides free vision screenings/exams and low-cost eyeglasses, and our Dunwoody office and Ben Massell Dental Clinic are exam sites.

- Resurgia and 1st Care Management—These partners provide primary and transitional care, covered by Medicare and Medicaid, through home visits with clients.
- Atlanta Regional Commission – ARC for a third year oversees and manages the 10-county metro Atlanta area's Respite Voucher Program for caregivers needing respite services via home care support and adult day care.
- Meals on Wheels Atlanta—Through its partnership with Meals on Wheels Atlanta, JF&CS has 50 meal slots for clients in Fulton County. This promotes CM to support Fulton County clients who receive home-delivered meals and demonstrate their benefits.
- *Where the Heart Is*, a placement agency and Medicaid expert providing pro bono services has been instrumental in assisting clients with housing-related needs. This collaboration has greatly enhanced our ability to address critical housing challenges for vulnerable populations.
- Senior Living Communities/Congregations—This partnership with senior living communities/HUD high-rises and congregations provides food assistance, virtual social programming, caregiver groups, and many other supportive services.

Designation of CSP Funds:

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,500.00
Operational (25% Operational max of total funds awarded.)	\$621.00
Direct Services	\$27,879.00
<i>Total</i>	\$30,000.00

Explanation of Funding Details:

Description of the Total Program Budget

The total program budget is \$339,675 (restricted and unrestricted funds). We are requesting \$30,000 from CSP funds, approximately 9% of the total program budget.

Description of Expenditures for the Proposed Plan

Funding from the Fulton County government will directly support case management and social support services such as transportation assistance, kinship, and dental, primary, and mental healthcare to address gaps in services. We will also provide access and referrals to various supports like emergency financial assistance to reduce barriers to economic stability, food insecurity, and independence for older adult Fulton County residents and their families. We believe the expenditures requested for this proposed plan are reasonable and necessary. Line-item costs are determined based on industry averages. Salaries were established based on an environmental scan of wages for comparable positions in the metro Atlanta area. Specifically requested funding will support:

Direct Services – (\$27,879)

Case Managers (1.4 FTE) (\$22,304) Case Manager will perform all the activities proposed including Information/Referral; Assessments; Care Planning; Case Management and Support; Benefits Assistance; Financial Assistance Coordination; and Follow up/Evaluation. **Fringe Benefits (\$5,576) @ 25% of personnel costs.

Operational – (\$621)

Travel (\$621) – Staff Travel for home visits and/or deliveries at \$ 0.70 a mile x 74 miles a month for 12 months.

Administrative – (\$1,500)

Program Support – Accounting, Grant Reporting and Compliance (\$1,500). Accounting provides financial oversight of Fulton

County CSP funds, internal audits of grant expenditure to ensure utilization of funds as intended and all required financial reports of Fulton County CSP reimbursement requests, time sheets and payroll processing of grant funded staff. Grant Reporting and Compliance include assisting with the completion of Fulton County CSP program reports. Also ensures that program staff is compliant with grant terms through programmatic compliance checks, including contract performance requirements and actual performance. Review financial and programmatic reports prior to submission.

We believe that the expenditures requested for this proposed plan are reasonable and necessary. Line-item costs are determined based on industry averages. Salaries were established based on an environmental scan of salaries for comparable positions in the metro Atlanta area.

Complete Budgetary Schedule/Timeline for the Length of the Program

The program can begin immediately upon notification of grant award. As a current grant awardee, we have the program support staff and clients in place to begin immediately with little implementation period. The program will begin on January 1, 2025, and end on December 31, 2025. As we await award notification, we will conduct outreach for new clients. Upon notification, we will begin to serve both new and existing clients as described in our proposal with case management services, access to dental, primary health (including vision and hearing), and mental healthcare services, access to transportation, food assistance, referrals to internal and external partners and community resources, friendly visiting and assistance with home repairs, minor chores/errands, housing assistance, financial assistance, socialization programs, and innovative programs like Music & Memory and Memory Lane TV.

Funds leveraged from other funding sources and agency allocations will support the program beginning on January 1, 2025. Upon notice of the award from Fulton County, the funds awarded will support services and operations for the remainder of the program cycle, typically May/June – December 31.

Program Performance Measures:

Jewish Family & Career Services agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 1. Number of seniors who receive access to services not provided through Fulton County Department of Senior Services ,2. Number of seniors who report increased self-sufficiency resulting from in-home services,3. Number of seniors who report an increase in viability to maintain

independence

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Explanation of Methods Used and Specific Goals to be Obtained

The Older Adult Case Management and Supportive Service Program will track county and program outcomes:

Access to Gap Services: Number of seniors who receive access to gap services (i.e., transportation, dental services, home repair, emergency financial assistance, audiological vision, and legal, etc.) not provided by Fulton County.

90% (27) seniors will receive access to gap services (I.e., transportation, dental services, kinship, home repair, emergency financial assistance, food assistance, audiological, vision, and legal, etc.) not provided by Fulton County Department of Senior Services.

80% (24 clients) will maintain or improve their health status as a result of access to health services received as indicated in client satisfaction surveys, reassessment tools, and/or progress toward reaching care plan goals.

30% (9) seniors will have increased mobility to medical appointments or services that support health and wellness.

80% (24) seniors will be able to live or continue to live in the most optimal environment of their choosing.

60% (18) of older adults will access emergency financial assistance not provided through Fulton County.

Sufficiency: Number of seniors who report increased self-sufficiency resulting from supportive services, including in-home services. o 85% (26) will indicate satisfaction with services and report increased self-sufficiency resulting from supportive services including in-home services as evidenced by a self-report survey, reassessment tool, and/or progress toward reaching care plan goals.

Independence Viability: Number of seniors who report an increase in viability to maintain independence.

o 80% (24 clients) will report the ability to maintain independence as evidenced by a self-report survey and reassessment tool.

Major Milestones to be Achieved with Supporting Schedules

March 2025 – Program activities are ongoing. The program officially commences with a Notice to Proceed from Fulton County.

Spring 2025 – Outreach, provide initial assessments to clients, direct services, information, and referrals to internal and external partners.

May 23- June 6, 2025 – Scope of Work Negotiations.

May 27, 2025 – 2025 – CSP Partners Q&A Session.

June 9 -30, 2025 – Contract development and signature process.

July 10-11, 2025 – Submit 1st Invoice for services rendered January 1, 2025 – May 31, 2025.

July – August 2025 – First payment disbursed.

July 7, 2025 – August October 3, 2025 – Site Visits. Administrative, operational, and programmatic observations are conducted.

July 19, 2025 – First Performance Report due for services rendered January 1, 2025 – June 30, 2025.

October 2-3, 2025 – Submit 2nd Invoice for services rendered July 1, 2025 – September 30, 2025, with projected deliverables October 1, 2025 – December 31, 2025.

October 10, 2025 – Deadline to submit an amendment to the 2025 CSP contract.

December 2025 – End of Year survey tool administered.

December 1-23, 2025 – Begin programmatic and fiscal close-out activities.

December 31, 2025 – 2025 CSP Contract concludes.

Identification of Specific Data Collection Tools/Sources Used to Report Progress on Performance Measures

As discussed in previous sections, JF&CS relies heavily on using industry-standard assessments and reassessments to track and monitor client status. Assessments include: The Determination of Need-Revised (DON-R), which is the core assessment instrument for all non-Medicaid Home and Community Based Services. In addition, we will assess the nutrition risk level of all applicants using the Food Insecurity Assessment Form, as required. Various assessments will be used to determine such domains as mental/cognitive status; social/ spiritual/ emotional status; health/medical status and history, including Activities of Daily Living (ADLs) and Instrumental Activities of Daily Living (IADLs); financial assets and resources; status of the primary caregiver; home environment; risk factors for abuse, neglect, or exploitation; and need for assistance with advance directives or other legal issues. In addition, we will use progress toward reaching care plan goals as a way to determine success working with clients. We use assessments and obtain documentation of the client's degree of functional impairment, the unmet need for care, including gaps in services, dietary needs, and eligibility and appropriateness for non-Medicaid Home and Community Based Services, as mandated by the state. Assessments help to determine the level of need and appropriateness of services. Case management services are appropriate for clients that indicate need based on individual assessment results including, but not limited to: DON-R, NSI, Food Security, MoCA, Wellness Intake Assessment, progress reflected on care plan goals, and caregiver screening or if the client presents as being at high risk for institutionalization.

JF&CS develops measurable outcomes with indicators for success using the logic model/work plans and collects, reviews and aggregates data for agency programs for impact and alignment with agency and grantor goals. We also utilize a standalone Program Planning & Strategy (PP&S) Committee comprised of board members and lay leaders to provide a detailed programmatic and financial review of specific programs periodically throughout the year to ensure viability and positive impact for agency clients. Program staff provide monthly updates and qualitative and quantitative data to the service area director. The Chief Operating Officer (COO) reviews this data quarterly and provides a bi-annual report presented at staff and board meetings using aggregated and overall service area data to show progress towards the agency goals.

Secondly, program Staff, Managers, Directors, and the COO discuss client feedback, program progress, challenges, opportunities, and program quality improvement (PQI) as necessary. Significant changes to the program structure, financial health, etc. are

reviewed with the PP&S Committee for feedback. Our staff liaison keeps written records of these meetings. The Executive Committee informs the Board of recommended changes to core agency programs. The service area Director develops a logic model with outcome measures, projections for programming and data collection structure. Feedback is regularly solicited from clients to assure satisfaction and quality standards are met.

These program reviews enable us to identify success and issues related to service and clients. If issues are identified, JF&CS will work directly with Fulton County to develop an improvement plan. We will provide timely programmatic reports, as required.

Agency Defined Performance Measure(s):

Agency Defined Performance Measures We have selected three agency defined performance measures to report on during the contract period, in alignment with the primary service category selected.

Reduction in Risk Factors:

80% (24 clients) will experience a reduction in risk factors that contribute to out-of-home placement as evidenced by a self-report survey and reassessment tool.

Increased Awareness and/or Access to Services:

90% (27 clients) will have increased awareness and/or access to services as validated by self-report survey, reassessment tool, and/or progress toward reaching care plan goals.

Improved Economic Self-Sufficiency:

90% (27) seniors deemed eligible for a public benefit but not receiving any at intake will access one or more public benefits. (JF&CS defined metric).

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County

Government.

2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.
9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly

served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are

violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development
c/o: Youth and Community Services Division**

hsd.grants@fultoncountyga.gov

137 Peachtree Street, SW

Atlanta, Georgia 30303

To Contractor:

Jewish Family & Career Services

4549 Chamblee Dunwoody Road

Atlanta, Georgia 30338

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from

bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE AND
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton

County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Jewish Family & Career Services**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Jewish Family & Career Services
Project No. and Project Title:	Older Adult Case Management and Supportive Service Program

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1809051

03/11/2022

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Date of Authorization

Terri Bonoff

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Terri Bonoff

Printed Name (of Authorized Officer or Agent of Contractor)

CEO

Title (of Authorized Officer or Agent of Contractor)

Terri Bonoff

Signature (of Authorized Officer or Agent)

3-4-2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

4 DAY OF March, 20 25

Kim R. By

Notary Public

VICTORIA DEVYN CRAWLEY
NOTARY PUBLIC
WINNETT COUNTY, GEORGIA
[NOTARY SEAL] **My Commission Expires**
12/25/2028

My Commission Expires: 12/25/2028

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	
Project No. and Project Title:	

FORM G: SUBCONTRACTOR AFFIDAVIT Jewish Family & Career Services - N/A (NOT APPLICABLE)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Federal Work Authorization User Identification
Number (EEV/E-Verify Company Identification
Number)

Date of Authorization

Authorized Officer of Agent
(Name of Subcontractor)

**I hereby declare under penalty of
perjury that the foregoing is true and
correct**

Printed Name (of Authorized Officer or Agent of Contractor)

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

8/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 100 Kimball Place, Suite 300 Alpharetta, GA 30009 770 476-1770	CONTACT NAME: Sharon A Phillips PHONE (A/C, No, Ext): 770-476-1770 FAX (A/C, No): E-MAIL ADDRESS: Sharon.Phillips@MarshMMA.com INSURER(S) AFFORDING COVERAGE INSURER A: Selective Ins. Co. of SC NAIC # 19259 INSURER B: SummitPoint Insurance Company 15136 INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Jewish Family & Career Services Inc. 4549 Chamblee Dunwoody Road Atlanta, GA 30338	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			S2293130	08/30/2024	08/30/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$20,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			S2293130	08/30/2024	08/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$0			S2293130	08/30/2024	08/30/2025	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCS3016985	08/30/2024	08/30/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab			S2293130	08/30/2024	08/30/2025	\$3,000,000 Policy Agg \$1,000,000 Each Incident

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 (GL)Additional Insured incl primary/non-contributory per form CG7300 0119 ElitePac General Liability
 Extension Endorsement

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
141 Pryor St SW
Atlanta, GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PETER J. KRAUSE

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Jewish Family & Career Services

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned by: Name of Signatory: Terri Bonoff
Title of Signatory: CEO
5BB6ECE771EF41D...
Authorized Signature

ATTEST:

ATTEST:

Signed by:
Tonya R. Grier
FEC476C4837648D...
Tonya R. Grier
Clerk to the Commission
(Affix County Seal)

Signed by: Name of 2nd Signatory: Victoria Devyn Crawley
Executive Assistant
3B230C76DEAA4E8...
Second Authorized Signature
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM	X 2ND RM
ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: 25-0398 2ND RM: 05/21/2025 SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 5EC393CF-9295-479D-8FC4-FFEB0783E09C

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Jewish Family & Career Services-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 27

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 172.56.71.183

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/12/2025 8:09:33 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Terri Bonoff

tbonoff@jfcSATL.org

CEO

Jewish Family and Career Services of Atlanta

Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

5BB6ECE771EF41D...

Timestamp

Sent: 6/12/2025 8:15:44 PM

Viewed: 6/12/2025 8:16:35 PM

Signed: 6/20/2025 1:43:36 PM

Signature Adoption: Drawn on Device

Using IP Address: 76.216.70.233

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 4/15/2021 4:02:56 PM

ID: 42d860fb-e0db-4300-b9ed-bdaf7ed59d03

Victoria Devyn Crawley

dcrawley@jfcSATL.org

Security Level: Email, Account Authentication (None)

Signed by:

3B230C76DEAA4E8...



Sent: 6/20/2025 1:43:38 PM

Resent: 6/23/2025 9:03:40 AM

Resent: 6/24/2025 9:43:10 AM

Viewed: 6/24/2025 9:48:32 AM

Signed: 6/24/2025 9:50:40 AM

Signature Adoption: Pre-selected Style

Using IP Address: 76.216.70.233

Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 9:33:28 AM

ID: acc3c111-fe63-4feb-9971-bf2f7fd65032

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 45.20.200.178

Sent: 6/24/2025 9:50:44 AM


Resent: 6/25/2025 1:05:15 PM

Viewed: 6/25/2025 1:14:22 PM

Signed: 6/25/2025 1:14:34 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/25/2025 1:14:37 PM Viewed: 6/25/2025 5:01:17 PM Signed: 6/25/2025 5:01:23 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 2601:cd:cc80:7e10:695e:8e57:23b0:d186	Sent: 6/25/2025 5:01:26 PM Viewed: 6/27/2025 8:25:10 AM Signed: 6/27/2025 8:30:07 AM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 8:25:10 AM ID: 80f6b6ba-a367-42f5-8ec2-3eeb103f16e9		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 47.44.55.90	Sent: 6/27/2025 8:30:11 AM Viewed: 6/27/2025 8:45:15 AM Signed: 6/27/2025 8:46:37 AM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 8:45:15 AM ID: 710ef1d6-ea9c-42e2-95f1-8e0b00c25fc0		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/27/2025 8:46:40 AM Viewed: 6/27/2025 1:19:52 PM Signed: 6/27/2025 1:20:21 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:20:25 PM Viewed: 6/27/2025 2:39:01 PM Signed: 6/27/2025 2:39:09 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:39:14 PM Resent: 6/30/2025 11:52:23 AM Viewed: 7/1/2025 12:49:48 PM Signed: 7/1/2025 12:50:00 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:50:04 PM Resent: 7/3/2025 10:47:14 AM Viewed: 7/3/2025 2:09:44 PM Signed: 7/3/2025 2:10:04 PM

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 8:15:43 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 8:15:43 PM Resent: 7/3/2025 2:10:13 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 8:15:43 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 2:10:09 PM Viewed: 7/7/2025 9:55:31 AM

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/12/2025 8:15:43 PM
Certified Delivered	Security Checked	7/3/2025 2:09:44 PM
Signing Complete	Security Checked	7/3/2025 2:10:04 PM
Completed	Security Checked	7/3/2025 2:10:09 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.