



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director of Purchasing and Contract Compliance  
**FROM:** Joseph Davis, Director DREAM   
**DATE:** October 20, 2021  
**SUBJECT:** **Recommendation Award - #21ITBC130948C-GS**  
 Janitorial Supplies and Equipment

**RECOMMENDATION:** We are requesting approval to recommend Bid#21ITBC130948C-GS, Janitorial Supplies and Equipment in the total amount of \$45,000 with (A) Office Depot (Trail Boca Raton, FL) in the amount of \$7,500; (B) W.W. Grainger (Fairburn, GA) in the amount of \$7,500; (C) Home Depot Pro (Doraville, GA) in the amount of \$5,000; (D) Pyramid School Products (Tampa, FL) in the amount of \$5,000; (E) Variance Synergies LLC. (McDonough, GA) in the amount of \$5,000; (F) EVF PROCUREMENT, LLC (Highland Park, NJ) in the amount of \$5,000; (G) Siak Enterprise LLC (Lawrenceville, GA) in the amount of \$5,000; and (H) Acuity Specialty Products, Inc. d/b/a Zep Sales and Service (Atlanta, GA) in the amount of \$5,000, to provide janitorial supplies and equipment on an “as needed” basis for Fulton County facilities. Effective dates: January 1, 2022 through December 31, 2022, with two one-year renewal options.

**DISCUSSION:** The County received and evaluated ten (10) bid responses to the solicitation. There were a total of 19 representative line items; we have recommended each bidder according:

#	Recommended Bidders	Number of Lowest Quotes	Award Items # to each Bidder	Bid Amount	Recommended Award Amount
A	Office Depot	5	# 2, 4, 5 11 and 17.	\$2,485.54	\$7,500.00
B	W.W. Grainger	4	# 9, 15, 18 and 19.	\$3,813.08	\$7,500.00
C	Home Depot Pro	3	# 3, 6 and 16.	\$805.16	\$5,000.00
D	Pyramid School Products	3	# 1, 7 and 13.	\$1,268.73	\$5,000.00

<b>E</b>	Variance Synergies LLC	1	# 10	\$322.00	\$5,000.00
<b>F</b>	EVF PROCUREMENT, LLC	1	# 14.	\$169.00	\$5,000.00
<b>G</b>	Siak Enterprise LLC	1	# 9.	\$2,347.86	\$5,000.00
<b>H</b>	Acuity Specialty Products, Inc. d/b/a Zep Sales and Service	1	# 12.	\$512.50	\$5,000.00
<b>TOTAL</b>		<b>19</b>			<b>\$45,000.00</b>

Having multiple vendors will provide the County with maximum flexibility and sufficient resources to respond to the service needs.

**DREAM Justification for Total Amount Requested.** The janitorial trade requires an extensive number of chemicals, equipment, cleaning supplies. It is not practical to list all of them in the bid package, and therefore those items are taken into consideration in the total dollar amount requested for this procurement.

If you require additional information, contact Sang Kim, Contracting Officer at ext. 26127.

ATTACHMENT: Bid Tabulation Sheet

cc: Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance  
Gertis Strozier, APA, Purchasing & Contract Compliance  
Harry Jordan, Contract Administrator, DREAM/Purchasing