



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Easter Seals North Georgia, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

INDEX OF ARTICLES

ARTICLE 1. PARTIES AND TERM

ARTICLE 2. SCOPE OF CONTRACTOR'S DUTIES

ARTICLE 3. COMPENSATION FOR SERVICES

ARTICLE 4. RECORD KEEPING

ARTICLE 5. INDEMNIFICATION

ARTICLE 6. TERMINATION OF AGREEMENT FOR CAUSE

ARTICLE 7. INDEPENDENT CONTRACTOR STATUS

ARTICLE 8. INSURANCE

ARTICLE 9. AMENDMENTS AND MODIFICATIONS TO AGREEMENT

ARTICLE 10. SUBCONTRACTING

ARTICLE 11. ASSIGNABILITY

ARTICLE 12. SEVERABILITY OF TERMS

ARTICLE 13. PRECEDENCE OF AGREEMENT

ARTICLE 14. EQUAL EMPLOYMENT OPPORTUNITY

ARTICLE 15. CAPTIONS

ARTICLE 16. GOVERNING LAW

ARTICLE 17. JURISDICTION

ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Children and Youth Services

CSP Funding Priority(ies):

Children and Youth: 1. Programs focusing on kindergarten readiness...,3. Programs addressing mental health depression stress trauma and anxiety among youth and teens

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Easter Seals North Georgia, Inc., Easterseals North Georgia Early Education and Care Program
will provide services at the following locations at specified times during the contract period of
01/01/2025 through 12/31/2025:

Start and end date of programming for which CSP funds will be used:

Start date: 05/27/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Easter Seals North Georgia Child Development Center at Guice	1485 Woodland Ave	Atlanta	GA	30316	5	5
Easter Seals North Georgia Child Development Center at Mansell	80 Mansell Court	Roswell	GA	30076	1	1,2
Easter Seals North Georgia Child Development Center at Premier	399 Macedonia Road	Atlanta	GA	30354	5	5
Easter Seals North Georgia Child Development Center at Warsaw	1240 Warsaw Road	Roswell	GA	30076	1	1,2

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Easter Seals North Georgia Child Development Center at Sylvan	1757 Melrose Drive, SW	Atlanta	GA	30310	4	4,5

Approach and Design:

Easter Seals North Georgia, Inc., Easterseals North Georgia Early Education and Care Program will provide services to **130** clients that reside in Fulton County, with CSP funding.

Easter Seals North Georgia, Inc., Easterseals North Georgia Early Education and Care Program **will provide the following activities and services in Fulton County with CSP funding:**

I. Activities and How Accomplished

Easter Seals North Georgia's full-year early education and care program will prepare 130 3-5-year-old children from low-income families for success in Kindergarten and for their families for self-sufficiency. This will be accomplished by providing the following services: A) a subsidized, high-quality, developmentally appropriate early education program to ensure that children acquire new skills and knowledge to prepare them for success as they enter Kindergarten. B) comprehensive services, including nutrition, medical, dental, mental health, and disability, to ensure that children are healthy, and C) Family Support Services to families to improve their self-sufficiency.

A. Developmentally Appropriate Early Education

a. Children and families are recruited from neighborhoods surrounding the schools' locations. All participating children must meet the federal income guidelines of 100% of the poverty level. Selection criteria are used to identify the children and families most in need.

b. ESNG uses a Creative Curriculum that utilizes developmentally appropriate practices that focus on improving children's cognition, language, motor, literacy, pre-writing, math, science, and social-emotional development skills.

c. Children participate in a full-year, accredited early childhood program.

d. Every child enrolled in the program receives an early childhood assessment using the tool Teaching Strategies Gold within 60 days of enrollment. The results of this assessment will be used to develop an individualized care plan that contains goals and objectives specific to that child. Each child enrolled in the program will have a child-specific lesson plan that will be used during the program year.

e. The classrooms have specific learning centers such as fine motor areas, dramatic play, reading corners, and science and math areas. Each area has specific learning objectives. Children select the areas they would like to participate in throughout the day, and teachers move through them with the children. Anecdotal observations are conducted by teachers a minimum of twice per week per child. These observations indicate skills observed during the educational day and are transferred into the child's GOLD report. These observations are compiled throughout the year.

f. Child outcomes: Children will receive GOLD assessments to track their developmental skill levels. GOLD is used with developmentally appropriate early childhood curricula. It is based on 38 research-based objectives that include predictors of school success and are aligned with the Common Core State Standards, state early learning guidelines, and the Head Start Child Development and Early Learning Framework. GOLD is administered three times annually to track child progress.

B. Comprehensive Services

a. Nutrition: Many of the enrolled children do not receive adequate nutrition at home. The meals they receive at school often make up their food for the day. According to USDA food guidelines, each child receives breakfast, lunch, and a snack. Children eat meals in a family style to encourage conversation and teach important concepts such as measuring, labeling, and counting. Also, children receive weekend snack packs through partnerships with local churches and the United Way of Greater Atlanta. We are also looking into an emergency food initiative due to the increase in food insecurity among the families we serve and their communities.

b. Disabilities: Currently, 30% of the children enrolled have a disability. Early intervention is critical to a child's future success in school and life. Children receive a developmental screening within 45 days of enrollment to identify children who may have developmental concerns. ESNG partners with the Babies Can't Wait Program along with the Lead Education agency to provide services to children who have been identified as having special needs. Therapy services are delivered to children while they participate in our Early Learning Program.

c. Health: Children enrolled in the program will receive hearing, vision, height, weight, physical, and dental examinations. Children in need of follow-up medical care will receive those services. ESNG Family Support Advocates work with families to schedule and transport (if necessary) children to their follow-up care appointments. All children with ongoing health issues have a developed health plan with goals and objectives. ESNG partners with Fulton County Health Department, the Auditory-Verbal Center, Prevent Blindness Georgia, and Brenau Nursing School, as well as local medical and dental providers to deliver these services.

d. Child Social/Mental Health: Every child receives a mental health screening during the first 45 days of enrollment. Children who display concerns receive a full mental health assessment conducted by our Early Childhood Mental Health staff and, as necessary, receive services through our Early Childhood Mental Health Program. ESNG's Mental Health program promotes emotional and social competence, preventing, reducing, and supporting young children's behavioral and emotional needs. ESNG is a pioneer in the area of early childhood mental health services, providing more than 20 years of services. One of the evidence-based practices we use is The Incredible Year. The Incredible Years Program is a

nationally recognized program cited as best practices by Health and Human Services. It offers specialized assessment, staff, training, and group intervention for children and parents to address children's social-emotional needs for those appropriate for and selected to participate in this project. In addition, ESNG's family support advocates have received training on the Incredible Years Basic Parent Training, which works with parents to strengthen their interactions and attachment with their children, reduce harsh discipline, and foster their children's social, emotional, and language development. We also provide Child-Parent Psychotherapy for those who have experienced trauma.

C. Family Support Services: ESNG operates under the premise that high-quality childcare is critical for all families, and low-income families often experience needs that extend beyond this service. Often, families in poverty require a comprehensive approach to support services to become empowered toward self-sufficiency. Therefore, a comprehensive, high-quality child development program must be linked to a wide array of services and supports that are flexible in meeting the individual needs of the family. Case management services enable families to access resources in the community to become adept at solving immediate family concerns and empower advocacy for future family needs. ESNG provides a variety of services and programs that will help families move toward self-sufficiency. Among them are adult basic education/ basic literacy, GED preparation, computer training, basic child development training, work preparation activities, job development housing, rent and transportation assistance, budgeting, financial planning, computer training, and emergency or crisis-directed services. The Family Support Advocates conduct a Family Assessment with the family during the first 90 days of enrollment. Every family then develops goals in a Family Partnership Agreement. Each family works with support from the FSA to achieve these goals over the course of the year.

II. "Health & Human Services" Strategic Priority Objectives.

A. Prevent health disparities by educating residents and connecting them to available resources.

As mentioned above, under our comprehensive services, our program also addresses the health and well-being of our children and families, including nutrition, medical, dental, disability, and social-emotional services. We help them navigate finding a medical home, obtaining insurance, and even providing medical screenings, health plans, and ongoing service provision. We track their physical and mental health outcomes as well as provide services and resources as needed.

B. Help residents realize their educational potential through our community service programs

ESNG's programs and services are evidence-based and developmentally appropriate. We provide programs designed to help children master the skills they need to develop and thrive, no matter their ability, disability, or circumstance. Children receive developmental assessments at 3 checkpoints throughout the year using Teaching Strategies GOLD. Typically, at the beginning of the year, only 45% of the children are at developmental expectations, but by the end of the year, 94% show that they are meeting or exceeding developmental expectations in the areas of social-emotional, physical, language, cognitive, literacy, and mathematics.

C. Support the vulnerable residents in our social services

ESNG utilizes a case management and family support approach that builds on family strengths, is culturally sensitive, links families to appropriate community resources, and empowers families toward optimal functioning and well-being. Our Family Support Advocates support families in reaching their goals, becoming self-sufficient, learning how they can support their child's learning with and without disabilities, and connects them to any emergency resources they may need. Some resources might include housing stability, food security, continuing education, and access to technology and

financial literacy tools. Last year, 154 families received housing support such as rental and utility assistance, 258 family members received services to address Mental Health challenges, 444 families received emergency or crisis-directed services, including substance abuse support and treatment, and 224 parents received job training to address unemployment. In addition, ESNG created a Family Navigator position within our Early Education Program. The Family Navigator provides care coordination for children diagnosed or suspected of ASD and their families upon referral. Services provided by the Family Navigator include but are not limited to connecting families with internal and external services, completing classroom observations, assisting in the facilitation of transition plans, and providing classroom support to children diagnosed with ASD or suspected of ASD.

III. Children and Youth Services Funding Priorities

A. Kindergarten Readiness: Our Early Education and Care program for children ages 3-5 years is a comprehensive program that prepares children to enter Kindergarten healthy and ready to meet with success. a. English Language Arts Standards, Math, and Science Proficiency: The ESNG Early Education and Care Program's curriculum focuses on improving children's cognitive, social-emotional, motor, language, literacy, science, and math scores. The Early Childhood Program is aligned with the Head Start School Readiness Framework, the Georgia Early Learning and Development Standards, and the Common Core Georgia Performance Standards for K-12, including the English Language Arts and Math and Science Standards. ESNG has also implemented a Science, Technology, Engineering, and Math Program into our Early Education Program and the Raising a Reader program to enhance literacy for the children and their families.

B. Ensure Safety and Justice - Alternatives to unhealthy behaviors in children and youth AND Programs addressing mental health, depression, stress, trauma, and anxiety: ESNG's Early Education and Care Program strongly focuses on young children's social-emotional development. Social-emotional development refers to a child's capacity for self-confidence, trust, and empathy, as well as the capacity to develop competencies in language usage and cognitive curiosity. Strong social-emotional development is a predictor of later academic, social, and emotional success. The foundations of social competence developed in the first five years are linked to emotional well-being and affect a child's later ability to functionally adapt in school and form successful relationships throughout life. - National Scientific Council on the Developing Child. ESNG started the first Early Childhood Mental Health Program in Georgia to provide early identification and treatment to those children who were demonstrating challenges in their social-emotional development. We know that relationships formed with primary caregivers, family members, and others are the vehicle that drives social-emotional development. Therefore, our program holds monthly parent training to focus on parent-child relationships and parent education concerning their child's development. Environmental toxins, abuse, poverty, and community violence are all environmental factors that affect social-emotional development, and our Family Support Services work with families to address these issues and identify community resources to provide assistance. In addition, children who need individualized or further mental health services will receive treatment from a licensed mental health professional. Treatment methodologies include Child-Centered Play Therapy (CCPT), which is Trauma-informed. CCPT is a developmentally responsive, play-based mental health intervention for young children experiencing social, emotional, behavioral, and relational disorders. CCPT is typically delivered in 16-20 weekly, 45-minute individual play sessions. ESNG also offers Child-Parent Psychotherapy (CPP), a heavily studied and validated intervention treatment model for children 0 – 6 years old who have experienced trauma and/or are experiencing mental health or behavioral problems, including post-traumatic stress disorder.

C. Programs and Services Focusing On MBK Milestones: Our early childhood development centers serve 603 Fulton

County children ages 3-5 years old annually. 424 are males, with over 93% being boys of color. By participating in our comprehensive program, these young boys will have access to not only a quality early education program that includes early literacy and S.T.E.M but also the basic health, nutrition, and mental health services they need to get them ready for school and life. As mentioned under the Kindergarten Readiness priority, ESNG's Program curriculum focuses on improving children's cognitive, social-emotional, motor, language, literacy, science, and math scores. The Early Childhood Program is aligned with the Head Start School Readiness Framework, the Georgia Early Learning and Development Standards and the Common Core Georgia Performance Standards for K-12, which includes the English Language Arts Standards and the Math and Science Standards. ESNG has also implemented a STEM Program into our Early Education Program and implemented the Raising a Reader program to enhance literacy for the children and their families.

IV. Community Collaboration- The following is a partial list of community partners:

1. **Fulton County Department of Health and Wellness** – Supports ESNG by providing physicals, well-baby checks, and medical care. The department also administers *Babies Can't Wait*, offering therapy and early intervention services for children with disabilities within ESNG centers. Additionally, a representative serves on ESNG's Health Care Advisory Council.
2. **Auditory Verbal Center** – Conducts hearing screenings for children in the early education program.
3. **Help a Child Smile** – Brings a mobile dental unit to ESNG centers, offering exams, cleanings, x-rays, treatment plans, and restorations.
4. **Marcus Autism Center** – Assists in screening young children for autism using an advanced assessment tool capable of detecting early signs by nine months of age.
5. **Georgia Department of Early Care and Learning** – Partners to provide a summer program for English language learners, helping rising Kindergarteners prepare for the school year.
6. **Nicholas House** – Supports homeless families by providing shelter and a pathway to self-sufficiency, regardless of family composition.
7. **North Fulton Community Charities** – Assists ESNG families in North Fulton with emergency financial aid, food pantry

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/

warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,413.99
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$38,586.01
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

The Total Agency Budget for 2024-2025 is projected to be \$37,139,557. This budget provides programs and services to more than 5,000 children and families living in 44 counties in metro Atlanta and Northeast Georgia, including Early Education to over 2,000 children, early intervention to over 3,000 children, the Foster Grandparent program, and the Champions for Children Program.

The Total Project Budget is \$2,482,763.82 to provide full-year, comprehensive early education to prepare 169 children to meet with success when they enter Kindergarten. ESNG is requesting \$40,000 to assist in covering the costs for 130 children to receive comprehensive services to ensure that they start school healthy and ready to learn.

Also, assist their families in advancing their goals toward self-sufficiency. Specifically, we are asking for \$38,586.01 in direct expenses to cover the Lead and Assistant teacher, Food and Nutrition staff, and food costs. We are asking for the \$1,413.99 in administrative costs, which is 3.53% of the ask and within the allotted 5% for the category, to cover our Grant Writer who manages this grant and all others pertaining to this project and the organization including all submissions, reporting, and compliance.

Revenue

Bright from The Start (Decal) 420,917.26

Head Start 1,962,160.01

CACFP 175,981.51

Total Revenue \$ 2,559,058.78

Expenses

Salaries & Benefits \$1,780,978.50

Admin/Operating (Direct and Indirect) \$140,658.40

Classroom Supplies \$24,686.99

Disability Supplies \$532.79

Equipment Leases \$6,725.90

Food Supplies \$107,986.00

Medical/Dental Supplies \$7,966.23

Office Supplies \$27,099.03

Kitchen Supplies \$19,056.35

Audit Fees \$8,247.54

Health/Disability Services \$6,897.34

Training/Technical Assistance \$24,494.66

IT Services \$33,437.51

Janitorial Services \$48,722.24

Recruiting \$8,518.62

Rent \$168,506.40

Telephone & Internet \$23,161.14

Building/Liability Insurance \$36,529.10

Building Maintenance/Repair & Other Occupancy \$82,595.18

Substitutes \$29,595.41

Local Travel \$12,763.23

Child Service Consultants \$4,766.52

Parent Services \$2,535.00

Employee Medical Exams \$2,141.16

Software \$41,411.19

Staff Appreciation \$4,129.10

Vehicle Expenses \$8,183.61

Cleaning Supplies \$11,863.52

Field Trips \$5,976.33

Utilities \$92,644.54

Total Expenses \$2,772,809.54

CSP Funds Requested \$40,000

Budget Justification:

REVENUE

Bright from the Start: The program receives funding for 4-year-old children enrolled in Georgia PreK., Head Start: The program receives funding from Health and Human Services to fund Head Start services for these children, CACFP: The program receives funding from the Federal USDA food program to offset the costs of breakfast, lunch, and snacks but does not cover the summer months.

Other Funding: ESNG solicits individuals, corporations, and foundations to support the comprehensive services that are delivered as part of this program. We have received past funding from Kaiser Permanente, Georgia Health Foundation, the Dobbs Foundation, Primerica, Goizueta and more the program and its supplemental components such as Childhood Mental Health services, Autism Services, and nutrition services.

EXPENSES

Lead/Assistant Teachers: 6 Lead Teachers and Assistant Teachers plus benefits

Family/Community Partnerships: Family Support Advocates who are responsible for coordinating all comprehensive services as well as working with families to assist them in achieving their goals toward self-

sufficiency.

Nutrition Techs: 3

Bus Driver: CDL-certified bus drivers to transport the children to and from school and to and from field trips

Admin/Operating

Pro rata share of the VP of EEC, Center managers, and the content area experts, including mental health, disability, health, nutrition, and education/disability.

Pro rata share of Human Resource personnel, finance personnel, and clerical personnel.

Other

Food Service Supplies: Food and supplies used to feed the children breakfast, lunch, and snack

Medical & Dental Supplies: First aid kits, EPI pens, toothbrushes, toothpaste, scales, audiometers, vision charts

Disability Supplies: Sensory toys, adapted materials for children with disabilities

Substitutes: Contracted substitute teachers to ensure appropriate child/teacher ratio when teachers are absent

Child & Family Services: Consumable materials used in the early education program such as books, blocks, paper, crayons, parent training guides, etc. Also can include field trips such as; museum, aquarium, puppet shows.

Rent: Pro rata share of rent for child development centers

Utilities, Telephone: Pro rata share of utilities such as electric, gas, air, water and telephone

Building & Child Liability: Pro rata share of building insurance and child liability insurance in the case of accident

Building Maintenance/ Repair: Pro rata share for the maintenance and repair of building

Local Travel: Travel costs for teachers and family support advocates conducting home visits

Vehicle Expenses: Expenses related to the purchase of fuel for the buses as well as vehicle repairs.

Cleaning Supplies: Supplies used to clean the centers such as detergents, paper towels, mops, bags, etc.

CSP Ask: \$40,000

Direct-\$38,586.01

Lead and Assistant Teachers

Food Nutrition Staff

Food Costs

Administrative- \$1,413.99

Grant Writer

Program Performance Measures:

Easter Seals North Georgia, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 1. Number of students assessed as ready for kindergarten, 4. Number of youth/teens receiving referrals to behavioral health, evidence based programming/other supportive services, 6. Number of families attending support sessions and family engagement opportunities, 7. Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Program Performance Measures/Key Performance Indicators

A. Program Goals

There are three main goals of the early education and care program.

1. The program provides young children living in poverty with the skills, tools, and knowledge they need to start Kindergarten.

2. The program offers comprehensive care, including nutrition, disability, and mental health services to ensure children start Kindergarten healthy.
3. The program provides the children's families with Support Services, including case management, parent education and training, and community resources, to reach self-sufficiency and support their children's learning.

B. Methods Used to Attain Goals and Track Outcomes

Easter Seals North Georgia develops and implements all its programs using evidence-based practices and research. The organization has been tracking child and family outcomes related to the effectiveness of its programs for more than 20 years.

1. Kindergarten Readiness: ESNG utilizes the evidence-based Creative Curriculum, which is based on developmentally appropriate practices to achieve kindergarten readiness. Using standardized and evidence-based assessments, the organization measures child outcomes for our early education program. We measure children's developmental levels within ten domains three times a year - beginning, middle, and end of the school year - using the evidenced-based Teaching Strategies Gold. During each assessment period, we measure the number of children who have met or exceeded developmental expectations in each of the ten developmental domains. Every child enrolled has an Individualized Care Plan with goals specific to each child. Goals achieved within their plans are reviewed three times a year.

2. Child Health: ESNG follows the guidelines set by the American Academy of Pediatrics' Well-Child Care Visits, as well as the schedule of Child Screenings and Assessments to achieve Child Health and Wellness goals. Every child receives developmental, mental health, and Autism screenings within the first 45 days of enrollment. Children identified through the screenings are evaluated by the Lead Education Agency Partners and our Early Childhood Mental Health staff for diagnosis and treatment. An Individualized Education Plan is developed with specific goals and services for children with identified needs. Child outcomes are assessed by reviewing progress made on the goals and objectives in the child's IEP. All children receive well-child visits, including vision, hearing, physicals, and immunizations during the first 90 days of enrollment. Children also receive follow-up care as prescribed. ESNG tracks the number of children who receive these services and follow-up care within the prescribed time. Children identified with ongoing health care needs, such as disease management, allergies, etc., are placed on a Health Care Plan. The Program's Health Specialist ensures that the child receives the necessary health treatment and that the goals of the Health Care Plan are implemented and achieved.

3. Self-Sufficiency: Every family enrolled in our early childhood program develops a Family Partnership Agreement (FPA) to ensure they reach their goals related to increased self-sufficiency. The Family Support Advocates conducts a Family Assessment within 90 days of enrollment. Goals are established based on the Family Assessment Form (FAF) results. This assessment tool allows our social workers to identify strengths in family functioning. These are then built into the FPA and developed through goal-setting and casework. By focusing on both strengths and concerns, the FAF enables social workers to look at multiple dimensions of family functioning and develop a comprehensive and meaningful understanding of the family. It assesses strengths and needs in six areas of family functioning: living conditions, financial conditions, interactions between adult caregivers, interactions between caregivers and children, support available to the family, and stimulation available to the children.

Please see the attached Major Milestones to be achieved with a supporting schedule.

C. Data Collection Tools

1. Kindergarten Readiness –

Teaching Strategies GOLD tracks child outcomes related to Kindergarten Readiness across ten developmental domains. This assessment is administered by the classroom teaching team three times per year. GOLD is formatted for the Head Start Outcome Framework, providing information in all the necessary domains listed in the framework. The results are analyzed across classes and centers and are used to assess child progress. This data is analyzed for outliers related to child progress. Additional training or resources are implemented to improve performance.

-An Individualized Child Plan is developed for every child enrolled in the program. Child outcomes related to this plan are assessed every six months.

2. Child Health –

Child Plus Data Collection System is used to track well-child visits, physicals, dental, and follow-up care.

-The Ages and Stages Questionnaire-3 screens children to identify special needs. The Smart ESAC is used to screen children for Autism. The Early Childhood Mental Health Screen is administered to all children to identify possible mental health concerns. The Devereux is administered to provide a full assessment of children with mental health concerns. This assessment is administered upon identification and at the end of the school year to assess gains and outcomes across areas of child resiliency.

3. Self-Sufficiency –

The Family Assessment Form is used to collect data related to areas of family functioning. It assesses strengths as well as needs in six areas of family functioning: living conditions, financial conditions, interactions between adult caregivers, interactions between caregivers and children, support available to the family, and stimulation available to the children. This assessment is administered during the first 90 days of enrollment and at the end of the program year to determine progress.

-The Family Partnership Agreement contains goals and objectives developed from the results of the Family Assessment Form. Goals on the FPA are reviewed every six months to determine progress. A review of the Family Partnership Agreement assures communication between the agency and the family. It documents service delivery to families and the degree to which families are moving or have moved toward self-sufficiency while enrolled.

-Pre- and Post-tests are administered for monthly Parent Training to measure the degree to which program participants have increased their knowledge of effective parenting strategies.

D. County Defined Key Performance Indicators

ESNG's Early Childhood Education Program will track the following County defined Program Measures and Key Performance Indicators:

1. Children and Youth Services: Number of students assessed as ready for Kindergarten.

-This measure will be tracked as described above using Teaching Strategies Gold, assessing the children's skills across

ten developmental domains three times per year.

-By December 31st, 130 children will have had an Individualized Care Plan created with child-specific goals. Child outcome data will be collected, resulting in 90% of the children being at or above developmental expectations across six domains, including Social-Emotional, Physical, Language, Cognitive, Literacy, and Math.

2. Children and Youth Services: Number of boys of color benefitting from services filling opportunity gaps defined by My Brother's Keeper Milestones.

-This measure will be tracked through our enrollment roster and our Childplus Database.

-By December 31st, 50% of the children benefitting from the services will have been young boys of color.

3. Children and Youth Services: Number of youth receiving referrals to behavioral health and other supportive services

-ESNG will track outcomes related to who receives mental health services by the number of referrals within our program or to outside sources

-By December 31st, 92% of the children will have had a Mental Health and Disability screening, and 22% of those screened are expected to require further evaluation or referrals.

4.Children and Youth Services: Number of families attending support sessions and family engagement opportunities.

-By December 31st, 80% of parents will have attended a parent meeting or training or have volunteered in their child's center.

5. Children and Youth Services: Number of youth involved with or at risk for involvement with the Juvenile Justice System who demonstrate decreased or no delinquent behaviors (i.e. truancy, in-school suspension, out-of-school suspension, etc.)

-ESNG will track this by the number of suspensions or delinquent behavior reports

-ESNG expects to have 0 or less than 1% of delinquent behavior reports due to Behavioral Health Services and Teacher Training

E. Health and Human Services Key Indicators

ESNG's Early Childhood Education Program will track the following County defined Program Measures and Key Performance Indicators:

1.Prevent health disparities by educating residents and connecting them to available resources

Number of children without health insurance:

- ESNG will track the number of children with and without a medical home and the number of children without health insurance.

- By December 31st, all of the children will have found a medical home.

Number of people who receive behavioral health services:

- Also included in our county-defined measures above, ESNG will track outcomes related to who receives mental health/behavioral health services by the number of referrals within our program or to outside sources.

- By December 31st, we expect that 22% of the children screened will require further services or evaluation.

2. Help residents realize their educational potential through our community services programs

Percentage of students overachieving each year:

- This measure will be tracked as described above using Teaching Strategies Gold, assessing the children's skills across ten developmental domains three times per year. We will track the percentage of children exceeding developmental expectations.

- 90% of the children will be at or above developmental expectations by December 31st.

3. Support the vulnerable residents in our social services

Number of people who receive permanent supportive housing and support services:

- ESNG will track the number of children and families working with a Family Support Advocate, how many received housing support, and how many received other related case management support.

- By December 31st, 100% of the children will have worked with a Family Support Advocate and received Case Management Support. 2% are expected to have needed housing or other emergency support.

Agency Defined Performance Measure(s):

1. Child Health: Number of children who receive Child Well-care visits as defined by the AAP. This data will be collected by reviewing child physicals & well-care visit reports. The information will be documented in our Child Plus database.

- By December 31st, 130 children will have received well-child visits, including vision, hearing, physicals, and immunizations.

2. Child Health: Mental Health. ESNG will track outcomes related to who receives mental health services. ESNG will administer the Devereux Early Childhood Assessment twice yearly to track progress on Child Resiliency outcomes.

- By December 31st, 92% of the children will have had a Mental Health and Disability screening, and 22% of those screened are expected to require further evaluation or referrals.

3. Self-Sufficiency: ESNG will track outcomes related to achieving goals in the Family Partnership Agreement. These goals were developed from the results of the Family Assessment Form which assesses families' strengths and needs. Goal achievement will be tracked every six months.

- By December 31st, 100% will have created an FPA, and 94% will have achieved or made progress towards achieving their PFCE objectives.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact

future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)** to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.
9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.
10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).
12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

- (a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00.**

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Easter Seals North Georgia, Inc.
815 Park North Blvd
Clarkston, Georgia 30021

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If

Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Easter Seals North Georgia, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies,

programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

Not Applicable



Not Applicable

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Easterseals North Georgia / N/A Not applicable
Project No. and Project Title:	25RFP020325C-MH 2025 Community Services Program

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

190140

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Date of Authorization

Not Applicable

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Donna Davidson

Printed Name (of Authorized Officer or Agent of Contractor)

President/CEO

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Contractor's Name:	Easterseals North Georgia
Project No. and Project Title:	25RFP020325C-MH 2025 Community Services Program

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

190140

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

2-18-2025

Date of Authorization

Easterseals North Georgia, Inc.

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Donna Davidson

Printed Name (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

President/CEO

Title (of Authorized Officer or Agent of Contractor)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

18 DAY OF **Febr.**, 20**25**

Valerie J. Dixon
Notary Public

My Commission Expires:

7-26-27

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 100 Kimball Place, Suite 300 Alpharetta, GA 30009 770 476-1770	CONTACT NAME: Sharon A Phillips PHONE (A/C, No, Ext): 770-476-1770 FAX (A/C, No): E-MAIL ADDRESS: Sharon.Phillips@MarshMMA.com														
INSURED Easter Seals North GA, Inc., 815 Park North Boulevard Clarkston, GA 30021	<table border="1"> <thead> <tr> <th data-bbox="803 430 1437 451">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1437 430 1575 451">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="803 451 1437 472">INSURER A : GuideOne Elite Insurance Co.</td> <td data-bbox="1437 451 1575 472">42803</td> </tr> <tr> <td data-bbox="803 472 1437 493">INSURER B : GuideOne Insurance Company</td> <td data-bbox="1437 472 1575 493">15032</td> </tr> <tr> <td data-bbox="803 493 1437 514">INSURER C : Bridgefield Casualty Ins. Company</td> <td data-bbox="1437 493 1575 514">10335</td> </tr> <tr> <td data-bbox="803 514 1437 535">INSURER D :</td> <td data-bbox="1437 514 1575 535"></td> </tr> <tr> <td data-bbox="803 535 1437 556">INSURER E :</td> <td data-bbox="1437 535 1575 556"></td> </tr> <tr> <td data-bbox="803 556 1437 577">INSURER F :</td> <td data-bbox="1437 556 1575 577"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : GuideOne Elite Insurance Co.	42803	INSURER B : GuideOne Insurance Company	15032	INSURER C : Bridgefield Casualty Ins. Company	10335	INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : GuideOne Elite Insurance Co.	42803														
INSURER B : GuideOne Insurance Company	15032														
INSURER C : Bridgefield Casualty Ins. Company	10335														
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CPP010036372	02/01/2025	02/01/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$20,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAP010036373	02/01/2025	02/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$2500			UMB010036374	02/01/2025	02/01/2026	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	19650305	02/01/2025	02/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab			CPP010036372	02/01/2025	02/01/2026	\$1mil EhClaim/\$3mil Agg
A	Sexual Misconduct			CPP010036372	02/01/2025	02/01/2026	\$1mil EhClaim/\$3mil Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Full Certificate Holder: Fulton County Government, Its Employees, Servants and Agents

(GL)Blanket Additional Insured per Additional Insured-Owners, Lessees or Contractors-Scheduled Person or Organization Form #CG 20 10 04 13

(GL)Blanket Waiver of Subrogation per Commercial General Liability Coverage Form # CG 00 01 04 13

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
141 Pryor ST SW
Atlanta, GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PETER J. KRAUSE

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Easter Seals North Georgia, Inc.

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned byName of Signatory: Donna Davidson
Donna Davidson
Title of Signatory: President/Ceo
1007C50F17C44F4...
Authorized Signature

ATTEST:

ATTEST:

Signed by:
Tonya R. Grier
Clerk to the Commission
FEC476C4837648D...
(Affix County Seal)

DocuSigned byName of 2nd Signatory: Kristin Hill
Kristin Hill
Title of 2nd Signatory: Grant Writer/ Communications Spei
BF5A556953C24DE...
Second Authorized Signature
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM	X 2ND RM
ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: 25-0398 2ND RM: 05/21/2025 SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: DF0F0BE1-E914-411F-8591-CBE90B9EC421

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract- Easter Seals North Georgia, Inc.- BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 32

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.19.22

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/11/2025 2:54:03 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Donna Davidson

ddavidson@esng.org

CEO

Easter Seals North Georgia

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Donna Davidson

1007C50F17C44F4...

Sent: 6/11/2025 2:59:44 PM

Viewed: 6/11/2025 5:23:59 PM

Signed: 6/11/2025 5:25:39 PM

Signature Adoption: Pre-selected Style

Using IP Address: 174.220.218.227

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 6/11/2025 5:23:59 PM

ID: 97995ea4-f620-48fd-9607-f0acf04e594c

Kristin Hill

khill@esng.org

Grant Writer/Communications Specialist

Easter Seals North Georgia

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Kristin Hill

BF5A556953C24DE...



Sent: 6/11/2025 5:25:41 PM

Resent: 6/20/2025 2:39:24 PM

Resent: 6/23/2025 9:04:11 AM

Viewed: 6/23/2025 9:12:38 AM

Signed: 6/23/2025 9:14:27 AM

Signature Adoption: Pre-selected Style

Using IP Address: 50.168.230.34

Electronic Record and Signature Disclosure:

Accepted: 5/4/2021 3:19:32 PM

ID: 569e1ab6-55ff-44e9-8d0d-be869af1547b

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 74.174.59.4

Sent: 6/23/2025 9:14:30 AM

Viewed: 6/23/2025 11:56:51 AM

Signed: 6/23/2025 11:57:04 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/23/2025 11:57:07 AM Viewed: 6/23/2025 2:18:24 PM Signed: 6/23/2025 2:18:32 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 24.99.91.51	Sent: 6/23/2025 2:18:35 PM Resent: 6/24/2025 9:46:08 AM Viewed: 6/24/2025 1:38:48 PM Signed: 6/24/2025 1:41:14 PM
Electronic Record and Signature Disclosure: Accepted: 6/24/2025 1:38:48 PM ID: a1c44846-fac7-43c9-8e9b-4b0a5c27bbdd		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/24/2025 1:41:18 PM Viewed: 6/24/2025 1:44:21 PM Signed: 6/24/2025 1:49:41 PM
Electronic Record and Signature Disclosure: Accepted: 6/24/2025 1:44:21 PM ID: 5460a97a-70c6-4e16-a18c-a29a099cfe8b		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/24/2025 1:49:44 PM Resent: 6/25/2025 1:09:40 PM Viewed: 6/27/2025 3:12:14 PM Signed: 6/27/2025 3:12:41 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 3:12:45 PM Resent: 6/30/2025 11:57:22 AM Viewed: 6/30/2025 12:08:21 PM Signed: 6/30/2025 12:08:28 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 12:08:31 PM Viewed: 7/1/2025 9:59:15 AM Signed: 7/1/2025 9:59:31 AM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 9:59:36 AM Resent: 7/3/2025 10:43:10 AM Viewed: 7/9/2025 10:22:55 AM Signed: 7/9/2025 10:23:01 AM

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 2:59:43 PM Viewed: 7/9/2025 10:29:44 AM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 2:59:43 PM Resent: 7/9/2025 10:23:11 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 2:59:43 PM Viewed: 7/9/2025 10:28:33 AM
Dian DeV Vaughn dian.dev Vaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/9/2025 10:23:06 AM Viewed: 7/9/2025 10:28:43 AM

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/11/2025 2:59:43 PM
Certified Delivered	Security Checked	7/9/2025 10:22:55 AM
Signing Complete	Security Checked	7/9/2025 10:23:01 AM
Completed	Security Checked	7/9/2025 10:23:06 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.