



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **enAble of Georgia, Inc. dba InCommunity** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Disabilities

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: 4. Provide support for the caregivers of persons with disabilities including financial assistance respite care...

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

enAble of Georgia, Inc. dba InCommunity, Development and Independence of Persons with Intellectual/Developmental Disabilities (IDD) will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Unlimited Possibilities Center	1200 Old Ellis Road	Roswell	Georgia	30075	2	1,2
Beyond Horizons Center	3453 Buffington Center	Atlanta	Georgia	30349	6	5,6

Approach and Design:

enAble of Georgia, Inc. dba InCommunity, Development and Independence of Persons with Intellectual/Developmental Disabilities (IDD) will provide services to **45** clients that reside in Fulton County, with CSP funding.

enAble of Georgia, Inc. dba InCommunity, Development and Independence of Persons with Intellectual/Developmental Disabilities (IDD) will provide the following activities and services in **Fulton County with CSP funding:**

Activities/Services:

1. Appoint a staff member at each location, UPC and BHC, to coordinate community activities and field trips for program attendees.

Methods: Select staff member, and train them on DBHDD Settings Rule requirements for community activities and field trips to promote diversity of social and learning experiences, as well as to promote individual choice of individuals to select activities that aligns with their interests and abilities. – Quarter 1

2. Assess and/or review progress of each individual in the program using the Community Participation Plan

Methods: Community Navigators will meet with each individual, their direct care staff, and their significant others, should they choose, to develop and review the plans – Quarter 1 - 4

3. Identify Community opportunities for individuals in the program

Methods: Community Coordinators will research opportunities for inclusion based activities based on individuals' stated preferences. This will be accomplished through connection with community contacts and partners, visiting different locations and venues, collaborating with ARTSInCommunity, and web searches. The Coordinators will maintain an on-line database of opportunities that can be informed and rated based on participants' feedback, and will provide consultation and guidance to Direct Care Professionals who will accompany and support individuals in the community. Quarter 2- 4

4. Schedule and provide computer training for individuals to improve on-line skills, including identification of community activities, social, recreational and cultural opportunities, vocational opportunities, current events, writing, and more.

Methods: Establish a schedule that provides individuals with computer access at least twice weekly, should they choose. – Quarter 2 - 4

5. Provide communication, customer service, behavioral regulation and interpersonal skills training as a regular component of the scheduled activities.

Methods: Community Coordinators will meet with individuals at each location to identify strategies that promote skill building leading to competencies. Progress in these areas will be assess monthly as part of each individual's supports and formally reviewed annually. Quarter 2 – 4

6. Expand community opportunities for program participants

Methods: Nurture relationships with existing community partners - Quarter 1 - 4

Identify and establish at least 25 new vocational, community, cultural, recreation, and vocational partnerships - Quarter 1 - 4

Collaborative relationships: Through our county level and foundation grants (such as Community Foundation of Greater Atlanta) we have an established network of non-profit organizations with whom we can partner with in order to develop opportunities for our participants. Our agency Volunteer Program, as well as inclusion of ARTSInCommunity in our organizational structure strengthens our ability to support participants' needs and opportunities through local collaboration. We have over 300 volunteers and an Agency Board with strong community connections. We regularly collaborate with local businesses such as Kroger, Publix, and Home Depot where our participants work. We also collaborate with colleges and universities, alumni of fraternities and sororities, area churches such as the Roswell United Methodist Church, Alpharetta United Methodist Church, and Johns Creek United Methodist Church that volunteer at our programs and homes, and organizations such as the Roswell Rotary Club, and Roswell Woman's Club who have provided financial support. We will continue to collaborate with local nonprofit organizations, such as the Special Needs Foundation in South Fulton, Special Olympics, and Special Needs Cobb. We are members of the North Fulton Coordinating Council and have an active MOU with the City of Roswell. We will continue to collaborate with all these partners and others, to identify additional community opportunities for our participants

7. Staff escorts individuals to community opportunities daily, and supports them while there.

Methods: Coordinators plan and connect individuals according to their Community Participation Plans at least 5/7 days/ week. They provide guidance to Direct Care Staff who provide escort and support. Quarter 2-4

8. Conduct outreach to identify and recruit Fulton County residents with IDD who need services that promote self-sufficiency and community participation (through high schools, parent groups, youth groups, area faith communities, Region Three Support Coordination, advocacy groups, Georgia Vocational Rehabilitation Agency, Department of Human Services, and other sources) - Quarter 1 - 4

Methods: Develop outreach materials – Quarter 1

Promote program through web blasts, social media (Facebook, X, Instagram) –Quarter 2–4

Collaborative Relationships: We will promote the program through our relationships with Family Advocacy Organizations (SPECTRUM Autism, Fragile X, Down Syndrome Association, Prader Willi, Parent2 Parent, Clifford and Mary Travis Autism, Down Syndrome Association, etc.) as well as organizations with whom we have relationships including the Georgia Vocational Rehabilitation Agency, Region 3 of the Department of Behavioral Health and Developmental Disabilities (DBHDD), local school systems and high school transition councils, Marcus Autism Center, and Adult Disability Medical Home.

9. Provide access to social and cultural events to decrease isolation and promote mental stimulation, social interaction, communication skills, and creativity.

Methods: Provide access to a menu of local cultural and social events, including free and reduced cost tickets through ARTSInCommunity (formerly VSA, is the collaborative art and cultural program of InCommunity) and local partnerships. This effort will be led by the ARTSInCommunity Coordinator - Quarter 2 - 4

Ensure that visual and performance art venues are accessible to individuals with IDD through accessibility training offered by ARTSInCommunity. Training addresses programmatic accessibility such as sensory issues as well as physical accessibility - Quarter 1 – 4

Collaborative Relationships: Through ARTSInCommunity we collaborate with an extensive network of artists and art/cultural venues including High Museum, Alliance Theater, Atlanta Lyric Theatre, William Carlos Museum, Dad's Garage, Stage Door Players, Center for Puppetry Arts, Onstage Atlanta, local performance and visual artists, and about 70 others.

10. Update and maintain evidence-based educational programs that support self-sufficiency and independent living in the North and South Fulton Day and Vocational Program sites, and offer alternative methods, such as on-line methods (Zoom, You Tube demonstrations, TEAMS) as necessary

Methods: Modify learning environment, update and purchase curriculum, create and organize schedules - Quarter 1

Implement the curriculum – Quarter 1 - 4

Develop and implement a schedule for the computer labs that maximizes individual use – Quarter 1 - 4

Monitor and refine the program based on observation, case notes, and participant feedback- Quarter 2 – 4

Collaborative relationships: enAble is a member of the American Association on Intellectual and Developmental Disability (AAIDD). AAIDD is a national organization devoted to best practice and evidence-based research and programs. We will continue to consult with AAIDD in the selection of curriculum and educational tools.

11. Educate and train persons in the community how to work/interact with people with intellectual/developmental disabilities.

Methods: Develop and disseminate materials to employers, prospective employers and community members to help them understand how to work with and interact with persons with IDD. - Quarter 1 - 4

Develop and host on-line, interactive education session(s) and workshop(s) on the InCommunity social media pages. Quarter 2 – 4

Evaluate each session and modify offerings per the evaluations - Quarter 2 - 4

Provide 1:1 technical assistance to employers, prospective employers, and community members as requested - Ongoing
Collaborative relationships: Georgia Council on Developmental Disabilities, SPECTRUM, Family members, self-advocates, area employers, community venues such as City of Roswell, faith organizations, parks.

14. Continually evaluate the CSP Program to ensure it is meeting its benchmark and intended results

Methods: Design and develop evaluation tools and protocol - Quarter 1

Implement process evaluation – Quarter 1 – 4

Implement Outcome evaluation – Quarter 4

Designation of CSP Funds:

Based on the awarded amount of **\$35,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$0.00
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$35,000.00
<i>Total</i>	\$35,000.00

Explanation of Funding Details:

enAble of Georgia, a Fulton County organization and Georgia Community Support & Solutions (GCSS) in DeKalb County merged in 2018 and operate under the umbrella of InCommunity. The FEINs remained separate for program purposes. Since most of the services are funded by Medicaid, through the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD) each client's allocation is linked to a FEIN. It is not yet possible to create a single FEIN without disrupting services. For organizational budget purposes, the budgets of both entities are combined. They are however separate for Federal taxes and tracked separately. The current combined InCommunity organization budget is for FY 25 and is \$32,903,251. The preliminary, estimated budget for FY 26 is \$34,836,345. Major agency fund sources include Medicaid and SSI (93% of total revenue), State contracts (5% of total revenue), private fee for service (1%), and donations and grants (1%).

The total budget for the CSP Project is \$1,080,232 (3% of the total 2025 agency budget) and the amount of CSP funding requested is \$95,814 (9% of the CSP budget). The CSP funds are needed to expand staff capacity to continue to ensure compliance with the Federal Settings Rule – that guarantees individuals with IDD the right to community integration, and services that reflect their preferences and are in settings with typical people. These funds will enable us to provide community integration planning and implementations, expand access to services for people with IDD, facilitate connection and participation in cultural and recreation opportunities in Fulton County, volunteerism, vocational exploration, job development and referral to supported employment. The funds will expand capacity for Fulton County citizens with IDD to develop interpersonal, communication, behavioral and social skills and competencies necessary for community participation, independent living, and employment.

CSP funds are also necessary to provide transportation to and from prospective employment sites, volunteer sites, and to cultural and recreational opportunities in the community. We are also requesting funds for entrance and activity fees that are not otherwise available through our ARTSInCommunity Program. The total CSP Budget funding request will be used for Direct Services (salaries, transportation, program activity fees), and no CSP funds will be used for administration. This is an annual program budget. The agency budget year is July 1 through June 30, but the CSP project and budget will run from January 1, 2025, through December 31, 2025 and will be expensed in equal installments monthly, other than activity fees which might fluctuate based upon need. Ongoing, annualized costs beyond the grant period will be sustained through increased enrollment projected at 10% and the agency's operating budget.

Total CSP Budget: \$1,080,232; enAble, dba InCommunity Funds: \$984,418; CSP Requested Funds: \$35,000

Travel: Mileage/Fuel - 68 miles x \$0.56 = \$38.46/day x 260 days = \$10,000

Total Travel/Mileage = \$10,000

Recreation/Activity Fees - \$263.15/person x 95 participants = \$25,000.00

Total Request = \$35,000

Program Performance Measures:

enAble of Georgia, Inc. dba InCommunity agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: 1. Number of Persons with Disabilities (PWD) included in programs due to increased accessibility...,3. Number of Persons with Disabilities who can focus on overall wellness...,5. Number of persons without disabilities educated/trained to interact/work with Persons with Disabilities in workplace...,6. Number of support-advocacy groups/ held for caregiver/parents of youth & adults with disabilities,7. Number of caregivers who received support.

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

We are a data-driven agency and have both the infrastructure and tools to establish and monitor performance measures and participant outcomes. The CSP Program will be monitored and evaluated according to the following performance measures:

Number of persons included in programs due to increased accessibility.

Metric: 5% increase in enrollment

Data Source: Therap, the agency's on-line client management information system

Milestone Schedule: 1 – 2% increase each quarter

Number of persons with IDD who are self-sufficient or able to live independently because they can achieve the necessary training to be employed, or be able to achieve comparable salaries to those without disabilities

Metric: 90% of participants (40) demonstrate improvement in competencies necessary for independent living and employment such as: communication skills, verbal skills and behavior control as recorded in daily progress notes

Data Source: Daily progress notes and goal tracking; referral to Supported Employment.

Milestone Schedule: reviewed monthly; monthly skill improvement/maintenance expected

Number of persons with IDD who can focus on overall wellness, including better management of their disability

Metric: 40/45 individuals will participate in one hour of physical activity at least 3 times per week. 90/95 individuals will have lunches that meet their individual health requirements at least 4/5 days per week.

Data Source: Physical activity logs, daily observation notes.

Milestone Schedule: reviewed monthly

Number of persons without disabilities educated/trained to interact/work with Persons with Disabilities in the workplace and in the community

Metric: 35 community members will receive education/training on how to work/interact with people with IDD; 31/35 report improved knowledge as a result of the training

Data Source: Participation logs, Survey Results

Milestone Schedule: Survey results reviewed at 6 month intervals

Number of persons with IDD who can focus on overall wellness, including better management of their disability

Metric: participation in physical activity, healthy food choices, 100% of program participants wear masks when required; 90% practice social distancing; 100% wash/sanitize hands as required

Data Source: Physical activity logs, incident reports (for falls), daily observation notes, food diaries

Milestone Schedule: reviewed monthly

Agency Defined Performance Measure(s):

Agency Measures:

Community partners are more comfortable with people with IDD

Metric: At least 25 new partnerships are established; Program participants interact with these new partners

Data Source: MOUs, volunteer placement data, community participation logs, annual partnership survey

Milestone Schedule: 3 - 5 per Quarter

Individuals with IDD participate in community activities of their choice 5/7 days/week

Metric: 40/45 program participants access community activities of their choice 5/7 days per week.

Data Source: community participation logs, progress notes

Milestone Schedule: Reviewed monthly

Individuals with IDD participate in Fulton County visual and performance art venues.

Metric: 5% increase in dissemination of free tickets to Fulton County residents with IDD.

Data Source: ARTSInCommunity database

Milestone Schedule: Reviewed monthly

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be

taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).

4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.

5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.

6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes

the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$35,000.00.**

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov

**137 Peachtree Street, SW
Atlanta, Georgia 30303**

To Contractor:

**enAble of Georgia, Inc. dba InCommunity
1200 Old Ellis Road
Roswell, Georgia 30076**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **enAble of Georgia, Inc. dba InCommunity**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the

words “shall not discriminate” shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers’ representative of the Contractor’s commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

**F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Contractor's Name:	enAble of Georgia DBA InCommunity
Project No. and Project Title:	29721 - 2025 Community Services Program 25RFP020325C-MH

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

149174

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Sept 3rd, 2008
Date of Authorization

Meg Blackwood

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Meg Blackwood

Printed Name (of Authorized Officer or Agent of Contractor)

CEO

Title (of Authorized Officer or Agent of Contractor)

Meg Blackwood
Signature (of Authorized Officer or Agent)

3/5/25
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5th DAY OF March, 2025
Cheryl Michelle Lom
Notary Public



My Commission Expires: March 9, 2029

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	enAble Georgia DBA InCommunity
Project No. and Project Title:	29721 - 2025 Community Services Program 25RFP020325C-MH

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

149174

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

Sep 3rd 2008
Date of Authorization

enAble of Georgia DBA InCommunity

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Meg Blackwood

Printed Name (of Authorized Officer or Agent of Contractor)

Meg Blackwood
Signature (of Authorized Officer or Agent)

CEO

Title (of Authorized Officer or Agent of Contractor)

3/9/25
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025
Phyllis Michelle Kern
Notary Public

My Commission Expires: March 9th 2029



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC CL 1 Concourse Pkwy NE Suite 700 Atlanta, GA 30328	CONTACT NAME: Megan Owenby PHONE (A/C, No, Ext): 800 849-0942 FAX (A/C, No): E-MAIL ADDRESS: megan.owenby@usi.com INSURER(S) AFFORDING COVERAGE INSURER A : GuideOne Insurance Company NAIC # 15032
INSURED Georgia Community Support&Solutions Inc & EnAble of Georgia, Inc DBA InCommunity 3301 Buckeye Rd. Suite700 Atlanta, GA 30341	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ BI/PD GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CPP010033121	07/01/2024	07/01/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$20,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BAP010033120	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$2500			010048748	07/01/2024	07/01/2025	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	010033153	07/01/2024	07/01/2025	☒ PER STATUTE ☐ OTH-ER E.I. EACH ACCIDENT \$1,000,000 E.I. DISEASE - EA EMPLOYEE \$1,000,000 E.I. DISEASE - POLICY LIMIT \$1,000,000
A	Employee Theft			CPP010033121	07/01/2024	07/01/2025	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability, Automobile Liability and Umbrella Liability policies include an automatic Additional Insured endorsement that provides Additional Insured status to the Fulton County Government, Its Employees, Servants and Agents, only when there is a written contract or written agreement between the named insured and the certificate holder and with regard to work performed by or on behalf of the named insured. The General Liability policy contains a special endorsement with Primary and Noncontributory wording, (See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government -
 Purchasing Department
 130 Peachtree Street, S.W. Suite
 1168
 Atlanta, GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paula B. Bulman

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DESCRIPTIONS (Continued from Page 1)

when required by written contract. The General Liability policy provide a Blanket Waiver of Subrogation when required by written contract, except as prohibited by law.

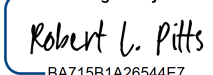
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **enAble of Georgia, Inc. dba InCommunity**

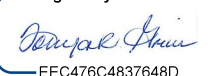
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Robert L. Pitts, Chairman
Fulton County Board of Commissioners

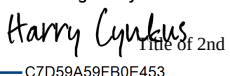
Signed by: Name of Signatory: Meg Blackwood

DF5511A133D49E... CEO
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

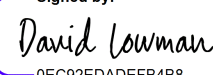
DocuSigned by Name of 2nd Signatory: **Harry J Cynkus**

C7D59A59FB0F453... Title of 2nd Signatory: **Chairmen**
Second Authorized Signature

(Affix County Seal)

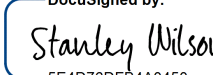


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

☒ 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

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Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-enAble of Georgia, Inc. dba InCommunity-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 27

Certificate Pages: 7

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Signatures: 6

Initials: 0

Stamps: 1

Envelope Originator:

Cherie Williams

141 Pryor Street

Purchasing & Contract Compliance, Suite 1168

Atlanta, GA 30303

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.19.22

Record Tracking

Status: Original

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Storage Appliance Status: Connected

Holder: Cherie Williams

Cherie.Williams@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: Docusign

Signer Events

Meg Blackwood

Meg.Blackwood@incommunityga.org

CEO

InCommunity of Georgia, Inc.

Security Level: Email, Account Authentication (None)

Signature

Signed by:

Meg Blackwood
DFF5511A133D49E...

Signature Adoption: Pre-selected Style

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Harry Cynkus

hcynkus@gmail.com

Security Level: Email, Account Authentication (None)

DocuSigned by:

Harry Cynkus
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Signature Adoption: Pre-selected Style

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ID: 2dd30263-6234-48b5-889f-a5a298db6d9b

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication (None)

Completed

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Signed: 7/3/2025 1:32:41 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication (None)

DocuSigned by:

Stanley Wilson
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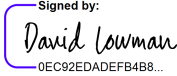
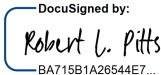
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Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 7/21/2025 2:58:30 PM Viewed: 7/21/2025 3:21:11 PM Signed: 7/21/2025 3:21:22 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
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Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 134.231.232.249	Sent: 7/21/2025 3:45:01 PM Viewed: 7/23/2025 11:59:26 AM Signed: 7/23/2025 11:59:32 AM
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 3:16:07 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 3:16:07 PM Resent: 7/23/2025 11:59:40 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/11/2025 3:16:08 PM
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Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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